

**CRIMINAL AND JUVENILE JUSTICE INFORMATION SYSTEMS  
(CJJIS) COUNCIL**

**MINUTES OF MEETING  
Wednesday, July 10, 2024  
Video Conference Call**

**Members Present:**

**Roosevelt Sawyer, Jr.**, Designee for Eric Maclure, Office of the State Courts Administrator (OSCA)

**Donald Edenfield**, Sheriff, Jackson County Sheriff's Office

**Charles Murphy**, Designee for Commissioner Mark Glass, Florida Department of Law Enforcement (FDLE)

**Spencer Hathaway for R.J Larizza**, State Attorney, 7<sup>th</sup> Judicial Circuit

**Gina Giacomo**, Designee for David A. Wyant, Chair, Florida Commission on Offender Review (COR)

**Stacy A. Scott**, Public Defender, 8<sup>th</sup> Judicial Circuit

**Carolyn Timmann**, Martin County Clerk of Circuit Court and Comptroller

**Giri Vasudevan**, Designee for Secretary Shevaun Harris, Florida Department of Children and Families (DCF)

**Olu Oyewole**, Designee for Secretary Eric S. Hall, Department of Juvenile Justice (DJJ)

**David James**, Designee for Secretary Ricky D. Dixon, Department of Corrections (DC)

**Doug Smith**, Designee for Attorney General Ashley Moody

**Amanda Meyer**, Designee for Director Dave Kerner, Department of Highway Safety & Motor Vehicles (DHSMV)

**Members Absent:**

**Charles Broadway**, Chief, Clermont Police Department

**Mike Prendergast**, Sheriff, Citrus County Sheriff's Office

**Edward Hudak, Jr.**, Coral Gables Police Department

**WELCOME MEMBERS and OPENING**

Chair Sawyer called the meeting to order at 11:03 a.m. and introduced new members Major Amanda Meyer from the Florida Department of Highway Safety and Motor Vehicles and Olu Oyewole from the Florida Department of Juvenile Justice.

### **Approval of the March 26, 2024 CJJIS Council Meeting Minutes**

Chair Sawyer requested a motion to approve the March 26, 2024 CJJIS Council meeting minutes. Council Member Timmann moved and Council Member Hathaway seconded the motion to approve the March 26, 2024 minutes. The motion passed.

### **ITEM 1**

#### **CJJIS Council's Workplan**

Government Analyst II (GAI) Rachel Truxell  
Florida Department of Law Enforcement

#### **Action Item**

Chair Sawyer recognized GAI Rachel Truxell who briefed the Council on the workgroup's draft of the Council's workplan. During the March 26, 2024, CJJIS Council meeting, the Council formed a workgroup to review the Council's strategic plan and address the Council's workplan. Chief Hudak, Chief Broadway, and Clerk Timmann volunteered to serve on the workgroup, with Chief Hudak volunteering as the chair.

The workgroup met on April 24, 2024, and discussed several key initiatives, which formed the CJJIS Council's workplan being presented to you for review and adoption. The workplan focuses on the next three fiscal years, with the understanding initiatives may change due to other priorities.

#### **Fiscal Year 2024/2025:**

In addition to receiving updates and providing feedback on previous and ongoing projects and mandates, such as Criminal Justice Data Transparency (CJDT), Florida Incident-Based Reporting System (FIBRS)/Uniform Crime Reporting (UCR), and the FBI CJIS Security Policy (CJISSECPOL), the CJJIS Council will:

- Revise the Automated License Plate Reader (ALPR) Guidelines to better conform to CJIS Memo 2022-11 and the changing requirements of the CJISSECPOL.
- Evaluate the 2015-2020 CJJIS Council Strategic Plan and move forward with the creation of a new plan that continues to focus on data quality and sharing, interoperability, and current and emerging technologies, including but not limited to artificial intelligence (AI), body worn cameras (BWC) and cybersecurity, as it relates compliance with the CJISSECPOL.

#### **Fiscal Year 2025/2026:**

In addition to receiving updates and providing feedback on previous and ongoing projects and mandates, such as CJDT, FIBRS/ UCR, and the CJISSECPOL, and in accordance with the 2024-2026 CJJIS Council Strategic Plan, the CJJIS Council will:

- Focus on and address the differences between and challenges caused by Florida's Public Records Law and the Florida Rules of Court on the issue of discovery.
- Continue to focus on emerging and current technologies and how those technologies affect the criminal justice community.

- Establish a blueprint of how the different, primary systems interact and affect the clerks of court, law enforcement, juvenile justice, corrections, public defenders, and offender review.

#### Fiscal Year 2026/2027:

In addition to receiving updates and providing feedback on previous and ongoing projects and mandates, such as CJDT, FIBRS/ UCR, and the CJISSECPOL, and in accordance with the with the 2024-2026 CJJIS Council Strategic Plan, the CJJIS Council will:

- Revisit and revise the 2024-2026 CJJIS Strategic Plan to better address the changing needs of Florida's criminal justice community.
- Continue to focus on emerging and current technologies and how those technologies affect the criminal justice community.

The recommendations to the Automated License Plan Reader Guidelines and the evaluation of Council's Strategic Plan will be addressed during the September 30, 2024 Council meeting.

The following comments were made at the end of the discussion:

- Chair Sawyer thanked the workgroup for their quick work in creating the workplan.
- Council Member Timmann thanked the workgroup and FDLE staff for keeping the workgroup on task and developing the workplan.

➤ **Action Item: Chair Sawyer asked for a motion to adopt the Council's workplan. Sheriff Edenfield made the motion to adopt the Council's Workplan. The motion was seconded by Council Member Hathaway. The motion passed.**

### **CLOSING REMARKS**

Council Member Gina Giacomo announced she is retiring, and she introduced FCOR's new Council Member Ryan Schenck. Council members thanked Council Member Giacomo for her years of service on the CJJIS Council and congratulated her on her retirement.

Chair Sawyer asked for a motion to adjourn. Council Member Timmann moved to adjourn the meeting, and Sheriff Edenfield seconded. The meeting was adjourned at 11:15 a.m.