



## Criminal Justice Standards and Training Commission

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### **CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION** **TECHNICAL MEMORANDUM 2024-01**

Date: January 05, 2024

TO: Criminal Justice Agency Administrators  
Criminal Justice Training Center Directors  
Criminal Justice Selection Center Directors

FROM: Director Chad Brown   
Criminal Justice Professionalism Division

SUBJECT: Mandatory Training: Victims of Sexual Offenses

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In the 2021 legislative session, the Florida Legislature passed House Bill 1189, which created Florida Statute 943.1724. This statute directed the Criminal Justice Standards and Training Commission to work in consultation with the Florida Council Against Sexual Violence to establish culturally responsive, trauma-informed training on interviewing sexual offense victims and investigating incidents of sexual offenses. **Each law enforcement officer must complete the one-time training as part of the basic recruit training program or post-basic training by July 1, 2024.** This training is not required for corrections or correctional probation officers.

On May 12, 2022, the Criminal Justice Standards and Training Commission approved an online specialized course that meets the requirements of s. 943.1724. The 2-hour online course #1418, Victims of Sexual Offenses, is available at <http://www.fdle.state.fl.us/FCJEI/Online-Mandatory-Retraining.aspx>. The course content has been incorporated into the 2022.07 version of the Florida Basic Recruit Training Program for law enforcement in courses Interviewing and Report Writing and Crimes Against Persons, effective July 1, 2022.

The Automated Training Management System (ATMS) has been updated to add a field to record the date an officer completes the required training. The field can be found under Officer Records in the ATMS menu on the left side of the dashboard. Once an officer completes the training, agency personnel should access the officer's record in the ATMS, enter the date the training was completed in the Sexual Assault Investigation field, and click on "Save." A report was added to the Agency-Based Reports enabling agencies to determine which officers have not completed the training. **Any officer who fails to complete the required training by the deadline will become "inactive" and be ineligible to perform the duties of an officer until the required training is completed.** Officers who completed the Florida Basic Recruit Training Program for law enforcement beginning on or after July 1, 2022, have met the requirement and ATMS has been automatically updated with the training completion date.

This technical memorandum is being issued as a reminder of the pending deadline for law enforcement officers to complete this mandated training. If you have any questions, please contact the Bureau of Standards Training and Research Manager Terry Baker at [TerryBaker@fdle.state.fl.us](mailto:TerryBaker@fdle.state.fl.us) or (850) 410-8688.

cc: Criminal Justice Standards and Training Commission