



Criminal Justice Standards and Training Commission

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CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION **TECHNICAL MEMORANDUM 2025-01**

DATE: January 21, 2025

TO: Criminal Justice Training Center Directors

FROM: Director Chad Brown 
Criminal Justice Professionalism Division

SUBJECT: Students Transitioning to updated Basic Recruit Training Program for Florida Correctional Officers

On July 1, 2025, the Criminal Justice Standards and Training Commission's updated Basic Recruit Training Program for Florida Correctional Officers (ATMS #3016) will go into effect. This replaces Florida Correctional Basic Recruit Training Program (ATMS #1190), which has been in effect since 2011. The new program is 445 hours. The following process will be used to address students who are on record as having started, but never completed, the Florida Correctional Basic Recruit Training Program that is being retired.

1. The Florida Correctional Basic Recruit Training Program (2011) will retire, effective June 30, 2025.
2. Any student beginning a correctional officer academy on or after July 1, 2025, will be required to enter the Basic Recruit Training Program for Florida Correctional Officers (2025).
3. Students beginning a correctional officer academy before July 1, 2025, who have not completed the program, may continue their training in the Florida Correctional Basic Recruit Training Program (2011), provided they are able to secure a training opportunity and meet the requirements in this technical memorandum and Commission rules.
4. Schools may offer one-on-one training to students who need to complete the 2011 version of the academy.
5. In situations where a training center determines that it is in the best interest of the student to complete the new academy (2025) rather than continue the old program, schools may request assistance from Commission staff to evaluate the student's transcript and determine which courses the student needs to take in the 2025 program to complete their training.

6. Students who need to complete a high liability course may do so in either a law enforcement or correctional officer basic recruit training (BRT) program, provided the specific requirements applicable to correctional officers are met.
7. Students who need to take physical fitness training may do so in either a law enforcement or correctional officer BRT program, but correctional officer students are only required to complete the 30 hours prescribed in the correctional officer BRT program.
8. Students must complete the total hours for the specific correctional BRT program under which they will receive their passing grade. If they begin and are recorded as passing in ATMS under 1190, they will have to complete 420 hours; under the new program with ATMS number 3016, they will need to complete 445 hours.
9. Students will take the version of the State Officer Certification Exam (SOCE) that corresponds to the BRT program that they have completed.
10. To become certified, students must complete the required basic recruit training, pass the State Officer Certification Examination, and become employed within four years of the original start date of the training program in accordance with Commission rules, regardless of whether they are directed to complete the training through the 2011 program or the 2025 program. Students who fail to meet the four-year requirement will have to start over in the 2025 program without receiving credit for any prior basic training.

If you have any questions, please contact Training and Research Manager Garrett Riggs at (850) 410-88648 or garrettriggs@fdle.state.fl.us.

cc: Criminal Justice Standards and Training Commission