

Florida Law Enforcement Analyst Academy Nomination Form



Completion of this nomination form is required for all applicants to the Florida Law Enforcement Analyst Academy (FLEAA), also known as the "Analyst Academy". It ensures that the applicant has the support and commitment of their agency leadership to succeed in the Analyst Academy. The person submitting the nomination should be the agency's chief executive or their designee, who must be member of the agency's command staff. *Nominations completed by the nominee's direct supervisor will not be accepted.*

Contact Information

Full Name:

Job Title:

Agency:

Office Phone Number:

Agency Email:

Name of Nominated Analyst:

Applicants to the Analyst Academy must meet the following criteria:

1. Must be currently employed by a criminal justice agency.
2. Must currently hold a law enforcement analyst position, and must have held that position for at least two (2) years on the first day of the academy class for which they are seeking admission.
3. Must have successfully completed the FDLE Core Analytical Training (FCAT)* and Florida Law Enforcement Analyst Training (FLEAT) courses prior to seeking admission to the Analyst Academy.
4. Have successfully passed a background investigation by the nominee's employing agency consistent with background standards for criminal justice officers as detailed in Rule 11B-27.0022, F.A.C.
5. Must be provided access by their agency to a laptop computer (PCs only) with the following:
 - wi-fi enabled (agency-provided internet hotspot preferred)
 - Microsoft Office (other versions, including Office 365 or Office 2016 are not acceptable)
 - Microsoft Excel
 - Adobe Reader or Adobe Acrobat (ability to open Adobe documents)
 - ability to access Canvas to access course content

Briefly explain why you are supporting the nominee to attend the Analyst Academy:

Briefly describe how the nominee and sponsoring agency will benefit from participation in this program:

Please check the boxes to acknowledge the three (3) statements below:

I understand my nomination for this analyst to attend the Analyst Academy includes my verification of the nominee's qualifications, commitment to the program, and the pledge of my full support for their participation.

I understand that over the course of the Analyst Academy, students will complete 246 hours of training, which includes 40 hours each week of the Analyst Academy, and 6 hours dedicated to working on their Analytical Report outside of the Analyst Academy.

I understand that students may be dismissed from the Analyst Academy for failing to follow all program guidelines and requirements. Students must be present in class and complete their Analyst Academy assignments to obtain their certification at the end of the six (6) weeks. Agency work assignments should be limited when students are in class, and reasonable accommodations should be made for students to work on Analyst Academy projects and homework assignments during work hours.

I confirm at the nominated applicant above meets all of the criteria discussed in this Nomination Form, and I support the applicant's attendance to the Analyst Academy.

Nominator Signature

Signature Date

Updated 07/2025