



## Criminal Justice Standards and Training Commission

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### **CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION** **TECHNICAL MEMORANDUM 2017-03**

DATE: February 23, 2017

TO: Criminal Justice Training Center Directors  
Criminal Justice Agency Administrators

FROM: Director Dean Register *DR*  
Criminal Justice Professionalism Division

SUBJECT: New Commission-approved Training Program:  
Law Enforcement Auxiliary Officer Basic Recruit Training Program #3006

In 2015, Criminal Justice Standards and Training Commission staff conducted a job task analysis (JTA) of the law enforcement auxiliary officer's job. The staff worked with subject matter experts to develop a new curriculum based on the 2015 JTA.

The Law Enforcement Auxiliary Officer Basic Recruit Training Program #3006 was developed with the help of law enforcement auxiliary officers and instructors from around the state. Developed with the input of subject matter experts, the content is comprehensive and covers a wide range of duties that vary throughout the state. The curriculum source material is still firmly rooted in the law enforcement curriculum for fully sworn officers, but it is based on the statutory definition that auxiliary officers perform under the direct supervision of a fully sworn officer.

New course listings are provided in the table below:

Course Name	Course Number	Course Hours
Introduction to Law Enforcement	CJK0023	4
Legal Concepts	CJK0024	20
Patrol and Professional Communication	CJK0025	12
Interactions in a Diverse Community	CJK0026	12
Calls for Service and Arrest Procedures	CJK0027	24
Traffic Stops and Crash Investigations	CJK0028	28
Crime Scene and Courtroom Procedures	CJK0029	8
Dart-Firing Stun Gun	CJK0422	8
CMS First Aid for Criminal Justice Officers	CJK0031	40
<b>Law Enforcement Auxiliary Officer Prerequisite Course</b>	<b>Subtotal</b>	<b>156</b>
CMS Criminal Justice Firearms*	CJK0040	80
CMS Criminal Justice Defensive Tactics*	CJK0051	80
CMS Criminal Justice Vehicle Operations**	CJK0020	48
<b>Law Enforcement Auxiliary Officer Basic Recruit Training Program</b>	<b>Total</b>	<b>364</b>

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\*The noted courses shall be taught by a Commission-certified high-liability instructor at a training school or agency. See Rule 11B-35.003, Florida Administrative Code (F.A.C.).

\*\*CMS Law Enforcement Vehicle Operations is optional and is based on employing agency requirements. If required, the course shall be taught by a Commission-certified high-liability instructor at a training school or agency (Rule 11B-35.003, F.A.C.). If CMS Criminal Justice Vehicle Operations is not taught, the total program hours will be reduced to 316 hours.

The new Law Enforcement Auxiliary Officer Training Program, effective **July 1, 2017**, will be **364 hours**, an increase from the 319 hours required in the current program retiring on June 30, 2017. The accompanying Instructor Guide will be available in May 2017, pending approval by the Commission.

Florida statute requires the applicant pass the State Officer Certification Examination to be eligible for certification as a law enforcement officer. This exam is required for all auxiliary law enforcement officer recruits who begin their training on or after July 1, 2017. The exam will be specific to the content covered in the Florida Law Enforcement Auxiliary Academy textbook.

Course materials, including the textbook, are available through your ATMS administrator or on the CJSTC Curriculum site at <http://www.fdle.state.fl.us/cms/Special-Pages/Logon-Page.aspx?ReturnUrl=%2fcms%2fatms%2fhome.aspx>

Please contact Bureau Chief Dwight Floyd or Training and Research Manager Judd Butler at (850) 410-8600 for additional information.

DR/jb

cc: Criminal Justice Standards and Training Commission