



## MEPIC Advisory Board Committee Meetings Conference Call Minutes

Tallahassee, Florida

4 October 2017

1:00 PM – 4:00 PM

### Awareness and Prevention Committee (1:00 – 2:00 PM)

- In attendance:
  - Bob Bedford
  - Dan Campbell
  - Brendie Hawkins
  - Jamie Meeks
  - Erin Rounds
  - Craig Schroeder
  - Kim Spence
  - Stephanie White
- **Craig Schroeder (CS):** Before we begin, I'd just like to make sure everyone received the minutes from the last meeting on August 9<sup>th</sup> and make sure there are no edits needed.
  - **Dan Campbell (DC):** I received them and they look good to me.
- **CS:** Okay, I'd also like to update everyone on Missing Children's Day. We have not yet rescheduled the event; much of our command staff is still predisposed with the Hurricane Irma relief. We're hoping to get word on it in the next week or so.
  - **DC:** Do you have any hint of when the ceremony might be?
    - **CS:** Not really.
    - **Brendie Hawkins (BH):** We still have to check with a number of people and are still waiting to hear from the governor's office.
    - **BH:** There is also the possibility that we won't be having the ceremony at all this year.
    - **BH:** If we can't do the full ceremony, one of the ideas circulating is to potentially have smaller FMCD events that are held at the Regional Operations Center throughout the state.
- **CS:** At our last meeting we discussed the curriculum review sheet that Julie Collins drafted. I was able to send the draft to Judd Butler and he provided some feedback on the review form.
  - **CS:** He said he thinks this is a great start and doesn't have any glaring corrections.
  - **CS:** He said the next step would be to test and revise the form by having some committee members use the curriculum review sheet on a test subject.

- **CS:** I have found something called SafeSteps (it's a guide for parents on online safety and child abduction) on the FDLE website, created by the Attorney General's office and NCMEC.
  - **CS:** Is there anyone on the line who would like to volunteer to read this and test the curriculum review sheet.
    - **Barbara Renczkowski (BR):** I will
    - **Bob Bedford (BB):** I can as well.
    - **CS:** Okay, well I will put the question out to the rest of the committee via email and see if we can't get a few more folks to review this.
    - **CS:** I will send you all the materials in the coming days.
- **CS:** We also discussed developing a list of areas we wanted to concentrate on when looking for Subject Matter Experts (SME).
  - **Kim Spence (KS):** Since the last time we spoke I identified some subjects we could focus on when developing this list: autism, cognitive disabilities, mental illness, and Alzheimer's patients.
    - **KS:** And I think we could separate some of those further into subcategories.
    - **KS:** I can take autism and intellectual disabilities.
    - **CS:** I can put these subsections.
  - **DC:** Can I speak to that a bit. I think at our last time we wanted to make an entire list before bringing it to the Board.
    - **DC:** I think the last phone call I had mentioned human trafficking and date rape as subject areas.
    - **DC:** Also, substance abuse.
    - **CS:** Is there anything else we want to add.
    - **DC:** Child abuse and neglect.
  - **CS:** Okay, well I think what we can do next is put this question to the rest of the Advisory Board and see if they can come up with other areas we want to focus on when gathering subject matter experts.
    - **CS:** And once we are comfortable with the list of subject areas we can start asking the Advisory Board to find SMEs.
- **CS:** I also put the proposed Objective amendment on the agenda but I don't think there is anything further to do on this item until it can be put to a vote.
  - **BR:** I agree. I think we are ready to put this to the Board.
  - **CS:** Okay, I will continue to keep it on the agenda so it can be discussed if need be, but we'll make sure to add it to the agenda for the next in-person meeting.
- **SW:** I was going to distribute some of the text from the Law Enforcement Academy but Craig pointed out that that would open it up to public records. I think their legal decided that we shouldn't email it out.
  - **SW:** Can we print up the material and provide it at the next meeting for everyone to read and then shred?
  - **CS:** Let me check with Jeff Dambly, my suspicion is that that will be fine, but I will check to make sure.

- **KS:** Can you send out the meeting schedule for the rest of the conference calls for the remainder of the year.
  - **CS:** Will do. It's also on the MEPIC website.
- **CS:** Does anyone have anything else?
  - NOTHING
- **CS:** Well then I believe we can adjourn.

**Adjourned**

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## Response and Recovery Committee (2:00 – 3:00 PM)

- In Attendance:
  - David Brand
  - Bill Corfield
  - Brendie Hawkins
  - Angie Herron
  - Kristen Litteral
  - Jamie Meeks
  - James Previtera
  - Erin Rounds
  - Craig Schroeder
  - Kim Spence
  - Stephanie White
- **Bill Corfield (BC):** First let's begin by reviewing the minutes from the previous conference call.
  - **BC:** Does anyone have anything to add on the minutes?
    - NOTHING
  - **BC:** Anything from FDLE on the minutes?
    - **Craig Schroeder (CS):** Nothing on our end as far as the minutes go.
- **BC:** Next I'd like to ask FDLE to provide an update on where we are with Florida Missing Children's Day.
  - **CS:** We still do not have a make-up date set. Much of the FDLE command staff has been out of the office working on hurricane relief. We hope to have some indication in the next week or so.
    - **BC:** Is there anything the Advisory Board can assist with.
    - **CS:** Not at this time, we're just kind of playing the waiting game.
- **BC:** Next I'll ask Angie Herron to give us an update on where FOAA is on the License Plate Readers (LPRs).
  - **Angie Herron (AH):** My supervisor talked with Seth Montgomery and DOT and I think it was decided that we should pump the brakes on moving forward with the LPRs right now.
    - **AH:** So we can't go ahead with that until we can approval.
  - **BC:** Well we can shelf that now and come back around to it. Maybe we can get Seth in here to speak with us.
  - **BC:** On the last call, someone brought up software as an alternative.
    - **James Previtera (JP):** Yeah it was called Vigilant Solutions.
    - **BC:** Yeah, maybe we can have them present at our next meeting.
    - **CS:** Yeah, we can look into that for the next meeting.
    - **JP:** I'll get you the contact info from Vigilant Solutions.
- **BC:** Do we have any update on distributing the Academy material?
  - **Stephanie White (SW):** Yes, Craig told me that their legal said they did not want us to email that material because it will become public record.
    - **SW:** But I would like to bring the hard copies to our next meeting.
    - **CS:** And I'm going to make sure that that is okay with our legal.

- **BC:** Kim do we have anything on the autism end of things?
  - **Kim Spence (KS):** Not much. The new bill that was going through was put into effect since our last call.
  - **KS:** FDLE is up to date on addressing the training on that.
  - **KS:** On our last call we spoke about special populations, but that might be something for the other committee.
  - **BC:** Well we can discuss it, since it is also on our strategic plan.
    - **KS:** Sure, I have spoken to different agencies using the term specialized populations and there was the need to break that term down and what it meant. Most agencies label special populations as one of the following: autism, intellectual disability, Alzheimer's patients and mental illness.
  - **BC:** There are two things I wanted to bring up, that I thought of with the unfortunate Jennifer Folford case in Orlando.
    - **BC:** One would be an autism training or continuing education of autism for CART teams.
    - **BC:** Two, would be having a post-incident breakdown of available resources during the response and recovery phase of a missing person.
  - **CS:** Also, I'll let you all know who weren't on the previous call, the Awareness and Prevention Committee are developing a list of subject areas that we will use to create a list of subject matter experts the board can call on when/if needed.
    - **BC:** OK well maybe we can let them focus on that and we can kind of focus on post incident resources and training.
- **BC:** On the next call I will be able to discuss the Florida Organized Retail Crime Association FLAORCA, which has almost a thousand resources on it that I believe will be of use.
- **BC:** Any other committee news or items?
  - NONE
- **BC:** Okay, well I think we can adjourn.

**Adjourned**

## Communication and Technology Committee (3:00 – 4:00 PM)

- In attendance:
  - Captain Jeffrey Bissainthe
  - Brendie Hawkins
  - Angie Herron
  - Kristin Litteral
  - Erin Rounds
  - Craig Schroeder
  
- **Craig Schroeder (CS):** It doesn't look like we'll have our co-chairs on this call, and with only three members of the committee on the call we can keep this one brief.
- **CS:** First I just wanted to update everyone on Florida missing Children's Day.
  - **CS:** As of now, the event has not been rescheduled. Command staff has been predisposed with hurricane Irma response, but we hope to have some information on the event in the next week or so.
- **CS:** Also, I just wanted to bring up where we are with Bow Stern Marketing.
  - **Kristin Litteral (KL):** I talked with someone from BowStern, and they said no time is too early. And they said they would be happy to hop on a call or come to a meeting sometimes in the future.
  - **CS:** Okay, great. I'll get with you soon.
- **CS:** Okay, well does anyone have anything else?
  - NOTHING
- **CS:** In that case, we can adjourn.

**Adjourned**