





## NEW SMYRNA BEACH POLICE DEPARTMENT

246 INDUSTRIAL PARK AVE | NEW SMYRNA BEACH, FL 32168

03/11/2025

Taylor Gutschow  
Department Inspector, Alcohol Testing Program  
Florida Department of Law Enforcement  
Fort Myers Regional Operations Center  
4700 Terminal Drive, Suite 1  
Fort Myers, FL 33907

Dear Taylor Gutschow,

Per our conversation on 03/11/2025, I am writing you this letter to inform you that this instrument has a power up issue. Also, I wanted to formally approve for you to ship this instrument to CMI for any repairs that it may need.

Thank you,

Sgt. William Helms  
Special Operations Supervisor  
New Smyrna Beach Police Department  
246 Industrial Park Avenue  
New Smyrna Beach, FL 32168  
Office: 386-424-2297

50-001152  
2025 PI  
TOL 3/25/25



## Return Material Authorization

**Ship to:** ☒ CMI, Inc.

☐ Enforcement Electronics

Shipment to repair facility authorized by: William Helms on 3/11/2025

**Items Returned:** Instrument ☒ Supplies ☐ Other ☐ Describe: \_\_\_\_\_

Instrument Model: Intoxilyzer 8000 Serial Number: 80-001152

**Bill To Address:**

New Smyrna Beach PD

Attn: William Helms

**Ship to Address:**

FDLE Off-Site Mail Facility

c/o FL Dept. of Law Enforcement

Alcohol Testing Program

813 B Lake Bradford Road

Tallahassee, FL 32304

**Reason for Return:**

Instrument will not power on. May contain records that need to be uploaded. Could not upload at FDLE.

**Please choose one of the following options:**

☐ 1. I \_\_\_\_\_, authorize all repairs.

☐ 2. I \_\_\_\_\_, authorize repairs up to \$\_\_\_\_\_.

☒ 3. I require an estimate **BEFORE** any repairs will be authorized and/ or conducted.

Please contact: Name: William Helms

Phone #: 386-424-2297

Email: whelms@cityofnsb.com

ATP Contact Name: LeAndra Higginbotham ATP Email: leandrahigginbotham@fdle.state.fl.us