



## MEPIC Advisory Board Committee Meetings Conference Call Minutes

Tallahassee, Florida

24 January 2018

1:00 PM – 4:00 PM

### Awareness and Prevention Committee (1:00 – 2:00 PM)

- In attendance:
  - Dan Campbell
  - Julie Collins
  - Travis Paulk
  - Barbara Renczkowski
  - John Robertson
  - Erin Rounds
  - Craig Schroeder
- **Barbara Renczkowski (BR):** Do you guys want to begin with the testing of the curriculum review sheet.
  - **Dan Campbell (DC):** I have some ideas that I submitted to Craig.
  - **Craig Schroeder (CS):** I have that and we are going to compile it for the in-person meeting in March.
    - **John Robertson (JR):** Can we see that material.
    - **CS:** Yes, definitely. I will send it with the agendas for the next meeting.
- **BR:** And where are we on the sub-committee list.
  - **CS:** I am continuing to take names from the committee and the Board as they come in and the last plan was to dig deep into those names at the March meeting.
    - **JR:** Can we see that as well so we can assess our gaps.
    - **CS:** Certainly, I will send that along as well.
  - **Travis Paulk (TP):** Also, I have a question: is this a sub-committee or a group of people, because I've had people say they would help but don't want to join a committee.
    - **BR:** Yeah, I was under the impression this wouldn't be a subcommittee but a group that the Board or the committees could turn to for assistance.
    - **JC:** Yeah, I think the point of that was to not make them a subcommittee.
    - **CS:** That's my fault; I have it labeled as a subcommittee in the agenda; I will change that language for future meetings.
- **JR:** Next is amending the objective, have we voted on that.
  - **CS:** No, we did not have a quorum at the last in person meeting so that will be tabled until the in person meeting in March.
- **BR:** Next is going over the strategic plan and making the necessary changes. John, have we done that.
  - **JR:** Yeah, I think we've identified a lot of those areas.
  - **BR:** I think we need to make some of these decision at the in-person group.
  - **JR:** Is there anything else that needs to be changed besides A1.4
  - **BR:** I'll have to review it to see.
  - **JR:** I will too, but A.1-4 is the only one that stands out.

- **BR:** Does anyone have any new business.
- **JC:** also, the DOE memo to the schools will go out on Friday.
- **BR:** Okay, and our next meeting is in March.
  - **CS:** Yes, the 29<sup>th</sup> and 30<sup>th</sup> at Staybridge in Mahan.
- **DC:** And Craig can you send us that info John was talking about before our next conference call.
  - **CS:** Yes I will send it out with the agendas for the next conference call.
- **BR:** Okay, well I think we can adjourn.

**Adjourned**

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## Response and Recovery Committee (2:00 – 3:00 PM)

- In attendance:
  - David Brand
  - Bill Corfield
  - Christina Harris
  - Travis Paulk
  - Erin Rounds
  - Craig Schroder
- **Bill Corfield (BC):** We can begin, any questions or comments regarding the minutes from the January 3<sup>rd</sup> call?
- **BC:** Do we have any big takeaways from FMCD?
  - **Craig Schroeder (CS):** It went really well from our perspective. A few minor bumps but nothing major.
- **CS:** Bill, can I interrupt to do a quick roll call.
- **BC:** We did talk in December about having members from FSA on the Board, I did talk to Amy Mercer with FPCA about joining the Board and she seemed like she wanted to join.
  - **CS:** I can put that out to Mary because it has to go through the Commissioner.
  - **BC:** Okay, great. I want to talk with her and see if she's interested.
- **BC:** We also talked about MEPIC and CART training materials. I know we can't share it because it will become public record.
  - **CS:** Yes, Stephanie White made this information available at the meeting in December, but because we didn't want the training material to be a public records matter, we can't email it. It will be available at the in-person meeting in March.
- **BC:** Are we putting the LPRs on hold?
  - **CS:** Yes.
- **BC:** Also, we talked about getting Brett Lycett in to talk to us about new cases.
  - **CS:** I wanted to get him in for a quarterly meeting in March, did you guys want him on the conference call.
  - **BC:** If we has anything new to share, especially on the technology end, that would be great.
  - **CS:** Okay, I will talk to him about it.
- **BC:** As we go into 2018, I'm wondering if we—as a committee—should try to break out a working group around each one of our strategic plan.
- **BC:** Anybody have anything else?
- **CS:** I just want to remind everyone that with James Previtera off of the board we will need to select a new co-chair at the next meeting.
  - **BC:** Okay, well I think we can do that at the next in person meeting and present that to the Board at the next meeting.
- **CS:** Next meeting are on the 29<sup>th</sup> and 30<sup>th</sup> of March
- **David Brand (DB):** the 29<sup>th</sup> of March is the Sheriff's award at 11 so that might affect some folks.
- **BC:** If no one has anything else, we can adjourn.

**Adjourned**

**Communication and Technology Committee (3:00 – 4:00 PM)**

**NOT ENOUGH MEMBERS PRESENT FOR MEETING.**

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