



Officer Discipline Training
May 13 – 16, 2024
Embassy Suites by Hilton LBV South
4955 Kyns Heath Road, Kissimmee, FL 34746

Seating is limited. Contact Raven Davis if you would like to register more than two people.

Officer Discipline is (a 28-hour course) designed to provide participants with a comprehensive understanding of the various aspects of management issues relating to officer misconduct, internal affairs investigations, and the discipline process. An effective officer discipline process requires a credible investigation conducted without bias and in accordance with professional practices, agency policy, and current laws. Using a combination of lecture and case studies, *Officer Discipline* delivers useful information for evaluating agency policies and procedures, as well as defining the role of the agency chief executive, the internal affairs investigator, police unions, and the Criminal Justice Standards and Training Commission (CJSTC) in the discipline process.

Concepts such as: officer misconduct, complaint acceptance, model policies, administration of positive (corrective rather than punitive) discipline, LEO/CO Bill of Rights, the role of police unions, Garrity, management of internal affairs investigations, reporting requirements of the CJSTC, and trending issues will all be discussed.

Comments from past attendees

“One of the best presentations of the officer discipline process I have ever attended . . . helped me to re-evaluate our procedures and make corrections.”

“. . . this course was very well planned and organized. Information will be used to revise policies and procedures in my agency.”

“The systematic approach was great. It gave great knowledge of how to make sure the process is carried out correctly. “

“This class will help me improve my department’s IA process and to write policies and procedures with current court decisions as guidelines”.

Instructors:

Jay Romine began his career with the Holmes Beach Police Department as a part-time patrol officer in 1979. Since that time, he served as a patrol officer, patrol sergeant, detective sergeant, lieutenant, assistant chief of police and served as the chief of police from July 1993 until his retirement in January of 2013. In May of 2013, Mr. Romine was appointed as the Director of the Law Enforcement Academy at Manatee Technical College in Bradenton, FL, where he continues to serve.

George Perez has been a law enforcement officer for more than 20 years, serving the Miami-Dade Police Department (MDPD), and the citizens of Miami-Dade County. Since joining the MDPD, he has been assigned to the Professional Compliance Bureau, Homicide Bureau, the Homicide Bureau Street Violence Taskforce, General Investigations Unit. Other assignments included the Robbery Bureau, and general investigations within a patrol district. Earlier this year, Mr. Perez was promoted to Chief of the South Operations Division, which is comprised of six police districts and a staff of more than 700 law enforcement officers.

Paul A. Villaverde is a law enforcement supervisor within a law enforcement agency in Miami-Dade County. He has served its citizens for over 29 years. Sergeant Villaverde has a vast amount of work experience, knowledge and training derived from his work and supervisory assignments, which include: the, Homicide Bureau, Executive Officer to the Head of Agency (oversaw Governmental Affairs), Media Relations Section, Sergeant At Arm's Unit, Robbery Bureau, Narcotics Bureau, Warrants Bureau, Professional Compliance Bureau, General Investigations Unit, Crime Suppression Team and previously detached as a Task Force officer for the US Marshal's Service, and to Alcohol, Tobacco, Firearms &

Explosives (ATF). Sergeant Villaverde currently supervises the Homicide Bureau Cold Case Unit and is an active member for over 20 years of the Special Response Team's Hostage Negotiator Unit.

Tuition for the course is \$425.00 (lodging and meals are not included)

Registration:

To register for this class, go to the registration web address provided and follow the prompts for a quick, easy registration: [OFFICER DISCIPLINE TRAINING MAY 2024 REGISTRATION LINK](#)

Cancellations and substitutions: Registrants agree upon submission of this registration that they are responsible for payment of this course. Cancellations received 14 days prior to the beginning of this course are refundable. ***All cancellations made during the 14 days prior to (or during) this course are non-refundable; however, credit for amount paid may be issued to a future course.*** Please note that if you do not attend, ***you are still responsible for payment.***

***Substitutions may be made at any time online or by phone. ***

Location and Dates:

Embassy Suites by Hilton LBV South
4955 Kyngs Heath Road, Kissimmee, FL 34746
(see room reservation information below)

Monday, May 13, 2024	8:00 A.M. – 5:00 P.M.
Tuesday, May 14, 2024	8:00 A.M. – 5:00 P.M.
Wednesday, May 15, 2024	8:00 A.M. – 5:00 P.M.
Thursday, May 16, 2024	8:00 A.M. – 12:00 Noon

Promptness is expected. **Attire: Business casual.**

Accommodations will be made for individuals with disabilities as defined by the Americans with Disabilities Act (ADA).

If accommodations are needed please contact Raven Davis and the FDLE ADA Liaison at (850) 410-7900.

[Embassy Suites by Hilton LBV South](#)

Front Desk/Reservations: 407.597.4000

FAX: 407.597.4101

Group Code: CJS

Group Rate: \$165/night – King or Two Queen bed(s) and \$12/day parking

Group Rate Available: May 12 – 17, 2024 – extra days before/after the agenda based on availability

[Group Online Reservation Link](#)

Reservation Cutoff Date: April 21, 2024

Cancellation Policy: Cancel 72 hours prior to 3:00 p.m. on the date of arrival to avoid a one (1) night charge plus tax. Includes **No shows** and **no calls.**

Tax waiver honored with agency certificate and agency specific check or credit card

If you have any questions, please contact Raven Davis at (850) 410-8793 or RavenDavis@fdle.state.fl.us.

A certificate is provided upon completion of this course.