

PROCEDURES FOR DETERMINING IF A VENDOR OR CONTRACTOR IS SUSPENDED OR DEBARRED FROM RECEIVING FEDERAL FUNDS

This document is intended to instruct subrecipients on the process steps for determining if a vendor is suspended or debarred from receiving federal funds. In compliance with 2 C.F.R. §200.214 subrecipients are prohibited from entering into a contract or using federal funds to procure items from certain parties who are debarred, suspended or otherwise excluded from or ineligible for participation in federal assistance programs or activities. In addition, a prohibition on certain telecommunication and video surveillance services or equipment went into effect on August 13, 2020. In accordance with these requirements set out in 2 C.F.R. §200.216, subrecipients of FDLE awards are prohibited from obligating or expending grant funds to:

1. Procure or obtain;
2. Extend or renew a contract or procure or obtain;
3. Enter into a contract to procure or obtain equipment, services, or systems that use telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, produced by Huawei Technologies Company or ZTE Corporation (or a subsidiary or affiliate of such entities).

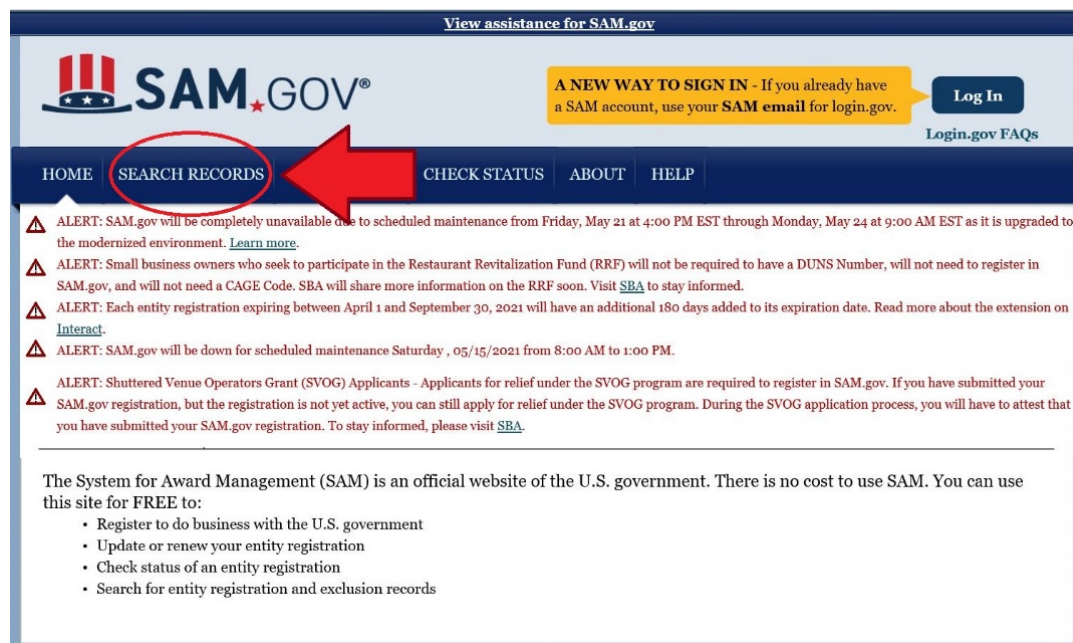
For more information regarding the Prohibition of Certain Telecommunications and Video Surveillance Services or Equipment, please see DOJ's [Prohibition on Covered Telecommunications and Video Surveillance Services or Equipment FAQ](#).

PROCEDURES:

Prior to obligating grant funds, subrecipients should determine if their selected vendor or party is suspended or debarred from receiving federal funds. The subrecipient should refer to the System for Award Management (SAM) website to check the status of entity registration and exclusion records.

STEPS:

1. Once a vendor or party has been selected, prior to the obligation or payment of federal funds, the subrecipient should go to <https://www.sam.gov/SAM/> and select "Search Records."



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2. Under “Quick Search,” enter the vendor or party's name and select “Search.”

View assistance for SAM.gov

Search Tips to Get Started:

- Looking for entity registration records or entity exclusion records in SAM? Use **Quick Search** if you know an entity's Business Name, DUNS Number or CAGE Code. Use **Advanced Search** to structure your search using multiple categories and criteria.
- Are you a Federal government employee? Create a SAM user account with your government e-mail address and log into SAM before searching to see FOUO information and registrants who chose to opt out of the public search.
- Conducting small business-focused research? In addition to what is contained in SAM, small businesses can provide the Small Business Administration (SBA) supplemental information about themselves. Use the [SBA's Dynamic Small Business Search](#) to conduct further market research.
- Trying to find a contractor participating in the Disaster Response Registry? Use the **Disaster Response Registry Search** to locate contractors willing to provide debris removal, distribution of supplies, reconstruction, and other disaster or emergency relief services in the event of a national disaster.

Choose Quick Search or Advanced Search

QUICK SEARCH:

Florida Department of Law Enforcement
(Example of search term includes the entity's name, etc.)

DUNS Number Search: Enter DUNS number ONLY

CAGE Code Search: Enter CAGE code ONLY

SEARCH Need Help?

ADVANCED SEARCH:
Use specific criteria in multiple categories to structure your search.

ADVANCED SEARCH - ENTITY

ADVANCED SEARCH - EXCLUSION

DISASTER RESPONSE REGISTRY SEARCH

NOTE: If known, the subrecipient can search using the vendor or entity's DUNS number via the “DUNS Number Search.”

View assistance for SAM.gov

Search Tips to Get Started:

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Choose Quick Search or Advanced Search

QUICK SEARCH:

Enter your specific search term
(Example of search term includes the entity's name, etc.)

DUNS Number Search: 809396781

CAGE Code Search: Enter CAGE code ONLY

SEARCH Need Help?

ADVANCED SEARCH:
Use specific criteria in multiple categories to structure your search.

ADVANCED SEARCH - ENTITY

ADVANCED SEARCH - EXCLUSION

DISASTER RESPONSE REGISTRY SEARCH

3. This will bring the subrecipient to the “Quick Search Results” page. On this page the subrecipient will be able to view the vendor or entity's record and exclusion status, as well as, their registration expiration date.

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[View assistance for SAM.gov](#)

- Your search results represent the broadest set of records that match your search criteria. You may get entity registration records that are still in progress or have been submitted, but not yet activated. Check the status of each record.
- Of note, some entities choose to opt out of public display. Even if they are registered in SAM, you will not see their entity registration records in a public search. You can only see them if you log in as Federal Government user.
- You can refine your search results. If you used the Quick Search, select the search filters on this page. If you used one of the Advanced Search options, select the Edit Search button.
- If you want to perform a new search, use the Clear button to remove your current search results. If you are logged in with your SAM User Account, you can save your search criteria to run again later using the Save Search button.
- NOTE: Please read this important message when searching for exclusion records.**

Quick Search Results

Clear Search

Total records:1
Result Page: 1

Save PDF Export Results Print

Sort by Relevance Order by Descending

Filter Results

By Record Status

☒ Active
☐ Inactive

By Record Type

☐ Entity Registration
☐ Exclusion

Apply Filters

Your search returned the following results...

Entity	LAW ENFORCEMENT, FLORIDA DEPARTMENT OF	Status: Active
DUNS: 809396781	CAGE Code: 3C4W8	
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 03/10/2022	Debt Subject to Offset?: No	
Purpose of Registration: All Awards		

View Details

NOTE: Vendors or entities who have an expired registration are NOT eligible to receive federal funds until their SAM.gov registration has been renewed.

- If the "Quick Search Results" page indicates the vendor or entity is excluded (a.k.a. suspended or debarred) from receiving federal funds, the subrecipient CANNOT proceed with obligating federal funds to that vendor or entity and MUST select another vendor or entity who is not excluded from receiving federal funds.

[View assistance for SAM.gov](#)

have been submitted, but not yet activated. Check the status of each record.

- Of note, some entities choose to opt out of public display. Even if they are registered in SAM, you will not see their entity registration records in a public search. You can only see them if you log in as Federal Government user.
- You can refine your search results. If you used the Quick Search, select the search filters on this page. If you used one of the Advanced Search options, select the Edit Search button.
- If you want to perform a new search, use the Clear button to remove your current search results. If you are logged in with your SAM User Account, you can save your search criteria to run again later using the Save Search button.
- NOTE: Please read this important message when searching for exclusion records.**

Current Search Terms: Hand in Hand Counseling Services*

Clear Search

Total records:2
Result Page: 1

Save PDF Export Results Print

Sort by Relevance Order by Descending

Filter Results

By Record Status

☒ Active
☐ Inactive

By Record Type

☐ Entity Registration
☐ Exclusion

Apply Filters

Your search for Hand in Hand Counseling Services* returned the following results...

Exclusion	Hand in Hand Counseling Services	Status: Active
DUNS: 968307181	CAGE Code:	
Classification: Firm	Exclusion Type: Ineligible (Proceedings Completed)	

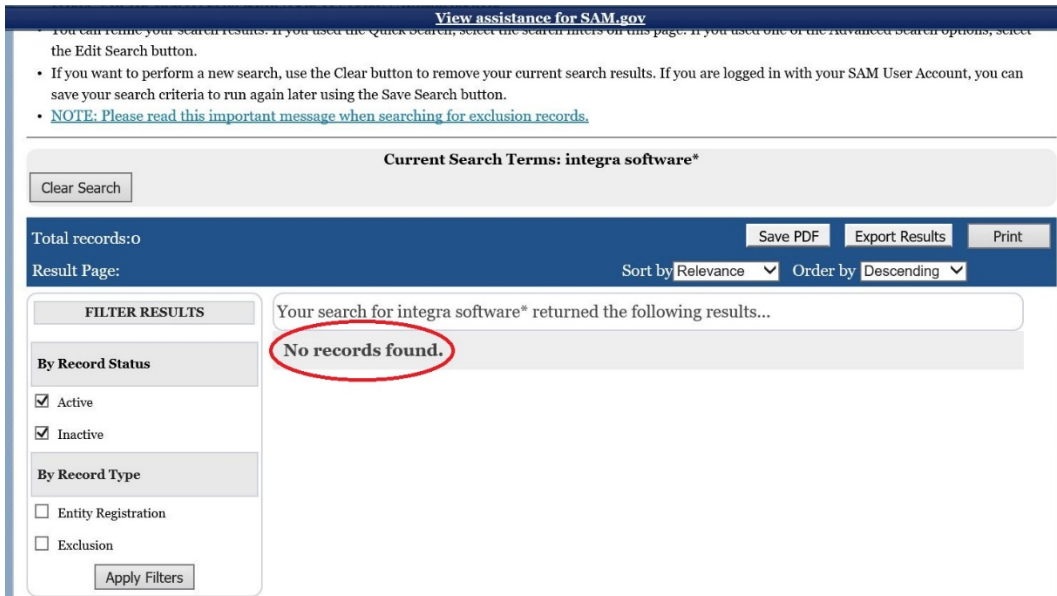
View Details

Exclusion	Hand in Hand Counseling Services	Status: Active
DUNS: 968307181	CAGE Code:	

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NOTE: If a vendor or entity is suspended or debarred from receiving federal funds their exclusion status will display in purple as “Exclusion.”

5. If the “Quick Search Results” page indicates no records are found for the vendor or entity, it is safe for the subrecipient to conclude the vendor or entity is not on the excluded parties list and they can proceed with obligating federal funds.



The screenshot displays the SAM.gov search results interface. At the top, it says "View assistance for SAM.gov". Below this, there are instructions on how to refine search results. The current search terms are "integra software*". The page shows "Total records: 0" and "Result Page:". On the left, there are filter options: "By Record Status" (Active, Inactive) and "By Record Type" (Entity Registration, Exclusion). The main results area shows "Your search for integra software* returned the following results..." and "No records found." is circled in red. Buttons for "Clear Search", "Save PDF", "Export Results", and "Print" are visible.

6. If the subrecipient has determined the vendor or entity is eligible to receive federal funds (a.k.a. not excluded, suspended or debarred) the subrecipient can proceed with procurement of items or services.

NOTE: Per FDLE Standard Conditions, the subrecipient must maintain grant documentation for a minimum of 5 years. Once the vendor or entity has been determined to be eligible to receive federal funds through the “Quick Search Results” page, the subrecipient should select “View Details” and print the vendor or entity’s page for their grant file. For vendors or entities with no records found, the subrecipient can select “Print” on the “Quick Search Results” page and add the no results finding to their grant file.

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- If you want to perform a new search, use the Clear button to remove your current search results. If you are logged in with your SAM User Account, you can save your search criteria to run again later using the Save Search button.
- NOTE: Please read this important message when searching for exclusion records.

Quick Search Results

Clear Search

Total records: 1 Save PDF Export Results Print

Result Page: 1 Sort by: Relevance Order by: Descending

FILTER RESULTS

By Record Status

☒ Active
☐ Inactive

By Record Type

☐ Entity Registration
☐ Exclusion

Apply Filters

Your search returned the following results...

Entity	LAW ENFORCEMENT, FLORIDA DEPARTMENT OF	Status: Active
DUNS: 809396781	CAGE Code: 3C4W8	View Details
Has Active Exclusion?: No	DoDAAC:	
Expiration Date: 03/10/2022	Debt Subject to Offset?: No	
Purpose of Registration: All Awards		

Entity Dashboard

LAW ENFORCEMENT, FLORIDA DEPARTMENT OF
DUNS: 809396781 CAGE Code: 3C4W8
Status: Active
Expiration Date: 03/10/2022
Purpose of Registration: All Awards

2331 PHILLIPS RD
TALLAHASSEE, FL, 32308-5333
UNITED STATES

Entity Overview

Entity Registration Summary

Name: LAW ENFORCEMENT, FLORIDA DEPARTMENT OF
Business Type: US State Government
Last Updated By: Mike Moore
Registration Status: Active
Activation Date: 03/12/2021
Expiration Date: 03/10/2022

Exclusion Summary

Active Exclusion Records? No

Entity Overview

Core Data
Assertions
Reps & Certs
POCs
Exclusions
Active Exclusions
Inactive Exclusions
Excluded Family Members

RETURN TO SEARCH

Total records: 0 Save PDF Export Results Print

Result Page: Sort by: Relevance Order by: Descending

FILTER RESULTS

By Record Status

☒ Active
☒ Inactive

Your search for integra software* returned the following results...

No records found.