



## National Criminal History Improvement Program (NCHIP) Semi-Annual Questionnaire (All Recipients)

Recipient:

Reporting Period:

Award Number:

Federal Year:

Completed By:

Date:

### INSTRUCTIONS

The following pages outline the data and statistics required to complete the semi-annual report for Bureau of Justice Statistics (BJS). **ALL** recipients of an award under National Criminal History Improvement Program (NCHIP) must complete this report by the following deadlines:

- **January 1 – June 30:** the report is due no later than **July 15**.
- **July 1 – December 30:** the report is due no later than **January 15**.

**FAILURE TO SUBMIT THE APPROPRIATE PERFORMANCE QUESTIONNAIRE(S) BY YOUR AGENCY'S REPORTING DEADLINE WILL RESULT IN THE WITHHOLDING OF FUNDS ON YOUR AWARD.**

Please contact Criminal Justice Grants at (850) 617-1250 for any questions pertaining to this report.

### OBJECTIVE #1:

**Improve criminal history record systems in U.S. states and territories to support background checks for the purposes of identifying ineligible firearm purchases and persons ineligible to hold positions involving children, the elderly, or the disabled.**

1. How many criminal history records, manual and automated, are in the state's criminal history file as of the last day of the reporting period?
2. How many fully automated records (records for which the master name index and entire criminal history are automated, are in the state's criminal history file as of the last day of the reporting period?)
3. How many records are available through the III system, as of the last day of the reporting period?
4. How many arrests were reported to the repository by mail, fax, or non-automated electronic submission as of the last day of the reporting period?
5. How many arrests were reported to the repository by automated interface, as of the last day of the reporting period?
6. How many court dispositions were reported to the repository by mail, fax, or non-automated electronic submission, as of the last day of the reporting period?



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7. How many court dispositions were reported to the repository by automated interface, as of the last day of the reporting period?
8. How many state repository records were submitted to the FBI NICS Indices as of the last day of the reporting period?

### **OBJECTIVE #2:**

**Ensure the development of the infrastructure connects each state's and tribe's record systems to national records, and to connect each state's background check databases to other states.**

9. How many 10-print records were submitted to the FBI's NGI, as of the last day of the reporting period?
10. How many active records were submitted to the FBI's POF, as of the last day of the reporting period?
11. How many active records were submitted to the FBI's Wanted Persons File, as of the last day of the reporting period?

### **SUMMARY:**

**Please summarize the last 6 months for all of your NCHIP awards for the federal year that you are reporting on.**

12. Describe the work that is planned for the next reporting period and anticipated progress that will be made towards project goals.
13. As applicable, report on any significant changes you anticipate needing to make to the approved scope of work in order to meet key project goals.



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