



Florida Department of
Law Enforcement

DEPARTMENT INSPECTOR FIELD NOTES

Agency: Manatee County Sheriff's Office Instrument Serial Number: _____

Agency Notification	Records Audit:
Agency Inspector/Contact: <u>Sgt. William Coleman</u>	The following records were audited: <input type="checkbox"/> Instrument Registration <input type="checkbox"/> Agency Inspection Reports <input type="checkbox"/> Breath Test Instrument Repair/Maintenance Records <input type="checkbox"/> Dry Gas Standard Certificate(s) of Analysis <input type="checkbox"/> Other: <u>Prior field notes</u>
Date of Notification: <u>5/9/2022</u>	
Comments: 	

Instrument/Area:	Equipment:	Supplies:
<input type="checkbox"/> Clean/Dry <input type="checkbox"/> Secure <input type="checkbox"/> Limited Access <input type="checkbox"/> Other: <u>Well ventilated</u>	<input type="checkbox"/> Proper Number of Simulators <input type="checkbox"/> Checked Simulators for Air Leak Resistant Seal and Proper Temperature <input type="checkbox"/> Class A Glassware	<input type="checkbox"/> Distilled/Deionized Water <input type="checkbox"/> Mouth Alcohol Solution <input type="checkbox"/> Acetone Stock Solution <input type="checkbox"/> Alcohol Reference Solution <input type="checkbox"/> Dry Gas Standard <input type="checkbox"/> Mouth Pieces
Comments: Observed Agency Inspection process. Trooper Ledford from FHP (Troop F) was also present and conducting his own inspections. Took several Manatee CSO and FHP instruments back to FDLE with me for their annual Department Inspections. Sent refill of acetone stock solution. 		

Taylor Gutschow

Signature of Alcohol Testing Program Staff Member

Digitally signed by Taylor Gutschow
Date: 2022.05.10 11:57:15 -04'00'

5/10/2022

Date