



Criminal Justice Standards and Training Commission

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CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION **TECHNICAL MEMORANDUM 2025-10**

DATE: June 05, 2025
TO: Criminal Justice Agency Administrators
Criminal Justice Training Center Directors
Criminal Justice Selection Center Directors
FROM: Director Chad Brown 
Criminal Justice Professionalism Division
SUBJECT: Updated Peer-Review Form Requirement for Instructor Curricula

This technical memorandum announces the updated peer-review form requirement for the following specialized instructor courses:

- #800, Vehicle Operations Instructor Course
- #801, Firearms Instructor Course
- #802, Defensive Tactics Instructor Course
- #1114, First Aid Instructor Course
- #1186, Florida General Instructor Techniques

The Issue

The general instructor and high-liability instructor curricula require instructor-students to evaluate others and complete peer-review forms as part of their student teaching exercise. Instructors noticed that some courses required instructor-students to evaluate and complete a peer-review form for every instructor-student in the class, while other courses did not provide a specific requirement.

The Solution

The Training Center Directors Association (TCDA) examined the issue and agreed that the peer-review form requirement needs to be consistent and to implement the following language across the five instructor courses:

“It will be up to the training center to decide the number of times each student shall evaluate their peers.”

The updated peer-review form requirement is now in effect for these instructor courses.

If you have questions about the updated peer-review form requirement, please contact Training and Research Manager Rob Bates at RobertBates@fdle.state.fl.us or (850) 410-8672.

cc: Criminal Justice Standards and Training Commission