



Florida Department of Law Enforcement Office of Criminal Justice Grants

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Federal Fiscal Year 2021 Residential Substance Abuse Treatment Grant (RSAT) Solicitation

SUBMISSION DEADLINE: 11:59 PM EST on Friday, December 9, 2022

The Florida Department of Law Enforcement (FDLE), Office of Criminal Justice Grants (OCJG) is seeking applications for the state's Residential Substance Abuse Treatment (RSAT) Grant Program. This program funds state and local jail and prison-based programs designed to reduce the demand for, use, and trafficking of illegal drugs with the goal of breaking the cycle of drug addiction and violence.

Eligibility

Eligible applicants are limited to state agencies and units of local government. A unit of local government is defined as a city, county, town, township, borough, parish, village, or other general-purpose political subdivision of the state, including Native American Tribes who perform law enforcement functions as determined by the Secretary of the Interior.

Florida gives preference to applicants who provide aftercare services to program participants. Aftercare services involve coordination between the correctional treatment program and other social service and rehabilitation programs, such as education, job training, parole supervision, halfway houses, self-help, and peer group programs.

- [2 C.F.R. Part 25](#) - *Universal Identifier and System for Award Management (SAM) Requirements*
- [28 C.F.R. Part 42](#) - *Nondiscrimination; Equal Employment Opportunity; Policies and Procedures*
- [2 C.F.R. §200.318-326](#) - *Federal Procurement Standards*
- [2 C.F.R. Part 200.300-309](#) - *Standards for Financial and Program Management*

To advance Executive Order 13929 Safe Policing for Safe Communities, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be eligible for FY 2021 DOJ discretionary grant funding. To become certified, the law enforcement agency must meet two mandatory conditions: (1) the agency's use of force policies adhere to all applicable federal, state, and local laws; and (2) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. The certification requirement also applies to law enforcement agencies receiving DOJ discretionary grant funding through a subaward. For detailed information on this new certification requirement, please visit <https://cops.usdoj.gov/SafePolicingEO> to access the Standards for Certification on Safe Policing for Safe Communities, Implementation Fact Sheet, and List of Designated Independent Credentialing Bodies.

Contact Information

The Office of Criminal Justice Grants (OCJG) main line is (850) 617-1250. For questions regarding this solicitation, ask to speak with the [grant manager for your jurisdiction](#).

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Program Description

The Florida Department of Law Enforcement (FDLE) received an award from the United States Department of Justice (USDOJ) for the Residential Substance Abuse Treatment (RSAT) Grant. FDLE will distribute \$1,544,428 in funding under the Residential Substance Abuse Treatment for State Prisoners Program. This program furthers FDLE's mission by assisting state, local and tribal efforts to break the cycle of drugs and violence by reducing the demand for, use and trafficking of illegal drugs.

This Solicitation seeks subrecipient applications for activities as they relate to three types of evidence-based drug treatment programs within state and local correctional and detention facilities: 1) Residential, 2) Jail-based treatment, or 3) Aftercare.

A minimum of ten percent (10%) of this funding will be made available to eligible local correctional and detention facilities.

Program Strategy and Purposes

FDLE administers the RSAT federal pass-through grant program for the State of Florida. The RSAT program (34 U.S.C. § 10424) assists state and local governments in developing and implementing substance abuse treatment programs.

Applications for RSAT funding must implement or continue to require urinalysis or other reliable forms of drug testing, both periodic and random, for any participant: (1) before entering the residential substance abuse treatment program; (2) during the period in the treatment program; and (3) released from a residential substance abuse treatment program if the individual remains in custody.

All RSAT programs must provide services in a completely separate facility or dedicated housing unit exclusively for use by RSAT participants which is set apart from the general correctional population.

The following types of programs are eligible for funding:

- Providing residential substance abuse treatment to incarcerated inmates;
- Preparing participants for reintegration through reentry planning activities within treatment programs; and/or
- Assisting offenders and their communities through the delivery of community reintegration, treatment, and other broad-based aftercare services.

Residential Programs: Applicants must ensure that individuals who participate in a grant funded substance abuse treatment program are provided services including:

- Engaging participants for a period between six (6) and twelve (12) months;
- Focusing on the inmate's substance use diagnosis and addiction related needs;
- Developing the inmate's cognitive, behavioral, social, vocational, and other skills to solve substance abuse and related problems; and
- Requiring urinalysis and/or other proven reliable forms of drug and alcohol testing for program participants, including both periodic and random testing, and for former participants while they remain in the custody of the state or local government.

RSAT participation should be limited to inmates with six (6) to twelve (12) months remaining in their confinement so they can be released from prison after completing the program, rather than returning to the general prison population.

Jail-based Programs: Applicants must ensure individuals who participate in a grant funded substance abuse treatment program are provided services including:

- Engaging participants for at least three (3) months;

- Focusing on the participant's substance use diagnosis and addiction related needs;
- Developing the inmate's cognitive, behavioral, social, vocational, and other skills to solve substance abuse and related problems; and
- Requiring urinalysis and/or other proven reliable forms of drug and alcohol testing for program participants, including both periodic and random testing, and for former participants while they remain in the custody of the state or local government.

Applicants must ensure that individuals who participate in a grant funded substance abuse treatment program are provided with community reintegration services. Services must include coordination between the correctional treatment program and other social service and rehabilitation programs, such as:

- Education and job training;
- Parole supervision;
- Halfway houses; and/or
- Self-help and peer group programs.

Priority Areas for Funding

Evidence-Based Programs or Practices

The Office of Justice Programs (OJP) places a strong emphasis on the use of data and evidence in policy making and program development in criminal justice. Programs and practices are considered to be evidenced-based when their effectiveness has been demonstrated by causal evidence, generally obtained through one or more outcome evaluations. Causal evidence documents a relationship between an activity or intervention (including technology) and its intended outcome. Causal evidence depends on the use of scientific methods to rule out, to the extent possible, alternative explanations for the documented change. The strength of causal evidence will influence the degree to which OJP considers a program or practice to be evidence-based.

Applicants are required to provide substance use treatment practices and services which are evidence based and are appropriate for the target population. Applicants should identify the evidence-based practice being proposed for implementation, identify and discuss the evidence that shows that the practice is effective, discuss the population(s) for which this practice has been shown to be effective, and show that it is appropriate for the proposed target population. Applicants can find information on evidence-based treatment practices in SAMHSA's *Evidence-Based Practices Resource Center* available at <https://www.samhsa.gov/resource-search/ebp>.

Information Regarding Potential Evaluation of Programs and Activities

Applicants should note OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. Subrecipients will be expected to cooperate with program-related assessments or evaluation efforts, including the collection and provision of information or data requested by OJP (or its designee) for the assessment or evaluation of any activities and/or outcomes of those activities funded under this solicitation. The information or data requested may be in addition to any other financial or performance data already required under this program.

Opioid Abuse Reduction

The applicant understands and agrees that, to the extent that substance abuse and related services are funded by this award, they will include needed treatment and services to address opioid abuse reduction.

Community-Based Aftercare Programs

These programs must involve coordination between the correctional treatment program and other social service and rehabilitation programs, such as enrollment assistance for health care coverage, coordinating assistance to receive Medication Assisted Treatment (MAT), education and job training, parole supervision, halfway houses, self-help, and peer group programs.

Eligibility Requirements

Applicants must comply with all terms and conditions of the federal award and subaward, including those incorporated by reference. This section identifies specific program requirements that must be met as a condition of eligibility to receive federal funds under this program.

Each applicant must be able to document compliance with the following requirements:

[2 C.F.R. Part 25](#) *Universal Identifier and System for Award Management (SAM) Requirements*
[2 C.F.R. §200.300-309](#) *Standards for Financial and Program Management*
[2 C.F.R. §200.318-326](#) *Federal Procurement Standards*
[28 C.F.R. Part 42](#) *Nondiscrimination; Equal Employment Opportunity; Policies and Procedures*

SAM Registration

To apply for RSAT funds, an organization and its users must be registered in AmpliFund and the organization must be registered with the U.S. Federal Government's System for Award Management (SAM) (2 C.F.R. Part 25).

To create or update your organization's annual SAM registration, go to SAM.gov. The process can take up to 10 business days.

Compliance with Applicable Federal Laws

Applicants are required to certify compliance with all applicable federal laws. Applicants should understand that if OJP receives information indicating an applicant may be in violation of any applicable federal law, the applicant may be referred to the DOJ Office of Inspector General (OIG) for investigation. If the applicant is found to be in violation of an applicable federal law by the OIG, the applicant may be subject to criminal and civil penalties, in addition to relevant OJP programmatic penalties, including suspension or termination of funds, inclusion on the high-risk list, repayment of expended funds, and/or suspension and debarment.

Civil Rights Requirements

Federal laws prohibit subrecipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, disability, or age in funded programs or activities. All subrecipients, implementing agencies, and contractors must comply with any applicable statutorily-imposed nondiscrimination requirements, which are summarized below:

- **Title VI of the Civil Rights Act (Title VI) of 1964**, as amended, 42 U.S.C. § 2000d, and the DOJ implementing regulation, 28 C.F.R. pt. 42, subpts. C & D (prohibiting discrimination in federally assisted programs based on race, color, and national origin in the delivery of services or benefits).
- **Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968**, as amended, 34 U.S.C. §§ 10228(c) & 10221(a), and the DOJ implementing regulations, 28 C.F.R. pt. 42, subpts. D (prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, and religion) & E (requiring certain DOJ-funded programs subject to the administrative provisions of the statute to prepare, maintain, and submit an Equal Employment Opportunity Plan (EEO)). Applicants are advised to use the Office for Civil Rights EEO Reporting Tool at (<https://ojp.gov/about/ocr/eeop.htm>).
- **Section 504 of the Rehabilitation Act (Section 504) of 1973**, as amended, 29 U.S.C. § 794, and the DOJ implementing regulation, 28 C.F.R. pt. 42, subpt. G (prohibiting discrimination in federally assisted programs based on disability both in employment and in the delivery of services or benefits).
- **Title IX of the Education Amendments (Title IX) of 1972**, as amended, 20 U.S.C. § 1681, and the DOJ implementing regulations, 28 C.F.R. pt. 42, subpt. D & pt. 54 (prohibiting discrimination in federally assisted education programs based on sex both in employment and in the delivery of services or benefits).

- **Title II of the Americans with Disabilities Act of 1990**, as amended, 42 U.S.C. § 12132, and the implementing regulation at 28 C.F.R. § 35.171(a)(1)(i), (3)(i) (prohibiting discrimination based on disability both in employment and in the delivery of services or benefits).
- **Age Discrimination Act (Age Act) of 1975**, as amended, 42 U.S.C. § 6102, and the DOJ implementing regulation, 28 C.F.R. pt. 42, subpt. I (prohibiting discrimination in federally assisted programs based on age in the delivery of services or benefits).
- **Juvenile Justice and Delinquency Prevention Act (JJDPA) of 1974**, as amended, 34 U.S.C. § 11182(b), and the DOJ implementing regulations, 28 C.F.R. §§ 31.202, .403 & pt.42, subpart. D (prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, and religion)
- **Victims of Crime Act (VOCA) of 1984**, as amended, 34 U.S.C. § 20110(e) and the regulation implementing the Victim of Crime Act Victim Assistance Program, 28 C.F.R. § 94.114 (prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, religion, and disability).
- **Executive Order 13,559**, amending Executive Order 13,279, and the DOJ implementing regulation, Partnerships with Faith-Based and Other Neighborhood Organizations, 28 C.F.R. pt. 38 (prohibiting discrimination in federally assisted social service programs based on religion in the delivery of services or benefits).
- **Equal Employment Opportunity Certification (EEOC)**: Applicants must submit an EEO Certification annually within 120 days of the subaward. Failure to submit the required EEO Certification will result in the withholding of grant funds. Applicants are advised to use the Office for Civil Rights EEO Reporting Tool at (<https://ojp.gov/about/ocr/eeop.htm>).
- **Limited English Proficiency (LEP)**: In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. Part 2000d, applicants in receipt of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with LEP. FDLE strongly advises applicants to have a written LEP Language Access Plan. For more information visit <https://www.lep.gov/>.
- **Partnerships with Faith-Based and Other Neighborhood Organizations**: Applicants, must comply with all applicable requirements of [28 C.F.R. Part 38](#), “Partnerships with Faith-Based and Other Neighborhood Organizations”, specifically including the provision for written notice to current or prospective program beneficiaries.

Filing a Complaint - If the applicant or any of its employees, contractors, vendors, or program beneficiaries has a discrimination complaint, they may file a complaint with the FDLE, its subrecipient, or with the Office for Civil Rights.

Discrimination complaints against the FDLE OCJG or one of its subrecipients may be filed using the OCJG complaint form or by letter and be submitted to FDLE by mail at: FDLE Office of General Counsel, Attention Civil Rights Complaint Coordinator, PO Box 1489, Tallahassee, FL 32302. Alternatively, the complaint may be delivered by facsimile to (850) 410-7699, or via email to the Office of General Counsel via the General Counsel for FDLE or the General Counsel’s designee.

Complaints filed by letter should include the following information:

1. Name, address, telephone number, and email address of the complainant.
2. The victim or other witness of the alleged discrimination, if it is someone other than the complainant, if known.
3. The basis for the complaint, e.g., the complaint alleges (1) discrimination in services or employment based on race, color, national origin, sex, religion, or disability, or discrimination in services based on age, or (2) retaliation for engaging in protected activity. Please include as much detail as possible.

4. The date of the alleged discriminatory or retaliatory conduct.
5. The name and title of the person(s) who is alleged to have engaged in the discriminatory or retaliatory conduct.
6. The complaint must be in writing, dated, and signed by the complainant.

As an alternative, or in addition to filing a complaint with the FDLE or a subrecipient, an individual may file a complaint with an appropriate external federal agency.

If a complaint involves employment discrimination, the complainant may file a complaint with:

U.S. Equal Employment Opportunity Commission¹
 31 M Street, NE
 Washington, DC 20507
 Phone: 202-663-4900
 TTY: 202-663-4494
<http://www.eeoc.gov/employees/charge.cfm>

If a service discrimination complaint involves a program receiving federal financial assistance from the USDOJ, the complainant may file a complaint with:

U.S. Department of Justice, Office of Justice Programs
 Office for Civil Rights
 810 7th St NW
 Washington, DC 20531
 Phone: 202-207-0690
 TTY: 202-307-2027
<http://ojp.gov/about/ocr/complaint.htm>

Additional details and information regarding the FDLE's complaint procedures can be found on OCJG's [Civil Rights Training for Grantees](#) webpage.

Match

Subawards under this program may not be used to fund more than 75 percent of the total cost of a project or program. Applicants must identify the source of the 25 percent non-federal portion of the total project costs (match). The formula for calculating match is:

$$\frac{\text{Federal Funding Amount}}{\text{Federal Share (75\%)}} = \text{Adjusted Total Project Costs}$$

$$\text{Adjusted Total Project Costs} \times 25\% = \text{Amount of Match Required}$$

Example: For a subaward amount of \$125,000, calculate the 25% match as follows:

$$\frac{\$125,000}{75\%} = \$166,666.67$$

$$\$166,666.67 \times 25\% = \$41,666.67$$

Costs Requiring Pre-Approval

The following cost elements require prior approval from FDLE and/or OJP:

Publications and Other Media

All media created, published, and/or altered using federal grant funds must be reviewed and approved by FDLE and/or OJP prior to release or distribution. This includes any curricula, training materials, brochures, or other written materials to be published, including web-based materials and web site content, as well as

all audio or video materials, including Public Service Announcements. Subgrantees must submit a draft of each proposed item to OCJG **no later than thirty (30) days prior** to the targeted dissemination date. For items containing videos, a transcript may be provided with screenshots or a description of the visual portion.

All materials publicizing or resulting from award activities shall contain the following statements:

“This project was supported by Award No. 15PBJA-21-GG-00051-RSAT awarded by the Bureau of Justice Assistance, Office of Justice programs. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the authors and do not necessarily reflect the views of the Department of Justice or grant-making component.”

This requirement does not apply to the purchase or reproduction of existing materials or items created by other agencies or vendors; for example, crime prevention brochures, unless the subrecipient alters the item in any way. Please contact FDLE’s grant’s office with questions or to clarify the applicability of pre-approval requirements.

Sole Source

If a subrecipient requests to procure goods or services by sole source to a single vendor, a sole source justification must be submitted to FDLE for approval prior to the obligation of grant funds. For a sole source procurement over the federal Standard Acquisition Threshold (SAT) of \$250,000, written pre-approval must be obtained from both FDLE and DOJ. Subrecipients should submit the completed [Sole Source Justification](#) form with the application, or as soon as the procurement method is known.

Sole source approval applies to the amount of the total procurement, regardless of the amount of federal investment in the purchase. Before submitting a request for a sole source procurement, applicants should carefully review the conditions governing this type of procurement (see [2 C.F.R. § 200.320\(f\)](#)).

Conference/Meeting/Training Costs

OJP policy and guidance encourages minimizing conference, meeting, and training costs; sets cost limits, which include a general prohibition of all food and beverage costs; and requires prior written approval of most conference, meeting, and training expenditures. Subawards requesting to use grant funds for meetings, trainings, or conferences may be required to complete and submit an OJP event submission form upon request from FDLE and/or OJP.

Project Adjustments

Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.

RSAT Program and Additional Requirements

For FY21, subrecipients will be required to complete the following documents at the time of application; failure to do so may result in the withholding of funds until items are received.

Subaward Management Capabilities and Compliance Questionnaire (SMQ)

All applicants are required to complete the SMQ form, and submit to OCJG with their application. FDLE uses this form to validate a subrecipient’s eligibility to apply for, receive, and maintain a federal RSAT subaward. Additionally, this validation allows FDLE to expedite the monitoring process and ensures subrecipients are following program requirements.

Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug Free Workplace Requirements

Subrecipients are not permitted to use federal funds, directly or indirectly, in support of any lobbying activity. A subrecipient requesting an award exceeding \$100,000 must certify compliance with this requirement.

Additionally, a person/agency that is debarred, suspended, declared ineligible or is voluntarily excluded from doing business with the federal government is prohibited from receiving federal funds under this program. All subrecipients must certify the subgrantee organization, and any vendor or lower tiered

subrecipient, is eligible to receive these funds.

In compliance with the Drug-Free Workplace Act of 1988, state agencies applying for federal grant funding under this program must certify compliance with establishing and maintaining a drug-free work environment.

Failure to submit the “Certification Regarding Debarment, Suspension, and Other Responsibility Matters” to FDLE with the application may result in a withholding of funds condition on the subaward until the requirement is satisfied.

Contractual Services Subrecipient vs. Contractor Determination

Subrecipients utilizing funds in the Contractual Services budget category must adhere to the subcontracting requirements below. All subrecipients should review the [“OJP Subaward vs. Procurement Toolkit”](#) for information regarding the two types of subcontracting.

1. Any applicant using grant funds in the Contractual Services budget category must complete and submit a [“Subrecipient vs. Contractor Determination Checklist”](#) for each contracted services item to FDLE with the application.
2. The application must contain detailed information regarding the type of subcontracting (subrecipient or contractor) and the method of procurement for the subcontract.
3. An applicant proposing to enter into a subrecipient contracting relationship must request approval to subaward in the grant application and be able to adhere to and document compliance with requirements and provisions for pass-through entities in [2 C.F.R. §200.332](#).
4. Applicants entering into a contractor relationship must adhere to the local unit of government’s written procurement policies and procedures to the extent they are consistent with or more stringent than the procurement standards outlined in [2 C.F.R. § 200.318-327](#).

Subrecipient Civil Rights Training *NEW*

In compliance with Office of Justice Programs (OJP) requirements, FDLE requires the recipient grant manager of its grants to complete a two-part Civil Rights Training and maintain copies of the training certificates within their grant file(s) for monitoring. Module 1 of the training provides a basic overview of the Office of Civil Rights (OCR) and discusses the civil rights compliance requirements for recipients (at any tier) of OJP Grant Funding. Module 2 discusses “special” civil rights related compliance requirements in addition to the ones described in Module 1. To complete these trainings, visit the [OCJG Civil Rights Training for Grantees](#) webpage.

Determination of Suitability to Interact with Participating Minors

Subrecipients, at any tier, who plan to use federal funds to partially or fully carry out activities under this award to benefit a set of individuals under 18 years of age must make determinations of suitability before certain individuals may interact with participating minors. Further information regarding this requirement is located on the OJP website <https://www.ojp.gov/funding/explore/interact-minors>.

1. Any applicant using grant funds to benefit a set of individuals under 18 years of age must complete and submit the [“Suitability to Work and/or Interact with Minors Certification.”](#)
2. Subrecipients must maintain and submit the [“Suitability to Work and/or Interact with Minors Tracking Sheet.”](#)

Telecommunications and Video Surveillance Services or Equipment

In compliance with 2 C.F.R. 200.214, subrecipients are prohibited from entering into a contract or using federal funds to procure items from certain parties who are debarred, suspended or otherwise excluded from or ineligible for participation in federal assistance programs or activities. In addition, a prohibition on certain telecommunication and video surveillance services or equipment went into effect on August 13, 2020. In accordance with these requirements set out in 2 C.F.R. 200.216, subrecipients are prohibited from obligating funds to:

- A. Procure or obtain;
- B. Extend or renew a contract or procure or obtain;
- C. Enter into a contract to procure or obtain equipment, services, or systems that use telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, produced by Huawei Technologies Company or ZTE Corporation (or a subsidiary or affiliate of such entities).

Applicants who intend to use grant funds to procure telecommunications, video surveillance services, or equipment must:

- 1. Complete and submit the "[Telecommunications and Video Surveillance Services or Equipment Certification](#)."
- 2. Provide documentation the manufacturer and vendor has not been suspended or debarred from receiving federal funds in [SAM.gov](#) prior to the drawdown of funds.

Employment Eligibility Verification: For any position to be funded (in whole or in part) with RSAT funds, the subrecipient must ensure the employment eligibility of the individual being hired is properly verified in accordance with the provisions of 8 U.S.C. 1324a(a)(1) and (2). The subrecipient may choose to participate in and use E-Verify ([www.e-verify.gov](#)).

State and Federal Transparency

Subaward agreements and information supplied to FDLE for grant management and payment purposes will be used to report to the following mandatory state and federal transparency systems.

Florida Accountability and Contract Tracking System (FACTS)

This grant agreement, all corresponding information and a copy of the grant document, is provided to FACTS to meet requirements under Chapter 2013-54 and 2013-154 Laws of Florida.

Exemption from FACTS

Please be aware, in the event that your agency's submission contains confidential and/or exempt information prohibited from public dissemination under Florida's Public Records Law, Chapter 119, Florida Statutes, the subrecipient agency bears the responsibility for applying proper redactions. Otherwise, any and all records submitted may be released without redactions.

Federal Funding Accountability and Transparency Act (FFATA)

The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006, with the intent to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is [www.USASpending.gov](#). FDLE is required to report subaward data to FFATA as well.

Length of Award and Distribution of Funds

Length of the Award

RSAT awards will be approved for a twelve (12) month project period between October 1, 2022 and September 30, 2024.

Distribution of Funds

Grant funds are distributed on a cost reimbursement basis, with the ability to advance, for satisfactory performance of eligible activities. Payment requests can be submitted on a monthly or quarterly basis and should include total expenditures for the reporting period. Reimbursements will be processed in conjunction with the receipt and review of programmatic performance reports to determine successful completion of

minimum performance deliverables as specified in the agreement.

Application Instructions and Deadline *NEW*

Failure to follow application instructions may result in the incursion of a special condition at the time of award.

In order to apply, an application must be submitted through FDLE's new electronic grant system (AmpliFund) by **11:59 PM EST on Friday, December 9, 2022**. No extensions of this deadline will be permitted.

Please see **Appendix A: Application Timeline** for other important dates.

Application Review Process

Subgrants will be awarded based on a competitive process. A selection panel will review each application based on objective eligibility criteria and adherence to all application instructions. A copy of the panel's evaluation tool is included in Appendix B.

Standard Conditions

The standard conditions provide detailed compliance requirements for subrecipients upon signed acceptance of the subaward. It is imperative all persons involved with this subaward read the standard conditions. Failure to comply with the provisions outlined in the Standard Conditions may result in project costs being disallowed.

Appendix A - Application Timeline

December 17, 2020	Florida received the RSAT federal Solicitation from U.S. Department of Justice.
February 16, 2021	FDLE Office of Criminal Justice Grants (OCJG) submitted the State of Florida application for FY21 RSAT funding.
November 3, 2021	Florida accepted the state's FY21 federal RSAT award.
October 21, 2022	OCJG released RSAT subgrant solicitation on the department's website; Notification emails sent to chief officials.
December 9, 2022	Deadline to submit subgrant applications to OCJG.

Appendix B – Evaluation Criteria

POSSIBLE POINTS	
PROJECT OVERVIEW	
The reviewer will allocate five points for each response provided which meets the eligibility requirements. Five points will also be given if the timeline provided is appropriate for the proposed activities.	
1. Is the applicant organization a unit of local or state government?	5
2. Does the applicant have an active SAM.gov registration?	5
3. Is the requested project period consistent with the dates provided in the solicitation?	5
4. Does the timeline seem appropriate for the project activities described?	5
PROJECT SUMMARY	
The reviewer will score each narrative response independently based on the rating scale below.	
0 = Fails to meet requirements, irrelevant response, not applicable ("No")	
1 = Partially meets requirements, has vague awareness	
2 = Meets requirement, borderline relevance, demonstrates basic understanding	
3 = Meets requirement, competent descriptions, demonstrates understanding	
4 = Meets requirement, substantial descriptions, advance understanding	
5 = Exceeds requirement, advance/expert descriptions, complete understanding	
5. Does the Problem ID clearly describe all hazards, risks, or concerns the funding will address?	5
6. Does the Problem ID clearly describe why this project is a priority for the agency, county, and/or state?	5
7. Does the Problem ID clearly describe any existing resources or actions being used to address the problem(s)?	5
8. Does the Problem ID clearly explain how the design and implementation of treatment was coordinated between representatives of local correctional agencies and representatives of any appropriate local alcohol and drug abuse agency?	5
9. Does the Problem ID clearly describe the effectiveness and science-based nature of existing treatment service(s)/practice(s)?	5
10. Does the Problem ID clearly explain how funded programs will address the addition of opioid abuse reduction treatment and services?	5
11. Does the Problem ID clearly describe how the applicant agency will ensure that offenders who participate in the RSAT program established or implemented with these grant funds will be provided with community reintegration services?	5
12. Does the Problem ID clearly describe how the applicant agency will ensure that providers furnishing reintegration services are approved by the appropriate state or local agency, and are licensed, if necessary, to provide medical treatment or other health services?	5
13. Does the Scope of Work clearly describe all major tasks and activities to be performed under the award?	5
14. Does the expected outcome described in the Scope of Work seem relevant to the tasks, activities, and identified problem?	5
15. Does the Scope of Work clearly describe who will benefit from the tasks, activities, and outcomes?	5
16. Does the Scope of Work clearly describe how the performance and completion of each identified task/activity will be verified and what source of documentation will be maintained and provided to OCJG for payment requests?	5
17. Does the Scope of Work clearly explain the recipient's client admission/exclusion criteria?	5
18. Does the Scope of Work clearly describe how participants will be separated from general participation?	5
19. Are all three of the required drug testing frequencies selected? (Yes = 5 points, No = 0 points)	5
20. Does the Scope of Work clearly describe how the requirement for urinalysis and/or other proven reliable forms of drug and alcohol testing for program participants will be complied with?	5
21. Does the Scope of Work clearly describe the sanctions used for participants who test positive on drug/alcohol testing?	5
22. Does the Scope of Work clearly describe aftercare services provided upon release?	5

SPENDING PLAN	
The reviewer will allocate five points for each response provided which meets the eligibility requirements.	
23. Are the budgeted items appropriate for the tasks and activities described in the Scope of Work?	5
24. Has match been accounted for and calculated appropriately (75/25 split)?	5
25. Does the Spending Plan clearly describe cash or in-kind match to be used for the proposed project?	5
CERTIFICATIONS & FORMS	
The reviewer will allocate five points for each required form or certification which is correctly completed and uploaded.	
26. Has the Lobbying, Debarment, and Drug Free Workplace Certification been correctly completed and uploaded?	5
27. Has the Subrecipient Management Questionnaire been correctly completed and uploaded with the applicable additional attachments?	5
28. Has an active EEO Certification been completed and uploaded?	5
<u>Bonus Points:</u> Has the Civil Rights Training for Grantees modules been completed and a training certificate been uploaded? (One point for completing the module and one for uploading a valid training certificate.)	2
29. Are all remaining forms and/or certifications correctly completed and uploaded? (No = 0 points, Yes = 5 points, N/A = 5 points)	5
TOTAL POINTS POSSIBLE	142