



MEPIC Advisory Board Committee Meetings Conference Call Minutes

Tallahassee, Florida

15 November 2017

1:00 PM – 4:00 PM

Awareness and Prevention Committee (1:00 – 2:00 PM)

- In attendance
 - Bob Bedford
 - Brendie Hawkins
 - Kritsin Litteral
 - Jamie Meeks
 - Barbara Renczkowski
 - Erin Rounds
 - Craig Schroeder
 - Kim Spence
 - Stephanie White

- **Barbara Renczkowski (BR):** Did everyone get a chance to read the minutes?
 - **BR:** Can someone make a motion?
 - **Jamie Meeks (JM):** Motion to approve.
 - **Kim Spence (KS):** Second
- **BR:** Craig, can you please provide us with an update on Missing Children's Day.
 - **Craig Schroeder (CS):** As you all know, we have rescheduled Florida Missing Children's Day for December 14th. We will not be able to have the Safety Fair as the students cannot come that day.
 - **CS:** In addition, we will have an Advisory Board meeting following the ceremony.
 - **Stephanie White (SW):** Just to let you know, we will have some bloodhounds there but not as many as we usually do.
 - **CS:** Okay, thanks, can you please send me a list of those coming once you have it?
 - **BR:** Will everyone who was able to make it in September be able to make it in December.
 - **CS:** The majority will be able to. We have one award winner who was going to be able to make it in September, but won't be able to make it now. Almost all of the families will be able to make it.
- **BR:** Let's move on to the curriculum review sheet. Did anyone get a chance to review it.
 - **Bob Bedford (BB):** I did it and I was impressed with the text.
 - **BB:** I think this Safe Steps material is something that would be very beneficial to parents and kids.

- **CS:** Just as a reminder this text is already publicly available on the MEPIC website and we only selected it to use for the newly designed curriculum review sheet.
- **CS:** Also, Hilary reviewed it as well but she wasn't able to make the call. I know she had some questions about the review sheet so I look forward to hearing what she has to say.
- **BR:** Moving on to our Subject matter experts list. I wasn't here for the last meeting where did we end.
 - **KS:** I think we wanted to bring our list to the December meeting.
 - **CS:** Yes, and in the meantime, if you know of anyone who would be a good consideration for the Subject Matter Expert List. Please email the name to me.
 - **BB:** I have someone in mind who has been working with mental illness in children.
 - **CS:** Okay, great. Please send me that information.
- **BR:** Any new developments on the strategic plan.
 - **BR:** I think we have to start looking at it again, it's easier to do in person.
 - **CS:** Also, as a reminder, John Robertson pointed out that a lot of the language in the strategic plan needs to be changed to reflect that the committee is reviewing curriculum not creating it.
 - **CS:** Per John at the last conference call, he wanted folks to begin reviewing the plan for those language changes.
- **BR:** Do we have any new business.
 - **CS:** I have one thing; all of the minutes from previous meetings as well as minutes from future meetings will be housed on the website..
- **BR:** Anything else?
 - **NONE**
- **BR:** Then we can adjourn.

Adjourned

Response and Recovery Committee (2:00 – 3:00 PM)

- In Attendance:
 - Bill Corfield
 - Brendie Hawkins
 - Angie Herron
 - Jim Previtiera
 - Craig Schroeder
 - Kim Spence

- **Bill Corfield (BC):** I'll begin with a quick roll call and then we can start.
- **BC:** Was everyone able to look at the minutes from the previous call?
 - **ALL:** Yes
- **BC:** Craig can we get an update on the FMCD ceremony?
 - **Craig Schroeder (CS):** Certainly. We will be holding the FMCD ceremony on Thursday, December 14th. We will also be holding an Advisory Board meeting following the ceremony on the 22nd floor of the Capitol building.
 - **BC:** Do you foresee any troubles?
 - **CS:** Nothing major. Our biggest obstacle is having the ceremony on a Thursday rather than a Monday is giving us only one day for set-up rather than two.
 - **CS:** But we've got some extra help from FDLE and I think we should be just fine.
- **BC:** A few calls ago we mentioned having representation on the Board from the FPCA.
 - **BC:** Jim are you a member of FPCA.
 - **Jim Previtiera (JP):** Yes.
 - **BC:** Well I'm wondering—and I've planning to ask Amy Mercer at FPCA—if the FPCA has a committee that can align with this committee.
 - **BC:** Because we can also leverage the FPCA to put out communications and potential training info.
- **BC:** As far as training material goes I know there was an issue with sending out the Academy materials.
 - **CS:** Yes, Stephanie sent me the training material that we wanted to review in this committee. However, our general counsel did not want us to email it as that would make it a public record and Stephanie was specific that we cannot share it with non-law enforcement entities.
 - **CS:** So we will print it and bring it to an in-person meeting.
 - **CS:** Do you guys want to add that to the agenda for the 14th or save it for the first quarter meeting of 2018?
 - **Kim Spence (KS):** I would prefer if we could have a few days to review it.
- **BC:** From a technology utilization standpoint, I know we discussed LPRs but from our last meeting I heard that needs to be tabled for 2018.
 - **Angie Herron (AH):** I'm not sure why it was tabled but I think it was administrative on FDLE's side.
 - **CS:** I will ask.

- **BC:** Do you know if FDLE is doing anything from a social media aspect when there are these CART events?
 - **CS:** Not to my knowledge.
 - **CS:** I'd like to get Brett Lycett on the line on the next call.
- **BC:** How is the list of SMEs going?
 - **KS:** It's going well. We have a good list compiled and will begin searching for reliable subject matter experts.
 - **Kristin Litteral (KL):** I do have a question, there is one area that just says "Date Rape" and not sexual violence. I was wondering why we don't have other forms of sexual violence on there.
 - **KS:** I think it's because the committee wanted to be very specific when identifying special populations.
 - **BC:** I think we can add one that just addresses sexual assault.
 - **CS:** I will add it to the list.
- **BC:** Kim, do you have anything on the special population side of things?
 - **KS:** I don't have anything additional since the last time we spoke
 - **KS:** I will be going to the CART conference in December and I am working on compiling, to MEPIC and the CART team, a list of parent support groups and social media contacts, who are support based groups that can transmit information quickly.
- **BC:** Jim, do you have anything to add?
 - **JP:** Nope.
- **BC:** Does anyone else have anything to add?
 - **CS:** Yes, all of the meeting minutes are now housed on the MEPIC site and we will continue to add them there.
- **BC:** If there is nothing else, we can adjourn.

Adjourned

Response and Recovery Committee (2:00 – 3:00 PM)

- In Attendance:
 - Brendie Hawkins
 - Kristin Litteral
 - John Pitta
 - Peggy Pitta
 - Erin Rounds
 - Craig Schroeder
 - Susan Smith

- **Craig Schroeder (CS):** I'll begin with a roll call.
- **Tim Enos (TE):** Craig, can we get an update on Missing Children's Day?
 - **CS:** Yes, we have officially rescheduled missing Children's Day for December 14th and we will have an Advisory Board meeting following the meeting.
 - **TE:** Also, FASRO has secured the DoubleTree for the Reception on Wednesday the 13th. It will begin at 6:30.
 - **TE:** What does it look like as far as the families and RSVPs?
 - **CS:** Good, there are only a few families who were going to come in September who could not make it this time.
- **TE:** Next is an update on BowStern.
 - **Kristin Litteral (KL):** My contact left but I sent the new contact info to Craig.
 - **CS:** I will get in contact with them about being on the next call.
 - **TE:** I'd also like to get them at a full meeting.
 - **CS:** Okay, and I'll see if they can attend FMCD
- **TE:** Do we have an update on live streaming the event.
 - **CS:** No. I don't think FDLE has the capability to do a live stream on short notice.
 - **CS:** But I can ask if the Florida Channel has a streaming option.
- **TE:** Any new business.
 - **NONE**
- **TE:** Motion to adjourn.
 - **Peggy Pitta (PP):** Motion
 - **John Pitta (JP):** Second.

Adjourned