**Florida Missing Children’s Day Foundation**

Meeting Minutes

Conference Call – 12 March 2020


## In Attendance

* **Foundation Members:**
	+ Lauren Adams
	+ Joyce Dawley
	+ Ed Dean
	+ Charlotte Jerrett
	+ Jon Shaw
	+ Kenneth Tucker
	+ Forrest Van Camp
* **FDLE Members:**
	+ Chad Brown
	+ Mary Coffee
	+ Jeff Dambly
	+ Brendie Hawkins
	+ Craig Schroeder

## Minutes

1. Welcome and Introduction
	1. Welcome and introduction from Foundation President Ken Tucker.
2. Accept Previous Meeting Minutes
	1. Motion made to approve the previous meeting minutes dated January 29, 2020, as presented. Motion seconded and approved.
3. 2020 FMCD Update
	1. Contests: Florida Department of Law Enforcement (FDLE) Member Craig Schroeder reported that both the Poster and the Essay Contests have concluded. FDLE staff has named a winner for the poster contest and is in the process of determining a winner for the essay contest.
	2. Award Nominations: Per Craig, the award nomination period is open, and the forms and qualifying information are available on the Missing and Endangered Persons Information Clearinghouse (MEPIC) website.
	3. Budget: Per Craig, the budget for Florida Missing Children’s Day (FMCD) should be similar to last year’s budget with a possible higher cost for catering. The previous dining establishment in the Capitol did not have its contract renewed. The new dining establishment in the Capitol quoted a comparable catering price, but has had several health code violations. Other caterers outside of the Capitol have had a higher cost.

Motion made to approve the Proposed 2020 Budget with the exception of increasing the catering budget from $4,000 to $4,500 to bring the total budget to $24,930.50. If the budget needs to be increased, the Foundation will reevaluate and vote for approval. Motion seconded and approved.

* 1. VOTE to Accept Solicitation Letter
		1. Motion made to approve the 2020 Solicitation Letter for Law Enforcement Agencies as presented. Motion seconded and approved.
		2. Motion made to approve the 2020 Solicitation Letter for Corporate Entities as presented. Motion seconded and approved.
		3. Motion made to approve the Thank You Letter to include in the solicitation letters. Motion seconded and approved.
		4. Timeline: Ken and Craig discussed mailing the solicitation letters in mid-April due to Coronavirus concerns and the upcoming tax season.
	2. Post FMCD Training Update: Craig reported that the MEPIC Advisory Board (MEPICAB) has two rooms reserved in the Capitol for two training tracks – one for law enforcement and one for the general public. MEPICAB is planning four sessions for each track with almost all booked.
1. Statue Change Update
	1. Florida Senate Bill 52 and Florida House Bill 1055 included a statutory language change to allow the Foundation to raise money to distribute grants to law enforcement agencies to work towards the resolution of missing persons cases. FDLE member Mary Coffee reported that SB 52 passed on the Senate Floor and was sent to the House. HB 1055 did not make it through its assigned committees which have now concluded. In order for it to go forward at this point, the Speaker would have to pull the bill from the committee and present it on the floor or the language from the bill would have to be added to another bill as an amendment. It is most likely the bill will not pass during this legislative session.

Ken asked if the legislature had any concerns with the language of the bills. Mary said that there were no public concerns, but in conversation with staffers she learned there were concerns about the language related to the sexual offender/predator laws that was paired with Foundation’s grant language.

Per Ken, the Foundation will pursue the statutory language change again next year with the hopes of the language not being combined with another bill’s language. The Foundation will look into possible lobbying with the Florida Sheriffs Association and/or the Florida Police Chiefs Association.

Foundation Treasurer Charlotte Jerrett thanked the FDLE legislative staff for their lobbying efforts and their great reputation.

1. Treasurer’s Report
	1. Charlotte reported that since the previous treasurer’s report, there has only been one expenditure of $106 for renewal of the Foundation’s post office box.
	2. Audit Options: Charlotte presented a letter to mail to Certified Public Accountant (CPA) Firms in order to solicit cost information to complete either an audit or a review of the Foundation’s accounts. Charlotte also presented a list of firms to send the letter to. Foundation member Forrest Van Camp will also deliver a letter to an additional CPA firm.
2. 2020 Rays Baseball Event
	1. Issue tabled. Foundation Vice President James Previtera is absent on the call and there is a hold on all Major League Baseball operations because of the Coronavirus.
3. Additional Items
	1. None

Motion made to adjourn meeting. Motion seconded and approved.

## Adjourned

