



**Florida Department of Law Enforcement**  
**Criminal Justice Information Services**  
 (850) 410-8109



## Florida Criminal History Information Request

*Pursuant to provisions of Chapter 119 and Section 943.053, Florida Statutes*

I am requesting Florida criminal history information on the following individual:

<b>Last Name*:</b>			<p><b>* Required Fields</b></p> <p><b>NOTE: PLEASE INDICATE HISPANIC PERSONS AS EITHER WHITE OR BLACK BASED ON THEIR ACTUAL SKIN COLOR</b>          *Race (pick one):  <b>W</b> - White/Caucasian  <b>B</b> - Black  <b>U</b> - Unknown <b>A</b>- Asian/Pac. Islander  <b>I</b> - Alaskan/Native American</p> <p><b>Optional Information:</b>          Social Security Number          Middle Name          Other Names Used</p>
<small>Last Names should not include spaces (ex. De la Rosa, DelaRosa). Please use hyphens when applicable (ex. Jones-Smith)</small>			
<b>First Name*:</b>			
Middle Name:			
<b>Other Names Used:</b> Last, First, Middle (Please omit spaces and include hyphens when necessary)			
Last)	First)	Middle)	
Last)	First)	Middle)	
<b>Race*:</b>	<b>Sex*:</b>	<b>Date of Birth*:</b>	
Social Security Number:			

***Please provide as much information as possible. The accuracy of the information provided is critical as all searches are based on this information.***

**We accept the following payment methods:**

Personal or business check imprinted with name of account holder and address or money orders.

Checks or money orders must be made payable to FDLE in United States dollars and drawn from banks in the United States, Canada, or the United Kingdom. All other checks and money orders will not be accepted.

**Submit completed form along with the required \$24 fee (per inquiry) to:**

Florida Department of Law Enforcement  
 User Services Bureau / Criminal History Services  
 Post Office Box 1489, Tallahassee, FL 32302-1489

**Certified Results**

Notary letters certifying the results are available at no additional charge

I am requesting certification of criminal history information request results

I am requesting certification of criminal history information request results in Spanish

*\*\*Please note that only results that have no criminal history record will be translated and certified in Spanish. Results that contain a Florida criminal history cannot be translated into Spanish, but will be certified.*

**Mail Criminal History Information Request Results To:**

Contact Person:	Street:
Contact Telephone:	City:
ORI Number: (If applicable)	State:
Date Submitted:	ZIP: