## In Attendance

|  |  |
| --- | --- |
| * **Foundation Members:**   + President Kenneth Tucker   + Vice President James Previtera   + Secretary Lauren Adams   + Treasurer Hunter Jones   + Chief Steve Kinsey | * **FDLE Members:**   + Mehgen Peoples   + Ashley Bullard   + Del Cortez   + Phillip Lindley   + Grant Geyer |

**Meeting begins 12:05 PM.**

**Introductions**

Roll Call was conducted by SMAS Ashley Bullard.

**Agenda Items**

1. **Review of Previous Meeting Minutes**
2. Vice President Previtera moves to approve the previous meeting’s minutes. Chief Kinsey seconds the motion. The previous meeting’s minutes are approved.
3. **FMCD Finances**
   1. Costs for FMCD hover around $30,000 per year.
   2. As of 2024, the Foundation has received about $16,769.22, and has about $30,849.44.
   3. By Treasurer Jones’s estimate, the Foundation is on track to meet their goal of raising $30,000 in 2024.
4. **FMCD Fundraising**
   1. President Tucker has applied with Ace Hardware and Publix to receive donations from customers. He requests that Foundation members provide the information of any other corporate donors that they know of.
   2. President Tucker has also called the Florida Sheriff’s Association and has been making calls to individual sheriff’s offices and police chiefs.
   3. He and Ms. Thompson have been invited to the FPCA President’s dinner.
   4. Treasurer Jones has reached out to business contacts regarding possible donations.
   5. Treasurer Jones will be attending the Tallahassee Community College Foundation’s and Florida Public Safety Institute’s Public Safety Awards ceremony and reception May 8th with FMCD cards. SMAS Bullard will coordinate with him as FDLE attends the safety fair that Friday, May 10.

UPDATE AFTER MEETING: Due to severe weather expected, this event was postponed by TCC to Fall on Thursday, May 9th. On Friday, May 10th, tornados, and severe weather came through in Tallahassee which resulted in severe damage, office and school closures, and power outages.

* 1. Generally, members should attend as many of these events as possible for networking opportunities.
  2. Suggestion to contact Bill Corfield with Target Corporation, MEPIC Advisory Board member for possible Corporate donation.
  3. Suggestion to look into fraternities and sororities for fundraising.
  4. Suggestion to make a list of PDs, etc., that have not donated. – FDLE
  5. Secretary Adams has been contacting counties regarding donations; per her findings, there is a convoluted application process for forfeiture funds which then, depending on the county; has to be approved by the county commission. We are unable to tell which fund donations are made from when submitted via check or electronic payment and if forfeiture funds are being used for the donation itself or if other non-specified money is being donated.

1. **FMCD Contracts**
   1. The Tallahassee Auto Museum has signed their contract; the cost is $8,600.
   2. Mission BBQ’s low quote is $6,98.75 to include gratuity; the actual amount may be higher than this. They also require a deposit.
   3. The expected cost for audio is $1500; FDLE is still waiting for a quote. FDLE requests approval to move forward with the contract if the quote is under $2,000.
   4. President Tucker requests a motion to approve the contracts, with the understanding that the quotes can be revised if needed without additional motions. Treasurer Jones moves to approve the contracts; Chief Kinsey seconds the motion. The contracts are approved as proposed.
   5. Question of whether the Tallahassee Auto Museum (TAM) could discount their price; SMAS Bullard clarifies that they provide their courtyard, water, etc., for free. TAM is already providing a discount.
2. **Safety Fairs**
   1. In light of new donations to the Foundation, FDLE requests a $3,000 budget for more giveaways for safety fairs. The giveaways have run out.
   2. FDLE requests pencils/pens, stickers, magnets, wristbands, drawstring bags, rulers, pencil pouches, and lanyards. Specifics to be determined by FDLE staff based on prices and discretion. Items not previously approved will go to President Tucker for approval.
   3. Due to the Foundation’s current finances just meeting the minimum expected cost of this year’s ceremony, the Foundation approves a $1,000 budget for immediate use on high priority items. When the account reaches $33,000, the remaining requested $2,000 will be released for use.
   4. All giveaways will use the usual combined FMCD and Foundation logo that has been printed on previous giveaways.
3. **FMCD Invitations**
   1. The invitation draft made by FDLE has been provided via email for approval.
   2. There is a QR code on the invitation that links to the Foundation website for further information and online donations.
   3. Lauren explains that law enforcement agencies increasingly prefer to donate online rather than by check. There are fees associated with donating online that are taken out of the donation itself.
   4. Question for a future meeting: How many donations are received online through the Foundation website?
   5. The proposed invitation design is approved to print with an estimated cost of $300.
4. **FDLE Update**
   1. Re-solicitation letters will go out in the next few weeks.
5. **Adjournment**
   1. President Tucker requests a motion to adjourn; Kinsey moves and Lauren seconds. Meeting adjourned at 11:51 AM.