




Criminal Justice Standards and Training Commission

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CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION **TECHNICAL MEMORANDUM 2025-06**

DATE: June 05, 2025
TO: Criminal Justice Agency Administrators
Criminal Justice Training Center Directors
Criminal Justice Selection Center Directors
FROM: Director Chad Brown 
Criminal Justice Professionalism Division
SUBJECT: Renaming Firearms Instructor Course to Handgun Instructor

This technical memorandum announces the renaming of the firearms instructor courses.

The current firearms instructor courses only provide instruction on how to teach handgun. Therefore, effective July 1, 2025, they will be renamed from Firearms Instructor Course to Handgun Instructor. For example:

Current Course Titles	New Course Titles
#801, Firearms Instructor Course (v.2023.07)	#801, <u>Handgun</u> Instructor Course (v.2025.07)
#1201, Firearms Instructor Update Course (v.2022.08)	#1201, <u>Handgun</u> Instructor Update (v.2025.07)

The Criminal Justice Firearms course in the basic recruit training (BRT) program will keep its current title since instructors who teach the 80-hour block have the option to familiarize students with the patrol rifle or shotgun if time permits.

CJSTC Forms Renamed

Beginning July 1, 2025, the form CJSTC-4H Handgun Instructor Performance Evaluation will replace the form CJSTC-4I Firearms Instructor Performance Evaluation. Additionally, the form CJSTC-4 Handgun Performance Evaluation will replace the previous version of the same form, CJSTC-4 Firearms Performance Evaluation. Only the titles to the forms will change; everything else will remain the same.

ATMS

Beginning July 1, 2025, current Commission-certified firearms instructors will be listed in ATMS as Commission-certified handgun instructors. If you have questions regarding ATMS, please contact Training and Research Manager Terry Baker at TerryBaker@fdle.state.fl.us or (850) 410-8688.

If you have questions regarding the renaming of the courses and form, please contact Training and Research Manager Rob Bates at RobertBates@fdle.state.fl.us or (850) 410-8672.

cc: Criminal Justice Standards and Training Commission