



**Officer Discipline**  
**July 30 – august 2, 2018**  
**Sawgrass Marriott**  
**1000 PGA Tour Boulevard**  
**Ponte Vedra Beach, FL 32082**

**Officer Discipline** is (a 28 hour course) designed to provide participants with a comprehensive understanding of the various aspects of management issues relating to officer misconduct, internal affairs investigations, and the discipline process. An effective officer discipline process requires a credible investigation conducted without bias and in accordance with professional practices, agency policy, and current laws. Using a combination of lecture and case studies, *Officer Discipline* delivers useful information for evaluating agency policies and procedures, as well as defining the role of the agency chief executive, the internal affairs investigator, police unions, and the Criminal Justice Standards and Training Commission (CJSTC) in the discipline process.

**Concepts such as:** officer misconduct, complaint acceptance, model policies, administration of positive (corrective rather than punitive) discipline, LEO/CO Bill of Rights, the role of police unions, Garrity, management of internal affairs investigations, reporting requirements of the CJSTC, and trending issues will all be discussed.

**Comments from past attendees**

“One of the best presentations of the officer discipline process I have ever attended . . . helped me to re-evaluate our procedures and make corrections.”

“. . . this course was very well planned and organized. Information will be used to revise policies and procedures in my agency.”

“The systematic approach was great. It gave great knowledge of how to make sure the process is carried out correctly. “

“This class will help me improve my department’s IA process and to write policies and procedures with current court decisions as guidelines”.

**Instructors:**

**Jay Romine** began his career with the Holmes Beach Police Department as a part-time patrol officer in 1979. Since that time, he served as a patrol officer, patrol sergeant, detective sergeant, lieutenant, assistant chief of police and served as the chief of police from July 1993 until his retirement in January of 2013. In May of 2013, Mr. Romine was appointed as the Director of the Law Enforcement Academy at Manatee Technical College in Bradenton, FL, where he continues to serve.

**Richard Lober** specializes in training for law enforcement officers, correctional officers and investigators for government agencies. Over more than twenty years, he has taught thousands of officers, investigators, supervisors and police managers across the country.

**Registration:**

To register for this class, go to the registration web address provided and follow the prompts for a quick, easy registration: <https://www.regonline.com/officerdiscipline07302018pontevedra>

You MUST register ONLINE.

Register now to receive class specific e-mails.

All class correspondence is conducted through the Regonline.com website.

**Tuition for the seminar is \$350.00 (lodging and meals are not included)**  
**PLEASE include this class code when you make payment: 07302018 OD**

Payment may be made by any of the following methods:

- Make checks payable to: FDLE/Florida Criminal Justice Executive Institute
- Mail checks to : FDLE/Florida Criminal Justice Executive Institute  
Attention: Chris Kenworthy  
PO Box 1489  
Tallahassee, Florida 32302
- Purchase Order or Journal Transfer (FLAIR account code 71-20-2-148001-71800200-00  
Benefit Category 001903; Object Code 001000).
- Credit Card payment: online only
- Cash and/or checks will be taken at the door.

**If you have any questions, please contact** Raven Davis at (850) 410-8793 or  
[RavenDavis@fdle.state.fl.us](mailto:RavenDavis@fdle.state.fl.us).

A certificate is provided upon completion of this course.

**Cancellations and substitutions:** Registrants agree upon submission of this registration that they are responsible for payment of this course. Cancellations received 14 days prior to the beginning of this course are refundable. ***All cancellations made during the 14 days prior to (or during) this course are non-refundable; however, credit for amount paid may be issued to a future course.*** Please note that if you do not attend, ***you are still responsible for payment.***

**\*Substitutions may be made at any time online or by phone.\***

**Location and Dates:**

Sawgrass Marriott  
1000 PGA Tour Boulevard  
Ponte Vedra Beach, FL 32082  
(see room reservation information below)

Monday, July 30, 2018	8:00 A.M. – 5:00 P.M.
Tuesday, July 31, 2018	8:00 A.M. – 5:00 P.M.
Wednesday, August 1, 2018	8:00 A.M. – 5:00 P.M.
Thursday, August 2, 2018	8:00 A.M. – 12:00 Noon

Promptness is expected. Attire: Business casual.

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Accommodations will be made for individuals with disabilities as defined by the Americans with Disabilities Act (ADA).

If accommodations are needed please contact the FDLE ADA Liaison at (850) 410-7900.

Sawgrass Marriott  
Front Desk: 904.285.777 Ext. 6699  
FAX: 904.285.0906

Reservation Telephone: 1.800.457.4653

Group Name: FDLE - Criminal Justice Standards & Training Commission Meeting

Group Reservation Link

Guestroom Rate: \$121/night plus applicable taxes for single or double; \$20 resort fee including free self-parking

Group Rate Available: July 29 – August 5, 2018 – extra days before/after based on availability

**Reservation Cutoff Date:** July 16, 2018

**Cancellation Policy:** Cancellations made within 72 hours prior to arrival will forfeit one night's room and tax.