Criminal Justice Grants
THIRD PARTY CERTIFICATE OF SUBAWARD

Email completed form to: CJgrants@fdle.state.fl.us

FDLE Recipient Name: _____ **FDLE App/Award #:** _____

Federal Program: Select One **Federal Agency:** Select One

Federal Award Number: _____ **CFDA #:** Select One

This form must be completed for all third-party agreements determined to be **SUBRECIPIENTS** by CJG's Third-Party Determination Checklist. The FDLE Recipient must complete Parts I through IV and forward a copy to the tiered subrecipient for their signature in Part V. A copy of the fully executed Certificate of Subaward must be maintained on file by both parties and provided to FDLE.

Entities passing funds through to a "tiered subrecipient" must ensure their compliance with 2 CFR §200.332 – *Passthrough entity requirements.* Failure to address, or provide documentation of, compliance with these requirements will result in a withholding of funds condition on the FDLE Recipient's award. Withholding of funds conditions prevent the review and approval of payment requests, ultimately delaying reimbursement.

Part I: Certificate of Subaward

Tiered Subrecipient's Name _____ **Tiered Subrecipient's UEI** _____

Tiered Subrecipient's Award/Contract Title _____ **Tiered Subrecipient's Award/Contract #** _____

Grant Project Period: _____ to _____ _____
Start Date *End Date* *Effective Date*

Indirect Costs: Select One

Indirect Cost Rate: 0.00%

Project Cost: $ 0 $ 0 $ 0
Grant Funds *Other Funds* *Total Cost*

Research and Development: Select One

Project Description:

Part II: Third-Party Compliance Review

1. Does the tiered subrecipient have a UEI number? If no, a withholding of funds condition will be placed on the award until a UEI number is obtained. ☐ Yes ☐ No
2. Does the tiered subrecipient have an active SAM.gov registration? If no, a withholding of funds condition will be placed on the award until an active SAM.gov registration is provided to FDLE. ☐ Yes ☐ No
3. Does the tiered subrecipient have a current EEO Certification? If no, the contract is not eligible for reimbursement with federal funds. Documentation must be provided to FDLE at monitoring. ☐ Yes ☐ No

4. Will the tiered subrecipient be interacting with minors under this award? ☐ Yes ☐ No
   If yes, the tiered subrecipient must comply with all requirements for Suitability to Work with Minors. Documentation must be provided to FDLE upon request.

5. Does the third-party agreement contain provisions requiring the tiered subrecipient be registered in and utilize the E-Verify System in accordance with Section 448.095(5), Florida Statutes? If yes, provide the page #. ☐ Yes ☐ No
   Page #: _____
   If no, a withholding of funds condition will be placed on the award until an amended agreement including these provisions is provided to FDLE.

Part III: Pass-through Entity Requirements

1. Does the FDLE Recipient understand they will be required to complete a Third-Party Subaward Risk Assessment and provide a copy at monitoring? ☐ Yes ☐ No

2. Does the FDLE Recipient understand they will be required to complete a Third-Party Subaward Monitoring Tool and provide a completed copy (including supporting documentation) at monitoring? ☐ Yes ☐ No

Part IV: FDLE Recipient Certification -

As the duly authorized representative, I acknowledge, understand and agree to abide by all applicable federal subaward and pass-through entity provisions established in 2 C.F.R. 200.332. I understand the failure to comply with all provisions and conditions regarding subawards under federal awards may result in the withholding of funds, disallowance of project costs, and/or classification of questioned costs. Additionally, I understand documentation to verify compliance with the provisions above must be maintained and provided at the time of monitoring.

Signature: _____ Date: _____

Name: _____ Title: _____

Part V: Tiered Subrecipient Certification -

As the duly authorized representative, I acknowledge, understand and agree to abide by all applicable federal subaward and pass-through entity provisions established in 2 C.F.R. 200. I understand the failure to comply with all applicable provisions and conditions regarding subawards under federal awards may result in the withholding of funds, disallowance of project costs, and/or classification of questioned costs. Additionally, I understand documentation to verify compliance with the provisions above must be maintained and provided at the time of monitoring.

Signature: _____ Date: _____

Name: _____ Title: _____