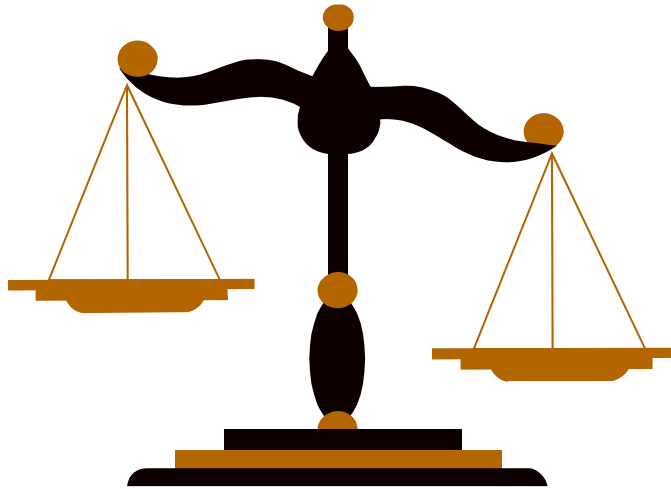


*February 6, 2025*

*CRIMINAL JUSTICE STANDARDS AND TRAINING  
COMMISSION MEETING*

**ORLANDO MARRIOTT LAKE MARY  
LAKE MARY, FLORIDA**

**AMENDED JANUARY 31, 2025**



**Florida Department of Law Enforcement  
Commissioner Mark Glass**

**Criminal Justice Professionalism  
Director Chad Brown**

**Criminal Justice Standards and Training Commission**

**Chairman Tommy Ford  
Bay County Sheriff's Office**

**Vice-Chairman George Lofton  
Attorney General Designee**

Criminal Justice Standards and Training Commission  
Meeting Dates: February 3 – 6, 2025

Orlando Marriott Lake Mary  
1501 International Parkway  
Lake Mary, Florida 32746  
Front Desk: 407-995-1100

<b>Meeting Name</b>	<b>Meeting Time</b>	<b>Meeting Room</b>
<b>Monday, February 3, 2025</b>		
FDLE Staff Command Center	7:30 a.m. – 6:00 p.m..	Hibiscus
FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell	7:30 a.m. – 6:00 p.m.	ABC Foyer
Officer Discipline Class	8:00 a.m. – 5:00 p.m.	Orchid Ballroom
<b>Tuesday, February 4, 2025</b>		
FDLE Staff Command Center	7:30 a.m. – 6:00 p.m..	Hibiscus
FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell	7:30 a.m. – 6:00 p.m..	ABC Foyer
Officer Discipline Class	8:00 a.m. – 5:00 p.m.	Orchid Ballroom
Field Services Staff Meeting	10:00 a.m. – 12:30 p.m.	Ballroom H
<b>(Members Only)</b> “New” Training Center Director’s Orientation Training Center Director Scholarship Committee Meeting Training Center Director Executive Board Committee Meeting Training Center Director Steering Committee Meeting	9:00 a.m. – 10:00 a.m. 10:00 a.m. – 11:00 a.m. 11:00 a.m. – 1:00 p.m. 1:00 p.m. – 2:30 p.m.	Hibiscus
Regional Criminal Justice Selection Center Directors Association Meeting	2:00 p.m. – 3:00 p.m.	Salons DEFGH
Training Center Director Advanced / Specialized Training Committee Meeting	2:30 p.m. – 4:00 p.m.	Salons DEFGH
Training Center Director Basic Recruit Committee Meeting	2:30 p.m. – 4:00 p.m.	
Training Center Director High Liability Committee Meeting	2:30 p.m. – 4:00 p.m.	
Training Center Director Rules Committee Meeting	2:30 p.m. – 4:00 p.m.	
<b>Wednesday, February 5, 2025</b>		
FDLE Command Center	7:30 a.m. – 6:00 p.m.	Hibiscus
FDLE Staff Information Area – Adrienne Trykowski & Kim Rowell	7:30 a.m. – 6:00 p.m.	ABC Foyer
Officer Discipline Class	8:00 a.m. – 5:00 p.m.	Orchid Ballroom
Training Center Directors Association Business Meeting	8:30 a.m. – 10:00 a.m.	Salons DE
Probable Cause Determination Hearings	10:00 a.m. – 5:00 p.m.	Salons ABC
Chairman Briefing - <b>(FDLE STAFF, CHAIRMAN, &amp; ATTORNEY)</b>	11:30 a.m. – 1:00 p.m.	Hibiscus
<b>Thursday, February 6, 2025</b>		
FDLE Command Center	7:30 a.m. – 6:00 p.m..	Hibiscus
FDLE Staff Information Area – Adrienne Trykowski	7:30 a.m. – 6:00 p.m.	ABC Foyer
Criminal Justice Standards & Training Commission Business Meeting CJST Commission Officer Discipline Hearings	8:30 a.m. – 9:30 a.m. 9:30 a.m. – 5:00 p.m.	Salons DE

**Meeting Rooms are subject to change.**

## HOTEL INFORMATION

<b><u>Commission Meeting Dates:</u></b>	February 3 – 6, 2025
<b><u>Hotel Name and Address:</u></b>	Orlando Marriott Lake Mary 1501 International Parkway Lake Mary, Florida 32746
<b>Front Desk Telephone:</b>	(407) 995-1100
<b>Front Desk (Fax)</b>	(407) 995-1150
<b>Hotel's Webpage:</b>	<a href="http://www.marriott.com/mcoml">http://www.marriott.com/mcoml</a>
<b>Reservations:</b>	To make a reservation, please contact Orlando Marriott Lake Mary Reservations at (800) 380-7724 or (407) 995-1100 and ask for reservations. Guests calling in should refer to the Criminal Justice Standards and Training Commission (CJSTC) or click on the Booking Website link below to visit our customized reservation website.
<b>Reservations Group Name:</b>	Criminal Justice Standards and Training Commission (CJSTC)
<b>Booking Website:</b>	<a href="https://book.passkey.com/go/CJSTC2025">https://book.passkey.com/go/CJSTC2025</a>
<b><u>Hotel Accommodations:</u></b>	
<b>Group Rate:</b>	\$160.00 per night plus applicable taxes for a one King or two Queens.
<b>Group Rate Available:</b>	The group rate is available for February 2 – 7, 2025.
<b>Check-in:</b>	3:00 p.m.
<b>Check-out:</b>	11:00 a.m.
<b>Amenities:</b>	Rooms have a complimentary in-room safe, mini-refrigerator, and coffee/tea. Complimentary on-site fitness center.
<b>Dining:</b>	There is room service, the lounge, and the 1501 Kitchen & Bar on premise. There are various restaurants within walking distance.
<b>Resort Fee:</b>	There is no resort fee or penalty for early-checkout.
<b>Reservation Deadline:</b>	The last day to make a reservation is <b>January 10, 2025</b> . If reservations are made after the cutoff, you may not receive the group rate or room block; before making a reservation outside the group, please contact the CJSTC Meeting Planner, Cheryl Taylor, at <a href="mailto:cheryltaylor@fdle.state.fl.us">cheryltaylor@fdle.state.fl.us</a> .
<b>Cancellation Policy:</b>	Reservations must be canceled 48 hours prior to arrival to avoid a 1-night room/tax cancellation fee.
<b>Parking:</b>	Complimentary self-parking daily. Valet parking is not available.
<b>Tax Exemption:</b>	If your agency is tax-exempt, please submit a copy of your agency's current exemption certificate issued by the State of Florida. <b>Note:</b> You cannot submit your agency's tax-exempt form and pay with a personal credit card. **FDLE members cannot use FDLE's tax-exempt form for lodging.

### **Contacts:**

Commission meeting agenda: Kim Rowell at (850) 410-8662 or by e-mail at [kimberlyrowell@fdle.state.fl.us](mailto:kimberlyrowell@fdle.state.fl.us).  
Hotel Accommodations: Cheryl Taylor at (850) 410-8657 or via email [at\\_cheryltaylor@fdle.state.fl.us](mailto:at_cheryltaylor@fdle.state.fl.us).  
Officer Discipline Agenda: Kamal Meshedi at (850) 410-8632 or by e-mail at [KamalMeshedi@fdle.state.fl.us](mailto:KamalMeshedi@fdle.state.fl.us).  
Officer Discipline Training Course: Bureau Chief of Professional Development Chris Johnson at (850) 410-7800 or by e-mail at [ChrisJohnson@fdle.state.fl.us](mailto:ChrisJohnson@fdle.state.fl.us).

The Commission packet can be viewed or downloaded at: <http://www.fdle.state.fl.us/CJSTC/Commission.aspx> after January 22, 2025.

FEBRUARY 6, 2025  
CRIMINAL JUSTICE STANDARDS AND TRAINING  
COMMISSION MEETING BUSINESS AGENDA

8:30 A.M.

The Commission packet can be viewed at:  
<http://www.fdle.state.fl.us/CJSTC/Commission.aspx>

Business Meeting Called to Order	Chairman Tommy Ford
Posting of Colors	Seminole County Multi-Agency Honor Guard
Pledge of Allegiance	Director David Miller Seminole State College Center for Public Safety
Invocation	Chaplain Walt Person Seminole County Sheriff's Office
Officers Killed in the Line of Duty	Corporal Luis Paez Palm Beach County Sheriff's Office <i>End of Watch: November 21, 2024</i> Deputy Sheriff Ralph "Butch" Waller, Jr. Palm Beach County Sheriff's Office <i>End of Watch: November 21, 2024</i> Deputy Sheriff Ignacio "Dan" Diaz Palm Beach County Sheriff's Office <i>End of Watch: November 25, 2024</i> Sergeant Elio Diaz Charlotte County Sheriff's Office <i>End of Watch: December 15, 2024</i>
Security	Trooper Steven Williams, Trooper Migdalis Garcia, Trooper Justin Young, and Trooper Brian Fernandez of the Florida Highway Patrol
Welcome/Introductions	Chairman Tommy Ford
Roll Call	Commission Secretary Kim Rowell
Sunshine Law	Commission Attorney Nick Cox
Approval of the February 6, 2025, Business Agenda	Commission Secretary Kim Rowell
Approval of the October 31, 2024, Commission Meeting Minutes	Commission Secretary Kim Rowell
Resolutions	Commission Secretary Kim Rowell
<ul style="list-style-type: none"><li>• Sergeant Jacqueline Harrison</li><li>• Sheriff Michael Adkinson</li><li>• Director Charles McIntosh</li></ul>	
Training Center Directors' Association (TCDA) Chairman Remarks	Chairman Jay Romine Manatee Technical College Criminal Justice Academy

- |   |                                |
|---|--------------------------------|
| 1. <b>Criminal Justice Professionalism Updates</b>  | Director Chad Brown            |
| 2. <b>Criminal Justice Standards and Training Trust Fund Audit Recommendations:</b> Regions I, II, IV, V, VI, VIII, and XIV for Fiscal Year 2023-2024<br><br><b>Perfect Audits:</b><br><br><u>Region I:</u> Escambia County Sheriff's Office Training Academy<br><u>Region II:</u> Chipola College, Criminal Justice Training Center<br>Gulf Coast State College, Criminal Justice Training Academy<br><u>Region IV:</u> Florida Gateway College, Public Service Center<br><u>Region V:</u> Northeast Florida Criminal Justice Center<br><u>Region VI:</u> Citrus County Public Safety Training Center<br>College of Central Florida Criminal Justice Institute<br><u>Region XIV:</u> The College of the Florida Keys<br>Miami-Dade College, School of Justice<br>Miami-Dade Sheriff's Training Center<br>Miami Police Training Center<br><br><b>NOTE: The Perfect Audits will be presented during the February 5, 2025, TCDA Business Meeting.</b> | Bureau Chief Glen Hopkins      |
| 3. <b>Criminal Justice Agency Profile (CJAP) Report for 2024</b>  | Bureau Chief Glen Hopkins      |
| 4. <b>Officer Training</b><br><br>A. <b>Florida Basic Recruit Training Programs</b><br>1. <b>Instructor Guide — Law Enforcement Academy, Volume 1, Version 2025.07 (Update)</b><br>2. <b>Instructor Guide — Florida Law Enforcement Auxiliary Academy, Version 2025.07 (Update)</b><br>3. <b>Instructor Guide — Florida Correctional Officers Volume 1, Version 2025.07 (New)</b><br>4. <b>Instructor Guide — Correctional Probation Officer Training Academy, Version 2025.07 (Update)</b><br>5. <b>Instructor Guide — High Liability, Version 2025.07 (Update)</b><br>B. <b>Specialized Training Program Courses <b>REMOVED</b></b><br>1. <b>Approval of Specialized Course, #3028, Lethality Assessment Training for Law Enforcement Officers (online)</b>   | Bureau Chief Ashley Pennington |
| 5. <b>Florida Criminal Justice Executive Institute (FCJEI) Policy Board Membership</b>  | Bureau Chief Chris Johnson     |
| 6. <b>Request for Variances or Waivers of Rules</b><br>A. Petition for a Temporary Waiver of Rule 11B-27.002(4)(a), F.A.C., by Manuel Bautista<br>B. Petition for a Temporary Waiver of Rule 11B-30.006(2)(a), F.A.C., by Director John McLaughlin<br>C. Petition for a Temporary Waiver of Rule 11B-27-002(4)(a), F.A.C., by Lee Ryan Westman  | Bureau Chief Glen Hopkins      |
| 7. <b>Florida Department of Law Enforcement Office of Criminal Justice Excellence (OCJE)</b>  | Bureau Chief Brett Kirkland    |

-GENERAL INFORMATION AGENDA ITEMS-

*Agenda Items A. through K. are general informational items that do not require Commission action. If Commission members need to discuss any of these agenda items, the chair will entertain a Commission member's request to do so.*

- |  |                                |
|--|--------------------------------|
| <b>A. Criminal Justice Standards and Training Trust Fund Officer Training Monies Status Report</b>   | Bureau Chief Glen Hopkins      |
| <b>B. Officer Records Statistics</b>   | Bureau Chief Glen Hopkins      |
| <b>C. Automated Training Management System (ATMS) Statistics</b>   | Bureau Chief Glen Hopkins      |
| <b>D. Field Specialist Statistics</b>  | Bureau Chief Glen Hopkins      |
| <b>E. Basic Abilities Test (BAT) Statistics</b>  | Bureau Chief Ashley Pennington |
| <b>F. State Officer Certification Examination (SOCE) Statistics</b>  | Bureau Chief Ashley Pennington |
| <b>G. SOCE Quarterly Content Area Report</b>   | Bureau Chief Ashley Pennington |
| <b>H. Commission Basic Recruit Training Programs, and Advanced and Specialized Training Program Courses; and Federal and Private Training Courses (Update)</b> | Bureau Chief Ashley Pennington |
| <b>I. Officer Discipline Statistics</b>  | Bureau Chief Glen Hopkins      |
| <b>J. Curriculum Updates Pursuant to Section 943.17, F.S.</b>  | Bureau Chief Ashley Pennington |
| <b>K. Criminal Justice Standards and Training Trust Fund Revenue Report for Fiscal Year 2024-2025</b>  | Bureau Chief Glen Hopkins      |

February 6, 2025  
OFFICER DISCIPLINE AGENDA  
9:30 A.M.

STIPULATION AND SETTLEMENT AGREEMENTS:

Tab	Respondent	Tab	Respondent	Tab	Respondent
A-1	GUZMAN, JOHN A.	A-3	LANDIS, ZACHARY K.	A-5	VAN DELINDER, JOEL
A-2	JACKSON, NINA L.	A-4	POSTON, JUSTIN T.		

INFORMAL-MORAL CHARACTER:

Tab	Respondent	Tab	Respondent	Tab	Respondent
B-1	ACOSTA, MICHAEL	B-14	DAVIS, KERONTE T.	B-27	JONES, VICTOR N.
B-2	ANDERSON, CHRISTOPHER	B-15	DELANEY, ANTHONY N. <b>REMOVED</b>	B-28	KIRBY, BRAD W.
B-3	BELL, ERIC	B-16	FERGUSON, SHANTREZ J.	B-29	LAPPAS, ANTHONY J.
B-4	BIDO, GISELLE M.	B-17	FORBES, JOSEPH B.	B-30	NGUYEN, BRIAN
B-5	BOSLEY, GAGE B.	B-18	FRUH, DYLAN C.	B-31	PACHECO, ORLANDO
B-6	BROWN, DARRELL <b>REMOVED</b>	B-19	GAJDA MORALES, BOZENA D.	B-32	RIVAS, JOSE A.
B-7	BUCHANAN, MATTHEW T.	B-20	GARY, CATERA S.	B-33	ROGERS, REGINALD
B-8	BURDEN, LARMESHIA	B-21	GEORGE, SHAOWAN	B-34	SANDERS, CRYSTALYN
B-9	COLDIRON, CHRISTOPHER A.	B-22	GODINEZ GONZALEZ, EROS	B-35	SAUNDERS, WILLIAM D.
B-10	COMPO, KARA M. <b>REMOVED</b>	B-23	GONZALEZ, CLAYTON L.	B-36	SPAULDING, TRISTAN C.
B-11	CORTEZ, ZALDY <b>REMOVED</b>	B-24	GRENIER, KAYLA M.	B-37	TAYLOR, OLANAI
B-12	CROWELL, ALSHAYLA B.	B-25	HANNEMAN, MATTHEW G.	B-38	WHITE, DELENA S.
B-13	DAVIS, CALVESTER <b>REMOVED</b>	B-26	HERRING, KAHRIQUE D. <b>REMOVED</b>	B-39	YANES MARTEL, JORDY

VOLUNTARY RELINQUISHMENT:

Tab	Respondent	Tab	Respondent	Tab	Respondent
C-1	BAEZ, KAITLIN M.	C-9	JARAMILLO, ALEX	C-17	RIVERO, DANIEL
C-2	BARWICK, DON A.	C-10	KOVACH, ZACHARY S.	C-18	SANCHEZ, CHERYL L.
C-3	BROADWAY, CATHERINE D.	C-11	KOVACH, ZACHARY S.	C-19	SAUER, JOSEPH R.
C-4	FERGUSON, JASON A.	C-12	LEBLANC, CHAD A.	C-20	SCHWARTZ, TYSON A.
C-5	GEORGE, SHEILA L.	C-13	LUCE, JEFFREY	C-21	TORRES, SUMMER M.
C-6	GEORGE, SHEILA L.	C-14	OKER, ALEXANDER D.	C-22	TORRES, SUMMER M.
C-7	GRAY, LARRY E.	C-15	OLMSTED, DONALD F.	C-23	WRIGHT, MATTHEW R.
C-8	GRINER, JONATHAN R.	C-16	PALOMA, NICOLAS	C-24	FREEMAN, CARLOS M. <b>ADDENDUM</b>

DEFAULT-MORAL CHARACTER:

Tab	Respondent	Tab	Respondent	Tab	Respondent
D-1	ANDERSON, SHERITA W.	D-11	CREWS, JAMES D.	D-21	HINSON, SHERMANE L.
D-2	ARBOGAST, JESSICA L.	D-12	FICKEY, WILLIAM C.	D-22	HOWARD, AMANDA P.
D-3	BARRETT, KENISHA L.	D-13	FORADAS, MURRAY E.	D-23	HULVEY, CODY
D-4	BERRIAN, KEYSAWN M.	D-14	GONZALEZ, MARQUIS A.	D-24	HUNT, JONATHON T.
D-5	BHRAMAYANA, BRIANNA K.	D-15	GRAY, MYRTICIA	D-25	JACKSON, LEE R.
D-6	BOUGHER, ADAM D.	D-16	GREEN, SHAUNTERRIA T.	D-26	JENKINS, BRENDA W.
D-7	BROWN-MASSALINE, MICHAEL R.	D-17	HARVEY, CHRISTOPHER L.	D-27	JENKINS, JOSEPH F.
D-8	BRYANT, LANICIA	D-18	HENSON, BLAKE	D-28	JOHNSON, ELISA S.
D-9	CARLTON, ELIZABETH M.	D-19	HERIVEAUX, BERNARD	D-29	JONES, VIRGIRE S.
D-10	CHROME, LIBBY L.	D-20	HERNANDEZ, EDWIN	D-30	KELLEY, TRAVIS

February 6, 2025  
OFFICER DISCIPLINE AGENDA

DEFAULT-MORAL CHARACTER: continued

D-31	KELLY, EBONY G.	D-40	PAYNE, KIRKLAND J.	D-49	THOMAS, LAJIAH
D-32	KELLY, EBONY G.	D-41	PELFREY, PAUL D.	D-50	THOMPSON, JAMES D.
D-33	KOUBA, ALAN R.	D-42	PERTEE, KIMBERLY L.	D-51	TILLMAN, RICHARD D.
D-34	LADONNE, TAYLOR R.	D-43	PETERSON, ANDREW R.	D-52	VOUGHT, BRANDON J.
D-35	LANGLEY, JOSHUA D.	D-44	POLISAR, MICHAEL S.	D-53	WADE, BRANDON J.
D-36	LEUZINGER, MITCHELL A.	D-45	QUINONES, GABRIEL H.	D-54	WEAVER, NATHAN T.
D-37	LEVESQUE, ANTHONY A.	D-46	REDNING-HUBBARD, ETHAN-MAGNUS	D-55	WILSON, JOSHUA M.
D-38	LEWIS, DALTON S.	D-47	TEMPLE, AUBREY M.		
D-39	OSORNO, EDGARD O.	D-48	THOMAS, JOY L.		

DEFAULT-FELONY:

Tab	Respondent	Tab	Respondent	Tab	Respondent
E-1	BELL, MIYA	E-10	FOX, BRANDON M.	E-19	JONES, DENNIS W.
E-2	BIRD, BRIAN T.	E-11	FREEMAN, DER'RENE M.	E-20	KELLEY-VEST, JORDEN E.
E-3	BRETT, CHRISTOPHER J.	E-12	FREEMAN, TRENT K.	E-21	LOCKHART, PERRY O.
E-4	BREWTON, KENYARI D.	E-13	GALLIMORE, ROBERT E.	E-22	REID, WARREN N.
E-5	BROWN, KATRINA	E-14	HENRY, SHERRY T.	E-23	RICHBURGH, TREVON J.
E-6	BUTLER, BRENDAN T.	E-15	HOLLIMAN, ELIZABETH A.	E-24	RILEY, MICHAEL R.
E-7	CURTIS, CHRISTOPHER J.	E-16	INMAN, BRIONA S.	E-25	RUGG, STEPHEN T.
E-8	DISGDIERTT, DAVID A.	E-17	JEAN, RUTHERFORD	E-26	TURNER, SHELTON N.
E-9	FLORES, EUGENIO P.	E-18	JEPSON, JACOB A.		

EXCEPTION TO RECOMMENDED ORDER:

Tab	Respondent	Tab	Respondent
F-1	GADOURY, SHANE	F-2	TONY, GREGORY S.

MOTION TO VACATE/SET ASIDE:

Tab	Respondent
G-1	LLANO, DANIEL A. <b>REMOVED</b>

VOLUNTARY DISMISSAL:

Tab	Respondent	Tab	Respondent
H-1	BRUCKER, DEKE A.	H-2	MITCHELL, DWAYNE A.

TEA CERTIFICATION DENIAL:

Tab	Respondent	Tab	Respondent	Tab	Respondent
I-1	ALEXANDER, ZHARIA	I-8	DAWKINS, JERMAINE D.	I-15	JONES, TAISHOUNA T.
I-2	ARNOLD, MISTY A.	I-9	FITTS, CARLTON	I-16	MORALES ORTEGA, EMANUEL
I-3	AYALA, KIANA	I-10	GOMEZ, KAELIN D.	I-17	RICHARDSON, JAZMINE
I-4	BARNETT, ALEXIS C.	I-11	HOWARD, BRITTANY C.	I-18	WEBB, DEVON A.
I-5	BOITEAUX, ALYSSA L.	I-12	JACOBS, WILLIAM	I-19	WILSON, DYLAN M.
I-6	BROWN, AMANDA B.	I-13	JOHNSON, BRYAN K.		
I-7	DANIELS, BANOVIA	I-14	JOHNSON, ROWAN B.		



## 2025 – 2026 COMMISSION MEETINGS

<b>Criminal Justice Standards and Training Commission</b>	
<b>2025</b>	<b>2026</b>
<p style="text-align: center;"><b><u>February 3 – 6, 2025</u></b></p> <p>Orlando Marriott Lake Mary 1501 International Parkway Lake Mary, Florida 32746 Front Desk: 1-407-995-1100</p>	<p>TBD</p>
<p style="text-align: center;"><b><u>May 12– 15, 2025</u></b></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746 Front Desk: 1-407-597-4000</p>	<p>TBD</p>
<p style="text-align: center;"><b><u>August 11 – 14, 2025</u></b></p> <p>Sawgrass Marriott Golf &amp; Spa Resort 1000 PGA Tour Boulevard Ponte Vedra Beach, FL 32082 Front Desk: 1-904-285-7777</p>	<p>TBD</p>
<p style="text-align: center;"><b><u>October 27– 30, 2025</u></b></p> <p>Embassy Suites by Hilton Orlando Lake Buena Vista South 4955 Kyngs Heath Road Kissimmee, FL 34746 Front Desk: 1-407-597-4000</p>	<p>TBD</p>

Meeting locations and dates are subject to change.

19-MEMBER CRIMINAL JUSTICE STANDARDS AND  
TRAINING COMMISSION MEMBERSHIP

Secretary of the Department of Corrections	Attorney General
<p><b>Regional Director Brian D. Riedl,</b>  <b>Proxy for Florida Department of Corrections Secretary</b>  <b>Ricky D. Dixon (Effective 11/19/2021)</b>            Florida Department of Corrections, Region 3 Office            19225 U.S. Highway 27            Clermont, Florida 34715-9025  <b>Telephone Number: 352-989-9355</b>            E-mail: <a href="mailto:Brian.Riedl@fdc.myflorida.com">Brian.Riedl@fdc.myflorida.com</a>            Secretary/Assistant: Tracy Smith, (352-989-9356)            E-mail: <a href="mailto:Tracy.Smith2@fdc.myflorida.com">Tracy.Smith2@fdc.myflorida.com</a>            Term: Not applicable</p>	<p><b>Investigator George Lofton – Vice Chairman</b>  <b>Proxy for Attorney General</b>  <b>(Effective 1/30/2019)</b>            Office of The State Attorney            6<sup>th</sup> Judicial Circuit of Florida            Pinellas and Pasco Counties            Bruce Bartlett, State Attorney            P.O. Box 17500            Clearwater, Florida 33762-0500  <b>Telephone Number: 727-464-7628</b>            E-mail: <a href="mailto:GeorgeLofton@flsa6.gov">GeorgeLofton@flsa6.gov</a>            Term: Not applicable</p>
Director of Florida Highway Patrol	
<p><b>Colonel Gary L. Howze II</b>            Florida Department of Highway Safety and Motor Vehicles            Division of Florida Highway Patrol            Neil Kirkman Building, MS#1            2900 Apalachee Parkway            Tallahassee, Florida 32399-0500  <b>Telephone Number: 850-617-3100</b>            E-mail: <a href="mailto:GaryHowze@flhsmv.gov">GaryHowze@flhsmv.gov</a>            Secretary/Assistant: Vicki Harman, (850-617-3110)            E-mail: <a href="mailto:VickiHarman@flhsmv.gov">VickiHarman@flhsmv.gov</a>            Term: Not applicable</p>	
Sheriffs (3)	
<p><b>Sheriff Tommy Ford – Chairman</b>            Bay County Sheriff's Office            3421 North Highway 77            Panama City, Florida 32405-5009  <b>Telephone Number: 850-248-2078</b>            E-mail: <a href="mailto:tommy.ford@bayso.org">tommy.ford@bayso.org</a>            Secretary/Assistant: Theresa Anglin, (850-248-2078)            E-mail: <a href="mailto:theresa.anglin@bayso.org">theresa.anglin@bayso.org</a>            Partial Term: 4/13/2018 – 8/1/2018            First Term: 8/23/2018 – 8/1/2022            Second Term: 8/2/2022 – 8/1/2025</p>	<p><b>Sheriff Robert "Wayne" Ivey</b>            Brevard County Sheriff's Office            700 S. Park Avenue            Titusville, FL 32780  <b>Telephone Number: 321-264-5201</b>            E-mail: <a href="mailto:wayne.ivey@bcso.us">wayne.ivey@bcso.us</a>            Secretary/Assistant: Deputy Kelsey Artus, (321-298-1991)            E-mail: <a href="mailto:kelsey.artus@bcso.us">kelsey.artus@bcso.us</a>            Partial Term: 3/11/2022 – 8/1/2025</p>
VACANT	

19-MEMBER CRIMINAL JUSTICE STANDARDS AND  
TRAINING COMMISSION MEMBERSHIP

Chiefs of Police (3)	
<p><b>Chief Melanie Bevan</b>                      Bradenton Police Department                      100 10th Street West                      Bradenton, Florida 34205  <b>Telephone Number:</b> 941-932-9333                      E-mail: <a href="mailto:melanie.bevan@bradentonpd.com">melanie.bevan@bradentonpd.com</a>                      Secretary/Assistant: Elba Viruet, CAP, (941-932-9357)                      E-mail: <a href="mailto:Elba.Viruet@bradentonpd.com">Elba.Viruet@bradentonpd.com</a>                      Partial Term: 9/25/2020 – 8/1/2023                      First Term: 10/24/2023 – 8/1/2027</p>	<p><b>Chief Jeffrey M. Pearson</b>                      Satellite Beach Police Department                      510 Cinnamon Drive                      Satellite Beach, Florida 32937  <b>Telephone Number:</b> 321-773-4400                      E-mail: <a href="mailto:jpearson@satellitebeach.gov">jpearson@satellitebeach.gov</a>                      Secretary/Assistant: Michele Heyn, (321-773-4400 ext. 492)                      E-mail: <a href="mailto:mheyn@satellitebeach.gov">mheyn@satellitebeach.gov</a>                      Partial Term: 8/1/2016 – 8/1/2018                      First Term: 8/23/2018 – 8/1/2022                      Second Term: 8/2/2022 – 8/1/2026</p>
<p><b>Chief Robert Bage</b>                      Fort Walton Beach Police Department                      7 Hollywood Blvd., NE                      Fort Walton Beach, Florida 32548  <b>Telephone Number:</b> 850-833-9532                      E-mail: <a href="mailto:rbage@fwb.org">rbage@fwb.org</a>                      Secretary/Assistant: SaWanna Graves (850-833-9547)                      E-mail: <a href="mailto:sgraves@fwb.org">sgraves@fwb.org</a>                      Partial Term: 3/11/2022 – 8/1/2024</p>	
Law Enforcement Officers (5) who are the Rank of Sergeant or Below	
<p><b>Sergeant James Reaves</b>                      Jacksonville Sheriff's Office                      5530 Beach Blvd                      Jacksonville, Florida 32207  <b>Telephone Number:</b> 904-398-7010                      E-mail: <a href="mailto:reaves@fop530.com">reaves@fop530.com</a>                      Secretary/Assistant: Megan Gibbs (904-398-7010)                      E-mail: <a href="mailto:mgibbs@fop530.com">mgibbs@fop530.com</a>                      Partial Term: 3/11/2022 – 8/1/2025</p>	<p>VACANT</p>
<p><b>Range Master Christopher Nebbeling</b>                      West Palm Beach Police Department                      600 Banyan Boulevard                      West Palm Beach, Florida 33401  <b>Telephone Number:</b> 561-822-1899                      E-mail: <a href="mailto:cnebbeling@wpb.org">cnebbeling@wpb.org</a>                      Partial Term: 4/9/2021 – 8/1/2021                      First Term 3/11/2022 – 8/1/2025</p>	<p><b>Master Trooper William Smith</b>                      Florida Highway Patrol                      P.O. Box 290756                      Davie, Florida 33329  <b>Telephone Number:</b> 305-470-2500                      E-mail: <a href="mailto:Instruc777@aol.com">Instruc777@aol.com</a>                      First Term: 10/24/2023 – 1/1/2025</p>
<p><b>Officer Richard Murphy</b>                      Tallahassee Police Department                      234 East Seventh Avenue                      Tallahassee, Florida 32303  <b>Telephone Number:</b> 850-891-4200                      E-mail: <a href="mailto:richard.murphy@talgov.com">richard.murphy@talgov.com</a>                      First Term: 9/25/2020 – 8/1/2024</p>	

19-MEMBER CRIMINAL JUSTICE STANDARDS AND  
TRAINING COMMISSION MEMBERSHIP

<b>Correctional Officers (2)</b>																													
<b>Administrator of a State Correctional Institution and a Sergeant or Lower Rank</b>																													
<p><b>Warden Amelia Hill</b> Madison Correctional Institution 382 SW MCI Way Madison, FL 32340 <b>Telephone Number: 850-973-5547</b> E-mail: <a href="mailto:Amelia.hill@fdc.myflorida.com">Amelia.hill@fdc.myflorida.com</a> Secretary/Assistant: Jennifer Herndon, (850-973-5548) Email: <a href="mailto:Jennifer.Herndon@fdc.myflorida.com">Jennifer.Herndon@fdc.myflorida.com</a> First Term: 10/24/2023 – 8/1/2027</p>	<p><b>Sergeant Edgar Rosa</b> Orange County Corrections Department 3741 Vision Blvd. Orlando, FL 32939 <b>Telephone Number: 407-448-8318</b> E-mail: <a href="mailto:EdgarM.rosa@ocfl.net">EdgarM.rosa@ocfl.net</a> Partial Term: 3/11/2022 – 8/1/2022 First Term: 10/21/2022 – 8/1/2026</p>																												
<b>Training Center Director</b>	<b>County Correctional Institution Head</b>																												
<p><b>Director Charles McIntosh</b> College of Central Florida 3001 S.W. College Road Bldg. 31 Ocala, Florida 34474 <b>Telephone Number: 352-854-2322, ext. 1360</b> Email: <a href="mailto:mcintosc@cf.edu">mcintosc@cf.edu</a> Secretary/Assistant: Amy Garratt, (352-854-2322ext. 1356) Email: <a href="mailto:garratta@cf.edu">garratta@cf.edu</a> First Term: 9/25/2020 – 8/1/2024</p>	<p><b>Major Skott Jensen</b> Lake County Sheriff's Office 360 W. Ruby St. Tavares, FL 32778 <b>Telephone Number: 352-742-4061</b> Email: <a href="mailto:skott.jensen@lcsso.org">skott.jensen@lcsso.org</a> Secretary/Assistant: Cathy Lee, (352-742-4054) Email: <a href="mailto:cathy.lee@lcsso.org">cathy.lee@lcsso.org</a> First Term: 10/24/2023 – 8/1/2027</p>																												
<b>State Resident</b>	<b>Commission Attorney</b>																												
<p><b>Dr. James D. Sewell</b> 301 2nd Street North, #4 St. Petersburg, Florida 33701 <b>Telephone Number: 727-821-5014</b> E-mail: <a href="mailto:jimdsewell@aol.com">jimdsewell@aol.com</a> Partial Term: 6/18/2021 – 8/1/2021 First Term: 3/11/2022 – 8/1/2025</p>	<p><b>Statewide Prosecutor Nick Cox</b> Office of the Attorney General 3507 E. Frontage Road, Suite 350 Tampa, Florida 33607 <b>Telephone Number: 813-287-7209</b> E-mail: <a href="mailto:Nick.Cox@myfloridalegal.com">Nick.Cox@myfloridalegal.com</a> Executive Assistant: Beth Decker (813-287-7209) E-mail: <a href="mailto:Beth.Decker@myfloridalegal.com">Beth.Decker@myfloridalegal.com</a></p>																												
<b>Criminal Justice Professionalism Management</b>	<b>FDLE Counsel</b>																												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><b>Director Chad Brown</b></td> <td style="text-align: right;"><b>850-410-8611</b></td> </tr> <tr> <td><b>Deputy Director Melissa Bujeda</b></td> <td style="text-align: right;"><b>850-410-8629</b></td> </tr> <tr> <td><b>Bureau Chief Ashley Pennington</b></td> <td style="text-align: right;"><b>850-410-8673</b></td> </tr> <tr> <td style="padding-left: 20px;">Bureau of Training</td> <td></td> </tr> <tr> <td><b>Bureau Chief Glen Hopkins</b></td> <td style="text-align: right;"><b>850-410-8660</b></td> </tr> <tr> <td style="padding-left: 20px;">Bureau of Standards</td> <td></td> </tr> <tr> <td><b>Bureau Chief Chris Johnson</b></td> <td style="text-align: right;"><b>850-410-7800</b></td> </tr> <tr> <td style="padding-left: 20px;">Bureau of Professional Development</td> <td></td> </tr> <tr> <td colspan="2" style="padding-top: 20px;">                     Florida Department of Law Enforcement                      Criminal Justice Professionalism                      2331 Phillips Road                      Tallahassee, Florida 32308                 </td> </tr> </table>	<b>Director Chad Brown</b>	<b>850-410-8611</b>	<b>Deputy Director Melissa Bujeda</b>	<b>850-410-8629</b>	<b>Bureau Chief Ashley Pennington</b>	<b>850-410-8673</b>	Bureau of Training		<b>Bureau Chief Glen Hopkins</b>	<b>850-410-8660</b>	Bureau of Standards		<b>Bureau Chief Chris Johnson</b>	<b>850-410-7800</b>	Bureau of Professional Development		Florida Department of Law Enforcement Criminal Justice Professionalism 2331 Phillips Road Tallahassee, Florida 32308		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"><b>Deputy General Counsel Kate Holmes</b></td> <td style="text-align: right;"><b>850-410-7682</b></td> </tr> <tr> <td><b>Senior Attorney Andy Digby</b></td> <td style="text-align: right;"><b>850-410-7020</b></td> </tr> <tr> <td><b>Assistant General Counsel</b></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Amanda McKibben</td> <td style="text-align: right;"><b>850-410-7261</b></td> </tr> <tr> <td colspan="2" style="padding-top: 20px;">                     Florida Department of Law Enforcement                      Office of Executive Director                      2331 Phillips Road                      Tallahassee, Florida 32308   <b>Alternate Mailing Address:</b>                      Post Office Box 1489                      Tallahassee, Florida 32302-1489                 </td> </tr> </table>	<b>Deputy General Counsel Kate Holmes</b>	<b>850-410-7682</b>	<b>Senior Attorney Andy Digby</b>	<b>850-410-7020</b>	<b>Assistant General Counsel</b>		Amanda McKibben	<b>850-410-7261</b>	Florida Department of Law Enforcement Office of Executive Director 2331 Phillips Road Tallahassee, Florida 32308  <b>Alternate Mailing Address:</b> Post Office Box 1489 Tallahassee, Florida 32302-1489	
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# *Criminal Justice Standards and Training Commission*

## *MINUTES OF THE OCTOBER 31, 2024 COMMISSION MEETING*

Chairman Ford called the Criminal Justice Standards and Training Commission Business Meeting to order on October 31, 2024, held at the Embassy Suites By Hilton Orlando Lake Buena Vista, Kissimmee, Florida.

### **OFFICER KILLED IN THE LINE OF DUTY**

The Commission paused for a moment of silence honoring the memory of fallen officer Correctional Officer Bradford D. McNew of the Jacksonville Sheriff's Office.

### **PLEDGE OF ALLEGIANCE, INVOCATION, AND SPECIAL THANKS**

Chairman Ford thanked the following agency individuals for participating in the Commission's meeting activities: Trooper Migdalis Garcia, Trooper Justin Young, Trooper Jonathan Ortiz, and Trooper Stephen Williams of the Florida Highway Patrol for providing security; Osceola and Kissimmee Police Department Honor Guards for presenting the colors; Director Rob Pigman of Valencia College Criminal Justice Institute for leading the audience in the Pledge of Allegiance; and Chaplain Alexis Vazquez of the Osceola County Sheriff's Office for giving the invocation.

### **BUSINESS MEETING AGENDA**

### **COMMISSION MEMBERS PRESENT OR ABSENT**

*The roll was called and the following 18 Commission members represented a quorum:*

1. **Sheriff Tommy Ford, Chairman**  
Bay County Sheriff's Office  
3421 North Highway 77, Panama City, FL 32405-5009  
Telephone: 850-248-2078
2. **Regional Director Brian D. Riedl, proxy for Florida Department of Corrections Secretary Ricky D. Dixon**  
Florida Department of Corrections, Region 3 Office  
19225 U.S. Highway 27, Clermont, Florida 34715-9025  
Telephone: 352-989-9113
3. **Retired Officer George D. Lofton, Vice-Chairman proxy for Attorney General Ashley Moody**  
Telephone: 727-251-0488
4. **Colonel Gary L. Howze, II**  
Department of Florida Highway Patrol  
2900 Apalachee Parkway, Tallahassee, FL 32399-0500  
Telephone: 850-617-3100
5. **Sheriff Michael A. Adkinson, Jr. (Absent)**  
Walton County Sheriff's Office  
10 Sheriff Circle, Defuniak Springs, FL 32435  
Telephone: 850-892-8186
6. **Sheriff Wayne Ivey**  
Brevard County Sheriff's Office  
700 S. Park Avenue, Titusville, FL 32780  
Telephone: 321-264-5201
7. **Chief Jeffrey M. Pearson**  
Satellite Beach Police Department  
510 Cinnamon Drive, Satellite Beach, FL 32937  
Telephone: 321-773-4400
8. **Chief Robert Bage**  
Fort Walton Beach Police Department  
7 Hollywood Blvd. N.E., Fort Walton Beach, FL 32548  
Telephone: 850-833-9532
9. **Chief Melanie Bevan**  
Bradenton Police Department  
100 10<sup>th</sup> Street West, Bradenton, FL 34205  
Telephone: 941-932-9333
10. **Sergeant James Reaves**  
Jacksonville Sheriff's Office  
5530 Beach Road, Jacksonville, FL 32207  
Telephone: 904-398-7010

11. **Sergeant Jacqueline Harrison**  
Miami Dade Police Department  
Professional Compliance Bureau  
9105 NW 25 Street, Doral, FL 33172  
Telephone: 305-629-2588
12. **Range Master Christopher Nebbeling**  
West Palm Beach Police Department  
600 Banyan Boulevard, West Palm Beach, FL 33401  
Telephone: 561-822-1899
13. **Officer Richard Murphy**  
Tallahassee Police Department  
234 East Seventh Avenue, Tallahassee, FL 32303  
Telephone: 850-891-4200
14. **Sergeant Edgar Rosa**  
Orange County Corrections Department  
3741 Vision Blvd., Orlando, FL 32939  
Telephone: 407-448-8318
15. **Director Charles McIntosh**  
College of Central Florida  
3001 S.W. College Road, Ocala, FL 34474  
Telephone: 352-854-2322, ext. 1360
16. **Dr. James D. Sewell**  
301 2<sup>nd</sup> Street North #4, St. Petersburg, FL 33701  
Telephone: 727-821-5014
17. **Warden Amelia Hill**  
Madison Correctional Institution  
382 SW MCI Way, Madison, FL 32340  
Telephone: 850-973-5547
18. **Major Skott Jensen**  
Lake County Sheriff's Office  
360 W. Ruby St., Tavares, FL 32778  
Telephone: 352-742-4061
19. **Master Trooper William Smith**  
Florida Highway Patrol  
P.O. Box 290756, Davie, FL, 33329  
Telephone: 305-470-2500

**Commission Attorney**

Statewide Prosecutor Nick Cox  
Office of the Attorney General  
3507 E. Frontage Road, Suite 350,  
Tampa, FL 33607  
Telephone: 813-287-7209

**SUNSHINE LAW**

Commission Attorney Nick Cox stated that the Sunshine Law applies to agenda items on the Business Agenda and Commission members shall not have conversations with another Commission member or in the presence of another Commission member about agenda items currently pending before the Commission. Commission members may discuss agenda items with another Commission member during the Commission meeting and may have conversations with Commission staff and other individuals about the agenda items prior to the Commission meeting.

**ELECTION OF OFFICERS**

Pursuant to s. 943.11(2), F.S., Commission Attorney Nick Cox conducted the election of officers.

**Nominations for Chairman:**

Commissioner Sewell nominated Commissioner Ford for reelection to serve as chair; seconded by Commissioner McIntosh. Commissioner Ford accepted the nomination.

Seeing no other nominations, Commissioner Bevan moved to close the nominations; seconded by Commissioner Pearson.

**COMMISSION ACTION:** *Commissioner Sewell moved to reelect Commissioner Ford by acclamation; seconded by Commissioner Riedl; motion carried.*

**Nominations for Vice-Chairman:**

Commissioner Bevan nominated Commissioner Lofton for reelection to serve as vice-chair; seconded by Commissioner Harrison. Commissioner Lofton accepted the nomination.

**COMMISSION ACTION:** *Commissioner Bevan moved to reelect Commissioner Lofton; seconded by Chairman Harrison; motion carried.*

## APPROVAL OF THE OCTOBER 2024 COMMISSION MEETING AGENDA

Chairman Ford asked if there were any amendments to the October 2024 Commission meeting agenda. Commission Secretary Kim Rowell advised that the following items were submitted to Commission staff:

- Meeting room locations were added to the meeting schedule and amended on October 22, 2024.
- *Officer Killed in the Line of Duty* was added to the agenda for Correctional Officer Bradford D. McNew.
- Director Rick Davis of North Florida College Public Safety Academy gave remarks from the Training Center Directors Association meetings.
- Agenda Item 3A-1 was amended to Law Enforcement Academy Volume 1, Version 2025.07.
- Agenda Item 3D was amended to Specialized *and Advanced* Training Program Courses and Agenda Item 3D-2 was amended to Retirement of Specialized *Instructor* Course and the Issue Page - Executive Summary #2 was amended to instructor course #802.
- Agenda Item 4B Theresa M. Shoemaker's request for a waiver of Rule 11B-27.002(4), F.A.C., was added to the agenda and then removed at the request of the petitioner.

**RECOMMENDATION:** Chairman Ford requested a motion to approve the amended October 2024 agenda.  
**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission approve the amended agenda; seconded by Commissioner Nebbeling; motion carried.*

## APPROVAL OF THE AUGUST 2024 COMMISSION MEETING MINUTES

Chairman Ford asked if there were any amendments to the August 2024 Commission meeting minutes. Commission Secretary Kim Rowell stated there were no amendments.

**RECOMMENDATION:** Chairman Ford requested a motion to approve the August 2024 Commission meeting minutes.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission approve the minutes; seconded by Commissioner Pearson; motion carried.*

## RESOLUTIONS

The Commission Secretary read a resolution into the record for Government Analyst II, Alissa Bell. Ms. Bell who served the Florida Department of Law Enforcement since July 26, 2019, including the Criminal Justice Professionalism Division. During her tenure, Ms. Bell was a dedicated and professional member of the Bureau of Training and made significant contributions to the development of Florida's criminal justice standards and training programs, including training on officer mental health and suicide prevention in the basic recruit training programs. Her dedication and commitment have been an invaluable asset to the Criminal Justice Professionalism Division and the Commission.

**RECOMMENDATION:** Chairman Ford requested a motion to adopt the resolution as read into the record.  
**COMMISSION ACTION:** *Commissioner Riedl moved that the Commission adopt the staff's recommendation; seconded by Commissioner Sewell; motion carried.*

## TRAINING CENTER DIRECTORS' ASSOCIATION REMARKS

Director Rick Davis of the North Florida Public Safety Academy provided the following report from the Training Center Directors Association's (TCDA) business meeting held on Wednesday, October 30, 2024.

- **Introduction of New Directors:** Director Davis welcomed and introduced five (5) new training center directors: Mike Kanter, Director of the Citrus County Public Safety Training Center; Captain Carey Love, Director of the

Seminole County Law Enforcement & Corrections Academy; Scott Busby, Director of the Florida Gateway College Public Service Training Center at Olustee; Salvatore Cardella, Interim Director at the Indian River State College Criminal Justice Institute; and Karl Morgan, Director of the Department of Financial Services Criminal Investigations Division Training Center.

Director Davis congratulated Director Cinda Lillibridge of the Simpson Technical College Criminal Justice Academy on her upcoming retirement and recognized Dustin Mormando as her successor.

- **Coordinators Conference:** The coordinators' conference was held in September, with 25 attendees from across the state. Director Davis said it was very successful and it provided an opportunity for coordinators from around the state to come together and learn more about the rules and operations of a training center. He also stated next year's conference is in the process of being organized.
- **Phil Royal Memorial Scholarship:** Cadet Timothy Davis of the Pat Thomas Law Enforcement Training Academy was awarded the TCDA scholarship.
- **TCDA Business Meeting Discussion:** Director Davis informed the commission regarding discussion of Rule 11B-35.0023 separation codes in ATMS, namely for incompletes and dismissals. He stated that, in the rule, if a recruit is dismissed from the academy and later picked up by another training center, they must complete the entire training program; however, an incomplete may leave in good standing for certain circumstances, may complete the training program at another training center or return to the training center within the four-year period. The objective is to bring this up for discussion at the next coordinators conference and new training center director workshops to ensure that the separation codes are entered correctly in ATMS, ensuring the integrity of training. He went on to say that all training center directors must be aware of this and that it is part of their continuous education.

## AGENDA ITEM 1: CRIMINAL JUSTICE PROFESSIONALISM UPDATES

Director Chad Brown of the Criminal Justice Professionalism (CJP) Division reported the following:

Director Brown gave an update on Division and legislative initiatives:

- **Trust Fund Update:** Director Brown gave an update on the Criminal Justice Standards and Training Trust Fund revenues. The trust fund cash balance as of September 30, 2024, was \$7,578,469. The trust fund provides salary dollars for staff and all other expenditures are from general revenue allotted by the legislature. The operating budget for the fiscal year 2024 – 2025 is \$18.6 million. Revenues for the first quarter totaled more than \$2.1 million, excluding exam and tuition fees. This represented an increase of approximately 5% above the first quarter of 2023 – 2024. The first and second quarters of the fiscal year will see disbursements of more than \$3.1 million for officer training.
- **Legislative Updates:** Director Brown provided an update to the Commission on Senate Bill 1223, which deals with lethality assessments in law enforcement responses to domestic violence cases. One of the outcomes of the bill was the development of required training which is dependent on the workgroup's final work. The workgroup is still active and was scheduled to meet on November 1, 2024. Director Brown noted that after the workgroup is completed, they will start developing the appropriate training.
- **Recognition –** Director Brown commended Bureau Chief Chris Johnson for achieving the ability to earn college credit for the leadership courses, which include the Florida Leadership Academy, Senior Leadership Academy, Executive Leadership Seminar and Chief Executive Seminar. He additionally stated that there is no cost and no time limit. The courses are available through the Florida Department of Education.

**COMMISSION ACTION:** This agenda item did not require Commission action.



## AGENDA ITEM 2: OFFICER TRAINING: FIREARMS CURRICULA PROPOSED LANGUAGE UPDATE

Bureau Chief Ashley Pennington presented to the Commission to request approval of the proposed language update to the firearms curricula.

1. The Commission is responsible for maintaining specialized instructor training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Specialized Instructor Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. The Pinellas Police Standards Council (PSPC) and Clearwater Police Department (CPD) contacted the Criminal Justice Standards and Training Commission (CJSTC) to voice their concerns regarding the recent revision to the firearms curricula, specifically the language stating when an officer should place their finger on the trigger.
3. On August 2, 2024, Commission staff facilitated a Q&A session between the firearms subject matter experts (SMEs) and members of the criminal justice community in the Tampa Bay area to discuss their concerns. By the end of the meeting, both parties agreed to update the language in the curricula in an effort to reflect the true intention behind the training.

The current language states that an officer will have their finger on the trigger whenever they present their weapon at an identified deadly threat, and their finger will be off the trigger whenever the weapon is in the compressed ready position.

The proposed language update will state that an officer will have their finger on the trigger whenever they present their weapon at a positively identified deadly threat they are justified in shooting, and their finger will be indexed and along the frame of the weapon whenever the weapon is in any ready position and they are not looking through their sights.

Additionally, the instructor guides for all firearms courses will require instructors to conduct drills with their students by having them randomly move their weapon to the two-handed high point and various ready positions to ensure that their trigger finger is in the correct position based on the situation.

**RECOMMENDATION:** Commission staff recommended the Commission approve the proposed language update to the firearms curricula with an effective date of October 31, 2024.

**COMMISSION ACTION:** *Commissioner Ivey moved that the Commission approve the proposed language as stated removing the word 'positively'; seconded by Commissioner Bage, motion carried.*

## AGENDA ITEM 3A-1: Officer training: Textbooks – Florida Basic Recruit Training Program: Law Enforcement Academy, Volume 1, Version 2025.07 (Update)

Bureau Chief Ashley Pennington presented to the Commission for approval curriculum updates to the textbook *Florida Basic Recruit Training Program: Law Enforcement Academy, Volume 1*, version 2025.07.

1. The Commission reviews and updates its basic recruit training programs annually to ensure they reflect current legislation and are responsive to the training needs of entry-level officers. The updated 2025.07 law enforcement academy textbook is attached.
2. State Officer Certification Examination Revisions
  - In accordance with State Officer Certification Examination (SOCE) procedures, questions affected by the 2024 legislative changes and other revisions will be removed from use when the changes become effective.

- Questions related to new/revised information included in the 2025.07 curricula versions will be field-tested and validated during fiscal year 2025–2026 and will not be factored into a student's overall pass/fail score. Validated test questions related to the new/revised information will be placed on the SOCE, effective July 2026, and will count toward a student's overall score.

**RECOMMENDATION:** Commission staff recommended the Commission approve the update to the textbook *Florida Basic Recruit Training Program: Law Enforcement Academy, Volume 1*, version 2025.07, effective July 1, 2025.

**COMMISSION ACTION:** *Commissioner Riedl moved that the Commission approve Commission staff's recommendation; seconded by Commissioner Murphy; motion carried.*

**AGENDA ITEM 3A-2: Officer training: Textbooks – Florida Basic Recruit Training Program for Florida Correctional Officers, Volume 1, Version 2025.07 (New)**

Bureau Chief Ashley Pennington presented to the Commission for approval of a new textbook *Basic Recruit Training Program for Florida Correctional Officers, Volume 1*, version 2025.07 to replace *Florida Basic Recruit Training Program: Corrections, Volume 1*.

1. The Commission reviews and updates its basic recruit training programs annually to ensure they reflect current legislation and are responsive to the training needs of entry-level officers. Periodically, Commission staff conducts a job task analysis (JTA) to measure the accuracy of the curriculum and makes revisions or creates new programs as appropriate. A full JTA of entry-level correctional officer duties was conducted in 2018 and revalidated in 2023. Staff has prepared a program to align with the most recent JTA as well as the 2024 CJSTC report *Effective Communication and Decision-Making for Corrections Basic Recruit Training*. The new 2025.07 corrections textbook is attached. This is a new program, which replaces the Florida Basic Recruit Training Program: Corrections, which has been in effect since October 1, 2011.
2. The Corrections Rewrite Advisory Committee recommended increasing the program hours from 420 to 445 to account for the new content that aligns the program with the JTA and expanded training on officer mental health and suicide prevention.
3. In accordance with State Officer Certification Examination (SOCE) procedures, a new State Officer Certification Exam has been developed to align with the new curricula.

**RECOMMENDATION:** Commission staff recommended the Commission approve the new correctional officer basic recruit training program, number 3016, and the textbook *Basic Recruit Training Program for Florida Correctional Officers, Volume 1*, version 2025.07, effective July 1, 2025. Staff also recommended retiring the Florida Basic Recruit Training Program: Corrections, number 1190, effective June 30, 2025.

**COMMISSION ACTION:** *Commissioner Riedl moved that the Commission approve Commission staff's recommendation; seconded by Commissioner Murphy; motion carried.*

**AGENDA ITEM 3A-3: Officer training: Textbooks – Florida Basic Recruit Training Program: Correctional Probation Officer Training Academy, Version 2025.07 (Update)**

Bureau Chief Ashley Pennington presented to the Commission for approval of curriculum updates to the textbook *Florida Basic Recruit Training Program: Correctional Probation Officer Training Academy*, version 2025.07.

1. The Commission reviews and updates its basic recruit training programs annually to ensure they reflect current legislation and are responsive to the training needs of entry-level officers. The updated 2025.07 correctional probation officer training academy textbook was attached.
2. State Officer Certification Examination Revisions

- In accordance with State Officer Certification Examination (SOCE) procedures, questions affected by the 2024 legislative changes and other revisions will be removed from use when the changes become effective.
- Questions related to new/revised information included in the 2025.07 curricula versions will be field-tested and validated during fiscal year 2025–2026 and will not be factored into a student's overall pass/fail score. Validated test questions related to the new/revised information will be placed on the SOCE, effective July 2026, and will count toward a student's overall score.

**RECOMMENDATION:** Commission staff recommends the Commission approve the update to the textbook *Florida Basic Recruit Training Program: Correctional Probation Officer Training Academy*, version 2025.07, effective July 1, 2025.

**COMMISSION ACTION:** *Commissioner Riedl moved that the Commission approve Commission staff's recommendation; seconded by Commissioner Murphy; motion carried.*

**AGENDA ITEM 3A-4: Officer training: Textbooks – Florida Basic Recruit Training Program: High Liability, Volume 2, Version 2025.07 (Update)**

Bureau Chief Ashley Pennington presented to the Commission for approval of curriculum updates to the textbook *Florida Basic Recruit Training Program: High Liability, Volume 2*, version 2025.07.

1. The Commission reviews and updates its basic recruit training programs annually to ensure they reflect current legislation and are responsive to the training needs of entry-level officers. The updated 2025.07 high liability textbook is attached.

2. State Officer Certification Examination Revisions

- In accordance with State Officer Certification Examination (SOCE) procedures, questions affected by the 2024 legislative changes and other revisions will be removed from use when the changes become effective.
- Questions related to new/revised information included in the 2025.07 curricula versions will be field-tested and validated during fiscal year 2025–2026 and will not be factored into a student's overall pass/fail score. Validated test questions related to the new/revised information will be placed on the SOCE, effective July 1, 2026, and will count toward a student's overall score.

**RECOMMENDATION:** Commission staff recommends the Commission approve the update to the textbook *Florida Basic Recruit Training Program: High Liability, Volume 2*, version 2025.07, effective July 1, 2025.

**COMMISSION ACTION:** *Commissioner Riedl moved that the Commission approve Commission staff's recommendation; seconded by Commissioner Murphy; motion carried*

**AGENDA ITEM 3A-5: Officer training: Textbooks – Florida Basic Recruit Training Program: Florida Law Enforcement Auxiliary Academy, Version 2025.07 (Update)**

Bureau Chief Ashley Pennington presented to the Commission for approval of curriculum updates to the textbook *Florida Basic Recruit Training Program: Florida Law Enforcement Auxiliary Academy*, version 2025.07.

1. The Commission reviews and updates its basic recruit training programs annually to ensure they reflect current legislation and are responsive to the training needs of entry-level officers. The updated 2025.07 high liability textbook is attached.

2. State Officer Certification Examination Revisions

- In accordance with State Officer Certification Examination (SOCE) procedures, questions affected by the 2024 legislative changes and other revisions will be removed from use when the changes become effective.

- Questions related to new/revised information included in the 2025.07 curricula versions will be field-tested and validated during fiscal year 2025–2026 and will not be factored into a student’s overall pass/fail score. Validated test questions related to the new/revised information will be placed on the SOCE, effective July 1, 2026, and will count toward a student’s overall score.

**RECOMMENDATION:** Commission staff recommends the Commission approve the update to the textbook *Florida Basic Recruit Training Program: Florida Law Enforcement Auxiliary Academy*, version 2025.07, effective July 1, 2025.

**COMMISSION ACTION:** *Commissioner Riedl moved that the Commission approve Commission staff’s recommendation; seconded by Commissioner Murphy; motion carried*

### AGENDA ITEM 3B (1-5): OFFICER TRAINING: CROSSOVER TRAINING PROGRAMS

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of new and updated crossover training programs to allow currently certified officers to train for certification in another discipline, while receiving credit for some portions of the basic recruit training program taken for their initial certification.

1. The Commission reviews and updates its basic recruit training programs annually to ensure they reflect current legislation and are responsive to the training needs of entry-level officers.
2. Basic recruit crossover training programs provide lateral movement of officers between criminal justice disciplines.
3. After reviewing curriculum frameworks with Florida Department of Education staff, it was determined that officers should take all the discipline-specific courses prior to taking the State Officer Certification Exam for certification in a new discipline. Previously, only the crossover program from correctional officer to law enforcement officer required students to take all the discipline-specific courses. Staff has revised the rest of the crossover programs to follow this recommendation. In addition, the expansion of the correctional officer basic recruit training program has been incorporated into the relevant crossover programs.
4. Hours have increased for all but one crossover due to these changes. Please see the full list of courses and program hours under the Recommendations section below.
  - **3B-1** Crossover Training Program for Florida Law Enforcement Officer to Correctional Officer, #3019, version 2025.07 (New) – 223 hours (previously 198 hours)
  - **3B-2** Crossover Training Program for Florida Correctional Officer to Correctional Probation Officer, #3017, version 2025.07 (New) -- 336 hours (previously 290 hours)
  - **3B-3** Correctional Officer Crossover Training to Florida Law Enforcement Basic Recruit Training Program, #3010, version 2025.07 (Update) – 518 hours (no hours change)
  - **3B-4** Crossover Training Program for Florida Correctional Probation Officer to Correctional Officer, #3018, version 2025.07 (New) – 223 hours (previously 158 hours)
  - **3B-5** Crossover Training Program for Florida Correctional Probation Officer to Law Enforcement Officer, #3021, version 2025.07 (New) – 520 hours (previously 452 hours)

Staff also recommends the Commission approve retiring the following crossover courses:

- Law Enforcement Officer Cross-Over Training to Florida Correctional Basic Recruit Training Program, #3001, version 2024.07 (Effective date: 07/01/2016)
- Correctional Officer Cross-Over Training to Florida Correctional Probation, #3011 (Effective date: 07/01/2022)
- Correctional Probation Officer Cross-Over Training to Florida Correctional Basic Recruit Training Program, #3004 (Effective date: 07/01/2016)

- Correctional Probation Officer Cross-Over Training to Florida Law Enforcement Academy, #3012 (Effective date: 07/01/2022)

**RECOMMENDATION:** Commission staff recommended the Commission approve the new and updated crossover training programs with an effective date of July 1, 2025. Staff also recommended retiring the current crossover training programs versions 2024.07 effective June 30, 2025.

**COMMISSION ACTION:** *Commissioner Pearson moved that the Commission approve Commission staff's recommendation; seconded by Commissioner Sewell; motion carried.*

**AGENDA ITEM 3C (1-3): OFFICER TRAINING: BASIC RECRUIT TRAINING PROGRAMS FOR SPECIAL OPERATIONS FORCES**

Bureau Chief Ashley Pennington presented this agenda item to request approval of the new and updated basic recruit training programs for special operations forces.

1. Under section 943.10, F.S., certain special operations forces members can receive credit toward criminal justice certification based on their military service. Members who served for a minimum of 5 years and have no more than a 4-year break in special operations forces experience can apply for exemption from basic recruit training. The employing agency, training center, or criminal justice selection center must verify and document the applicant's experience and training and submit documentation that the applicant satisfies the requirements to the Commission. The Commission may require an exempt applicant to complete additional training as it deems appropriate, based on the applicant's prior training experience.
2. Section 943.131, F.S., reads, "Within 1 year after receiving an exemption, an applicant who is exempt from completing the commission-approved basic recruit training program must:
  - a) Complete all additional required training as required by the commission.
  - b) Demonstrate proficiency in the high-liability areas as defined by commission rule.
  - c) Complete the requirements of s. 943.13(10)."
3. There are three programs for special operations forces, which outline specific courses members need to take and the high liability areas in which they must demonstrate proficiency.
4. The Correctional Officer Basic Recruit Training Program for Special Operations Forces has been updated to reflect the revisions to the basic recruit training program, which has an additional 25 hours to bring it into alignment with the most recent job task analysis. The previous version of this program will be retired. The other two programs only have minor updates to reflect any legislative changes or corrections to the curricula in 2024.
  - **3C-1** Correctional Officer Basic Recruit Training Program for Special Operations Forces, #3020, version 2025.07 (New) – 239 hours (previously 214 hours)
  - **3C-2** Correctional Probation Officer Basic Recruit Training for Special Operations Forces, #3014, version 2025.07 (Update) – 352 hours (no hours change)
  - **3C-3** Law Enforcement Basic Recruit Training Program for Special Operations Forces, #3013, version 2025.07 (Update) – 490 hours (no hours change)

Staff also recommends retiring the following special operations forces program:

- Corrections Basic Recruit Training for Special Operations Forces, #3008, version 2024.07 (Effective date 08/02/2018)

**RECOMMENDATION:** Commission staff recommended that the Commission approve the new and updated special operations forces programs with an effective date of July 1, 2025. Staff also recommended retiring corrections basic recruit training for special operations forces #3008 version 2024.07 effective June 30, 2025.

**COMMISSION ACTION:** *Commissioner Nebbeling moved that the Commission approve Commission staff's recommendation; seconded by Commissioner Murphy; the motion carried.*

**AGENDA ITEM 3D-1: OFFICER TRAINING: RETIREMENT OF SPECIALIZED COURSE, #1195, PUBLIC SAFETY TELECOMMUNICATIONS FOR LAW ENFORCEMENT OFFICERS**

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval to retire Specialized Course, #1195, Public Safety Telecommunications for Law Enforcement Officers.

1. The Commission is responsible for maintaining specialized training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Specialized Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. Legislation in 2012 provided an alternative to the Department of Health's 232-hour telecommunications training program by allowing officers who fail the state examination to take a 40-hour course developed by the Commission staff prior to retaking the exam.
3. The Department of Health's (DOH) legal counsel discovered that the legislation passed in 2012 was inaccurately interpreted. To adhere to the legislation as originally intended, DOH now requires officers who failed the state examination to complete the department's full 232-hour training program instead of the 40-hour Commission-approved course.

**RECOMMENDATION:** Commission staff recommended that the Commission retire the 40-hour Specialized Course, #1195, Public Safety Telecommunications for Law Enforcement Officers in the Specialized Training Program with an effective date of October 31, 2024.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission approve Commission staff's recommendation; seconded by Commissioner Smith; the motion carried.*

**AGENDA ITEM 3D-2: RETIREMENT OF SPECIALIZED INSTRUCTOR COURSE, #1200, DEFENSIVE TACTICS INSTRUCTOR UPDATE - AMENDED**

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval to retire Specialized Instructor Course, #1200, Defensive Tactics Instructor Update.

1. The Commission is responsible for maintaining specialized instructor training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Specialized Instructor Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. Commission staff initially developed the course in 2018 to inform current defensive tactics instructors of the changes made to Criminal Justice Defensive Tactics in the basic recruit training program and the Specialized Instructor Course, #802, Defensive Tactics Instructor.
3. Defensive tactics instructors no longer take the instructor update course because it exceeds the period of four or fewer years to reactivate their certification.

**RECOMMENDATION:** Commission staff recommended that the Commission retire the 24-hour Specialized Instructor Course, #1200, Defensive Tactics Instructor Update in the Specialized Instructor Training Program with an effective date of October 31, 2024.

**COMMISSION ACTION:** *Commissioner Jensen moved that the Commission approve Commission staff's recommendation Hill; the motion carried.*

**AGENDA ITEM D-3: OFFICER TRAINING: APPROVAL OF ADVANCED COURSE, #3022, INVESTIGATING CRIMES AGAINST ANIMALS**

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of Advanced Course, #3022, Investigating Crimes Against Animals.

1. The Commission is responsible for maintaining advanced training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Advanced Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. The Criminal Justice Standards and Training Commission (CJSTC) directed Commission staff to develop additional training for law enforcement officers on how to recognize and respond to crimes against animals.
3. Commission staff held several virtual and in-person workshops with subject matter experts (SMEs) from various law enforcement agencies, animal service centers, and non-profit organizations around the state to develop a post-basic course for investigators with limited experience in this field or patrol officers who wish to become animal crime investigators.

The training covers various animal-related crimes, their underlying causes, and the laws associated with them. The training also teaches law enforcement officers the methods and best practices for processing the scene, collecting evidence, interviewing witnesses and suspects, and working with members of the community and animal service professionals to successfully prosecute the case.

Additionally, the course contains scenarios and case studies designed to help students think critically about the various animal crime cases they may be asked to investigate. The course also comes with a photo bank for instructors to download and use in their own presentations.

**RECOMMENDATION:** Commission staff recommended that the Commission approve the 40-hour Advanced Course, #3022, Investigating Crimes Against Animals in the Advanced Training Program with an effective date of October 31, 2024.

**COMMISSION ACTION:** *Commissioner Ivey moved that the Commission approve Commission staff's recommendation; seconded by Commissioner Harrison; the motion carried.*

**AGENDA ITEM D-4: OFFICER TRAINING: APPROVAL OF SPECIALIZED COURSE, #3023, RECOGNIZING CRIMES AGAINST ANIMALS**

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of Specialized Course, #3023, Recognizing Crimes Against Animals.

1. The Commission is responsible for maintaining specialized training program courses for Commission-certified law enforcement, correctional, and correctional probation officers. Courses in the Specialized Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. The Criminal Justice Standards and Training Commission (CJSTC) directed Commission staff to develop additional training for law enforcement officers on how to recognize and respond to crimes against animals.
3. Commission staff held several virtual and in-person workshops with subject matter experts (SMEs) from various law enforcement agencies, animal service centers, and non-profit organizations around the state to develop a post-basic course for patrol officers with limited experience or knowledge responding to calls for service regarding animals.

The training covers various animal-related crimes, their underlying causes, and the laws associated with them. The training also addresses how to recognize and respond to these crimes at the scene as well as best follow-up practices.

Additionally, the course contains scenarios designed to help students think critically about the various animal crime calls they may be asked to respond to. The course also comes with a photo bank for instructors to download and use in their own presentations.

**RECOMMENDATION:** Commission staff recommended that the Commission approve the 16-hour Specialized Course, #3023, Recognizing Crimes Against Animals in the Specialized Training Program with an effective date of October 31, 2024.

**COMMISSION ACTION:** *Commissioner Pearson moved that the Commission approve Commission staff's recommendation; seconded by Commissioner Ford; the motion carried.*

**AGENDA ITEM 4A: REQUEST FOR VARIANCES OR WAIVER OF RULE: PETITION FOR A TEMPORARY WAIVER OF RULE 11B-18.0071(1), F.A.C., BY DIRECTOR ERIK EAGAN**

Bureau Chief Glen Hopkins presented this agenda item to the Commission by Director Erik Eagan, to request a temporary waiver of Rule 11B-18.0071(1), F.A.C. Director Eagan was present.

**RECOMMENDATION:** Commission staff recommended that the Commission APPROVE the petition for a temporary waiver of Rule 11B-18.0071(1), F.A.C. as it applies to the February 1 deadline for submission of the Officer Training Monies Operating Budget, form CJSTC-310 for fiscal year 2024/2025.

**COMMISSION ACTION:** *Commissioner Riedl moved that the Commission approve Commission staff's recommendation and GRANT the waiver; seconded by Commissioner McIntosh; the motion carried.*

**MEETING ADJOURNED**

Chairman Ford requested a motion to adjourn, and *Commissioner Murphy moved that the Commission adjourn the CJSTC Business meeting; seconded by Commissioner Smith; motion carried.*



## OFFICER DISCIPLINE AGENDA

### COMMISSION MEMBERS PRESENT OR ABSENT

*Roll was called and the following 18 Commission members represented a quorum:*

1. **Sheriff Tommy Ford, Chairman**  
Bay County Sheriff's Office  
3421 North Highway 77, Panama City, FL 32405-5009  
Telephone: 850-248-2078
  2. **Regional Director Brian D. Riedl, proxy for Florida Department of Corrections Secretary Ricky D. Dixon**  
Florida Department of Corrections, Region 3 Office  
19225 U.S. Highway 27, Clermont, Florida 34715-9025  
Telephone: 352-989-9113
  3. **Retired Officer George D. Lofton, Vice-Chairman proxy for Attorney General Ashley Moody**  
Telephone: 727-251-0488
  4. **Colonel Gary L. Howze, II**  
Department of Florida Highway Patrol  
2900 Apalachee Parkway, Tallahassee, FL 32399-0500  
Telephone: 850-617-3100
  5. **Sheriff Michael A. Adkinson, Jr. (Absent)**  
Walton County Sheriff's Office  
10 Sheriff Circle, Defuniak Springs, FL 32435  
Telephone: 850-892-8186
  6. **Sheriff Wayne Ivey**  
Brevard County Sheriff's Office  
700 S. Park Avenue, Titusville, FL 32780  
Telephone: 321-264-5201
  7. **Chief Jeffrey M. Pearson**  
Satellite Beach Police Department  
510 Cinnamon Drive, Satellite Beach, FL 32937  
Telephone: 321-773-4400
  8. **Chief Robert Bage**  
Fort Walton Beach Police Department  
7 Hollywood Blvd. N.E., Fort Walton Beach, FL 32548  
Telephone: 850-833-9532
  9. **Chief Melanie Bevan**  
Bradenton Police Department  
100 10<sup>th</sup> Street West, Bradenton, FL 34205  
Telephone: 941-932-9333
  10. **Sergeant James Reaves**  
Jacksonville Sheriff's Office  
5530 Beach Road, Jacksonville, FL 32207  
Telephone: 904-398-7010
  11. **Sergeant Jacqueline Harrison**  
Miami Dade Police Department  
Professional Compliance Bureau  
9105 NW 25 Street, Doral, FL 33172  
Telephone: 305-629-2588
  12. **Range Master Christopher Nebbeling**  
West Palm Beach Police Department  
600 Banyan Boulevard, West Palm Beach, FL 33401  
Telephone: 561-822-1899
  13. **Officer Richard Murphy**  
Tallahassee Police Department  
234 East Seventh Avenue, Tallahassee, FL 32303  
Telephone: 850-891-4200
  14. **Sergeant Edgar Rosa**  
Orange County Corrections Department  
3741 Vision Blvd., Orlando, FL 32939  
Telephone: 470-448-8318
  15. **Director Charles McIntosh**  
College of Central Florida  
3001 S.W. College Road, Ocala, FL 34474  
Telephone: 352-854-2322, ext. 1360
  16. **Dr. James D. Sewell**  
301 2<sup>nd</sup> Street North, #4, St. Petersburg, FL 33701  
Telephone: 727-821-5014
  17. **Warden Amelia Hill**  
Madison Correctional Institution  
382 SW MCI Way, Madison, FL 32340  
Telephone: 850-973-5547
  18. **Major Skott Jensen**  
Lake County Sheriff's Office  
360 W. Ruby St., Tavares, FL 32778  
Telephone: 352-742-4061
  19. **Master Trooper William Smith**  
Florida Highway Patrol  
P.O. Box 290756, Davie, FL, 33329  
Telephone: 305-470-2500
- Commission Attorney**  
Statewide Prosecutor Nick Cox  
Office of the Attorney General  
3507 E. Frontage Road, Suite 350, Tampa, FL 33607  
Telephone: 813-287-7209

**SUNSHINE LAW**

Commission Attorney Nick Cox stated that the Sunshine Law applies to agenda items on the Disciplinary Agenda and Commission members shall not have conversations with another Commission member or in the presence of another Commission member about the agenda items currently pending before the Commission. Commission members may discuss the agenda items with another Commission member during the Commission meeting and may have conversations only with Commission staff or himself about the disciplinary cases prior to the Commission meeting.

**APPROVAL OF THE OCTOBER 2024 DISCIPLINARY AGENDA**

Training and Research Manager Erica Gaines advised the Commission of the following amendments to the October 2024 disciplinary agenda:

**Tab I-2**, Daniel A. Llano, was added to the agenda but was removed at the request of the respondent's attorney.

**Removed cases:** **Tab B-1**, Michael Acosta; **Tab B-22**, Jose Rivas; **Tab B-23**, Reginald Rogers; **Tab E-1**, Dawn Alexander; **Tab E-25**, Michael Watson; and **Tab H-1**, Gregory Tony.

**Amended cases:** **Tab E-3**, Shawnesci Barber was removed from Default-Moral Character category to **Tab B-25** Informal-Moral Character category; and **Tab E-21**, Marissa Paul, was removed from Default-Moral Character category to **Tab B-26** Informal-Moral Character category.

**Hand Carried Items:** **Tab B-4**, John Baker; **Tab B-10**, Christopher Cobb; and **Tab B-13**, Rodney Hamilton.

**RECOMMENDATION:** Chairman Ford requested a motion to approve the October 2024 disciplinary agenda.

**COMMISSION ACTION:** *Commissioner McIntosh moved that the Commission approve the amended agenda; seconded by Commissioner Hill; the motion carried.*

**THE FOLLOWING DISCIPLINARY CASES ARE TRANSCRIBED IN THE ORDER THE CASES WERE PRESENTED BY THE FDLE COUNSEL:**

<b>Tab A-5, Case 48355</b> <b>Stipulation and Settlement Agreement</b>	<b>Spear, Thomas B.</b> Respondent and Attorney Michael Finesilver present.	<b>Misconduct/Guideline Penalty:</b> Driving Under the Influence-BAC .15 or higher; (10-08-2021); (Prospective Suspension with Substance Abuse Counseling to Revocation) <b>Agency:</b> Broward County Sheriff's Office
<b>RECOMMENDATION:</b> FDLE Senior Attorney Andy Digby presented this case and recommended the Commission impose a 10-day retroactive SUSPENSION; 50-day prospective SUSPENSION to be served within 180 days of the filing of the final order; 1-year PROBATION to begin at the conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the conclusion of the probationary period. <b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner McIntosh moved to accept staff's recommendation; seconded by Commissioner Murphy; motion carried.</i>		
<b>Tab B-3, Case 50700</b> <b>Informal Hearing – Moral Character</b>	<b>Archambeau, Matthew</b> Respondent was present	<b>Misconduct/Guideline Penalty:</b> Driving Under the Influence-BAC .15 or higher; (12-09-2022); (Prospective Suspension with Substance Abuse Counseling to Revocation) <b>Agency:</b> Hillsborough County Sheriff's Office

<p><b>RECOMMENDATION:</b> FDLE Senior Attorney Andy Digby presented this case and recommended the Commission 90-day prospective SUSPENSION to begin 15 days following the filing of the Final Order; 1-year PROBATION to begin at the conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the conclusion of the probationary period.</p> <p><b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Sewell; motion carried.</i></p>		
<p><b>Tab B-4, Case 51699</b> <b>Informal Hearing – Moral Character</b></p>	<p><b>Baker, John J.</b> Respondent was present.</p>	<p><b>Misconduct/Guideline Penalty:</b> Marijuana-Test Positive; (11-20-2023); (Prospective Suspension to Revocation) <b>Agency:</b> Citrus County Sheriff's Office</p>
<p><b>RECOMMENDATION:</b> FDLE Deputy General Counsel Jeff Dambly presented this case and recommended the Commission REVOKE the respondent's certification.</p> <p><b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Bage moved to reject staff's recommendation and impose 180-day retroactive SUSPENSION; 180-day prospective SUSPENSION beginning 15 days following the filing of the Final Order, 2-year period of PROBATION to begin upon conclusion of the suspension period; provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the end of the probationary period; and submit to random drug testing at own expense to FDLE staff at their request ; seconded by Commissioner Reaves; motion carried.</i></p>		
<p><b>Tab B-10, Case 47247</b> <b>Informal Hearing – Moral Character</b></p>	<p><b>Cobb, Christopher W.</b> Respondent was present.</p>	<p><b>Misconduct/Guideline Penalty:</b> Driving Under the Influence-BAC .15 or higher; (12-30-2020); (Prospective Suspension with Substance Abuse Counseling to Revocation) <b>Agency:</b> Department Of Corrections</p>
<p><b>RECOMMENDATION:</b> FDLE Senior Attorney Andy Digby presented this case and recommended the Commission impose 90-day prospective SUSPENSION to begin within 180 days after the filing of the Final Order; 1-year period of PROBATION to begin upon conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the end of the probationary period.</p> <p><b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Hill; motion carried.</i></p>		
<p><b>Tab B-18, Case 51715</b> <b>Informal Hearing – Moral Character</b></p>	<p><b>Lee, Terrance</b> Respondent was present.</p>	<p><b>Misconduct/Guideline Penalty:</b> False Statement; (09-30-2023); (Prospective Suspension to Revocation) <b>Agency:</b> Hillsborough County Sheriff's Office</p>
<p><b>RECOMMENDATION:</b> FDLE Senior Attorney Andy Digby presented this case and recommended the Commission impose a 168-hour retroactive SUSPENSION; 70-day prospective SUSPENSION to begin 15 days following the filing of the Final Order; 1-year probation to begin at the conclusion of the suspension; and provide staff with proof of successful completion of Commission-approved ethics training prior to the end of the probationary period.</p> <p><b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Bevan moved to accept staff's recommendation without the 70-day prospective SUSPENSION; seconded by Commissioner McIntosh; motion carried.</i></p>		
<p><b>Tab B-19, Case 50956</b> <b>Informal Hearing – Moral Character</b></p>	<p><b>Martinez, Rafael</b> Respondent was present.</p>	<p><b>Misconduct/Guideline Penalty:</b> Trespassing Armed Trespass of Structure/Conveyance; (08-05-2023); (Revocation) <b>Agency:</b> Not employed at the time of misconduct</p>

<p><b>RECOMMENDATION:</b> FDLE Deputy General Counsel Jeff Dambly presented this case and recommended the Commission impose a 120-day prospective SUSPENSION to begin 15 days following the filing of the Final Order; 1-year PROBATION to begin at the conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved ethics training prior to the conclusion of the probation period.</p> <p><b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Ivey moved to reject staff's recommendation and REVOKE the respondent's certification; seconded by Commissioner Pearson; motion carried.</i></p>		
<p><b>Tab B-25, Case 51498</b> <b>Informal Hearing – Moral Character</b></p>	<p><b>Barber, Shawnesci S.</b> Respondent was present.</p>	<p><b>Misconduct/Guideline Penalty:</b> Grand Theft; (On or between 01-07-2023 &amp; 05-06-2023); (Suspension to Revocation); False Statement; (On or between 01-07-2023 &amp; 05-06-2023); (Prospective Suspension to Revocation)</p> <p><b>Agency:</b> Jacksonville Sheriff's Office</p>
<p><b>RECOMMENDATION:</b> FDLE Senior Attorney Andy Digby presented this case and recommended the Commission REVOKE the respondent's certification.</p> <p><b>COMMISSION ACTION:</b> Discussion was held, and <i>Vice-Chairman Lofton moved to accept staff's recommendation; seconded by Commissioner Pearson; motion carried.</i></p> <p><b>Recused: Commissioner Reaves</b></p>		
<p><b>Tab B-26, Case 47132</b> <b>Informal Hearing – Moral Character</b></p>	<p><b>Paul, Marissa A.</b> Respondent was present.</p>	<p><b>Misconduct/Guideline Penalty:</b> Insurance Fraud; (On or between 05-25-2018 &amp; 06-18-2018); (Suspension to Revocation)</p> <p><b>Agency:</b> Department Of Corrections</p>
<p><b>RECOMMENDATION:</b> FDLE Deputy General Counsel Jeff Dambly presented this case and recommended the Commission REVOKE the respondent's certification.</p> <p><b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Vice-Chairman Lofton; motion carried.</i></p>		
<p><b>Tab C-1, Case 47520</b> <b>Informal Hearing – Felony</b></p>	<p><b>Jackson, Shane</b> Respondent was not present.</p>	<p><b>Misconduct/Guideline Penalty:</b> Adjudicated Guilty of Aggravated Battery; (10-27-2023); (Revocation)</p> <p><b>Agency:</b> Daytona Beach Police Department</p>
<p><b>RECOMMENDATION:</b> FDLE Senior Attorney Andy Digby advised the commission of an amendment to the Administrative Complaint on paragraph three (3) had one of the Florida Administrative Rules listed as 11B-20.0012(2)(f) and it was amended to 11B-20.0012(2)(g).</p> <p><b>COMMISSION ACTION:</b> No action was taken at this time.</p>		
<p><b>Tab J-5, Case 49270</b> <b>Voluntary Dismissal</b></p>	<p><b>Van Delinder, Joel</b> Respondent was not present.</p>	<p><b>Misconduct/Guideline Penalty:</b> Indecent Exposure of Sexual Organs; (On or Between 02-01-2021 &amp; 05-15-2021); (Prospective Suspension and Probation with Counseling to Revocation)</p> <p><b>Agency:</b> Jacksonville Sheriff's Office</p>
<p><b>RECOMMENDATION:</b> FDLE Senior Attorney Andy Digby presented this case and recommended the Commission DISMISS the Administrative Complaint against the Respondent.</p> <p><b>COMMISSION ACTION:</b> Discussion was held, and upon further review, <i>Commissioner Pearson moved to REJECT staff's recommendation; seconded by Commissioner Ivey; motion carried.</i></p> <p><b>Recused: Commissioner Reaves</b></p>		

<b>Tab B-21, Case 50079</b> <b>Informal Hearing – Moral Character</b>	<b>Oliver, Jaqavein</b> Respondent was not present.	<b>Misconduct/Guideline Penalty:</b> Pled Guilty to Battery; (04-27-2023); (Suspension); Pled Guilty to Petit Theft; (04-27-2023); (Suspension to Revocation) <b>Agency:</b> South Bay Correctional Facility
<p><b>RECOMMENDATION:</b> FDLE counsel recommended the Commission impose 180-day prospective SUSPENSION to be served within 1 year of the filing of the Final Order; 1-year PROBATION to begin at the conclusion of the suspension; and provide staff with proof of successful completion of Commission-approved ethics training and anger management counseling prior to the conclusion of the probationary period.</p> <p><b>COMMISSION ACTION:</b> Discussion was held, and <i>Commissioner Howze moved to REJECT staff's recommendation and REVOKE the respondent's certification; seconded by Commissioner Vice-Chairman Lofton; motion carried.</i></p>		

**CONSENT AGENDA**

**STIPULATION AND SETTLEMENT AGREEMENT CONSENT AGENDA**

Commission staff Erica Gaines stated that Tabs A-1 through A-5 were matters in which the Petitioners and Respondents have agreed to a settlement of their case.

**The following cases are tabs:** A-1, Adkins, Kassandra L.; A-2, Cason, Dwaymon L.; A-3, Rodriguez, Paul M.; A-4, Rosado, Daniel

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested the Commission adopt the Stipulation and Settlement Agreement as the final disposition for the above cases.

**COMMISSION ACTION:** *Commissioner Bevan moved that the Commission adopt FDLE Counsel's recommendation; seconded by Vice-Chairman Lofton; motion carried.*

**INFORMAL– MORAL CHARACTER CONSENT AGENDA**

Commission staff Erica Gaines stated that Tabs B-1 through B-26 were matters in which each of the Respondents was served with an Administrative Complaint alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(7), F.S. Each Respondent filed an election of rights stating he or she did not dispute the allegations of fact but wished to be heard in an informal hearing. Each Respondent was given notice of the scheduled informal hearing. The Respondents were either present and did not wish to address the commission or failed to appear.

**The following cases are tabs:** B-2, Adams, De'onte D.; B-5, Baker, Michael D.; B-6, Barlow, Zachary D.; B-7, Basnaw, Robert L.; B-8, Bogwandas, Joshua D.; B-9, Cato, Adrian S.; B-11, Conyers-Decent, Isaiah J.; B-12, Dominguez-Cabrera, Asiel; B-13, Hamilton, Rodney; B-14, Hardy, Brian S; B-15, Hughes, Renelle; B-16, Hyman, Lorraine; B-17, Kluttz, Antia; B-20, Mustafa, Andrea; B-24, Roop, Courtney M.

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested the Commission find each Respondent in violation of officer standards and impose the disciplinary action as advocated by FDLE Counsel for each case.

**COMMISSION ACTION:** *Commissioner Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Bevan; motion carried.*

**Recused:** Commissioner Harrison B-1, and Commissioner Hill B-6.

### INFORMAL– FELONY CONSENT AGENDA

Commission staff Erica Gaines stated that Tab C-1 was a matter in which the Respondent was served with an Administrative Complaint alleging that he had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(4), F.S. The Respondent filed an election of rights stating he or she did not dispute the allegations of fact but wished to be heard in an informal hearing. The Respondent was given notice of the scheduled informal hearing. The Respondent was either present and did not wish to address the commission or failed to appear.

**The following case was tab:** C-1, Jackson, Shane P.

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested the Commission find the Respondent in violation of officer standards and REVOKE certification.

**COMMISSION ACTION:** *Commissioner Bevan moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Hill; motion carried.*

### VOLUNTARY RELINQUISHMENT CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs D-1 through D-27 were matters in which each of the Respondents was served an Administrative Complaint alleging a violation of officer standards. Each Respondent filed an election of rights stating he or she wished to voluntarily relinquish their certifications.

**The following cases are tabs:** D-1, Aldridge, Ashley M.; D-2, Bateman, Malissa A.; D-3, Borrás, Julio A.; D-4, Brown, Trina; D-5, Cain, Jonathan P.; D-6, Camacho, Louis A.; D-7, Carlo, Guillermo A.; D-8, Clark, Deborah V.; D-9, Coniglio, Shelby A.; D-10, Converso, Nicholas J.; D-11, Crossett, Zachery; D-12, Dyer, William F.; D-13, Ellis, William G.; D-14, Hernandez, Jesse T.; D-15, Hernandez, Joel D.; D-16, Herring, Kimberly R.; D-17, Hollmeyer, Robert L.; D-18, Lyle, Noa B.; D-19, Montalvan Reyes, Tatiana; D-20, Pullings, Samuel E.; D-21, Raulerson, Jennifer L.; D-22, Ray, David; D-23, Rood, Christopher T.; D-24, Stickles, April L.; D-25, Tucker Cartwright, Ayona L.; D-26, Williams, Lachauna M.; D-27, Wyman, Sa'quan M.

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested the Commission to ACCEPT each of the Respondent's voluntary relinquishment of certification in these cases.

**COMMISSION ACTION:** *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner McIntosh; motion carried.*

**Recused: Commissioner McIntosh D-27**

### DEFAULT – MORAL CHARACTER CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs E-1 through E-29 were matters in which each of the Respondents was served an Administrative Complaint alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(7), F.S. Each Respondent was served an Administrative Complaint by certified mail, return receipt requested, by personal service or by publication in compliance with Section 120.60(5), F.S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 28-106.111, F.A.C. By failing to request a hearing, the Respondents waived their right to any hearing where there was a disputed issue of material fact.

## DEFAULT – MORAL CHARACTER CONSENT AGENDA continued

**The following cases are tabs:** E-2, Avritt, Vorshaunn; E-4, Bellamy, Jonathan N.; E-5, Boykin, Valentina; E-6, Bronson, Tiffany N.; E-7, Bryant, Dwayne D.; E-8, Bryant, Jacqueline K.; E-9, Butler, Michaela M.; E-10, Clark, Jazmyn J.; E-11, Clark, Jazmyn J.; E-12, Collins, Kimarie E.; E-13, Cooper, Arielle J.; E-14, Daily, Da'vonta; E-15, Ferguson, Latunia; E-16, Freeburn, Jeremy R.; E-17, Haughton, Khalfani J.; E-18, Hayes, Kierra S.; E-19, Orgain, Darius D.; E-20, Owsiany, Matthew J.; E-22, Rayle, Stephen L.; E-23, Rodriguez, David; E-24, Walker, Michael T.; E-26, Weeks, James M.; E-27, Williams, Bernard M.; E-28, Williams, Leon; E-29, Woods, Derrick M.

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested the chair entertain a motion finding that each Respondent received proper notice of the Administrative Complaint and have waived their right to a hearing.

**COMMISSION ACTION:** *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested the chair entertain a motion that the Commission admit into evidence the case materials set forth in each of these cases as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find each respondent in violation of officer standards based upon the evidence and impose the disciplinary action as advocated by FDLE Counsel for each case.

**COMMISSION ACTION:** *Vice-Chairman Lofton moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*

## DEFAULT – FELONY CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs F-1 through F-8 were matters in which each of the Respondents was served an Administrative Complaint alleging that each violated Section 943.13(5), F.S., and have pled guilty, nolo contendere, or have been found guilty of a felony. Each Respondent was served by certified mail, return receipt requested, by personal service, or by publication, in compliance with Section 120.60(5), F.S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 28-106.111, F.A.C. By failing to request a hearing, the Respondents waived their right to a hearing in which there was a disputed issue of material fact.

**The following cases are tabs:** F-1, Carpenter, Brian P.; F-2, Jasper, Justin; F-3, Johnson, Michael B.; F-4, Johnson, Michael B.; F-5, Rorie, Ashley R.; F-6, Thornton, Corey M.; F-7, Touchton, James; F-8, Turner, Keith

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested the chair entertain a motion finding that the respondents received proper notice of the Administrative Complaint and waived their right to a hearing.

**COMMISSION ACTION:** *Commissioner Rosa moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested the chair to entertain a motion that the Commission admits into evidence the case materials set forth in each of these cases as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find each respondent in violation of officer standards based upon the evidence and revoke certification.

**COMMISSION ACTION:** *Commissioner Rosa moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Pearson; motion carried.*

## DEFAULT – VIOLATION OF PROBATION CONSENT AGENDA

Commission staff Erica Gaines stated that Tab G-1 was a matter in which the Respondent was served an Administrative Complaint alleging a violation of the commission-ordered probation. The Respondent was served by certified mail; return receipt requested, by personal service or by publication, in compliance with Section 120.60(5), F. S. The Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading. By failing to request a hearing, the Respondent waived their right to a hearing in which there was a disputed issue of material fact.

**The following case was tabs:** G-1, Hardy, Mitchell T.

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested Chairman Ford entertain a motion finding that the Respondent received proper notice of the Administrative Complaint and waived their right to a hearing.

**COMMISSION ACTION:** *Commissioner Rosa moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Riedl; motion carried.*

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested Chairman Ford to entertain a motion that the Commission admit into evidence the case materials set forth in this case as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find the respondent in violation of probation based upon the evidence and revoke certification.

**COMMISSION ACTION:** *Commissioner Rosa moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Hill; motion carried.*

## MOTION TO VACATE/SET ASIDE CONSENT AGENDA

Commission staff Erica Gaines stated that Tab I-1 was a matter in which staff or FDLE Counsel determined that the Final Order should be vacated or set aside, or the Respondent requested that the Final Order should be vacated or set aside, or the Respondent has filed a motion to vacate the final order.

**The following cases are tabs:** I-1, Gadoury, Shane

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby respectfully requests that the Commission impose the position as advocated by FDLE Counsel for the aforementioned case.

**COMMISSION ACTION:** *Commissioner Rosa moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*

## VOLUNTARY DISMISSAL CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs J-1 through J-5 were matters in which staff or FDLE Counsel determined that these cases should be dismissed.

**The following cases are tabs:** J-1, Brown, Donald R.; J-2, Currie, Naamen M.; J-3, Herman, Stephen P.; J-4, Kent, Timothy A.

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby respectfully requested the Commission dismiss these Administrative Complaints.

**COMMISSION ACTION:** *Commissioner Murphy moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Howze; motion carried.*



## TEA CERTIFICATION DENIAL CONSENT AGENDA

Commission staff Erica Gaines stated that Tabs K-1 through K-4 were matters in which the Respondents were served a notice of denial certification alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13 (7), F.S. The notice informed the Respondents of the Commission's intent to take disciplinary action.

**The following cases are tabs:** K-1, Baker, Ja'quancie S.; K-2, Bell, Terrance J.; K-3, Bravico, James F.; K-4, Oakley, D'juawonshae K.

**RECOMMENDATION:** FDLE Senior Attorney Andy Digby requested the Commission to entertain a motion to accept the recommended denial of certification for a period of two years.

**COMMISSION ACTION:** *Commissioner Smith moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion.*

## UNAGENDAED ITEMS

Bureau Chief Glen Hopkins informed the commission that going forward staff would provide updates on the status of cases pending in the officer discipline process. As of Monday, October 28th, there were around 2,709 active cases being processed. On Wednesday, October 30th, 76 cases were presented during the probable cause hearing, with an additional 106 cases presented on Thursday during the officer disciplinary hearings. Additionally, he stated that they expect to close about 76 of the cases.

Chairman Ford stated that he met with the FDLE Commissioner and Deputy Commissioner, in addition to the attorney, to examine the process of moving cases forward through the process and alternate approaches to expedite felony conviction cases. He also underlined the importance of collaborating with Sheriff's offices on the process of providing personal services to respondents. Chairman Ford expressed his gratitude for the tremendous work the FDLE staff undertakes every day on discipline cases.

Commissioner Murphy mentioned that Commissioner Harrison is retiring, and Chairman Ford congratulated and thanked her for her service.

Chairman Ford requested a motion to adjourn, and Commissioner Pearson moved to adjourn the Officer Discipline Hearing; so, moved by all; motion carried.

The minutes were prepared by Commission Secretary Kim Rowell of the Florida Department of Law Enforcement, Criminal Justice Professionalism, Post Office Box 1489, Tallahassee, Florida 32302.

## AGENDA ITEM: 1

Criminal Justice Professionalism Updates

### ISSUE

This agenda item is presented to provide the Commission with information regarding Division and legislative initiatives.

### EXECUTIVE SUMMARY

Director Chad Brown will give an update on Division and legislative initiatives.

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

## AGENDA ITEM: 2

Criminal Justice Standards and Training Trust Fund Officer Training Monies: Trust Fund Audit Recommendations for Regions I, II, IV, V, VI, VIII, and XIV for FY 2023-2024.

### ISSUE

The final audits for Regions I, II, IV, V, VI, VIII, and XIV for FY 2023-2024 are only included in the Commission and Commission staff's Commission packet and are presented to the Commission for approval of the final audit recommendations.

### EXECUTIVE SUMMARY

1. Section 943.25(4), F.S., requires that the Commission establish, implement, supervise, and evaluate the expenditures of the Criminal Justice Standards and Training Trust Fund for Commission-approved advanced and specialized training program courses.
2. Rule 11B-18.010, F.A.C., requires that the Commission audit any training facility or program and fiscal agent's accounting records and procedures for compliance with laws, rules, budget provisions, and contractual agreements.

#### 3. Perfect Audits: FY 2023-2024

Region I: Escambia County Sheriff's Office Training Academy

Region II: Chipola College, Criminal Justice Training Center  
Gulf Coast State College, Criminal Justice Training Academy

Region IV: Florida Gateway College, Public Service Center

Region V: Northeast Florida Criminal Justice Center

Region VI: Citrus County Public Safety Training Center  
College of Central Florida Criminal Justice Institute

Region XIV: The College of the Florida Keys  
Miami-Dade College, School of Justice  
Miami-Dade Public Sheriff's Training Center  
Miami Police Training Center

**RECOMMENDATION(S):** Commission staff recommends that the Commission approve the audit findings and recommended corrective actions for Regions I, II, IV, V, VI, VIII, and XIV for FY 2023-2024.

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** The training school and region has 60 days to respond favorably to the audits. Failure to respond within 60 days after Commission action would result in the Commission writing a letter of concern to the administrative head of the training school requesting a written response to the audits. Continued failure to comply with the aforementioned authority shall result in the Commission writing a letter of censure to the administrative head of the training school requesting a written plan for compliance with applicable statutes and rules.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** The Commission would continue the audits to a future Commission meeting and direct Commission staff to work with the region to ensure that the audits are following Chapter 943, F.S., and Rule Chapter 11B-18, F.A.C.

## SUPPORTING INFORMATION

The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.

- FY 2023 – 2024 for Region I, pages 1 – 12.
- FY 2023 – 2024 for Region II, pages 1 – 8.
- FY 2023 – 2024 for Region IV, pages 1 – 8.
- FY 2023 – 2024 for Region V, pages 1 – 7.
- FY 2023 – 2024 for Region VI, pages 1 – 9.
- FY 2023 – 2024 for Region VIII, pages 1 – 9.
- FY 2023 – 2024 for Region XIV, pages 1 – 8.

## AGENDA ITEM: 3

### 2024 Criminal Justice Agency Profile (CJAP) Report

#### ISSUE

Section 943.18, F.S., requires that the Criminal Justice Standards and Training Commission, "...make a comprehensive study of the compensation and benefits paid to law enforcement and correctional officers throughout the state..." to include factors upon which compensation is based. This report is intended for use by law enforcement and correctional agencies, as well as local and state governments, as a tool to evaluate the sufficiency of compensation paid to criminal justice personnel throughout Florida.

#### EXECUTIVE SUMMARY

1. The 2024 CJAP Report contains information on officer demographics, compensation, benefits, training programs, and specialized units. The report will be available on the FDLE internet site ([www.fdle.state.fl.us](http://www.fdle.state.fl.us)). From the home page select "Quick Links". The Criminal Justice Agency Profile Report appears alphabetically in the links listed under 'Criminal Justice Professionalism Division'.
2. The 2024 CJAP Report is separated by disciplines for a comparison of compensation and benefits of responding agencies. The data was collected from surveys distributed to the agency heads of all state, county, and city law enforcement and correctional agencies, and is based on the minimum compensation for entry-level officers.
3. A list of the survey data elements collected and reported in the 2024 CJAP Report is on **page 2**.

**RECOMMENDATION(S):** Commission staff requests that the Commission review and approve the 2024 CJAP Report. The 2024 CJAP survey results will be placed on the FDLE website and available to criminal justice agencies and the public.

#### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** The 2024 CJAP Report will be approved and available accordingly.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** The 2024 CJAP Report will not be available as required by Section 943.18, F.S.

#### SUPPORTING INFORMATION

1. The 2024 CJAP Report is available to CJSTC Commissioners on the Secure File Transfer Portal (SFTP).
2. The 2024 Data Representative of Florida Criminal Justice Agencies is on **page 2**.
3. **943.18 Compensation and benefits study; recommendation.** --The commission shall make a comprehensive study of the compensation and benefits paid to law enforcement officers and correctional officers throughout the state. Among the items to be researched shall be variation in salary scale, education and training of officers, retirement and pension programs, and any other factors on which compensation is based. The commission shall make recommendations to the Legislature for achieving uniformity in compensation for officers with equal or comparable responsibilities, experience, education, and training. **History.** --s. 7, ch. 74-386; s. 4, ch. 78-323; s. 8, ch. 80-71; ss. 11, 24, 25, ch. 81-24; s. 1, ch. 82-46; s. 2, ch. 83-265; s. 24, ch. 84-254; ss. 5, 6, ch. 87-186; s. 5, ch. 91-429.

SUPPLEMENTAL INFORMATION

**Criminal Justice Standards & Training Commission  
Criminal Justice Agency Profile (CJAP) Report**

*2024 Data Representative of Florida Criminal Justice Agencies*

Agency Information	Salary	Requirements & Pre-Requisites	Weapons Issued (Lethal)	Weapons Issued (Non-Lethal)	Supplemental Programs	Training	Special Units	Canine Unit	Insurance	Benefits & Retirement	Statistical Reports
Employ Sworn LE or CO Officers	Entry Salary	Minimum Education (Entry)	Handgun	Baton / ASP	Take Home Vehicle	Length of FTO Program (Weeks)	Narcotics Unit	Dog Types	Life Insurance	Special Risk (State)	Attrition
Collective Bargaining Unit	First Line Supervisor Minimum Salary	Minimum Education (Promotion)	Shotgun	Chemical Agents / OC Spray	In-Service Physical Fitness/ Wellness	Continued Training Required	Tactical Unit/ SWAT / ERT	Trained For	Medical Insurance	Special Risk (County)	Officer Population
Full time positions budgeted	Detective Salary	Minimum Age	Rifle	Dart-Firing Stun Gun / Taser	Tuition Reimbursement	Defensive Tactics	Internal Affairs	Number of Canine Teams	Dental Insurance	Special Risk (Local or Private)	Race and Gender
Full time positions vacant	Middle Management Minimum Salary	Standard Shift (Hours)	Based on Job Duties	Rubber Bullets	Sponsor Recruits	Firearms	Training Unit	Certified	Disability Insurance	Deferred Comp Plan	Ratios
Agency Official Elected or Appointed	Enhanced Minimum Salary Based on Experience?	Probationary Period (Months)	Based on Shift	Bean Bag Projectile	Utilize Body Cameras	Dart-Firing Stun Gun	Gang Unit	(if yes:) Certified Through		Local Retirement Plan	Full-Time Officers Hired
Agency Accredited	Longevity Pay	Fitness a Condition of Employment	None	Pepper Ball	Dashboard Cameras	CPR/AED /First Aid	Canine Unit			401K	
(If yes:) Accrediting Agency	Overtime Pay	Psychological Exam		Other	Provide Ballistic Vests	In-Service Physical Fitness	Bomb Squad			Deferred Retirement Option Program (DROP)	
	Shift Differential Pay	Voice Stress Analysis		None	Equip with Naloxone	Chemical Agents	Regional / Countywide Response Teams			Other Retirement Plan	
	Sign on Bonus	Polygraph Exam			Peer Support Counseling Program	Driving	School Resource Officer			No Retirement Plan	
		Physical Fitness / Agility Test					None			Annual Vacation (Hours)	
		Vision Requirement					Community Service			Annual Sick Leave (Hours)	
		Interview / Oral Board					Mental Health Unit			Paid Holidays	
		Written Test, TABE, etc.					Threat Assessment Unit			Personal Days	
		Previous CJ Experience					Intelligence Unit			Accrual Change	
		Prior CJ Employment								Sick Leave Buy Back	
		Restrictive Tobacco Policy								Conversion of Sick Leave to Annual	
		Driving History									
		Swimming Test									
		Restrictive Tattoo Policy									

## AGENDA ITEM: 4A

Officer Training: Instructor Guides—Florida Basic Recruit Training Programs

### ISSUE NUMBERS 1–5

This agenda item is presented to the Commission for approval of curriculum updates to the instructor guides for the Florida basic recruit training programs:

- 4A-1:** Law Enforcement Academy, Version 2025.07 (Update)
- 4A-2:** Law Enforcement Auxiliary Academy, Version 2025.07 (Update)
- 4A-3:** Basic Recruit Training Program for Florida Correctional Officers, Version 2025.07 (New)
- 4A-4:** Florida Correctional Probation Officer Training Program, Version 2025.07 (Update)
- 4A-5:** High Liability, Version 2025.07 (Update)

### EXECUTIVE SUMMARY

1. The Commission reviews and updates its basic recruit training programs annually to ensure they reflect current legislation and are responsive to the training needs of entry-level officers.
2. The instructor guides were updated to reflect curriculum content approved by the Commission on October 31, 2024. This will include updates as a result of legislative changes or other revisions made in 2024 as a result of curriculum alerts.

**RECOMMENDATION(S):** Commission staff recommends the Commission approve the updates to the instructor guides for the Florida basic recruit training programs.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A “yes” vote by the Commission shall ensure that recruits are trained with up-to-date training materials.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A “no” vote by the Commission means recruits may receive training that does not reflect current law.

### SUPPORTING INFORMATION

**The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.**

**Attachment 4A-1:** Instructor Guide—Florida Basic Recruit Training Program: Law Enforcement Academy, Version 2025.07 (Update)

**Attachment 4A-2:** Instructor Guide—Florida Basic Recruit Training Program: Law Enforcement Auxiliary Academy, Version 2025.07 (Update)

**Attachment 4A-3:** Instructor Guide—Basic Recruit Training Program for Florida Correctional Officers, Version 2025.07 (New)

**Attachment 4A-4:** Instructor Guide—Florida Basic Recruit Training Program: Florida Correctional Probation Officer Training Program, Version 2025.07 (Update)

**Attachment 4A-5:** Instructor Guide—Florida Basic Recruit Training Program: High Liability, Version 2025.07 (Update)

## AGENDA ITEM: 5

Florida Criminal Justice Executive Institute (FCJEI) Policy Board Membership

### ISSUE

This agenda item is presented to the Commission to request approval for the reappointments of Sheriff Gordon Smith, Sheriff Dennis Lemma, Sheriff Michael Adkinson and Chief John Barkley to the Florida Criminal Justice Executive Institute Policy Board.

### EXECUTIVE SUMMARY

1. Section 943.1755(3), F.S., requires that, "an individual shall be nominated by the entities and shall become members of the board upon approval of the Criminal Justice Standards and Training Commission. Members appointed under this paragraph shall serve a 2-year term.
2. President Bill Prummell of the Florida Sheriffs Association has made the following recommendations to the Florida Criminal Justice Executive Institute Policy Board (FCJEI Policy Board): **a)** the reappointments of Sheriff Gordon Smith of the Bradford County Sheriff's Office, Sheriff Dennis Lemma of the Seminole County Sheriff's Office, and Sheriff Michael Adkinson of the Walton County Sheriff's Office.
3. President Charlie Vazquez of the Florida Police Chiefs Association has made the following recommendation to the Florida Criminal Justice Executive Institute Policy Board (FCJEI Policy Board): **a)** the reappointment of Chief John Barkley of the Treasure Island Police Department.

RECOMMENDATION(S): Commission staff recommends the Commission: **1)** Adopt the Florida Sheriff's Association recommendations to reappoint Sheriff Gordon Smith, Sheriff Dennis Lemma and Sheriff Michael Adkinson effective February 6, 2025, to the FCJEI Policy Board. **2)** Adopt the Florida Police Chiefs Association recommendation to reappoint Chief John Barkley, effective February 6, 2025, to the FCJEI Policy Board.

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** Sheriff Gordon Smith, Sheriff Dennis Lemma, Sheriff Michael Adkinson and Chief John Barkley shall be reappointed to the FCJEI Policy Board.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** Sheriff Gordon Smith, Sheriff Dennis Lemma, Sheriff Michael Adkinson and Chief John Barkley shall not be reappointed to the FCJEI Policy Board.



## SUPPORTING INFORMATION

1. Section 943.1755(3), F.S., Florida Criminal Justice Executive Institute, **page 2**.
2. Letter dated November 13, 2024, from the Florida Sheriffs Association, **page 3**.
3. Letter dated December 6, 2024, from the Florida Police Chiefs Association, **page 4**.
4. Florida Criminal Justice Executive Institute (FCJEI) Policy Board Membership, **page 5**.

### **Section 943.1755(3), F.S., Florida Criminal Justice Executive Institute**

(3) The institute shall cooperate with the Criminal Justice Standards and Training Commission, and shall be guided and directed by a policy board composed of the following members:

(a) The following persons shall serve on the policy board:

1. The executive director of the Department of Law Enforcement or a designee.
2. The Secretary of Corrections or a designee.
3. The Commissioner of Education or a designee.
4. The Secretary of Juvenile Justice or a designee.

(b) The following persons shall be nominated by the entities referred to in this paragraph and shall become members of the board upon approval of the Criminal Justice Standards and Training Commission. Members appointed under this paragraph shall serve 2-year terms:

1. Three chiefs of municipal police departments nominated by the Florida Police Chiefs Association.
2. Three sheriffs nominated by the Florida Sheriffs Association.
3. A county jail administrator nominated by the Florida Sheriffs Association and the Florida Association of Counties.
4. A representative nominated by the State Law Enforcement Chiefs Association.

(4) The policy board shall establish administrative procedures and operational guidelines necessary to ensure that criminal justice executive training needs are identified and met through the delivery of quality instruction.

(5) Members of the policy board are entitled to reimbursement for per diem and travel expenses pursuant to s. [112.061](#) to the extent such expenses are associated with meetings or training activities, appropriate to the Department of Law Enforcement, and deemed necessary by the board.

(6) Seven members constitute a quorum of the board.

History.—s. 1, ch. 90-157; ss. 9, 13, ch. 91-74; s. 31, ch. 91-201; s. 5, ch. 91-429; s. 4, ch. 95-161; s. 9, ch. 97-225; s. 63, ch. 2007-217; s. 31, ch. 2013-116.



*Protecting, Leading & Uniting...since 1893*

# FLORIDA SHERIFFS ASSOCIATION

2617 Mahan Drive, Tallahassee, Florida 32308  
P.O. Box 12519 • Tallahassee, Florida 32317-2519

p: (850) 877-2165  
f: (850) 878-8665  
[www.flsheriffs.org](http://www.flsheriffs.org)  

November 13, 2024

Chris Johnson, Chief  
Florida Department of Law Enforcement  
Bureau of Professional Development  
PO Box 1489  
Tallahassee, FL 32302

Dear Mr. Johnson:

On behalf of FSA President Sheriff Bill Prummell and the Florida Sheriffs Association, I am pleased to submit Bradford County Sheriff Gordon Smith, Seminole County Sheriff Dennis Lemma, and Walton County Sheriff Michael Adkinson for re-appointment to the Florida Criminal Justice Executive Institute Policy Board.

These men have indicated a willingness to continue to serve. We are confident that they will serve admirably.

Please contact me if you need additional information.

Sincerely,

Steve Casey  
Executive Director



# Florida Police Chiefs Association

*Serving Florida's Law Enforcement Since 1952*

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Dec 6, 2024

Chad Brown, Director Criminal Justice Professionalism  
Florida Department of Law Enforcement  
P.O. Box 1489  
Tallahassee, FL 32302-1489

Dear Director Brown:

The purpose of this letter is to express my recommendation and support for the re-appointment of Chief John Barkley of the Treasure Island Police Department, to continue to serve on the Florida Criminal Justice Executive Institute (FCJEI) Advisory Board.

The Florida Police Chiefs Association, (FPCA) is keenly aware of the important training that has been developed and is being administered by FCJEI and the resoundingly positive effect this work has had on the law enforcement profession. Chief Barkley is a District Director for the FPCA and a member of the FPCA Board of Directors. In addition, Chief Barkley has provided exceptional training in both our New and Future Chiefs training. We believe Chief Barkley's continued appointment to FCJEI will have a positive impact on the strategic goals of the organization and professional training offered through FDLE.

I strongly recommend and support the re-appointment of Chief Barkley and thank you for allowing the FPCA to nominate him to continue his service. The trainings offered through FCJEI are simply some of the finest in Florida and across the United States.

Sincerely,

Charlie Vazquez  
FPCA President

cc: Executive Director Jennifer Cook Pritt, The Florida Police Chiefs Association  
Chief John Barkley, Treasure Island Police Department



## Florida Criminal Justice Executive Institute Policy Board Members

### **Honorable Gordon Smith – Chair**

Sheriff, Bradford County  
Bradford County Sheriff's Office  
945-B North Temple Avenue  
Starke, FL 32091  
Telephone: 904-966-2276  
Gordon\_Smith@bradfordsheriff.org  
Term Expiration: February 2025

### **Secretary Eric Hall**

Department of Juvenile Justice  
Knight Building  
2737 Centerview Drive  
Tallahassee, FL 32399  
Telephone: 850-717-2701  
Eric.Hall@fldjj.gov

### **Chief John Barkley**

Treasure Island Police Department  
180 108<sup>th</sup> Avenue  
Treasure Island, FL 33706  
Telephone: 239-641-8511  
jbarkley@mytreasureisland.org  
Term Expiration: February 2025

### **Chief Tracy Frazzano**

Chief of Police  
Marco Island Police Department  
51 Bald Eagle Drive  
Marco Island, FL 34145  
Telephone: 239-389-5050  
tfrazzano@cityofmarcoisland.com  
Term Expiration: May 2025

### **Honorable Dennis Lemma**

Sheriff, Seminole County  
Seminole County Sheriff's Office  
100 Eslinger Way  
Sanford, FL 32773  
Telephone: 407-665-6537  
dennislemma@seminolesheriff.org  
Term Expiration: February 2025

### **Honorable Michael A. Adkinson**

Sheriff, Walton County  
752 Triple G Road  
DeFuniak Springs, FL 32433  
Telephone: 850-892-8186  
sheriffadkinson@waltonso.org  
Term Expiration: February 2025

### **Lt. Colonel Mark Brown – Vice Chair**

Florida Highway Patrol  
2900 Apalachee Parkway  
Tallahassee, FL 32399  
Telephone: 850-617-3377  
MarkBrown@fhsmv.gov  
Term Expiration: August 2025

### **Secretary Ricky Dixon**

Florida Department of Corrections  
501 S. Calhoun Street  
Tallahassee, FL 32399  
Telephone: 850-567-3879  
Ricky.dixon@fdc.myflorida.com

### **Chief Laura Bedard**

Seminole County Sheriff's Office  
211 Eslinger Boulevard  
Sanford, FL 32773  
Telephone: 407-665-6600  
LBedard@seminolesheriff.org  
Term Expiration: Aug. 2025

### **Commissioner Mark Glass**

Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, FL 32302-1489  
Telephone: 850-410-7011  
markglass@fdle.state.fl.us

### **Chief Charles Broadway**

Clermont Police Department  
3600 S. Highway 27  
Clermont, FL 34711  
Telephone: 352-394-5588  
cbroadway@clermontfl.org  
Term Expiration: August 2026

Florida Department of Law Enforcement

[www.fdle.state.fl.us](http://www.fdle.state.fl.us)

P.O. Box 1489 \* Tallahassee, Florida 32302-1489 \* Phone: (850) 410-7373 \* Fax: (850) 410-7345

## AGENDA ITEM: 6A

Request for Variance or Waiver: Request for a Waiver of Rule 11B-27.002(4), F.A.C., by Manuel Jesus Bautista

### ISSUE

This agenda item is presented to the Commission by Manuel Jesus Bautista, to request a waiver of Rule 11B-27.002(4)(a), F.A.C.

### EXECUTIVE SUMMARY

1. Petitioner is seeking a waiver of Rule 11B-27.002(4)(a) and wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer. Petitioner requests a waiver of the rule for 90 days from the date of the Commission approval of this request.
2. Petitioner cites numerous personal circumstances that affected his ability to seek employment as a law enforcement officer beginning shortly before he successfully completed of the Basic Recruit Training Program and passed the State Officer Certification Exam.
3. Petitioner began basic recruit training on October 19, 2020, and completed the course on May 3, 2021.
4. Petitioner has not previously requested a similar waiver.
5. Petitioner represents that he has applied to several law enforcement agencies for employment, including Opa Locka Police Department, Miccosukee Police Department, and Glades County Sheriff's Office.

RECOMMENDATION(S): Commission staff recommends that the Commission DENY the petition for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** Mr. Bautista's request for a waiver of Rule 11B-27.002(4)(a), F.A.C. for 90 days from the date of the Commission's vote shall not be granted and he will not be eligible to become a certified law enforcement officer.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** Mr. Bautista's request for a waiver of Rule 11B-27.002(4)(a), F.A.C., shall be granted and he shall have 90 days from the date of the Commission's vote to gain employment and certification as a law enforcement officer.

## SUPPORTING INFORMATION

1. Rule 11B-27.002(4)(a), F.A.C., Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-27.002(4)(a), F.A.C., by Manuel Jesus Bautista, **pages 3 – 4**.
4. Global Profile Sheet for Manuel Jesus Bautista, **pages 5 – 6**.
5. Florida Administrative Registry Notice, **page 7**.
6. Notice of Hearing, **page 8**.

### **11B-27.002; Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers**

(4)(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

*Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 FS. History—New 10-6-82, Amended 4-26-84, 1-7-85, Formerly 11B-27.02, Amended 9-3-87, 3-29-89, 5-14-92, 12-13-92, 9-5-93, 1-19-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 5-21-12, 3-13-13, 5-29-14, 7-29-15, 9-4-16, 9-14-17, 8-15-18, 7-9-19, 5-5-20, 5-20-21, 6-26-22, 8-30-23.*

**Section 120.542, F.S.**, Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, “substantial hardship” means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, “principles of fairness” are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

*History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.*

**CONTACT:**

Manuel Jesus Bautista  
Cell: (786) 859-9077  
Email: [Manuelbautista96@live.com](mailto:Manuelbautista96@live.com)  
Address:  
17040 NORTH MIAMI AVE  
MIAMI FL, 33169

**TO: THE OFFICE OF THE GENERAL COUNSEL  
FLORIDA DEPARTMENT OF LAW ENFORCEMENT**

**FROM: MANUEL JESUS BAUTISTA**

**RE: PETITION FOR WAIVER OR VARIANCE OF  
FLORIDA ADMINISTRATIVE RULE (11B-27.002(4)  
AND FLORIDA LAW IMPLEMENT CITATION  
943.12(3), 943.13, 943.133, 943.139 AND 943.1395**

**DATE: OCTOBER 26, 2024 @ 8:00 PM**

**OFFICE OF THE GENERAL COUNSEL:**

**I, MANUEL JESUS BAUTISTA, PETITIONER RESPECTFULLY REQUEST FROM THE COMMISSION A PERMANENT WAIVER OR VARIANCE OF RULE 11B-27.002(4) AND FLORIDA LAW IMPLEMENT CITATION 943.12(3), 943.13, 943.133, 943.139 AND 943.1395, THE REQUIREMENT OF OBTAINING EMPLOYMENT OF APPOINTMENT WITHIN FOUR YEARS OF BEGINNING OF BASIC RECRUIT ACADEMY, WHICH STATES:**

(4)(a) Within four years of beginning date of a commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

(b) An individual who fails to comply with the requirements in paragraph (4)(a) of this rule section for the discipline in which the training was completed, within four years of the date of beginning such training, shall as a condition for obtaining employment comply with the following:

1. Successfully complete a Commission-approved Basic Recruit Training Program pursuant to rule 118-35.002, F.A.C., OR QUALIFY FOR AN EXEMPTION FROM A Commission-approved Basic Recruit Training Program, pursuant to section 943.131(2), F.S., to include demonstration of proficiency in High-Lability Basic Recruit Training Course pursuant to rule 118-35.0024, F.A.C., and
2. Achieve a passing score on the State Officer Certification Examination. Rule 11b-27.002(4) implements

943.131(2), F.S. to ensure all certified law enforcement officers in the state are adequately trained and certified and within a reasonable period of four years gain appointment with an agency, thereby allowing analysis of an officer's aptitude in critical skill and abilities required for safe, competent, effective public service, as it would be subject to agency & state acceptance standards of proficiency.



As a graduate of a Commission-approved Basic Recruit Training Program and a law-abiding citizen in the State of Florida, I understand the necessity of such a rule and believe I can demonstrate compliant adherence of it.

The purpose of the underlying statutes is to ensure that all certified officers in the state of Florida are adequately trained in accordance with Florida Department of Law Enforcement and Criminal Justice Standards and Training requirements. I believe I have fulfilled these requirements of the statutes by demonstrating successfully passing of the State Officer Certification Examination, and once employed with a Law Enforcement Agency they will provide additional routine refresher training to me.

On April 7<sup>th</sup>, 2021, right before I graduated from a Commission-approved Basic Recruit Training Program I received life some changing news. First, I was presented with the news that my partner was pregnant and as head of my household not only was I responsible to sponsor my Commission-approved Basic Recruit Training Program on my own, but I also needed to plan the arrival of my son which caused severe economic hardship. Amidst the news, I also received word that my grandmother was diagnosed with cancer which meant I needed to also take on the role of primary caregiver for my grandmother. With no one else available to assume any responsibility of caring for my grandmother, I dedicated my time to supporting her, my family, and myself, during this critical period both financially and emotionally. Unfortunately, this meant putting my career plans on hold, which means I fell behind in my efforts to secure employment at the police departments I had applied to. Thankfully, my grandmother's situation has now stabilized, my son's arrival was smooth, and I've been able to recover a bit financially since allowing me to resume my job search in full.

I am asking the Commission for a 90-day extension to be added onto my Law Enforcement Certification so I can continue my efforts to find employment and achieve my career goals.

I have applied to several Law Enforcement Agencies within surrounding areas such as:

**Opa Locka Police Department, Miccosukee Police Department, and Glades County Sheriff's Office.**

I RESPECTFULLY REQUEST FROM THE COMMISSION A PERMANENT WAIVER OF RULE 118-27.002(4) AND FLORIDA LAW IMPLEMENT CITATION 943.12(3), 943.13, 943.133, 943.139 AND 943.1395, WHICH WOULD ALLOW ME THE OPPORTUNITY TO SEEK EMPLOYMENT AS A CERTIFIED LAW ENFORCEMENT OFFICER.

Thank you for considering my request.

*X* Manuel Bautista

STATE OF FLORIDA  
COUNTY OF MIAMI-DADE  
The foregoing instrument was acknowledged before me  
By means of physical presence  
This 30<sup>th</sup> day of October, 2024  
By: Manuel Bautista  
Notary Signature [Signature]  
Personally Known OR produced identification ✓  
Type of Identification Produced FL-DL



Jarriel Hilerio  
Comm.: HH 429473  
Expires: Aug. 3, 2027  
Notary Public - State of Florida



## Florida Department of Law Enforcement Global Profile Sheet

Name: <b>Manuel Jesus Bautista</b>			
Race: <b>His</b>	Sex: <b>M</b>	Education: <b>High School</b>	

### Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
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No Employment Records found for this person

### Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

### Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard
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No Firearms found for this person

### Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
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No Certificate Records found for this person

### Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

### Exam

Type	Date	Form	Overall	Amended	
LE	5/5/2021	29	Pass		
Type	Date	Form	Vendor	Overall	Expiration
BATLE	02/21/2020	Form3	Industrial/organizational Solutions	Pass	02/21/2024

### Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
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No Equivalency Records found for this person

### Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
10/19/2020	05/03/2021	19-2020-2000-5	2020.07	BLE		Florida Law Enforcement Academy	P	844

### WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	4/2/2021
Incident Command System (ICS)	4/2/2021

## Notice of Variances and Waivers

### DEPARTMENT OF LAW ENFORCEMENT

#### Criminal Justice Standards and Training Commission

RULE NO.:       RULE TITLE:

11B-27.002       Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

NOTICE IS HEREBY GIVEN that on November 12, 2024, the Department of Law Enforcement, received a petition for temporary waiver of paragraph 11B-27.002(4)(a), F.A.C., by Manuel Bautista. Petitioner is seeking a waiver of subsection 11B-27.002(4) and wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer. Petitioner requests a waiver of the rule for 90 days from the date of the Commission's vote.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850)410-7676.

The petition will be heard by the Criminal Justice Standards and Training Commission at its business meeting scheduled for February 6, 2025, at 8:30 a.m. The meeting will be held at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida 32746.

STATE OF FLORIDA  
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

CASE NO. VAR-2024-12

Manuel Jesus Bautista,  
Petitioner.

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**NOTICE OF HEARING**

**NOTICE IS HEREBY GIVEN** that on November 12, 2024, the Department of Law Enforcement, received a petition for a temporary waiver of Rule 11B-27.002(4)a, F.A.C., by Manuel Jesus Bautista. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

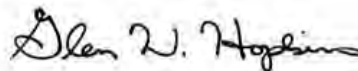
**The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, February 6, 2025, at the Orlando Marriott Lake Mary, Lake Mary, Florida 32746.**

**If you plan to attend the hearing, please call Bureau Chief Glen Hopkins at (850) 410-8660 or email [GlenHopkins@fdle.state.fl.us](mailto:GlenHopkins@fdle.state.fl.us), upon receipt of this Notice.** Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

**NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.**

**CERTIFICATE OF SERVICE**

**I HEREBY CERTIFY** that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Manuel Bautista, at [Manuelbautista96@live.com](mailto:Manuelbautista96@live.com) on this 20th day of December 2024.



Glen W. Hopkins, Bureau Chief  
Criminal Justice Professionalism

**NOTE TO EMPLOYING AGENCY:** You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Deputy General Counsel Jeff Dambly.

## AGENDA ITEM: 6B

Request for Variance or Waiver: Request for a Waiver of Rule 11B-30.006(2)(a), F.A.C., by John McLaughlin, Director of South Florida State College

### ISSUE

This agenda item is presented to the Commission by Director John McLaughlin to request a waiver of Rule 11B-30.006(2)(a), F.A.C.

### EXECUTIVE SUMMARY

1. Petitioner is seeking a waiver of Rule 11B-30.006(2)(a) and wishes to waive that portion of the rule that states: “[t]he following individuals are eligible to take the State Officer Certification Exam (SOCE) for the requested criminal justice discipline...[i]ndividuals who, within four years of beginning basic recruit training, have successfully completed a Commission-approved Basic Recruit Training Program, pursuant to rule 11B-35.002, F.A.C.” Petitioner requests a waiver of the rule for three specified individuals, namely Brent Hildabrand, Sengova Sandi, and Rodney Dickerson.
2. In his request, Petitioner cites logistical and administrative issues, noting that these three individuals were allowed to take the SOCE in error after having received remediation in the firearms portion of the Equivalency of Training Course in violation of rules. The three individuals successfully completed the firearms course after becoming aware of the administrative error.
3. Petitioner has not previously requested a similar waiver.
4. Brent Hildabrand has been employed as a law enforcement officer with the Sebring Police Department since April 22, 2024. Sengova Sandi has been employed as a law enforcement officer with the Orlando Police Department since June 3, 2024. Rodney Dickerson is not currently employed as a law enforcement officer.

RECOMMENDATION(S): Commission staff recommends that the Commission GRANT the petition for a waiver of Rule 11B-30.006(2)(a), F.A.C.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** Mr. McLaughlin’s request for a waiver of Rule 11B-30.006(2)(a), F.A.C. for the three identified students shall be granted, and they shall maintain eligibility to be certified law enforcement officers.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** Mr. McLaughlin’s request for a waiver of Rule 11B-30.006(2)(a), F.A.C., for the three identified students shall be denied, and they shall not maintain their eligibility to be certified law enforcement officers until Equivalency of Training requirements have been appropriately met.

## SUPPORTING INFORMATION

1. Rule 11B-30.006(2)(a), F.A.C., State Officer Certification Examination General Eligibility Requirements, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-30.006(2)(a), F.A.C., by John McLaughlin, Director of South Florida State College, Criminal Justice Academy, **page 3**.
4. Global Profile Sheet for Brent Hildabrand, **pages 4 – 5**.
5. Global Profile Sheet for Sengova Sandi, **pages 6 – 7**.
6. Global Profile Sheet for Rodney Dickerson, **pages 8 – 9**.
7. Florida Administrative Registry Notice, **page 10**.
8. Notice of Hearing, **page 11**.

### **11B-30.006 State Officer Certification Examination General Eligibility Requirements.**

(2) The following individuals are eligible to take the State Officer Certification Examination (SOCE) for the requested criminal justice discipline:

(a) Individuals who, within four years of beginning basic recruit training, have successfully completed a Commission-approved Basic Recruit Training Program, pursuant to rule 11B-35.002, F.A.C.

*Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(17), 943.131(2), 943.1397 FS. History—New 1-10-94, Amended 8-7-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 5-21-12, 5-29-14, 7-29-15, 9-4-16, 7-19-17, 8-15-18, 7-9-19.*

**Section 120.542, F.S.,** Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, “substantial hardship” means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, “principles of fairness” are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

*History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.*



To: Criminal Justice Standards and Training Commission

From: John McLaughlin Director South Florida State College

Subject: Petition for a waiver of Rule 11B30.006 (2) (A), F.A.C.

Date: November 7, 2024

On December 6, 2023, during the EOT Training (Class 37-20-1190-02), 3 students, Brent Hildabrand, Sengova Sandi, and Rodney Dickerson were allowed to continue after remediation in the firearms block of the EOT course in violation of the rules. Unfortunately, the three students were later allowed to take the State Officer's Certification Examination without having successfully completed the course. This was an error on the part of the coordinator as well as mine.

After I notified our FDLE representative of the error, I was able to confirm the three students were eligible to retake the block. After receiving permission to allow the students to retake the block, I notified the students to have them return. On 10/10/24 post State Exam completion, Brent Hildabrand and Sengova Sandi retook the block and passed the firearms block. On 12/12/24 Rodney Dickerson completed the firearms block.

February 2025 Commission Meeting 3 Agenda Item 7-I

Attached are supporting documents showing her successfully completing the Firearms block.

Thank you for your time and consideration,

Director John McLaughlin

## Florida Department of Law Enforcement Global Profile Sheet

Name:	<b>Brent Richard Hildabrand</b>		
Race:	<b>Wh</b>	Sex:	<b>M</b>
Education:	<b>Bachelor</b>		

### Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
Sebring Police Department	LE	FT	04/22/2024			N	11/07/2023

### Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$80	\$0	\$80

### Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard
09/19/2024

### Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
LE	405325	Active	04/30/2024	06/30/2028		

### Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

### Exam

Type	Date	Form	Overall	Amended	
LE	1/17/2024	504	Pass		
Type	Date	Form	Vendor	Overall	Expiration
BATLE				Exempt – Ed	



## Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
Police Applicant Screening Service	LE	10/12/2023	10/12/2023	Robyn Weir	10/12/2023	App	10/12/2024

## Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
12/04/2023	10/24/2024	32-2023-217-1	2023.07	BRLE		Review Course for Law Enforcement	P	40
05/18/2024	05/19/2024	32-2024-9999-1	2019.08	SPEC		Patrol Rifle	P	16

## WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

## Florida Department of Law Enforcement Global Profile Sheet

Name:	<b>Sengova Emil Sandi</b>		
Race:	<b>Blk</b>	Sex:	<b>M</b>
Education:	<b>High School</b>		

### Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
Davenport Police Department	LE	FT	01/29/2024	05/24/2024	Voluntary Separation (Not involving misconduct)	N	01/30/2024
Orlando Police Department	LE	FT	06/03/2024			N	04/30/2024

### Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

### Mandatory Firearms Qualification

#### Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

### Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
LE	404210	Active	03/29/2024	06/30/2028		

### Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

### Exam

Type	Date	Form	Overall	Amended	
LE	12/26/2023	504	Pass		
Type	Date	Form	Vendor	Overall	Expiration

No BAT Record Information found for this person

### Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
South Florida State College Criminal Justice Academy	LE	11/29/2023	11/29/2023	Dr. John McLaughlin	11/29/2023	App	11/29/2024

### Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
12/04/2023	10/24/2024	32-2023-217-1	2023.07	BRLE		Review Course for Law Enforcement	P	40

### WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

## Florida Department of Law Enforcement Global Profile Sheet

Name:	Rodney Andrew Dickerson		
Race:	Wh	Sex:	M
Education:	High School		

### Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
Desoto County Sheriff's Office	LE	FT	06/04/2018	11/09/2018	Administrative Separation (Not involving misconduct)	N	05/14/2018

### Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

### Mandatory Firearms Qualification

#### Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

### Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
LE	351952	Inactive 4 year Break in Service	06/12/2018	06/30/2022		

### Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

### Exam

Type	Date	Form	Overall	Amended
LE	7/31/2013	1	Pass	
LE	2/28/2018	54	Pass	
LE	2/12/2024	206	fail	

Type	Date	Form	Overall	Amended	
LE	2/29/2024	106	fail		
LE	3/21/2024	306	pass		
Type	Date	Form	Vendor	Overall	Expiration

No BAT Record Information found for this person

### Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
Polk County C. J. Selection Center	LE	09/04/2012	09/12/2012	Louis Currier	09/18/2012	App	9/18/2013
Polk County C. J. Selection Center	LE	10/05/2017	12/14/2017	Thomas H. Holland	12/19/2017	App	12/19/2018
Polk County C. J. Selection Center	LE	10/10/2023	11/06/2023	Thomas Holland	11/06/2023	App	11/6/2024

### Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
07/15/2013	07/25/2013	43-2013-214-3	2002.07	BRLE		Law Enforcement Officer Proficiency Course	P	80
01/29/2018	02/24/2018	43-2018-215-1	2014.07	BRLE		Law Enforcement Officer Proficiency Course	P	80
12/04/2023	12/12/2024	32-2023-217-1	2023.07	BRLE		Review Course for Law Enforcement	P	40

### WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	6/8/2018
Incident Command System (ICS)	6/6/2018

## Notice of Variances and Waivers

### DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: 11B-30.006(2)(a), F.A.C. RULE TITLE: State Officer Certification Examination General Eligibility Requirements.

NOTICE IS HEREBY GIVEN that on December 16, 2024, the Department of Law Enforcement, received a petition for temporary waiver of rule 11B-30.006(2)(a), F.A.C., by John McLaughlin. Petitioner is seeking a waiver of Rule 11B-30.006(2)(a) and wishes to waive that portion of the rule that states: “[t]he following individuals are eligible to take the State Officer Certification Exam (SOCE) for the requested criminal justice discipline...[i]ndividuals who, within four years of beginning basic recruit training, have successfully completed a Commission-approved Basic Recruit Training Program, pursuant to rule 11B-35.002, F.A.C.” Petitioner requests a waiver of the rule for three specified individuals, namely Brent Hildabrand, Sengova Sandi, and Rodney Dickerson.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

The petition will be heard by the Criminal Justice Standards and Training Commission at its business meeting scheduled for February 6, 2025, at 8:30 a.m. The meeting will be held at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida 32746.

STATE OF FLORIDA  
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

CASE NO. VAR-2024-15

John McLaughlin, Director of South Florida  
State College, Criminal Justice Academy,  
**Petitioner.**

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**NOTICE OF HEARING**

**NOTICE IS HEREBY GIVEN** that on December 16, 2024, the Department of Law Enforcement, received a petition for a temporary waiver of Rule 11B-30.006(2)(a), F.A.C, by John McLaughlin. Petitioner wishes to waive that portion of the rule that states: “[t]he following individuals are eligible to take the State Officer Certification Exam (SOCE) for the requested criminal justice discipline...[i]ndividuals who, within four years of beginning basic recruit training, have successfully completed a Commission-approved Basic Recruit Training Program, pursuant to rule 11B-35.002, F.A.C.”. Petitioner wishes to waive the rule for three specified individuals, namely Brent Hildabrand, Sengova Sandi, and Rodney Dickerson.

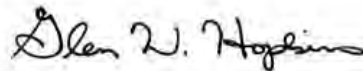
**The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, February 6, 2025, at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida, 32746.**

**If you plan to attend the hearing, please call Bureau Chief Glen Hopkins at (850) 410-8660 or email [GlenHopkins@fdle.state.fl.us](mailto:GlenHopkins@fdle.state.fl.us), upon receipt of this Notice.** Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

**NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.**

**CERTIFICATE OF SERVICE**

**I HEREBY CERTIFY** that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Director John McLaughlin at [mclaughj@southflorida.edu](mailto:mclaughj@southflorida.edu); on this 7th day of January 2025.



Glen W. Hopkins, Bureau Chief  
Criminal Justice Professionalism

**NOTE TO EMPLOYING AGENCY:** You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Deputy General Counsel Jeff Dambly.

## AGENDA ITEM: 6C

Request for Variance or Waiver: Request for a Waiver of Rule 11B-27.002(4), F.A.C., by Lee Ryan Westman.

### ISSUE

This agenda item is presented to the Commission by Lee Ryan Westman to request a waiver of Rule 11B-27.002(4)(a), F.A.C.

### EXECUTIVE SUMMARY

1. Petitioner is seeking a waiver of Rule 11B-27.002(4), F.A.C., and wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer. Petitioner requests a waiver of the rule for one year from the date of the Commission approval of this.
2. Petitioner cites logistical challenges with being hired by a law enforcement agency related to a line of duty injury while in the U.S. Army Reserves in 2019, followed by hardships placed on the state during the COVID-19 pandemic.
3. Petitioner began basic recruit training for his law enforcement certification on January 18, 2018, and completed the course on June 13, 2018.
4. Petitioner began basic recruit training for his law enforcement certification on January 18, 2018, and completed the course on June 13, 2018.
5. Petitioner is also currently certified as a correctional officer with the Florida Department of Corrections. Petitioner obtained his correctional probation certification in 2022.

**RECOMMENDATION(S):** Commission staff recommends that the Commission DENY the petition for a waiver of Rule 11B-27.002(4)(a), F.A.C.

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** Mr. Westman's request for a waiver of Rule 11B-27.002(4)(a), F.A.C. shall not be granted and he will not be eligible to become a certified law enforcement officer.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** Mr. Westman's request for a waiver of Rule 11B-27.002(4)(a), F.A.C., shall be granted and he shall have 90 days from the date of the Commission's vote to gain employment and certification as a law enforcement officer.



## SUPPORTING INFORMATION

1. Rule 11B-27.002(4)(a), F.A.C., Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-27.002(4)(a), F.A.C., by Lee Ryan Westman., **pages 3 – 5**.
4. Global Profile Sheet for Lee Ryan Westman, **pages 6 – 7**.
5. Florida Administrative Registry Notice, **page 8**.
6. Notice of Hearing, **page 9**.

### **11B-27.002; Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers**

(4)(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

*Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 FS. History—New 10-6-82, Amended 4-26-84, 1-7-85, Formerly 11B-27.02, Amended 9-3-87, 3-29-89, 5-14-92, 12-13-92, 9-5-93, 1-19-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 5-21-12, 3-13-13, 5-29-14, 7-29-15, 9-4-16, 9-14-17, 8-15-18, 7-9-19, 5-5-20, 5-20-21, 6-26-22, 8-30-23.*

**Section 120.542, F.S.**, Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, “substantial hardship” means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, “principles of fairness” are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

*History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.*

1/4/2025

Florida Department of Law Enforcement  
Agency Clerk – Office of the General Counsel  
P.O. Box 1489  
Tallahassee, FL 32302

PETITION FOR WAIVER OR VARIANCER OF  
FLORIDA ADMINISTRATIVE RULE 11B-27.002 (4)

I, Lee Ryan Westman, Petitioner, a graduate of the South Florida State College Criminal Justice Academy, do respectfully request from the Commission a permanent waiver or variance of Rule 11B-27.002 (4); Certification, Employment or Appointment, Reactivation, and Terminating Employment of Officers, specific the rule states: (4)(a) Within four years of the beginning date of a Commission – approved basic Recruit Training program an individual shall successfully complete the program, achieve a passing score on the applicable state officer Certification Examination, and gain employment, and certification as an officer.

The petitioner completed the courser in June 2018 at South Florida State College Criminal Justice Academy, but did not gain employment before the expiry date with the month of January 2022.

1. The petitioner is a Florida Citizen, named Lee Ryan Westman, who is in the process of seeking consideration for employment as a Law Enforcement Officer within the State of Florida with a pending application for a City Police Department.
2. The petitioner achieved a passing score of 91% on the State Officers Certification Exam on June 15<sup>th</sup>, 2018.
3. The petitioner was a commissioned officer of the U.S. Army Reserves and was injured in the line of duty in February 2019 while conducting airborne (parachutist) operations with his assigned unit, which ultimately led to his early medical retirement from service in September 2021. Due to this line of duty injury and the hardships placed on the state during the COVID-19 pandemic, the petitioner was delayed in submitting applications to law enforcement agencies.
4. The petitioner is currently certified under the Commission as a Correctional Probation Officer and is employed with the Florida Department of Corrections. Additionally, the petitioner has shown continuously high levels of proficiency in many of the key areas contained in the basic academy to include firearms, defensive tactics, first aid, report writing, communications including dealing with mentally ill persons, vehicle operations, Florida statutes and case law, and has completed various advanced training courses approved by the Commission to include general instructor. The petitioner believes he brings a high degree of experience and knowledge which would make him a true asset to any agency, if waiver is granted and he becomes eligible again for certification.

5. Severe economic hardship will be created for the petitioner if the rule waiver is denied not only due to loss of income, but because he put himself through the Basic Recruit Academy on his own initiative and expense as Post 9/11 G.I. Bill benefits were used for training and have since been exhausted due to seeking higher education. He would not be able to go through another training program and would instead have to attend an ENTIRE Basic Recruit class again as no local approved Commission academies offer a cross over program and the expense would cause economic hardship and further delay his ability to seek employment as a certified Law Enforcement Officer.

6. The petitioner requests one (1) year from the date the Commission votes on this issue to allow for adequate time of application completion and hiring process of prospective hiring agencies to be certified as a Law Enforcement Officer.

7. The petitioner requests the Commission to take into account the various circumstances provided and the fact, that had the petitioner known about the ability to request this waiver, he would have requested it in a timelier manner.

8. I, Lee Ryan Westman, the petitioner respectfully requests from the Commission a permanent waiver or variance of Rule 11B-27.002 (4) and be allowed to obtain a Law Enforcement Officer certification and serve in such role within one (1) year of this petition being heard. Approval of the requested waiver would serve the purpose of the statute and rule as implementing in F.S. 120.54 (5)(b).

9. Law Implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 F.S.

The variance or the waiver requested would serve the purpose of the underlying statute as it ensures that all new hires are adequately trained. It is with much hope that the Commission grants this waiver and allow the petitioner to complete their dream of serving the community as a Law Enforcement Officer.

Very Respectfully,



Lee Ryan Westman  
1520 Melrose St. (F.S. 119 Exempt)  
Lake Alfred, FL 33850  
C: (954) 937-9172  
Lwestman259@gmail.com

Enclosure: (1) U.S. Army Retirement Certificate

Distribute: (1) Joint Administrative Procedures Committee, 111 West Madison Street, Pepper Building, Room 680, Tallahassee, Florida 32399-1400



# **CERTIFICATE OF RETIREMENT**

FROM THE ARMED FORCES OF THE UNITED STATES OF AMERICA

TO ALL WHO SHALL SEE THESE PRESENTS, GREETING:

THIS IS TO CERTIFY THAT

FIRST LIEUTENANT

LEE R. WESTMAN

HAVING SERVED FAITHFULLY AND HONORABLY

WAS RETIRED FROM THE

## **UNITED STATES ARMY**

ON THE 19<sup>th</sup> DAY OF

SEPTEMBER 2021

WASHINGTON, D.C.



*J. M. CA*  
GENERAL, UNITED STATES ARMY  
CHIEF OF STAFF

## Florida Department of Law Enforcement Global Profile Sheet

Name:	Lee R Westman		
Race:	Wh	Sex:	M
Education:	Master		

### Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
Department Of Corrections	CP	FT	12/10/2021			Y	10/07/2021

### Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$80	\$80

### Mandatory Firearms Qualification

#### Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

### Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
CP	387968	Active	06/27/2022	06/30/2026		

### Topic

Topic	Topic Date	Recert Date	Status	Met Req
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There is no topic information available for this person

### Exam

Type	Date	Form	Overall	Amended
CP	5/28/2022	30	Pass	
LE	6/15/2018	54	Pass	

Type	Date	Form	Vendor	Overall	Expiration
BATLE	09/16/2015	07LE1	Industrial/organizational Solutions	Pass	09/16/2019

Type	Date	Form	Vendor	Overall	Expiration
BATLE				Exempt – Ed	

### Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
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No Equivalency Records found for this person

### Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
01/18/2018	06/13/2018	32-2018-2000-255	2017.07	BLE		Florida Law Enforcement Academy	P	770
02/07/2022	05/25/2022	66-2022-2011-2	2021.07	BCPO		Correctional Probation Training Academy	P	562
02/21/2023	02/21/2023	66-2023-9999-62	2019.08	SPEC		Active Shooter Response	P	4
03/06/2023	03/17/2023	43-2023-016-1	2012.04	A	SI	Narcotics And Dangerous Drugs Investigations	P	40
03/31/2023	03/31/2023	66-2023-9999-94	2019.08	SPEC		CPR-AED-FIRST AID	P	5
04/24/2023	04/24/2023	66-2023-9999-73	2019.08	SPEC		De-escalation in the Criminal Justice Arena	P	8
10/02/2023	10/06/2023	43-2023-1163-1	2012.10	A	SI	Gangs And Security Threat Groups	P	40
01/22/2024	01/22/2024	66-2024-9999-30	2019.08	SPEC		De-Escalation in the Criminal Justice Arena	P	7
03/18/2024	03/29/2024	32-2024-047-1	2010.04	A	SI	Interviews And Interrogations	P	40
04/08/2024	04/12/2024	43-2024-1170-1	2017.01	A	SI	Adult Sex Crimes Investigations	P	40
04/15/2024	04/26/2024	32-2024-1171-1	2017.05	A	SI	Child Sex Crimes Investigations	P	40
05/13/2024	05/17/2024	43-2024-068-1	2010.04	A	SI	Advance Report Writing And Review	P	40
09/16/2024	10/01/2024	66-2024-1186-11	2020.11	CMSINST		Florida General Instructor Techniques Course	P	64
09/23/2024	10/04/2024	43-2024-020-1	2010.10	A	SI	Case Preparation And Court Presentation	P	40
10/21/2024	10/25/2024	43-2024-1423-1	2023.11	A	SI	Economic Crime Investigations	P	40
12/02/2024	12/13/2024	32-2024-1424-1	2023.08	A	SI	Hostage and Crisis Negotiation	P	40

### WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	6/13/2018
Incident Command System (ICS)	6/13/2018

Notice of Variances and Waivers

DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: 11B-27.002(4)(a), F.A.C. RULE TITLE: Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

NOTICE IS HEREBY GIVEN that on January 14, 2025, the Department of Law Enforcement, received a petition for temporary waiver of rule 11B-27.002(4)(a), F.A.C., by Lee Ryan Westman. Petitioner is seeking a waiver of Rule 11B-27.002(4) and wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer. Petitioner requests a waiver of the rule for one year from the date of the Commission's vote.

**The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, February 6, 2025, at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida, 32746.**

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

Lee Ryan Westman,  
Petitioner.

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**NOTICE OF HEARING**

**NOTICE IS HEREBY GIVEN** that on January 14, 2025, the Department of Law Enforcement, received a petition for a temporary waiver of 11B-27.002(4)(a), F.A.C., by Lee Ryan Westman. Petitioner wishes to waive that portion of the rule that states(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer. Petitioner requests a waiver of the rule for one year from the date of the Commission’s vote.

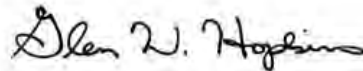
**The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, February 6, 2025, at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida, 32746.**

**If you plan to attend the hearing, please call Bureau Chief Glen Hopkins at (850) 410-8660 or email [GlenHopkins@fdle.state.fl.us](mailto:GlenHopkins@fdle.state.fl.us), upon receipt of this Notice.** Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

**NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.**

**CERTIFICATE OF SERVICE**

**I HEREBY CERTIFY** that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Lee Ryan Westman at [Lwestman259@gmail.com](mailto:Lwestman259@gmail.com); on this 17th day of January 2025.



Glen W. Hopkins, Bureau Chief  
Criminal Justice Professionalism

**NOTE TO EMPLOYING AGENCY:** You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Deputy General Counsel Jeff Dambly.



AGENDA ITEM: 7

Florida Department of Law Enforcement Office of Criminal Justice Excellence

ISSUE

This agenda item is provided to the Commission with information regarding A Comparative Overview of Academic-Based and Agency-Based Law Enforcement Training Centers: 2013 – 2023.

EXECUTIVE SUMMARY

Research conducted by the Florida Department of Law Enforcement Office of Criminal Justice Excellence at the request of the Criminal Justice Standards and Training Commission.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

[The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.](#)

**Attachment:** A Comparative Overview of Academic-Based and Agency-Based Law Enforcement Training Centers: 2013 – 2023

## AGENDA ITEM: A

General Information Agenda Item: Criminal Justice Trust Fund Status Report

### ISSUE

The following information is a status report on the Criminal Justice Standards and Training Trust Fund Officer Training Monies:

#### EXECUTIVE SUMMARY

- 1. FY 2024–2025 Quarterly Trust Fund Activity** Since the October Commission meeting, the trust fund analysts have initiated extensive audits of trust fund expenditures, class records, and instructor records for Regions I, II, IV, V, VI, VIII, and XIV for FY 2023-2024. Trust fund warrants for the 3<sup>rd</sup> quarter of FY 2024-2025 have been forwarded to the regions' fiscal agents for disbursement to the training schools.
- 2. Budget Amendments/Programmatic Changes.** Rule 11B-18.0071(2)(b), F.A.C., requires training schools and regions to obtain approval from Commission staff prior to the transfer of Officer Training Monies between budget categories. These budget amendments do not alter the Commission's approved trust fund expenditure formula. Commission staff has approved Budget Amendments and/or Programmatic Changes for the following:  
FY 2023-2024  
Region VII: Lake Technical College, Criminal Justice Academy  
FY 2024-2025  
Region XVI: Miami Dade College, School of Justice
- 3. Interest Budgets.** Rule 11B-18.0071(5), F.A.C., allows criminal justice training schools to place their annual trust fund allocation into interest bearing accounts. Interest earned may be expended on trust fund related needs, subject to the following conditions:
  - A. Commission staff shall request and be granted appropriate authority from the State Comptroller.
  - B. Regional Training Councils shall submit to Commission staff for approval, a separate operating budget for accrued interest.
  - C. Expenditure of accrued interest is restricted to training costs and purchase of operating capital outlay items.
  - D. The interest shall be expended on or before June 30 of the subsequent year in which it is earned.

**Note: There are no interest budgets for February 2025.**
- 4. Property Disposals.** Commission staff has approved the removal of equipment items from the trust fund inventory of Region XIV (The College of the Florida Keys). Rule 11B-18.0053(4)(e), F.A.C., requires training schools to obtain approval from Commission staff prior to the disposal or transfer of property purchased with trust fund monies.

RECOMMENDATION(S): This agenda item is presented for information only and does not require Commission action.

#### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

SUPPORTING INFORMATION

1. 3<sup>rd</sup> Quarter Disbursement chart reflects the total amount of Officer Training Monies forwarded to each fiscal agent in each region.

REGION I		
Escambia County School Board	Pensacola	\$27,120.00
Northwest Florida State College	Niceville	\$16,220.00
REGION II		
Gulf Coast State College	Panama City	\$13,820.00
Chipola College	Marianna	\$3,600.00
Washington County School Board	Chipley	\$2,820.00
REGION III		
Tallahassee State College (Local)	Havana	\$28,980.00
REGION IV		
Santa Fe College	Gainesville	\$18,720.00
Florida Gateway College	Lake City	\$8,880.00
North Florida College	Madison	\$6,680.00
REGION V		
City of Jacksonville, Jacksonville Sheriff's Office	Jacksonville	\$60,040.00
St. Johns River State College	Palatka	\$25,960.00
REGION VI		
College of Central Florida	Ocala	\$21,912.60
Withlacoochee Technical College	Inverness	\$15,227.40
REGION VII		
Seminole State College	Sanford	\$22,060.00
Lake Technical College	Tavares	\$16,400.00
Daytona State College	Daytona Beach	\$12,720.00
Eastern Florida State College	Cocoa	\$28,480.00
Valencia College	Orlando	\$77,380.00
Osceola County School Board	Kissimmee	\$18,760.00
Volusia Sheriff's Office	Deland	\$17,800.00
REGION VIII		
Polk State College	Winter Haven	\$40,880.00
REGION IX		
St. Petersburg College	St. Petersburg	\$53,920.00
Hillsborough Community College	Tampa	\$66,520.00
Pasco-Hernando State College	Dade City	\$21,000.00
Manatee County School Board	Bradenton	\$12,880.00
Manatee County Sheriff's Office	Bradenton	\$6,840.00
REGION X		
Sarasota County School Board	Sarasota	\$21,640.00
Lee County School Board	Ft. Myers	\$66,180.00
REGION XI		
Indian River State College	Ft. Pierce	\$40,160.00
REGION XII		
Palm Beach State College	Lake Worth	\$79,060.00

REGION XIII		
Broward College	Ft. Lauderdale	\$109,880.00
REGION XIV		
Miami-Dade College-North Campus	Miami	\$199,440.00
REGION XV		
Tallahassee State College (State)	Havana	\$75,980.00
REGION XVI		
Florida Department of Corrections	Tallahassee	\$331,280.00
<b>TOTAL ALL REGIONS</b>		<b>\$1,569,240.00</b>

## 2. Budget Amendments/Programmatic Changes

FY 2023-2024				
REGION	SCHOOL	FROM BUDGET CATEGORY	TO BUDGET CATEGORY	PURPOSE FOR CHANGE
VII	Lake Technical College, Criminal Justice Academy	<u>Training</u> \$88.00	<u>Administrative /Fiscal Agent</u> \$88.00	<u>Administrative /Fiscal Agent</u> Overage in Fiscal Agent salary
XIV	Miami Dade College, School of Justice	<u>Training</u> \$10,268.00	<u>Operating Capital Outlay</u> \$10,268.00	<u>Operating Capital Outlay</u> Equipment for Advanced/Specialized courses
XIV	Miami Dade College, School of Justice	<u>Operating Capital Outlay</u> \$10,268.00	<u>Operating Capital Outlay</u> \$10,268.00	<u>Operating Capital Outlay</u> Stalker Lidar RLR Stalker II Moving Radar Shipping and Handling

## 3. Interest Budgets

There are no interest budgets for February 2025.

## 4. Property Disposals

REGION	INVENTORY LOCATION	ITEM	PROPERTY INVENTORY STATUS
XIV	The College of the Florida Keys	<b>1999-2000</b> Target Pro TP2500 Life Size Manikin (2)	<b>Dispose</b> - The property items are reported as being obsolete or unusable and no longer serves a useful purpose for training.  <b>The CJS&amp;T Field Specialist inspected the property and concurs with Region XIV's disposal request.</b>

## AGENDA ITEM: B

General Information Agenda Items: Officer Records Statistics

### ISSUE

This agenda item is to report the total officer count; the total number of active officers who are required to meet their June 30, 2025, mandatory retraining; and the number of those officers who have met their mandatory retraining. It is also to report the total number of law enforcement officers who are required to meet their June 30, 2026, firearms qualification and the number of those officers who met their firearms qualification requirement.

### EXECUTIVE SUMMARY

1. **Total officer count.** As of December 13, 2024, the total officer count is 90,611. Of these officers, the total officer employment count for law enforcement is 50,472, for correctional is 33,135, for correctional probation is 2,423 and for concurrent is 4,581.
2. **June 30, 2025, mandatory requirement date.** The total number of active officers who are required to meet their mandatory retraining requirement by June 30, 2025, is 19,439. Of these officers, 12,168\* are law enforcement, 6,861\* are correctional, and 410\* are correctional probation.
3. **Officers who have met the June 30, 2025, mandatory retraining date.** The number of officers who have met the June 30, 2025, mandatory retraining requirement date is 4,984.
4. **June 30, 2026, firearms qualification date.** The total number of active law enforcement officers\* who are required to qualify with their handgun by June 30, 2026, is 54,585.
5. **Officers who have met the June 30, 2026, firearms qualification date.** The number of officers who have met the June 30, 2026, firearms qualification date is 12,164.
6. **ATMS reports.** Criminal justice employing agencies connected to the Automated Training Management System (ATMS) may access the agency mandatory retraining reports and the firearms qualification reports.

**Notes:** \*Active Officers and Concurrent Certifications

**RECOMMENDATION(S):** This agenda item is presented for information only and does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

## AGENDA ITEM: C

General Information Agenda Item: Automated Training Management System Statistics (ATMS)

### ISSUE

This agenda item is presented to report the information maintained by ATMS, the number of agencies and training schools that access ATMS, and the available agency reports provided by ATMS.

### EXECUTIVE SUMMARY

- 1. Automated Training Management System.** ATMS maintains information of officers' employment history, statewide officer certification examinations, certifications earned, and training attended for the basic recruit training academy, advanced training courses, and salary incentive purposes. ATMS can be used by employing agencies to manage employment registrations and separations, and entry of mandatory retraining data. Commission-certified training schools enter information about classes scheduled at their facility. Reports are available on-line to print or view an officer's status.
- 2. Agencies and training schools using ATMS as of December 13, 2024,** are 494 agencies. Of these agencies, 248 are police departments; 67 are sheriff's offices; 31 are correctional agencies; 48 are school or port police departments; 37 are state agencies; 48 are training schools; and 15 are selection centers. The number of individual ATMS user accounts at all agencies is 4,693.
- 3. Available Agency ATMS Reports.** Current Employment; Fingerprints Not Submitted; Mandatory Retraining Due Dates; New Hire Detail; Salary Incentive; Termination Detail; ATMS User Accounts; Agency Certificate Applications; Agency Disciplinary Cases; Instructors by Topic; Agency Signature Designees; Annual Report; Certification Requirements Met; Reviewed Certificate Applications; Agency Summary Page of Employment Demographics; State Summary Page of Employment Demographics; WMD/ICS Training; Elder Abuse Training; Use of Force Training; Firearms Qualification; Human Trafficking; Child Welfare; Sexual Assault Investigations; ATP Mandatory Retraining Due Dates; Instructor Mandatory Due Dates; Canine Teams; and Canine Mandatory Retraining Due Dates.

RECOMMENDATION(S): This agenda item is presented for information only and does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

## AGENDA ITEM: D

General Information Agenda Item: Field Services Statistics for October 2024 thru December 2024 and for Fiscal Year 2024/2025 to date.

### ISSUE

This agenda item contains statistics for the number of activities performed by the field specialists for the second quarter in the areas of Criminal Justice Agencies contacted, Criminal Justice Training Schools contacted, classes monitored, certified instructor applications, and phone calls/workshops and contains the fiscal year to date activities.

### EXECUTIVE SUMMARY

#### 1. **Criminal Justice Agencies Contacted:**

- **Agency [Officer] New Hires:** A total of 722 officers were registered in ATMS as New Hires. During the audit process, field specialists found 161 non-compliance problems.
- **Agency [Officer] New Hires for Fiscal Year 2024/2025:** A total of 1,586 officers were registered in ATMS as New Hires. During the audit process, field specialists found 325 non-compliance problems.
- **Agency [Officer] New Certifications:** A total of 1,908 officers were registered in ATMS as New Certifications. During the audit process, field specialists found 328 non-compliance problems.
- **Agency [Officer] New Certifications for Fiscal Year 2024/2025:** A total of 3,532 officers were registered in ATMS as New Certifications. During the audit process, field specialists found 684 non-compliance problems.
- **Agency Contacts & Assists:** A total of 6,696 agency contacts and assists were completed during this reporting period.
- **Agency Contacts & Assists for Fiscal Year 2024/2025:** A total of 14,126 agency contacts and assists were completed.

#### 2. **Criminal Justice Training School's Contacted and Classes Monitored:**

- **Basic High-Liability Training Classes Monitored:** One basic high-liability class was monitored, and zero non-compliance issues were noted.
- **Basic High-Liability Training Classes Monitored for Fiscal Year 2024/2025:** Three basic high-liability training class were monitored, and zero non-compliance issues were noted.
- **Basic Recruit Training Classes Monitored:** One basic class was monitored, and zero non-compliance issue were noted.
- **Basic Recruit Training Classes Monitored for Fiscal Year 2024/2025:** Six basic recruit training class were monitored, and one non-compliance issue was noted.
- **Advanced and Specialized Classes Monitored:** No advanced/specialized training classes were monitored.
- **Advanced and Specialized Classes Monitored for Fiscal Year 2024/2025:** One advanced/specialized training class was monitored, and zero non-compliance issues were noted.
- **Training School Contacts and Assists:** A total of 1,396 training school contacts and assists were completed during this reporting period.
- **Training School Contacts and Assists for Fiscal Year 2024/2025:** A total of 2,935 training school contacts and assists were completed.

3. **Instructor Applications:** The field specialists reviewed **497** Criminal Justice Instructor applications. During the instructor application reviews, **134** deficiencies were found.
4. **Instructor Applications for Fiscal Year 2024/2025:** The field specialists reviewed **992** Criminal Justice Instructor applications. During the instructor application reviews, **244** deficiencies were found.
5. **Phone Calls/Workshops:**
  - **1,845** Incoming/Outgoing phone calls were handled during this reporting period.
  - **47** Workshops and training were conducted during this reporting period.
6. **Phone Calls/Workshops for Fiscal Year 2024/2025:**
  - **4,014** Incoming/Outgoing phone calls were handled.
  - **98** Workshops and training were conducted.

RECOMMENDATION(S): This agenda item is presented for informational purposes and does not require Commission action.

#### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.



AGENDA ITEM: E

General Information Agenda Item: Basic Abilities Test (BAT) Statistics

ISSUE

This agenda item is presented to the Commission to give statistical data for the second quarter of Fiscal Year 2024 – 2025 (October, 2024 through December, 2024) pass/fail rates for I/O Solutions.

EXECUTIVE SUMMARY

Discipline	Fail				Pass				Total	
	N		%		N		%		N	
Fiscal Year	Q2	YTD	Q2	YTD	Q2	YTD	Q2	YTD	Q2	YTD
Law Enforcement	165	366	12.4%	13.1%	1,162	2,435	87.6%	86.9%	1,327	2,801
Correctional	340	737	14.1%	13.9%	2,069	4,551	85.9%	86.1%	2,403	5,288
Total	505	1,103	13.5%	13.6%	3,231	6,986	86.5%	86.4%	3,736	8,089

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

AGENDA ITEM: F

General Information Agenda Item: State Officer Certification Examination Quarterly Statistics

ISSUE

The following data are presented to the Commission to provide statistics for law enforcement, correctional, and correctional probation examinee performance on the State Officer Certification Examination (SOCE) for the second quarter (October 2024 – December 2024) of Fiscal Year 2024 – 2025.

EXECUTIVE SUMMARY

STATE OFFICER CERTIFICATION EXAMINATION FOR BASIC RECRUIT TRAINING PROGRAMS	NUMBER OF APPLICANTS	PASSED	% PASSED
Florida Law Enforcement Academy B RTP	1,015	919	91%
Florida CMS Correctional B RTP	1,454	1,124	77%
Florida Correctional Probation B RTP	93	70	75%

STATE OFFICER CERTIFICATION EXAMINATION FOR EQUIVALENCY-OF-TRAINING PROGRAMS	NUMBER OF APPLICANTS	PASSED	% PASSED
Florida Law Enforcement Academy	189	137	72%
Florida CMS Correctional	28	23	82%
Florida Correctional Probation	0	N/A	N/A

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

1. SOCE results for the Florida Law Enforcement Academy (FLEA) Basic Recruit Training Program, **pages 2 - 3.**
2. SOCE results for the Florida Law Enforcement Academy (FLEA) Equivalency-of-Training Examinees, **pages 3 - 4.**
3. SOCE results for the Florida CMS Correctional Basic Recruit Training Program, **pages 4 - 5.**
4. SOCE results for the Correctional Equivalency-of-Training Examinees, **pages 5 - 6.**
5. SOCE results for the Florida Correctional Probation Basic Recruit Training Program, **page 6.**

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) BASIC RECRUIT TRAINING PROGRAM  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Broward College, Institute For Public Safety	52	90%	245	94%	8	100%	18	77%	0	NA	4	100%
Chipola College	3	66%	16	81%	1	0%	3	0%	1	0%	3	33%
Citrus County Public Safety Training Center	21	85%	80	83%	2	0%	10	30%	0	NA	4	50%
College Of Central Florida	44	88%	117	88%	5	60%	13	76%	2	50%	3	66%
Criminal Justice Academy Of Osceola	16	100%	51	86%	0	NA	7	100%	0	NA	1	100%
Daytona State College, School Of Emergency Services	21	90%	110	92%	2	100%	9	66%	0	NA	3	66%
Eastern Florida State College, Public Safety Institute	24	100%	96	96%	1	100%	4	100%	0	NA	0	NA
Escambia County Sheriff's Office Training Academy	19	94%	34	97%	2	50%	3	66%	1	0%	1	0%
Fl Public Safety Institute Pat Thomas Law Enforcement	46	84%	126	90%	6	33%	14	50%	2	0%	4	50%
Florida Gateway College, Public Service Training Center	10	80%	28	85%	2	100%	4	75%	0	NA	1	0%
Florida Highway Patrol Training Academy	3	100%	51	98%	0	NA	3	100%	0	NA	0	NA
Florida Panhandle Technical College Public Safety Institute	2	0%	9	77%	0	NA	0	NA	0	NA	0	NA
George Stone Technical College	0	NA	27	85%	0	NA	3	100%	0	NA	0	NA
Gulf Coast State College	16	87%	47	78%	1	0%	9	44%	1	0%	3	66%
Hillsborough Community College	30	96%	74	95%	2	100%	4	75%	0	NA	1	100%
Hillsborough County Sheriff's Office Training Academy	26	96%	74	98%	1	100%	2	100%	0	NA	0	NA
Indian River State College	50	92%	145	88%	4	50%	15	80%	1	100%	2	50%
Lake Technical College Criminal Justice Academy	30	86%	98	79%	1	100%	22	54%	0	NA	6	16%
Manatee Technical College	0	NA	44	95%	0	NA	2	0%	0	NA	2	100%
Miami Police Training Center	2	100%	51	94%	0	NA	2	100%	0	NA	2	100%
Miami-Dade College	38	97%	175	81%	4	75%	39	53%	0	NA	12	66%
Miami-Dade Public Safety Training Institute & Research	48	93%	93	93%	7	100%	13	84%	0	NA	1	0%
North Florida College Public Safety Academy	10	80%	27	70%	0	NA	6	33%	0	NA	3	33%
Northeast Florida Criminal Justice Center	35	88%	117	89%	3	100%	13	53%	0	NA	5	0%
Northwest Florida State College	11	90%	68	95%	0	NA	2	50%	0	NA	0	NA
Palm Beach State College, Criminal Justice Training Center	57	92%	106	88%	4	50%	12	75%	2	100%	3	100%
Pasco-Hernando State College	23	100%	51	88%	0	NA	6	66%	0	NA	2	0%
Polk State College-K. C. Thompson Institute Of Public	27	100%	195	95%	0	NA	11	90%	0	NA	3	100%
Santa Fe College Institute Of Public Safety	18	100%	55	96%	1	100%	3	66%	0	NA	2	100%
Seminole State College Center For Public Safety	31	90%	125	89%	3	0%	23	65%	2	100%	5	100%
South Florida State College Criminal Justice Academy	0	NA	13	38%	0	NA	4	75%	0	NA	0	NA
Southwest Florida Public Service Academy	27	96%	132	91%	2	100%	12	91%	0	NA	1	100%

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) BASIC RECRUIT TRAINING PROGRAM (CONTINUED)  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
St. Johns River State College	28	96%	79	91%	1	100%	7	71%	0	NA	1	0%
St. Petersburg College Southeastern Public Safety Institute	26	88%	88	94%	2	50%	8	75%	0	NA	1	100%
Suncoast Technical College	27	96%	46	86%	0	NA	6	16%	0	NA	5	20%
The College Of The Florida Keys	21	90%	64	67%	1	100%	19	52%	0	NA	7	85%
Valencia College, Criminal Justice Institute	44	97%	181	96%	3	66%	10	80%	1	100%	3	100%
Volusia Sheriff's Office Training Academy	7	100%	32	96%	0	NA	1	100%	0	NA	0	NA
<b>Statewide</b>	<b>893</b>	<b>92%</b>	<b>3170</b>	<b>90%</b>	<b>69</b>	<b>69%</b>	<b>342</b>	<b>65%</b>	<b>13</b>	<b>53%</b>	<b>94</b>	<b>60%</b>

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) EQUIVALENCY-OF-TRAINING EXAMINEES  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Chipola College	6	66%	27	62%	2	50%	8	50%	1	100%	4	100%
Citrus County Public Safety Training Center	0	NA	3	100%	0	NA	0	NA	0	NA	0	NA
Criminal Justice Academy Of Osceola	0	NA	4	75%	0	NA	1	100%	0	NA	0	NA
Eastern Florida State College, Public Safety Institute	18	66%	35	65%	4	50%	9	55%	2	100%	4	100%
Fl Public Safety Institute Pat Thomas Law Enforcement	7	85%	20	75%	1	100%	5	40%	0	NA	2	100%
Florida Highway Patrol Training Academy	1	0%	2	50%	1	100%	1	100%	0	NA	0	NA
Florida Panhandle Technical College Public Safety	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
George Stone Technical College	3	100%	16	100%	0	NA	0	NA	0	NA	0	NA
Gulf Coast State College	14	57%	60	75%	2	100%	10	50%	0	NA	3	100%
Hillsborough County Sheriff's Office Training Academy	0	NA	2	100%	0	NA	0	NA	0	NA	0	NA
Indian River State College	1	0%	10	70%	0	NA	2	0%	0	NA	1	100%
Lake Technical College Criminal Justice Academy	11	63%	53	73%	4	50%	10	50%	2	50%	2	50%
Manatee Technical College	0	NA	14	78%	0	NA	3	66%	0	NA	0	NA
Miami-Dade College	1	100%	5	100%	0	NA	0	NA	0	NA	0	NA
Northeast Florida Criminal Justice Center	10	70%	49	73%	1	0%	11	63%	0	NA	1	0%
Northwest Florida State College	5	80%	14	64%	1	100%	3	100%	0	NA	0	NA
Palm Beach State College, Criminal Justice Training	22	63%	101	77%	6	83%	23	52%	0	NA	5	60%
Pasco-Hernando State College	2	100%	19	78%	0	NA	3	66%	0	NA	0	NA
Polk State College-K. C. Thompson Institute Of Public	4	100%	8	87%	0	NA	1	100%	0	NA	0	NA

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) EQUIVALENCY-OF-TRAINING EXAMINEES (CONTINUED)  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Seminole State College Center For Public Safety	0	NA	2	100%	0	NA	0	NA	0	NA	0	NA
Southwest Florida Public Service Academy	20	85%	79	81%	0	NA	9	77%	0	NA	2	0%
St. Johns River State College	3	66%	9	77%	0	NA	1	0%	0	NA	0	NA
St. Petersburg College Southeastern Public Safety Institute	20	80%	142	78%	0	NA	27	59%	0	NA	6	83%
Valencia College, Criminal Justice Institute	11	72%	48	56%	1	100%	15	46%	0	NA	4	25%
Volusia Sheriff's Office Training Academy	2	100%	5	80%	0	NA	1	0%	0	NA	1	0%
<b>Statewide</b>	<b>161</b>	<b>72%</b>	<b>728</b>	<b>75%</b>	<b>23</b>	<b>69%</b>	<b>143</b>	<b>55%</b>	<b>5</b>	<b>80%</b>	<b>35</b>	<b>68%</b>

FLORIDA CMS CORRECTIONAL BASIC RECRUIT TRAINING PROGRAM  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Broward College, Institute For Public Safety	18	94%	62	95%	1	0%	3	66%	1	100%	1	100%
Chipola College	29	79%	122	85%	5	80%	17	58%	1	0%	7	42%
Citrus County Public Safety Training Center	41	90%	85	91%	6	66%	11	72%	0	NA	1	0%
College Of Central Florida	14	100%	39	97%	0	NA	0	NA	0	NA	0	NA
Daytona State College, School Of Emergency Services	11	72%	22	81%	5	60%	5	40%	0	NA	1	0%
Eastern Florida State College, Public Safety Institute	6	100%	18	100%	0	NA	0	NA	0	NA	0	NA
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	5	100%	34	91%	0	NA	5	60%	0	NA	2	100%
Florida Department Of Corrections	666	78%	2537	81%	137	49%	566	52%	49	44%	236	38%
Florida Gateway College, Public Service Training Center	44	90%	97	90%	9	66%	16	68%	1	0%	2	50%
Florida Panhandle Technical College Public Safety Institute	22	86%	85	92%	4	50%	14	64%	0	NA	4	50%
George Stone Technical College	16	100%	51	96%	2	100%	6	100%	0	NA	0	NA
Gulf Coast State College	11	100%	30	100%	0	NA	1	100%	0	NA	0	NA
Hillsborough County Sheriff's Office Training Academy	22	100%	108	98%	3	100%	11	81%	1	100%	3	66%
Indian River State College	1	100%	21	100%	0	NA	1	100%	0	NA	0	NA
Lake Technical College Criminal Justice Academy	12	91%	23	95%	1	100%	1	100%	0	NA	0	NA
Manatee Sheriff's Office Training Center	0	NA	13	84%	0	NA	4	50%	0	NA	2	0%
Miami-Dade College	1	0%	8	50%	1	100%	6	66%	0	NA	0	NA

FLORIDA CMS CORRECTIONAL BASIC RECRUIT TRAINING PROGRAM (CONTINUED)  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Miami-Dade Public Safety Training Institute & Research	30	90%	124	89%	8	75%	26	73%	2	50%	7	85%
Northeast Florida Criminal Justice Center	37	91%	66	92%	3	66%	6	66%	1	100%	1	100%
Northwest Florida State College	4	100%	102	95%	0	NA	7	85%	0	NA	1	100%
Palm Beach State College, Criminal Justice Training	11	54%	45	75%	2	0%	11	72%	1	0%	2	0%
Pasco-Hernando State College	11	100%	44	97%	0	NA	2	100%	0	NA	0	NA
Polk State College-K. C. Thompson Institute Of Public	0	NA	23	95%	1	100%	3	100%	0	NA	0	NA
Santa Fe College Institute Of Public Safety	12	100%	22	100%	0	NA	0	NA	0	NA	0	NA
Seminole State College Center For Public Safety	1	100%	12	100%	0	NA	0	NA	0	NA	0	NA
South Florida State College Criminal Justice Academy	28	92%	50	94%	2	0%	5	60%	2	50%	2	50%
Southwest Florida Public Service Academy	14	100%	55	100%	0	NA	1	100%	0	NA	2	100%
St. Johns River State College	0	NA	3	100%	0	NA	0	NA	0	NA	0	NA
St. Petersburg College Southeastern Public Safety Institute	25	96%	74	94%	1	0%	4	75%	1	100%	1	100%
Suncoast Technical College	1	100%	20	100%	0	NA	2	100%	0	NA	0	NA
The College Of The Florida Keys	5	100%	14	100%	0	NA	0	NA	0	NA	0	NA
Valencia College, Criminal Justice Institute	20	80%	62	87%	3	33%	6	33%	3	100%	6	83%
<b>Statewide</b>	<b>1118</b>	<b>83%</b>	<b>4071</b>	<b>85%</b>	<b>194</b>	<b>53%</b>	<b>740</b>	<b>56%</b>	<b>63</b>	<b>49%</b>	<b>281</b>	<b>41%</b>

CORRECTIONAL EQUIVALENCY-OF-TRAINING EXAMINEES  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Chipola College	4	100%	9	100%	0	NA	0	NA	0	NA	0	NA
Citrus County Public Safety Training Center	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Eastern Florida State College, Public Safety Institute	1	100%	4	100%	0	NA	1	100%	0	NA	0	NA
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	1	100%	2	100%	0	NA	0	NA	0	NA	0	NA
Florida Department Of Corrections	0	NA	12	75%	0	NA	3	100%	0	NA	0	NA
Florida Panhandle Technical College Public Safety Institute	1	100%	1	100%	0	NA	0	NA	0	NA	0	NA
George Stone Technical College	1	100%	1	100%	1	100%	1	100%	0	NA	0	NA
Gulf Coast State College	4	100%	7	100%	0	NA	0	NA	0	NA	0	NA
Indian River State College	0	NA	1	100%	0	NA	1	100%	0	NA	0	NA
Lake Technical College Criminal Justice Academy	2	50%	4	75%	1	0%	2	50%	0	NA	0	NA
Northeast Florida Criminal Justice Center	2	100%	4	75%	0	NA	1	0%	0	NA	1	100%

CORRECTIONAL EQUIVALENCY-OF-TRAINING EXAMINEES (CONTINUED)  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2024 – 2025

Academy	Initial Exams				1 <sup>st</sup> Retake				2 <sup>nd</sup> Retake			
	2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Palm Beach State College, Criminal Justice Training Center	5	60%	12	50%	2	50%	7	42%	0	NA	2	50%
Pasco-Hernando State College	0	NA	3	66%	0	NA	1	100%	0	NA	0	NA
South Florida State College Criminal Justice Academy	0	NA	2	100%	0	NA	0	NA	0	NA	0	NA
Southwest Florida Public Service Academy	1	100%	9	100%	0	NA	1	100%	0	NA	0	NA
St. Johns River State College	1	100%	1	100%	0	NA	0	NA	0	NA	0	NA
St. Petersburg College Southeastern Public Safety Institute	1	100%	15	73%	0	NA	4	100%	0	NA	0	NA
<b>Statewide</b>	<b>24</b>	<b>87%</b>	<b>88</b>	<b>81%</b>	<b>4</b>	<b>50%</b>	<b>22</b>	<b>72%</b>	<b>0</b>	<b>NA</b>	<b>3</b>	<b>66%</b>

FLORIDA CORRECTIONAL PROBATION BASIC RECRUIT TRAINING PROGRAM  
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2024 – 2025

	Initial Exams				1 <sup>st</sup> Retake				2 <sup>nd</sup> Retake			
	2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results		2nd Qtr – FY 24/25		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	42	76%	118	81%	11	36%	25	40%	4	75%	10	40%
Florida Department Of Corrections	31	90%	117	88%	3	33%	16	81%	2	100%	3	100%
Southwest Florida Public Service Academy	0	NA	9	100%	0	NA	0	NA	0	NA	0	NA
<b>Statewide</b>	<b>73</b>	<b>82%</b>	<b>244</b>	<b>85%</b>	<b>14</b>	<b>35%</b>	<b>41</b>	<b>56%</b>	<b>6</b>	<b>83%</b>	<b>13</b>	<b>53%</b>

## AGENDA ITEM: G

General Information Agenda Item: State Officer Certification Examination Quarterly Content Area Report

### ISSUE

The following data is presented to the Commission to provide statistics for law enforcement, correctional, and correctional probation examinee performance by content area on the State Officer Certification Examination (SOCE) for the second quarter (October 2024 – December 2024) of Fiscal Year 2024 – 2025.

The data includes performance for first-time examinees only. Data for both Basic Recruit Training Programs (BRTP) and Equivalency-of-Training (EOT) are included. At this time, Pearson VUE does not have the capability to distinguish between BRTP and EOT recruits.

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

### SUPPORTING INFORMATION

1. Florida CMS Correctional Content Area Report, **page 2**.
2. Florida CMS Correctional Course Codes, **page 3**.
3. Florida Law Enforcement Academy Content Area Report, **pages 4-5**.
4. Florida Law Enforcement Academy Course Codes, **page 5**.
5. Florida Correctional Probation Content Area Report, **page 6**.
6. Florida Correctional Probation Course Codes, **page 6**.



# Florida State Officer Certification Examination

## Content Area Report

October 2024 – December 2024

FDLE-FC-300 FCMS Corrections Exam Training Centers	Tested	Pass ed	Courses										
			IN	CM	OS	FE	IR	SC	SP	IE	FR	FA	DT
Eastern Florida State College (603)	6	6	86.46%	93.06%	87.30%	82.46%	87.72%	81.11%	88.33%	91.27%	89.17%	93.06%	88.00%
College of Central Florida (604)	14	14	92.41%	91.67%	90.14%	94.36%	93.23%	89.05%	96.43%	93.20%	92.86%	94.05%	90.57%
Valencia College (605)	19	16	88.16%	89.47%	86.72%	89.75%	88.92%	83.86%	91.58%	85.96%	87.11%	87.28%	89.05%
Chipola College (606)	27	23	89.12%	89.20%	85.71%	89.08%	84.80%	83.21%	77.78%	86.60%	85.19%	87.96%	86.67%
Daytona State College (608)	10	7	83.75%	85.00%	88.57%	87.37%	84.74%	82.67%	86.00%	91.43%	81.50%	84.17%	86.80%
Broward College (609)	18	17	92.36%	93.06%	88.89%	92.11%	90.94%	84.07%	94.44%	89.15%	88.89%	89.35%	92.00%
NE Florida (610)	38	35	92.60%	91.67%	90.98%	93.07%	90.58%	88.42%	90.26%	89.85%	92.24%	90.13%	90.00%
FL Department of Corrections (613)	604	494	86.91%	87.51%	84.07%	86.23%	86.51%	85.06%	83.76%	85.60%	85.16%	86.02%	85.31%
College of Florida Keys (616)	5	5	86.25%	95.00%	81.90%	88.42%	88.42%	88.42%	96.00%	90.48%	84.00%	83.33%	88.80%
George Stone State College (617)	19	19	89.80%	90.35%	90.23%	88.92%	90.03%	86.67%	92.63%	89.22%	87.89%	93.42%	92.84%
Gulf Coast State College (618)	14	14	90.18%	92.26%	90.14%	87.97%	89.47%	88.10%	90.71%	88.78%	90.36%	92.26%	88.86%
Indian River State College (620)	1	1	93.75%	100.00%	95.24%	89.47%	94.74%	100.00%	100.00%	95.24%	90.00%	100.00%	92.00%
Florida Gateway College (621)	45	42	92.78%	90.00%	87.20%	88.89%	90.53%	88.44%	91.56%	88.25%	90.00%	89.07%	90.22%
Lake Tech. Center (622)	14	12	92.41%	89.88%	85.03%	84.59%	83.08%	84.76%	89.29%	86.73%	86.07%	89.88%	81.14%
Southwest Florida (623)	14	14	91.96%	94.05%	90.82%	90.23%	93.61%	82.38%	92.86%	91.50%	91.43%	88.69%	94.57%
Miami-Dade Public Safety (626)	30	28	94.17%	93.06%	89.68%	91.23%	88.60%	82.22%	91.67%	90.95%	87.67%	83.61%	89.73%
Miami-Dade College (628)	1	0	100.00%	91.67%	61.90%	89.47%	78.95%	100.00%	70.00%	76.19%	80.00%	58.33%	56.00%
Northwest Florida State College (630)	4	4	96.88%	95.83%	97.62%	100.00%	93.42%	90.00%	95.00%	89.29%	96.25%	93.75%	94.00%
Pasco-Hernando State College (631)	11	11	88.07%	88.64%	93.07%	87.56%	88.52%	89.70%	93.64%	90.04%	91.36%	90.15%	90.18%
Polk State College (632)	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Palm Beach State College (633)	10	8	86.25%	82.50%	82.86%	82.63%	83.68%	81.33%	88.00%	80.95%	81.00%	82.50%	82.80%
Santa Fe College (634)	12	12	90.10%	93.75%	88.89%	89.91%	87.72%	87.22%	90.83%	92.86%	93.75%	95.14%	90.33%
Suncoast Tech. College (635)	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Seminole State College (636)	1	1	87.50%	91.67%	95.24%	89.47%	100.00%	80.00%	80.00%	90.48%	90.00%	66.67%	92.00%
South Florida State College (637)	28	26	89.51%	86.61%	84.01%	87.41%	84.59%	87.14%	87.14%	91.67%	88.39%	89.58%	90.14%
St. Petersburg College (639)	26	25	90.63%	90.06%	86.63%	93.93%	89.88%	89.74%	88.46%	87.36%	88.46%	85.90%	89.38%
Florida Panhandle Tech. (641)	20	18	89.06%	87.08%	87.14%	85.00%	85.00%	85.67%	89.50%	88.57%	86.50%	83.75%	86.00%
Citrus County Public Safety (642)	39	35	90.71%	91.45%	88.40%	84.35%	89.34%	83.42%	91.28%	87.42%	89.74%	92.74%	86.56%
St. Johns River State (654)	1	1	75.00%	75.00%	80.95%	100.00%	78.95%	86.67%	80.00%	80.95%	75.00%	83.33%	88.00%
FL Public Safety Institute (668)	6	6	88.54%	80.56%	84.92%	86.84%	90.35%	81.11%	93.33%	87.30%	87.50%	79.17%	88.67%
Manatee Sheriff's Office (730)	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Hillsborough County S.O. (880)	23	23	94.84%	93.84%	91.10%	92.91%	93.59%	89.86%	92.17%	89.86%	88.04%	94.20%	93.22%
Sarasota County SO Corrections Training Academy (893)	7	7	91.07%	95.24%	95.24%	89.47%	90.23%	88.57%	94.29%	89.80%	92.14%	95.24%	92.00%
Lee County S.O. (894)	2	2	96.88%	79.17%	92.86%	94.74%	86.84%	100.00%	95.00%	78.57%	95.00%	95.83%	96.00%
Seminole County LE & Corrections Academy (895)	14	14	93.30%	89.88%	90.14%	91.35%	91.35%	84.29%	90.71%	92.86%	89.64%	91.67%	88.57%
<b>All Schools</b>	<b>1,044</b>	<b>904</b>	<b>88.7%</b>	<b>88.8%</b>	<b>86.0%</b>	<b>87.6%</b>	<b>87.6%</b>	<b>85.5%</b>	<b>86.6%</b>	<b>87.1%</b>	<b>86.8%</b>	<b>87.4%</b>	<b>87.0%</b>

Course Codes:

IN	Introduction to Corrections
CM	Communications
OS	Officer Safety
FE	Facility and Equipment
IR	Intake/Reception and Release
SC	Supervising in a Correctional Facility
SP	Supervising Special Populations
IE	Responding to Incidents and Emergencies
FR	CMS First Aid for Criminal Justice Officers
FA	CMS Criminal Justice Firearms
DT	CMS Criminal Justice Defensive Tactics



# Florida State Officer Certification Examination

## Content Area Report

October 2024 – December 2024, continued

FDLE-LE-501 FLEA Law Enforcement Exam Training Centers	Total Tested	Total Passed	Courses																		
			IN	LG	SYC	IRW	FOP	COM	CAP	CIPS	CSFI	TI	CI	TS	DUI	TC	VO	FR	FA	DT	SG
Simpson Technical College (879)	17	16	85.3%	91.6%	89.8%	94.1%	90.8%	87.1%	89.8%	91.8%	94.1%	86.4%	95.3%	94.1%	91.6%	89.4%	90.6%	89.6%	86.9%	91.6%	89.4%
Hillsborough County S.O.(880)	26	25	91.7%	85.7%	90.6%	91.8%	87.9%	87.7%	89.9%	92.7%	94.2%	93.2%	90.8%	96.5%	89.9%	89.2%	90.5%	92.9%	90.8%	94.5%	86.5%
Escambia CO S.O. Training School (885)	19	18	88.6%	90.2%	90.9%	91.0%	89.5%	88.4%	89.5%	91.6%	91.2%	89.5%	88.4%	93.2%	84.2%	89.5%	87.7%	96.4%	91.9%	89.5%	84.7%
Lee County Sheriff's Office (894)	20	19	95.0%	84.3%	90.0%	86.4%	87.9%	90.0%	88.2%	85.0%	94.2%	91.5%	93.0%	91.5%	91.6%	88.0%	92.3%	86.2%	87.7%	86.4%	90.5%
<b>All Schools</b>	<b>1038</b>	<b>947</b>	<b>88.9%</b>	<b>86.8%</b>	<b>88.3%</b>	<b>88.5%</b>	<b>87.7%</b>	<b>87.3%</b>	<b>88.3%</b>	<b>87.9%</b>	<b>91.5%</b>	<b>87.7%</b>	<b>87.3%</b>	<b>90.2%</b>	<b>86.5%</b>	<b>88.2%</b>	<b>88.2%</b>	<b>88.4%</b>	<b>87.7%</b>	<b>89.0%</b>	<b>86.4%</b>

Course Codes:

- IN Introduction to Law Enforcement
- LG Legal
- SYC Serving Your Community
- IRW Interviewing and Report Writing
- FOP Fundamentals of Patrol
- COM Communication
- CAP Crimes Against Persons
- CIPS Crimes Involving Property & Society
- CSFI Crime Scene Follow-Up Investigations
- TI Traffic Incidents
- CI Critical Incidents
- TS Traffic Stops
- DUI DUI Traffic Stops
- TC Traffic Crash Investigations
- VO Law Enforcement Vehicle Operations
- FR Criminal Justice Firearms
- FA First Aid for Criminal Justice Officers
- DT Criminal Justice Defensive Tactics
- SG Conducted Electrical Weapon/Dart-Firing Stun Gun

**Florida State Officer Certification Examination**  
**Content Area Report**  
**October 2024 – December 2024**

FDLE-CP-601 Florida Correctional Probation Exam Training Centers	Total Tested	Total Passed	Courses									
			IN	LG	CM	IO	CLM	SO	FS	FR	DT	FA
Florida Department of Corrections (613)	31	28	87.6%	86.9%	88.0%	88.7%	88.4%	87.7%	90.9%	86.8%	88.5%	82.3%
Southwest FL Public Service Academy (623)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Florida Public Safety Institute (668)	42	32	86.1%	86.4%	83.5%	84.8%	80.2%	86.3%	84.9%	87.2%	83.8%	91.4%
<b>All Schools</b>	<b>73</b>	<b>60</b>	<b>86.8%</b>	<b>86.6%</b>	<b>85.4%</b>	<b>86.4%</b>	<b>83.7%</b>	<b>86.9%</b>	<b>87.5%</b>	<b>87.0%</b>	<b>85.8%</b>	<b>87.5%</b>

Course Codes:

- IN Introduction to Correctional Probation
- LG Legal
- CM Communications
- IO Intake and Orientation
- CLM Caseload Management
- SO Supervision of Offenders
- FS Field Supervision
- FR CMS First Aid for Criminal Justice Officers
- DT CMS Criminal Justice Defensive Tactics
- FA First Aid for Criminal Justice Officers

## AGENDA ITEM: H

General Information Agenda Item: Commission Basic Recruit Training Programs and Advanced and Specialized Training Program Courses (Update)

### ISSUE

This agenda item is presented to inform the Commission of the most current Commission-approved basic recruit training programs, advanced training program courses, and specialized training program courses.

### EXECUTIVE SUMMARY

1. Pursuant to section 943.17, F.S., the Commission is responsible for the development and maintenance of basic recruit, advanced, and specialized training programs for Florida law enforcement, correctional, and correctional probation officers.
2. Basic recruit, advanced, and specialized training programs approved by the Commission and their effective dates are on **pages 2–6**.

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

### SUPPORTING INFORMATION

1. Commission Basic Recruit Training Programs: Full Basic Recruit Training Programs, **page 2**.
2. Commission Basic Recruit Training Programs: Cross-Over Basic Recruit Training Programs, **page 2**.
3. Commission Basic Recruit Training Programs: Auxiliary Basic Recruit Training Programs, **page 2**.
4. Commission Basic Recruit Training Programs for Special Operations Forces Basic Recruit Training Programs, **page 2**.
5. Commission Advanced Training Program Courses, **pages 2–4**.
6. Commission Specialized Instructor Training Program Courses, **pages 4–5**.
7. Commission Specialized Training Program Courses, **pages 5–6**.

ATMS Program Number	Commission Basic Recruit Training Programs Full Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
2010	Florida Basic Recruit Training Program: Law Enforcement (Version 2024.07)	770	E-07/01/21 U-07/01/24
1190	Florida Basic Recruit Training Program: Corrections (Version 2024.07)	420	E-10/01/11 U-07/01/24
2011	Florida Correctional Probation Basic Recruit Training Program (Version 2024.07)	562	E-07/01/21 U-07/01/24

ATMS Program Number	Commission Basic Recruit Training Programs Crossover Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
3001	Law Enforcement Crossover Training to Florida Correctional Basic Recruit Training Program (Version 2024.07)	198	E-07/01/16 U-07/01/24
3010	Correctional Officer Crossover Training to Florida Law Enforcement Basic Recruit Training Program (Version 2024.07)	518	E-07/01/22 U-07/01/24
3011	Correctional Officer Crossover Training to Florida Correctional Probation Basic Recruit Training Program (Version 2024.07)	290	E-07/01/22 U-07/01/24
3004	Correctional Probation Officer Crossover Training to Florida Correctional Basic Recruit Training Program (Version 2024.07)	158	E-07/01/16 U-07/01/24
3012	Correctional Probation Officer Crossover Training to Florida Law Enforcement Basic Recruit Training Program (Version 2024.07)	452	E-07/01/22 U-07/01/24

ATMS Program Number	Commission Basic Recruit Training Programs Auxiliary Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
3015	Florida Basic Recruit Training Program: Florida Law Enforcement Auxiliary Academy (Version 2024.07)	360	E-07/01/21 U-07/01/24

ATMS Program Number	Basic Recruit Training Programs For Special Operations Forces Recruits	Course Hours	Courses E-Effective U-Updated
3013	Basic Recruit Training Program: Law Enforcement Basic Training for Special Operations Forces Recruits (Version 2024.07)	490	E-07/01/21 U-07/01/24
3008	Basic Recruit Training Program: Corrections Basic Recruit Training for Special Operations Forces Recruits (Version 2024.07)	214	E-08/02/18 U-07/01/24
3014	Basic Recruit Training Program: Correctional Probation Basic Recruit Training for Special Operations Recruits (Version 2024.07)	352	E -07/01/21 U-07/01/24

Scores are shown for courses that require an end-of-course exam and have an established passing score. [11B-35.001\(10\)\(d\)](#)

ATMS Course Number	Commission Advanced Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
006	Line Supervision (Version 2021.05)	80%	80	E-05/14/21 U-06/16/21
011	Developing and Maintaining a Sound Organization (Version 2011.04)	80%	40	E-04/01/11 U-02/18/21
012	Planning the Effective Use of Financial Resources (Version 2010.10)	80%	40	E-10/01/10 U-02/18/21
013	Building and Maintaining a Sound Behavioral Climate (Version 2011.04)	80%	40	E-04/01/11 U-02/18/21

<b>ATMS Course Number</b>	<b>Commission Advanced Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
016	Narcotics and Dangerous Drugs (Version 2012.04)	80%	40	E-04/01/12 U-06/13/22
020	Case Preparation and Court Presentation (Version 2010.10)	80%	40	E-10/01/10 U-06/04/21
032	Special Tactical Problems (Version 2010.10)	80%	40	E-10/01/10 U-02/24/21
036	Injury and Death Investigations (Version 2010.04)	80%	40	E-04/04/10 U-03/02/21
047	Interviews and Interrogations (Version 2010.04)	80%	40	E-04/01/10 U-03/03/21
050	Stress Management Techniques (Version 2006.04)	80%	40	E-04/01/06 U-01/19/21
057	Discipline and Special Confinement Techniques (Version 2010.01)	80%	40	E-01/01/10 U-03/01/19
068	Advanced Report Writing and Review (Version 2010.04)	80%	40	E-04/01/10 U-03/10/21
074	Substance Abuse and Awareness and Education (Version 2012.04)	80%	40	E-04/01/12 U-03/17/21
077	Underwater Police Science and Technology (Version 2013.05)	80%	80	E-05/09/13 U-02/16/21
085	Emergency Preparedness for Correctional Officers (Version 2006.11)	80%	40	E-11/01/06 U-03/10/21
087	Advanced Traffic Homicide Investigations (Version 2011.04)	80%	80	E-04/01/11 U-03/05/21
088	Traffic Crash Reconstruction (Version 2011.04)	80%	80	E-04/01/11 U-02/19/21
090	School Resource Officer (Version 2019.05)	80%	40	E-05/02/19 U-07/27/21
091	Domestic Intervention & Investigations (Version 2021.08)	80%	40	E-08/19/21
094	Drug Abuse Resistance Education (D.A.R.E.) – FDLE Instructed Only	80%	80	NA
094 & 097	Drug Abuse Resistance Education (D.A.R.E.)	80%	40	NA
096	Drug Abuse Resistance Education (D.A.R.E.)	80%	40	NA
098	Basic Traffic Homicide Investigations (Version 2011.04)	80%	80	E-04/01/11 U-02/06/21
100	Crimes Against the Elderly (Version 2012.10)	80%	40	E-10/01/12 U-02/24/21
107	Middle Management (Version 2024.08)	80%	40	E-08/15/24
809	Field Training Officer Course for Law Enforcement Officers (Version 2010.04)	80%	40	E-04/01/10 U-05/20/21
1100	Field Training Officer Course for Correctional Officers (Version 2010.10)	80%	40	E-10/01/10 U-03/12/21
1138	Violent Crime Investigator Training Course (Version 1995.07)	80%	40	E-07/01/95 U-02/05/21
1151	Conducting Background Investigations (Version 2014.12)	80%	40	E-12/01/14 U-02/05/21



<b>ATMS Course Number</b>	<b>Commission Advanced Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
1152	Investigation and Supervision of Officer- Involved Deadly Force Incidents (Version 2012.07)	80%	40	E-08/09/12 U-02/05/21
1158	Speed Measurement Course (Version 2008.08)	80%	40	E-08/07/08 U-02/17/21
1163	Gangs and Security Threat Groups (Version 2012.10)	80%	40	E-10/01/12 U-02/05/21
1165	Spanish for Criminal Justice Professionals (Version 2011.04)	80%	40	E-04/01/11 U-02/09/21
1166	Advanced Investigative Techniques of Human Trafficking Crimes (Version 2024.05)	80%	40	E-05/16/24
1170	Adult Sex Crimes Investigations (Version 2017.01)	80%	40	E-01/26/17 U-02/03/21
1171	Child Sex Crimes Investigations (Version 2017.05)	80%	40	E-05/11/17 U-07/27/21
1172	Child Abuse Investigations (Version 2018.08)	80%	40	E-08/03/18 U-07/27/21
1400	School Resource Officer Fundamentals (Version 2019.05)	80%	80	E-05/02/19
1404	Interventions and Response (Version 2019.05)	80%	40	E-05/02/19
1405	Advanced Defensive Tactics (Version 2019.10)	80%	40	E-10/31/19 U-03/16/21
1416	Behavioral Threat Assessment and Management for Practitioners (Version 2022.02)	80%	40	E-02/17/22
1420	Crisis Response and Management (Version 2022.11)	80%	40	E-11/03/22
1423	Economic Crime Investigations (Version 2023.08)	80%	40	E-08/10/23
1424	Hostage and Crisis Negotiations (Version 2023.08)	80%	40	E-08/10/23
3022	Investigating Crimes Against Animals (Version 2024.10)	80%	40	E-10/31/24

Scores are shown for courses that require an end-of-course exam and have an established passing score. [11B-35.001\(10\)\(d\)](#)

<b>ATMS Course Number</b>	<b>Commission Specialized Instructor Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
800	Vehicle Operations Instructor Course (Version 2015.07)	85%	40	E-07/01/15 U-09/15/22
801	Firearms Instructor Course (Version 2023.07)	85%	44	E-07/01/23 U-10/31/24
802	Defensive Tactics Instructor Course (Version 2019.10)	85%	80	E-10/31/19 U-03/29/21
1110	Breath Test Instructor Course (Version 2015.08)	85%	40	E-08/01/15
1111	Breath Test Instructor Renewal Course (Version 2015.08)	85%	8	E-08/01/15
1114	First Aid Instructor Course (Version 2023.02)	85%	40	E-02/16/23
1115	General Instructor Refresher Course (Version 2021.02)	85%	8	E-02/11/21

<b>ATMS Course Number</b>	<b>Commission Specialized Instructor Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
1159	Speed Measurement Instructor Course (Version 2011.07)	85%	40	E-07/01/11 U-04/09/21
1186	Florida General Instructor Techniques (Version 2020.11)	85%	64	E-11/05/20 U-11/12/24
1199	Canine Team Training Instructor Course (Version 2014.08)	85%	80	E-08/08/14 U-02/23/21
1200	Defensive Tactics Instructor Update Course (Version 2018.04)	85%	24	E-04/1/18 U-06/19/20
1201	Firearms Instructor Update Course (Version 2022.08)	85%	24	E-08/18/22 U-10/31/24
1403	Single Officer Response to Active Threat and Shooter Incidents Instructor (Version 2019.05)	85%	16	E-05/02/19 U-03/30/21
1419	First Aid Instructor Update Course—Online (Version 2022.08)	N/A	4	E-08/18/22
2001	Role-play Scenarios for Facilitative Learning—Blended (Version 2016.08)	85%	10 (2 online/ 8 classroom)	E-08/04/16 U-02/15/21

Scores are shown for courses that require an end-of-course exam and have an established passing score. [11B-35.001\(10\)\(d\)](#)

<b>ATMS Course Number</b>	<b>Commission Specialized Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
021	Criminal Law (Version 2016.09)	N/A	40	E-09/04/16 U-02/09/21
022	Autism Spectrum Disorder Awareness (Version 2017.10)	N/A	4	E-10/05/17 U-02/19/21
023	Eyewitness Identification—Online (Version 2017.11)	N/A	1	E-11/09/17 U-02/09/21
056	Organized Crime (Version 2016.09)	N/A	40	E-09/04/16 U-06/21/22
732	Traffic Control Officer for Civilians (Version 2013.10)	80%	8	E-10/01/13 U-02/10/21
850	Agency Inspector Course (Version 2015.08)	80%	24	E-08/01/15
851	Breath Test Operator Course (Version 2015.08)	80%	16	E-08/01/15
950	Agency Inspector Renewal Course (Version 2015.08)	80%	6	E-08/01/15
951	Breath Test Operator Renewal Course (Version 2015.08)	80%	4	E-08/01/15
1131	Human Diversity In-service Training for Discriminatory Profiling and Professional Traffic Stops (Version 2001.10)	N/A	4	E-10/01/01 U-06/13/22
1132	Parking Enforcement Specialist for Civilians (Version 2014.02)	80%	16	E-02/06/14 U-02/10/21
1133	Selective Traffic Enforcement Program for Civilians (Version 2014.02)	80%	80	E-02/06/14 U-01/19/21
1134	Criminal Justice Officer Ethics (Version 2005.04)	N/A	8	E-04/01/05 U-10/09/20
1149	Special Populations (Version 2012.10)	N/A	32	E-10/01/12 U-02/26/21

<b>ATMS Course Number</b>	<b>Commission Specialized Training Program Courses</b>	<b>Score</b>	<b>Course Hours</b>	<b>Courses E-Effective U-Updated</b>
1185	Elder Abuse Investigations (Version 2012.10)	N/A	4	E-10/01/12 U-03/01/21
1189	Physical Fitness Trainer Course (Version 2011.05)	N/A	32	E-05/19/11 U-02/23/21
1194	Responding to Veterans (Version 2012.05)	N/A	16	E-05/10/12 U-03/03/21
1195	Public Safety Telecommunications for Law Enforcement Officers—Blended (Version 2020.11)	N/A	40 (20 online/ 20 classroom)	E-01/28/16 U-11/05/20
1196	Contraband Forfeiture (Version 2012.11)	N/A	16	E-11/01/12 U-02/24/21
1197	STEP Course for Red Light Cameras (Version 2012.11)	N/A	40	E-11/01/12 U-07/27/21
1198	Canine Team Training Course (Version 2014.08)	80%	480	E-08/07/14 U-03/02/21
1401	Crisis Intervention Training for School Resource Officers (Version 2019.05)	N/A	24	E-05/02/19 U-02/12/21
1402	Single Officer Response to Active Threat and Shooter Incidents (Version 2019.05)	N/A	16	E-05/02/19 U-03/06/23
1406	Risk Protection Orders—Online (Version 2019.10)	N/A	1	E-10/31/19 U-02/09/21
1407	Identify and Investigate Human Trafficking for Law Enforcement Officers—Traditional Classroom (Version 2020.05)	N/A	4	E-05/07/20 U-03/25/21
1408	Identify and Investigate Human Trafficking for Law Enforcement Officers—Online (Version 2020.05)	N/A	4	E-05/07/20
1410	Recognizing Head Injuries in Infants and Children—Online (Version 2021.02)	N/A	1	E-02/11/21
1411	De-escalation Techniques for Criminal Justice Officers (Version 2021.05)	N/A	16	E-05/06/21 U-05/18/22
1414	Misuse of Electronic Databases—Online (Version 2021.11)	N/A	1	E-11/04/21
1415	Duty to Intervene (Version 2022.02)	N/A	8	E-02/17/22
1417	Behavioral Threat Assessment for Officers—Online (Version 2022.02)	N/A	1	E-02/17/22
1418	Victims of Sexual Offenses—Online (Version 2022.05)	N/A	2	E-05/12/22
1421	Recognize & Respond to Mental Health & Substance Abuse Emergencies (Version 2023.08)	N/A	8	E-08/10/23
1422	Mental Health and Wellness for Criminal Justice Officers—Online (Version 2023.05)	N/A	2	E-05/18/23
2002	Property Repossession Processes—Online (Version 2014.11)	N/A	2	E-11/06/14 U-02/17/21
2008	District Courts of Appeal Marshal Minimum Standards Training Program (Version 2014.11)	80%	40	E-11/06/14 U-06/10/22
2009	Diabetic Emergency and Officer Response—Online (Version 2015.10)	N/A	2	E-10/01/15 U-02/16/21
3023	Recognizing Crimes Against Animals (V2024.10)	N/A	16	E-10/31/24

## AGENDA ITEM: I

General Information Agenda Item: Officer Discipline Statistics

### ISSUE

This agenda item is presented to advise the Commission of the statistics for July 2024 – December 2024: Fiscal Year 2024 – 2025 (2nd Quarter) for the Probable Cause Cases; Active Open Cases; Commission Disciplinary Case Report, Commission Case Dispositions, and Violations Report.

### EXECUTIVE SUMMARY

1. **Probable Cause Cases:** As of December 31, 2024, 328 probable cause cases have been presented during FY 2024 – 2025:
  - July – 0 cases
  - August – **69** cases
  - September – **82** cases
  - October – **74** cases
  - November – 0 cases
  - December – **103** cases
  - January – 0 cases
  - February – 0 cases
  - March – 0 cases
  - April – 0 cases
  - May – 0 cases
  - June – 0 cases
2. **Active open cases:** As of December 31, 2024, 2,700 cases are open in the following categories:
  - Awaiting information: 1,681 cases (62.26%).
  - Pending probable cause: 130 cases (4.81%).
  - Pending final Commission action: 575 cases (21.30%).
  - Pending formal hearing: 161 cases (5.96%).
  - Probation/Suspension: 153 cases (5.67%).
3. July 2024 – December 2024, Commission Disciplinary Case Report: Commission Case Dispositions. See supporting information on **page 2**.
4. Violations Report: Most Frequent Violations presented to Commission and the Most Frequent Violations Resulting in Revocation or Relinquishment are on **page 3**.
5. Respondents who have completed probation or suspension are on **page 4**.
6. Officer discipline cases added to the National Decertification Index for the period July 2024 – December 2024: 80 Revocations; and 64 Voluntary Relinquishments.

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

CJS&T COMMISSION DISCIPLINARY CASE REPORT FOR JULY 2024 TO DECEMBER 2024

Cases Presented to CJS&T Commission

CERTIFICATION TYPE	TOTAL NUMBER OF OFFICERS STATEWIDE	NUMBER OF CASES TAKEN TO FULL COMMISSION	NUMBER OF DISCIPLINARY CHARGES (VIOLATIONS)	NUMBER OF CASES DISMISSED/ NO CAUSED	NUMBER OF CASES DISCIPLINED	PERCENT OF STATEWIDE OFFICERS DISCIPLINED
Law Enforcement	50,438	98	133	4	94	.104
Correctional	32,935	157	194	13	144	.159
Correctional Probation	2,413	3	3	0	3	.003
Concurrent	4,580	7	9	0	7	.008
<b>TOTAL</b>	<b>90,366</b>	<b>265</b>	<b>339</b>	<b>17</b>	<b>248</b>	<b>.274</b>

Case Dispositions by the CJS&T Commission

Certification Type	No Caused Dismissed Withdrew Application	Letter of Acknowledgment	Letter of Guidance	Probation	Suspended	Reprimand	Denied	Voluntary Relinquished	Revoked	TOTAL
Law Enforcement	4	15	9	8	12	0	0	26	24	<b>98</b>
Correctional	13	19	9	7	22	0	0	33	54	<b>157</b>
Correctional Probation	0	0	0	0	0	0	0	2	1	<b>3</b>
Concurrent	0	1	0	1	1	0	0	3	1	<b>7</b>
<b>TOTAL</b>	<b>17</b>	<b>35</b>	<b>18</b>	<b>16</b>	<b>35</b>	<b>0</b>	<b>0</b>	<b>64</b>	<b>80</b>	<b>265</b>

CJS&T COMMISSION VIOLATIONS REPORT FROM JULY 2024 TO DECEMBER 2024

Most Frequent Violations Presented to the CJS&T Commission (All Violations)

Law Enforcement Number of Violations	Correctional Number of Violations	Correctional Probation/ Number of Violations	Concurrent Number of Violations
14-DUI	21-DUI	2-Unprofessiona Relationship	2-DUI
12-False Statement	14-Excess Force by Corr.	1-Welfare Fraud	1-Criminal Mischief
6-Battery	8-Battery		
5-Misuse of Electronic Database	7-False Statement		
3-Battery – Domestic Violence	2-Marijuana – Possession		

Most Frequent Violations Presented to the CJS&T Commission Resulting in REVOCATION or RELINQUISHMENT

Law Enforcement Number of Violations	Correctional Number of Violations	Correctional Probation Number of Violations	Concurrent Number of Violations
6-DUI	9-Battery	2-Unprofessiona Relationship	3-Official Misconduct
5-Battery	7-Smuggle Contraband	1-Welfare Fraud	1-Battery
5-Official Misconduct	6-DUI		1-Petit Theft
4-Battery – Domestic Violence	4-Failure to Report		1-Misuse of Public Position
4-Sex on Duty	3-Excess Force by Corr.		

RESPONDENTS WHO HAVE COMPLETED  
THEIR PROBATION OR SUSPENSION

Respondent's Name	Case Number	Date Probation/Suspension Completed
Kiomy Homes	47654	10/02/2024
Gabriel Kimble	48434	10/02/2024
John Thararuck	47726	10/09/2024
Kirby Lavallee	44215	10/09/2024
Johnathan Jones	47947	10/22/2024
Jauris Range	48149	11/05/2024
Guy Ramsey	49116	11/06/2024
Brynn Harvey	49496	11/12/2024
Annes Dumont	47329	11/20/2024
Nicole Muina	47381	11/25/2024
Brian Mitchell	48711	12/03/2024
David Creasy	48669	12/03/2024
Phillip Love	48163	12/17/2024
Brown, Jordan L	49453	12/18/2024
Dean, Jaquasha	49118	12/18/2024
Fails, Swan	49299	12/18/2024
Martin, Jaqueline	47545	12/18/2024

## AGENDA ITEM: J

General Information Agenda Item: Curriculum Updates Pursuant to Section 943.17, F.S.

### ISSUE

This agenda item is presented to the Commission in compliance with the statutory requirement for staff to advise the Commission of any revision to approved basic recruit, advanced, and specialized curricula.

### EXECUTIVE SUMMARY

1. Pursuant to section 943.17, F.S., the Commission is responsible for the development and maintenance of basic recruit, advanced, and specialized training programs for Florida law enforcement, correctional, and correctional probation officers. Section 943.17(3), F.S., provides that the commission is responsible for the accuracy of curriculum content through the identification and revision of typographical or grammatical errors, incorrect statutory citations, or information which can be identified as inaccurate by superior references. The statute states that the Commission shall be advised of any revision, and a copy of revised curricula shall be provided to all criminal justice training schools.
2. Curriculum alerts were created in an ongoing effort to ensure that Florida officers receive accurate and up-to-date information in curricula approved by the Criminal Justice Standards and Training Commission. Curriculum alerts document revisions to approved curricula that are considered critical in nature. Revisions come from several sources including subject matter experts, instructors, officers, agencies, and superior references, such as the legislature and a court of jurisdiction. Curriculum alerts are distributed to training schools and posted on the FDLE website and the Automated Training Management System.
3. To further formalize and document revisions to the Commission's approved curricula under s. 943.17(3), F.S., an issue is included in each quarterly meeting packet to identify the Commission courses that have been revised within the previous quarter.
4. The curriculum changes that are reflective of "legislative action" only will be included in this agenda item. Impacted course curricula will be distributed to the training schools and certified instructors with other Commission-approved curriculum updates.

RECOMMENDATION(S): This agenda item does not require Commission action.

### VOTING IMPACT

**CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION:** A vote is not required.



## SUPPORTING INFORMATION

**2024-05—October 31, 2024—Instructor Course: Firearms Instructor (Version 2023.07):** Revises language throughout the course regarding when the finger should be on the trigger. **Pages 3 – 6.**

**2024-06—October 31, 2024—Instructor Course: Firearms Instructor Update (Version 2022.08):** Revises language throughout the course regarding when the finger should be on the trigger. **Pages 7 – 12.**

**2024-07—October 31, 2024—Basic Recruit Training: High Liability Student and Instructor Guides (Version 2024.07):** Revises language throughout the course regarding when the finger should be on the trigger. **Pages 13 – 19.**

**2024-08—November 12, 2024—Basic Recruit Training: Florida Law Enforcement Academy (Version 2024.07):** Updates age at which infants can be legally surrendered to 30 days old or younger. **Pages 20 – 21.**

**2024-09—November 12, 2024—Basic Recruit Training: Florida Law Enforcement Auxiliary Academy (Version 2024.07):** Updates age at which infants can be legally surrendered to 30 days old or younger. **Pages 22 – 23.**

**2024-10—November 12, 2024—Instructor Course: Florida General Instructor Techniques (Version 2020.11):** Revises language on the CARS method of evaluating internet sources. **Page 24.**

**2024-11—December 9, 2024—Specialized Course #22: Autism Spectrum Disorder Awareness (Version 2017.10):** — Includes new information on the “Persons with Disability Registry” and the “SAFE” designation of a diagnosis on motor vehicle registrations that would inform the law enforcement officer with advanced notice that the person they’re about to interact with has ASD. **Pages 25 – 26.**



## Criminal Justice Standards and Training Commission

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# Curriculum Alert

October 31, 2024

## Curriculum Alert 2024-05

**Firearms Instructor Course  
Specialized Instructor #801  
Version 2023.07**

Effective immediately, please make the following changes.

### REVISIONS

#### Front Materials

##### Note to the Instructor, page 8

For the purpose of this training, targets for each qualification, evaluation, and active shooter drill will simulate an **identified deadly threat that the shooter is justified in shooting**. Therefore, the instructor student will have their finger on the trigger whenever they present their weapon at the target and look through the sights. However, instructors should also have instructor students practice drawing their firearm to various ready positions, including compressed ready, with their finger off the trigger and indexed on the frame.

#### Lesson 3: Range Setup and Management

##### Attachment 3-3: General Rules of Firearms Safety (SAMPLE), page 30

18) Never draw the firearm from or return it to the holster with your finger on the trigger; the finger should be off the trigger and indexed on the frame when drawing and holstering.

#### Lesson 4: General Firearms Instructor Techniques

##### Attachment 4-1: Recommended Skill-Building Drills

##### Compressed Ready Position—Dry Fire (Part B), page 37

**Step 4:** While maintaining both hands on the weapon, bring the weapon in close toward the center of the body and off to the weapon side slightly. The primary arm should be pulled back and pressed against the side of the body with the ~~trigger~~ finger off the trigger and indexed on the frame.



## Curriculum Alert

### Trigger Press and Prep, page 40

These drills are designed to help the student learn to quickly and accurately manipulate the trigger when addressing an identified deadly threat that they are justified in shooting.

### Recoil Management, page 47

These drills are designed to help the student learn to quickly and accurately manipulate the trigger when addressing an identified deadly threat that they are justified in shooting.

### Lesson 6: Basic Recruit Firearms Curriculum Fundamentals of Marksmanship Trigger Finger, page 64

Explain to students that when the weapon is ~~out and~~ presented at an identified deadly threat that they are justified in shooting, the finger is on the trigger; ~~and~~. However, when the weapon is ~~not on target in any ready position in which they are not looking through the sights, including the compressed ready position,~~ the finger is off the trigger ~~and indexed on the frame~~. For example ~~In addition,~~ the finger should be ~~out of~~ off the trigger ~~guard~~ and indexed on the frame ~~of the firearm~~ when drawing, ~~and~~ holstering, or when the ~~firearm weapon~~ is in the workspace, ~~or the compressed ready position~~. Once the firearm is presented at the target, or identified deadly threat, the finger should be on the trigger. Explain that circumstances, environment, and threat level will dictate whether the finger will be on the trigger when the weapon is presented.

### Scanning When Holstering, page 65

**Instructor Note:** Demonstrate the offensive ready stance and compressed ready position, have students perform them, and make corrections as necessary.

~~It is recommended that you e~~ Conduct drills having students randomly draw to the two-hand high point and various ready positions, including compressed ready, ~~assume compressed ready position (including drawing to compressed ready), and bring the firearm to the workspace. Also, conduct drills having the students randomly move the weapon to the two-hand high point, compressed ready, and workspace.~~ As they do each drill so, monitor whether they are performing the actions correctly and that their trigger finger is in the correct position based on the drill and make corrections as necessary.



## Curriculum Alert

### **Lesson 8: Basic Recruit Mandatory Active Threat/Shooter Drills Mandatory Courses of Fire, pages 102-103**

Special notes regarding these drills:

- Instructors must emphasize muzzle discipline to students when maneuvering through the serpentine course.
- Instructors must check to see that the student's finger is on the trigger while the weapon remains presented at ~~on~~ the threat that they engaged after following it to the ground, until the student is certain that the threat is neutralized.
- A good analogy to use for these drills is that the students should move like a lion through the grass. Students should not announce themselves.
- Students should continuously look from side to side, moving their eyes and heads, while moving through the course to help reduce tunnel vision.
- If a student experiences lock back as they approach the threat, they should commit to using their handgun as a blunt object, rather than trying to reload their weapon in close proximity to the threat.

#### ***8.3. Demonstrate the stability of the compressed ready position***

Before the students complete the Active Threat/Shooter drills, re-emphasize the importance of lowering their bodies and staying in their offensive ready stance and compressed ready position. Physically demonstrate the differences between the low ready position, the Sul position, and the compressed ready position, and how the compressed ready position is a more stable platform for maneuvering in tight spaces.

Remind students that when the weapon is ~~out and~~ presented at an **identified deadly threat that they are justified in shooting,** the finger is on the trigger.; ~~and~~ However, when the weapon is in ~~the compressed ready position~~ any ready position in which they are not looking through the sights, including the compressed ready position, the finger is off the trigger and indexed on the frame. Also remind them ~~explain~~ that circumstances, environment, and threat level will dictate whether the finger will be on the trigger when the weapon is presented. ~~But, for this training, targets are to be treated as identified deadly threats.~~



## Curriculum Alert

**Instructor Note:** As each student steps up to complete the Pre-Serpentine Course #1, complete the following exercise with a live firearm:

1. Have the student assume the low ready position. Grab their wrists and aggressively move their arms around in a circle to demonstrate that they have no control of their weapon. See Figure 8-1.
2. Next, have the student assume the Sul position (gun against chest with wrist bent so the barrel points downward). Apply adequate pressure against their hands and ask them to push out; then, apply two fingers to the top of the slide and ask them to raise the front of the gun. They will struggle to do this. See Figure 8-2.
3. Then, have the student assume the compressed ready position (gun pulled in close to the weapon-side of the body). Apply adequate pressure against their hands gripping the gun and ask them to push out. They will demonstrate the ability to drive the weapon forward.

Discuss with students why they must leave their finger on the trigger when the weapon is ~~out and~~ presented at an **identified deadly threat that they are justified in shooting**, even if the threat appears to be neutralized. Always ~~expect~~ anticipate that the threat ~~to~~ may reach for a weapon or attempt to re-engage. ~~Emphasize that if the gun is out, it is out for a reason.~~

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## Criminal Justice Standards and Training Commission

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# Curriculum Alert

October 31, 2024

## Curriculum Alert 2024-06

**Firearms Instructor Update Course  
Specialized Instructor #1201  
Version 2022.08**

Effective immediately, please make the following changes.

### REVISIONS

#### Front Materials

#### Note to the Instructor, page 6

For the purpose of this training, targets for each qualification, evaluation, and active shooter drill will simulate an **identified deadly threat that the shooter is justified in shooting**. Therefore, the instructor student will have their finger on the trigger whenever they present their weapon at the target and look through the sights. However, instructors should also have instructor students practice drawing their firearm to various ready positions, including compressed ready, with their finger off the trigger and indexed on the frame.

#### Lesson 1: Changes to Basic Recruit Training, Criminal Justice Firearms Course Compressed Ready Position, pages 8–9

Below is an excerpt from the 2023 BRT Criminal Justice Firearms text regarding the compressed ready position:

*Use the compressed ready position when you are covering a subject who is ready to take aggressive and perhaps deadly action, or when you find yourself moving through tight spaces. This stance is safer when maneuvering through crowds, and provides stability and ease of deployment while maintaining control of your firearm and reducing the chance of someone taking it away from you. You can also fire from this position in worst-case situations.*

*To assume the compressed ready position, follow these steps:*

- 1. Assume the offensive ready stance.*



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2. *While maintaining both hands on the firearm, bring the firearm in close toward the center of your body and off to the weapon-side slightly. The primary arm should be pulled back and pressed against the side of your body with your finger off the trigger and indexed on the frame ~~the trigger finger indexed~~.*
3. *The muzzle of the firearm should be pointed slightly downward or parallel to the ground facing forward.*

Emphasize to students the importance of lowering their bodies and staying in the offensive ready stance or compressed ready position. Physically demonstrate the differences between the low ready position, the Sul position, and the compressed ready position, and how the compressed ready position is a more stable platform for maneuvering in tight spaces. Explain to students that when the weapon is ~~out and~~ presented ~~to~~ at an identified deadly threat that they are justified in shooting, the finger is on the trigger. However, ~~and~~ when the weapon is in any ready position in which they are not looking through the sights, including the compressed ready position, the finger is off the trigger and indexed on the frame. In addition, the finger should be off the trigger and indexed on the frame when drawing, holstering, and when the weapon is in the workspace.

**Instructor Note:** Explain how circumstances, environment, and threat level will dictate whether the finger will be on the trigger when the weapon is presented.

Demonstrate the offensive ready stance and compressed ready position, have students perform them, and then make corrections if necessary. The offensive ready stance is the only stance in the standing position that will be taught to BRT students, as it will provide the foundation for all shooting positions.

Have each student line up side by side with safe and empty weapons. Working with each student one-on-one:

1. Have the student assume the low ready position. Grab their wrists and aggressively move their arms around in a circle to demonstrate that they have no control of their weapon.
2. Next, have the student assume the Sul position (gun against chest with wrist bent so the barrel points downward). Apply adequate pressure against their hands and ask them to push out; then, apply two fingers to the top of the slide and ask them to raise the front of the gun. They will struggle to do this.



## Curriculum Alert

3. Then, have the student assume the compressed ready position (gun pulled in close to the weapon-side of the body). Apply adequate pressure against their hands gripping the gun and ask them to push out. They will demonstrate the ability to drive the weapon forward.

Discuss with students why they must leave their finger on the trigger when the weapon is ~~out and~~ presented at an **identified deadly threat that they are justified in shooting**, even if the threat appears to be neutralized. Always ~~expect~~ anticipate that the threat ~~to~~ may reach for a weapon or attempt to re-engage. ~~Emphasize that if the gun is out, it is out for a reason.~~

**Instructor Note:** Demonstrate both stances, have instructor students perform them, and then make corrections if necessary. Have each student line up side by side with safe and empty weapons. Working with each student one-on-one:

1. Have the student assume the low ready position. Grab their wrists and aggressively move their arms around in a circle to demonstrate that they have no control of their weapon. See Figure 3-1 on page 30.
2. Next, have the student assume the Sul position (gun against chest with wrist bent so the barrel points downward). Apply adequate pressure against their hands and ask them to push out; then, apply two fingers to the top of the slide and ask them to raise the front of the gun. They will struggle to do this. See Figure 3-2 on page 31.
3. Then, have the student assume the compressed ready position (gun pulled in close to the weapon-side of the body). Apply adequate pressure against their hands gripping the gun and ask them to push out. They will demonstrate the ability to drive the weapon forward.

Discuss with students why they must leave their finger on the trigger when the weapon is ~~out and~~ presented at an **identified deadly threat that they are justified in shooting**, even if the threat appears to be neutralized. Always ~~expect~~ anticipate that the threat ~~to~~ may reach for a weapon or attempt to re-engage. ~~Emphasize that if the gun is out, it is out for a reason.~~

Conduct drills by having students randomly draw to the two-hand high point and various ready positions, including compressed ready. Also, conduct drills having the students randomly move the weapon to the two-hand high point, compressed ready, and workspace. As they do each drill, monitor whether they are performing the actions correctly and that their trigger finger is in the correct position based on the drill and make corrections as necessary.





## Curriculum Alert

### Lesson 3: Active Threat/Shooter Drills, pages 29-30

Special notes regarding these drills:

- Instructors must emphasize muzzle discipline to students when maneuvering through the serpentine course.
- Instructors must check to see that the student's finger is on the trigger while the weapon remains presented at ~~on~~ the threat that they engaged after following it to the ground, until the student is certain that the threat is neutralized.
- A good analogy to use for these drills is that the students should move like a lion through the grass. Students should not announce themselves.
- Students should continuously look from side to side, moving their eyes and heads, while moving through the course to help reduce tunnel vision.
- If a student experiences lock back as they approach the threat, they should commit to using their handgun as a blunt object, rather than trying to reload their weapon in close proximity to the threat.

**Instructor Note:** Discuss and review the Attachments 3-1 through 3-5 regarding the Active Threat/Shooter Drills.

Discuss issues related to the courses of fire, and explain that the student-to-instructor ratio for each course of fire is 1:1, where the instructor must stay within arms-reach of the student.

Before the students complete the Active Threat/Shooter drills, re-emphasize the importance of lowering their bodies and staying in their offensive ready stance and compressed ready position. Physically demonstrate the differences between the low ready position, the Sul position, and the compressed ready position, and how the compressed ready position is a more stable platform for maneuvering in tight spaces. Remind students that when the weapon is ~~out and~~ presented at an **identified deadly threat that they are justified in shooting**, the finger is on the trigger ~~and~~ However, when the weapon is in the compressed ready position any ready position in which they are not looking through the sights, including the compressed ready position, the finger is off the trigger and indexed on the frame. Circumstances, environment, and threat level will dictate whether the finger will be on the trigger when the weapon is presented.

**Instructor Note:** As each student steps up to complete the Pre-Serpentine Course #1:



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1. Have the student assume the low ready position. Grab their wrists and aggressively move their arms around in a circle to demonstrate that they have no control of their weapon. See Figure 3-1.
2. Next, have the student assume the Sul position (gun against chest with wrist bent so the barrel points downward). Apply adequate pressure against their hands and ask them to push out; then, apply two fingers to the top of the slide and ask them to raise the front of the gun. They will struggle to do this. See Figure 3-2.
3. Then, have the student assume the compressed ready position (gun pulled in close to the weapon-side of the body). Apply adequate pressure against their hands gripping the gun and ask them to push out. They will demonstrate the ability to drive the weapon forward.

Discuss with instructor students why they must leave their finger on the trigger when the weapon is ~~out and~~ presented at an **identified deadly threat that they are justified in shooting**, even if the threat appears to be neutralized. Always ~~expect~~ anticipate that the threat ~~to~~ may reach for a weapon or attempt to re-engage. ~~Emphasize that if the gun is out, it is out for a reason.~~ Explain that circumstances, environment, and threat level will dictate whether the finger will be on the trigger when the weapon is presented.

### **Lesson 4: Changes to the Firearms Instructor Course Attachment 4-2: Recommended Skill-Building Drills Compressed Ready Position—Dry Fire (Part B), page 63**

**Step 4:** While maintaining both hands on the weapon, bring the weapon in close toward the center of the body and off to the weapon side slightly. The primary arm should be pulled back and pressed against the side of the body with the ~~trigger~~ finger off the trigger and indexed on the frame.

### **Trigger Press and Prep, page 66**

These drills are designed to help the student learn to quickly and accurately manipulate the trigger when addressing an identified deadly threat that they are justified in shooting.

### **Recoil Management, page 73**

These drills are designed to help the student learn to quickly and accurately manipulate the trigger when addressing an identified deadly threat that they are justified in shooting.



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## Curriculum Alert

October 31, 2024

### Curriculum Alert 2024-07

**Florida Basic Recruit Training Program  
High Liability, Chapter 3 – Criminal Justice Firearms  
Version 2024.07**

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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### Student Guide

#### Unit 1: Firearms Safety

#### Lesson 1: Firearms Safety Procedures, pages 147–149

#### [HL311.3. Identify the general rules of safety that should be applied to all firearms]

Follow these safety rules at all times:

- Treat every firearm as if it were loaded.
- Never point your firearm at anything that you do not intend to shoot.
- Keep your finger ~~straight and~~ off the trigger and indexed on the frame until you are ready to fire.
- Keep your firearm on safe until you intend to fire (if applicable).
- Know your target and beyond.

#### [HL311.4. Identify the general rules of safety that should be applied to all firearms]

3. Always keep the firearm secure and in its holster until you are told to perform an action.
  - a. Keep the retention mechanisms engaged on holstered firearms at all times.
  - b. Never unholster a firearm behind the firing line.
  - c. When moving to and from the range, keep the action of the firearm open, indicating that there are no rounds present. For a pistol, this means having the magazine



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removed, slide locked to the rear, and muzzle pointed in a safe direction (safety on, if applicable).

~~Spent casing refers to the metal part of the ammunition that is ejected from the firearm once a round has been fired, which then makes room for a new live ammunition round.~~

4. Keep your finger off the trigger and indexed on the frame ~~outside the trigger guard~~ when drawing the firearm or returning it to your holster.

### Unit 3: Semiautomatic Pistol

#### Lesson 2: Drawing and Holstering, pages 163 and 165

##### [HL332.1. Identify the steps to draw a handgun]

To draw a handgun, follow these steps:

1. Disengage the holster retention device.
2. Keeping your hand high on the backstrap, wrap your fingers around the grip. Establish the grip prior to the draw and avoid adjusting it once the handgun leaves the holster.
3. Lift the handgun upward so its muzzle clears the top of your holster. Remember to keep your ~~trigger~~ finger off the trigger and indexed on the frame ~~outside the trigger guard~~.
4. With the handgun now in your *workspace*, or pulled in close and in your direct line of sight, join the support hand with the primary hand to form the two-handed grip and drive the muzzle straight toward the target. If no threat is present, keep the muzzle pointed in a safe direction with your finger off the trigger and indexed on the frame.

##### [HL332.4. Identify the steps to holster a handgun]

To holster a handgun, follow these steps:

1. Maintain a proper grip and keep your finger off the trigger and indexed on the frame ~~outside the trigger guard~~.
2. In the reverse order from drawing, smoothly return the handgun to your holster until you seat it properly.



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3. Align the retention device components, and secure them together until locked.

It is recommended for the semiautomatic pistol to use the thumb of your shooting hand on the rear of the slide to prevent the slide from moving to the rear while holstering.

### Unit 3: Semiautomatic Pistol

#### Lesson 3: Loading, Unloading, and Reloading, pages 166 and 168

## Loading

To load a semiautomatic pistol, use your primary hand to draw the firearm from your holster and bring it into your workspace. While doing so, always keep the muzzle barrel pointed in a safe direction and your head and eyes up to watch for threats. Remember to take advantage of every load and charge as an opportunity to establish a good sight picture before holstering.

### [HL333.2. Demonstrate how to unload a semiautomatic pistol]

To unload an equipped semiautomatic pistol, follow these steps:

1. Engage the safety, if applicable.
2. Bring the firearm to your workspace ~~and, with your finger off the trigger and indexed on the frame finger outside of the trigger guard~~, press the magazine release. If you are a left-handed shooter, use your trigger finger to press the magazine release. Let the magazine fall to the ground; do not attempt to catch it.
3. Eject the round from the chamber by grabbing the slide and pulling it to the rear several times.
4. Lock the slide to the rear by pulling it all the way to the rear and engaging the slide stop lever.
5. Visually and physically inspect the chamber and magazine well to make sure they are empty.

Remember to keep the muzzle pointed in a safe direction at all times, and be sure that your hand or fingers do not cover the pistol's ejection port when operating the slide.



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### **[HL333.3. Demonstrate how to perform an empty gun reload on a semiautomatic pistol]**

When the slide locks back because the gun is empty, you must reload. Remove your finger from the trigger and index it on the frame, then press the magazine release as you bring the handgun into your workspace and allow the empty magazine to fall to the ground. Follow the loading procedures as outlined previously, and note that the slide may be released to chamber a round by pressing the slide stop lever.

### **Unit 3: Semiautomatic Pistol**

#### **Lesson 4: Malfunctions, pages 169–170**

### **[HL334.1. Demonstrate how to safely handle the semiautomatic pistol when identifying and correcting a malfunction]**

Before trying to correct a malfunction, follow these steps:

1. Remove your finger from the trigger and index it on the frame.
2. Bring the firearm to your workspace, keeping the muzzle ~~barrel~~ pointed in a safe direction.
3. Identify the kind of malfunction and the proper technique for correcting it.

### **[HL334.2. Identify the types of semiautomatic pistol malfunctions that may occur]**

*Failure to extract* occurs when ~~the pistol fails to extract~~ a spent casing ~~from its~~ remains in the chamber while a new cartridge enters the chamber. The causes of this malfunction include a weak powder charge (bad ammunition), dirt behind the extractor, a dirty chamber, a broken extractor, a damaged or worn rim on the case, or an over-expanded or cracked case.

### **Unit 3: Semiautomatic Pistol**

#### **Lesson 5: Fundamentals of Marksmanship, page 176**

#### **Kneeling Stance**

To assume the kneeling stance, follow these steps:



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1. While drawing your firearm, keep your finger off the trigger and indexed on the frame and drop down to one or two knees.
2. Keep the muzzle of your firearm pointed downrange.
3. Bring the firearm to the two-hand high point position and the sights to eye-level with your head erect.

### Compressed Ready Position

Use the compressed ready position when you are covering a subject who is ready to take aggressive and perhaps deadly action, or when you find yourself moving through tight spaces. This position is safer when maneuvering through crowds, and provides stability and ease of deployment while maintaining control of your firearm and reducing the chance of someone taking it away from you. You can also fire from this position in worst-case situations.

To assume the compressed ready position, follow these steps:

1. Assume the offensive ready stance.
2. While maintaining both hands on the firearm, bring the firearm in close toward the center of your body and off to the weapon-side slightly. The primary arm should be pulled back and pressed against the side of your body with your finger off the trigger and indexed on the frame ~~the trigger finger indexed~~.
3. The muzzle barrel of the firearm should be pointed slightly downward or parallel to the ground facing forward.

### Unit 4: Survival Shooting

#### Lesson 1: Cover and Concealment, page 188

#### [HL341.4. Identify methods to consider while moving to cover]

Consider these methods while moving to cover:

1. Be ready to engage the threat at any time while moving, so keep your firearm in the appropriate orientation and your finger ~~off the trigger~~ off the trigger and indexed on the frame until you are justified in shooting ~~ready to fire or when your firearm is extended~~.





## Curriculum Alert

2. Move quickly and decisively without hesitation, and use concealment along the way if available.
3. Be aware of foot placement to avoid tripping. You may need to run, crawl, “duck walk,” or slide-step laterally to reach cover.

### Unit 4: Survival Shooting

#### Lesson 2: Drawing and Reloading With One Hand, page 191

#### [HL342.1. Demonstrate how to disengage the holster retention devices with your support hand]

To draw with your support hand only, follow these steps:

1. Reach across the front or back of your body, and use the fingers of your support hand to find the retention devices for your holster.
2. With your support hand fingers, disengage the retention devices.
3. Grip the handgun.
4. Safely draw the handgun from its holster and place it in a secure location, such as between your knees or on your lap.
5. Acquire a shooting grip on the handgun.
6. Drive the muzzle straight toward the target. If no threat is present, keep the muzzle pointed in a safe direction with your finger off the trigger and indexed on the frame.
7. ~~Safely bring the handgun across your body, watching the muzzle and ensuring your finger is outside the trigger guard, and point it at the threat.~~

### Instructor Guide

#### Introduction, page 114

For the purpose of this training, targets for each qualification, evaluation, and active shooter drill will simulate an **identified deadly threat that the shooter is justified in shooting**. Therefore, the student will have their finger on the trigger whenever they present their weapon at the target and



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### **Curriculum Alert**

look through their sights. However, instructors should also have students practice drawing their firearm to various ready positions, including compressed ready, with their finger off the trigger and indexed on the frame.

#### **General Rules of Firearms Safety (SAMPLE), page 118**

18) Never draw the firearm from or return it to the holster with your finger on the trigger; the finger should be off the trigger and indexed on the frame when drawing and holstering.

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## Curriculum Alert

November 14, 2024

### Curriculum Alert 2024-08

**Florida Basic Recruit Training Program: Law Enforcement  
Chapter 7 – Crimes Against Persons  
Version 2024.07**

Effective immediately, please make the following changes.

<b>REVISIONS</b>
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**Unit 2: Crimes Against Persons  
Lesson 4: Child Abuse**

**Child Abandonment Versus Surrendering an Newborn Infant, page 309**

**[LE724.3. Explain the difference between child abandonment and surrendering an newborn infant]**

Chapter 39, F.S., defines *abandonment* as a situation involving a parent, legal custodian, or caregiver who, while being able, makes no significant contribution to a child's care and maintenance or has failed to establish or maintain a substantial and positive relationship with a child, or both. A parent does not commit child abuse, neglect, or abandonment if the parent surrenders an newborn infant approximately 30 days old or younger at a hospital, emergency room, EMS station, or fire station or brings an newborn infant to an emergency room. When the parent leaves an newborn infant at one of the places designated a Baby Safe Haven and expresses an intent to leave the infant and not return, they are not exposing a child to unreasonable risk of harm.

Chapter 383, F.S., outlines the treatment of surrendered newborns infants and their parents. The Florida Statutes define an newborn infant as a child a licensed physician would reasonably believe to be about ~~seven~~ 30 days old or younger. Unless there is actual or suspected child abuse or neglect, a parent has the right to remain anonymous when surrendering an infant. You may not pursue or follow a parent who surrenders an newborn infant to a designated Baby Safe Haven.

**Glossary, page 603**

**newborn infant**: a child a licensed physician would reasonably believe to be about ~~seven~~ 30-days old or younger (Crimes Against Persons)

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## Curriculum Alert

November 14, 2024

### Curriculum Alert 2024-09

**Florida Basic Recruit Training Program  
Florida Law Enforcement Auxiliary Academy  
Chapter 4 – Interactions in a Diverse Community  
Version 2024.07**

Effective immediately, please make the following changes.

#### REVISIONS

### Unit 1: Communicating in a Diverse Society Lesson 5: Juveniles

#### Child Abuse, Neglect, and Abandonment, page 85

Behaviors that may indicate child abuse include a child who:

- fears remaining at home, or returning to the home
- is wary of adult contact or is withdrawn
- startles easily
- appears overly affectionate or exhibits inappropriate sexual behavior
- acts violently or aggressively
- cries uncontrollably

A parent does not commit child abandonment or neglect, or contribute to a child's dependency, if the parent leaves an ~~newborn~~ infant approximately 30 days old or younger at a hospital, EMS station, fire station, or brings an ~~newborn~~ infant to an emergency room and expresses intent to leave the infant and not return. Unless there is actual or suspected child abuse or neglect, a parent has the right to remain anonymous when surrendering an infant. You may not pursue or follow a parent that surrenders their ~~newborn~~ infant to a designated Baby Safe Haven.

Abandonment is a situation in which the parent or legal custodian of a child or, in the absence of a parent or legal custodian, the caregiver, while being able, has made no significant



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contribution to the child's care and maintenance or has failed to establish or maintain a substantial and positive relationship with the child, or both.

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## Curriculum Alert

November 14, 2024

### Curriculum Alert 2024-10

**Florida General Instructor Techniques, Student Guide  
Specialized Instructor Course, 1186  
Version 2020.11**

Effective immediately, please make the following changes.

#### REVISIONS

#### Lesson 4: Creating a Lesson Plan

#### **Reliability Reasonableness, page 44**

Sources that are ~~reliable~~ reasonable are fair and have a consistent voice. ~~What that means is the source does not contradict itself~~ These sources avoid using rhetorical strategies that are designed to sway the reader's opinion based on an emotional response. A few questions to ask to help verify if the source is ~~reliable~~ reasonable include:

- “What is the tone of the source? Is it emotional or objective?”
- ~~“Does this source have data that contradicts what it is saying?”~~
- “Does this source use supporting data that can be independently verified?”

It is impossible for any author to be completely unbiased. However, they can control their biases and focus on facts and evidence instead. Look for sources that present information in the most objective manner possible.

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## Curriculum Alert

December 9, 2024

### Curriculum Alert 2024-11

**Autism Spectrum Disorder Awareness  
Specialized Course #022  
Version 2017.10**

Effective immediately, please make the following changes.

#### REVISIONS

##### Unit 2: Assessment

##### Lesson 2: Information Gathering and Disclosure, page 6

2.2.1 Identify how dispatch and reporters (e.g., witnesses) can help identify ASD.

During a community contact or call for service, you may identify persons with autism on your own, or this information may be disclosed to you.

Many dispatchers use scripts to determine which questions to ask callers. Answers could guide dispatch to identify possible individuals with ASD.

In some areas, dispatch can flag a residence as having someone with ASD. Your agency may also have a database known as the “Persons with Disabilities Registry” that lists those who have developmental, psychological, or other disabilities or conditions. In these cases, dispatchers and law enforcement officers will be able to know ahead of time that there may be someone with ASD on scene. You also may be able to see a history of calls to this address and information about the person with autism (such as their triggers, items they are attached to, and likes and dislikes). Having this information ahead of time can help you prepare and respond appropriately.

##### Unit 5: Common Situations

##### Lesson 1: Common Calls for Service, pages 25-26

5.1.4. List strategies for responding to a traffic crash involving a person with ASD.

The motor vehicle record may include a “SAFE” designation, indicating that someone in the vehicle may be a person or the legal guardian of a person with certain disabilities or disorders, including ASD.

You should also look for signs that may alert you to ASD, such as an autism license plate or stickers in the car window.





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### 5.1.5. List strategies for making a traffic stop involving a person with ASD.

Some people with ASD do drive. Those who drive will be higher functioning and it will likely be more difficult to identify that they're autistic. Here are a few things to consider:

- Check for a "SAFE" designation on the motor vehicle record.
- Look for signs that may alert you to ASD such as an autism license plate or stickers in the car window.
- Your lights and sirens can be overwhelming and cause anxiety. Turn them off, if safe to do so.
- Anxiety may cause the person to become non-responsive or nonverbal.
- The person may become verbally combative or violent. Many people with ASD follow a strict routine. A traffic stop disrupts this routine and can cause anxiety.
- The person may get out of the car, especially if they are a passenger.
  - Again, people with ASD follow patterns and routines. When the car stops and is put in park, that's usually the time the person would exit the vehicle. A person with ASD may do just that, following the routine.
  - If the person gets out of the car, give them clear verbal directions.
- If you suspect the person may be autistic, keep in mind that asking them to step out of the car could be a safety issue.

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AGENDA ITEM: K

Criminal Justice Standards and Training Trust Fund Revenue Report for Fiscal Year 2024 – 2025

ISSUE

This agenda item provides information to the Commission about Criminal Justice Standards and Training Trust Fund revenues, officer training disbursements and the trust fund cash balance for Fiscal Year 2024 – 2025.

EXECUTIVE SUMMARY

- 1. For the Fiscal Year 2024 – 2025, the Legislature allotted the Criminal Justice Professionalism Division **\$18.6 million** between general revenue and the Criminal Justice Standards and Training Trust Fund. The trust fund is only providing salary dollars for staff. All other expenditures are from general revenue.
- 2. The operating budget for officer training in Fiscal Year 2024 – 2025 totals **\$6,276,960**, which provides **\$80** for each of the state's 78,462 officers. Disbursements for the three quarters of the fiscal year will be **\$4,707,720**.
- 3. The beginning cash balance in the trust fund on July 1, 2024, was **\$7,121,337**.
- 4. Cash balance on December 31, 2024, was **\$7,352,518**.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

**CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

**CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION:** A vote is not required.

