

**Criminal Justice Analytics Bureau**

**Uniform Crime Reporting**

**Uniform Arrest Affidavit**

**Data Dictionary**

**Version 1.0**

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## Version Control

Version	Description of Change	Date	Action
1.0	Initial Version	9/16/2019	Approved by CJJIS Council

## Guide for Use

This document encompasses the data elements the Florida Department of Law Enforcement (FDLE) needs to support 943.6871(10), F.S. This statute, known as Criminal Justice Data Transparency (CJDT) created the uniform arrest affidavit so each state, county, and municipal law enforcement agency can facilitate complete, accurate, and timely collection and reporting of data from each criminal offense arrest.

This document is focused on the data elements required for inclusion in the uniform arrest affidavit. This requirement is based on statute and workgroup input as well as related elements needed to increase uniformity and completeness of the data. Each element has a definition and proposed data format type.

The dictionary will be expanded to elaborate on data format types and the XPath. Business rules will also be added.

### Format Types

Each field contains a format type. The following list contains the types of formats that may be found in this document.

XML Data Type	Format Type	Description/Example
xs:string	Alphabetic	Only characters A through Z unless otherwise noted
	Alphanumeric	Only number and characters A through Z unless otherwise noted
	Code Value	A list of values – only values listed will be valid
xs:decimal	Decimal	A number that allows decimals; example: 999.99
xs:integer	Number	Only numbers 0123456789
xs:boolean	True or False	Two values only; example: Yes or No or a check box
xs:date	YYYY-MM-DD	Only Date; example: 2002-05-30
xs:dateTime	YYYY-MM-DDThh:mm:ss	Data and time are submitted together; example: 2000-08-23T14:31:00Z
xs:time	hh:mm:ss	Only Time; example: 09:30:10

Some code values in the XML may include values not listed in this document. Only values that pertain to the arrest affidavit are recorded in this document.

### XPath

FDLE's technical specification uses NIEM XML standards. NIEM XML stands for National Information Exchange Model eXtensible Markup Language. It is a partnership of the U.S. Department of Justice, Department of Homeland Security, and Department of Health and

Human Services and it standardizes content to accurately compare or consolidate data. NIEM is an XML-based information exchange framework.

Within this Data Dictionary FDLE has included the XML XPath for each field with the business definitions of the field. XPath stands for XML Path Language. XPath uses "path like" syntax to identify and navigate through elements and attributes in an XML document. The XPath will be used by technical implementers and it is documented in the IEPD. The IEPD can be found on CJNet at <http://www.flcjn.net/CJIS-Resources/Resources/FDLEIEPD.aspx>

## Administrative Elements

These elements make-up the administratively tracked portions of the arrest affidavit to allow for easy identification of specific arrest events.

The administrative related data elements are:

- Arresting Agency Originating Agency Identifier (ORI)
- Arresting Agency Case Number
- Arrest Transaction Number
- Arrest Date
- Arrest Time
- Arrest Location
  - Arrest Location Street Address
  - Arrest Location City Address
  - Arrest Location State Address
  - Arrest Location Zip Code
- Arrest Type
- Booking Agency ORI
- Incident Date (range)
- Uniform Case Number (Court provided)
- Evidence Confiscated
- Arrest Narrative
- Arresting Officer
- Court Instructions (for Notice to Appears)

The definitions for each element are provided on the following pages.



## Arresting Agency Originating Agency Identifier (ORI)

**Definition:** The Arresting Agency Originating Agency Identifier (ORI) that made the arrest. ORI is a nine character identifier assigned to an agency.

**Format:** Alphanumeric, maximum characters 9

**Example:** FL0100100

**Value Options:** Must be a valid ORI.

## Arresting Agency Case Number

**Definition:** The arresting agency's case number assigned to the arrest incident.

**Format:** Alphanumeric; max length 12 characters

**Example:** 20191106LCSO

**Value Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.

**Additional Information:**

This number is typically assigned by the Records Management System.

## Arrest Transaction Number

**Definition:** The number assigned by the arresting agency to an arrest event to identify it uniquely.

**Format:** Alphanumeric

**Example:** MB01345

**Value Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.

**Additional Information:**

This element is sometimes referred to as Arrest Report Number.

This number is typically assigned by the Records Management System.

## Arrest Date

**Definition:** The arrest date when a law enforcement officer takes a person into custody.

**Format:** Date YYYY-MM-DD

**Example:** 2019-05-16

**Value Options:**

Values of the year (YYYY) must be 2000 through current year.  
Cannot be a future date.

## Arrest Time

**Definition:** The arrest time the law enforcement officer takes a suspect into custody.

**Format:** Time  
hh:mm:ss

**Example:** 09:30:10

## Arrest Location Street Address

**Definition:** The street address of where the law enforcement officer takes a suspect into custody.

**Format:** Alphanumeric

**Example:** 100 Main Street

**Value Options:**

This may be further divided into discrete elements for house number, prefix, suffix, street name, etc. Street addresses will be confirmed using commercial address validation software.

## Arrest Location City Address

**Definition:** The city where the law enforcement officer takes a suspect into custody.

**Format:** Alphabetic

**Example:** Tallahassee

**Value Options:**

City names will be confirmed using address validation software.

## Arrest Location State Address

**Definition:** The state of where the law enforcement officer takes a suspect into custody as related to the physical address.

**Format:** Code Value

**Example:** FL

**Value Options:**

This value may be limited to Florida. If not, states will be confirmed using address validation software.



## Arrest Location Zip Code

**Definition:** The zip code of the location where the law enforcement officer takes a suspect into custody.

**Format:** Integer

**Example:** 32312

**Value Options:**

Values will be confirmed using address validation software.

## Arrest Type

**Definition:** A kind of arrest.

**Format:** Code Value

**Example:** On-View

**Value Options:**

On-View

Summoned/Cited

Taken into Custody

## Booking Agency Originating Agency Identifier (ORI)

**Definition:** The ORI of the agency that will complete the booking process at the appropriate facility for the defendant. ORI is a nine character identifier assigned to an agency.

**Format:** Alphanumeric, maximum characters 9

**Example:** FL0100100

**Value Options:** Must be a valid ORI.

## Incident Date

**Definition:** The date the alleged incident/offense occurred.

**Format:** Date  
YYYY-MM-DD

**Example:** 2015-05-27

**Value Options:**

Values of the year (YYYY) must be 1900 through current year.

**Additional information:**

This date cannot be a future date.

## Date of Incident Start Range

**Definition:** The earliest possible incident/offense start date if the offense date is unknown, or if the offense was beyond a single calendar day.

**Format:** Date  
YYYY-MM-DD

**Example:** If the offense date is unknown but a date range is estimated, record the range. For a date of April to May of 2019 at the time of the crime, record the start date as 2019-04-01.

**Value Options:**

Date of Incident may be provided as a single value or range (Date Start Range /Date End Range) but not as a combination of value and range.

**Additional information:**

Date Start Range must be less than Date End Range.  
This date cannot be a future date.

## Date of Incident End Range

**Definition:** The last possible incident offense date if the offense date is unknown, or if the offense was beyond a single calendar day.

**Format:** Date  
YYYY-MM-DD

**Example:** If the offense date is unknown but a range is estimated, record the range. For a date of April to May of 2019 at the time of the crime, record the end date as 2019-05-31.

**Value Options:**

Date of Incident may be provided as a single value or range (Date Start Range /Date End Range) but not as a combination of value and range.

**Additional information:**

Date Start Range must be less than Date End Range.  
This date cannot be a future date.

## Uniform Case Number

**Definition:** Uniform Case Number (UCN) as assigned by the Clerk of Court.

**Format:** Alphanumeric, length 20 characters

**Example:** Uniform Case Number assigned by Clerk: 682019CF123456ABC00X

**Valid Options:** Uniform Case Numbers include:

Reporting County Code: 2 digits corresponding with the county number

Year: 4 digits

Court Type: 2 characters

- Circuit Court Types:
  - CF – Felony
- County Court Types:
  - MM – Misdemeanor
  - CO – County Ordinance
  - CT – Criminal Traffic
  - MO – Municipal Ordinance

Sequential Number: 6 characters; must be numeric if Court Type is not CT.

Party/defendant identifier: 4 characters; used to identify defendants associated with a case; to ensure uniqueness and clarity, cannot contain 4 digits of the same character.

Branch Location: 2 characters; identifier for use by the county and should default to “XX” if not used.

## Evidence Confiscated

**Definition:** This is an indicator for law enforcement officers to check when evidence is taken into custody at the time of the arrest. Evidence confiscated can be recorded by type.

**Format:**

**Example:**

**Value Options:**

Vehicle

Firearms

Property

**Additional Information:**

There may be a Boolean selection for each value.



## Arrest Narrative

**Definition:** Free text to provide additional information regarding the arrest.

**Format:** Alphanumeric

**Example:** Responded to call at the address listed and saw the defendant striking the victim with a fist.

**Value Options:**

## Arresting Officer Signature

**Definition:** The arresting officer's signature shall include any letters, characters, or symbols. This shall be collected through reliable electronic means.

**Format:**

**Example:** This document was electronically signed by, Officer John Smith, on 9/9/2019.

**Value Options:**

## Court Instructions

**Definition:** Information on where the defendant could appear in court. This may only be relevant if the defendant is not transported to a booking facility.

**Format:** Alphanumeric

**Example:** Southern Annex Courtroom B, 123 Main Street, Tallahassee on January 3, 2020 at 1:00 p.m.

**Value Options:**

This may be further divided into discrete elements for location name, location address, date and time.

## Person Elements

There are multiple person roles associated with an arrest affidavit. For each role, the specific data elements that can be part of the arrest affidavit are different. The person roles, or types, currently identified are Defendants (adult or juvenile), Codefendant, Witness, Victim, Parent (of juvenile defendant) and Emergency Contact. Officer information may also be captured in this area as well.

The person level summary elements are displayed in table format to show the relationship of the element to a person type. For example, Date of Birth is a required element for adult and juvenile Defendants. It is optional for all other person roles. Age is Not Applicable for Defendants (if needed it can be calculated from the required date of birth). Age is optional for Codefendant, Witness and Victim roles.

Elements that are unique to a single person type are not in the table. These will be summarized in another section of this document. Each person element in the table, are defined and values are provided on the following pages.

### **Legend:**

**R:** Required – The element is required

**O:** Optional – The element is displayed as a potential for recording but is not required to process information

**N/A:** The element is not applicable and will not be available for that person type

Person Info	Defendant (adult)	Defendant (juvenile)	Co defendant	Witness	Victim	Parent	Emergency Contact
Names (type, first, middle, last, suffix)	R	R	O	O	O	R	O
Date of Birth	R	R	O	O	O	R	O
Age	N/A	N/A	O	O	O	O	O
Race	R	R	O	O	O	O	O
Sex	R	R	O	O	O	O	O
Height	R	R	N/A	N/A	O	N/A	N/A
Weight	R	R	N/A	N/A	O	N/A	N/A
Ethnicity	R	R	N/A	O	O	O	O
Place of Birth	O	O	N/A	O	O	O	O
Citizenship	O	O	N/A	O	O	O	O
Driver's License/ID Number and State	O	O	N/A	O	O	R	O
Social Security Number	O	O	N/A	O	O	R	O
FBI Number	O	O	N/A	O	O	N/A	N/A
State Identification Number	O	O	N/A	O	O	N/A	N/A

Person Info	Defendant (adult)	Defendant (juvenile)	Co defendant	Witness	Victim	Parent	Emergency Contact
Arresting Agency Person ID	<input type="radio"/>	<input type="radio"/>	N/A	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Resident of Jurisdiction	<input type="radio"/>	<input type="radio"/>	N/A	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Primary Language	<input type="radio"/>	<input type="radio"/>	N/A	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Place of Employment/School	<input type="radio"/>	<input type="radio"/>	N/A	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Addresses (related to person)	<input type="radio"/>	<input type="radio"/>	N/A	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Email Addresses	<input type="radio"/>	<input type="radio"/>	N/A	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Phone Type and Number	<input type="radio"/>	<input type="radio"/>	N/A	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Name Type

**Definition:** The type of name submitted.

**Format:** Code Value

**Example:** Alias

**Value Options:**

AKA  
Alias  
DBA  
FKA  
Handle  
Moniker  
Nickname  
Other  
Provided  
Pseudonym  
Unknown

**Additional information:**

Name elements that can be used with Name Type are:

First Name  
Middle Name  
Last Name  
Suffix

## First Name

**Definition:** The first name of a person.

**Format:** Alphabetic

**Example:** John

**Value Options:**

Spaces and special characters including hyphen (-) and apostrophe (') are allowable. For example: Jo Ann or Mary-Ellen.

**Additional information:**

First and Last Names are required for the name types: Provided, AKA and Alias.  
All names, to include aliases, should be reported.

## Middle Name

**Definition:** The middle name of a person.

**Format:** Alphabetic

**Example:** Luke

**Value Options:**

Spaces and special characters including hyphen (-) and apostrophe (') are allowable. For example: Jo Ann or Mary-Ellen.

**Additional information:**

First and Last Names are required for the name types: Provided, AKA and Alias.  
All names, to include aliases, should be reported.



## Last Name

**Definition:** The last name of a person.

**Format:** Alphabetic

**Example:** Smith

**Value Options:**

Spaces and special characters including hyphen (-) and apostrophe (') are allowable. For example: Jo Ann or Mary-Ellen.

**Additional information:**

First and Last Names are required for the name types: Provided, AKA and Alias. All names, to include aliases, should be reported.

## Name Suffix

**Definition:** A component of a name that distinguishes the person from other family members with the same first, middle, and last name or otherwise qualifies the name.

**Format:** Code Value

**Example:** JR

**Value Options:**

JR  
SR  
II  
III  
IV  
V  
VI

## Date of Birth

**Definition:** This field contains the person's reported date of birth.

**Format:** Date  
YYYY-MM-DD

**Example:** 2015-05-27

**Value Options:**

Values of the year (YYYY) must be 1900 through current year.

**Additional information:**

Date of birth for each defendant is required.  
This date cannot be a future date.

## Age

**Definition:** The age of the person at the time of the incident/offense.

**Format:** Integer

**Example:** If the person was 21 years old at the time of the incident/offense, record the age as 21.

**Value Options:**

## Race

**Definition:** The race of the person.

**Format:** Code Value

**Example:** W

**Value Options:**

A - ASIAN: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

B - BLACK or AFRICAN AMERICAN: A person having origins in any of the black racial groups of Africa.

I - AMERICAN INDIAN or ALASKA NATIVE: A person having origins in any of the original peoples of the Americas and maintaining cultural identification through tribal affiliations or community recognition.

P - NATIVE HAWAIIAN or OTHER PACIFIC ISLANDER: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. The term "Native Hawaiian" does not include individuals who are native to the State of Hawaii by virtue of being born there. However, the following Pacific Islander groups are included: Carolinian, Fijian, Kosraean, Melanesian, Micronesian, Northern Mariana Islander, Palauan, Papua New Guinean, Ponapean (Pohnpelan), Polynesian, Solomon Islander, Tahitian, Tarawa Islander, Tokelauan, Tongan, Trukese (Chuukese), and Yapese.

W - WHITE: A person having origins in any of the original peoples of Europe, North Africa, or Middle East.

## Sex

**Definition:** Sex of the person.

**Format:** Code Value

**Example:** M

**Value Options:**

M  
F  
U

## Height

**Definition:** A person's height in feet and inches.

**Format:** Integer, maximum characters 3

**Example:** 601

**Value Options:**

The valid characters are numeric values of 0 through 9.  
"6 feet 1 inch" is "601"

## Weight

**Definition:** A person's weight in pounds.

**Format:** Integer

**Example:** 150

**Value Options:**

The valid characters are numeric values of 0 through 9.



## Ethnicity

**Definition:** The ethnicity of a person (Hispanic or Not Hispanic).

**Format:** Code Value

**Example:** H

**Value Options:**

H  
N  
U

## Place of Birth

**Definition:** A person's country or state of birth.

**Format:** Code Value

**Example:**

Georgia  
Spain

**Value Options:**

The valid values are based on the FBI's National Crime Information Center (NCIC) Code Manual State and Country Field Code Type.

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## Citizenship

**Definition:** An indicator or whether or not a person is a United States citizen.

**Format:** Boolean

**Example:** No

**Value Options:**

This field may be presented as a Yes/No or check box.

## Driver License/ID Type

**Definition:** A driver license class identification or driver license identification type.

**Format:** Code Value

**Example:**

Class A

**Value Options:**

A

B

C

E

## Driver License Number

**Definition:** A driver license identification or driver license permit identifier.

**Format:** Alphanumeric

**Example:** S514004911840

**Value Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.

## Driver License State

**Definition:** The State that issued the driver license assigned to the person.

**Format:** Code Value

**Example:** Florida

**Value Options:**

The valid values are based on the FBI's National Crime Information Center (NCIC) Code Manual State and Country Field Code Type.

## Social Security Number

**Definition:** The nine digit numeric identifier assigned to a living person by the United States Social Security Administration.

**Format:** Integer, maximum characters 9

**Example:** 123456788

**Value Options:**

Value cannot be less than 1010001.

Numeric values of 0 through 9

The valid characters are numeric values of 0 through 9.

The first three digits cannot be any of 000, 666 or 900 thru 999.

Fourth and fifth digits cannot be 00.

The sixth, seventh, eighth and ninth digits cannot be 0000.

Not Applicable - All 8's - Should only be used for businesses.

## Federal Bureau of Investigation Number

**Definition:** This is a unique number assigned to a person by the Federal Bureau of Investigation (FBI).

**Format:** Alphanumeric, maximum characters 9

**Example:** 617523A1

**Value Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.



## State Identification Number (SID)

**Definition:** This is a unique number assigned to a person by FDLE (based on fingerprint identification).

**Format:** Alphanumeric, maximum characters 10

**Example:** FL02345678

**Value Options:**

**Additional Information:**

Corresponds to state identification number (SID). The FDLE number is prefixed with the appropriate state code (FL for Florida).

## Arresting Agency Identifier

**Definition:** The arresting agency's unique identification number for a person.

**Format:** Alphanumeric

**Example:** LCSO19MNI012478

**Value Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.

**Additional information:**

This element may also be known as Master Name Index Number or Jacket Number.

## Resident of Jurisdiction

**Definition:** An indicator for whether or not a person was a resident of the jurisdiction in the town, city, or community where the incident/crime took place.

**Format:** Value Code

**Example:** Resident

**Value Options:**

Nonresident

Resident

Unknown

## Primary Language

**Definition:** An indicator for whether or not the person's primary language is English.

**Format:** Boolean

**Example:** No

**Value Options:**

This field may be presented as a Yes/No or check box.

## Place of Employment/School

**Definition:** A person's place of employment or school.

**Format:** Alphanumeric

**Example:** Fast Gas

**Value Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.

## Person Address

### **Additional information:**

Multiple addresses can be associated with a person. Each address will have a type (home, mailing, etc.)

Street addresses may be a single field or be further divided into discrete elements for house number, prefix, suffix, street name, etc.

City, State and Zip Code will be separate fields.

Addresses will be confirmed using commercial address validation software.

## Email

**Definition:** The electronic mail address associated with a person.

**Format:** Alphanumeric

**Example:** Lbrown@ACSO.US

**Value Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z. Special characters accepted by common email providers will also be accepted.

## Person Phone Number

**Additional information:**

Multiple phone numbers can be associated with a person. Each number will have a type (home, work, cell, etc.)

Numbers may include a country code for the country for the telephone number.



## Defendant Elements

The following elements are limited to Defendants (adult or juvenile) only. The defendant elements are displayed in table format to show the relationship of the element to a person type.

### **Legend:**

**R:** Required – The element is required

**O:** Optional – The element is displayed as a potential for recording but is not required to process information

**N/A:** The element is not applicable and will not be available for that person type

Person Info	Defendant (adult)	Defendant (juvenile)	Co defendant	Witness	Victim	Parent	Emergency Contact
Hair Color	R	R	N/A	N/A	N/A	N/A	N/A
Eye Color	R	R	N/A	N/A	N/A	N/A	N/A
Build	O	O	N/A	N/A	N/A	N/A	N/A
Tattoos (description, location, features)	O	O	N/A	N/A	N/A	N/A	N/A
Suspected of using drugs, alcohol, handheld devices	O	O	N/A	N/A	N/A	N/A	N/A
Signature	O	O	N/A	N/A	N/A	N/A	N/A
Probation status	O	O	N/A	N/A	N/A	N/A	N/A
Gang Affiliation	O	O	N/A	N/A	N/A	N/A	N/A
Sex Offender Indicator	O	O	N/A	N/A	N/A	N/A	N/A
Mental Health Indicator	O	O	N/A	N/A	N/A	N/A	N/A
Homelessness	O	O	N/A	N/A	N/A	N/A	N/A
Juvenile Facility	N/A	R	N/A	N/A	N/A	N/A	N/A

## Hair Color

**Definition:** The hair color of a person.

**Format:** Code Value

**Example:** Brown

**Value Options:**

Bald  
Black  
Blonde or Strawberry  
Blue  
Brown  
Gray or Partially Gray  
Green  
Orange  
Pink  
Purple  
Red or Auburn  
Sandy  
Unknown  
White

## Eye Color

**Definition:** The eye color of a person.

**Format:** Code Value

**Example:** Black

**Value Options:**

Black  
Green  
Blue  
Brown  
Gray  
Multicolored  
Hazel  
Pink  
Unknown

## Build

**Definition:** A person's physique or body type.

**Format:** Code Value

**Example:** Slim

**Value Options:**

Slim

Average

Heavy

Athletic

## Tattoos Description

**Definition:** The description of a physical feature of the defendant's specific to a scar, mark, or tattoo.

**Format:** Alphanumeric

**Example:** SC UL ARM

**Value Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.

**Additional Information:**

This may be further divided into discrete elements for description, location, features, etc. Scars and Unique Physical Features may be included.

## Suspected of Using

**Definition:** An indicator of whether the person was suspected of using or consuming alcohol or drugs/narcotics during the incident, or shortly before the incident; or if the offender was suspected of using handheld electronics.

**Format:**

**Example:**

**Value Options:**

This field may be presented as a Yes/No or check box. It may be a single indicator or multiple indicators.

## Signature

**Definition:** The defendant's signature shall include any letters, characters, or symbols. This may only be relevant if the defendant is not transported to a booking facility.

**Format:**

**Example:** John Smith III

**Value Options:**

## Probation Status

**Definition:** Indication that a person is on probation.

**Format:** Boolean

**Example:** No

**Value Options:**

This field may be presented as a Yes/No or check box.

**Additional information:**

This element is may be reported by the person or verified at incident/arrest.



## Gang Affiliation

**Definition:** An indicator that a person meets the criteria for criminal gang associate or criminal gang member as defined in s. 874.03, F.S.

**Format:** Boolean

**Example:** No

**Value Options:** This field may be presented as a Yes/No or check box.

## Sex Offender Indicator

**Definition:** An indication that an inmate is required to register as a sexual predator as defined in Florida Statutes, 775.21 or as a sexual offender as defined in Florida Statutes, 943.0435.

**Format:** Boolean

**Example:** No

**Value Options:**

This field may be presented as a Yes/No or check box.

## Mental Health Issue Indicator

**Definition:** This is an indicator of mental health issues of a person.

**Format:** Boolean

**Example:** No

**Value Options:**

This field may be presented as a Yes/No or check box.

## Homelessness

**Definition:** An indicator that a person lacks a fixed, regular, and adequate nighttime residence, as defined in F.S. 775.085

**Format:** Boolean

**Example:** No

**Value Options:**

This field may be presented as a Yes/No or check box.

## Juvenile Facility Name

**Definition:** The name of the facility where the juvenile defendant is sent.

**Format:** Alphabetic

**Example:** Leon Regional Juvenile Detention Center

**Value Options:** The valid characters are alphabetic values A through Z.

## Codefendant Arrest Status

**Definition:** The indication of a co-defendant's status.

**Format:** Code Value

**Example:** In custody

**Value Options:**

In custody

At large

Cited

## Victim Marcy's Law Rights Notification

**Definition:** Notification indicator regarding the victim's right to be informed, to be present, and to be heard when relevant, at all crucial stages of criminal proceedings, to the extent that these rights do not interfere with the constitutional rights of the accused.

**Format:** Boolean

**Example:** No

**Value Options:**

This field may be presented as a Yes/No or check box.

## Victim Relationship to Defendant

**Definition:** The description of the victim's relationship to the subject who perpetrated a crime against them, depicting who the victim was to the offender.

**Format:** Code Value

**Example:** Record the closest relationship between the victim and offender. For example, if the victim is the employee of her grandfather, the relationship to offender is Grandchild.

Ex-Spouse

Parent

### Value Options:

Acquaintance

Babysittee

Boyfriend\_Girlfriend

Child of Boyfriend\_Girlfriend

Family Member\_Child

Family Member\_Spouse\_Common\_Law

Employee

Employer

Friend

Family Member\_Grandchild

Family Member\_Grandparent

Family Member\_Spouse\_In-law

Neighbor

Family Member

NonFamily\_Otherwise Known

Family Member\_Parent

Relationship Unknown

Family Member\_Sibling

Family Member\_Stepchild

Family Member\_Spouse

Family Member\_Stepparent

Family Member\_Stepsibling

Stranger

Victim Was Offender

Ex\_Relationship

Ex\_Spouse

Cohabitant

Ex\_Cohabitant

Child in Common



## Charge Elements

These elements provide the information for each charge listed. The charge related data elements are:

- Charge Sequence Number
- Charge Counts
- Charge Statute Chapter
- Charge Statute Section
- Charge Statute Subsection
- Charge Level
- Charge Degree
- Charge Description
- Domestic Violence Indicator
- Warrant/Citation Number
- Bond Amount
- Bond Date
- Bond Type

The definitions and values for each element are provided on the following pages.

## Charge Sequence Number

**Definition:** The sequentially assigned number for charge tracking purposes.

**Format:** Integer

**Example:** 1

**Value Options:**

The valid characters are numeric values of 0 through 9.

## Charge Counts

**Definition:** The number of counts associated with the specific charge.

**Format:** Integer

**Example:** 1

**Value Options:**

The valid characters are numeric values 0 through 9.

## Statute Chapter

**Definition:** The specific Florida chapter of the statutory citation that was violated for the charge entered. This shall be reported for each charge referred by a law enforcement agency or sworn complainant related to an episode of criminal activity.

**Format:** Code Value

**Example:** Flee-Attempt to elude law enforcement officer 316.1935 would be: 316

**Value Options:**

The value options will be in Appendix A.

Example of Statute Chapters from Appendix A:

782	800	943
784	806	944
787	810	946
790	812	947
791	815	948
794	817	950
796	818	951

**Additional information:**

If a Statute Chapter is present, a Section is required. Subsection is optional.

Additional information may need to be collected to accurately define the appropriate codes for FCIC, NCIC and UCR.

County and municipal should also be captured.

## Charge Statute Section

**Definition:** The specific Florida section of the statutory citation that was violated for the charge entered. This shall be reported for each charge referred by a law enforcement agency or sworn complainant related to an episode of criminal activity.

**Format:** Alphanumeric.

**Example:** Flee-Attempt to elude law enforcement officer 316.1935 (4a) would be: 1935  
Grand Larceny of Firearm 812.014 (2) (c) (5) would be: 014  
Trespass 876.43 would be: 43

**Value Options:**

Only Valid characters 0 through 9. Special characters are not allowed in this field.

SECTION: The section number follows the chapter number.

**Additional information:**

If a Statute Chapter is present, a Section is required. Subsection is optional.

Additional information may need to be collected to accurately define the appropriate codes for FCIC, NCIC and UCR.

County and municipal should also be captured.

## Charge Statute Subsection

**Definition:** The specific subsection of the statutory citation that was violated for the charge entered. This shall be reported for each charge referred by a law enforcement agency or sworn complainant related to an episode of criminal activity.

**Format:** Alphanumeric

**Example:** Flee-Attempt to elude law enforcement officer 316.1935 (4a) would be: 4a  
Grand Larceny of Firearm 812.014 (2) (c) (5) would be: 2c5

**Value Options:**

Special characters are not allowed in this field. Spaces are not allowed between subfields.

SUBSECTION: The subsection follows the chapter and section numbers.

**Additional information:**

If a Statute Chapter is present, a Section is required. Subsection is optional.

Additional information may need to be collected to accurately define the appropriate codes for FCIC, NCIC and UCR.

County and municipal should also be captured.

## Charge Level

**Definition:** The classification to identify the seriousness of the offense as identified by the arresting/initiating agency.

**Format:** Code Value

**Example:** F

**Value Options:**

F - Felony

M - Misdemeanor

I - Infractions C - County.

L - Municipal (local).

**Additional information:**

The "C" and "L" values should only be used for violations of local ordinances which are not supported by state statute.

## Charge Degree

**Definition:** This field will be used to identify the degree of the charge violation.

**Format:** Code Value

**Example:** C

**Value Options:**

C - Capital\*

L - Life\*

P - First Degree, punishable by life\*

F - First Degree

S - Second Degree

T - Third Degree\*

N - N/A - When the level of the charge is reflected as an infraction, county or municipal.

**Additional information:**

\*If these values are used, the level of the charge must be a felony.



## Charge Reclassifiers

**Definition:** The charge modifications that enhance or reduce the severity of the charge.

**Format:** Code Value

**Example:** 784.082

**Value Options:**

Reclassifier Statute	Description
775.0845	Wearing mask while committing offense; reclassification.
775.0847	Possession or promotion of certain images of child pornography; reclassification.
775.085	Evidencing prejudice while committing offense; reclassification.
775.0861	Offenses against persons on the grounds of religious institutions; reclassification.
775.0862	Sexual offenses against students by authority figures; reclassification.
775.0863	Evidencing prejudice while committing offense against person with mental or physical disability; reclassification.
775.087	Possession or use of weapon; aggravated battery; felony reclassification; minimum sentence.
775.0875	Unlawful taking, possession, or use of law enforcement officer's firearm; crime reclassification;
775.31	Facilitating or furthering terrorism
777.011	Principal in first degree.
777.03	Accessory after the fact.
777.04	Attempts, solicitation, and conspiracy.
777.201	Entrapment.
784.07	Assault or battery of law enforcement officers, firefighters, emergency medical care providers, public transit employees or agents, or other specified officers; reclassification of offenses; minimum sentences.
784.074	Assault or battery on sexually violent predators detention or commitment facility staff; reclassification of offenses.
784.08	Assault or battery on persons 65 years of age or older; reclassification of offenses; minimum sentence.
784.081	Assault or battery on specified officials or employees; reclassification of offenses.
784.082	Assault or battery by a person who is being detained in a prison, jail, or other detention facility upon visitor or other detainee; reclassification of offenses.
784.083	Assault or battery on code inspectors
794.023	Sexual battery by multiple perpetrators; reclassification of offenses.
812.0145	Theft from persons 65 years of age or older; reclassification of offenses.
817.568	Criminal use of personal identification information.

843.22	Traveling across county lines with intent to commit a burglary.
775.0846	Possession of bulletproof vest while committing certain offenses.
810.02	burglary is committed within a county that is subject to a state of emergency

## Charge Description

**Definition:** This text field is used to describe the charge. This shall be reported for each charge referred by a law enforcement agency or by sworn complainant related to an episode of criminal activity.

**Format:** Alphanumeric

**Example:** Grand Theft

**Value Options:**

This field shall be used to provide a brief synopsis of the charge.

## Domestic Violence Indicator

**Definition:** An indication that the charge against the defendant involves domestic violence as defined in Florida Statutes, 741.28.

**Format:** Boolean

**Example:** No

**Value Options:**

This field may be presented as a Yes/No or check box.

## Warrant/Citation Number

**Definition:** A previously issued warrant/citation number associated with the charge.

**Format:** Alphanumeric

**Example:**

**Value Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.

## Bond Amount

**Definition:** The amount of bond associated with the bond assigned to the defendant by the judge.

**Format:** Decimal

**Example:** 1005.00

**Value Options:**

## Bond Date

**Definition:** The date associated with the bond assignment for a charge.

**Format:** Date  
YYYY-MM-DD

**Example:** 2015-05-27

**Value Options:**

Values of the year (YYYY) must be 1900 through current year.

**Additional information:**

This date cannot be a future date.

## Bond Type

**Definition:** Documentation type that promises a set sum of money or property (as determined by the courts) to ensure a defendant will return to court when ordered or scheduled to appear.

**Format:** Code Value

**Example:** Cash

**Value Options:**

- Cash
- Release on Own Recognizance
- Surety
- Bail Bond
- Cert
- Other
- No Bond
- Hold for Bond Hearing



## Vehicle Elements

These elements provide the information around the vehicle information for the arrest event.

The vehicle related data elements are:

- Vehicle Identification Number
- Make
- Model
- Primary Color
- Secondary Color
- Tag
- Tag State
- Vehicle Year

The definitions and values for each element are provided on the following pages.

## Vehicle Identification Number (VIN)

**Definition:** The vehicle identification number (VIN) as it relates to the vehicle.

**Format:** Alphanumeric

**Example:**

**Valid Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.

## Vehicle Make

**Definition:** The vehicle make as it relates to the vehicle.

**Format:** Code Value

**Example:** F0RD

**Valid Options:**

The valid values are based on the FBI's National Crime Information Center (NCIC) Code Manual.

## Vehicle Model

**Definition:** The vehicle model as it relates to the vehicle.

**Format:** Code Value

**Example:** F15

**Valid Options:**

The valid values are based on the FBI's National Crime Information Center (NCIC) Code Manual.

## Vehicle Primary Color

**Definition:** The vehicle primary color as it relates to the vehicle.

**Format:** Code Value

**Example:** BLK

**Valid Options:**

The valid values are based on the FBI's National Crime Information Center (NCIC) Code Manual.

## Vehicle Secondary Color

**Definition:** The vehicle secondary color as it relates to the vehicle.

**Format:** Code Value

**Example:** RED

**Valid Options:**

The valid values are based on the FBI's National Crime Information Center (NCIC) Code Manual.

## Vehicle Tag

**Definition:** The vehicle tag as it relates to the vehicle.

**Format:** Alphanumeric

**Example:** ABC123

**Valid Options:**

The valid characters are numeric values 0 through 9 and alphabetic values A through Z.

## Vehicle Tag State

**Definition:** The vehicle tag state as it relates to the vehicle.

**Format:** Code Value

**Example:** FL

**Valid Options:**

The valid values are based on the FBI's National Crime Information Center (NCIC) Code Manual.



## Vehicle Year

**Definition:** The vehicle model year.

**Format:** Integer

**Example:** 1999

**Valid Options:**

The valid characters are numeric values 0 through 9.

**Additional information:**

This cannot be less than 1900.

## Elements for Consideration at Arrest

The following is a list of elements that are not required to be a part of the uniform arrest affidavit, but workgroup members would consider as a “nice to have”.

- DUI/Chemical Test Results
- Flight Risk
- Injury to Victim Indicator
- Medical Treatment to Victim Indicator
- Special Operations
- Victim Sworn Testimony
- Victim Taken to Medical Facility

## Booking Elements for Consideration

These elements provide the information around the booking event following an arrest.

The booking related elements are:

- Booking Officer Name
- Booking Date
- Booking Time
- Booking Agency Case Number
- Booking/Witness Officer Electronic Signature
- Booking Agency Transaction Number
- Offender Based Tracking System (OBTS) Number
- Re-Arrest OBTS Number
- Marital Status
- Spouse Name
- Habitual Offender
- Habitual Violent Felony Offender
- Pretrial Release Violation
- Prison Release Reoffender
- Three-Time Violent Offender
- Violent Career Criminal
- Booking Agency Person Identifier
- Release of Juvenile Date/Time from Booking
- Juvenile Released to Name
- Juvenile Released to Relationship
- Juvenile Emergency Contact
- Scars and Unique/Physical Features
- Date/Time Booking Complete
- DCF – Contacted? Indicator
- Date Referred – Juvenile

## Appendix A

Statute Chapters value options:

1	195	295	382	461
11	196	298	383	462
15	198	308	384	463
16	199	310	385	464
20	201	311	386	465
24	202	313	387	466
27	203	316	388	467
30	206	317	390	468
38	207	318	391	470
39	210	319	392	471
48	211	320	393	472
50	212	321	394	473
57	213	322	395	474
61	216	323	396	475
63	218	324	397	476
73	220	325	399	477
88	228	326	400	478
92	229	327	401	479
95	231	328	402	480
100	232	329	403	481
101	233	330	404	482
103	234	331	406	483
104	235	332	408	484
105	238	333	409	485
106	240	334	413	486
110	242	337	414	487
111	245	339	415	488
112	246	341	420	489
116	250	347	421	490
117	252	351	429	491
119	253	364	435	492
125	255	365	440	493
129	256	367	443	494
138	257	369	447	496
145	258	370	448	497
157	265	372	450	498
161	267	373	452	499
162	273	375	454	500
165	274	376	455	501
166	280	377	456	502
175	281	378	457	503
177	286	379	458	504
185	287	380	459	506
192	288	381	460	507

Statute Chapters value options (continued):

509	570	657	823	941
513	571	658	825	943
515	573	662	826	944
516	574	663	827	946
517	575	665	828	947
520	576	668	831	948
522	578	687	832	950
523	580	697	836	951
525	581	701	837	958
526	583	703	838	960
527	585	705	839	961
531	586	707	843	984
533	588	713	847	985
534	589	715	849	999
535	590	717	856	1001
536	591	718	859	1002
537	593	719	860	1003
538	597	721	861	1004
539	599	723	865	1005
540	601	741	870	1006
542	603	742	871	1008
544	604	760	872	1009
545	607	765	873	1012
546	609	767	874	1013
548	616	771	876	
549	617	775	877	
550	620	777	888	
551	624	782	893	
552	625	784	895	
553	626	787	896	
554	627	790	900	
556	628	791	901	
559	629	794	903	
560	631	796	905	
561	632	797	914	
562	633	798	916	
563	634	800	917	
564	636	806	918	
565	639	810	921	
567	641	812	933	
568	648	815	934	
569	651	817	935	
570	655	818	937	