



# Project Safe Neighborhoods Performance Questionnaire



Recipient:

Award #:

Reporting Period End Date:

Completed By:

Date:

## INSTRUCTIONS

The following pages outline the general performance achievements for **ALL** recipients of an award under Florida's Project Safe Neighborhoods (PSN) grant program. The data collected from this form is used to report performance data in BJA's Performance Management Tool (PMT) system, as required by the state's federal PSN award.

**FAILURE TO SUBMIT THE APPROPRIATE PERFORMANCE QUESTIONNAIRE(S) BY  
YOUR AGENCY'S REPORTING DEADLINE WILL RESULT IN THE WITHHOLDING OF FUNDS  
ON YOUR AWARD.**

## PART I: GENERAL AWARD INFORMATION

1. What activity categories is your PSN subaward funding? Select all that apply.

- Law Enforcement
- Prosecution
- Community Engagement/Outreach
- Prevention/Intervention (other than reentry and public awareness/education)
- Reentry
- Community Supervision (e.g., probation, parole)
- Research and Evaluation
- Intimate Partner Violence Reduction Strategies
- Public Awareness and Education

2. Which PSN district is your jurisdiction located in? [District Map](#)

Northern (NDFL)

Middle (MDFL)

Southern (SDFL)

3. Provide a brief description of your PSN grant-funded project.



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4. Describe the issue(s) of concern your jurisdiction is focusing on with your PSN award. For example: violent crime, drug crime, gang activity, high-rate offenders, etc.

5. Was there grant activity during the reporting period? Activity is defined as the creation of a financial obligation, such as: issuing purchase orders, placing orders, entering into contracts/awards, and/or similar transactions that will require payment of award funds in the near future.
- Yes      No

If "No", select the reason(s) from the following responses:

- |                               |                                    |
|-------------------------------|------------------------------------|
| In the procurement process    | Project or budget not approved     |
| Seeking subcontractors        | Waiting to hire staff              |
| Using prior federal funds     | Administrative hold                |
| Still seeking budget approval | Waiting for partners/collaborators |
| Other (explain):              |                                    |

### PART II: REPORTING PERIOD ACTIVITY

6. Which of the following activities were in progress or completed during this reporting period? Select all that apply.

- Analyzed most recent violent crime, gun, and gang data in the target area
- Identified the issues of concern and research methods based on specific data analysis
- Utilized the Violence Reduction Assessment Tool
- Identified target areas
- Identified goals and objectives
- Identified an approach (evidence-based, promising, and/or innovative strategies)
- Established a research design or plan
- Identified community partners/members that will help with implementation
- Identified collaboration and outreach activities
- Identified strategies to accomplish project activities
- Developed a sustainability plan



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7. Complete the table below to report on the status of up to 10 key PSN award activities. You must report at least one key activity. If you need additional space, please attach a separate word document.

Activity	Status	Accomplishments During Reporting Period



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8. Complete the table below to indicate the total amount of grant expenditures you had within each budget category within your approved budget. If a budget category does not apply to this grant project, or you did not expend any funds in the category enter "0".

Budget Category	Amount Expended
A. Personnel	
B. Fringe Benefits	
C. Travel	
D. Equipment	
E. Supplies	
F. Third-Party Contracts/Consultants	
G. Third-Party Subawards	
H. Other Costs	
I. Indirect Costs	
Total Expenditures	

9. Describe any analysis conducted during this reporting period (e.g., crime mapping, trend analysis, repeat violent offender analysis, gunshot detection) that related to your PSN initiative.

10. Describe any achievements or impacts your project had on the issue(s) of concern from Question 4 during this reporting period.



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11. Have you completed any activities related to the required 30% gang set-aside?

Yes

No

If "Yes", describe the gang-related activities conducted during this reporting period.

12. During this reporting period, did you utilize prevention/intervention strategies as part of your grant funded project?

Yes

No

If "Yes", select the strategies utilized. Select all that apply.

- Adolescent diversion programs
- Cognitive behavioral therapy
- Community supervision (e.g., probation/parole)
- Group violence intervention (e.g., call-ins/custom notifications)
- Hospital-based violence intervention
- Interventions for gang-involved girls/women
- Interventions for children exposed to violence and adverse childhood experiences (ACEs)
- Intimate partner violence interventions
- Mentoring programs with justice-involved individuals
- Services/support to returning citizens (reentry)
- Truancy reduction programs
- Violence interrupters/street outreach
- Wraparound services and support
- Parent-focused programs (e.g., parenting skills)
- Mentoring programs with youth
- Gang Resistance Education and Training (G.R.E.A.T.)
- Positive youth development programs
- Other (describe):

13. During this reporting period, did you engage in community activities?

Yes

No

If "Yes", select the activities you engaged in. Select all that apply.

- Community events (e.g., celebrations, peace walks, National Night Out, block parties)
- Crime Prevention Through Environmental Design (CPTED) strategies
- Reentry simulations and other community-focused reentry efforts



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Situational crime prevention  
Community leadership programs (e.g., community mobilization)  
Community collaboration (engaging law enforcement, prosecutions, stakeholders, and citizens)  
Distributing an email, newsletter, or bulletin  
Public messaging through media outreach (e.g., TV ads, billboards, social media)  
Public meetings (e.g., joint problem solving, presentations, community healing/support groups)  
Safe firearm storage  
Social cohesion and collective efficacy  
Victims' services (e.g., connecting individuals to services)  
Youth-focused programs/outreach (e.g., school-based prevention, Boys and Girls Club)  
Other (describe):

14. Does your project involve focused and strategic enforcement? Yes No

If "Yes", what approaches/models are used. Select all that apply.

Community oriented approach (e.g., community policing, community prosecution)  
Federal-local joint prosecution screening  
Place-based strategy (e.g., hot spots policing)  
High-rate group/gang focus (e.g., pulling levers)  
High-rate persons focus (e.g., focused deterrence)  
Intimate partner violence reduction  
Local prosecutors cross-designated as Special Assistant US Attorneys (SAUSAs)  
Problem-solving approach (e.g., problem-oriented policing, prosecutor as problem solver)  
Procedural justice (e.g., ensuring individuals feel that law enforcement is fair and just)  
Advanced analytics (e.g., risk assessments, social network analysis, CGIC/NIBIN)  
Training of law enforcement partners to increase skills and abilities  
Equipment/technology to enhance capabilities  
Other (describe):

15. Are you using grant funds to support a formal research partnership? Yes No

16. During this reporting period, did your grant-funded project conduct program analysis? Yes No

Program analysis includes: formal outcome evaluations, regular/ongoing monitoring of program activities and outputs, surveys of participants or community members, etc.

If "Yes", describe any findings from your analysis, including quantitative and qualitative data.



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### PART III: TRAINING AND TECHNICAL ASSISTANCE

17. Did PSN team members receive training during the reporting period? Yes No

If "Yes", how many different types of training did members attend during the reporting period?

18. Complete the table below for each training attended during the reporting period. If you need additional space, please attach a separate word document.

Training Name and Training Provider	# of Sessions	# of People	Length of Course (minutes)

19. Did you, your agency, or anyone on the PSN team receive any technical assistance from BJA-funded provider during the reporting period? Technical assistance is defined as using a partner for assistance implementing programs, strategic planning, curriculum development, data analysis, meetings, relationships, training, research and information requests, and other areas that supplement your PSN program. Yes No

If "Yes", how many TTA providers did you work with during the reporting period?



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20. Complete the table below for each technical assistance engagement with a provider during the reporting period. If you have specific feedback on your encounters with a provider, please attach a separate word document.

Provider Name	Nature of Contact (Select all that apply)	# of Sessions	Level of Satisfaction with Provider
	Phone Call In-person Meeting Video Conference Site Visit Conference Other (explain)		
	Phone Call In-person Meeting Video Conference Site Visit Conference Other (explain)		
	Phone Call In-person Meeting Video Conference Site Visit Conference Other (explain)		

If you selected "Other" for any of the contacts above, explain below.





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### PART IV: CLOSEOUT QUESTIONS

21. Is this the last reporting period for which the award will have data to report (e.g., all funds have been expended, and the award is in the process of closing out)? Yes      No
22. How does your PSN team plan to sustain the PSN program post-funding completion, possibly without subsequent PSN funding? Select all that apply.
- Continue to invest in research partnerships
  - Continue to use data analysis to inform and improve strategic and tactical responses
  - Foster community partnerships through systematic public outreach
  - Systematically offer in-service training
  - Replicate the PSN program
  - Plan to seek long-term funding (grants, local funding, foundation funding)
  - Other (describe):
23. Since the beginning of this award, has there been a measurable impact on your problem of focus?
- Yes – positive impact
  - Yes – negative impact
  - No measurable impact
  - Not yet measured
24. Describe the impact your program has had on violent crime using specific data such as percentages and raw number increases or decreases.



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## PART V: PROJECT PROGRESS

25. Provide a brief description of your progress made toward to your PSN program goals during this reporting period.

26. What challenges did you encounter, if any, during the reporting period that prevented you from reaching your goals or milestones?

27. Are you on track to achieve your goals for this award, both fiscally and programmatically? Yes      No

If "No", provide an explanation as to why your agency is not on track, and how you plan to address the delay.

28. Is there any assistance that BJA (or a TTA provider) can provide to address any challenges identified above. Yes      No

If "Yes", explain:

29. What major activities are planned for the next six months?

30. Based on your knowledge of the criminal justice field, are there any innovative programs and/or accomplishments that you would like to share as a Success Story? Yes      No

If "Yes", your assigned GSC will be in contact to get more information.