



Florida Department of  
Law Enforcement

## DEPARTMENT INSPECTOR FIELD NOTES

Agency: New Port Richey Police Department Instrument Serial Number: n/a

Department Inspection:	Agency Inspection/Agency Contact:	Records Audit:
<input type="checkbox"/> <b>Registration</b> <input type="checkbox"/> Request for Registration Attached <input type="checkbox"/> Annual <input type="checkbox"/> Inspection After Repair <input type="checkbox"/> Other: _____  <input type="checkbox"/> <b>Barometric Pressure:</b> _____ Gauge _____ Instrument  <input type="checkbox"/> <b>Instrument Set Up Verified</b>	<input type="checkbox"/> <b>Agency Inspection Notification</b> <input type="checkbox"/> <b>Agency Contact</b> <input type="checkbox"/> Other _____  <b>Date of Notification/Contact:</b> _____  <b>Agency Representative:</b> BTO Hazime _____	<b>The following records were audited:</b> <input type="checkbox"/> Agency Inspection Reports <input type="checkbox"/> Breath Test Instrument Repair/Maintenance Records <input type="checkbox"/> Instrument Registration <input type="checkbox"/> Dry Gas Standard Certificate(s) of Analysis  <input type="checkbox"/> Other: _____  <input type="checkbox"/> Other: _____
<b>Comments:</b> Agency Inspector was not on-site to provide access to records, though BTO Hazime was able to show me where they are stored.  _____ _____		

Instrument/Area:	Equipment:	Supplies:
<input checked="" type="checkbox"/> Clean/Dry <input checked="" type="checkbox"/> Secure <input checked="" type="checkbox"/> Limited Access <input type="checkbox"/> Other: _____	<input type="checkbox"/> Proper Number of Simulators <input type="checkbox"/> Checked Simulators for Air Leak Resistant Seal and Proper Temperature <input type="checkbox"/> Class A Glassware	<input type="checkbox"/> Distilled/Deionized Water <input type="checkbox"/> Mouth Alcohol Solution <input type="checkbox"/> Acetone Stock Solution <input type="checkbox"/> Alcohol Reference Solution <input checked="" type="checkbox"/> Dry Gas Standard <input type="checkbox"/> Mouth Pieces
<b>Comments:</b> Agency Inspector was not on-site. Unable to evaluate simulators or inspection supplies except for the DGS. DGS was non-expired. Instrument storage was compliant with Chapter 11D-8, FAC. I took an instrument back to Fort Myers with me for its annual Department Inspection.  _____		

Action:	
<input type="checkbox"/> Instrument Complies with Chapter 11D-8, FAC <input type="checkbox"/> Instrument Does Not Comply with Chapter 11D-8, FAC  <input type="checkbox"/> Remain in Evidentiary Use <input type="checkbox"/> Return to/Place into Evidentiary Use <input type="checkbox"/> Remove from Evidentiary Use <input type="checkbox"/> Remain Out of Evidentiary Use  <input type="checkbox"/> Conduct an Agency Inspection Before Evidentiary Use	<b>Comments:</b> BTO Hazime may take the Agency Inspector course soon.  Discussed that the BTO and AI permits will have their own permit cycles and that taking the AI course will renew his BTO permit if it has not been renewed this permit cycle.  _____

Taylor Gutschow

Digitally signed by Taylor Gutschow  
Date: 2021.07.19 11:47:36 -04'00'

7/19/2021

Signature of Alcohol Testing Program Staff Member

Date

Original – FDLE

Copy – Agency