**Please type or print in blue or black ink and use capital and small letters for names, titles, and addresses**

**Name:**

**Last First MI**

**Total authorized positions:**  **Total positions filled:**

**Last Four Digits of Social Security Number:**  **Total population served:**

**Date:**

**Employing agency:**

**Law Enforcement**  **Correctional  Correctional Probation**

The above referenced individual has been temporarily employed or appointed under the provisions of Section 943.131, F.S., and complies with the qualifications for employment or appointment as outlined in Section 943.13(1)-(8), F.S. The temporary employment is required due to the following circumstances that constitute a critical need:

The above referenced individual shall be enrolled in the next approved training program within the geographic area, or assigned state training program for a state officer, or is currently enrolled in an approved training program. The individual is or will be attending an approved training program at:

I acknowledge that the individual may function as a law enforcement, correctional, or correctional probation officer for a period of time not to exceed 180 days during which time the officer will be enrolled in a basic recruit training program. The officer will be adequately supervised by a certified law enforcement, correctional, or correctional probation officer of the same discipline. **This officer will not be allowed to carry a firearm until such time he/she has completed firearms classroom and range training, pursuant to Rule   
11B-27.00213(2), F.A.C., with a Commission-certified handgun instructor. The classroom training shall include the following topics: Range Safety Rules (1 hour), Legal Aspects of Firearms (2 hours), Introduction to Primary Service Weapon (2 hours), Chemical Agents (1 hour), and Introduction to Alternate Service Weapon (2 hours).**

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**Signature of Employing Agency Representative**

**Instructions to Employment Agency:** This form is to be completed by and retained in the files of the employing agency with other required documents outlined in Section 943.13(1)-(8), F.S. If the officer is allowed to carry a firearm, documentation of completion of the required classroom and range training must be attached to this form.