



2014 CJAP SURVEY – CORRECTIONAL OFFICER

Agency Name:

Agency ORI:

Agency Address:

City State County Zip

(Name of Person Completing Survey)

Agency Contact:

Name, Title Email Address

Contact Phone: ()

AGENCY INFORMATION

1. What is your agency's Criminal Justice category?

- County
- Sheriff's Office
- State DC
- Private

2. Does your agency employ sworn law enforcement officers? Yes No

3. Do the sworn members of your agency belong to a Collective Bargaining Unit (PBA, FOP, etc.)?

- Yes No

4. Is your agency accredited?

- Yes No

5. If yes, by who? (Select all that apply)

- Florida Corrections Accreditation Commission (FCAC)
- American Correctional Association (ACA)
- Not Applicable

SALARY

6. What is your agency's minimum annual salary for each of the following?
(Round to the nearest dollar. If your agency does not employ a specific rank, leave it blank.)

Certified Entry-Level Officer \$ (A response is required for an entry level officer)

First Line Supervisor (Supervisor of Staff) \$

Middle Management (Supervisor of Supervisors) \$

7. Does your agency provide Longevity pay? Yes No

8. Does your agency provide Overtime pay? Yes No



2014 CJAP SURVEY – CORRECTIONAL OFFICER

9. Does your agency pay Shift Differential? Yes No
10. What is the minimum salary increase for satisfactory annual performance evaluation?
% Not Applicable

REQUIREMENTS & PRE-REQUISITES

11. What is your agency's entry-level education requirement?
- High School/GED
 - Some College
 - AA/AS
 - BA/BS
12. Does your agency have an educational requirement for promotions?
- None
 - Some College
 - AA/AS
 - BA/BS
13. What is your agency's entry-level minimum age requirement? _____ Years
14. What is the number of shift hours for entry-level officers in a non-specialized unit? _____ Hours
15. What is the length of your probationary period in months? _____ Months
16. Is physical fitness / wellness a condition of employment? Yes No
17. Which of the following are pre-requisites for entry level employment? *(Select all that apply)*
- Psychological Examination
 - Voice Stress Analysis
 - Polygraph Examination
 - Physical Fitness / Agility Test
 - Vision Requirement
 - Interview / Oral Board
 - Basic Abilities Test (BAT), Written Test, TABE, etc.
 - Previous criminal justice experience
 - Prior employment at another criminal justice agency
 - Restrictive Tobacco Policy
 - Driving history
 - Swimming test

WEAPONS ISSUED *(Select all that apply)*

18. What type(s) of firearm(s) are provided for officers in a non-specialized unit?
- Handgun
 - Shotgun
 - Rifle
 - Based on job duties
 - Based on shift
 - None



2014 CJAP SURVEY – CORRECTIONAL OFFICER

19. What types of “nonlethal intermediate weapons” are provided for officers in a non-specialized unit?
- Chemical Agents
 - Dart-Firing Stun Gun / Taser
 - Rubber Bullets
 - Bean Bag Projectile
 - Other:
 - None

SUPPLEMENTAL PROGRAMS

Which of the following supplemental programs are provided by your agency?

20. Standard uniforms
- Uniforms only
 - Do not provide uniforms
 - Uniforms & accessories
 - Do not have a standard uniform
21. Clothing allowance for entry-level officers in a non-specialized unit Yes No
22. Clothing allowance for specialized / non-uniformed unit
- Yes No Do not have specialized units
23. Uniform cleaning allowance and / or contract services Yes No
24. Fitness equipment or gym memberships for sworn officers
- No
 - Have on-site fitness equipment / gym
 - Provide free membership to gym
 - Provide a portion of the membership fees
25. In-Service physical fitness / wellness program
- Yes, voluntary
 - Yes, mandatory
 - No
26. Provide college tuition reimbursement Yes No
27. Financially sponsor prospective recruits through the criminal justice academy
- Yes No Sponsor employees that are hired pre-academy

TRAINING

28. What is the length in weeks of your agency's Field Training (FTO) Program?
- Weeks Do Not Have an FTO Program
29. Does your agency require officers to meet continuing training beyond the state required 40 hours every 4 years? Yes No



2014 CJAP SURVEY – CORRECTIONAL OFFICER

How often does your agency require officers to qualify or meet continuing proficiency / educational requirements in the following areas?

30. Defensive Tactics

- Every six months
- Annually
- 2 years
- 3 years
- 4 years
- Not Required

31. Firearms

- Every six months
- Annually
- 2 years
- 3 years
- 4 years
- Not Required

32. Dart-Firing Stun Guns

- Every six months
- Annually
- 2 years
- 3 years
- 4 years
- Not Required

33. CPR / AED / First Aid

- Every six months
- Annually
- 2 years
- 3 years
- 4 years
- Not Required

34. In-Service Fitness

- Every six months
- Annually
- 2 years
- 3 years
- 4 years
- Not Required

35. Chemical Agents

- Every six months
- Annually
- 2 years
- 3 years
- 4 years
- Not Required



SPECIAL UNITS *(Select all that apply)*

36. Which of the following Programs / Special Units does your agency offer?

- Narcotics Unit
- Tactical Unit / S.W.A.T.
- Emergency Response Team
- Internal Affairs
- Training Unit
- Gang Unit
- Canine Unit
- Regional / Countywide Response Teams

CANINE UNIT *(Select all that apply)*

37. If your agency has a Canine Unit, what kind of dog(s) does the unit(s) utilize?

- Bloodhound
- German Shepherd
- Labrador Retriever
- Belgian Malinois
- Other
- Not Applicable

38. If your agency has a Canine Unit, what tasks are your canines trained to handle?

- Narcotics
- Explosives
- Patrol
- Scent Trailing
- Not Applicable

39. If your agency has a Canine Unit, how many canine teams do you have at your agency?
Canine Team(s) (Put "0" if it is not applicable in your case)

40. If your agency has a Canine Unit, are they certified through the Criminal Justice Standards and Training Commission (CJSTC)?

- Yes No Not Applicable

41. Are they certified through other professional organizations? *(Select all that apply)*

- Criminal Justice Standards and Training Commission (CJSTC)
- The United States Police Canine Association (USPCA)
- The North American Police Work Dog Association (NAPWDA)
- The Florida Law Enforcement Canine Association (FLECA)
- The National Police Canine Association (NPCA)
- Other
- Not Applicable



INSURANCE

Which of the following types of insurance are available through your agency and what portion is subsidized? (For a single member plan)

- 42. Life Insurance
 - Offered, Completely Subsidized
 - Offered, Partially Subsidized
 - Offered, Not Subsidized
 - Agency does not offer this insurance

- 43. Medical Insurance
 - Offered, Completely Subsidized
 - Offered, Partially Subsidized
 - Offered, Not Subsidized
 - Agency does not offer this insurance

- 44. Dental Insurance
 - Offered, Completely Subsidized
 - Offered, Partially Subsidized
 - Offered, Not Subsidized
 - Agency does not offer this insurance

- 45. Disability Insurance
 - Offered, Completely Subsidized
 - Offered, Partially Subsidized
 - Offered, Not Subsidized
 - Agency does not offer this insurance

RETIREMENT

46. Which of the following retirement plans are offered by your agency for sworn personnel?
- Special Risk (State)
 - Special Risk (County)
 - Special Risk (Local or Private)
 - Deferred Compensation Plan
 - Local Retirement Plan
 - 401K
 - Deferred Retirement Option Program (DROP)
 - Other type of retirement plan:
 - No, our agency does not offer any type of retirement plan

LEAVE BENEFITS

- 47. For entry level officers) How many vacation hours are accrued annually? Hours
- 48. (For entry level officers) How many sick hours are accrued annually? Hours
- 49. (For entry level officers) How many paid holidays are offered each year? Paid Holidays
- 50. (For entry level officers) How many personal days are offered each year? Personal Days
- 51. Does accrual of leave (any type) change with time in service and/or rank? Yes No



2014 CJAP SURVEY – CORRECTIONAL OFFICER

52. Does your agency offer a buy back (cash payout) program for unused sick time? Yes No

53. Does your agency offer conversion of unused sick time to annual leave?

- Yes, with some pre-requisites for approval
- Yes, with no pre-requisites for approval
- No