Chief Executive Seminar
Application Form

NAME: _____ RANK _____

AGENCY: _____

ADDRESS: _____

CITY: _____, FL ZIP: _____

PHONE: _____ CELL: _____

E-MAIL: _____

*Administrative Assistant's Name, Phone Number & email:

_____

THIS TRAINING SEMINAR IS FOR THE CEO OF THE ORGANIZATION AND, ON A LIMITED BASIS, THE #2 OF THE ORGANIZATION.

Chief Executive Name_____ Chief Executive Signature_____

Class 59

(This course consists of all three sessions)

Location: Tallahassee, FL ***(Dates are tentative: subject to change)***

Session 1: August 3-6, 2026

Session 2: September 14-17, 2026

Session 3: October 12-16, 2026

NOTE: Each Monday of each session will begin at 1:00 p.m.
Attendees must commit to all scheduled hours.

REGISTRATION FEE:

Agency Numbers (Sworn Personnel)	Tiers	Tuition
Under 100	**1**	**$750.00**
100 – 500	**2**	**$1,000.00**
Over 500	**3**	**$1,250.00**

Return form to:
Attn: Terry Everest
FDLE/FCJEI
Post Office Box 1489
Tallahassee, FL 32302
(850) 410-7828 FAX to: (850) 410-7345

OR

Scan & email application to:

terryeverest@fdle.state.fl.us

**Preferred Method*

Florida Criminal Justice Executive Institute Chief Executive Certification

PURPOSE

The Florida Criminal Justice Executive Institute (FCJEI) training is designed to develop the leadership skills for law enforcement professionals in Florida's criminal justice organizations. FCJEI programs are a unique educational opportunity provided to the entire criminal justice community.

QUALIFICATIONS

Applicants to the Chief Executive Seminar (CES) must:

- Occupy a criminal justice management position which includes full-time, permanent supervision of others;
- Currently holds the rank or position of the chief executive in county, municipal and state criminal justice agencies, directors of both state and local correctional facilities, and on a limited basis, to those designated to act in the absence of the chief executive. (Second in command)
- Be willing and able to attend all scheduled class times.

Certification by the Chief Executive

I understand and agree to the commitment of attending all scheduled hours for all three sessions. If I, as the CEO, am nominating an individual to attend the Chief Executive Seminar, I will commit to the program and pledge my full support for his/her participation. I certify that I or the nominated individual meets the minimum qualifications as outlined above. If this application is accepted, I agree to the designated registration fee prior to the commencement of the program.

_____ _____

Chief Executive Signature Date