



Electronic Surveillance Support Team and Cyber High Tech Task Force (ESST) Program Training Request Form

Agency Name:	
Contact Name:	Phone:
Email:	

TRAINING INFORMATION

Training Name:	
Purpose of Training:	
Attendee Name(s):	
Training/Travel Dates:	Destination:

Estimated Training and Travel Costs

Use the table below to estimate the cost of attending the training. If an expense is not applicable, leave the row blank. If you will be seeking reimbursement for training/travel costs on your ESST grant award, you will be reimbursed at the lesser of either the actual amount paid by the your agency or the maximum amounts permitted by State of Florida Travel regulations outlined in Section 112.061, F.S and Chapter 69I-42, Florida Administrative Code.

Expense						Total
Registration =	\$ 0.00	per person	x	0	attendees	= \$ 0.00
Hotel/Lodging =	\$ 0.00	per night	x	0	nights x 0 attendees	= \$ 0.00
Meals =	\$ 0.00	per day	x	0	days x 0 attendees	= \$ 0.00
Per Diem =	\$ 0.00	per day	x	0	days x 0 attendees	= \$ 0.00
Airfare =	\$ 0.00	per person	x	0	attendees	= \$ 0.00
Baggage =	\$ 0.00	per person	x	0	attendees	= \$ 0.00
Rental Car =	\$ 0.00	per day	x	0	days x 0 vehicles	= \$ 0.00
Mileage =	\$ 0.00	per mile	x	0	miles x 0 vehicles	= \$ 0.00
Local Transport. =	\$ 0.00	per day	x	0	days x 0 attendees	= \$ 0.00
Parking =	\$ 0.00	per day	x	0	days x 0 vehicles	= \$ 0.00
Incidentals =	\$ 0.00	per person	x	0	attendees	= \$ 0.00
Other =	\$ 0.00	per person	x	0	attendees	= \$ 0.00
Total Estimated Cost of Training:						\$ 0.00

FDLE Approval

FDLE Task Force Leader Signature and Date:	
HQ Division Inspector/SAS Signature and Date:	