



MEPIC Advisory Board Meeting Minutes

Tallahassee, Florida
14 December 2017
11:30 AM

The quarterly meeting of the Florida Department of Law Enforcement's Missing Endangered Persons Information Clearinghouse Advisory Board (MEPICAB) was called to order at approximately 11:30 a.m. on December 14th by Chairperson Jaime Meeks.

In Attendance:

- **Board Members**

- Dan Campbell
- Tim Enos
- Angie Herron (Representative of Charlotte Brand)
- Jessica Janasiewicz
- Jamie Meeks, Chairperson
- John Pitta
- Peggy Pitta
- Jim Previtera
- Hillary Sessions
- Susan Smith
- Stephanie White (Representative of E.E. Eunice)

- **AD Hoc Board Members**

- Julie Collins (Representative for Pam Stewart)
- Christina Harris (Representative for Pam Bondi)
- Kristin Litteral (Representative for Mike Carroll)
- Travis Paulk (Representative for Mike Carroll)

- **FDLE/MEPIC Members**

- Mary Coffee
- Jeff Dambly
- Brendie Hawkins
- Gwen Johnson
- Seth Montgomery
- Rob Moon
- Jennifer Pritt
- Erin Rounds
- Rachel Salus
- Craig Schroeder

- **Jamie Meeks (JM):** Let's begin with a roll call and an introduction of the FDLE staff.
- **JM:** I'd like to turn it over to Seth for a few words and an introduction.
 - **Seth Montgomery (SM):** I just wanted to thank our FDLE staff for the event and for planning Florida Missing Children's Day twice after it was postponed in September.
- **JM:** Did everyone get a chance to review the minutes?
 - **JM:** Jeff, without a quorum can we vote to approve the minutes?
 - **Jeff Dambly (JD):** Technically, without a quorum we can't vote on anything, including approval of the minutes.
 - **JM:** Well let's take a moment to review the minutes.
 - **Craig Schroeder (CS):** I will put it on the first quarter meeting agenda to approve the minutes for both this meeting and the last.
- **JM:** Let's review the ceremony from this morning. I thought it went great but I'd like to hear everyone else's opinion.
 - **JM:** I thought the ceremony was fantastic but I'd like to open the floor.
 - **James Previtera (JPre):** I talked to one of the family members on the elevator and he broke down and said he needed this; that this is his biggest connection to his child and he's very thankful that the event took place after the postponement. So I just wanted to pass that on to you all.
 - **JM:** I want to thank Tim Enos and FASRO for organizing the reception last night.
 - **Hilary Sessions (HS):** I do want to point out that no one from FASRO was actually in attendance at the reception.
 - **Tim Enos (TE):** I apologize, being on a weekday instead of the weekend it was tough for me personally to make it and I know a few other FASRO members were having trouble making it.
 - **HS:** They also broke down too early; they weren't supposed to break it down until 11:00 PM.
 - **JPrev:** Well, 11:00 may be too late because most of the families begin leaving the reception around 8.
 - **JM:** I missed being there as well due to a prior engagement.
 - **HS:** I want to thank FASRO for doing this for us each year.
- **JM:** Next on the agenda is our list of Subject Matter Experts.
 - **CS:** The intention of the list is to add names that may be considered by the committee for possible inclusion as the Board SME.
 - **Kristin Litteral (KL):** We have some names from DCF. Craig, did you get the names Travis sent.

- **CS:** Yes, but if they were sent after the last conference call, they are not included on this list. I will have them on the list for the next meeting.
 - **Christina Harris (CH):** Tom Koonan would be good for human trafficking
 - **CS:** Great, I will add him to the list.
- **JM:** Next on the agenda is the Academy curriculum documentation that Stephanie White provided us. I know there was a question about sending this material via email so we have it here now.
 - **Stephanie White (SW):** This is the curriculum that is currently being taught.
 - **SW:** I like the human trafficking portion; it gives you case reviews and more specifics.
 - **SW:** The missing persons training is just a quick review.
- **Peggy Pitta (PP):** I'd like to know if we could get the PTA involved on providing safety tips.
 - **DC:** Is there a way we can put information on the website?
 - **Jennifer Pritt (JPritt):** We can certainly put something out on the CJNetwork.
 - **JPritt:** We can also put out memos to remind people right away. And I do agree that we should put information out through PTA.
 - **DC:** I know in our case there was a lot of internal communication and I think anything we can do to educate the general public would be great.
 - **Jessica Janasiewicz (JJ):** We may be able to talk to the Superintendents and see if we can put something together for student orientation about safety.
 - **JM:** We may be able to put something about safety inside a school handbook.
 - **JPritt:** I think it's harder sometimes because at parents when there's an issue with your kids you want to go look for them yourself, but we need to ingrain in people that they need to call the police or 911 right away.
 - **JJ:** I'll check with FASS and see if there's something they can send out.
 - **SM:** Do parents have to fill out a permission slip to ride the bus?
 - **SM:** First they should have to sign a permission slip, but maybe we could put relevant safety information on these permission slips.
- **JM:** Craig, can you update us on BowStern.
 - **CS:** Yes, we have contacted them about coming to a meeting but I have yet to hear back from them. I will keep you all updated.
- **JM:** Rob Moon, please deliver the EIS update.
 - **RM:** We will be sending out alerts 24 hours a day with the new section led by Pete Warren.

- **RM:** In terms of updates on data systems, there's not a lot.
 - **RM:** We are working with Everbridge; we are going to be purchasing an extra module that will let the missing person database communicate with Everbridge and it will be an almost one button push to get the alert out and it will really reduce the time it takes.
 - **RM:** We are in the process of updating the public facing sex offender website. It will look a lot nicer and it will be easier to search offenders and neighborhoods.
- **JM:** At this time I'd like to open up the floor for any additional items.
 - **JP:** I just wanted to announce that I am retiring and in January I'll be taking a job with the Tampa Bay Rays.
- **JM:** When are we thinking our next meeting will be.
 - **CS:** The next committee meetings and Advisory Board meetings will be on March 29th and 30th.
- **JM:** Anything else?
- **JM:** Well then we will adjourn.

Meeting Adjourned
