

**CRIMINAL AND JUVENILE JUSTICE INFORMATION SYSTEMS
(CJJIS) COUNCIL**

**MINUTES OF MEETING
Thursday, December 9, 2004
Tallahassee, FL**

Members Present:

Chair Marsha Ewing, Clerk of the Court, Martin County
Vice Chair, Richard Roth, Sheriff, Monroe County
Donna Uzzell, Florida Department of Law Enforcement
Jane McElroy, Designee for Secretary Anthony Schembri, Department of Juvenile Justice
Scott McPherson, Designee for Secretary James V. Crosby, Department of Corrections
Dorene Thomas, Chief, Pinellas Park Police Department
Carolyn Snurkowski, Designee for Attorney General Charlie Crist
Mike Love, Designee for Elizabeth Goodner, State Courts Administrator
Nancy Daniels, Designee for Bob Dillinger, Public Defender, Sixth Judicial Circuit
Dan Zinn, Designee for Barry Krischer, State Attorney, Fifteenth Judicial Circuit
John Douglas, Designee for Monica David, Chair, Florida Parole Commission
Raymond Marsh, Designee for Director Fred O. Dickinson, Department of Highway Safety and Motor Vehicles

Members Absent:

William Berger, Chief, North Miami Beach Police Department

WELCOME MEMBERS and OPENING

Chair Ewing welcomed members and introduced Ms. Jane McElroy of the Department of Juvenile Justice. Chair Ewing opened the floor to members to share updates of ongoing agency projects. Members briefly discussed the progress and status of various topics including public defenders information access, legislative budget requests, courtroom automation and other notable ongoing projects.

Minutes of the July 7, 2004 CJJIS Council Meeting

Chair Ewing requested approval of the minutes of the July 7, 2004 CJJIS Council meeting. The minutes were approved. Chairman Ewing advised council members that the State Technology Office requested one change to the 2005-2009 CJJIS Council Strategic Plan, adding an additional footnote to the chart entitled "Percentage of Felony Juvenile CCH Records with a Court

Disposition Recorded” (Strategy B.II.2.c / page 21). The Council approved the following footnote language: “Percents change as data from previous years is added to the file”.

ITEM 1
INTEGRATED CRIMINAL HISTORY SYSTEM

Mr. Tom Watkins
Florida Department of Law Enforcement
Information and Discussion

Chair Ewing recognized Mr. Tom Watkins of the Florida Department of Law Enforcement. Mr. Watkins provided an overview and demonstration of the Falcon system. The demonstration consisted of examples of subjects searched and the various outputs the system provided. Mr. Watkins ran four different search scenarios and compared the different result criteria and additional information such as alias information, mug shot and tattoo photos in combination with the standard criminal history report. Mr. Watkins also demonstrated the cycle feature which provides information on an individual criminal justice cycle (arrest, court disposition, incarceration). Mr. Watkins completed the search scenarios which gave council members and the audience an understanding of the various search filters and results provided by the Falcon system. At this time Mr. Watkins displayed the Falcon video for council and meeting attendees.

Mr. Watkins provided an update on the status of the 5 phase ICHS contract process, mentioning gap analysis which takes place in order to assure a quality product. Currently there is a stop work order in place to correct issues identified during a checkpoint analysis of the development process. Council members discussed with Mr. Watkins at length future capabilities, user access of ICHS and similar information sources such as CCIS. Council members compared the ICHS project to similar goals and objectives of the Article V Technology Board. Council members inquired on the availability of mobile data sources in order to obtain mug shots and other data available via Falcon. Council members discussed Falcons timeline and the availability of bridge AFIS to remain as an option to criminal justice agencies. Mr. Watkins assured members that bridge AFIS equipment will remain supported until December 2006 and the bridge AFIS system will remain available to equipment that is able to operate.

Council members also reviewed in depth the availability of bench warrant information and jail population data as it relates to Falcon’s capability. Council member Scott McPherson requested that the bench warrant gap in information needs to be closed. Chair Ewing asked Greg Brock of Comprehensive Case Information Systems (CCIS) to explain the overall strategy of handling the bench warrant issue. Mr. Brock advised the Council that an interface within Falcon and the CCIS system is possible in order to make bench warrant data available. Council members further discussed data migration and quality of information issues as they relate to the future benefits of ICHS. Council member Uzzell stressed the importance of local agencies changing many of their procedures such as initial booking, in order to add and augment data which will add value to the records. Ms. Uzzell also reminded the council that this program is a phased project and will be rolled out incrementally, versus an instant switchover such that occurred in 1999. The new system will provide new opportunities to utilize new data such as DNA flagging and two-digit readers, however this will be a slow incremental development process. Council members discussed the contract negotiations and were advised that the gap analysis of the new system as it relates to an operational timeline should be available by the next council meeting. Chair Ewing thanked Mr. Watkins for his presentation. Council adjourned for a 10 minute break.

ITEM 2
TELECOMMUNICATIONS WORKGROUP

Mr. Kevin Patten
Florida Department of Law Enforcement
Action Item

Chair Ewing recognized Mr. Kevin Patten, Chair of the Telecommunications Workgroup. Mr. Patten advised the council that he would provide an update from the Telecommunications Workgroup covering three specific areas: current encryption and router replacement status/cost, CJNet Applications and the replacement of the public key infrastructure (PKI) system on CJNet.

Mr. Patten discussed the testing of encryption software on one of FDLE's wide area networks, checking versions, applications and scenarios. Of the 40 sites tested for encryption 8 sites stopped transmitting data, a code was found that was stable, that version was rolled out to all FDLE sites, that was allowed to run for several weeks to insure quality before installing on CJNet. Currently 80 sites on the CJNet have been upgraded, with the remaining sites to be installed with encryption in the coming month at a rate of 40 sites per night. Once the encryption has been up-linked on all sites, each site will be visited and individually configured and readied for the encryption to begin. Mr. Patten further discussed the encryption and network back-up scenarios for the FDLE network and CJNet as well as notifying MCI of the sites which have been upgraded. Mr. Patten discussed the issue of AFIS traffic encryption and the initial testing and upgrading of smaller agencies of their AFIS traffic. This will be done during off hours for certain agencies during the process. Mr. Patten directed council members to a handout containing various agencies and the number of FCIC devices they maintain, these agencies have responded that they are not currently encrypted or have not responded at all, however no agency has indicated that they will not be able to meet the September 2005 encryption deadline. Mr. Patten further discussed the various responses and circumstances of these agencies as they move to meet this deadline.

Mr. Patten discussed the various requests for Applications to be placed on the CJNet received by the Telecommunications Workgroup. Specifically a request from Manatee County Sheriffs Office web-based intelligence sharing application and an emergency firewall exchange request from the Florida Highway Patrol.

Mr. Patten updated the council on issue of the current CJNet PKI, which is the system that generates certificates. The current PKI software version runs on Windows NT 4.0, to which the software manufacturer, Microsoft, will no longer support maintenance or security patches. Mr. Patten informed the council that the FDLE has taken the initiative of conducting a feasibility study of obtaining new software, however would feedback from the council on who what group would conduct the evaluation of the various software solutions, in the past members of the Telecommunications Workgroup performed this duty, Chair Ewing advised that she would like to continue this and have the Telecommunications Workgroup continue. Chairman Patten advised that the workgroup would like any input from council members and their member agencies. The policies and procedures which have governed the PKI service for six years, will continue to be adhered to whenever the transition to a new software occurs. Chair Ewing opened the floor to council members, the council discussed timelines for delivery and installation of the new software as well as funding options that are being explored via domestic security funding.

- Motion: Councilmember Mike Love motioned that the council place a high priority on the upgrading of current PKI servers which operate Windows NT Server 4.0. The motion passed.

Council member Scott McPherson discussed with the council that he has been researching this issue and advised that Microsoft will not support for \$100,000 every six months, they will reserve the right to provide a security patch to be utilized by a wide variety of users who may be vulnerable to a virus attack, however the \$100,000 fee will also only allow subscribers to purchase a specific patch to address a certain security need for an additional \$40,000. Therefore the only reasonable option for criminal justice agencies is to purchase new servers. Council members discussed at length the various options of upgrading these servers with Chairman Patten.

- Motion: Councilmember McPherson motion that the CJJIS Council communicates to the legislative leadership that the retirement of outdated operating systems, specifically Windows NT Server 4.0, is viewed by the council as a potentially dangerous cyber-security issue and encourage the legislative leadership to recognize this fact when its budget committees are evaluating budget proposals from member council agencies. Motion amended.
- Amended Motion: the CJJIS Council communicates to the legislative leadership that the retirement of outdated operating systems, specifically Windows NT Server 4.0, is viewed by the council as a potentially dangerous cyber-security issue and encourage the legislative leadership to recognize this fact when its budget committees are evaluating budget proposals from member council agencies. Additionally, the council advises that lifecycle planning be included in the future purchasing of software and operating systems for member agency information technology departments. Motion Carried.

Council members continued to discuss the budget implications and availability of monies as it pertains to the upcoming legislative year. Council adjourned for a 10 minute break.

ITEM 3 ARTICLE V TECHNOLOGY BOARD
Mr. Scott McPherson Article V Technology Board Information and Discussion

Council member Scott McPherson provided an overview of the recent formation and meeting of the Article V Technology Board. Mr. McPherson provided a brief history of the board and reviewed the roles and progress of the various subcommittees and workgroups within the Article V Technology Board. The Article V Technology Board will publish its recommendations in January of 2005 and assemble these recommendations into a legislative report. Mr. McPherson discussed the future goals of the board regarding data dictionary research, standardization and future information needs of state agencies.

CLOSING REMARKS

Chair Ewing asked Mr. Wayne Quinsey for an update on the issue of a Florida unique identifier. Mr. Quinsey advised the council that the scope and impact of creating and utilizing a unique identifier is much larger than expected and will require additional time and resources in order to provide a recommendation.

Chair Ewing thanked members for their attendance and asked members to review informational items in the remainder of the agenda packet. Chair Ewing adjourned the CJJIS Council meeting, 12:14 P.M.