

February 16, 2023

**CRIMINAL JUSTICE STANDARDS AND TRAINING
COMMISSION MEETING**

**ORLANDO MARRIOTT LAKE MARY
LAKE MARY, FLORIDA**

AMENDED 2/10/2023



**Florida Department of Law Enforcement
Commissioner Mark Glass**

**Criminal Justice Professionalism
Director Felipe Williams**

Criminal Justice Standards and Training Commission

**Chairman Tommy Ford
Bay County Sheriff's Office**

**Vice-Chairman Michael L. Allen
Polk County Sheriff's Office**

**Criminal Justice Standards and Training
Commission Meeting
Meeting Dates: February 13th – 16th, 2023**

**Orlando Marriott Lake Mary
1501 International Parkway
Lake Mary, Florida 32749
Front Desk: 407-995-1100**

Monday – Friday, February 13 - 16, 2023

FDLE Command Center	7:00 a.m. – 6:00 p.m.	Hibiscus
FDLE Staff Information Area – Cheryl Taylor & Kim Rowell	8:00 a.m. – 6:00 p.m.	Foyer

Monday, February 13, 2023

Officer Discipline Class	8:00 a.m. – 5:00 p.m.	Orchid Ballroom
“New” Training Center Director’s Orientation	5:00 p.m. – 6:00 p.m.	Hibiscus

Tuesday, February 14, 2023

Officer Discipline Class	8:00 a.m. – 5:00 p.m.	Orchid Ballroom
Field Services Staff Meeting	10:00 a.m. – 12:30 p.m.	Ballroom H
(Members Only) Training Center Director Scholarship Committee Meeting Training Center Director Executive Board Committee Meeting Training Center Director Steering Committee Meeting	10:30 a.m. – 11:00 a.m. 11:00 a.m. – 1:00 p.m. 1:00 p.m. – 2:30 p.m.	Ballroom A
Regional Criminal Justice Selection Center Directors Association Meeting	2:00 p.m. – 3:00 p.m.	Ballroom F
Training Center Director Basic Recruit Committee Meeting	2:30 p.m. – 4:00 p.m.	Ballroom G
Training Center Director Advanced / Specialized Training Committee Meeting	2:30 p.m. – 4:00 p.m.	Ballroom C
Training Center Director High Liability Committee Meeting	2:30 p.m. – 4:00 p.m.	Ballroom B
Training Center Director Rules Committee Meeting	2:30 p.m. – 4:00 p.m.	Ballroom H
Training Center Director Open Forum	4:00 p.m. – 5:30 p.m.	Ballroom D

Wednesday, February 15, 2023

Officer Discipline Class	8:00 a.m. – 5:00 p.m.	Orchid Ballroom
Training Center Directors Association Business Meeting	8:30 a.m. – 10:00 a.m.	Ballroom DE
Probable Cause Determination Hearings	10:00 a.m. – 5:00 p.m.	Ballroom ABC
Chairman Briefing - (FDLE STAFF, CHAIRMAN, & ATTORNEY)	1:30 p.m. – 3:00 p.m.	Hibiscus

Thursday, February 16, 2023

Officer Discipline Class	8:00 a.m. – 12:00 p.m.	Orchid Ballroom
Criminal Justice Standards & Training Commission Business Meeting	8:30 a.m. – 9:30 a.m.	Ballroom DE
CJST Commission Officer Discipline Hearings	9:30 a.m. – 5:00 p.m.	Ballroom DE

Meeting Rooms are subject to change.

HOTEL INFORMATION

Commission Meeting Dates:	February 13 – 16, 2023
Hotel Name and Address:	Orlando Marriott in Lake Mary 1501 International Parkway Lake Mary, FL 32746
Reservations Group Name:	FDLE Criminal Justice Standards & Training Commission Meeting
Hotel's Webpage:	http://www.marriott.com/mcoml
Front Desk Telephone:	(407) 995-1100
Reservation Number:	To make a reservation, please call the Orlando Marriott Lake Mary Reservations at 1-800-380-7724 or 1-407-995-1100, and ask for reservations. Guests calling in should refer to the Criminal Justice Standards and Training Commission (CJSTC) or click on the link below to visit our customized website.
Group Rate Booking Link:	Book your group rate for Criminal Justice Standards & Training Commission/CJSTC
Tax Exempt:	If your agency is tax-exempt, please submit a copy of your agency's current exemption certificate issued by the State of Florida. Note: You cannot submit your agency's tax-exempt form and pay with a personal credit card. **FDLE members cannot use FDLE's tax-exempt form for lodging.
Guestroom Rate:	\$149 per night plus applicable taxes for king or queen(s). The hotel will offer only 2-days before/after meeting dates at the same group rate based on availability.
Group Rate Available:	February 11 – 18, 2023
Parking Fee(s):	Complimentary self-parking daily
Valet parking:	Not available
Resort Fee:	There is no resort fee or penalty for early check-out.
Accommodations:	Rooms have a complimentary In-room safe, mini-refrigerator, and coffee/tea. There is a complimentary on-site fitness center.
Housekeeping Services:	If you need housekeeping services, please check with the front desk. Housekeeping is done every 2-3 days and not daily. A request can be made for room items and delivered before 6:00 p.m. or items may be picked up at the front desk.
Check-in:	3:00 p.m.
Check-out:	11:00 p.m.
Cancellation Policy:	A late check-out is subject to availability and can be requested at the front desk. Cancellations made after 11:59 p.m. local time, 2 days before arrival. No-shows and no-calls would acquire a 1-day room fee, including taxes will be charged to the guest's credit card.
Reservation Cutoff/Deadline:	January 23, 2023. If reservations are made after the cutoff, you may not receive the group rate or room block; before making a reservation outside the group, please contact CJSTC Meeting Planner, Chery Taylor, at cheryltaylor@fdle.state.fl.us .

If you have questions about the Commission meeting agenda, please contact Kim Rowell at (850) 410-8662 or by e-mail at kimberlyrowell@fdle.state.fl.us. If you have questions about hotel accommodations, please contact Cheryl Taylor at (850) 410-8657 or via email at cheryltaylor@fdle.state.fl.us. If you have questions regarding the Officer Discipline Training Course please contact Raven Davis at (850) 410-8793 or by e-mail at RavenDavis@fdle.state.fl.us. If you have questions about the Officer Discipline Agenda please contact Sissy Beggs at (850) 410-8632 or by e-mail at sissybeggs@fdle.state.fl.us. The Commission packet can be viewed or downloaded after October 18, 2022, at: <http://www.fdle.state.fl.us/CJSTC/Commission.aspx>.

FEBRUARY 16, 2023
CRIMINAL JUSTICE STANDARDS AND TRAINING
COMMISSION MEETING BUSINESS AGENDA

8:30 A.M.

The Commission packet can be viewed at:
<http://www.fdle.state.fl.us/CJSTC/Commission.aspx>

Business Meeting Called to Order	Chairman Tommy Ford
Posting of Colors	Seminole County Multi-Agency Honor Guard
Pledge of Allegiance	Director David Miller, Seminole State College Center for Public Safety
Officers Killed in the Line of Duty	Deputy Sheriff Christopher Taylor Charlotte County Sheriff's Office <i>End of Watch: November 22, 2022</i>
	Corporal Ray Charles Hamilton Okaloosa County Sheriff's Office <i>End of Watch: December 24, 2022</i>
	Police Officer Charles Herring Pembroke Pines Police Department <i>End of Watch: February 9, 2023</i>
Invocation	Chaplain Walter Person Seminole County Sheriff's Office
Security	Trooper Kate Juber, Trooper Justin Young, Trooper Brian Fernandez, and Trooper Jonathan Ortiz of the Florida Highway Patrol
Welcome/Introductions	Chairman Tommy Ford
Roll Call	Commission Secretary Kim Rowell
Sunshine Law	Commission Attorney Nick Cox
Approval of the February 16, 2023, Business Agenda	Commission Secretary Kim Rowell
Approval of the November 3, 2022, Commission Meeting Minutes	Commission Secretary Kim Rowell
Resolutions:	Commission Secretary Kim Rowell
• Training and Research Manager Stacy Lehman	
• Criminal Justice Professionalism Director Dean Register	
Training Center Directors' Association (TCDA) Chairman Remarks	Chairman Jay Romine Manatee Technical College Criminal Justice Academy

- | | |
|---|--------------------------------|
| 1. Criminal Justice Professionalism Updates | Director Felipe Williams |
| 2. Criminal Justice Standards and Training Trust Fund Audit Recommendations: Region XVI, for Fiscal Year 2020 – 2021 Regions V, VIII, X, XI and XII, for Fiscal Year 2021 – 2022

Perfect Audits: <ul style="list-style-type: none"> • Northeast Florida Criminal Justice Center • South Florida State College Criminal Justice Academy <p>NOTE: The Perfect Audits will be presented during the February 15, 2023, TCDA Business Meeting.</p> | Bureau Chief Glen Hopkins |
| 3. Officer Discipline Penalty Guidelines Task Force Report | Bureau Chief Glen Hopkins |
| 4. Florida Criminal Justice Executive Institute (FCJEI) Policy Board Membership (Amended) | Bureau Chief Chris Johnson |
| 5. Officer Training: Instructor Guides | Bureau Chief Ashley Pennington |
| A. Florida Basic Recruit Training Programs: | |
| 1. Instructor Guide — Law Enforcement Academy, Volume 1, Version 2023.07 (Update) | |
| 2. Instructor Guide — Law Enforcement Auxiliary Academy, Version 2023.07 (Update) | |
| 3. Instructor Guide — Florida Correctional Basic Recruit Training Program, Version 2023.07 (Update) | |
| 4. Instructor Guide — Correctional Probation Officer Training Academy, Version 2023.07 (Update) | |
| 5. Instructor Guide — High Liability, Version 2023.07 (New) | |
| B. Instructor Specialized Training Programs | |
| 1. Firearms Instructor Course #801 (Update) | |
| 2. First Aid Instructor Course #1114 (Update) | |
| 6. Request for Variances or Waivers of Rules | FDLE Counsel Matt Casey |
| A. Petition for a Permanent Waiver of Rule 11B-27.002(4), F.A.C, by Daniel Zhang | |
| B. Petition for a Permanent Waiver of Rule 11B-35.001(13)(a), F.A.C., by Director J.H. DeBell, Florida Department of Corrections | |
| C. Petition for a Permanent Waiver of Rule 11B-35.0011(1), F.A.C., by Stephen Salvo, Dean of Public Safety Institute, Eastern Florida State College | |
| D. Petition for a Permanent Waiver of Rule 11B-27.002(4), F.A.C, by Maria Vilma Barrera (Addendum) | |
| E. Petition for a Permanent Waiver of Rule 11B-27.002(4), F.A.C, by Charles L. Williams (Addendum) | |
| 7. Training Center Certification Requests | Bureau Chief Glen Hopkins |
| A. Escambia County Sheriff's Office | |
| B. Department of Financial Services, Division of Investigative and Forensic Services | |

-GENERAL INFORMATION AGENDA ITEMS-

Agenda Items A. through J. are general informational items that do not require Commission action. If Commission members need to discuss any of these agenda items, the chair will entertain a Commission member's request to do so.

- | | |
|--|--------------------------------|
| A. Criminal Justice Standards and Training Trust Fund Officer Training Monies Status Report | Bureau Chief Glen Hopkins |
| B. Officer Records Statistics | Bureau Chief Glen Hopkins |
| C. Automated Training Management System (ATMS) Statistics | Bureau Chief Glen Hopkins |
| D. Field Specialist Statistics | Bureau Chief Glen Hopkins |
| E. Basic Abilities Test (BAT) Statistics | Bureau Chief Ashley Pennington |
| F. State Officer Certification Examination (SOCE) Statistics | Bureau Chief Ashley Pennington |
| G. SOCE Quarterly Content Area Report | Bureau Chief Ashley Pennington |
| H. Commission Basic Recruit Training Programs, and Advanced and Specialized Training Program Courses; and Federal and Private Training Courses (Update) | Bureau Chief Ashley Pennington |
| I. Officer Discipline Statistics | Bureau Chief Glen Hopkins |
| J. Curriculum Updates Pursuant to Section 943.17, F.S. | Bureau Chief Ashley Pennington |
| K. Criminal Justice Standards and Training Trust Fund Revenue Report for Fiscal Year 2022 - 2023 | Bureau Chief Glen Hopkins |

February 16, 2023
OFFICER DISCIPLINE AGENDA
9:30 A.M.

STIPULATION AND SETTLEMENT AGREEMENTS:

Tab	Respondent	Tab	Respondent	Tab	Respondent
A-1	GONZALEZ, JOSE R.	A-4	SELF, STEVEN C.	A-7	TOMPKINS, DANIEL H.
A-2	RENTERIA, BARTOL O.	A-5	SHECHTER, MATTHEW		
A-3	SELF, STEVEN C.	A-6	SMITH, BRIAN T.		

INFORMAL-MORAL CHARACTER:

Tab	Respondent	Tab	Respondent	Tab	Respondent
B-1	BUIS, JUSTIN M.	B-13	GOODWIN, JOHN W.	B-25	SCHULZ, PAUL A.
B-2	CAIN, JONATHAN P. (Removed)	B-14	HARRIS, BRITTANY	B-26	SUCCESS, JACKY
B-3	CARMENATTY, GIOVANNI	B-15	HAYES, DENNIS C.	B-27	SWINDELL, CHRISTOPHER E.
B-4	CLEMENT, EMANUEL	B-16	JOHNSON, DUSTIN R.	B-28	THOMAS, TEVIN R.
B-5	CONLEY, ERIC D.	B-17	JOHNSON, TIFFANY L.	B-29	VALLE, SHAMUEL
B-6	DARSAW, ANTONIO L.	B-18	JONES, JERRI L.	B-30	VALLE, SHAMUEL
B-7	DAVIS, TERRANCE	B-19	JONES, MARVIN D.	B-31	WATSON, WILLIE B.
B-8	DUPITON, ANDERSEN	B-20	KIMBLE, GABRIEL M.	B-32	WEINTRAUB, ANDREW R.
B-9	EASTMAN, KYLE R.	B-21	LABELLE, THOMAS G.	B-33	WESLEY, JASON J.
B-10	FELICIANO, DANIEL	B-22	MCNEILLY, KENNETH C.	B-34	WOODS, ROBERT J.
B-11	FILLINGIM, JOSEPH E.	B-23	MILTON, MARK A.	B-35	WRIGHT, DAVARIOUS M.
B-12	FOSTER, MARCUS A.	B-24	REYNOLDS, CHRISTINE		

VOLUNTARY RELINQUISHMENT:

Tab	Respondent	Tab	Respondent	Tab	Respondent
C-1	FESSL, DEBORAH	C-7	PALINSKI, TIMOTHY A.	C-13	THOMPSON, CATHERINE E.
C-2	GAY, WILLIAM E.	C-8	PYLE, CARL J.	C-14	WILLIAMS, SHELIA R.
C-3	GOSSICK, CHARLES R.	C-9	SIMMONS, WESLEY A.	C-15	WILLS, ANDREW T.
C-4	GROSSER, GARY J.	C-10	STEWART, JEFFREY M.	C-16	WILSON, LAUREN N.
C-5	INIGUEZ-NAJAR, ALEJANDRO L.	C-11	SYBONS, JOSEPH S.	C-17	WRIGHT, DARRYL L.
C-6	JOHNSON, AUSTIN L.	C-12	TERRELL, MICHAEL L.		

DEFAULT-MORAL CHARACTER:

Tab	Respondent	Tab	Respondent	Tab	Respondent
D-1	ALMANZAR, JUSTIN D.	D-7	FREITAG, JONATHAN A.	D-13	JOHNSON, DALVIN D.
D-2	DELANEY, CARLA S.	D-8	GOODWIN, BRITTANY L.	D-14	KELLEY, CHRISTOPHER R.
D-3	DELANEY, CARLA S.	D-9	HAYE, NEVOY E.	D-15	KITLER, KAYLA J.
D-4	DOYLE, KRISTINA L.	D-10	HOODLESS, JOHN H.	D-16	MAGYAROSI, TODD A.
D-5	FOWLER, JAMES E.	D-11	HORTON, HAL D.	D-17	MCCAN, MICHAEL R.
D-6	FREEMAN, CARLOS M. (Removed)	D-12	JOHNS, ADAM J.	D-18	MILLER, WILLIAM W.

DEFAULT-MORAL CHARACTER Continued:

Tab	Respondent	Tab	Respondent	Tab	Respondent
D-19	MOLITOR, BLAIAINE	D-25	QUINN, TIFFANY	D-31	THOMPSON, FREDDIE
D-20	MORRIS, JAMES Z.	D-26	REHKOP, RYAN C.	D-32	WARD, RONALD E.
D-21	MORRIS, JOHN J.	D-27	RICH, GREGORY D.	D-33	WARD, SCOTT G.
D-22	PETERSON, ALVIN R.	D-28	RIZZI, DANA N.	D-34	WILLIAMS, CHARLES
D-23	PLUNKETT, JERRI T.	D-29	ROMAN, KEEFE		
D-24	POWE, DAVONTA R.	D-30	SHIELDS, LOUANN N.		

DEFAULT-FELONY:

Tab	Respondent	Tab	Respondent	Tab	Respondent
E-1	AYERS, JOSHUA T.	E-4	HOUBLER, DYLAN J.	E-7	SMITH, RASHAAD A.
E-2	DANFORTH, CE'DARIUS D.	E-5	JACKSON, CRYSTALYN N.	E-8	SPENCER, LESLIE S.
E-3	HARTLEY, THOMAS F.	E-6	MOSCHIANO, STEVEN G.	E-9	ZAID, JEROME B.

DEFAULT-DENIAL:

Tab	Respondent
F-1	REDMON, KELLY

RECOMMENDED ORDERS:

Tab	Respondent
G-1	BRYANT, ANTHONY.

EXCEPTION TO RECOMMENDED ORDERS:

Tab	Respondent
H-1	LAVALLEE, KIRBY

MOTION TO VACATE/SET ASIDE:

Tab	Respondent
I-1	CARLISLE, TIARA

VOLUNTARY DISMISSAL:

Tab	Respondent	Tab	Respondent	Tab	Respondent
J-1	CUMBIE, BRITTNEE L.	J-3	KIGORO, SHANNON	J-5	RITENOUR, ZACHARY P.
J-2	GALINOS, TARA A.	J-4	MOODY, WILLIAM C.	J-6	SANTOS, EDWALDO M.

TEA CERTIFICATION DENIAL:

Tab	Respondent	Tab	Respondent	Tab	Respondent
K-1	EVANS, MORGAN M.	K-2	RANSOM, SHARAIN S.	K-3	WELLS, SHANJONTIKA K.

2023 FUTURE COMMISSION MEETINGS

Date & Locations	Hotel Information
CJSTC Meeting May 18, 2023	<u>Meeting Dates: May 15 – 18, 2023</u> TBD
CJSTC Meeting August 10, 2023 Sawgrass Marriott Golf Resort and Spa 1000 PGA Tour Boulevard Ponte Vedra Beach, FL 32082 Front Desk: 1-904-285-7777 Reservation Telephone: 1-800-457-4653 Check-in 3:00 p.m. Check-out 11:00 a.m.	<u>Meeting Dates: August 7 – 10, 2023</u> <u>Group Name:</u> FDLE Criminal Justice Standards Training Group or FDLE CJST <u>Group Online Link:</u> TBD <u>Guestroom Rate:</u> \$133 per night or the prevailing government per diem rate. <u>Group Rate Available:</u> August 7 - 10, 2023 <u>Resort Fee:</u> \$25, plus applicable taxes. <u>Hotel Parking Fee:</u> \$10 daily plus applicable tax. <u>Cancellation Policy:</u> Reservations can be canceled 72 hours before arrival without any change. Any reservations canceled inside that 72-hour window will incur a 1-night room and tax charge. Reservation Cutoff Date: TBD
CJSTC Meeting November 2, 2023	<u>Meeting Dates: October 30 – November 2, 2023</u> TBD

19-MEMBER CRIMINAL JUSTICE STANDARDS AND
TRAINING COMMISSION MEMBERSHIP

Secretary of the Department of Corrections	Attorney General
<p>Regional Director Brian D. Riedl proxy for Secretary Ricky D. Dixon (Effective 11/19/2021) Florida Department of Corrections, Region 3 Office 19225 U.S. Highway 27 Clermont, Florida 34715-9025 Telephone Number: 352-989-9355 Fax Number: 352-989-9113 E-mail: Brian.Riedl@fdc.myflorida.com Secretary/Assistant: Tracy Boyd, 352-989-9356 E-mail: Tracy.Boyd@fdc.myflorida.com Term: Not applicable</p>	<p>Retired Officer George D. Lofton proxy for Attorney General Ashley Moody (Effective 1/30/2019) Telephone Number: 727-251-0488 E-mail: Gdlofton@yahoo.com Secretary/Assistant: None Term: Not applicable</p>
Director of Florida Highway Patrol	
<p>Colonel Gene Spaulding (Effective 8/21/2015) Florida Department of Highway Safety and Motor Vehicles Division of Florida Highway Patrol Neil Kirkman Building, Room A437 2900 Apalachee Parkway Tallahassee, Florida 32399-0500 Telephone Number: 850-617-2300 Fax Number: 850-617-5113 E-mail: genespauling@flhsmv.gov Secretary/Assistant: Jennifer Thomas, 850-617-2367 E-mail: jenniferthomas@flhsmv.gov Term: Not applicable</p>	
Sheriffs (3)	
<p>Sheriff Robert "Wayne" Ivey Brevard County Sheriff's Office 700 S. Park Avenue Titusville, FL 32780 Telephone Number: 321-264-5201 Fax Number: 321-264-5360 E-mail: wayne.ivey@bcso.us Secretary/Assistant: Deputy Kelsey Artus E-mail: Kelsey.artus@bcso.us First Term: 3/11/2022 – 8/1/2025</p>	<p>Sheriff Tommy Ford – Chairman Bay County Sheriff's Office 3421 North Highway 77 Panama City, Florida 32405-5009 Telephone Number: 850-248-2078 Fax Number: 850-784-0949 E-mail: tommy.ford@bayso.org Secretary/Assistant: Theresa Anglin, 850-248-2078 E-mail: theresa.anglin@bayso.org Partial Term: 4/13/2018 – 8/1/2018 First Term: 8/23/2018 – 8/1/2022 Second Term: 8/2/2022 – 8/1/2026</p>
<p>Sheriff Michael A. Adkinson, Jr. Walton County Sheriff's Office 752 Triple G Road Defuniak Springs, Florida 32433 Telephone Number: 850-892-8186 Fax Number: NA E-mail: sheriffadkinson@waltonso.org Secretary/Assistant: Alli Lytle, 850-951-4705 E-mail: lytalli@waltonso.org First Term: 9/25/2020 – 8/1/2024</p>	

Chiefs of Police (3)	
<p>Chief Robert Bage Fort Walton Beach Police Department 7 Hollywood Blvd., NE Fort Walton Beach, Florida 32548 Telephone Number: 850-833-9532 Fax Number: 850-833-9563 E-mail: rbage@fwb.org Secretary/Assistant: Kathy McCauley, 850-833-9547 E-mail: kmccauley@fwb.org First Term: 3/11/2022 – 8/1/2024</p>	<p>Chief Jeffrey M. Pearson Satellite Beach Police Department 510 Cinnamon Drive Satellite Beach, Florida 32937 Telephone Number: 321-773-4400 Fax Number: 321-773-5414 E-mail: jpearson@satellitebeach.org Secretary/Assistant: Michele Heyn, 321-773-4400 ext. 492 E-mail: mheyne@satellitebeach.org Partial Term: 8/1/2016 – 8/1/2018 First Term: 8/23/2018 – 8/1/2022 Second Term: 8/2/2022 – 8/1/2026</p>
<p>Chief Melanie Bevan Bradenton Police Department 100 10th Street West Bradenton, Florida 34205 Telephone Number: 941-932-9333 Fax Number: 941-932-9393 E-mail: melanie.bevan@bradentonpd.com Secretary/Assistant: Elba Viruet, CAP, 941-932-9357 E-mail: elba.Viruet@bradentonpd.com First Term: 9/25/2020 – 8/1/2023</p>	
Law Enforcement Officers (5) who are the Rank of Sergeant or Below	
<p>Sergeant James Reaves Jacksonville Sheriff's Office 5530 Beach Blvd Jacksonville, Florida 32207 Telephone Number: 904-398-7010 E-mail: rreaves@fop530.com Secretary/Assistant: Joanne Seach E-mail: jseach@fop530.com First Term: 3/11/2022 – 8/1/2025</p>	<p>Sergeant Jacqueline Harrison Miami Dade Police Department / Professional Compliance Bureau 9105 NW 25 Street Doral, Florida 33172 Telephone Number: 305-629-2588 Fax Number: 305-468-2556 E-mail: j_harrison@MDPD.com Secretary/Assistant: None First Term: 9/25/2020 – 8/25/2024</p>
<p>Range Master Christopher Nebbeling West Palm Beach Police Department 600 Banyan Boulevard West Palm Beach, Florida 33401 Telephone Number: 561-822-1899 E-mail: cnebbeling@wpb.org Secretary/Assistant: None First Term: 4/9/2021 – 8/1/2021 Second Term 3/11/2022 – 8/1/2025</p>	<p>Master Police Officer Darla Lynn Portman Tampa Police Department 411 Franklin Street, North Tampa, Florida 33602 Telephone Number: 813-245-8200 Fax Number: 813-223-3069 E-mail: darla@tampapba.org Secretary/Assistant: Lorie Garcia, 813-228-8900 E-mail: Lorie@tampapba.org Partial Term: 9/25/2020 – 1/1/2021 First Term: 4/9/2021 – 1/1/2025</p>
<p>Officer Richard Murphy Tallahassee Police Department 234 East Seventh Avenue Tallahassee, Florida 32303 Telephone Number: 850-891-4200 Fax Number: 850-891-4627 E-mail: richard.murphy@talgov.com First Term: 9/25/2020 – 8/1/2024</p>	

Correctional Officers (2) Administrator of a State Correctional Institution and a Sergeant or Lower Rank																																															
Vacant	Sergeant Edgar Rosa Orange County Corrections Department 3741 Vision Blvd. Orlando, FL 32939 Telephone Number: 470-448-8318 Fax Number: 407-836-0352 E-mail: EdgarM.rosa@ocfl.net Secretary/Assistant: None Partial Term: 3/11/2022 – 8/1/2022 First Term: 10/21/2022 – 8/1/2026																																														
Training Center Director	County Correctional Institution Head																																														
Director Charles McIntosh College of Central Florida 3001 S.W. College Road Bldg. 31 Ocala, Florida 34474 Telephone Number: 352-854-2322, ext. 1360 Fax Number: 352-873-5862 Email: mcintoscf@cf.edu Secretary/Assistant: Amy Garratt ext. 1356 Email: garratt@cf.edu First Term: 9/25/2020 – 8/1/2024	Chief Michael L. Allen – Vice Chairman Polk County Sheriff's Office Department of Detention 1891 Jim Keene Boulevard Winter Haven, Florida 33880-8010 Telephone Number: 863-298-6331 Fax Number: 863-534-6672 Email: mallen@polksheriff.org Secretary/Assistant: Jessica Rousch, 863-298-6331 E-mail: Jrousch@polksheriff.org Partial Term: 7/8/2015 – 8/1/2015 First Term: 8/21/2015 – 8/1/2019 Second Term: 9/25/2020 – 8/1/2023																																														
State Resident	Commission Attorney																																														
Dr. James D. Sewell 301 2nd Street North, #4 St. Petersburg, Florida 33701 Telephone Number: 727-821-5014 E-mail: jimdsewell@aol.com Secretary/Assistant: None Partial Term: 6/18/2021 – 8/1/2021 First Term: 3/11/2022 – 8/1/2025	Statewide Prosecutor Nick Cox Office of the Attorney General 3507 E. Frontage Road, Suite 350 Tampa, Florida 33607 Telephone Number: 813-287-7209 Fax Number: 813-281-5515 E-mail: Nick.Cox@myfloridalegal.com Executive Assistant/Office Manager: Beth Decker (813-287-7209) E-mail: Beth.Decker@myfloridalegal.com																																														
Criminal Justice Professionalism Management	FDLE Counsel																																														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Director Felipe Williams</td> <td style="text-align: right;">850-410-8611</td> </tr> <tr> <td>Deputy Director Vickie Koenig</td> <td style="text-align: right;">850-410-8629</td> </tr> <tr> <td>Bureau Chief Ashley Pennington</td> <td style="text-align: right;">850-410-8673</td> </tr> <tr> <td colspan="2">Bureau of Training</td> </tr> <tr> <td>Bureau Chief Glen Hopkins</td> <td style="text-align: right;">850-410-8660</td> </tr> <tr> <td colspan="2">Bureau of Standards</td> </tr> <tr> <td>Bureau Chief Chris Johnson</td> <td style="text-align: right;">850-410-7800</td> </tr> <tr> <td colspan="2">Bureau of Professional Development</td> </tr> <tr> <td colspan="2">Florida Department of Law Enforcement</td> </tr> <tr> <td colspan="2">Criminal Justice Professionalism</td> </tr> <tr> <td colspan="2">2331 Phillips Road</td> </tr> <tr> <td colspan="2">Tallahassee, Florida 32308</td> </tr> </table>	Director Felipe Williams	850-410-8611	Deputy Director Vickie Koenig	850-410-8629	Bureau Chief Ashley Pennington	850-410-8673	Bureau of Training		Bureau Chief Glen Hopkins	850-410-8660	Bureau of Standards		Bureau Chief Chris Johnson	850-410-7800	Bureau of Professional Development		Florida Department of Law Enforcement		Criminal Justice Professionalism		2331 Phillips Road		Tallahassee, Florida 32308		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Deputy General Counsel Christopher Bufano</td> <td style="text-align: right;">850-410-7681</td> </tr> <tr> <td>Deputy General Counsel Jeff Dambly</td> <td style="text-align: right;">850-410-7683</td> </tr> <tr> <td>Assistant General Counsel Matt Casey</td> <td style="text-align: right;">850-410-8872</td> </tr> <tr> <td>Assistant General Counsel Natalie Bielby</td> <td style="text-align: right;">850-410-8717</td> </tr> <tr> <td colspan="2">Florida Department of Law Enforcement</td> </tr> <tr> <td colspan="2">Office of Executive Director</td> </tr> <tr> <td colspan="2">2331 Phillips Road</td> </tr> <tr> <td colspan="2">Tallahassee, Florida 32308</td> </tr> <tr> <td colspan="2">Alternate Mailing Address:</td> </tr> <tr> <td colspan="2">Post Office Box 1489</td> </tr> <tr> <td colspan="2">Tallahassee, Florida 32302-1489</td> </tr> </table>	Deputy General Counsel Christopher Bufano	850-410-7681	Deputy General Counsel Jeff Dambly	850-410-7683	Assistant General Counsel Matt Casey	850-410-8872	Assistant General Counsel Natalie Bielby	850-410-8717	Florida Department of Law Enforcement		Office of Executive Director		2331 Phillips Road		Tallahassee, Florida 32308		Alternate Mailing Address:		Post Office Box 1489		Tallahassee, Florida 32302-1489	
Director Felipe Williams	850-410-8611																																														
Deputy Director Vickie Koenig	850-410-8629																																														
Bureau Chief Ashley Pennington	850-410-8673																																														
Bureau of Training																																															
Bureau Chief Glen Hopkins	850-410-8660																																														
Bureau of Standards																																															
Bureau Chief Chris Johnson	850-410-7800																																														
Bureau of Professional Development																																															
Florida Department of Law Enforcement																																															
Criminal Justice Professionalism																																															
2331 Phillips Road																																															
Tallahassee, Florida 32308																																															
Deputy General Counsel Christopher Bufano	850-410-7681																																														
Deputy General Counsel Jeff Dambly	850-410-7683																																														
Assistant General Counsel Matt Casey	850-410-8872																																														
Assistant General Counsel Natalie Bielby	850-410-8717																																														
Florida Department of Law Enforcement																																															
Office of Executive Director																																															
2331 Phillips Road																																															
Tallahassee, Florida 32308																																															
Alternate Mailing Address:																																															
Post Office Box 1489																																															
Tallahassee, Florida 32302-1489																																															

Criminal Justice Standards and Training Commission

MINUTES OF THE NOVEMBER 3, 2022, COMMISSION MEETING

Chairman Ford called the Criminal Justice Standards and Training Commission Business Meeting to order on November 3, 2022, held at the Bluegreen Bayside Resort and Spa at Panama City Beach, Florida.

OFFICERS KILLED IN THE LINE OF DUTY

The Commission paused for a moment of silence honoring the memory of the following fallen officers: Special Agent Jose Antonio Perez of the Florida Department of Law Enforcement; Deputy Sheriff Michael Hartwick of the Pinellas County Sheriff's Office; Deputy Sheriff Blane Lane of the Polk County Sheriff's Office; and Officer Jorge Arias of the United States Department of Homeland Security, Customs and Border Protection.

PLEDGE OF ALLEGIANCE, INVOCATION, AND SPECIAL THANKS

Chairman Ford thanked the following agency individuals for participating in the Commission's meeting activities: Trooper Eric Abraham, Trooper Emily Melton, and Trooper Michael Radcliff of the Florida Highway Patrol for providing security; Panama City Police Department Honor Guard for presenting the colors; Director Bruce Harber of the Gulf Coast State College Criminal Justice Training Academy, Division of Public Safety for leading the audience in the Pledge of Allegiance; and Chaplain Don Hodges of the Bay County Sheriff's Office for giving the invocation.

BUSINESS MEETING AGENDA

COMMISSION MEMBERS PRESENT OR ABSENT

Roll was called and the following 16 Commission members represented a quorum:

1. **Sheriff Tommy Ford, Chairman**
Bay County Sheriff's Office
3421 North Highway 77, Panama City, FL 32405-5009
Telephone: 850-248-2078
2. **Chief Michael L. Allen, Vice-Chairman (Absent)**
Polk County Sheriff's Office, Department of Detention,
1891 Jim Keene Boulevard, Winter Haven, FL 33880
Telephone: 863-298-6331
3. **Regional Director Brian D. Riedl, proxy for Secretary Ricky D. Dixon**
Florida Department of Corrections
501 Calhoun St., Tallahassee, FL 32399-2500
Telephone: 850-717-3037
4. **Officer George D. Lofton, proxy for Attorney General Ashley Moody**
St. Petersburg Police Department
1301 First Avenue, North; St. Petersburg, FL 33705
Telephone: 727-892-5990
5. **Colonel Gene Spaulding**
Florida Department of Highway Safety and Motor Vehicles
2900 Apalachee Parkway, Tallahassee, FL 32399-0500
Telephone: 850-617-2300
6. **Sheriff Michael A. Adkinson, Jr.**
Walton County Sheriff's Office
752 Triple G Road, Defuniak Springs, FL 32433
Telephone: 850-892-8186
7. **Sheriff Wayne Ivey**
Brevard County Sheriff's Office
700 S. Park Avenue, Titusville, FL 32780
Telephone: 321-264-5201
8. **Chief Jeffrey M. Pearson**
Satellite Beach Police Department
510 Cinnamon Drive, Satellite Beach, FL 32937
Telephone: 321-773-4400
9. **Chief Robert Bage**
Fort Walton Beach Police Department
7 Hollywood Blvd., Fort Walton Beach, FL 32579
Telephone: 850-833-9532
10. **Chief Melanie Bevan**
Bradenton Police Department
100 10th Street West, Bradenton, FL 32405
Telephone: 941-932-9333

- 11. **Sergeant James Reaves**
Jacksonville Sheriff's Office
501 E. Bay Street, Jacksonville, FL 32207
Telephone: 904-398-7010
- 12. **Sergeant Jacqueline Harrison**
Miami Dade Police Department
Professional Compliance Bureau
18805 N.W. 27 Avenue, Miami Gardens, FL 33054
Telephone: 305-629-2588
- 13. **Range Master Christopher Nebbeling**
West Palm Beach Police Department
600 Banyan Boulevard, West Palm Beach, FL 33401
Telephone: 561-822-1899
- 14. **Master Police Officer Darla Lynn Portman (Absent)**
City of Tampa Police Department
411 Franklin Street, North, Tampa, FL 33602
Telephone: 813-228-8900
- 15. **Officer Richard Murphy**
Tallahassee Police Department
234 East Seventh Avenue, Tallahassee, FL 32303
Telephone: 850-891-4200

- 16. **Sergeant Edgar Rosa**
Orange County Corrections Department
3741 Vision Blvd., Orlando, FL 32939
Telephone: 470-448-8318
 - 17. **Director Charles McIntosh**
College of Central Florida
3001 S.W. College Road, Ocala, FL 34482
Telephone: 352-854-2322, ext. 1360
 - 18. **Dr. James D. Sewell**
301 2nd Street North, #4
St. Petersburg, FL 33701
Telephone: 727-821-5014
- Commission Attorney**
Statewide Prosecutor Nick Cox
Office of the Attorney General
3507 E. Frontage Road, Suite 325, Tampa, FL 33607
Telephone: 813-287-7930

SUNSHINE LAW

Commission Attorney Nick Cox stated that the Sunshine Law applies to agenda items on the Business Agenda and Commission members shall not have conversations with another Commission member or in the presence of another Commission member about agenda items currently pending before the Commission. Commission members may discuss agenda items with another Commission member during the Commission meeting and may have conversations with Commission staff and other individuals about the agenda items prior to the Commission meeting.

ELECTION OF OFFICERS

Pursuant to s. 943.11(2), F.S., Commission Attorney Nick Cox conducted the election of officers.

Nominations for Chairman:

Commissioner Sewell nominated Commissioner Ford to serve as Chair; seconded by Commissioner Adkinson. Commissioner Ford accepted the nomination.

COMMISSION ACTION: Seeing no other nominations, the floor was closed. Commissioner Sewell moved to elect Commissioner Ford; seconded by Commissioner Nebbeling; motion carried. *The Commission elected Commissioner Ford to serve as Chair by acclamation.*

Nominations for Vice-Chairman:

Commissioner Riedl nominated Commissioner Allen to serve as Vice-Chair; seconded by Commissioner Lofton. Commissioner Allen accepted the nomination.

COMMISSION ACTION: Seeing no other nominations, the floor was closed. Commissioner McIntosh moved to elect Commissioner Allen; seconded by Commissioner Lofton; motion carried. *The Commission elected Commissioner Allen to serve as Vice-Chair by acclamation.*

APPROVAL OF THE NOVEMBER 2022 COMMISSION MEETING AGENDA

Chairman Ford asked if there were any amendments to the November 2022 Commission meeting agenda. Commission Secretary Kim Rowell advised that the following items were submitted to Commission staff:

- **Amended: OFFICERS KILLED IN THE LINE OF DUTY** to include Officer Jorge Arias of the United States Department of Homeland Security Customs and Border Protection.
- **AGENDA ITEM 4C** – Staff's recommendation was **Amended** for Petition of Waiver of Rule 11B-27.002(4), F.A.C, by Veronica Aguiriano.
- **Addendum: AGENDA ITEM 4D** - Petition for a Permanent Waiver of Rule 11B-27.002(4), F.A.C, by Eric Molina was added to the agenda and Commission materials.

RECOMMENDATION: Chairman Ford requested a motion to approve the amended November 2022 agenda.

COMMISSION ACTION: *Commissioner Bevan moved that the Commission approve the amended agenda; seconded by Commissioner Riedl; motion carried.*

APPROVAL OF THE AUGUST 2022 COMMISSION MEETING MINUTES

Chairman Ford asked if there were any amendments to the August 2022 Commission meeting minutes. Commission Secretary Kim Rowell stated there were no amendments.

RECOMMENDATION: Chairman Ford requested a motion to approve the August 2022 Commission meeting minutes.

COMMISSION ACTION: *Commissioner Bevan moved that the Commission approve the minutes; seconded by Commissioner Sewell; motion carried.*

INTRODUCTION OF NEWLY APPOINTED COMMISSIONERS

Chairman Ford congratulated Commissioner Rosa on his reappointment to the Commission for a term beginning October 11, 2022, and ending August 1, 2026.

RESOLUTIONS

The Commission read one resolution into Commission record for Ms. Christine Gornik. Ms. Gornik served the Florida Department of Law Enforcement from August 17, 2001, to September 1, 2022, working as a Research and Training Specialist before being promoted to Government Analyst II on June 3, 2011. Through her professionalism, integrity, and commitment, Ms. Gornik made significant contributions to the criminal justice community and the citizens of Florida. Her dedication and commitment to service have been an invaluable asset to the Criminal Justice Professionalism Division and the Commission.

RECOMMENDATION: Chairman Ford requested a motion to adopt the resolution as read into the record.

COMMISSION ACTION: *Commissioner Sewell moved that the Commission adopt staff's recommendation; seconded by Commissioner Lofton; motion carried.*

TRAINING CENTER DIRECTORS' ASSOCIATION REMARKS

Director Jay Romine of the Manatee Technical College, Criminal Justice Academy provided the following report from the Training Center Directors Association's (TCDA) business meeting held on Wednesday, November 2, 2022:

- **Introduction of New Directors** – Director Jo Culberson of the Northwest Florida State College Criminal Justice Training Center, and Director David Miller of the Seminole State College Center for Public Safety.

- **Phil Royal Memorial Scholarship** – Zachary Herb from Palm Beach State College and Keny Gonzalez from the College of the Florida Keys each received a \$500 scholarship and are currently enrolled in state programs.
- **Acknowledgements** – Director Romine recognized Director Kelly Hildreth of the Florida Highway Patrol Training Academy and Director Robson of the Broward County Sheriff's Office Institute for Criminal Justice Studies for their attendance at the National Academy in Quantico, Virginia. Director Romine congratulated them and wished them well as they complete the program.
- Director Romine stated TCDA will continue to work with FDLE staff during the 2023 legislative session.

AGENDA ITEM 1: CRIMINAL JUSTICE PROFESSIONALISM UPDATES

Director Dean Register of the Criminal Justice Professionalism (CJP) Division reported the following:

- **Legislative Issues** – In preparation for the 2023 legislative session, staff has one suggestive statutory change that affects the Commission. A 2019 statute required officers to complete the four-hour training on recognizing and investigating human trafficking within one year after beginning employment. It also required all current officers to complete the same training by July 1, 2022. The course was first approved by the Commission in May 2020 and was approved again placing the same content in basic recruit training in November 2020. The July 1, 2022 deadline has passed, and all current officers are in compliance, and the inclusion of this subject in the basic recruit training makes the one-year employment requirement no longer necessary. During the bill analysis, it was discovered that keeping the one year after beginning employment wording in the statute could cause confusion and hardship for agencies, and the record-keeping process inside ATMS. There was a substitute bill, and the original phrase ended up becoming law. According to Director Register, staff will communicate directly with the senator who sponsored this legislation to assure her there is no attempt to undermine the law's objectives.

Director Register also stated officers moving to Florida who do not enroll in the Florida full academy must complete the four-hour training on recognizing and investigating human trafficking.

- **House Bill 3** – House Bill 3 provides provisions for agencies and law enforcement officers on recruitment efforts in Florida. Staff continues to work closely with DEO, DOE, DCF, and other agencies to ensure officers are qualified. FDLE is essential in providing information to each of these departments.

In order to ensure that correctional officers receive the same benefits under House Bill 3 as law enforcement personnel, Director Register reported that staff members took part in a meeting with the state representative and various contingents from South Florida.

- **New Training School Requests** – FDLE received two applications for new training schools from Escambia County Sheriff's Office and the Department of Financial Services Division of Investigations and Forensic Services. Both agencies are requesting to be Type B academies to teach Basic Recruit Training and approved Advanced and Specialized Training courses. The Escambia County Sheriff's Office needs assessment has been completed and is being written up. The needs assessment for the Department of Financial Services Division of Investigations and Forensic Services will be conducted through partners in Region 15. Staff anticipates presenting both requests to the Commission in February 2023.

COMMISSION ACTION: This agenda item did not require Commission action.

AGENDA ITEM 2: CRIMINAL JUSTICE STANDARDS AND TRAINING TRUST FUND OFFICER TRAINING MONIES: CRIMINAL JUSTICE STANDARDS AND TRAINING TRUST FUND REVENUE REPORT FOR FISCAL YEAR 2022 - 2023

Bureau Chief Hopkins presented this agenda item and provided the following trust fund revenue updates:

- For the Fiscal Year 2022 – 2023, the Legislature allotted the Criminal Justice Professionalism Division \$17.5 million between general revenue and the Criminal Justice Standards and Training Trust Fund. The trust fund provides salary dollars for staff. All other expenditures are from general revenue.
- The operating budget for officer training in Fiscal Year 2022 – 2023 totals \$6,274,880, which provides \$80 for each of the state's 78,436 officers. Disbursements for the first two quarters of the fiscal year were \$3,137,440.
- The Trust Fund balance on July 1, 2022 was \$4,910.790.
- The Trust Fund cash balance on September 30, 2022 was \$5,239.834.

Bureau Chief Glen Hopkins stated the CJSTC Trust Fund Revenue Report will be moved to General Information Agenda Items beginning February 2023. The Commission will have access to this information under the General Information Agenda Items. Any material changes to the Trust Fund will be promptly reported to the Commission.

COMMISSION ACTION: This agenda item did not require Commission action.

AGENDA ITEM 3A: OFFICER TRAINING; BASIC RECRUIT TRAINING PROGRAMS: TEXTBOOK UPDATES

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of the curriculum updates to the Basic Recruit Training textbooks.

- 3A-1: Law Enforcement Academy, Volume 1, Version 2023.07 (Update)
- 3A-2: Corrections, Volume 1, Version 2023.07 (Update)
- 3A-3: Correctional Probation Officer Training Academy, Version 2023.07 (Update)
- 3A-4: High Liability, Volume 2, Version 2023.07 (Update)
- 3A-5: Florida Law Enforcement Auxiliary Academy, Version 2023.07 (Update)

RECOMMENDATION: Commission staff recommended the Commission approve the updates to the Basic Recruit Training textbooks, effective July 1, 2023.

COMMISSION ACTION: *Commissioner McIntosh moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Adkinson; motion carried.*

AGENDA ITEM 3B: OFFICER TRAINING: BASIC RECRUIT TRAINING PROGRAMS: CROSS-OVER TRAINING PROGRAM

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of curriculum updates to the Basic Recruit Training Cross-Over Training Programs.

- 3B-1: Law Enforcement Officer Cross-Over Training to Florida Correctional Basic Recruit Training Program #3001 Version 2023.07 (Update)
- 3B-2: Correctional Officer Cross-Over Training to Florida Law Enforcement Academy, #3010, Version 2023.07 (Update)
- 3B-3: Correctional Officer Cross-Over Training to Florida Correctional Probation Basic Recruit Academy, #3011 Version 2023.07 (Update)

- 3B-4: Correctional Probation Officer Cross-Over Training to Florida Correctional Basic Recruit Training Program, #3004 Version 2023.07 (Update)
- 3B-5: Correctional Probation Officer Cross-Over Training to Florida Law Enforcement Academy, #3012, Version 2023.07 (Update)

RECOMMENDATION: Commission staff recommended the Commission approve the updates to the Basic Recruit Training Cross-Over Programs, effective July 1, 2023.

COMMISSION ACTION: *Commissioner Lofton moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Riedl; motion carried.*

AGENDA Item 3C: BASIC RECRUIT TRAINING PROGRAMS: SPECIAL OPERATIONS FORCES TRAINING PROGRAM

Bureau Chief Ashley Pennington presented this agenda item to the Commission to request approval of the updates Basic Recruit Training Programs for Special Operations Forces.

- 3C-1: Law Enforcement Basic Training for Special Operations Forces Recruits, #3013, Version 2023.07 (Update)
- 3C-2: Corrections Basic Training for Special Operations Forces Recruits, #3008, Version 2023.07 (Update)
- 3C-3: Correctional Probation Officer Basic Training for Special Operations Forces Recruits, #3014, Version 2023.07 (Update)

RECOMMENDATION: Commission staff recommended the Commission approve the updates to Basic Recruit Training Programs for Special Operations Forces, with an effective date of July 1, 2023.

COMMISSION ACTION: *Commissioner Spaulding moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Nebbeling; motion carried.*

AGENDA ITEM 3D: ADVANCED TRAINING PROGRAM: CRISIS RESPONSE AND MANAGEMENT: RETIREMENT OF ADVANCED COURSE, 053, CRISIS INTERVENTION, AND APPROVAL OF CRISIS RESPONSE AND MANAGEMENT COURSE, 1420

Bureau Chief Ashley Pennington presented this agenda item to the Commission to retire Advanced Course, 053, and to request approval of Crisis Response and Management course, 1420.

1. Subject matter experts (SMEs) with the Florida CIT Coalition, including members of the Training Center Director's Association and the Advanced and Specialized Training Program Committee, unanimously propose to change the title of the CJSTC-approved Advanced Course, #053, Crisis Intervention, to eliminate confusion between it and the Memphis Model's CIT training.
2. Commission staff held a series of meetings with committee members and CIT Coalition SMEs to discuss the title change. Committee members and SMEs state that some criminal justice officers still confuse the advanced course with the Memphis Model due to their similar titles, even though the course does not meet CIT training criteria.
3. Committee members and SMEs also state that some of our criminal justice officers who complete the advanced course still receive CIT Memphis Model pins from instructors despite the two courses being different. This gives our criminal justice officers the false impression that they are CIT-certified when they are not.

RECOMMENDATION: Commission staff recommended the Commission retire Advanced Course, #053, Crisis Intervention, and immediately approve the same course content under Advanced Course, 1420, Crisis Response and Management with no additional updates to the body of the course, with an effective date of November 3, 2022.

COMMISSION ACTION: *Commissioner McIntosh moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Pearson; motion carried.*

**AGENDA ITEM 4A: Request for Variances or Waivers of Rules:
Petition for a Permanent Waiver of Rule 11B-35.002(6)(a), F.A.C., by Rachel Louis**

FDLE Assistant General Counsel Matt Casey presented this agenda item to the Commission by Rachel Louis to request a permanent waiver of Rule 11B-35.002(6)a, F.A.C. Ms. Louis was not present.

RECOMMENDATION: Commission staff recommended that the Commission GRANT the petition for a permanent waiver of Rule 11B-35.002(6)a, F.A.C.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Lofton; motion carried.*

**AGENDA ITEM 4B: Request for Variances or Waivers of Rules:
Petition for a Permanent Waiver of Rule 11B-27.002(4), F.A.C., by Seymour Thompson**

FDLE Assistant General Counsel Matt Casey presented this agenda item to the Commission by Seymour Thompson to request a permanent waiver of Rule 11B-27.002(4), F.A.C. Mr. Thompson was not present.

RECOMMENDATION: Commission staff recommended that the Commission DENY the petition for a permanent waiver of Rule 11B-27.002(4), F.A.C.

COMMISSION ACTION: *Commissioner McIntosh moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Murphy; motion carried. Commissioner Bage voted nay.*

**AGENDA ITEM 4C: Request for Variances or Waivers of Rules:
Petition for a Permanent Waiver of Rule 11B-27.002(4), F.A.C., by Veronica Aguiriano**

FDLE Assistant General Counsel Matt Casey presented this agenda item to the Commission by Veronica Aguiriano to request a permanent waiver of Rule 11B-27.002(4)(a), F.A.C. Ms. Aguiriano was not present.

RECOMMENDATION: Commission staff recommended that the Commission GRANT the petition for a permanent waiver of Rule 11B-27.002(4), F.A.C.

COMMISSION ACTION: *Commissioner Sewell moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Pearson; motion carried.*

**AGENDA ITEM 4D: REQUEST FOR VARIANCES OR WAIVER OF RULE:
Petition for a Permanent Waiver of Rule 11B-27.002(4), F.A.C., by Eric Molina**

FDLE Assistant General Counsel Matt Casey presented this agenda item to the Commission by Eric Molina to request a permanent waiver of Rule 11B-27.002(4) F.A.C. Mr. Molina was not present.

RECOMMENDATION: Commission staff recommended that the Commission DENY the petition for a permanent waiver of Rule 11B-27.002(4), F.A.C.

COMMISSION ACTION: *Commissioner Nebbeling moved that the Commission adopt Commission staff's recommendation; seconded by Commissioner Lofton; motion carried.*

UNAGENDAED ITEMS

1. Commissioner Sewell reported that Hillsborough County Sheriff's Office graduated its inaugural academy class of 31 new deputy sheriffs as a result of their approval as a training academy in November 2021. He stated the ceremony was impressive and the Sheriff and Undersheriff wanted the Commission to know how much they appreciated what they had been able to accomplish.
2. Bureau Chief Glen Hopkins reminded the Commission that the Penalty Guidelines Task Force must convene every odd year, as required by statute, and the next one will take place in January 2023. The workgroup must have six members from management and six from labor, which can include any Commission member. The Chiefs and Sheriffs Associations, the FOP, and the PBA will all be asked to solicit names. Currently, there are only one or two non-controversial issues and it has been suggested to hold a virtual meeting unless a situation arises that necessitates a face-to-face meeting.
3. Commissioner Pearson suggested moving the start time of the public notifications for the Officer Discipline Hearings from 10:00 a.m. to 9:30 a.m. stating that the hearings may begin later if the notice is for an earlier time, but it may not begin earlier than the time specified in the notice. This will allow the Officer Discipline Hearings to begin once the Business Meeting is adjourned.

MEETING ADJOURNED

Chairman Ford requested a motion, and *Commissioner Murphy moved to adjourn the CJSTC Business Meeting; seconded by Commissioner Spaulding; motion carried.*

Note: The Commission reconvened at 10:00 a.m. for the CJSTC Officer Disciplinary Hearings.

OFFICER DISCIPLINE AGENDA

COMMISSION MEMBERS PRESENT OR ABSENT

Roll was called and the following 16 Commission members represented a quorum:

1. **Sheriff Tommy Ford, Chairman**
Bay County Sheriff's Office
3421 North Highway 77, Panama City, FL 32405-5009
Telephone: 850-248-2078
 2. **Chief Michael L. Allen, Vice-Chairman (Absent)**
Polk County Sheriff's Office, Department of Detention,
1891 Jim Keene Boulevard, Winter Haven, FL 33880
Telephone: 863-298-6331
 3. **Regional Director Brian D. Riedl, proxy for Secretary Ricky D. Dixon**
Florida Department of Corrections
501 Calhoun St., Tallahassee, FL 32399-2500
Telephone: 850-717-3037
 4. **Officer George D. Lofton, proxy for Attorney General Ashley Moody**
St. Petersburg Police Department
1301 First Avenue, North; St. Petersburg, FL 33705
Telephone: 727-892-5990
 5. **Colonel Gene Spaulding**
Florida Department of Highway Safety and Motor Vehicles
2900 Apalachee Parkway, Tallahassee, FL 32399-0500
Telephone: 850-617-2300
 6. **Sheriff Michael A. Adkinson, Jr.**
Walton County Sheriff's Office
752 Triple G Road, Defuniak Springs, FL 32433
Telephone: 850-892-8186
 7. **Sheriff Wayne Ivey**
Brevard County Sheriff's Office
700 S. Park Avenue, Titusville, FL 32780
Telephone: 321-264-5201
 8. **Chief Jeffrey M. Pearson**
Satellite Beach Police Department
510 Cinnamon Drive, Satellite Beach, FL 32937
Telephone: 321-773-4400
 9. **Chief Robert Bage**
Fort Walton Beach Police Department
7 Hollywood Blvd., Fort Walton Beach, FL 32579
Telephone: 850-833-9532
 10. **Chief Melanie Bevan**
Bradenton Police Department
100 10th Street West, Bradenton, FL 32405
Telephone: 941-932-9333
 11. **Sergeant James Reaves**
Jacksonville Sheriff's Office
501 E. Bay Street, Jacksonville, FL 32207
Telephone: 904-398-7010
 12. **Sergeant Jacqueline Harrison**
Miami Dade Police Department
Professional Compliance Bureau
18805 N.W. 27 Avenue, Miami Gardens, FL 33054
Telephone: 305-629-2588
 13. **Range Master Christopher Nebbeling**
West Palm Beach Police Department
600 Banyan Boulevard, West Palm Beach, FL 33401
Telephone: 561-822-1899
 14. **Master Police Officer Darla Lynn Portman (Absent)**
City of Tampa Police Department
411 Franklin Street, North, Tampa, FL 33602
Telephone: 813-228-8900
 15. **Officer Richard Murphy**
Tallahassee Police Department
234 East Seventh Avenue, Tallahassee, FL 32303
Telephone: 850-891-4200
 16. **Sergeant Edgar Rosa**
Orange County Corrections Department
3741 Vision Blvd., Orlando, FL 32939
Telephone: 470-448-8318
 17. **Director Charles McIntosh**
College of Central Florida
3001 S.W. College Road, Ocala, FL 34482
Telephone: 352-854-2322, ext. 1360
 18. **Dr. James D. Sewell**
301 2nd Street North, #4
St. Petersburg, FL 33701
Telephone: 727-821-5014
- Commission Attorney**
Statewide Prosecutor Nick Cox
Office of the Attorney General
3507 E. Frontage Road, Suite 325, Tampa, FL 33607
Telephone: 813-287-7930

SUNSHINE LAW

Commission Attorney Nick Cox stated that the Sunshine Law applies to agenda items on the Disciplinary Agenda and Commission members shall not have conversations with another Commission member or in the presence of another Commission member about the agenda items currently pending before the Commission. Commission members may discuss the agenda items with another Commission member during the Commission meeting and may have conversations only with Commission staff or himself about the disciplinary cases prior to the Commission meeting.

APPROVAL OF THE NOVEMBER 2022 DISCIPLINARY AGENDA

Training and Research Manager Stacy Lehman advised the Commission of the following amendments to the November 2022 disciplinary agenda:

The following cases were removed from the agenda: Tab B-2, Case #47609, Justin M. Buis; Tab B-11, Case #48597, Justin Poirot; Tab D-2, Case #47712, Jonathan P. Cain; Tab E-2, Case #47328, Terrance Davis; Tab E-13, Case #48104, Dustin R. Johnson; Tab E-34, Case #47251, Tevin R. Thomas; and Tab E-37, Case #47637, Davarious M. Wright.

RECOMMENDATION: Chairman Ford requested a motion to approve the amended November 2022 disciplinary agenda. **COMMISSION ACTION:** *Commissioner Sewell moved that the Commission approve the amended agenda; seconded by Commissioner Riedl; motion carried.*

THE FOLLOWING DISCIPLINARY CASES ARE TRANSCRIBED IN THE ORDER THE CASES WERE PRESENTED BY THE FDLE COUNSEL:

<p>Tab B-8, Case 48545 Informal Hearing – Moral Character</p>	<p>Kirby, Joseph E. Respondent and Attorney Reid Hailey were present.</p>	<p>Misconduct/Guideline Penalty: Adjudicated Guilty of Driving Under the Influence of Alcohol; (1-6-2022); (Probation with Substance Abuse Counseling) Agency: Pasco Sheriff’s Office</p>
<p>RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby presented this case and recommended the Commission impose a 90-day prospective SUSPENSION beginning 15 days following the filing of the Final Order; one-year period of PROBATION to begin upon conclusion of the suspension period; and provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the end of the probationary period. COMMISSION ACTION: Discussion was held, and Commissioner Murphy made a motion to recommend a one-year period of PROBATION; provide staff with proof of successful completion of Commission-approved substance abuse counseling prior to the end of the probationary period; seconded by Commissioner Reaves; motion failed with a roll call vote of 5-11. Further discussion was held, and <i>Commissioner McIntosh moved to accept staff’s recommendation; seconded by Commissioner Pearson; motion passed with a roll-call vote of 10 – 6.</i></p>		
<p>Tab B-10, Case 48657 Informal Hearing – Moral Character</p>	<p>McCoy, Branden D. Respondent and Attorney Lee Fairchild were present.</p>	<p>Misconduct/Guideline Penalty: Making False Report-False Report of Crime to Law Enforcement; (11-23-2021); (Prospective Suspension to Revocation) Agency: Ocala Police Department</p>

<p>RECOMMENDATION: FDLE Assistant General Counsel Matt Casey presented this case and recommended the Commission impose a 120-day prospective SUSPENSION to begin 15 days following the filing of the Final Order; one-year period of PROBATION to begin immediately following the completion of the suspension period; and provide staff with proof of successful completion of Commission-approved ethics training prior to the completion of the probationary period.</p> <p>COMMISSION ACTION: Discussion was held, and <i>Commissioner Bevan moved to accept staff's recommendation; seconded by Commissioner Murphy; motion carried.</i></p>		
<p>Tab B-6, Case 47531</p> <p>Informal Hearing – Moral Character</p>	<p>Holland, Jack W.</p> <p>Respondent was present.</p>	<p>Misconduct/Guideline Penalty: Sex on Duty (2 counts); (5-13-2020; 5-18-2020) (Suspension to Revocation)</p> <p>Agency: Santa Rosa County Sheriff's Office</p>
<p>RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby presented this case and recommended the Commission REVOKE the respondent's certification.</p> <p>COMMISSION ACTION: Discussion was held, and <i>Commissioner Riedl moved to accept staff's recommendation; seconded by Commissioner Pearson; motion carried.</i></p>		
<p>Tab B-7, Case 45312</p> <p>Informal Hearing – Moral Character</p>	<p>Joseph, Cuthbert</p> <p>Respondent was present.</p>	<p>Misconduct/Guideline Penalty: Insurance Fraud; (2-15-2016); (Suspension to Revocation)</p> <p>Agency: Collier County Sheriff's Office</p>
<p>RECOMMENDATION: FDLE Assistant General Counsel Matt Casey presented this case and recommended the Commission REVOKE the respondent's certification.</p> <p>COMMISSION ACTION: Discussion was held, and Commissioner Pearson moved to accept staff's recommendation; seconded by Commissioner Murphy; motion carried.</p>		
<p>Tab H-1, Case 14479</p> <p>Motion To Vacate-Set Aside</p>	<p>Howard, Shands D.</p> <p>Respondent was present.</p>	<p>Misconduct/Guideline Penalty: Violation of Commission-Ordered Probation; (11-21-1999); (Written Reprimand to Revocation)</p> <p>Agency: Not employed at the time of misconduct</p>
<p>RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby presented this case and recommended the Commission DENY Respondent's Motion to Vacate-Set Aside Final Order.</p> <p>COMMISSION ACTION: Discussion was held, and <i>Commissioner Riedl moved to accept staff's recommendation; seconded by Commissioner Pearson; motion carried.</i></p>		

CONSENT AGENDA

STIPULATION AND SETTLEMENT AGREEMENT CONSENT AGENDA

Commission Staff Stacy Lehman stated that Tabs A-1 through A-6 were matters in which each of the Petitioners and Respondents have agreed to a settlement of their case.

The following cases are tabs: A-1, Bainbridge, Kyle T.; A-2, Bryant, Sandra L.; A-3, Jacques, Dimitri; A-4, King, Tiosha; A-5, McElrath, Michael A.; A-6, Skipper, Robert A.

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the Commission adopt the Stipulation and Settlement Agreement as the final disposition for the above cases.

COMMISSION ACTION: *Commissioner Nebbeling moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Harrison; motion carried.*

INFORMAL HEARING – MORAL CHARACTER CONSENT AGENDA

Commission Staff Stacy Lehman stated that Tabs B-1 through B-11 with the exception of those cases previously removed and or previously addressed on the record by the Commission, were matters in which each of the Respondents was served with an Administrative Complaint alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(7). Each Respondent filed an election of rights stating he or she did not dispute the allegations of fact but wished to be heard in an informal hearing. Each Respondent was given notice of the scheduled informal hearing. The Respondents were either present and did not wish to address the commission or failed to appear.

The following cases are tabs: B-1, Bailey, John P.; B-3, Creasy, David L.; B-4, Crosby, Molly R.; B-5, Dino, Joseph J.; B-9, Lopez, Michael R.

The following tabs were removed: B-2, Buis, Justin M.; B-11, Poirot, Justin

RECOMMENDATION: FDLE Assistant General Counsel Matt Casey, requested the Commission find each Respondent in violation of officer standards and impose the disciplinary action as advocated by FDLE Counsel for each case.

COMMISSION ACTION: *Commissioner Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner McIntosh; motion carried.*

INFORMAL HEARING - FELONY CONSENT AGENDA

Commission staff Stacy Lehman stated that Tab C-1 was a matter in which the Respondent was served an Administrative Complaint alleging a violation of section 943.13(4) and has pled guilty, no contest, or has been found guilty of a felony. The Respondent filed an Election of Rights stating that he or she did not dispute the allegations of fact but wished to be heard in an informal hearing or was denied a formal hearing based on the lack of materially disputed facts. The Respondent was given a notice of the scheduled informal hearing. The Respondent is either present and does not wish to address the Commission or has failed to appear.

The following case is tab: C-1, Gibbs, Angelina L

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested the Commission find the Respondent in violation of officer standards and revoke certification.

COMMISSION ACTION: *Commissioner Spaulding moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Sewell; motion carried.*

VOLUNTARY RELINQUISHMENTS CONSENT AGENDA

Commission staff Stacy Lehman stated that D-1 through D-19 with the exception of those cases previously removed and or previously addressed on the record by the Commission, were matters in which each Respondent was served an Administrative Complaint alleging a violation of officer standards. Each Respondent filed an Election of Rights stating he or she wished to voluntarily relinquish their certifications.

The following cases are tabs: D-1, Aycox, Shenika S.; D-3, Eutsay, Ebony T.; D-4, Flatt, Aspen; D-5, Golembiewski, Benjamin A.; D-6, Heckman, Daniel O.; D-7, Hodges, Jordan C.; D-8, Howard, Ashley; D-9, Isaacs, Michael; D-10, Johanson, Patrick D.; D-11, Kelley, Timothy L.; D-12, McMullen, Shadavia; D-13, Mitchell, Harry D.; D-14,

Molnar, Shawn A.; D-15, Pace, Brian R.; D-16, Rufus, Shanea N.; D-17, Sanford, Christen N.; D-18, Tindall, Richard; D-19, Tomoff, Charles E.

The following tab was removed: Tab D-2, Cain, Jonathan P.

RECOMMENDATION: FDLE Assistant General Counsel Matt Casey requested the Commission to ACCEPT each of the Respondent's voluntary relinquishment of certification in these cases.

COMMISSION ACTION: *Commissioner Nebbeling moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Harrison; motion carried.*

Note: Recusal: Commissioner Reaves, D-15

DEFAULT – MORAL CHARACTER CONSENT AGENDA

Commission staff Stacy Lehman stated that Tabs E-1 through E-37, with the exception of those cases previously removed and or previously addressed on the record by the Commission, were matters in which each Respondent was served an Administrative Complaint alleging that each had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13(7), F.S. Each Respondent was served an Administrative Complaint by certified mail, return receipt requested, by personal service or by publication in compliance with Section 120.60(5), F.S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 28-106.111, F.A.C. By failing to request a hearing, the Respondents waived their right to any hearing where there was a disputed issue of material fact.

The following cases are tabs: E-1, Andrews, Shun C.; E-3, Dees, Malcolm T.; E-4, Douylliez, Justin L.; E-5, Dweck, Christopher T.; E-6, Forbes, Andre D.; E-7, Givens, Royce S.; E-8, Harrison, Emily J.; E-9, Hernandez, David M.; E-10, Heyer, Troy A.; E-11, Hidalgo, Eddy; E-12, Hofferberth, Jeffrey S.; E-14, Joseph, Kimberly; E-15, King, Joseph S.; E-16, Lee, Joshua T.; E-17, Logsdon, Michael J.; E-18, Macon, Voisiar D.; E-19, Marines, Leonel; E-20, Martezian, Karl E.; E-21, McGowan, Jamie M.; E-22, McNair, Janae M.; E-23, McNeal, James M.; E-24, Meeks, Joseph W.; E-25, Miller, Myron L.; E-26, Moody, William C.; E-27, Moore, Austin R.; E-28, Moore, Christopher A.; E-29, Myers, Justin; E-30, Norman, Marvin L.; E-31, Rahming, Jacarius J.; E-32, Smith, Edward O.; E-33, Thomas, Jeremy; E-35, Thorpe, Rowenda S.; E-36, Turk, Cameron P.

The following tabs were removed: E-2, Davis, Terrance; E-13, Johnson, Dustin R.; E-34, Thomas, Tevin R.; and E-37, Wright, Davarious M.

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby Chairman Ford to entertain a motion finding that the respondents received proper notice of the Administrative Complaint and waived their right to a hearing.

COMMISSION ACTION: *Vice-Chairman Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Pearson; motion carried.*

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested Chairman Ford to entertain a motion that the Commission admits into evidence the case materials set forth in each of these cases as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find each respondent in violation of officer standards based upon the evidence and impose the disciplinary action as advocated by FDLE Counsel for each case.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Bevan; motion carried.*

Note: Recusal: Commissioner Bevan, E-19

DEFAULT – FELONY CONSENT AGENDA

Commission staff Stacy Lehman stated that Tabs F-1 through F-10 with the exception of those cases previously removed and or previously addressed on the record by the Commission, were matters in which each Respondent was served an Administrative Complaint alleging that each violated Section 943.13(4), F.S., and have pled guilty, nolo contendere, or have been found guilty of a felony. Each Respondent was served by certified mail, return receipt requested, by personal service, or by publication, in compliance with Section 120.60(5), F.S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 28-106.111, F.A.C. By failing to request a hearing, the Respondents waived their right to a hearing in which there was a disputed issue of material fact.

The following cases are tabs: F-1, Hatchman, Raymond E.; F-2, Herring, Aaron W.; F-3, Hull, Tricia L.; F-4, Jean, Hunter A.; F-5, Kaminski, James A.; F-6, LaVallee, Jesse J.; F-7, Livingston, John C.; F-8, Long, Kevin A.; F-9, McNeal, Kedith T.; F-10, Reynolds, Terrance J.

RECOMMENDATION: FDLE Assistant General Counsel Matt Casey respectfully requested Chairman Ford entertain a motion finding that the Respondents received proper notice of the Administrative Complaint and waived their right to a hearing.

COMMISSION ACTION: *Commissioner Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Lofton; motion carried.*

RECOMMENDATION: FDLE Assistant General Counsel Matt Casey requested Chairman Ford entertain a motion that the Commission admits into evidence the case materials set forth in each of these cases as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find each Respondent in violation of officer standards based upon the evidence and revoke certification.

COMMISSION ACTION: *Commissioner Spaulding moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Nebbeling; motion carried.*

DEFAULT VIOLATION OF PROBATION CONSENT AGENDA

Commission staff Stacy Lehman stated that Tab G-1 through G-4 with the exception of those cases previously removed and or previously addressed on the record by the Commission, were matters in which each Respondent was served an Administrative Complaint alleging a violation of commission-ordered probation. Each Respondent was served by certified mail; return receipt requested, by personal service or by publication, in compliance with Section 160.60(5),

F. S. Each Respondent failed to file an Election of Rights form or otherwise establish a disputed issue of material fact in response to the Administrative Complaint within 21 days of receipt of the agency pleading as required by Rule 28-106.111, F.A.C. By failing to request a hearing, each Respondent waived their right to a hearing in which there was a disputed issue of material fact.

The following cases are tabs: G-1, Gelu, Stevens; G-2, Knapp, Curtis N.; G-3, Pogue, Eldridge D.; G-4 Robinson, Keith L.

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested Chairman Ford entertain a motion finding that the Respondents received proper notice of the Administrative Complaint and waived their right to a hearing.

COMMISSION ACTION: *Commissioner Sewell moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Loftin; motion carried.*

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested Chairman Ford entertain a motion that the Commission admits into evidence the case materials set forth in each of these cases as prima facie evidence in support of the allegations set forth, adopt the findings of fact and law contained in the Administrative Complaint as those of the Commission, and find each Respondent in violation of probation based upon the evidence and revoke certification.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Bevan; motion carried.*

VOLUNTARY DISMISSAL CONSENT AGENDA

Commission staff Stacy Lehman stated that Tabs I-1 through I-3 are matters in which staff or FDLE Counsel determined that these cases should be dismissed.

The following cases are tabs: I-1, Brown, Sean L.; I-2, Gibbs, Tomeka C.; I-3, Hennings, Kevin P.

RECOMMENDATION: FDLE Assistant General Counsel Matt Casey requested the Commission dismiss these Administrative Complaints or letters of denial.

COMMISSION ACTION: *Commissioner Murphy moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Nebbeling; motion carried.*

TEA CERTIFICATION DENIAL

Commission staff Stacy Lehman stated that Tabs J-1 through J3 are matters in which Respondents were served a notice of denial certification alleging that each Respondent had committed misconduct and thereby failed to maintain good moral character as required by Section 943.13 (7), F.S. The notice informed each Respondent of the Commission's intent to take disciplinary action as included in the Election of Rights form. Each Respondent filed an Election of Rights form stating that they wish to voluntarily accept the proposed penalty.

The following cases are tabs: J-1, Drayton, Tacarla L.; J-2, Smith, Anthony J.; J-3, Wilson, Christopher M.

RECOMMENDATION: FDLE Assistant General Counsel Natalie Bielby requested Chairman Ford to entertain a motion to adopt each Respondent's voluntary acceptance of the recommended denial certification for a period of two years.

COMMISSION ACTION: *Commissioner Pearson moved that the Commission adopt FDLE Counsel's recommendation; seconded by Commissioner Bage; motion carried.*

Chairman Ford requested a motion to adjourn. *Commissioner Murphy moved to adjourn the Officer Discipline Hearing; seconded by Commissioner Nebbeling; motion carried.*

The minutes were prepared by Commission Secretary Kim Rowell of the Florida Department of Law Enforcement, Criminal Justice Professionalism, Post Office Box 1489, Tallahassee, Florida 32302.

AGENDA ITEM: 1

Criminal Justice Professionalism Updates

ISSUE

This agenda item is presented to provide the Commission with information regarding Division initiatives, legislative initiatives, and the Criminal Justice Standards and Training Trust Fund.

EXECUTIVE SUMMARY

Director Felipe Williams will give an update on Division initiatives, legislative initiatives, and the Criminal Justice Standards and Training Trust Fund.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: 2

Criminal Justice Standards and Training Trust Fund Officer Training Monies: Trust Fund Audit Recommendations for Region XVI for FY 2020-2021 and Regions V, VIII, X, XI, and XII FY 2021 - 2022.

ISSUE

The final audits for Region XVI for FY 2020-2021 and Regions V, VIII, X, XI, and XII FY 2021 – 2022 are only included in the Commission and Commission staff's Commission packet and are presented to the Commission for approval of the final audit recommendations.

EXECUTIVE SUMMARY

1. Section 943.25(4), F.S., requires that the Commission establish, implement, supervise, and evaluate the expenditures of the Criminal Justice Standards and Training Trust Fund for Commission-approved advanced and specialized training program courses.
2. Rule 11B-18.010, F.A.C., requires that the Commission audit any training facility or program and fiscal agent's accounting records and procedures for compliance with laws, rules, budget provisions, and contractual agreements.
3. Perfect Audits:

FY 2021-2022

- Region V - Northeast Florida Criminal Justice Center
- Region VIII – South Florida State College Criminal Justice Academy

RECOMMENDATION(s): Commission staff recommends that the Commission approve the audit findings and recommended corrective actions for Region XVI for Fiscal Year 2020-2021 and Regions V, VIII, X, Xi, and XII for Fiscal Year 2021 – 2022 as presented to the Commission.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: The training school and region has 60 days to respond favorably to the audit. Failure to respond within 60 days after Commission action would result in the Commission writing a letter of concern to the administrative head of the training school requesting a written response to the audit. Continued failure to comply with the aforementioned authority shall result in the Commission writing a letter of censure to the administrative head of the training school requesting a written plan for compliance with applicable statutes and rules.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: The Commission would continue the audit to a future Commission meeting and direct Commission staff to work with the region to ensure that the audit is in compliance with Chapter 943, F.S., and Rule Chapter 11B-18, F.A.C.

SUPPORTING INFORMATION

The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.

- FY 2020 – 2021 for Region XVI, pages 1 – 51.
- FY 2021 – 2022 for Region V, pages 1 – 9.
- FY 2021 – 2022 for Region VIII, pages 1 – 7.
- FY 2021 – 2022 for Region X, pages 1 – 8.
- FY 2021 – 2022 for Region XI, pages 1 – 9.
- FY 2021 – 2022 for Region XII, pages 1 – 8.

AGENDA ITEM: 3

Officer Discipline Penalty Guidelines Task Force Report

ISSUE

This agenda item is presented to the Commission to provide an overview of proposed Criminal Justice Standards and Training Commission rule revisions to Rule Chapters 11B-27, F.A.C. The proposed rule revisions were discussed during the Officer Discipline Penalty Guidelines Task Force meeting on January 19, 2023. Where rule amendments are recommended, proposed deletions are indicated with **strikethroughs** and proposed new language is indicated by **underlining**.

EXECUTIVE SUMMARY

1. Pursuant to Florida Statute 943.1395(8)(b)2., on or before July 1 of each odd-numbered year, the Commission shall conduct a workshop to receive public comment and evaluate disciplinary guidelines and penalties. The Commission chair shall appoint a 12-member advisory panel, composed of six officers and six representatives of criminal justice management positions, to make recommendations to the Commission concerning disciplinary guidelines.
2. On January 19, 2023, the Task Force convened virtually to take action (vote) on the proposed CJSTC rule amendments.

RECOMMENDATION(s): Commission staff recommends the Commission approve the Officer Discipline Penalty Guidelines Task Force Report as presented to the Commission.

SUPPORTING INFORMATION

- Officer Discipline Penalty Guidelines Task Force Membership and Commission Staff, **pages 2 - 3**.
- Proposed Amendments and Task Force Votes (Task Force Agenda Item 1 and Agenda Item 2), **pages 4 - 6**.

2023 Officer Discipline Penalty Guidelines Task Force

CJST Commission Chair Tommy Ford

Bay County Sheriff's Office
 3421 North Highway 77
 Panama City, Florida 32405-5009
 Telephone Number: (850) 248-2078
 E-mail: tommy.ford@bayso.org
 Secretary/Assistant: Theresa Anglin, (850) 248-2078
 E-mail: theresa.anglin@bayso.org

Commission Attorney Nick Cox

Office of the Attorney General
 3507 E. Frontage Road, Suite 350
 Tampa, Florida 33607
 Telephone Number: (813) 287-7209
 E-mail: Nick.Cox@myfloridalegal.com
 Executive Asst.: Beth Decker, (813) 287-7209
 E-mail: Beth.Decker@myfloridalegal.com

Officer Discipline Penalty Guidelines Task Force Membership		
Management		
Task Force Member	Agency	Agency
CJSTC Vice-Chair Michael L. Allen (Chairman)	Polk County Sheriff's Office	Email: mallen@polksheriff.org Cell: (863) 559-1734
Chief Deputy Kenneth Hayden	Hernando County Sheriff's Office	Email: khayden@hernandosheriff.org Cell: (352) 238-6851
Chief Chris Summers	Leon County Sheriff's Office	Email: summersc@leoncountyfl.gov Cell: (850) 631-1327
Chief Wayne Miller	Orange City Police Department	Email: wmiller@orangecityfl.gov Cell: (386) 775-5476
Chief Melanie Griswold	Melbourne Beach Police Department	Email: melanieg@melbournebeachfl.org Cell: (321) 723-4343
Chief Todd Garrison	North Port Police Department	Email: tgarrison@northportpdfl.gov Cell: (941) 374-9612

Officer		
Task Force Member	Agency	Contact Information
Master Trooper William "Bill" Smith	Florida Highway Patrol	Email: wsmith@flpba.org Cell: (305) 333-4344
Sergeant Steadman Stahl	Miami Dade Police Department	Email: steadman@dcpba.org Cell: (305) 345-6154
K-9 Officer Jonathan Vazquez	St. Petersburg Police Department	Email: jonathan@suncoastpba.com Cell: (727) 742-7724

Officer		
Task Force Member	Agency Address	Contact Information
Lieutenant Al Palacio	Miami Dade School Board Police Department	Email: alpalaciopresidentfop133@gmail.com Cell: (786) 299-7542
Lieutenant Beau Bottin	Jacksonville Sheriff's Office	Email: bottin354@yahoo.com Cell: (904) 866-9587
Sergeant David Cohill	Jacksonville Beach Police Department	Email: president@fop17.org Cell: (904) 838-4880

COMMISSION STAFF	
Criminal Justice Professionalism Management	
Division Director Felipe Williams	FelipeWilliams@fdle.state.fl.us (850) 410-8611
Deputy Director Vickie Koenig	VickieKoenig@fdle.state.fl.us (850) 410-8629
Bureau Chief Glen Hopkins	GlenHopkins@fdle.state.fl.us (850) 410-8660
Professional Compliance Manager Erica Gaines	EricaGaines@fdle.state.fl.us (850) 410-8645
Commission Secretary Kim Rowell	KimberlyRowell@fdle.state.fl.us (850) 410-8662

Office of Executive Director - General Counsel	
Assistant General Counsel Natalie Bielby	NatalieBielby@fdle.state.fl.us (850) 410-8717
Assistant General Counsel Matt Casey	MattCasey@fdle.state.fl.us (850) 410-8872

TASK FORCE AGENDA ITEM 1: Moral Character – Misdemeanor Violations – Amends Rule 11B-27.0011(4) and Rule 11B-27.005(5), F.A.C.

Professional Compliance Manager Erica Gaines presented this agenda item to the Task Force because in 2019, changes were made to Section 951.22, F.S., for the criminal offense of County Detention Facilities; Contraband Articles. The changes reclassified the introduction of written communication, currency or coins, food or clothing, tobacco products, cigarettes, cigars, and any intoxicating beverage from third-degree felonies to first-degree misdemeanors. Narcotics, firearms and dangerous weapons, a tool or implement to aid in escape, and cellular telephones remained third-degree felonies. In 2020, Section 951.22, F.S., along with Section 944.47, F.S., Introduction, Removal, or Possession of Contraband for state correctional facilities, were updated to add the introduction of a vapor-generating electronic device as a first-degree misdemeanor.

The list of misdemeanor statutes in Commission rule does not currently include misdemeanor contraband offenses as moral character violations. As such, staff recommends that these charges should be added to the list of misdemeanor violations included in Commission rule. Any aggravators or mitigating circumstances as outlined in Rule 11B-27.005(6), F.A.C., may be considered when determining the appropriate final disciplinary action by the Commission.

• Amends Rule 11B-27.0011(4), F.A.C.; Moral Character-Misdemeanor Violations:

(4) For the purposes of the Criminal Justice Standards and Training Commission's implementation of any of the penalties specified in Section 943.1395(6) or (7), F.S., a certified officer's failure to maintain good moral character required by Section 943.13(7), F.S., is defined as:

(b) Except as otherwise provided in Section 943.13(4), F.S., a plea of guilty, an adjudication of guilt, or a verdict of guilty after a criminal trial for any of the following misdemeanor or criminal offenses, notwithstanding any suspension of sentence or withholding of adjudication, or the perpetration by an officer of an act that would constitute any of the following misdemeanor or criminal offenses whether criminally prosecuted or not:

1. Sections 316.193, 316.1939, 327.35, 365.16(1)(c),(d), 414.39, 499.03, 741.31, 784.011, 784.03, 784.047, 784.048, 784.05, 784.049(3)(a), 784.046(15), 790.01, 790.10, 790.15, 790.27, 794.027, 796.07, 800.02, 800.03, 806.101, 806.13, 810.08, 810.14, 810.145, 812.014, 812.015, 812.14, 817.235, 817.49, 817.563, 817.565, 817.61, 817.64, 827.04, 828.12, 831.30, 831.31(1)(b), 832.05, 836.12(2), 837.012, 837.05, 837.055, 837.06, 839.13, 839.20, 843.02, 843.03, 843.06, 843.085, 847.011, 856.021, 870.01, 893.13, 893.147, 901.36 914.22, 934.03, 934.425, 944.35, 944.37, ~~and~~ 944.39, 944.47, and 951.22, F.S.

• Amends Rule 11B-27.005(5), F.A.C.; Range of Penalties-Misdemeanor Violations.

(5) When the Commission finds that a certified officer has committed an act that violates Section 943.13(7), F.S., the Commission shall issue a final order imposing penalties within the ranges recommended in the following disciplinary guidelines:

(b) For the perpetration by the officer of an act that would constitute any of the misdemeanor offenses, pursuant to paragraph 11B-27.0011(4)(b), F.A.C., but where there was not a violation of Section 943.13(4), F.S., the action of the Commission shall be to impose a penalty ranging from probation of certification to suspension of certification. Specific violations and penalties that shall be imposed, absent aggravating or mitigating circumstances, include the following:

	Violation	Recommended Penalty Range
<u>22.</u>	<u>Introduction of Contraband (Sections 944.47 and 951.22, F.S.)</u>	<u>Suspension to revocation</u>

TASK FORCE VOTE: Discussion was held, and Chief Wayne Miller moved that the Task Force adopt Commission staff's recommendation; seconded by K-9 Officer Jonathan Vazquez; motion carried.

TASK FORCE AGENDA ITEM 2: Range of Penalties – Felony Violations – Amends Rule 11B-27.005(5), F.A.C.

Professional Compliance Manager Erica Gaines presented this agenda item to the Task Force, because current Commission rule includes two categories of penalty guidelines for felony charges of introduction of contraband for both state prisons and county correctional facilities. The penalty guideline for the “introduction of contraband into a jail or prison involving a firearm, concealed weapon, controlled substance, currency, or a tool or implement useful in an attempt to escape from custody” is revocation. The penalty guideline for “other introduction of contraband into a jail or prison” is suspension to revocation. This is the same penalty guideline for non-specified felony offenses of suspension to revocation. The penalty guideline for “other introduction of contraband into a jail or prison” should be removed from the specific penalty guideline which will then place them under the generic guideline of suspension to revocation.

• **Amends Rule 11B-27.005(5), F.A.C.; Range of Penalties-Felony Violations.**

(5) When the Commission finds that a certified officer has committed an act that violates Section 943.13(7), F.S., the Commission shall issue a final order imposing penalties within the ranges recommended in the following disciplinary guidelines:

(a) For the perpetration by the officer of an act that would constitute any felony offense, pursuant to paragraph 11B-27.0011(4)(a), F.A.C., but where there was not a violation of Section 943.13(4), F.S., the action of the Commission shall be to impose a penalty ranging from suspension of certification to revocation. Specific violations and penalties that shall be imposed, absent mitigating circumstances, include the following:

	Violation	Recommended Penalty Range
1.	Felony assault (Sections 784.021, 784.07, F.S.)	Prospective suspension to revocation
2.	Felony battery (Sections 784.041, 784.045, 784.07, F.S.)	Prospective suspension to revocation
3.	Possession, sale of controlled substance (Section 893.13, F.S.)	Revocation
4.	Tampering with evidence (Section 918.13, F.S.)	Revocation
5.	Introduction of contraband into a jail or prison involving a firearm, concealed weapon, controlled substance, currency, or a tool or implement useful in an attempt to escape from custody (Sections 843.11, 944.47, 951.22, F.S.)	Revocation
6.	Other introduction of contraband into a jail or prison (Sections 944.47, 951.22, F.S.)	Suspension to revocation
6 7.	False Statements (Sections 837.02, 837.021, 837.05(2), 838.022, 839.13(2), F.S.)	Prospective Suspension to revocation
7 8.	Felony stalking, Sexual Cyberharassment (Section 784.048, 784.049(3)(b), F.S.)	Revocation
8 9.	Sexual battery, unlawful sexual activity with a minor (Sections 794.011, 794.05, F.S.)	Revocation
9 10.	Lewd or lascivious offense, child under 16 (Section 800.04, F.S.)	Revocation
10 11.	Child abuse (Section 827.03, 827.071, F.S.)	Prospective suspension to revocation
11 12.	Aggravated child abuse with violence (Section 827.03, F.S.)	Revocation
12 13.	Resisting an officer with violence (Section 843.01, F.S.)	Prospective suspension to revocation

	Violation	Recommended Penalty Range
13 14.	Felony controlled substance violation (Sections 893.13, 893.135, 893.147, 893.149, F.S.)	Revocation
14 15.	Bribery (Section 838.015, F.S.)	Revocation
15 16.	Unlawful compensation or reward for official behavior (Section 838.016, F.S.)	Revocation
16 17.	Video Voyeurism	Prospective suspension and probation with counseling to revocation
17 18.	Felony threats (Section 836.12(3), F.S.)	Revocation
18 19.	Sexual Misconduct (944.35(3)(b)(2) F.S.)	Revocation
19 20.	Possession of Certain Drugs without Prescriptions with the intent to sell, dispense, or deliver (Section 499.03, F.S.)	Prospective suspension to revocation
20 21.	Obscenity (Section 847.011(1)(c), 847.011(5), 847.0135, 847.0145, F.S.)	Prospective suspension to revocation

TASK FORCE VOTE: Discussion was held, and Chief Todd Garrison moved that the Task Force adopt Commission staff's recommendation; seconded by Chief Wayne Miller; motion carried.

AGENDA ITEM: 4

Florida Criminal Justice Executive Institute (FCJEI) Policy Board Membership

ISSUE

This agenda item is presented to the Commission to request approval for the reappointment of Chief Albert “Butch” Arenal, Sheriff Gordon Smith, Sheriff Dennis Lemma, Sheriff Michael Adkinson and the appointment of Chief John Barkley to the Florida Criminal Justice Executive Institute Policy Board.

EXECUTIVE SUMMARY

1. Section 943.1755(3), F.S., requires that, “an individual shall be nominated by the entities and shall become members of the board upon approval of the Criminal Justice Standards and Training Commission. Members appointed under this paragraph shall serve a 2-year term.
2. President Keith Touchberry of the Florida Police Chiefs Association has made the following recommendation to the Florida Criminal Justice Executive Institute Policy Board (FCJEI Policy Board): **a)** the reappointment of Chief Albert “Butch” Arenal of the Coconut Creek Police Department. **b)** the appointment of Chief John Barkley of the Treasure Island Police Department.
3. President Al Nienhuis of the Florida Sheriffs Association has made the following recommendation to the Florida Criminal Justice Executive Institute Policy Board (FCJEI Policy Board): **a)** the reappointments of Sheriff Gordon Smith of the Bradford County Sheriff’s Office, Sheriff Michael Adkinson of the Walton County Sheriff’s Office and Sheriff Dennis Lemma of the Seminole County Sheriff’s Office.

RECOMMENDATION(S): Commission staff recommends the Commission: **1)** Adopt the Florida Police Chiefs Association recommendation to reappoint Chief Albert “Butch” Arenal, effective February 16, 2023 and to appoint Chief John Barkley, effective February 16, 2023 to the FCJEI Policy Board. **2)** Adopt the Florida Sheriff’s Association recommendations to reappoint Sheriff Gordon Smith, effective February 16, 2023, Sheriff Michael Adkinson, effective February 16, 2023 and Sheriff Dennis Lemma, effective February 16, 2023.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: Chief Albert “Butch” Arenal and Chief John Barkley shall be appointed to the FCJEI Policy Board. Sheriff Gordon Smith, Sheriff Michael Adkinson and Sheriff Lemma shall be reappointed to the FCJEI Policy Board.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: Chief Albert “Butch” Arenal and Chief John Barkley shall not be appointed to the FCJEI Policy Board. Sheriff Gordon Smith, Sheriff Michael Adkinson and Sheriff Lemma shall not be reappointed to the FCJEI Policy Board.

SUPPORTING INFORMATION

1. Section 943.1755(3), F.S., Florida Criminal Justice Executive Institute, **page 2**.
2. Letters dated November 21, 2022 and January 2, 2023 from the Florida Police Chiefs Association, **pages 3 – 4**.
3. Letter dated February 9, 2023 from the Florida Sheriff's Association, **page 5**
4. Florida Criminal Justice Executive Institute (FCJEI) Policy Board Membership, **page 6**.

Section 943.1755(3), F.S., Florida Criminal Justice Executive Institute

(3) The institute shall cooperate with the Criminal Justice Standards and Training Commission, and shall be guided and directed by a policy board composed of the following members:

(a) The following persons shall serve on the policy board:

1. The executive director of the Department of Law Enforcement or a designee.
2. The Secretary of Corrections or a designee.
3. The Commissioner of Education or a designee.
4. The Secretary of Juvenile Justice or a designee.

(b) The following persons shall be nominated by the entities referred to in this paragraph and shall become members of the board upon approval of the Criminal Justice Standards and Training Commission. Members appointed under this paragraph shall serve 2-year terms:

1. Three chiefs of municipal police departments nominated by the Florida Police Chiefs Association.
2. Three sheriffs nominated by the Florida Sheriffs Association.
3. A county jail administrator nominated by the Florida Sheriffs Association and the Florida Association of Counties.
4. A representative nominated by the State Law Enforcement Chiefs Association.

(4) The policy board shall establish administrative procedures and operational guidelines necessary to ensure that criminal justice executive training needs are identified and met through the delivery of quality instruction.

(5) Members of the policy board are entitled to reimbursement for per diem and travel expenses pursuant to [s.112.061](#) to the extent such expenses are associated with meetings or training activities, appropriate to the Department of Law Enforcement, and deemed necessary by the board.

(6) Seven members constitute a quorum of the board.

History. —s. 1, ch. 90-157; ss. 9, 13, ch. 91-74; s. 31, ch. 91-201; s. 5, ch. 91-429; s. 4, ch. 95-161; s. 9, ch. 97-225; s. 63, ch. 2007-217; s. 31, ch. 2013-116.



Florida Police Chiefs Association

Serving Florida's Law Enforcement Since 1952

January 2, 2023

Felipe Williams, Director Criminal Justice Professionalism
Florida Department of Law Enforcement
P.O. Box 1489
Tallahassee, FL 32302-1489
Dear Director Williams:

The purpose of this letter is to express my recommendation and support for the re-appointment of Chief Albert "Butch" Arenal, Coconut Creek Police Department, to the Florida Criminal Justice Executive Institute (FCJEI) Advisory Board.

The Florida Police Chiefs Association, (FPCA) is keenly aware of the important training that has been developed and is being administered by FCJEI and the resoundingly positive effect this work has had on the law enforcement profession.

I strongly recommend and support the re-appointment of Chief Arenal and thank you for allowing the FPCA to participate in this important process. The trainings offered through FCJEI are simply some of the finest in Florida and across the United States.

On an unrelated note, I understand you recently became the Director for Criminal Justice Professionalism. I have heard wonderful things about you from our Executive Director. All the best to you in your new position and please don't hesitate to contact us at FPCA if we can be of service.

Sincerely,

Keith Touchberry
FPCA President

cc: Executive Director Jennifer Cook Pritt, The Florida Police Chiefs Association
Chief Butch Arenal, Coconut Creek Police Department



Florida Police Chiefs Association

Serving Florida's Law Enforcement Since 1952

November 21, 2022

Dean Register, Director Criminal Justice Professionalism
Florida Department of Law Enforcement
P.O. Box 1489
Tallahassee, FL 32306

Dear Director Register:

The purpose of this letter is to express my recommendation and support for the appointment of Chief John Barkley, Treasure Island Police Department, to the Florida Criminal Justice Executive Institute (FCJEI) Advisory Board.

The Florida Police Chiefs Association, (FPCA) is keenly aware of the important training that has been developed and is being administered by FCJEI and the resoundingly positive effect this work has had on the law enforcement profession.

I strongly recommend and support the appointment of Chief Barkley and thank you for allowing the FPCA to participate in this important process. The trainings offered through FCJEI are simply some of the finest in the Florida and across the United States.

Sincerely,

Keith Touchberry
FPCA President

cc: Executive Director Jennifer Cook Pritt, The Florida Police Chiefs Association
Chief John Barkley, Treasure Island Police Department



Protecting, Leading & Uniting...since 1893

FLORIDA SHERIFFS ASSOCIATION

2617 Mahan Drive, Tallahassee, Florida 32308
P.O. Box 12519 • Tallahassee, Florida 32317-2519

p: (850) 877-2165
f: (850) 878-8665
www.flsheriffs.org  

February 9, 2023

Chris Johnson, Chief
Florida Department of Law Enforcement
Bureau of Professional Development
PO Box 1489
Tallahassee, FL 32302

Dear Mr. Johnson:

On behalf of FSA President Sheriff Al Nienhuis and the Florida Sheriffs Association, I am pleased to submit Bradford County Sheriff Gordon Smith, Seminole County Sheriff Dennis Lemma, and Walton County Sheriff Mike Adkinson for reappointment to the Florida Criminal Justice Executive Institute Policy Board.

All three are eligible for reappointment and have indicated their willingness to continue serving. We are grateful for their commitment to this board.

Please contact me if you need additional information.

Sincerely,

Steve Casey
Executive Director
Florida Sheriffs Association

cc: Sheriff Al Nienhuis, FSA President



Florida Criminal Justice Executive Institute Policy Board Members

Chief Albert A. (Butch) Arenal – Chair

Coconut Creek Police Department
4800 West Copans Road
Coconut Creek, FL 33063
Telephone: 954-956-1570
barenal@coconutcreek.net
Term Expiration: Feb. 2023

Secretary Eric Hall

Department of Juvenile Justice
Knight Building
2737 Centerview Drive
Tallahassee, FL 32399
Telephone: 850-717-2701
Email: Eric.Hall@fldjj.gov

Chief Tracy Frazzano

Chief of Police
Marco Island Police Department
51 Bald Eagle Drive
Marco Island, FL 34145
Telephone: 239-389-5050
tfrazzano@cityofmarcoisland.com
Term Expiration: May 2023

Honorable Dennis Lemma

Sheriff, Seminole County
Seminole County Sheriff's Office
100 Eslinger Way
Sanford, FL 32773
Telephone: 407-665-6537
dennislemma@seminolesheriff.org
Term Expiration: Feb. 2023

Honorable Michael A. Adkinson

Sheriff, Walton County
752 Triple G Road
DeFuniak Springs, FL 32433
Telephone: 850-892-8186
sheriffadkinson@waltonso.org
Term Expiration: Feb. 2023

Honorable Gordon Smith

Sheriff, Bradford County
Bradford County Sheriff's Office
945-B North Temple Avenue
Starke, FL 32091
Telephone: 904-966-2276
Gordon_Smith@bradfordsheriff.org
Term Expiration: Feb. 2023

Lt. Colonel Mark Brown

Florida Highway Patrol
2900 Apalachee Parkway
Tallahassee, FL 32399
Telephone: 850-617-3377
MarkBrown@flhsmv.gov
Term Expiration: Aug. 2023

Chief Laura Bedard

Seminole County Sheriff's Office
211 Eslinger Boulevard
Sanford, FL 32773
Telephone: 407-665-6600
LBedard@seminolesheriff.org
Term Expiration: Aug. 2023

Commissioner Mark Glass

Florida Department of Law Enforcement
Post Office Box 1489
Tallahassee, FL 32302-1489
Telephone: 850-410-7011
markglass@fdle.state.fl.us

Secretary Ricky Dixon

Florida Department of Corrections
501 S. Calhoun Street
Tallahassee, FL 32399
Telephone: 850-567-3879
Email: Ricky.dixon@fdc.myflorida.com

Colonel Jeffrey Harrington

Pasco County Sheriff's Office
8700 Citizen Drive
New Port Richey, FL 34654
Telephone: 727-844-7705
Jharrington@pascosheriff.org

Florida Department of Law Enforcement

www.fdle.state.fl.us

P.O. Box 1489 * Tallahassee, Florida 32302-1489 * Phone: (850) 410-7373 * Fax: (850) 410-7345

AGENDA ITEM: 5A

Officer Training: Instructor Guides—Florida Basic Recruit Training Programs

ISSUE NUMBERS 1- 5

This agenda item is presented to the Commission for approval of curriculum updates to the instructor guides for the Florida basic recruit training programs:

- 5A-1: Law Enforcement Academy, Version 2023.07 (Update)
- 5A-2: Law Enforcement Auxiliary Academy, Version 2023.07 (Update)
- 5A-3: Florida Correctional Basic Recruit Training Program, Version 2023.07 (Update)
- 5A-4: Florida Correctional Probation Officer Training Academy, Version 2023.07 (Update)
- 5A-5: High Liability, Version 2023.07 (Update with new versions of Chapters 2 and 3 – First Aid for Criminal Justice Officers and Criminal Justice Firearms)

EXECUTIVE SUMMARY

1. The Commission reviews and updates its basic recruit training programs annually to ensure they reflect current legislation and are responsive to the training needs of entry-level officers.
2. The instructor guides were updated to reflect curriculum content approved by the Commission on November 3, 2022. This will include updates as a result of legislative changes or other revisions made in 2022 as a result of curriculum alerts.

RECOMMENDATION(S): Commission staff recommends the Commission approve the updates to the instructor guides for the Florida basic recruit training programs.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A “yes” vote by the Commission shall ensure that recruits are trained with up-to-date training materials.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A “no” vote by the Commission means recruits may receive training that does not reflect current law.

SUPPORTING INFORMATION

The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.

- **Attachment 5A-1:** Instructor Guide—Florida Basic Recruit Training Program: Law Enforcement Academy, Version 2023.07 (Update)
- **Attachment 5A-2:** Instructor Guide—Florida Basic Recruit Training Program: Law Enforcement Auxiliary Academy, Version 2023.07 (Update)
- **Attachment 5A-3:** Instructor Guide—Florida Basic Recruit Training Program: Florida Correctional Basic Recruit Training Program, Version 2023.07 (Update)
- **Attachment 5A-4:** Instructor Guide—Florida Basic Recruit Training Program: Florida Correctional Probation Officer Training Academy, Version 2023.07 (Update)
- **Attachment 5A-5:** Instructor Guide—Florida Basic Recruit Training Program: High Liability, Version 2022.07 (Update with new versions of Chapters 2 and 3 – First Aid for Criminal Justice Officers and Criminal Justice Firearms)

AGENDA ITEM: 5B

Specialized Instructor Training Program: Firearms Instructor course, number 801.

ISSUE NUMBER 1

This agenda item is presented to the Commission to request approval of the new Specialized Instructor Training Program course: Firearms Instructor course, number 801.

EXECUTIVE SUMMARY

1. The Commission is responsible for maintaining Specialized Instructor Training Program Courses for Commission-certified instructors. Courses in the Specialized Instructor Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. The current CJSTC Basic Recruit Firearms curriculum and CJSTC Firearms Instructor course is nearly 20 years old. With the assistance of the Training Center Directors Association, Florida's state law enforcement agencies, the Florida Sheriffs Association, and the Florida Police Chiefs Association, Commission staff formed a group of subject matter experts (SMEs) in January 2020 that helped revise these courses. The SMEs were responsible for developing content and providing feedback throughout the curriculum development process. As this revision is of extreme importance and will likely impact our Criminal Justice Officers for years to come, the process was thorough and lengthy. The workgroup met several times in various locations across the state to carry out their mission of making improvements to the Basic Recruit and Instructor courses.
3. The updated Specialized Instructor course reflects the changes made to BRT-Firearms, instructor evaluations, forms, courses of fire, as well as updated firearms instruction techniques. This course will prepare officers to become Firearms instructors and to teach BRT-Firearms, firearms re-qualifications, and in-service training.

RECOMMENDATION(S): Commission staff recommends the Commission approve the Specialized Instructor course Firearms Instructor 801.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A "yes" vote shall make available the officer training on the firearms instructor course.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A "no" vote may delay the availability of officer training on the firearms instructor course.

SUPPORTING INFORMATION

The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.

- **Attachment 1:** Firearms Instructor course, number 801, Version 2023.02, pages 1 - 118.

AGENDA ITEM: 5B

Specialized Instructor Training Program: First Aid Instructor Course, number 1114.

ISSUE NUMBER 2

This agenda item is presented to the Commission to request approval of the new Specialized Instructor Training Program course: First Aid Instructor Course, number 1114.

EXECUTIVE SUMMARY

1. The Commission is responsible for maintaining Specialized Instructor Training Program courses for Commission-certified instructors. Courses in the Specialized Instructor Training Program may be delivered using Criminal Justice Standards and Training Officer Training Trust Fund Monies.
2. Subject matter experts (SMEs) from several agencies and disciplines assisted with revising the current outdated basic recruit training (BRT) First Aid curriculum and the First Aid Instructor Course. The SMEs were responsible for developing content and providing feedback throughout the curriculum development process. They met several times in various locations across the state to carry out their mission of making improvements to the basic recruit and instructor courses.
3. The updated specialized instructor course reflects the changes made to the BRT First Aid for Criminal Justice Officers course, instructor evaluations, forms, as well as updated first aid instruction techniques. This course will prepare officers to become First Aid instructors and to teach the BRT First Aid for Criminal Justice Officers course.

RECOMMENDATION(S): Commission staff recommends the Commission approve the Specialized Instructor Training Program course: First Aid Instructor Course, number 1114.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A “yes” vote shall make available the officer training on the First Aid Instructor Course.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A “no” vote may delay the availability of officer training on the First Aid Instructor Course.

SUPPORTING INFORMATION

The supporting information for this agenda item is only provided to the Commission and Commission staff and is not available to the public.

- **Attachment 1:** First Aid Instructor Course, number 1114, Version 2023.02, pages 1 - 27.

AGENDA ITEM: 6A

Request for Variance or Waiver: Request for a Permanent Waiver of Rule 11B-27.002(4)(a), F.A.C., by Daniel Zhang

ISSUE

This agenda item is presented to the Commission by Daniel Zhang to request a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

EXECUTIVE SUMMARY

1. Petitioner is seeking a waiver of Rule 11B-27.002(4) and wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.
2. Petitioner began basic recruit training on October 1, 2018, and completed the course on July 22, 2019.
3. Supporting documentation has been received from Alachua County Sheriff's Office.

RECOMMENDATION(S): Commission staff recommends that the Commission GRANT the petition for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: Mr. Zhang's request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall be granted and he shall have 90 days from the date of the final order to gain employment and certification as a law enforcement officer.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: Mr. Zhang's request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall not be granted and he will not be eligible to become a certified law enforcement officer.

SUPPORTING INFORMATION

1. Rule 11B-27.002(4)(a), F.A.C., Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-27.002(4)(a), F.A.C., by Daniel Zhang, **pages 3 - 4**.
4. Alachua County Sheriff's Office letter of support, **page 5**.
5. Global Profile Sheet for Daniel Zhang, **pages 6 - 7**.
6. Florida Administrative Registry Notice, **page 8**.
7. Notice of Hearing, **page 9**.

11 B-27.002; Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

(4)(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 FS. History—New 10-6-82, Amended 4-26-84, 1-7-85, Formerly 11B-27.02, Amended 9-3-87, 3-29-89, 5-14-92, 12-13-92, 9-5-93, 1-19-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 5-21-12, 3-13-13, 5-29-14, 7-29-15, 9-4-16, 9-14-17, 8-15-18, 7-9-19, 5-5-20, 5-20-21, 6-26-22.

Section 120.542, F.S., Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, "principles of fairness" are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.

TO: THE OFFICE OF THE GENERAL COUNSEL FLORIDA DEPARTMENT OF LAW ENFORCEMENT

FROM: DANIEL ZHANG

[REDACTED]

[REDACTED]

[REDACTED]

RE: PETITION FOR WAIVER OR VARIANCE OF FLORIDA ADMINISTRATIVE RULE 11B-27.002(4) AND FLORIDA LAW IMPLEMENT CITATION 943.12(3), 943.13, 943.133, 943.139 AND 934.1395

DATE: OCTOBER 5, 2022 @ 12:00 PM

I, Daniel Zhang, petitioner, a graduate of the Florida Gateway College Basic Law Enforcement Academy do respectfully request from the Commission a permanent waiver or variance of Rule 11B-27.002 (4); Certification, Employment, or Appointment, Reactivation, and Terminating Employment of Officers, specific the rule states: (4)(a) Within four years of the beginning date of a Commission-approved basic recruit training program an individual shall successfully complete the program, achieve a passing score on the applicable state officer Certification Examination, and gain employment, and certification as an office.

The petitioner started this course on October 1, 2018 and completed it on July 23, 2019 at Florida Gateway College, but did not gain employment before the expiration date of October 1, 2022.

1. The petitioner is a Florida citizen, named Daniel Zhang who is now being considered for employment with Alachua County Sheriff's Office as a reserve deputy and has passed the department's oral board examination
2. Daniel Zhang achieved a passing score on the State Officer Certification Examination in July of 2019
3. Due to starting medical school in the fall of 2019, Daniel Zhang delayed his application to any Florida law enforcement agencies. The petitioner is now near the end of his medical school education and is interested in joining an agency with the goal to become involved with tactical medicine.
4. The petitioner believes he brings a wealth of experience to this agency and would be a true asset if waiver status is granted and he is subsequently employed.
5. Economic hardship will be created for Daniel Zhang if the rule waiver is not granted as he put himself through the academy on his own initiative and expense. He would not be able to go through another training process until a much later date due to residency training at which time he would have to repeat the entire basic recruit class again. The time and financial expense would further delay his ability to begin work in law enforcement
6. This petitioner requests 360 days from the date the commission votes on this issue to complete the employment process and have Daniel Zhang become a fully certified law enforcement officer with the Alachua County Sheriff's Office.



7. This petitioner respectfully requests from the commission a permanent waiver of rule 11B-27.002(4) and Florida law implement citation 943.12(3), 943.13, 943.133, 943.139 and 943.1395 which would allow Daniel Zhang to seek employment as a certified law enforcement officer.
8. The purpose of these statues is to ensure that all certified officers in Florida are adequately trained in accordance with FDLE and CJST requirements. This petitioner has fulfilled these requirements of the statues by demonstrating successful passing of the State Officer Certification Examination and once employed with Alachua County Sheriff's Office they will provide additional routine training to me including a "mini-academy" as part of the new hire orientation

A handwritten signature in black ink, appearing to read 'D Zhang', written in a cursive style.



December 13, 2022

Post Office Box 1210 • Gainesville, FL 32602-1210

Matt Casey, Esq.

VIA EMAIL ONLY: MattCasey@FDLE.STATE.FL.US

Assistant General Counsel

Florida Department of Law Enforcement

PO Box 1515

Tallahassee, FL 32302

RE: Daniel Zhang, Petition to CJSTC for Extension of BLE Certification

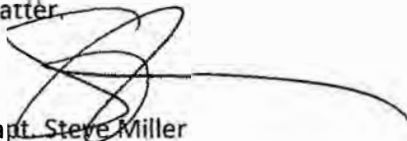
Dear Mr. Casey:

Per our phone conversation, I am writing to express our support for the Petition to Extend BLE Certification time frame for Mr. Zhang.

Mr. Zhang applied to the Alachua County Sheriff's Office prior to his certification lapse, and we had interviewed him for a position as a Reserve Deputy Sheriff. Mr. Zhang was unanimously recommended by all members of the Oral Board Interview to proceed in our hiring process, which unfortunately could not be completed prior the four year deadline elapsing.

If his certification is extended by the CJSTC, I anticipate that it is very likely that agency will extend him an appointment as a Reserve Deputy Sheriff. I believe it is also important to note that Mr. Zhang has been enrolled in medical school for the past four years, and has expressed that he would like to serve our community as both a full time Emergency Department Physician, as well as a Reserve Deputy. We actually have one Reserve Deputy now who presently serves in both capacities and assists our SWAT time as well. Mr. Zhang would be a valuable addition to our agency in that regard.

Feel free to call me if you require any additional information. Thank you for your consideration of this matter.


Capt. Steve Miller

Reserve Unit Commander

Florida Department of Law Enforcement Global Profile Sheet

Name:	Daniel N Zhang		
Race:	As	Sex:	M
Education:	High School		

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
--------	-------	------	------------	-----------	-------------	-----	---------

No Employment Records found for this person

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
------	--------	--------	------------	---------------------	----------------------------	-------------------------

No Certificate Records found for this person

Topic

Topic	Topic Date	Recert Date	Status	Met Req
-------	------------	-------------	--------	---------

There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended	
LE	7/30/2019	37	Pass		
Type	Date	Form	Vendor	Overall	Expiration
BATLE	07/16/2018	07LE1	Industrial/organizational Solutions	Pass	07/16/2022

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
--------	------------	------------------	---------------	--------------------	--------------	--------	----------

No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
10/01/2018	07/22/2019	14-2018-2000-4	2018.07	BLE		Florida Law Enforcement Academy	P	770

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	7/22/2019
Incident Command System (ICS)	7/22/2019

Notice of Variances and Waivers

DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: RULE TITLE:

11B-27.002: Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

NOTICE IS HEREBY GIVEN that on November 1, 2022, the Department of Law Enforcement, received a petition for permanent waiver of rule 11B-27.002(4) by Daniel Zhang. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

Daniel Zhang
Petitioner.

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that on November 1, 2022, the Department of Law Enforcement, received a petition for a permanent waiver of Rule 11B-27.002(4) by Daniel Zhang. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

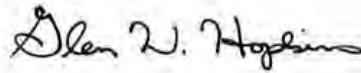
The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, February 16, 2023, at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida 32749.

If you plan to attend the hearing, please call Assistant General Counsel Matt Casey at (850) 410-7676 or email MattCasey@fdle.state.fl.us, upon receipt of this Notice. Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Daniel Zhang, at [REDACTED]; on this 17th day of November 2022.



Glen W. Hopkins, Bureau Chief
Criminal Justice Professionalism

NOTE TO EMPLOYING AGENCY: You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Assistant General Counsel Chris Bufano.

AGENDA ITEM: 6B

Request for Variance or Waiver: Petition for Permanent Waiver of Rule 11B-35.001(13)(a), F.A.C., by Director J.H. DeBell, Florida Corrections Academy

ISSUE

This agenda item is presented to the Commission by Director J.H. DeBell, to request a permanent waiver of Rule 11B-35.001(13)(a), F.A.C.

EXECUTIVE SUMMARY

1. Petitioner, Director J.H. DeBell, Director of the Florida Corrections Academy, Bureau Chief of Professional Development and Training, Florida Department of Corrections, is seeking a waiver of Rule 11B-35.001(13)(a) on behalf of two (2) Florida citizens, which will allow the two (2) officers (McKinney and Rodriguez) to remain in their positions as Correctional Officers with the Florida Department of Corrections.

RECOMMENDATION(S): Commission staff recommends that the Commission GRANT the petition for a permanent waiver of Rule 11B-35.001(13)(a), F.A.C.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: Director DeBell's request for a permanent waiver of Rule 11B-35.001(13)(a), F.A.C., shall be granted and the two officers (McKinney and Rodriguez) shall remain in their position as Correctional Officers with the Florida Department of Corrections.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: Director Romine's request for a permanent waiver of Rule 11B-35.001(13)(a), F.A.C., shall not be granted and the two officers (McKinney and Rodriguez) shall not remain in their position as Correctional Officers with the Florida Department of Corrections.

SUPPORTING INFORMATION

1. Rule 11B-35.001(13)(a), F.A.C., General Training Programs; Requirements and Specifications., **page 2.**
2. Section 120.542, F.S., Variances and Waivers, **page 2.**
3. Petition for Waiver of Rule 11B-35.001(13)(a), F.A.C., by J.H. DeBell, **pages 3 – 4**
4. Global Profile Sheet for Joshua B. McKinney, **pages 5 – 6**
5. Global Profile Sheet for Joseph David Rodriguez, **pages 7 – 8.**
6. Florida Administrative Registry Notice, **page 9.**
7. Notice of Hearing, **page 10.**

11B-35.001; General Training Programs; Requirements and Specifications.

(13) Student Re-examination Policy for Commission-approved Basic Recruit Training Program Courses.

(a) A student shall achieve a passing score, pursuant to subsection 11B-35.001(10), F.A.C., on all end-of-course examinations in a Commission-approved Basic Recruit Training Program or a Special Operations Forces Training Program to successfully complete a program. A student who has failed a written end-of-course examination may be granted a re-examination by the training center director if:

1. There is technical difficulty in the administration of the test.
2. A condition of the student adversely impacts the student's ability to achieve a passing score on an end-of-course examination.
3. The end-of-course testing instrument is shown to be invalid.

Rulemaking Authority 943.03(4), 943.12(1), (2), 943.17 FS. Law Implemented 943.12, 943.17 FS. History—New 12-13-92, Amended 8-7-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 6-3-10, 5-21-12, 3-13-13, 5-29-14, 7-29-15, 9-4-16, 7-19-17, 8-15-18, 7-9-19, 5-5-20, 5-20-21..

Section 120.542, F.S., Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, "principles of fairness" are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102.



FLORIDA
DEPARTMENT of
CORRECTIONS

Governor

RON DESANTIS

Secretary

RICKY D. DIXON

501 South Calhoun Street, Tallahassee, FL 32399-2500

www.dc.state.fl.us

Chief Glen Hopkins
Florida Department of Law Enforcement
Criminal Justice Standards & Training Commission
Post Office Box 1489
Tallahassee, Florida 32301-1489

December 1, 2022

Chief Hopkins:

**PETITION FOR WAIVER OR VARIANCE OF FLORIDA ADMINISTRATIVE RULE
11B-35.001 (13)(a) on behalf of two Florida Citizens.**

I, *J.H. DeBell*, Training Center Director for the Florida Corrections Academy (*School #66, Florida Department of Corrections*), Petitioner, respectfully request from the Commission, a permanent waiver or variance of Rule 11B-35.001(13)(a), State Officer Certification Examination eligibility requirements.

The petitioner makes this request on behalf of two (2) Florida Citizens currently employed with the Florida Department of Corrections:

- *Joshua McKinney (Cert# 388221)*
- *Joseph Rodriguez (Cert# 388174)*

The facts leading to this petition are:

1. Both successfully attended/completed a Commission approved Basic Recruit Training Program from March 14, 2022 through October 21, 2022 facilitated by School #66.
2. Due to an administrative error while entering their grades in ATMS, they were both entered as “*Pass*” on an end of course exam when, in fact, they did not. Both failed the *Supervising Special Populations* course exam and **were not** eligible for a re-examination since they both were already granted one end-of-course re-examination during a single Basic Recruit Training Program, which is a violation of rule 11B-35.001(13)(a).
3. Without knowledge of the procedural error, both took and achieved a passing score on the State Officer Certification Exam during the 2022-2023 fiscal year.

4. Upon discovery of this administrative error during audit, both recruits were brought back to the academy to re-take the *Supervising Special Populations* course. After re-taking the course, both recruits successfully passed the end of course examination.
5. This rule creates a hardship for the Florida Department of Corrections, in that neither officer will have the benefit of remaining employed as officers therein terminating their current employment status until the officers repeat basic recruit training and pass the State Officer Certification Exam.

Petitioner respectfully requests from the Commission a permanent waiver and/or variance of Rule 11B-35.001(13(a)), which will allow the two named officers to remain in their positions as Correctional Officers with the Florida Department of Corrections.

Respectfully submitted,

J.H. DeBell, Director
Florida Corrections Academy (School #66)
Bureau Chief; Bureau of Professional Development and Training
Florida Department of Corrections

Florida Department of Law Enforcement Global Profile Sheet

Name:	Joshua B McKinney		
Race:	Wh	Sex:	M
Education:	High School		

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
Department Of Corrections	Corr	FT	02/25/2022			Y	02/15/2022

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
Corr	388221	Active	07/06/2022	06/30/2027		

Topic

Topic	Topic Date	Recert Date	Status	Met Req
-------	------------	-------------	--------	---------

There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended	
Corr	6/29/2022	223	Pass		
Type	Date	Form	Vendor	Overall	Expiration
BATLE	12/21/2009	07LE2	Industrial/organizational Solutions	Fail	
BATLE	01/25/2010	07LE1	Industrial/organizational Solutions	Fail	

Type	Date	Form	Vendor	Overall	Expiration
BATCORR	02/11/2022	Form1	Industrial/organizational Solutions	Pass	02/11/2026

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
--------	------------	------------------	---------------	--------------------	--------------	--------	----------

No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
03/14/2022	10/21/2022	66-2022-1190-60	2021.07	BCORR		Florida C M S Correctional B R T P	P	420

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

Florida Department of Law Enforcement Global Profile Sheet

Name:	Joseph David Rodriguez		
Race:	His	Sex:	M
Education:	High School		

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
Department Of Corrections	Corr	FT	02/11/2022			Y	01/11/2022

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
Corr	388174	Active	07/05/2022	06/30/2027		

Topic

Topic	Topic Date	Recert Date	Status	Met Req
-------	------------	-------------	--------	---------

There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended	
Corr	6/27/2022	419	Pass		
Type	Date	Form	Vendor	Overall	Expiration
BATCORR	01/11/2022	Form1	Industrial/organizational Solutions	Pass	01/11/2026

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
--------	------------	------------------	---------------	--------------------	--------------	--------	----------

No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
03/14/2022	10/21/2022	66-2022-1190-60	2021.07	BCORR		Florida C M S Correctional B R T P	P	420

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

Notice of Variances and Waivers

DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: RULE TITLE:

11B-35.001: General Training Programs; Requirements and Specifications.

NOTICE IS HEREBY GIVEN that on December 1, 2022, the Department of Law Enforcement, received a petition for permanent waiver of rule 11B-35.001(13) by J.H. DeBell. Petitioner wishes to waive that portion of the rule that states: (13) Student Re-examination Policy for Commission-approved Basic Recruit Training Program Courses.

(a) A student shall achieve a passing score, pursuant to subsection 11B-35.001(10), F.A.C., on all end-of-course examinations in a Commission-approved Basic Recruit Training Program or a Special Operations Forces Training Program to successfully complete a program. A student who has failed a written end-of-course examination may be granted a re-examination by the training center director if:

1. There is technical difficulty in the administration of the test.
2. A condition of the student adversely impacts the student's ability to achieve a passing score on an end-of-course examination.
3. The end-of-course testing instrument is shown to be invalid.

(b) Exclusive of the Commission's Basic Recruit Training Courses or the Special Operations Forces Training Program courses requiring proficiency demonstration and re-examinations in paragraph (13)(a) of this rule section, a student may be granted one written end-of-course re-examination during a single Basic Recruit Training Program or Special Operations Forces Training Program. Students, who have failed the written end-of-course examination after a second attempt shall be deemed to have failed the course.

(c) The training center director is authorized to approve a student's request for re-examination.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

STATE OF FLORIDA
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

CASE NO. VAR-2022-41

Director J.H. DeBell of the Florida Corrections
Academy on behalf of two Florida Citizens;
Petitioner.

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that on December 1, 2022, the Department of Law Enforcement, received a petition for permanent waiver of Rule 11B-35.001(13), F.A.C., by J.H. DeBell. Petitioner wishes to waive that portion of the rule that states: (13) Student Re-examination Policy for Commission-approved Basic Recruit Training Program Courses.

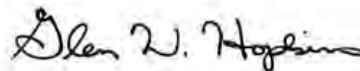
The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, February 16, 2023, at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida 32749. The Commission will review and act on your case on this date.

If you plan to attend the hearing, please call Assistant General Counsel Matt Casey at (850) 410-8872 or email at MattCasey@fdle.state.fl.us, upon receipt of this Notice. Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to J.H. DeBell at John.DeBell@fdc.myflorida.com; this 16th day of December, 2022.



Glen W. Hopkins, Bureau Chief
Criminal Justice Professionalism

NOTE TO EMPLOYING AGENCY: You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Assistant General Counsel Chris Bufano.

AGENDA ITEM: 6C

Request for Variance or Waiver: Request for a Permanent Waiver of Rule 11B-35.0011(1), F.A.C., by Stephen W. Salvo, Dean of Public Safety Institute, Eastern Florida State College

ISSUE

This agenda item is presented to the Commission by Dean Stephen W. Salvo to request a permanent waiver of Rule 11B-35.0011(1), F.A.C.

EXECUTIVE SUMMARY

1. Petitioner, Stephen W. Salvo, Dean of the Public Safety Institute, Eastern Florida State College, is seeking a waiver of Rule 11B-35.0011(1) on behalf of two (2) Florida citizens, which will allow the two (2) individuals (Baaden and Wong) to be given credit for the Basic Abilities Test (BAT) and Basic Corrections Academy, to be entered into ATMS, and to be allowed to take the State Officer Certification Exam (SOCE).

RECOMMENDATION(S): Commission staff recommends that the Commission GRANT the petition for a permanent waiver of Rule 11B-35.0011(1), F.A.C.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: Mr. Salvo’s request for a permanent waiver of Rule 11B-35.0011(1), F.A.C., shall be granted and Samantha Baaden and Joseph Wong shall be granted credit for the BAT and Basic Corrections Academy and will be permitted to take the State Officer Certification Exam (SOCE).

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: Mr. Salvo’s request for a permanent waiver of Rule 11B-35.0011(1), F.A.C., shall not be granted and Samantha Baaden and Joseph Wong shall not be granted credit for the BAT and Basic Corrections Academy and will not be permitted to take the State Officer Certification Exam (SOCE).

SUPPORTING INFORMATION

1. Rule 11B-35.0011(1), F.A.C., Basic Abilities Test Requirements for Applicant Admission into a Law Enforcement and Correctional Basic Recruit Training Program, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-35.0011(1), F.A.C., by Stephen W. Salvo, Dean of Public Safety Institute, Eastern Florida State College, on behalf of Samantha Baaden, **pages 3 - 5**.
4. Global Profile Sheet for Samantha Baaden, **pages 6 - 7**.
5. Petition for Waiver of Rule 11B-35.0011(1), F.A.C., by Stephen W. Salvo, Dean of Public Safety Institute, Eastern Florida State College, on behalf of Joseph Wong, **pages 8 - 10**.
6. Global Profile Sheet for Joseph Wong, **pages 11 - 12**.
7. Florida Administrative Registry Notice, **page 13**.
8. Notice of Hearing, **page 14**.

11B-35.0011 Basic Abilities Test Requirements for Applicant Admission into a Law Enforcement and Correctional Basic Recruit Training Program.

(1) Basic Abilities Test. To comply with Section 943.17(1)(g), F.S., applicants who apply for entry into a Commission-approved Basic Recruit Training Program after January 1, 2002, shall obtain a passing score on a Commission-approved Basic Abilities Test (BAT) for the law enforcement or correctional disciplines, prior to entering a program. The BAT shall be administered in the State of Florida.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.17 FS. History—New 7-29-01, Amended 11-5-02, 11-30-04, 3-21-07, 6-9-08, 5-21-12, 3-13-13, 5-29-14, 9-4-16, 8-15-18, 5-5-20.

Section 120.542, F.S., Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, "principles of fairness" are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.



Florida Department of Law Enforcement
P.O. Box 1489
Tallahassee, FL 32302-1489
Attention: The Office of the General Counsel

Date: January 4, 2023
To: Criminal Justice Standards and Training Division
From: Stephen W. Salvo, Dean – Public Safety Institute, Eastern Florida State College
Re: Petition of Samantha Baaden for Permanent Waiver of Rule 11B-35.0011(1), F.A.C.

The Rule from which the waiver is sought:

Rule 11B-35.0011(1), F.A.C. and implemented law 943.17(1)(g) F.S.

The Petitioner requests a waiver for rule 11B-35.0011(1), F.A.C. involving the Basic Abilities Test Requirements for Applicant Admission into a Law Enforcement and Correctional Basic Recruit Training Program. Subsection (1) Basic Abilities Test, further states to comply with section 943.17(1)(g) F.S. Assure that entrance into the basic recruit training program for law enforcement and correctional officers be limited to those who have passed a basic skills examination and assessment instrument, based on a job task analysis in each discipline and adopted by the commission. However, a person is not required to take the basic skills examination and assessment instrument before entering a law enforcement officer basic recruit training program if he or she is a veteran as defined in Florida Statute 1.01(14) or holds an associate degree or higher from an accredited college or university.

Requested action:

The Petitioner is requesting a permanent waiver or variance for the Basic Abilities Test, rule 11B-35.0011(1), F.A.C. and the implemented law 943.17(1)(g) F.S., which requires the BAT to be completed prior to entering “a Commission-approved Basic Recruit Training Program.”

Reason for requested waiver or variance:

Petitioner started the Eastern Florida State Basic Corrections Class 22-C3 on October 10, 2022. The Petitioner was not entered into ATMS until after the start date. The Petitioner possessed a college

President
James H. Richey, J.D.

Board of Trustees
Ronald Howse, Chair
Dr. Edgar Figueroa, Vice Chair
R. Bruce Deardoff
Laure Moody
Winston Scott

Cocoa Campus
1519 Clearlake Road
Cocoa, Florida 32922
321/632-1111
Fax: 321/433-7064

Melbourne Campus
3665 N. Wickham Road
Melbourne, Florida 32935
321/632-1111
Fax: 321/433-5618

Palm Bay Campus
250 Community College Pkwy.
Palm Bay, Florida 32909
321/632-1111
Fax: 321/433-5305

Titusville Campus
1311 North U.S. 1
Titusville, Florida 32796
321/632-1111
Fax: 321/433-5113

degree from an accredited college. F.S. 943.17(1)(g) was misinterpreted by Eastern Florida State College, believing that both Basic Law Enforcement and Basic Corrections recruits were exempt if they were veterans or had advanced degrees.

The Petitioner subsequently took the CJBAT for Basic Corrections on November 19, 2022 and passed. An email to FDLE for assistance was made and that is when this mistake was found. I am requesting a waiver or variance for the Basic Abilities Test for Corrections, rule 11B-35.0011(1) F.A.C.

FDLE MINIMUM REQUIREMENTS:

1. Minimum age of 19;
2. U.S. Citizenship;
3. High School Diploma or equivalent;
4. Drug Screening;
5. Be of good moral character;
6. Have not received a dishonorable discharge from the U.S. Military;
7. Have not been convicted of any felony or of a misdemeanor involving perjury or false statement. Any person who, after July 1, 1981, pleads guilty or nolo contendere to or is found guilty of a felony or of a misdemeanor involving perjury or a false statement shall not be eligible for employment or appointment as an officer, notwithstanding suspension of a sentence or withholding of adjudication;
8. All CJSTC forms (58, 59, 60, 68, 75, 75a, and 77);

After completing FDLE requirements 1 thru 8, the Petitioner began the Basic Corrections Academy on October 10, 2022. On November 28, 2022, an email was sent to FDLE requesting clarification on whether entry into the Basic Corrections Academy was permitted as the Petitioner had a college degree. FDLE advised that the College Degree exemption applied only to the Basic Law Enforcement Academy and not the Basic Corrections Academy.

As a result of the misinterpretation of the Basic Corrections Academy entrance requirement, the CJBAT had not been taken prior to entrance in the academy as per rule 11B-35.0011(1), F.A.C. and 943.17(1)(g) F.S. Once the requirement issue was identified, the Petitioner, acting in good faith, immediately took the BAT and passed.

Unfortunately, The Petitioner was unable to be entered into ATMS in Class 22-C3 due to conflict with listed rule and statute. The Petitioner will be graduating the Basic Corrections Academy on January 24, 2023.



As a result of these above conflicts, the academy has also been unable to enter the pertinent information into ATMS. Therefore, the Petitioner cannot take the State Officer Certification Examination (SOCE) until this has been resolved.

During this entire process, the Petitioner has acted in accordance with all requirements set forth by Eastern Florida State College and the Brevard County Sheriff's Office. In addition, the Petitioner has remained responsible, determined, and proactive in the resolution of this conflict. The misinterpretation of the rules by Eastern Florida State College is no fault of the Petitioner; therefore, the Petitioner should not be penalized and/or be subjected to any substantial hardships.

Why the variance or waiver would satisfy the underlying statute:

The underlying waiver or variance of rule 11B-35.0011(1), F.A.C. and implemented law 943.17(1)(9) F.S. would grant the Petitioner credit for the BAT and Basic Corrections Academy, in turn permitting the Petitioner the right to take the SOCE. The Petitioner has undeniably made every effort, genuinely and responsibly, to successfully complete and satisfy all requirements by FDLE, Eastern Florida State College and the Brevard County Sheriff's Office. Therefore, rejecting this petition to waive rule 11B-35.0011(1), F.A.C. and the implemented law 943.17(1)(g) F.S. would be in conflict with the "principles of fairness" and create a "substantial hardship" as presented above.

The Petitioner wishes to thank the Commission in advance for their involvement and expedient resolution of this matter.

Respectfully submitted,

Samantha Baaden
Eastern Florida State College
Class 22-C3 Basic Corrections Academy
Basic Corrections Academy Student

President
James H. Richey, J.D.

Board of Trustees
Ronald Howse, Chair
Dr. Edgar Figueroa, Vice Chair
R. Bruce Deardoff
Laura Moody
Winston Scott

Cocoa Campus
1519 Clearlake Road
Cocoa, Florida 32922
321/632-1111
Fax: 321/433-7064

Melbourne Campus
3865 N. Wickham Road
Melbourne, Florida 32935
321/632-1111
Fax: 321/433-5618

Palm Bay Campus
250 Community College Pkwy.
Palm Bay, Florida 32909
321/632-1111
Fax: 321/433-5305

Titusville Campus
1311 North U.S. 1
Titusville, Florida 32796
321/632-1111
Fax: 321/433-5113

Florida Department of Law Enforcement Global Profile Sheet

Name:	Samantha Christine Baaden		
Race:	Wh	Sex:	F
Education:		Bachelor	

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
--------	-------	------	------------	-----------	-------------	-----	---------

No Employment Records found for this person

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
------	--------	--------	------------	---------------------	----------------------------	-------------------------

No Certificate Records found for this person

Topic

Topic	Topic Date	Recert Date	Status	Met Req
-------	------------	-------------	--------	---------

There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended
------	------	------	---------	---------

No Exam Record found for this person

Type	Date	Form	Vendor	Overall	Expiration
BATCORR	11/19/2022	Form1	Industrial/organizational Solutions	Pass	11/19/2026

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
--------	------------	------------------	---------------	--------------------	--------------	--------	----------

No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
------------	----------	----------	---------	------	-------	-------	-------	--------------

No Training Records found for this person

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed



Florida Department of Law Enforcement
 P.O. Box 1489
 Tallahassee, FL 32302-1489
 Attention: The Office of the General Counsel

Date: January 3, 2023
 To: Criminal Justice Standards and Training Division
 From: Stephen W. Salvo, Dean – Public Safety Institute, Eastern Florida State College
 Re: Petition of Joseph Wong for Permanent Waiver of Rule 11B-35.0011(1), F.A.C.

The Rule from which the waiver is sought:

Rule 11B-35.0011(1), F.A.C. and implemented law 943.17(1)(g) F.S.

The Petitioner requests a waiver for rule 11B-35.0011(1), F.A.C. involving the Basic Abilities Test Requirements for Applicant Admission into a Law Enforcement and Correctional Basic Recruit Training Program. Subsection (1) Basic Abilities Test, further states to comply with section 943.17(1)(g) F.S. Assure that entrance into the basic recruit training program for law enforcement and correctional officers be limited to those who have passed a basic skills examination and assessment instrument, based on a job task analysis in each discipline and adopted by the commission. However, a person is not required to take the basic skills examination and assessment instrument before entering a law enforcement officer basic recruit training program if he or she is a veteran as defined in Florida Statute 1.01(14) or holds an associate degree or higher from an accredited college or university.

Requested action:

The Petitioner is requesting a permanent waiver or variance for the Basic Abilities Test, rule 11B-35.0011(1), F.A.C. and the implemented law 943.17(1)(g) F.S., which requires the BAT to be completed prior to entering “a Commission-approved Basic Recruit Training Program.”

Reason for requested waiver or variance:

Petitioner started the Eastern Florida State Basic Corrections Class 22-C3 on October 10, 2022. The Petitioner was not entered into ATMS until after the start date. The Petitioner possessed a college

President
 James H. Richey, J.D.

Board of Trustees
 Ronald Howse, Chair
 Dr. Edgar Figueroa, Vice Chair
 R. Bruce Deardoff
 Laura Moody
 Winston Scott

Cocoa Campus
 1519 Clearlake Road
 Cocoa, Florida 32922
 321/832-1111
 Fax: 321/433-7064

Melbourne Campus
 3865 N. Wickham Road
 Melbourne, Florida 32935
 321/832-1111
 Fax: 321/433-8618

Palm Bay Campus
 250 Community College Pkwy.
 Palm Bay, Florida 32909
 321/832-1111
 Fax: 321/433-5305

Titusville Campus
 1311 North U.S. 1
 Titusville, Florida 32796
 321/832-1111
 Fax: 321/433-5113

degree from an accredited college. F.S. 943.17(1)(g) was misinterpreted by Eastern Florida State College, believing that both Basic Law Enforcement and Basic Corrections recruits were exempt if they were veterans or had advanced degrees.

The Petitioner subsequently took the CJBAT for Basic Corrections on November 19, 2022 and passed. An email to FDLE for assistance was made and that is when this mistake was found. I am requesting a waiver or variance for the Basic Abilities Test for Corrections, rule 11B-35.0011(1) F.A.C.

FDLE MINIMUM REQUIREMENTS:

1. Minimum age of 19;
2. U.S. Citizenship;
3. High School Diploma or equivalent;
4. Drug Screening;
5. Be of good moral character;
6. Have not received a dishonorable discharge from the U.S. Military;
7. Have not been convicted of any felony or of a misdemeanor involving perjury or false statement. Any person who, after July 1, 1981, pleads guilty or nolo contendere to or is found guilty of a felony or of a misdemeanor involving perjury or a false statement shall not be eligible for employment or appointment as an officer, notwithstanding suspension of a sentence or withholding of adjudication;
8. All CJSTC forms (58, 59, 60, 68, 75, 75a, and 77);

After completing FDLE requirements 1 thru 8, the Petitioner began the Basic Corrections Academy on October 10, 2022. On November 28, 2022, an email was sent to FDLE requesting clarification on whether entry into the Basic Corrections Academy was permitted as the Petitioner had a college degree. FDLE advised that the College Degree exemption applied only to the Basic Law Enforcement Academy and not the Basic Corrections Academy.

As a result of the misinterpretation of the Basic Corrections Academy entrance requirement, the CJBAT had not been taken prior to entrance in the academy as per rule 11B-35.0011(1), F.A.C. and 943.17(1)(g) F.S. Once the requirement issue was identified, the Petitioner, acting in good faith, immediately took the BAT and passed.

Unfortunately, The Petitioner was unable to be entered into ATMS in Class 22-C3 due to conflict with listed rule and statute. The Petitioner will be graduating the Basic Corrections Academy on January 24, 2023.

As a result of these above conflicts, the academy has also been unable to enter the pertinent information into ATMS. Therefore, the Petitioner cannot take the State Officer Certification Examination (SOCE) until this has been resolved.

During this entire process, the Petitioner has acted in accordance with all requirements set forth by Eastern Florida State College and the Brevard County Sheriff's Office. In addition, the Petitioner has remained responsible, determined, and proactive in the resolution of this conflict. The misinterpretation of the rules by Eastern Florida State College is no fault of the Petitioner; therefore, the Petitioner should not be penalized and/or be subjected to any substantial hardships.

Why the variance or waiver would satisfy the underlying statute:

The underlying waiver or variance of rule 11B-35.0011(1), F.A.C. and implemented law 943.17(1)(9) F.S. would grant the Petitioner credit for the BAT and Basic Corrections Academy, in turn permitting the Petitioner the right to take the SOCE. The Petitioner has undeniably made every effort, genuinely and responsibly, to successfully complete and satisfy all requirements by FDLE, Eastern Florida State College and the Brevard County Sheriff's Office. Therefore, rejecting this petition to waive rule 11B-35.0011(1), F.A.C. and the implemented law 943.17(1)(g) F.S. would be in conflict with the "principles of fairness" and create a "substantial hardship" as presented above.

The Petitioner wishes to thank the Commission in advance for their involvement and expedient resolution of this matter.

Respectfully submitted,



Joseph Wong
Eastern Florida State College
Class 22-C3 Basic Corrections Academy
Basic Corrections Academy Student

Florida Department of Law Enforcement Global Profile Sheet

Name: Joseph Aaron Wong			
Race: As	Sex: M	Education: Associate	

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
--------	-------	------	------------	-----------	-------------	-----	---------

No Employment Records found for this person

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
------	--------	--------	------------	---------------------	----------------------------	-------------------------

No Certificate Records found for this person

Topic

Topic	Topic Date	Recert Date	Status	Met Req
-------	------------	-------------	--------	---------

There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended
------	------	------	---------	---------

No Exam Record found for this person

Type	Date	Form	Vendor	Overall	Expiration
BATCORR	11/12/2022	Form2	Industrial/organizational Solutions	Pass	11/12/2026

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
--------	------------	------------------	---------------	--------------------	--------------	--------	----------

No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
------------	----------	----------	---------	------	-------	-------	-------	--------------

No Training Records found for this person

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	Not Completed
Incident Command System (ICS)	Not Completed

Notice of Variances and Waivers

DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: RULE TITLE:

11B-35.0011: Basic Abilities Test Requirements for Applicant Admission into a Law Enforcement and Correctional Basic Recruit Training Program

NOTICE IS HEREBY GIVEN that on January 5, 2023, the Department of Law Enforcement, received a petition for permanent waiver of rule 11B-35.0011(1) by Stephen W. Salvo. Petitioner wishes to waive that portion of the rule that states: (1) Basic Abilities Test. To comply with Section 943.17(1)(g), F.S., applicants who apply for entry into a Commission-approved Basic Recruit Training Program after January 1, 2002, shall obtain a passing score on a Commission-approved Basic Abilities Test (BAT) for the law enforcement or correctional disciplines, prior to entering a program.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

STATE OF FLORIDA
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

CASE NO. VAR-2023-01

Stephen W. Salvo, Dean of Public Safety Institute,
Eastern Florida State College on behalf of
Samantha Baaden and Joseph Wong

Petitioner.

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that on January 5, 2023 the Department of Law Enforcement, received a petition for a permanent waiver of Rule 11B-35.0011, F.A.C., by Stephen W. Salvo on behalf of Samantha Baaden and Joseph Wong. Petitioner wishes to waive that portion of the rule that states: (1) Basic Abilities Test. To comply with Section 943.17(1)(g), F.S., applicants who apply for entry into a Commission-approved Basic Recruit Training Program after January 1, 2002, shall obtain a passing score on a Commission-approved Basic Abilities Test (BAT) for the law enforcement or correctional disciplines, prior to entering a program. The BAT shall be administered in the State of Florida.

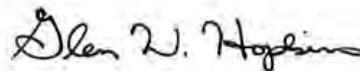
The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, February 16, 2023, at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida 32749.

If you plan to attend the hearing, please call Assistant General Counsel Matt Casey at (850) 410-7676 or email MattCasey@fdle.state.fl.us, upon receipt of this Notice. Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Stephen W. Salvo, at salvos@easternflorida.edu; on this 23rd day of January 2023.



Glen W. Hopkins, Bureau Chief
Criminal Justice Professionalism

NOTE TO EMPLOYING AGENCY: You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Assistant General Counsel Matt Casey.

AGENDA ITEM: 6D (Addendum)

Request for Variance or Waiver: Request for a Permanent Waiver of Rule 11B-27.002(4)(a), F.A.C., by Maria Vilma Barrera

ISSUE

This agenda item is presented to the Commission by Maria Vilma Barrera to request a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

EXECUTIVE SUMMARY

1. Petitioner is seeking a waiver of Rule 11B-27.002(4) and wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.
2. Petitioner began basic recruit training on September 18, 2018, and completed the course on July 2, 2019.
3. Petitioner states that she is currently employed by the City of Miami Gardens as a police officer as of January 9, 2023.

RECOMMENDATION(S): Commission staff recommends that the Commission GRANT the petition for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: Ms. Barrera’s request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall be granted and she shall have 90 days from the date of the final order to complete the employment process to become a fully certified law enforcement officer.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: Ms. Barrera’s request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall not be granted and she will not be eligible to become a certified law enforcement officer.

SUPPORTING INFORMATION

1. Rule 11B-27.002(4)(a), F.A.C., Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-27.002(4)(a), F.A.C., by Maria Vilma Barrera, **pages 3 - 4**.
4. Global Profile Sheet for Maria Vilma Barrera, **pages 5 - 6**.
5. Florida Administrative Registry Notice, **page 7**.
6. Notice of Hearing, **page 8**.

11 B-27.002; Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

(4)(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 FS. History—New 10-6-82, Amended 4-26-84, 1-7-85, Formerly 11B-27.02, Amended 9-3-87, 3-29-89, 5-14-92, 12-13-92, 9-5-93, 1-19-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 5-21-12, 3-13-13, 5-29-14, 7-29-15, 9-4-16, 9-14-17, 8-15-18, 7-9-19, 5-5-20, 5-20-21, 6-26-22.

Section 120.542, F.S., Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, “substantial hardship” means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, “principles of fairness” are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.



MIAMI GARDENS POLICE DEPARTMENT



“Building a Safer Community”

January 26, 2023

Maria Vilma Barrera



**PETITION FOR WAIVER OR VARIANCE OF
FLORIDA ADMINISTRATIVE RULE 11b-27002(4)**

The Miami Gardens Police Department is respectfully requesting from the Commission a permanent waiver or variance of Rule 11 B-27.002 (4); Certification, Employment or Appointment, Reactivation, and Terminating Employment of Officers, specific the rule states: .(4)(a) Within four years of the beginning date of a Commission-approved basic Recruit Training program an individual shall successfully complete the program, achieve a passing score on the applicable state officer Certification Examination, and gain employment, and certification as an officer.

The petitioner began this course in September 18, 2018 at Miami-Dade College, School of Justice, but did not gain employment before the expiration date of September 18, 2022.

1. The petitioner is a Florida Citizen, named Maria Vilma Barrera who is now currently employed by the City of Miami Gardens as a Police Officer as of January 9, 2023.
2. Maria Vilma Barrera achieved a passing score on the State Officer Certification Examination on August 23, 2019.
3. The agency oversighted this request to ask for an extension for the certification, as she started our hiring process August 5th, 2022.
4. The Petitioner brings a wealth of experience to this agency and would be a true asset if waiver is granted and she is employed.
5. Severe economic hardship will be created for Maria Vilma Barrera if the rule waiver is not granted not only due to loss of income, but because she self-sponsored herself through the Miami-Dade College, School of Justice on her own initiative and expense. She would not be able to go through another Training process and would instead have to attend an ENTIRE Basic Recruit Class again and the time and expense would cause economic hardship and would terminate her ability to begin work at The City of Miami Gardens Police Department.
6. The petitioner requests ninety days (90) from the date the Commission votes on this Issue to complete the employment process and have Maria Vilma Barrera to become a fully Certified Law Enforcement Officer with The City of Miami Gardens Police Department.



MIAMI GARDENS POLICE DEPARTMENT

“Building a Safer Community”

7. Petitioner Maria Vilma Barrera respectfully request from the Commission a permanent waiver and variance of Rule 11B-27.002(4) allowed to be appointed by The City of Miami Gardens Police Department to a position as a certified law enforcement officer within 30 days of this Petition is Heard. Approval of the requested waiver would serve the purpose of the statute rule as implemented in FS120.54 (5)(b).
8. Law implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 FS.

The variance or the wavier requested would serve the purpose of the underlying statute as it ensures that all new hires are adequately trained.

A handwritten signature in blue ink that reads "Maria V. Barrera".

Maria Velma Barrera

A handwritten signature in blue ink that reads "Joseph Schaefer".

Commander Joseph Schaefer

Florida Department of Law Enforcement Global Profile Sheet

Name:	Maria Barrera		
Race:	HIS	Sex:	F
Education:	High School		

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
--------	-------	------	------------	-----------	-------------	-----	---------

No Employment Records found for this person

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard

No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
------	--------	--------	------------	---------------------	----------------------------	-------------------------

No Certificate Records found for this person

Topic

Topic	Topic Date	Recert Date	Status	Met Req
-------	------------	-------------	--------	---------

There is no topic information available for this person

Exam

Type	Date	Form	Overall	Amended
LE	7/9/2019	37	Fail	
LE	7/31/2019	57	Fail	
LE	8/23/2019	47	Pass	

Type	Date	Form	Vendor	Overall	Expiration
------	------	------	--------	---------	------------

Type	Date	Form	Vendor	Overall	Expiration
BATLE	06/06/2018	1242	Miami-Dade College	Pass	06/06/2022
BATLE	03/11/2021	Form1	Industrial/organizational Solutions	Pass	03/11/2025

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
--------	------------	------------------	---------------	--------------------	--------------	--------	----------

No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
09/18/2018	07/02/2019	19-2018-2000-6	2018.07	BLE		Florida Law Enforcement Academy	P	844

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	7/2/2019
Incident Command System (ICS)	7/2/2019

Notice of Variances and Waivers

DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: RULE TITLE:

11B-27.002: Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

NOTICE IS HEREBY GIVEN that on January 27, 2023, the Department of Law Enforcement, received a petition for permanent waiver of rule 11B-27.002(4) by Maria Vilma Barrera. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passingscore on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

A copy of the Petition for Variance or Waiver may be obtained by contacting: Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489 Tallahassee, FL, 32302 or by telephone at (850) 410-7676.

Maria Vilma Barrera
Petitioner.

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that on January 27, 2023, the Department of Law Enforcement, received a petition for a permanent waiver of Rule 11B-27.002(4) by Maria Vilma Barrera. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

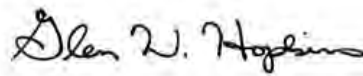
The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, February 16, 2023, at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida 32749.

If you plan to attend the hearing, please call Assistant General Counsel Matt Casey at (850) 410-7676 or email MattCasey@fdle.state.fl.us, upon receipt of this Notice. Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Maria Vilma Barrera, [REDACTED]; on this 31st day of January 2023.



Glen W. Hopkins, Bureau Chief
Criminal Justice Professionalism

NOTE TO EMPLOYING AGENCY: You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Assistant General Counsel Matt Casey.

AGENDA ITEM: 6E (Addendum)

Request for Variance or Waiver: Request for a Permanent Waiver of Rule 11B-27.002(4)(a), F.A.C., by Charles Williams, Jr.

ISSUE

This agenda item is presented to the Commission by Charles Williams, Jr. to request a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

EXECUTIVE SUMMARY

1. Petitioner is seeking a waiver of Rule 11B-27.002(4) and wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.
2. Petitioner began basic recruit training on February 20, 2018, and completed the program on July 19, 2018.
3. Petitioner states that he received a conditional offer of employment from the City of Ocoee as a police officer on March 17, 2022, as noted in the documents attached to his petition. However, no additional supporting documents have been received.

RECOMMENDATION(S): Commission staff recommends that the Commission DENY the petition for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: Mr. Williams’s request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall not be granted and he will not be eligible to become a certified law enforcement officer.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: Mr. Williams’s request for a permanent waiver of Rule 11B-27.002(4)(a), F.A.C., shall be granted and he shall have 90 days from the date of the final order to gain employment and certification as a law enforcement officer.

SUPPORTING INFORMATION

1. Rule 11B-27.002(4)(a), F.A.C., Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers, **page 2**.
2. Section 120.542, F.S., Variances and Waivers, **page 2**.
3. Petition for Waiver of Rule 11B-27.002(4)(a), F.A.C., by Charles Williams, Jr, **pages 3 - 4**.
4. Email correspondence between petitioner and the City of Ocoee, **pages 5 - 7**.
5. Email correspondence to petitioner from St. John's Sheriff's Office, **page 8**.
6. Email correspondence from FDLE, **page 9**.
7. Global Profile Sheet for Charles L. Williams, **pages 10 - 11**.
8. Florida Administrative Registry Notice, **page 12**.
9. Notice of Hearing, **page 13**.

11 B-27.002; Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

(4)(a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

Rulemaking Authority 943.03(4), 943.12(1) FS. Law Implemented 943.12(3), 943.13, 943.133, 943.139, 943.1395 FS. History—New 10-6-82, Amended 4-26-84, 1-7-85, Formerly 11B-27.02, Amended 9-3-87, 3-29-89, 5-14-92, 12-13-92, 9-5-93, 1-19-94, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 6-3-10, 5-21-12, 3-13-13, 5-29-14, 7-29-15, 9-4-16, 9-14-17, 8-15-18, 7-9-19, 5-5-20, 5-20-21, 6-26-22.

Section 120.542, F.S., Variances and Waivers, mandates threshold proofs and notice provisions for variances and waivers from agency rules. Subsection (2) of this statute states:

Variances and waivers shall be granted when the person subject to the rule demonstrates that the purpose of the underlying statute will be or has been achieved by other means by the person and when application of a rule would create a substantial hardship or would violate principles of fairness. For purposes of this section, "substantial hardship" means a demonstrated economic, technological, legal, or other type of hardship to the person requesting the variance or waiver. For purposes of this section, "principles of fairness" are violated when the literal application of a rule affects a particular person in a manner significantly different from the way it affects other similarly situated persons who are subject to the rule.

History.—s. 12, ch. 96-159; s. 5, ch. 97-176; s. 37, ch. 2010-102; s. 5, ch. 2013-14.

Charles Williams, Jr

February 1, 2023

Florida Department of Law Enforcement
Agency Clerk – Office of the General Counsel
2331 Phillips Road
Tallahassee, Florida 32308

**PETITION FOR WAIVER OR VARIANCE OF
FLORIDA ADMINISTRATIVE RULE 11B-27.002 (4) AND FLORIDA LAW IMPLEMENT CITATION
943.12(3), 943.13, 943.133, 943.139 AND 943.1395, THE REQUIREMENT OF OBTAINING
EMPLOYMENT OF APPOINTMENT WITHIN FOUR YEARS OF BEGINNING OF BASIC RECRUIT
ACADEMY, WHICH STATES:**

(4)(a) Within four years of beginning date of a commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

(b) An individual who fails to comply with the requirements in paragraph (4)(a) of this rule section for the discipline in which the training was completed, within four years of the date of beginning such training, shall as a condition for obtaining employment comply with the following:

1. Successfully complete a Commission-approved Basic Recruit Training Program pursuant to rule 11B-35.002, F.A.C., OR QUALIFY FOR AN EXEMPTION FROM A Commission-approved Basic Recruit Training Program, pursuant to section 943.131(2), F.S., to include demonstration of proficiency in High-Liability Basic Recruit Training Course pursuant to rule 11B-35.0024, F.A.C. and
2. Achieve a passing score on the State Officer Certification Examination. Rule 11B-27.002(4) implements 943.131(2), F.S. to ensure all certified law enforcement officers in the state are adequately trained and certified and within a reasonable time period of four years gain appointment with an agency, thereby allowing analysis of an officer's aptitude in critical skill and abilities required for safe, competent, effective public service, as it would be subject to agency & state acceptance standards of proficiency.

As a graduate of a Commission-approved Basic Recruit Training Program (Seminole State College Law Enforcement Academy). I understand the necessity and importance of such a rule and believe I am able to demonstrate compliant adherence of it. The purpose of the underlying statutes is to ensure that all certified officers in the State of Florida are adequately trained in accordance with Florida Department of Law Enforcement and Criminal Justice Standards and Training requirements. I believe that I have fulfilled

these requirements of the statutes by demonstrating successfully passing the State Officer Certification Examination, and once I am employed with a Law Enforcement Agency they will provide additional routine refresher training to me.

After graduating August 1, 2018 from a Commission-approved Basic Recruit Training Program, I applied with several law enforcement agencies, but during that time, I experienced several unexpected situations occurred in my life causing suffering and hardship that put my Law Enforcement Career on hold. First, on September 15, 2020 my mother-in-law passed away. Second, my wife had a meltdown psychologically due to her mother passing because of how close they were, so I had to take some time off to look after and support her during this lost which I still do to this day. Even though, she is not fully healed in her heart from the passing of her mother, she is in a much better place from the day her mother passed. I am focused on my career and seeking employment as a law enforcement officer. Since about October 2021, I applied with a few law enforcement agencies. I was in the process of being hired by two of them before my certification expired. Ocoee Police Department gave me a conditional offer, and St. John's Sheriff office was in the process of hiring me, but they suspended my application due to FDLE looking into my background. During this time of investigation, my certification expired. I will attach copies of letters to this petition from both agencies.

It would be an economic hardship for me if my waiver is not granted because I put myself through the Law Enforcement academy on my own initiative and expense. Instead, I would have to attend an entire Basic Recruit Class again which the time and expense would cause an economic hardship, so I am asking the commission for a 12-month extension from the date you grant my petition waiver which would allow me the time and opportunity to seek employment as a Certified Law Enforcement Officer.

I, Charles Williams, Jr, PETITIONER, RESPECTFULLY REQUEST FROM THE COMMISSION A PERMANENT WAIVER OF RULE 11B-27.002 (4) AND FLORIDA LAW IMPLEMENT CITATION 943.12 (3), 943.13, 943.133, 943.139 AND 943.1395

Respectfully submitted,


Charles Williams, Jr



Charles Williams Jr <[REDACTED]>

Conditional Offer of Employment and police officer contract

3 messages

Wilson, Stefanie <Stefanie.Wilson@ocoee.org>

Thu, Mar 17, 2022 at 8:02 AM

To: "[REDACTED]" <[REDACTED]>

Cc: "Santiago, Yadira" <YSantiago@ci.ocoee.fl.us>

Charles,

Here is the conditional offer of employment and police cadet contract with the City of Ocoee. Please review both and if you accept, please complete the documents and return it to me. Note that the contract must be notarized and HR can help with that here. You can scan and email it or you can fax it back if already notarized. If you prefer, you can come to Human Resources and sign the letter here. The address is 150 N. Lakeshore Drive and HR is located in the single story building next to City Hall.

Also attached are missing documents that are needed for your background. Some need to be notarized as well. We only need the uniform policy appearance form, but I included the entire policy for your review. If you have a name change, that is also needed. The affidavit needs to be completed and notarized.

If you have any questions, please feel free to contact me.

Stefanie Wilson

HR Analyst



City of Ocoee – Florida

PH: 407-905-3100 Ext. 1029

FAX: 407-905-3116

www.ocoee.org

Florida has a very broad public records law. As a result, any written communication created or received by the City of Ocoee officials and employees will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, email addresses are public records.

If you do not want your email address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone or in writing.

5 attachments

- PoliceUniformandAppearancePolicy 25.pdf**
24K
- PoliceUniformandAppearancePolicy - Revised 7-21-15.pdf**
463K
- Personal History Form.pdf**
28K
- Length of Service Contract - Revised March 2022.pdf**
198K
- Police Conditional Offer - Charles Williams.pdf**
145K

Agenda Item 6E
Addendum

Charles Williams Jr <[REDACTED]>
To: "Wilson, Stefanie" <Stefanie.Wilson@ocoee.org>

Fri, Mar 18, 2022 at 3:33 PM

Good Afternoon Stefanie,

I have signed and attached all requested documents to this email. I will bring you the originals on Monday. Have a great weekend.
[Quoted text hidden]

3 attachments



Image003.png
7K



Image003.png
7K



New Doc 19.pdf
1242K

Wilson, Stefanie <Stefanie.Wilson@ocoee.org>
To: Charles Williams Jr <[REDACTED]>

Fri, Mar 18, 2022 at 3:39 PM

Thank you. You can wait to bring the originals until the detective calls you to come to the department.

Now that HR has received your documents, we will inform the department you have accepted the position. A detective with the Police department will contact soon to start the background process. The background can take 1-3 months to complete. Once you are cleared background, HR will contact you regarding a physical and psychological exam.

If you have any questions, feel free to contact HR.

Stefanie Wilson

HR Analyst



City of Ocoee – Florida

PH: 407-905-3100 Ext. 1029

FAX: 407-905-3116

www.ocoee.org

"Whatever we focus on is what we attract"

From: Charles Williams Jr <[REDACTED]>
Sent: Friday, March 18, 2022 3:33 PM
To: Wilson, Stefanie <Stefanie.Wilson@ocoee.org>
Subject: Re: Conditional Offer of Employment and police officer contract

Good Afternoon Stefanie,

I have signed and attached all requested documents to this email. I will bring you the originals on Monday. Have a great weekend.

On Thu, Mar 17, 2022, 8:02 AM Wilson, Stefanie <Stefanie.Wilson@ocoee.org> wrote:

February 2023 Commission Meeting

Charles,

Here is the conditional offer of employment and police cadet contract with the City of Ocoee. Please review both and if you accept, please complete the documents and return it to me. Note that the contract must be notarized and HR can help with that here. You can scan and email it or you can fax it back if already notarized. If you prefer, you can come to Human Resources and sign the letter here. The address is 150 N. Lakeshore Drive and HR is located in the single story building next to City Hall.

Also attached are missing documents that are needed for your background. Some need to be notarized as well. We only need the uniform policy appearance form, but I included the entire policy for your review. If you have a name change, that is also needed. The affidavit needs to be completed and notarized.

If you have any questions, please feel free to contact me.

Stefanie Wilson

HR Analyst



cid:image001.png@01D4E58B.F45AE740

City of Ocoee - Florida

PH: 407-905-3100 Ext. 1029

FAX: 407-905-3116

<https://link.edgepilot.com/s/9723c82c/g0uqoitJVkmWYk-hYljBWg?u=http://www.ocoe.org/>

Florida has a very broad public records law. As a result, any written communication created or received by the City of Ocoee officials and employees will be made available to the public and media, upon request, unless otherwise exempt. Under Florida law, email addresses are public records.

If you do not want your email address released in response to a public records request, do not send electronic mail to this office. Instead, contact our office by phone or in writing.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Charles Williams Jr <[REDACTED]>

Application Process

1 message

Jamil Ortiz <mailer-aaurghbnrn0ldrc9ha4urqhbij8ty@applicantstack.com>
To: Charles Williams Jr <[REDACTED]>

Mon, May 23, 2022 at 9:01 AM

Dear Charles Williams Jr,

The St. Johns County Sheriff's Office appreciates the efforts you have put forth to complete your application for employment. The FBI CJIS Security Policy Section 5.121.1 and the FDLE Criminal Justice User Agreement Section III (2), requires our agency to notify the FDLE CJIS Systems Officer if a record of any kind is found during the mandatory fingerprint-based record check on all individuals who may have physical or logical unescorted access to our agency. After a review of your criminal history information, the FDLE CJIS Security Officer determined that you should not be granted unescorted access to our facility. In light of this decision, your application has been suspended indefinitely, and we can not offer you hope of future employment with our agency.

We appreciate your interest in the St. Johns County Sheriff's Office and wish you well in your future employment endeavors.

JAMIL ORTIZ
EMPLOYMENT SERVICES SUPERVISOR | General Services Division

ST. JOHNS COUNTY SHERIFF'S OFFICE | *Robert A. Hardwick, Sheriff*
4015 Lewis Speedway, St. Augustine, FL, 32084
Office 904.209.1469 | Cell 904.295.6833

Company: St Johns County Sheriff's Office
Job: Law Enforcement Deputy - 2022

[Unsubscribe](#)



Charles Williams Jr <[REDACTED]>

Information

1 message

CJIS Access <CJISAccess@fdle.state.fl.us>

Mon, May 23, 2022 at 4:44 PM

To: [REDACTED] <[REDACTED]>

Good afternoon Mr. Williams,

To ensure that your criminal record is accurate and complete, I have provided you with a link to request a copy of your Florida criminal record. At the bottom of this page, there is a link to obtain a fingerprint-based Federal Identity History Summary Check. Thank you.

[Criminal History Records Personal Review \(state.fl.us\)](#)

Edward Pompey

Criminal Justice Information Consultant I

Criminal Justice Information Services | Northwest Service Area

Florida Department of Law Enforcement

Office: 850-410-7595

Florida Department of Law Enforcement Global Profile Sheet

Name:	Charles L Williams		
Race:	Blk	Sex:	M
Education:			

Employment

Agency	Class	Type	Start Date	Sep. Date	Sep. Reason	TEA	FP Date
No Employment Records found for this person							

Salary Incentive

Basic LE	Education	Career Dev.	Maximum Eligible
\$0	\$0	\$0	\$0

Mandatory Firearms Qualification

Law Enforcement Officer Firearms Qualification Standard
No Firearms found for this person

Certification

Type	Number	Status	Cert. Date	Mand. Ret. Due Date	Mand. Ret. Completion Date	4 Year Break in Service
No Certificate Records found for this person						

Topic

Topic	Topic Date	Recert Date	Status	Met Req
There is no topic information available for this person				

Exam

Type	Date	Form	Overall	Amended
LE	8/1/2018	60	Fail	
LE	8/18/2018	25	Pass	

Type	Date	Form	Vendor	Overall	Expiration
BATCORR	06/17/2003	CO2	Industrial/organizational Solutions	Pass	06/17/2007

Type	Date	Form	Vendor	Overall	Expiration
BATLE	12/01/2012	1242	Miami-Dade College	Pass	12/01/2016
BATLE	05/15/2017	07LE1	Industrial/organizational Solutions	Pass	05/15/2021

Equivalency

Agency	Discipline	Application Date	Decision Date	Approval Authority	Advised Date	Status	Exp Date
--------	------------	------------------	---------------	--------------------	--------------	--------	----------

No Equivalency Records found for this person

Training

Start Date	End Date	Sequence	Version	Type	MR/SI	Title	Grade	Hours Taught
02/20/2018	07/19/2018	30-2018-2000-2	2017.07	BLE		Florida Law Enforcement Academy	P	770

WMD/ICS Training for Certified Law Enforcement Officers

Training Name	Completion Date
Weapons of Mass Destruction(WMD)	7/19/2018
Incident Command System (ICS)	7/19/2018

Notice of Variances and Waivers

DEPARTMENT OF LAW ENFORCEMENT

Criminal Justice Standards and Training Commission RULE NO.: RULE TITLE:

11B-27.002: Certification, Employment or Appointment, Reactivation, and Terminating Employment or Appointment of Officers

NOTICE IS HEREBY GIVEN that on February 3, 2023, the Department of Law Enforcement, received a petition for permanent waiver of rule 11B-27.002(4) by Charles Williams, Jr. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

A copy of the Petition for Variance or Waiver may be obtained by contacting: the Agency Clerk, Florida Department of Law Enforcement, P.O. Box 1489, Tallahassee, FL 32302 or by telephone at (850) 410-7676.

Charles Williams, Jr.
Petitioner.

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN that on February 3, 2023, the Department of Law Enforcement, received a petition for a permanent waiver of Rule 11B-27.002(4) by Charles Williams, Jr. Petitioner wishes to waive that portion of the rule that states: (a) Within four years of the beginning date of a Commission-approved Basic Recruit Training Program, an individual shall successfully complete the program, achieve a passing score on the applicable State Officer Certification Examination, and gain employment, and certification as an officer.

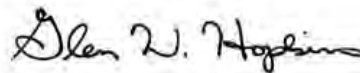
The above case will come up for review at the next general meeting of the Criminal Justice Standards and Training Commission to be held on Thursday, February 16, 2023, at the Orlando Marriott Lake Mary, 1501 International Parkway, Lake Mary, Florida 32749.

If you plan to attend the hearing, please call Assistant General Counsel Matt Casey at (850) 410-7676 or email MattCasey@fdle.state.fl.us, upon receipt of this Notice. Respondents attending the hearing should check in with Commission Staff between 8:00 and 8:30 a.m. The hearing portion of the Commission meeting where your case will come up begins at 8:30 a.m.

NOTE: FIREARMS WILL BE RESTRICTED ON THE PREMISES DURING THE PROCEEDINGS PURSUANT TO FEDERAL AND STATE LAW.

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a true copy of the foregoing Notice of Hearing has been forwarded by electronic mail (email) to Charles Williams, Jr., at [REDACTED]; on this 3rd day of February 2023.



Glen W. Hopkins, Bureau Chief
Criminal Justice Professionalism

NOTE TO EMPLOYING AGENCY: You are invited to attend the hearing and you may address the Commission regarding this case. Should you desire to provide written input to the Commission regarding this case, please submit your recommendation to Assistant General Counsel Matt Casey.

AGENDA ITEM: 7A

Escambia County Sheriff's Office Request to be Certified as a Training School

ISSUE

This agenda item is to present the request by the Escambia County Sheriff's Office to be certified as a Commission-approved training school and the needs analysis completed by Commission staff based on this request.

EXECUTIVE SUMMARY

1. On August 31, 2022, the Escambia County Sheriff's Office requested permission from the Region I Regional Training Council to submit a Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 to the Commission to request initial certification as a Commission-approved training school. The Region I Training Council approved their request.
2. On September 12, 2022, the Escambia County Sheriff's Office submitted a Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 to Commission staff.
3. The Escambia County Sheriff's Office is requesting Type "B" certification which would grant them the authority to deliver all Commission-approved Law Enforcement Basic Recruit Training Program courses and Commission-approved Advanced and Specialized Training Program courses.
4. Pursuant to Rule 11B-21.002(3)(b), F.A.C., Commission staff conducted a needs analysis for Region I. The needs analysis was conducted during the week of October 18 through October 20, 2022.

RECOMMENDATION(s): Commission staff recommends the Commission find that a training need exists for Region I and approve Escambia County Sheriff's Office's request for certification as a training school.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: The application submitted by the Escambia County Sheriff's Office for the certification of the Escambia County Sheriff's Office Training Center would be approved. The Escambia County Sheriff's Office Training Center would be certified as a Commission-certified training school with an expiration date of June 30, 2025.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: The application submitted by the Escambia County Sheriff's Office for the certification of the Escambia County Sheriff's Office Training Center would be denied.

SUPPORTING INFORMATION

Attachment 1: Rule 11B-21.002, F.A.C., Criminal Justice Training Schools' Request for Certification, Expansion of Certification, and Re-certification, **pages 3-4.**

Attachment 2: Rule 11B-21.005, F.A.C., Criminal Justice Training School Requirements for Certification and Re-certification, **pages 5-6.**

Attachment 3: Meeting Notice, **page 7.**

Attachment 4: Needs analysis report and attachments, **pages 8-12.**

TNA Attachment 1 – Minutes from Region I Training Council Meeting held on August 31, 2022; **pages 13-15.**

TNA Attachment 2 – Criminal Justice Training School Certification and Re-Certification Application; form CJSTC-29; for Escambia County sheriff's Office; **pages 16-24.**

TNA Attachment 3 – Standardized agency and training school survey instruments (CJSTC Training School Needs Assessment form); **pages 25-32.**

TNA Attachment 4 – CJSTC Training School Needs Assessment form for Escambia County Sheriff's Office, conducted by Training and Research Manager Terry Baker; **pages 33-37.**

TNA Attachment 5 – CJSTC Training School Needs Assessment form for George Stone Technical College, conducted by Training and Research Manager Terry Baker; **pages 38-41.**

TNA Attachment 6 – CJSTC Training School Needs Assessment forms for Blackwater River Correctional & Rehabilitation Facility, Escambia County Corrections, Escambia County Road Prison, Gulf Breeze Police Department, Milton Police Department, Pensacola Police Department, Pensacola State College Police Department, Santa Rosa County Sheriff's Office, and University of West Florida Police Department; conducted by Training and Research Manager Terry Baker; **pages 42-78.**

TNA Attachment 7 – CJSTC Training School Needs Assessment forms for Northwest Florida State College; conducted by Training and Research Manager Terry Baker; **pages 79-82.**

TNA Attachment 8 – Completed Escambia Sheriff's Office facility and staff inspection forms. Documents in order in which they appear: Forms CJSTC-201, CJSTC-202, CJSTC-203, CJSTC-204, CJSTC-205, and CJSTC-208; **pages 83-91.**

11B-21.002 Criminal Justice Training Schools' Request for Certification, Expansion of Certification, and Re-certification.

(1) Training organizations requesting Commission certification, re-certification, or expansion of a current certification shall apply to the Commission by submitting to Commission staff a completed Training School Certification, Re-certification, or Expansion of Certification Application, form CJSTC-29, revised November 6, 2014, effective 7-2015, hereby incorporated by reference, <https://www.flrules.org/Gateway/reference.asp?No=Ref-05628>. Form CJSTC-29 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615. Form CJSTC-29 shall reflect that certification is for the training organization requesting the certification, re-certification, or expansion of a current certification.

(2) Pursuant to section 943.12(3), F.S., the Commission shall authorize the issuance of certificates to criminal justice training schools. A training school shall be categorized as a type "A," "B," or "C," certification and assigned one of the following certification codes:

(a) Type "A" certification grants a training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement, correctional, and correctional probation officers, and Commission-approved Advanced and Specialized Training Program Courses outlined in rule chapter 11B-35, F.A.C.

(b) Type "B" certification grants a training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement and Commission-approved Advanced and Specialized Training Program Courses outlined in rule chapter 11B-35, F.A.C.

(c) Type "C" certification grants a training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for correctional and correctional probation officers, and Commission-approved Advanced and Specialized Training Program Courses outlined in rule chapter 11B-35, F.A.C.

(3) Request for Training School Initial Certification.

(a) The training organization requesting initial certification shall obtain approval from the Regional Training Council in its area prior to applying for an initial certification, via a Training School Certification, Re-certification, or Expansion of Certification Application form CJSTC-29.

(b) A training needs analysis shall be conducted by Commission staff for the region or local training area to be served by the organization requesting certification. An inspection shall be conducted of the training organization to ensure compliance with the requirements for certification pursuant to rule 11B-21.005, F.A.C. An application for certification of a training organization shall be denied by the Commission for any training organization that does not demonstrate that a training need exists in the region or local training area intended to be served by the training organization or does not comply with the requirements set forth in rule 11B-21.005, F.A.C.

(c) A training organization shall receive a notice of intent to approve or deny certification. If a request for certification is denied, the notice shall specify the grounds for the denial, and the denial shall be conducted pursuant to chapter 120, F.S. A training organization that has been denied Commission certification as a training school may reapply or petition the Commission after such action is effective. The Commission shall require a hearing, at which time the affected training organization shall show cause why its application for certification should be accepted, or its petition granted.

(d) Commission approval of a training school for delivery of Commission training shall continue in effect until the next recertification date pursuant to paragraph 11B-21.002(5)(a), F.A.C.

(4) Request for Expansion for Certification. A training school that requests expansion of its certification shall follow the procedures in subsection 11B-21.002(3), F.A.C. The expansion portion of the certification shall be treated as an initial certification. The certification expiration date of the expansion shall remain the same as the current expiration date.

(5) Request for Commission Re-certification.

(a) A training school that requests continued certification by the Commission shall submit a completed Criminal Justice Training School Certification, Re-certification or Expansion of Certification Application form CJSTC-29, to Commission staff no later than January 1st of the year the certification expires. Recertification dates for training schools shall be July 1, 2006, then July 1, 2010, and every five years thereafter.

(b) A training school that requests continued certification by the Commission shall be officially evaluated by a Commission-appointed certification team to determine compliance with Commission rules regarding certificate renewal. The Commission shall deny an application for certification of a training school if the training school has had its certification revoked pursuant to rule 11B-

21.018, F.A.C.

(c) The certification team shall report its findings to the Commission, along with a formal recommendation regarding the training schools request for re-certification. The certification team shall be comprised of Commission staff and one individual appointed by the Chairman of the training school's Local Advisory Committee, or if there is no Local Advisory Committee, the Chairman of the training school's Regional Training Council.

(d) A training school shall be given a notice of intent to approve or deny certification. If certification is denied, the notice shall specify the grounds for denial. The denial of an application for renewal of certification shall be conducted pursuant to chapter 120, F.S. The Commission shall request a hearing and the affected training school shall be required to show cause why its application for renewal of certification should be accepted, or its petition granted.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(3), 943.14 FS. History--New 7-21-82, Amended 1-28-86, Formerly 11B-21.02, Amended 12-13-92, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-21-07, 6-9-08, 9-28-09, 3-13-13, 7-29-15, 9-4-16.

11B-21.005 Criminal Justice Training School Requirements for Certification and Re-certification.

Training Schools certified by the Commission shall comply with the following requirements:

(1) Provide criminal justice training to criminal justice agencies and officers in its service area.
(2) Comply with the requirements set forth in rule Chapter 11B-35, F.A.C., when delivering Commission-approved training.
(3) Classroom Facility and Equipment Requirements. Comply with the classroom facility and equipment requirements set forth in the Training School Classroom Facility Requirements, form CJSTC-205, revised October 30, 2008, hereby incorporated by reference. Form CJSTC-205 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(4) Driving Range Facility, Equipment, and Instructor to Student Ratio Requirements.

(a) When conducting Commission-approved vehicle operations training, comply with the driving range facility, equipment, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the Driving Range Facility and Equipment Requirements, form CJSTC-202, revised August 12, 2021, effective 6/2022, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-14225>. Form CJSTC-202 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(b) Deviation from the Standard Driving Range. Should any driving range proposed for construction after July 1, 1988, deviate from the standards set forth in form CJSTC-202, plans for such construction shall be submitted to Commission staff for initial review, and then to the Commission for final approval or disapproval. Justification for such construction shall include a statement of explanation and supporting documentation justifying the need to deviate from the established standard. A recommendation for deviation from the Commission's driving facility requirement shall ensure that vehicle operation training exercises can be safely and effectively performed.

(5) Defensive Tactics Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved defensive tactics training, comply with the defensive tactics equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the Defensive Tactics Facility and Equipment Requirements, form CJSTC-203, revised August 10, 2017, effective 8/2018, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-09684>. Form CJSTC-203 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(6) Firing Range Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved firearms training, comply with the firing range equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the Firing Range Facility and Equipment Requirements, form CJSTC-201, revised August 10, 2017, effective 8/2018, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-09682>. Form CJSTC-201 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615. Firearms training shall be supervised directly by a Commission-certified firearms instructor and the instructor shall have access to at least one firearms range designed for criminal justice firearms instruction.

(7) First Aid Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved first aid training, comply with the first aid equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the First Aid Instructional Requirements, form CJSTC-208, revised August 10, 2018, effective 8/2018, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-09685>. Form CJSTC-208 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(8) Staffing Requirements. Comply with the personnel requirements set forth in the Staffing Requirements, form CJSTC-204, revised October 30, 2008, hereby incorporated by reference. Form CJSTC-204 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615. The following specifications shall be met:

(a) One full-time salaried criminal justice training center director designated by a training school, and employed on a 12-month calendar with faculty or administrative status, whose responsibilities are the management and quality control of the Commission-approved training programs and do not include a teaching assignment. Any additional administrative responsibilities or any instructional responsibilities shall not be undertaken by the director upon a finding that such additional responsibilities interfere with the director's effective management of the training school. A training center director or interim training center director initially employed on or after July 1, 1990, shall at minimum, hold a bachelor's degree from an accredited college or university, and possess

no less than two years' experience in the criminal justice field. Training center directors shall be responsible for the scheduling, presentation, and management of Commission-approved training programs, which shall include preparation of required reports and records, assuring quality of instruction, administration, and security of examinations. A training center director's designee shall be employed full-time with faculty or administrative status, whose responsibilities are the management and quality control of Commission-approved training.

(b) At least one full-time clerk or administrative assistant assigned to report to the training center director, whose responsibilities are limited to providing clerical and administrative assistance to the director. Two or more individuals may perform such clerk or administrative assistant duties, if the aggregate personnel time dedicated to these duties is equivalent, at minimum, to a full-time position.

(c) At least two full-time criminal justice training instructor or instructional coordinator positions assigned to report solely to the training center director for training schools with a Type "A" certification. One coordinator position can be composed of two or more instructional coordinators, provided the aggregate personnel time dedicated to these duties is equivalent to one full-time position. A training school with a Type "B" or "C" certification shall have at least one full-time criminal justice training instructor or instructor coordinator position assigned to report solely to the training center director. In the absence of the director, at least one full-time instructor, instructional coordinator, or other individual specifically designated by the director shall be accessible while criminal justice training is being administered and shall be responsible for quality control.

(9) Comply with the instructor certification requirements set forth in rule Chapter 11B-20, F.A.C., when delivering Commission-approved training.

(10) Basic Abilities Testing Requirements pursuant to Rule 11B-35.0011, F.A.C., and Section 943.17(1)(g), F.S. Effective January 1, 2002, training schools certified by the Commission that provide Commission-approved Basic Recruit Training Programs shall:

(a) Adopt a Commission-approved basic abilities test as an entry requirement into a Law Enforcement or Correctional Basic Recruit Training Program. Correctional Probation Officers are exempt from taking the basic abilities test.

(b) Require, for admission into a Commission-approved Basic Recruit Training Program, a passing score from a Commission-approved basic abilities test, which shall be accepted by any training school. A passing score is valid four years from the date of the test.

(c) Not exempt a student from taking a Commission-approved basic abilities test.

(11) Comply with criminal history background requirements as set forth in subsection 11B-27.00211(4), F.A.C., and Section 943.14(7), F.S.

(12) Comply with requirements for notification of changes in requirements for certification. Training schools with changes in staff and facilities during the school's active certification period shall:

(a) Provide notification to Commission staff, in writing or via e-mail to your field specialist, of any changes in the training school's staffing requirements, pursuant to subsection 11B-21.005(8), F.A.C., within 10 working days upon hiring or separation of personnel.

(b) Provide notification to Commission staff, in writing or via e-mail, of any changes in the training school's facility requirements. Such notification shall include locations by the type of facility and street address, and certify in writing to Commission staff that the facility is in compliance with Rule 11B-21.005, F.A.C.

1. Training schools shall notify Commission staff of any changes in facility sites and the site's compliance with the Commission's requirements, thirty days prior to delivering training or immediately upon scheduling when under thirty days.

2. Driving ranges, firearms ranges, and defensive tactics facilities shall not be used for Commission training until approved by Commission staff.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(2), (3), (8), 943.14, 943.17(1)(g) FS. History—New 7-21-82, Formerly 11B-21.05, Amended 1-28-86, 8-30-89, 12-24-89, 6-3-91, 12-13-92, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 5-21-12, 3-13-13, 5-29-14, 9-4-16, 8-15-18, 5-20-21, 6-23-22.



Criminal Justice Standards and Training Commission

P.O. Box 1489 | Tallahassee, FL 32302-1489 | (850) 410-8600

January 19, 2023

Honorable Chip Simmons, Sheriff
Escambia County Sheriff's Office
Post Office Box 18770
Pensacola, Florida 32523-8770

SUBJECT: Request for Certification as a Training School

Dear Sheriff Simmons,

This is to advise that pursuant to Rule 11B-21.002(3)(c), Florida Administrative Code, a Criminal Justice Standards and Training Commission meeting has been scheduled to consider the Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 you submitted. The meeting will be held on February 16, 2023 beginning at 8:30 a.m., at the Orlando Marriott Lake Mary, Lake Mary, Florida.

Pursuant to Rule 11B-21.002(3)(b), F.A.C., Commission staff conducted a training needs analysis based on your application and will present the results to the Commission at this meeting. We have attached a copy of the needs analysis report which contains Commission staff's recommendation to the Commission. You will have the opportunity to address the Commission and show cause why the Commission should approve your application. This is a public meeting and any other interested parties may address the Commission as well.

If you require any additional information, please contact Terry Baker, Training and Research Manager in the Bureau of Standards at (850) 410-8688 or via email at terrybaker@fdle.state.fl.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen W. Hopkins".

Glen W. Hopkins, Bureau Chief
Bureau of Standards
Criminal Justice Professionalism Division

GWH/tb

Enclosure

Executive Summary

On August 31, 2022, the Escambia County Sheriff's Office (ECSO) requested permission from the Region I Training Council to submit a Criminal Justice Training School Certification and Re-certification Application, form CJSTC 29 to the Criminal Justice Standards and Training Commission to request initial certification as a Commission-approved training school. The Region I Training Council voted to approve the request by ECSO. (**Attachment 1**)

On September 12, 2022, ECSO submitted a Criminal Justice Training School Certification and Re-certification Application, form CJSTC 29 to Commission staff for consideration by the Commission. (**Attachment 2**) The application is for Type B certification which grants a training school the authority to deliver all Commission-approved Law Enforcement Basic Recruit Training Program courses and Commission-approved Advanced and Specialized Training Program courses pursuant to Rule 11B-21.002(2)(b), Florida Administrative Code (F.A.C.).

Needs Analysis

Rule 11B-21.002(3)(b), F.A.C., requires Commission staff to conduct a needs analysis for the region or local training area to be serviced by a new training school. Rule further requires the Commission to deny an application for certification as a training school if a training need does not exist. Commission staff conducted a needs analysis from October 18, 2022 through October 20, 2022. The assessment team consisted of Training and Research Manager Terry Baker and Field Representatives Shane Terrill and Garry Kimpel. The needs analysis consisted of interviewing all agency administrators or designees in Escambia and Santa Rosa Counties, the local service area for ECSO; interviewing all the training school directors for the training schools in Region I; inspecting the ECSO classroom and high liability facilities to ensure compliance with Rules 11B-21.005(3)-(7), F.A.C., and reviewing the staffing requirements pursuant to Rule 11B-21.005(8), F.A.C. All interviews were conducted using standardized survey instruments for agencies and training schools respectively. (**Attachment 3**) The agency survey instrument questions were designed to capture information regarding the current agency size, predicted growth, officer training both in-house and through CJSTC training centers, distances traveled for training, satisfaction with their current training centers, and discussion of the ECSO request. The training school survey instrument questions were designed to capture information regarding the recent training offered, number of courses, number of students, and discussion of the ECSO request.

Interview with Escambia County Sheriff's Office

Commission staff interviewed Sheriff Chip Simmons and members of his staff, including their proposed training school director, Colonel Jeremy Small, and completed the standard agency survey instrument. (**Attachment 4**) ECSO employs 452 law enforcement deputies. ECSO indicated that they anticipate having approximately 45 law enforcement vacancies and new positions over the next year. They further indicated that with the anticipated agency and population growth in Escambia County, they expect to have 225 law enforcement vacancies between attrition from current positions and new positions added over the next five years.

ECSCO indicated that they primarily use George Stone Technical College (GSTC) for their basic recruit training needs because it is the closest option available. They stated that it is approximately 7 miles from the ECSO headquarters to the GSTC and typically takes about 20 minutes to drive there. ECSO indicated there can be a variance in travel time of 15 to 20 minutes depending on the time of day. ECSO indicated they have sponsored approximately 61 law enforcement recruits to GSTC for basic recruit training over the past two years.

ECSO indicated they primarily use GSTC for Commission-approved Advanced and Specialized Training Program courses with courses sometimes offered at the Pensacola Police Department and the Santa Rosa County Sheriff's Office. ECSO indicated deputies attended approximately 248 Advanced or Specialized Training Program Courses from 2021 to 2022. They anticipate this rate of training to continue for the next five years.

ECSO was asked if GSTC is meeting their current training needs for basic recruit training and for post-basic training. They responded "no" to having their needs met for basic recruit training and "no" to having their needs met for post-basic training. ECSO explained they believe the infusion of the agency's culture should begin from day one of a recruit's career and the only way to ensure this is to conduct the basic recruit training themselves. ECSO further indicated they believe their facilities are superior to those at GSTC and being able to teach recruits the ECSO report writing and procedures from the beginning will produce a better recruit. For post-basic needs, ECSO explained that they need more training classes and seats within training classes due to the larger number of sworn personnel than GSTC is able to offer. ECSO further indicated the class schedule for GSTC is not always accommodating to the shift rotation at ECSO.

Interview with the George Stone Technical College

Commission staff interviewed Director Gregory Moody and completed the standard training school survey instrument. (**Attachment 5**) GSTC currently holds Type A certification which allows them to provide any Commission-approved training. Their certification is valid through June 30, 2025. GSTC uses their own facilities for defensive tactics, first aid, and academic training. They use the firearms range owned by ECSO for firearms training and the driving track owned by the United States Navy for vehicle operations training. GSTC has satellite classroom and high liability sites at other locations within Region I, including the Escambia County Sheriff's Office, Gulf Breeze Firehouse, Pensacola Police Department, Santa Rosa Correctional Institution, Santa Rosa County Sheriff's Office, and the University of West Florida Police Department.

According to the Automated Training Management System, GSTC provided 18 law enforcement basic recruit programs, 10 corrections basic recruit programs, 17 cross-over basic recruit training programs, and 1 Equivalency of Training proficiency course from January 1, 2017 through November 22, 2022. GSTC had a total of 403 students graduate from the Law Enforcement Basic Recruit Program, 163 students graduate from the Corrections Basic Recruit Training Program, 40 students graduate from the Cross-Over Basic Recruit Training Program, and 1 student graduate from the Equivalency of Training proficiency course. Over this time period, of the 403 students who graduated from the Law Enforcement Basic Recruit Training Program, 241 were employed with ECSO at the time of attendance. Director Moody indicated that approximately 66% of GSTC students are sponsored or employed by agencies while attending the academy. GSTC provided 219 Advanced and Specialized Training Program courses during the same time period with a total of 2,341 students completing these courses. Of these courses, 146 had 15 or fewer students registered in ATMS.

Director Moody indicated he does not support the certification of ECSO as a training school. He indicated ECSO is at or near fully staffed and he offers a significant number of student slots in each Law Enforcement Basic Recruit Training Program course. Director Moody further indicated he has had to cancel Advanced and Specialized Program courses due to low enrollment. Director Moody indicated GSTC is preparing to offer Equivalency of Training evaluations and courses for the region.

Agency Interviews

Commission staff interviewed the agency administrators or designees from all criminal justice employing agencies based in Escambia and Santa Rosa Counties with the exception of the State Attorney's Office, First Judicial Circuit using the standard agency survey instrument. The State Attorney's Office, First Judicial Circuit declined to participate. The agency administrators from four agencies participated in the interviews and designees from five agencies participated in the interviews. Three agencies only employ correctional officers. A total of nine agencies (ECSCO was previously interviewed) were interviewed. A summary of the results of these nine agency interviews is reflected below. The completed survey instruments are attached for reference. **(Attachment 6)**

Eight agencies use GSTC for basic recruit training needs although three agencies indicated they do not typically hire basic recruits. One agency uses another training school based on their scheduling needs. All agencies indicated their basic training needs were being met by GSTC. Eight agencies indicated they would send recruits to ECSCO to be trained if available, but as an additional option, not rather than using GSTC. One agency indicated they would not send recruits to ECSCO to be trained. Eight agencies indicated they would consider sending officers to ECSCO for Advanced or Specialized Training Program Courses if a course they desired was offered. Most agency administrators were not opposed to ECSCO becoming a training school. When the agency administrators were asked if there is a need for an additional training school in Region I, five responded "Yes," three responded "No," and one chose not to express an opinion. Five agency administrators indicated having additional training options would be a benefit. Two agency administrators expressed concerns that there may be a negative impact to smaller agencies and to GSTC if ECSCO offers their own classes and removes the ECSCO applicants from courses at GSTC.

Eight agencies use GSTC for their Advanced and Specialized Training Program needs. One correctional agency primarily uses another training school because of the number of correctional-specific course offerings. All agencies use other schools inside and outside of Region I based on specific agency needs and courses being offered. Seven agencies indicated their Advanced and Specialized Training Program needs were being met by GSTC. One agency indicated GSTC would not offer courses outside of their main campus facility and the agency would prefer more course offerings at satellite sites closer to or at the agency. Most agency administrators felt that the addition of ECSCO as a training school would create another option for Advanced and Specialized Training Program courses. One agency expressed concern that seats in ECSCO courses would be limited for other agencies.

Training School Interview

Commission staff interviewed the training center director from the other Commission-certified training school in Region I (GSTC was previously interviewed) using the standard training school survey instrument. A summary of the results of this training school interview is reflected below. The completed survey instrument is attached for reference **(Attachment 7)**

In addition to questions related to the number of courses offered and students trained by the training schools, the training school director was asked if there was any reason for the Commission to either grant or deny the ECSCO request. The director did not support the request. The director expressed concern about the current trend of agency-based training schools and if ECSCO's request is approved, there may be additional requests from other agencies within the region. The director indicated training schools provide oversight and quality control for the training

and that agency-based schools may have less internal oversight in favor of advancing agency objectives. The director indicated this request appears to be a “want” for ECSO rather than a “need”.

Facility Inspections

The ECSO proposed facilities were inspected as required by Rule 11B-21.002(3)(b), F.A.C. All facilities except for the driving range are owned by ECSO. ECSO is contracting with the United States Navy to use property to conduct vehicle operations. This is the same driving range GSTC uses. All meet the requirements and are documented on the appropriate forms and in contracts where applicable. (Attachment 8)

Summary

Based on the interviews with the agency administrators, all with the exception of ECSO believe GSTC will be able to meet their training needs over the next five years. Based on information collected during the interviews the total estimates of officers needed to fill positions from vacancies and agency growth over the next five years are:

Blackwater River Correctional & Rehabilitation Facility	LE 0	CO 175
Escambia County Corrections Department	LE 0	CO 150
Escambia County Road Prison	LE 0	CO 12
Escambia County Sheriff’s Office	LE 225	CO 0
Gulf Breeze Police Department	LE 7	CO 0
Milton Police Department	LE 15	CO 0
Pensacola Police Department	LE 50	CO 0
Pensacola State College Police Department	LE 4	CO 0
Santa Rosa County Sheriff’s Office	LE 60	CO 20
University of West Florida Police Department	LE 7	CO 0
Estimated Total	LE 368	CO 357

Not all of these officers will be entering basic recruit classes. Certified officers will move from other agencies, both inside and outside of Escambia County. Some officers will be from other states or the federal government and complete the Equivalency of Training process. GSTC indicated they can accommodate the anticipated growth by adding additional basic recruit courses as needed.

Sheriff Simmons indicated he believes having their own training school will allow them to instill the culture of their organization in recruits from the very beginning of basic recruit training and will help produce a more effective deputy for Escambia County. He further indicated having their own training school will allow the recruits to learn the ECSO report writing and general procedures from the beginning. ECSO indicated that they believe the quality of their training facilities exceed those at GSTC. ECSO feels that more and a wider variety of Advanced Training Program and Specialized Training Program courses are needed to meet their agency training needs.

Having ethical, well-trained, and qualified law enforcement and correctional officers to serve the residents of the State of Florida is vital. There is support for ECSO to be approved as a Commission-certified training school from the agencies in Region I. ECSO has the facilities and personnel in place to immediately conduct Commission-approved Law Enforcement Basic Recruit Training Programs; Advanced Training Program; and Specialized Training Program courses if

approved by the Commission. If the ECSO request for certification as a training school is not approved, GSTC should be able to meet the immediate training needs within Region I.

Recommendation

Six of the ten agencies interviewed (including ECSO) supported the need for an additional training school in Region I while both Commission-certified training schools indicated no need exists for an additional training school in Region I. Based on the support of the Region I Training Council and the majority of agencies, Commission staff recommends the Commission find that a training need exists for the local training area intended to be serviced by ECSO and approve ECSO's request for certification as a training school.

Escambia County Sheriff's Office Needs Analysis Attachments

- 1. Minutes from the Region I Training Council meeting held on August 31, 2022.**
- 2. ECSO Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 received by Commission staff on September 12, 2022.**
- 3. Standardized agency and training school survey instruments.**
- 4. ECSO survey instrument completed by Commission staff.**
- 5. GSTC survey instrument completed by Commission staff.**
- 6. Agency survey instruments completed by Commission staff.**
- 7. Training school survey instruments completed by Commission staff.**
- 8. ECSO facility and staff inspection forms.**

Escambia County Sheriff's Office Training Needs Analysis

Attachment 1



Thomas J. Rollins, Principal

Stephen A. Brooks, Assistant Principal
Jesse Wolfe, Adult Education Coordinator

**Region 1 Training Council Meeting Minutes
August 31, 2022**

Welcome and Introduction:

The Region 1 Training Council Law Enforcement Committee was called to order at 11:30 a.m. on August 31, 2022. Gregory Moody, Director, called the meeting to order and welcomed everyone and thanked them for attending. Mr. Moody stated that the meeting was requested by Escambia County Sheriff's Office for the purpose of requesting their own academy. Mr. Moody explained that the Region 1 Council Committee votes on the request. If the request passes then ECSO would apply to FDLE to start the process.

Old Business:

The minutes from the previous meeting were approved. Kristin Brown, Pensacola Police Department, made the motion and Douglas Bringmans, Santa Rosa County Sheriff's Office, seconded.

New Business:

Approval For ECSO Law Enforcement Academy

- Mr. Moody stated that the meeting was requested by Escambia County Sheriff's Office for the purpose of requesting their own academy. Mr. Moody explained that the Region 1 Council Committee votes on the request. If the request passes then ECSO would apply to FDLE to start the process.
- Mr. Shane Terrell spoke to the committee about the process.
- Mr. James Cadden ask ECSO if them wanting their own academy was a need or a want? Mr. Moody ask Mr. Small, ECSO to speak to committee in regards to why ECSO would like to have their own academy. Mr. Small explained that Sheriff Simmons wants the academy. He believes that by having direct contact with his employees starting with day 1 of the academy they will have a better product and get their officers on the road quicker. He also said when ECSO only has 2 or 3 to train they can get them trained quicker by having their own academy so they don't have to wait for George Stone to put one on.
- Ms. Jo Culberson, Northwest Florida State College had much discussion in regards to this move hurting agencies when larger agencies follow suite and try to get their own academy. She states that neutral training would be better for all agencies. Chief Hawthorne, Chief Bage and Director Powell spoke in regards to their thoughts on the request.



- Mr. Moody states that Sylvia Larson would call out the Region 1 members name and write down their votes. Votes were as follows:

1. Director Moody	No
2. Director Culberson	No
3. Mr. Bringmans, SRCO designee	Yes
4. Director Powell	Yes
5. Chief Hawthorne	Yes
6. James Cadden	No
7. Chief Bage	Yes
8. Colonel Small	Yes

Yes – 5 No – 3 (ECO will move forward in the process to apply for their own academy)!

New Chairman For Region 1 Committee

- Mr. Moody states he will be retiring at the end of December 2022. The committee needs to vote on who the new chairman will be. Sylvia will send out an email in the next few days and everyone needs to vote by email back to Sylvia

The meeting was adjourned at 12:16 p.m., August 31, 2022.

Minutes submitted by: Sylvia Larson, Administrative Secretary
George Stone Technical College

Region 1 Members in Attendance:

- Gregory Moody
- William Powell
- Jeremy Small
- James Cadden
- Robert Bage
- Douglas Bringmans (designee for Sheriff Bob Johnson)
- Jo Culberson
- Richard Hawthorne

Others in Attendance:

- Shane Terrell
- Phillip Folmer
- Thomas Rollins
- Michael Simmons
- Gena Godwin
- Clifford Lyster
- Sylvia Larson

Escambia County Sheriff's Office Training Needs Analysis

Attachment 2



**CRIMINAL JUSTICE TRAINING
SCHOOL CERTIFICATION AND
RE-CERTIFICATION APPLICATION**



**CJSTC
29**

Incorporated by Reference in Rule 11B-21.002(1), F.A.C.

**FLORIDA DEPARTMENT OF LAW ENFORCEMENT
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION**

APPLICATION FOR CRIMINAL JUSTICE TRAINING SCHOOL CERTIFICATION AND RE-CERTIFICATION **SEP 12 2022**

BUREAU OF STATISTICS
CRIMINAL JUSTICE
STANDARDS AND TRAINING
COMMISSION



PLEASE CHECK ONE: New Application Re-certification Re-certification Period: _____

Date of Application: 09/01/2022 Type of Certification Requested A B C

Name of Commission-certified training school or agency requesting certification or Re-certification:

Escambia County Sheriff's Office

Address: 1700 W. Leonard Street Pensacola, Fl. 32501

Telephone Number: (850) 436-9442 Fax Number: _____

CJSTC Region Number: 1

Training Center Director: Colonel Jeremy Small

**APPLICATION FOR CRIMINAL JUSTICE
TRAINING SCHOOL CERTIFICATION and RE-CERTIFICATION**

APPLICATION INSTRUCTIONS

Section 943.12(6)-(8), F.S., authorizes the Commission to develop and approve criminal justice training schools and to issue certificates based on compliance with rule requirements. Training entities requesting to become certified or re-certified as a Commission-certified training school shall complete the Criminal Justice Training School Certification and Re-certification application, form CJSTC-29.

The certification or re-certification request shall be restricted to the applicant. Rule Chapter 11B-21, F.A.C., provides specific requirements for certification and re-certification. Familiarity with this rule may assist you in completing the application. The applicant shall complete only those portions of the application that apply and shall ensure that data in the application is supported by documentation attached to the application. Commission staff reserves the right to verify all data.

Type "A" certification grants the training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement, corrections, and correctional probation and to deliver Commission-approved Advanced and Specialized Training Program Courses.

Type "B" certification grants the training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement and Commission-approved Advanced and Specialized Training Program courses.

Type "C" certification grants the training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for corrections and correctional probation officers and to deliver Commission-approved Advanced and Specialized Training Program Courses.

For applications submitted for initial certification, Commission staff shall conduct a training needs analysis for the region served by the applicant, and shall make a formal recommendation to the Commission based upon the needs analysis and other pertinent information that may bear upon the certification of the training entity.

For applications submitted for re-certification, Commission staff shall conduct an official evaluation of the training school pursuant to Rule 11B-21.002(5), F.A.C., and shall report the findings to the Commission along with a formal recommendation regarding the training school's request for re-certification.

Mail the application for Criminal Justice Training School Certification and Re-certification to:

Florida Department of Law Enforcement
Criminal Justice Professionalism Program
Post Office Box 1489
Tallahassee, Florida 32302-1489
Attention: Field Services Section

**FLORIDA DEPARTMENT OF LAW ENFORCEMENT
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION**

APPLICATION FOR CRIMINAL JUSTICE TRAINING SCHOOL CERTIFICATION AND RE-CERTIFICATION

Please Type

IDENTIFICATION DATA

Escambia County Sheriff's Office		(850) 436-9442	
Name of Training School		Area code and Telephone number	
1700 W. Leonard Street	Pensacola	Escambia	32501
Mailing Address: P.O. Box or Street	City	County	Zip Code
Street address - if different from above	City	County	Zip Code

ADVISEMENT

Rule 11B-21.001(3), F.A.C., requires that each criminal justice training school certified or recertified by the Commission shall establish a method for receiving advisement from employing agencies served by the training school.

Describe the form of advisement to be used by the proposed training school; e.g., Local Advisory Committee, Regional Training Council, Other (be specific).

Identify by name, title, and agency all members of the school's local advisory committee, if applicable.

	<u>NAME</u>	<u>TITLE</u>	<u>AGENCY</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Identify the chair of the local advisory committee, if appropriate.

Name	Title	Area Code and Telephone Number
Agency or Training School	Address	
E-mail Address:		

Identify by name, title, and agency all members of the regional training council.

<u>NAME</u>	<u>TITLE</u>	<u>AGENCY</u>
1. <u>Gregory Moody</u>	<u>Director</u>	<u>George Stone Training Center</u>
2. <u>Bob Johnson</u>	<u>Sheriff</u>	<u>Santa Rosa County Sheriff's Office</u>
3. <u>Marc Cossich</u>	<u>Chief</u>	<u>UWF Public Safety</u>
4. <u>William Powell</u>	<u>Director</u>	<u>Escambia County Corrections</u>
5. <u>James Cadden</u>		<u>DOC - Probation & Parole</u>
6. <u>Matt Coverdale</u>	<u>Captain</u>	<u>Pensacola Police Department</u>
7. <u>Dr. Jeff McGill</u>	<u>Director</u>	<u>NW Florida State College</u>
8. <u>David Popwell</u>	<u>Chief</u>	<u>Niceville Police Department</u>
9. <u>Richard Hawthorne</u>	<u>Chief</u>	<u>Gulf Breeze Police Department</u>
10. <u>Robert Bage</u>	<u>Chief</u>	<u>Ft. Walton Beach Police Depart.</u>
11. <u>Jeremy Small</u>	<u>Colonel</u>	<u>Escambia County Sheriff's Office</u>
12. _____		

Identify the chair of the regional training council, if appropriate.

<u>Gregory Moody</u>	<u>Director</u>	<u>(850) 512-2341</u>
<u>Name</u>	<u>Title</u>	<u>Area Code and Telephone Number</u>
<u>George Stone Vocational Law Enforcement Academy</u>	<u>2400 Longleaf Drive, Pensacola, Fl. 32526</u>	
<u>Agency or Training School</u>	<u>Address</u>	
<u>E-mail Address: GMoody@ecsdfl.us</u>		

STAFFING REQUIREMENTS

Rule 11B-21.005(8) F.A.C., requires that criminal justice training schools certified and recertified by the Commission shall employ personnel who meet the criteria identified in this rule section.

One full time salaried criminal justice training school director employed on a 12-month calendar with faculty or administrative status.

Director: Small Jeremy J
Last First MI

One full-time clerk or administrative assistant assigned to report to the training center director, whose responsibilities are restricted to providing assistance to the director. Two or more persons may perform such clerical or administrative duties provided that the aggregate personnel time dedicated to these duties are equivalent, at minimum, to a full-time position.

Clerical or Administrative Assistant: McCray Lynnea
Last First MI

Clerical or Administrative Assistant: _____
Last First MI

Two full-time criminal justice instructors or instructional coordinators assigned to report to the training school director for training schools with a Type "A" certification. One coordinator position can be comprised of two or more individuals provided the aggregate personnel time dedicated to these duties are equivalent to one full-time position. A training school with a Type "B" or "C" certification shall have at least one full-time criminal justice training instructor or instructor coordinator position assigned to report solely to the training center director.

Instructor/or Instructor Coordinator: Kilgen Andrew
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

MINIMUM FACILITIES REQUIREMENT STANDARDS

Criminal justice training schools requesting certification and re-certification to teach Commission-approved training courses shall comply with the Commission's minimum facility standards pursuant to Rule Chapter 11B-21.005, F.A.C.

CLASSROOM REQUIREMENTS

(Requirements outlined on form CJSTC-205)

List main campus or training school location of classroom facility(ies). Please attach additional pages as needed.

ECSO Training Facility 1190 W Leonard St. Pensacola, Fl. 32501

FIREARMS RANGE REQUIREMENTS

(Requirements outlined on form CJSTC-201)

List main campus or training school location of firearms range(s). Please attach additional pages as needed.

ECSO Firing Range 13011 Beulah Road Cantonment, Fl. 32533

Does the training school own, lease, or have a written agreement to access the property on which the designated firing range(s) are located? (Please attach copies of lease or written agreements.)

Own:

Lease:

Written Agreement:

DRIVING RANGE REQUIREMENTS

(Requirements outlined on form CJSTC-202)

List main campus or training school location of driving range(s). Please attach additional pages as needed.

Bronson Field 2100 Bronson Road Pensacola, Fl. 32506

MOU on file

Does the training school own, lease, or have a written agreement to access the property on which the designated driving range(s) are located? (Please attach copies of lease or written agreements.)

Own:

Lease:

Written Agreement:

DEFENSIVE TACTICS TRAINING REQUIREMENTS

(Requirements outlined on form CJSTC-203)

List main campus or training school location of defensive tactics facility(ies). Please attach additional pages as needed.

ECSO Training Facility 1190 W. Leonard St. 32501

FIRST AID EQUIPMENT REQUIREMENTS

(Requirements outlined on form CJSTC-208)

List main campus or training school location of first aid facility(ies). Please attach additional pages as needed.

ECSO Training Facility 1190 W. Leonard St. 32501

SATELLITE TRAINING SITES

Please list all satellite facilities used by your training school. Include all classroom facilities and high liability facilities and indicate the facility type (e.g., classroom, firearms, etc.). Please attach additional pages as needed.

Facility Type: _____	Facility Type: _____
Name of Facility: _____	Name of Facility: _____
Address: _____	Address: _____
_____	_____

Facility Type: _____	Facility Type: _____
Name of Facility: _____	Name of Facility: _____
Address: _____	Address: _____
_____	_____

Facility Type: _____	Facility Type: _____
Name of Facility: _____	Name of Facility: _____
Address: _____	Address: _____
_____	_____

Facility Type: _____	Facility Type: _____
Name of Facility: _____	Name of Facility: _____
Address: _____	Address: _____
_____	_____

Facility Type: _____	Facility Type: _____
Name of Facility: _____	Name of Facility: _____
Address: _____	Address: _____
_____	_____

Facility Type: _____	Facility Type: _____
Name of Facility: _____	Name of Facility: _____
Address: _____	Address: _____
_____	_____

Facility Type: _____	Facility Type: _____
Name of Facility: _____	Name of Facility: _____
Address: _____	Address: _____
_____	_____

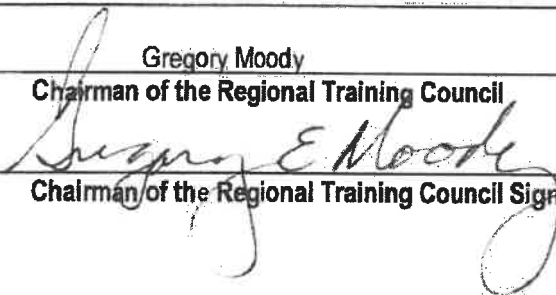
FOR INITIAL CERTIFICATION ONLY

Rule 11B-21.002(3),F.A.C., requires entities that request training school certification to obtain approval from the Regional Training Council in its area.

Did the Regional Training Council approve this training school certification request?

Yes No

If the answer is *no*, please explain:

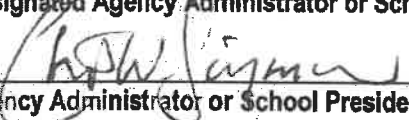
Gregory Moody
Chairman of the Regional Training Council

Chairman of the Regional Training Council Signature

Director
Title
08/31/2022
Date


ATTESTMENT FOR CERTIFICATION OR RE-CERTIFICATION
(Required for all applications)

The statements contained in the application are true, complete, and correct, and I agree that said statements shall form the basis of this application. I understand that any intentional falsification of this application may result in denial, suspension, or revocation of my requested training school certification. In addition, I agree to abide by all of the rules, regulations, and policies adopted by the Criminal Justice Standards and Training Commission and of the Criminal Justice Professionalism Program, Florida Department of Law Enforcement, in relation to the Commission's criminal justice training programs.

NOTE: Documentation of the Regional Training Council's approval shall be attached to form CJSTC-29.

Escambia County Sheriff Chip Simmons
Designated Agency Administrator or School President

Agency Administrator or School President Signature

Sheriff
Title
09/01/2022
Date

Jeremy Small
Training Center Director

Training Center Director Signature

09/01/2022
Date

Escambia County Sheriff's Office Training Needs Analysis

Attachment 3



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
 Type B - Basic LE only / Advanced/Specialized
 Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: _____ Time: _____ Contact: In Person Contact: By Phone

Agency: _____

Agency Address: _____

Agency Telephone Number: _____

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes ___ No ___ Approximate number of officers LE ___ CO ___

1. What CJSTC training school do you primarily use? _____
2. Why? _____
3. Approximately how many miles is it from the agency headquarters to the training school? _____
4. Approximately how long does it take to travel there? _____
5. Is there a large variance in travel time depending on the time of day? _____
6. Does the training school provide training at locations closer to your agency than their main facility? _____
7. Where? _____



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? _____
9. Approximately how long does it take to travel there (including time variance)? _____
10. Do you use other training schools in the area? _____
11. Why? _____
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? _____
13. If yes, where are they trained? _____
14. Approximately how many have you sponsored in the last 2 years? _____
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? _____
16. If yes, where are they trained? _____
17. Approximately how many were trained in the last 2 years? _____
18. What is the total number of LE recruits anticipated over the next 5 years? _____
19. What are the anticipated vacancies or new sworn positions this year? _____ LE
_____ CO _____
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE _____ CO _____
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth?

22. Is there another training school nearby that can provide the same training? _____
23. If yes, how far away is it to travel? _____
24. How much time would it take an officer to travel there? _____ Is there a variance in time? _____
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? _____
26. If yes, explain? _____
27. Where do your certified officers attend CJSTC advanced or specialized training? _____

28. How far is it to travel to the training school(s)? (If more than one training school, list each) _____



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? _____
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?

31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?

32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? _____
33. If yes, which training school(s) do you use? _____

34. Why? _____
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? _____
36. If you conduct mandatory retraining at your agency, why don't you use the training school? _____

37. If not at the agency, which training school(s) do you use? _____
38. Why? _____
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? _____
40. If yes, what facilities? _____
41. Does your agency provide personnel and/or equipment to the training school? _____
42. If yes, what personnel and/or equipment? _____
43. Are your training needs for basic recruit training being met by the current training school(s)? _____
44. If no, identify specific issues and circumstances where they have not been met. _____

45. Are your training needs being met by the current training school(s) for advanced or specialized training? _____



CJSTC Training School Needs Assessment

46. If no, identify specific issues and circumstances where they have not been met. _____

47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? _____

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?

50. Why? _____

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? _____

CJSTC staff conducting interview: _____

CJSTC staff in attendance: _____

Completed by: _____

Signature – Commission Staff: _____



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application: September 12, 2022

Interview – Training School

Date: _____ Time: _____ Contact: In Person By Phone

Training Center: _____

Address: _____

Telephone Number: _____

Survey conducted with: TC Director: _____
 Contact Information: _____
 E-mail: _____
 Designee: _____
 Contact Information: _____
 E-mail: _____

Regional Training Council Member? Yes ____ No ____

1. How many CJSTC Basic Recruit Training Courses did you present in:

2017	_____	LE	_____	CO	_____	CPO	_____	Equivalency	_____	Crossover	_____
2018	_____	LE	_____	CO	_____	CPO	_____	Equivalency	_____	Crossover	_____
2019	_____	LE	_____	CO	_____	CPO	_____	Equivalency	_____	Crossover	_____

2. Were any of the classroom sessions presented at locations other than your main facility? _____



CJSTC Training School Needs Assessment

3. If yes, how many, and where?

2017 _____ Location _____

2018 _____ Location _____

2019 _____ Location _____

4. How many individuals have graduated from the CJSTC Basic Recruit Academy?

2017 _____ LE _____ CO _____ Crossover _____ Equivalency _____

2018 _____ LE _____ CO _____ Crossover _____ Equivalency _____

2019 _____ LE _____ CO _____ Crossover _____ Equivalency _____

5. Are the individuals already employed by agencies while attending the academy? _____

6. If yes, approximately how many in the past three years? _____ Percentage of total students? _____

7. Are individuals sponsored by agencies, but not yet employed? _____

8. If yes, approximately how many in the past three years? _____ Percentage of total students? _____

9. Are individuals allowed in class that are not sponsored or affiliated with an agency? _____

10. If yes, approximately how many in the past three years? _____ Percentage of total students? _____

11. Can you provide information on the approximate number of students from each agency?

12. How many CJSTC Advanced/Specialized Courses did you present in:

2017 _____

2018 _____

2019 _____

13. Were any of the courses presented at locations other than your main facility? _____



CJSTC Training School Needs Assessment

14. If yes, how many, and where?

2017 _____ Location _____

2018 _____ Location _____

2019 _____ Location _____

15. Are you aware that the Escambia County Sheriff's Office has applied for certification as a CJSTC Criminal Justice Training School? _____

16. Are you aware of any reasons why the CJSTC should either grant or deny this request?

17. Do you feel there is a need for an additional training school in your region? Yes No

18. Do you have any additional comments at this time?

CJSTC staff conducting interview: _____

CJSTC staff in attendance: _____

Completed by: _____

Signature – Commission Staff: _____

Escambia County Sheriff's Office Training Needs Analysis

Attachment 4



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/18/2022 Time: 1:00 PM Contact: In Person Contact: By Phone

Agency: Escambia County Sheriff's Office

Agency Address: 1700 West Leonard Street, Pensacola, Florida 32501

Agency Telephone Number: (850) 436-9277

Survey conducted with: Agency Administrator: Sheriff Chip Simmons

E-mail: Sheriff@escambiaso.com

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes X No _____ Approximate number of officers LE 452 CO 0

1. What CJSTC training school do you primarily use? George Stone Technical College
2. Why? Closest training center to agency headquarters
3. Approximately how many miles is it from the agency headquarters to the training school? 7 Miles
4. Approximately how long does it take to travel there? 20 minutes
5. Is there a large variance in travel time depending on the time of day? Yes; 15-20 minutes
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? Yes
13. If yes, where are they trained? George Stone Technical College
14. Approximately how many have you sponsored in the last 2 years? 61
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 215
19. What are the anticipated vacancies or new sworn positions this year?
LE 45 CO 0
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 225 CO 0
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? No. The timing of the classes and the way the classes are staggered does not work for the agency needs. Requested more full-time academies, but George Stone said no.
22. Is there another training school nearby that can provide the same training? No, Northwest Florida State College is the next closest
23. If yes, how far away is it to travel? 65 Miles
24. How much time would it take an officer to travel there? 1+ hours Is there a variance in time? Yes
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? George Stone Technical College; Pensacola Police Department; Santa Rosa County Sheriff's Office
28. How far is it to travel to the training school(s)? (If more than one training school, list each) George Stone Technical College; 7 miles; Pensacola PD; 3.5 miles; Santa Rosa County Sheriff's Office; 26 miles



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? GSTC – 20 min.; PPD – 7 min.; SRCO – 40 min.
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 2021 – 148; 2022 – 100 Number in 2022 was lower due to George Stone cancelling classes
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 650
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency; online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? The agency has the facilities and instructors. Mandatory retraining topics are included in yearly block training schedule within the agency
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? Agency-owned Firearms Range and same Driving Range as George Stone
41. Does your agency provide personnel and/or equipment to the training school? Yes
42. If yes, what personnel and/or equipment? Firearms range and have donated vehicles to George Stone
43. Are your training needs for basic recruit training being met by the current training school(s)? No
44. If no, identify specific issues and circumstances where they have not been met. George Stone is not capable of meeting the needs of the Escambia County Sheriff's Office. They fail to meet the commitment that our agency has in building the foundation for a model law enforcement officer. Our facilities far exceed what George Stone currently offers, in fact they currently use our firearm's range. We are currently in the building process of upgrading our range to include a state-of-the-art shoot house and new tower. We believe that when we are awarded our Type B certification, we will be able to instill our culture in our new recruits from the very beginning from the time they set foot into our Sheriff's Office. They will immediately begin to learn our culture, report writing, and our general operating procedures. We believe the finished product will be well above what we currently receive from George Stone.
45. Are your training needs being met by the current training school(s) for advanced or specialized training? No



CJSTC Training School Needs Assessment

46. If no, identify specific issues and circumstances where they have not been met. More training classes – and a variety of different subjects need to be offered. Also, with our agency being one of the larger agencies in our area, we are not allotted enough slots for our officers. Classroom schedules are not always conducive to the shift rotation of our officers.

47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

Nothing additional.

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?
Yes

50. Why? We can tailor the schedules to the needs of our agency and offer more specialized training classes.

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? No

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Escambia County Sheriff's Office Training Needs Analysis

Attachment 5



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
 Type B - Basic LE only / Advanced/Specialized
 Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application: September 12, 2022

Interview – Training School

Date: 10/19/2022 Time: 2:45 PM Contact: In Person By Phone

Training Center: George Stone Technical College

Address: 2400 Longleaf Drive, Pensacola, Florida 32526

Telephone Number: (850) 941-6200, Ext. 2158

Survey conducted with: TC Director: Gregory E. Moody
 Contact Information: Office – (850) 944-6775; Cell – (850) 512-2341
 E-mail: gmoody@edsdfl.us
 Designee: _____
 Contact Information: _____
 E-mail: _____

Regional Training Council Member? Yes No

1. How many CJSTC Basic Recruit Training Courses did you present in:

2017 7 LE 3 CO 1 CPO 0 Equivalency 0 Crossover 3
 2018 6 LE 2 CO 2 CPO 0 Equivalency 0 Crossover 2
 2019 7 LE 5 CO 1 CPO 0 Equivalency 0 Crossover 1

2. Were any of the classroom sessions presented at locations other than your main facility? Yes



CJSTC Training School Needs Assessment

3. If yes, how many, and where?

2017 2 Location Firearms Range and Driving Range

2018 1 Location Firearms Range

2019 1 Location Firearms Range

4. How many individuals have graduated from the CJSTC Basic Recruit Academy?

2017 87 LE 61 CO 22 Crossover 6 Equivalency 0

2018 128 LE 90 CO 27 Crossover 11 Equivalency 0

2019 157 LE 137 CO 19 Crossover 1 Equivalency 0

5. Are the individuals already employed by agencies while attending the academy? Yes, some.

6. If yes, approximately how many in the past three years? 244 Percentage of total students? 66%

7. Are individuals sponsored by agencies, but not yet employed? Yes, agency cadet programs.

8. If yes, approximately how many in the past three years? 230 Percentage of total students? 60%

9. Are individuals allowed in class that are not sponsored or affiliated with an agency? Yes

10. If yes, approximately how many in the past three years? 100 Percentage of total students? 34%

11. Can you provide information on the approximate number of students from each agency? Escambia County SO – 134; Pensacola PD – 44; Santa Rosa County SO – 6; Escambia County Corrections – 54; Gulf Breeze PD – 0; Blackwater River CF – 6

12. How many CJSTC Advanced/Specialized Courses did you present in:

2017 30

2018 38

2019 32

13. Were any of the courses presented at locations other than your main facility? Yes

14. If yes, how many, and where?

2017 Unk. Location ECSO, PPD, SRCSO, Gulf Breeze Firehouse

2018 Unk. Location ECSO, PPD, SRCSO, Gulf Breeze Firehouse

2019 Unk. Location ECSO, PPD, SRCSO, Gulf Breeze Firehouse

15. Are you aware that the Escambia County Sheriff's Office has applied for certification as a CJSTC Criminal Justice Training School? Yes



CJSTC Training School Needs Assessment

16. Are you aware of any reasons why the CJSTC should either grant or deny this request?

All conversations with the ECSO representatives, including Sheriff Simmons, are that they wanted to acquire training school status in order to be able to instruct their ways of doing things such as policy, procedure, report writing, and patrol techniques. As each academy is scheduled, ECSO is given the opportunity to request sponsored slots for their applicants ranging from 30% to 50% of the total class numbers. There is no reason to grant this request. ECSO is at full staff. Several Advanced and Specialized Program Training Courses have been cancelled recently due to lack of enrollment.

17. Do you feel there is a need for an additional training school in your region? Yes No

18. Do you have any additional comments at this time?

This training school has on many occasions responded to requests of the ECSO for full-time academies (8 hours) on numerous times while forgoing the evening classes. The evening classes are those that allow for community citizens and Region 1 citizens who have day jobs and not sponsored by an agency to continue to work their jobs, making a living and trying to break into the law enforcement profession. While holding regional and local training council meetings, we request input on the needs of local agencies of what specialized and advanced training they want and we would accommodate at the earliest opportunity. This training academy did not shut down during the years 2020 and 2021 through the Covid 19 pandemic, continuing with face-to-face instruction.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Escambia County Sheriff's Office Training Needs Analysis

Attachment 6



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/20/2022 Time: 2:30 PM Contact: In Person Contact: By Phone

Agency: Blackwater River Correctional & Rehabilitation Facility

Agency Address: 5914 Jeff Ates Road, Milton, Florida 32583

Agency Telephone Number: (850) 983-4100

Survey conducted with: Agency Administrator: Gary English

E-mail: genglish@geogroup.com

Agency Designee: Captain Johns

E-mail: njohns@geogroup.com

Regional Training Council Member: Yes ___ No X Approximate number of officers LE 0 CO 100

1. What CJSTC training school do you primarily use? Florida Panhandle Technical College
2. Why? The school offers drop-in classes to allow trainees to enter the training sooner after being hired
3. Approximately how many miles is it from the agency headquarters to the training school? 93 Miles
4. Approximately how long does it take to travel there? 1.5 Hours
5. Is there a large variance in travel time depending on the time of day? Yes, up to 45 minutes
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? Yes, Northwest Florida State College
11. Why? Different course offerings and time frames
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No, corrections only
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 0
19. What are the anticipated vacancies or new sworn positions this year?
LE 0 CO 65
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 0 CO 175
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes, between George Stone Technical College, Northwest Florida State College, and Florida Panhandle Technical College
22. Is there another training school nearby that can provide the same training? George Stone Technical College
23. If yes, how far away is it to travel? 27 Miles
24. How much time would it take an officer to travel there? 30 Minutes Is there a variance in time? Yes, 15 minutes
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? Florida Corrections Academy – Vernon and Florida Panhandle Technical College
28. How far is it to travel to the training school(s)? (If more than one training school, list each) FCA-Vernon: 87 Miles; Florida Panhandle Technical College; 93 Miles



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? Approximately 1.5 hours
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
10
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
25
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training?
Yes
33. If yes, which training school(s) do you use? Florida Corrections Academy – Vernon
34. Why? Corrections-related courses offered
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency; online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? The agency has the facilities and instructors. More convenient
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? Santa Rosa County Sheriff's Office Firing Range
41. Does your agency provide personnel and/or equipment to the training school? No
42. If yes, what personnel and/or equipment? N/A
43. Are your training needs for basic recruit training being met by the current training school(s)? Yes
44. If no, identify specific issues and circumstances where they have not been met. N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes



CJSTC Training School Needs Assessment

46. If no, identify specific issues and circumstances where they have not been met. N/A

47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

No - no specific opinion

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?
Yes

50. Why? Specific course offerings

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? More training options. Competition is good and encourages cooperation between agencies and training schools

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/18/2022 Time: 10:00 AM Contact: In Person Contact: By Phone

Agency: Escambia County Corrections

Agency Address: 2935 North L Street, Pensacola, Florida 32501

Agency Telephone Number: (850) 595-3100

Survey conducted with: Agency Administrator: _____
 E-mail: _____
 Agency Designee: Scott Nash, Commander
 E-mail: gnash@myescambia.com

Regional Training Council Member: Yes X No ___ Approximate number of officers LE 0 CO 340

1. What CJSTC training school do you primarily use? George Stone Technical College
2. Why? Location is convenient
3. Approximately how many miles is it from the agency headquarters to the training school? 7 Miles
4. Approximately how long does it take to travel there? 15 to 20 minutes
5. Is there a large variance in travel time depending on the time of day? No
6. Does the training school provide training at locations closer to your agency than their main facility? Yes
7. Where? At the agency and Escambia County Sheriff's Office



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? .5 Miles
9. Approximately how long does it take to travel there (including time variance)? 1-2 Minutes
10. Do you use other training schools in the area? No
11. Why? Location of the current school
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No, corrections only
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 0
19. What are the anticipated vacancies or new sworn positions this year?
LE 0 CO 74
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 0 CO 150
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes
22. Is there another training school nearby that can provide the same training? Northwest Florida State College
23. If yes, how far away is it to travel? 70 Miles
24. How much time would it take an officer to travel there? 1.5 Hours Is there a variance in time? No
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? George Stone Technical College; IPTM in Jacksonville; FDLE – Florida Leadership Academy
28. How far is it to travel to the training school(s)? (If more than one training school, list each) George Stone Technical College; 7 miles; IPTM; 400 miles; Florida Leadership Academy – Location varies



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? GSTC – 15-20 min; IPTM – 6 hours
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
200
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
500
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training?
No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency; online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? The agency has the facilities and instructors. More convenient for scheduling
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? Escambia County Sheriff's Office Firing Range
41. Does your agency provide personnel and/or equipment to the training school? Yes
42. If yes, what personnel and/or equipment? Instructors
43. Are your training needs for basic recruit training being met by the current training school(s)? Yes
44. If no, identify specific issues and circumstances where they have not been met. N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes



CJSTC Training School Needs Assessment

46. If no, identify specific issues and circumstances where they have not been met. N/A

47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

No - no specific opinion

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?
Yes

50. Why? Not in place of George Stone, but to supplement training for specific course offerings

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? More training options

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/18/2022 Time: 11:15 AM Contact: In Person Contact: By Phone

Agency: Escambia County Road Prison

Agency Address: 601 Highway 297A, Cantonment, Florida 32533

Agency Telephone Number: (850) 937-2100

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Chris Moye, First Lieutenant

E-mail: cjmye@myescambia.com

Regional Training Council Member: Yes ____ No X Approximate number of officers LE 0 CO 80

1. What CJSTC training school do you primarily use? George Stone Technical College
2. Why? Location is convenient
3. Approximately how many miles is it from the agency headquarters to the training school? 10 Miles
4. Approximately how long does it take to travel there? 15 minutes
5. Is there a large variance in travel time depending on the time of day? No
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? No other schools in the area
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No, corrections only
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 0
19. What are the anticipated vacancies or new sworn positions this year?
LE 0 CO 1
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 0 CO 12
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes
22. Is there another training school nearby that can provide the same training? No
23. If yes, how far away is it to travel? N/A
24. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? George Stone Technical College; IPTM in Jacksonville; Other locations based on course offerings
28. How far is it to travel to the training school(s)? (If more than one training school, list each) George Stone Technical College; 10 miles; IPTM; 400 miles;



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? GSTC – 15 min; IPTM – 6 hours
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 10
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 20
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination; online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? The agency has the facilities and instructors
37. If not at the agency, which training school(s) do you use? George Stone Technical College
38. Why? Location
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? Escambia County Sheriff's Office Firing Range
41. Does your agency provide personnel and/or equipment to the training school? No
42. If yes, what personnel and/or equipment? N/A
43. Are your training needs for basic recruit training being met by the current training school(s)? Yes
44. If no, identify specific issues and circumstances where they have not been met. N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes



CJSTC Training School Needs Assessment

46. If no, identify specific issues and circumstances where they have not been met. N/A

47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

Would be great for more specialized courses

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?
Yes

50. Why? Not in place of George Stone, but to supplement training for specific course offerings

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? More training options

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/19/2022 Time: 8:00 AM Contact: In Person Contact: By Phone

Agency: Gulf Breeze Police Department

Agency Address: 311 Fairpoint Drive, Gulf Breeze, Florida 32561

Agency Telephone Number: (850) 934-5121

Survey conducted with: Agency Administrator: Chief Richard Hawthorne
 E-mail: rhawthome@gulfbreezefl.gov
 Agency Designee: _____
 E-mail: _____

Regional Training Council Member: Yes No Approximate number of officers LE 25 CO 0

1. What CJSTC training school do you primarily use? George Stone Technical College
2. Why? Closest training center to the agency
3. Approximately how many miles is it from the agency headquarters to the training school? 20 Miles
4. Approximately how long does it take to travel there? 45 minutes
5. Is there a large variance in travel time depending on the time of day? Yes; 24 - 45 minutes
6. Does the training school provide training at locations closer to your agency than their main facility? Yes
7. Where? At the agency; Pensacola Police Department; Escambia County Sheriff's Office



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? PPD – 5 miles; ESCO – 7 miles
9. Approximately how long does it take to travel there (Including time variance)? PPD – 10 minutes; ESCO – 15 minutes
10. Do you use other training schools in the area? Yes – Northwest Florida State College
11. Why? To take specific courses
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? Yes – not recently
13. If yes, where are they trained? George Stone Technical College
14. Approximately how many have you sponsored in the last 2 years? 0
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 0
19. What are the anticipated vacancies or new sworn positions this year?
LE 4 CO 0
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 7 CO 0
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes
22. Is there another training school nearby that can provide the same training? Yes, Northwest Florida State College
23. If yes, how far away is it to travel? 60 Miles
24. How much time would it take an officer to travel there? 1 hour Is there a variance in time? Yes – 30 minutes
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? George Stone Technical College; Northwest Florida State College; others just depending on course and location
28. How far is it to travel to the training school(s)? (If more than one training school, list each) George Stone Technical College; 20 miles; Northwest Florida State College; 60 miles
29. How much time would it take to travel there (include time variance)? GSTC – 45 min.; NWFSC - 60 min.



CJSTC Training School Needs Assessment

30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
6
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
10
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training?
No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency, online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? The agency has the facilities and instructors. Easier to use
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
40. If yes, what facilities? N/A
41. Does your agency provide personnel and/or equipment to the training school? No
42. If yes, what personnel and/or equipment? N/A
43. Are your training needs for basic recruit training being met by the current training school(s)? Yes
44. If no, identify specific issues and circumstances where they have not been met.
N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
46. If no, identify specific issues and circumstances where they have not been met. N/A
47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
48. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No



CJSTC Training School Needs Assessment

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?

Yes _____

50. Why? It would depend on the classes being offered. Would likely use George Stone for most


51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? More training options and opportunities would be good.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/20/2022 Time: 9:30 AM Contact: In Person Contact: By Phone

Agency: Milton Police Department

Agency Address: 5451 Alabama Street, Milton, Florida 32570

Agency Telephone Number: (850) 983-5420

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Captain Don Ferguson

E-mail: Dferguson@miltonflorg

Regional Training Council Member: Yes ___ No X Approximate number of officers LE 17 CO 0

1. What CJSTC training school do you primarily use? George Stone Technical College
2. Why? Closest training center to the agency
3. Approximately how many miles is it from the agency headquarters to the training school? 23 Miles
4. Approximately how long does it take to travel there? 35 minutes
5. Is there a large variance in travel time depending on the time of day? No
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? Yes – Northwest Florida State College
11. Why? They may be offering courses not being offered by George Stone Technical College
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No, but recently approved to start
13. If yes, where are they trained? Most likely George Stone Technical College
14. Approximately how many have you sponsored in the last 2 years? 0
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 5-6
19. What are the anticipated vacancies or new sworn positions this year?
LE 5 CO 0
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 15 CO 0
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes
22. Is there another training school nearby that can provide the same training? Yes, Northwest Florida State College
23. If yes, how far away is it to travel? 47 Miles
24. How much time would it take an officer to travel there? 53 min Is there a variance in time? Yes – traffic
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? George Stone Technical College mostly but also Northwest Florida State College
28. How far is it to travel to the training school(s)? (If more than one training school, list each) George Stone Technical College; 23 miles; Northwest Florida State College; 47 miles
29. How much time would it take to travel there (include time variance)? GSTC – 35 min.; NWFSC - 53 min.



CJSTC Training School Needs Assessment

30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
15
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
70 - 80
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training?
No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination; online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? Use the on-line courses
37. If not at the agency, which training school(s) do you use? George Stone Technical College and Northwest Florida State College
38. Why? Courses offered
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
40. If yes, what facilities? N/A
41. Does your agency provide personnel and/or equipment to the training school? No
42. If yes, what personnel and/or equipment? N/A
43. Are your training needs for basic recruit training being met by the current training school(s)? Yes
44. If no, identify specific issues and circumstances where they have not been met.
N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
46. If no, identify specific issues and circumstances where they have not been met. N/A
47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
48. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No - No opinion either way



CJSTC Training School Needs Assessment

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?

No _____

50. Why? Location _____

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? No _____

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/19/2022 Time: 9:30 AM Contact: In Person Contact: By Phone

Agency: Pensacola Police Department

Agency Address: 711 N. Hayne Street, Pensacola, Florida 32501

Agency Telephone Number: (850) 435-1900

Survey conducted with: Agency Administrator: Chief Eric Randall

E-mail: erandall@cityofpensacola.com

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes X No _____ Approximate number of officers LE 175 CO 0

1. What CJSTC training school do you primarily use? George Stone Technical College
2. Why? Local in Pensacola
3. Approximately how many miles is it from the agency headquarters to the training school? 9 Miles
4. Approximately how long does it take to travel there? 20 minutes
5. Is there a large variance in travel time depending on the time of day? Yes
6. Does the training school provide training at locations closer to your agency than their main facility? No, but have in the past
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (including time variance)? N/A
10. Do you use other training schools in the area? Yes – Northwest Florida State College
11. Why? Only use if George Stone is full
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? Yes
16. If yes, where are they trained? Police Recruit Program; George Stone Technical College
17. Approximately how many were trained in the last 2 years? 15
18. What is the total number of LE recruits anticipated over the next 5 years? 50
19. What are the anticipated vacancies or new sworn positions this year?
LE 15 CO 0
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 40-50 CO 0
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes
22. Is there another training school nearby that can provide the same training? Yes, Northwest Florida State College
23. If yes, how far away is it to travel? 56 Miles
24. How much time would it take an officer to travel there? 80 minutes Is there a variance in time? Yes - Traffic
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? George Stone Technical College; Northwest Florida State College; Florida Public Safety Institute; Gulf Coast State College
28. How far is it to travel to the training school(s)? (If more than one training school, list each) George Stone Technical College; 9 miles; Northwest Florida State College; 56 miles; Florida Public Safety Institute; 183 miles; Gulf Coast State College; 98 miles



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? GSTC – 20 min.; NWFSC - 80 min.; FPSI – 3 hours; GCSC – 2 hours
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? Approximately 600 classes, but some officers took multiple classes
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 3,000 classes with officers taking multiple classes each
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training?
No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency; online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? We have our own instructors to conduct courses
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
40. If yes, what facilities? N/A
41. Does your agency provide personnel and/or equipment to the training school? Yes, equipment
42. If yes, what personnel and/or equipment? Belts, expired body armor, and other surplus equipment
43. Are your training needs for basic recruit training being met by the current training school(s)? Yes
44. If no, identify specific issues and circumstances where they have not been met.
N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? No
46. If no, identify specific issues and circumstances where they have not been met. George Stone does not allow advanced or specialized training classes to be off-site and refuses to do this. This includes at agencies in the area who have hosted multiple classes for them in previous years. Classes such as FTO, Speed Measurement, and more which are better held off-site. Not many classes offered over the past 6-8 months. Of the classes that have been advertised, many were cancelled.



CJSTC Training School Needs Assessment

47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

No

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?

Yes

50. Why? Depending on courses offered, PPD will send to various academies

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? Overall, George Stone provides great classes from basic to more advanced/specialized. However, current staff at George Stone does not accept change or feedback from local stakeholders (LE Agencies). Need to do EOT courses.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: *Terry Baker*



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/19/2022 Time: 11:00 AM Contact: In Person Contact: By Phone

Agency: Pensacola State College Police Department

Agency Address: 1000 College Boulevard, Pensacola, Florida 32504

Agency Telephone Number: (850) 484-2500

Survey conducted with: Agency Administrator: Chief Rob Goley
 E-mail: rgoley@pensacolastate.edu
 Agency Designee: _____
 E-mail: _____

Regional Training Council Member: Yes _____ No X Approximate number of officers LE 8 CO 0

1. What CJSTC training school do you primarily use? George Stone Technical College
2. Why? Close to the agency
3. Approximately how many miles is it from the agency headquarters to the training school? 12 Miles
4. Approximately how long does it take to travel there? 20 minutes
5. Is there a large variance in travel time depending on the time of day? Yes – Traffic 10-15 mins
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No – Northwest Florida State College is too far
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? _____
18. What is the total number of LE recruits anticipated over the next 5 years? _____
19. What are the anticipated vacancies or new sworn positions this year?
LE 2 CO 0
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 4 CO 0
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes
22. Is there another training school nearby that can provide the same training? Yes, Northwest Florida State College
23. If yes, how far away is it to travel? 50 Miles
24. How much time would it take an officer to travel there? 80 minutes Is there a variance in time? Yes - Traffic
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? George Stone Technical College; Pensacola Police Department; Escambia County Sheriff's Office
28. How far is it to travel to the training school(s)? (If more than one training school, list each) George Stone Technical College; 12 miles; PPD; 5 miles; ECSO; 5 miles
29. How much time would it take to travel there (include time variance)? GSTC – 20 min.; PPD - 10 min.; ECSO – 10 min.



CJSTC Training School Needs Assessment

30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
9
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
15
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training?
No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination; online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? Use the FDLE on-line courses and may take some courses at George Stone.
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
40. If yes, what facilities? N/A
41. Does your agency provide personnel and/or equipment to the training school? No
42. If yes, what personnel and/or equipment? N/A
43. Are your training needs for basic recruit training being met by the current training school(s)? Yes
44. If no, identify specific issues and circumstances where they have not been met.
N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes, George Stone offers courses we need such as FTO, Report Writing, Line Supervision, Middle Management, and DUI-FST
46. If no, identify specific issues and circumstances where they have not been met. N/A.
47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes



CJSTC Training School Needs Assessment

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

No, not enough information on the impact to form and opinion.

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?

Yes _____

50. Why? Depending on courses offered

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? The main concerns are getting adequate seats in a Sheriff's Office run training center for the advanced and specialized training and the funding to attend. The training schedule at George Stone for advanced and specialized training is frequently aligned with PPD's work schedule and does not make it conducive to send my officers to George Stone. Occasionally, George Stone offers a standard 40 or 80 hour course in one or two week blocks that fit our department's schedule. The Sheriff's Office tends to offer more traditional one week/40 hour or two week/80 hour options.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: _____



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/20/2022 Time: 1:00 PM Contact: In Person Contact: By Phone

Agency: Santa Rosa County Sheriff's Office

Agency Address: 5755 East Milton Road, Milton, Florida 32583

Agency Telephone Number: (850) 983-1100

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Major Chris Watson

E-mail: cwatson@srso.net

Regional Training Council Member: Yes X No _____ Approximate number of officers LE 260 CO 130

1. What CJSTC training school do you primarily use? George Stone Technical College
2. Why? Close to the agency
3. Approximately how many miles is it from the agency headquarters to the training school? 26 Miles
4. Approximately how long does it take to travel there? 30-40 minutes
5. Is there a large variance in travel time depending on the time of day? Yes - Traffic 20 mins
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? Yes – Northwest Florida State College
11. Why? Availability of specialized courses and to have more varied options
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? Yes
13. If yes, where are they trained? George Stone and occasionally Northwest Florida State College
14. Approximately how many have you sponsored in the last 2 years? 5
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 50-60
19. What are the anticipated vacancies or new sworn positions this year?
LE 10-15 CO 15-20
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 50-60 CO 5-20
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes
22. Is there another training school nearby that can provide the same training? Yes, Northwest Florida State College
23. If yes, how far away is it to travel? 45 Miles
24. How much time would it take an officer to travel there? 60 minutes Is there a variance in time? No
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? George Stone Technical College; Northwest Florida State College. More at Northwest Florida SC
28. How far is it to travel to the training school(s)? (If more than one training school, list each) George Stone Technical College; 26 miles; NWFSC; 45 miles
29. How much time would it take to travel there (include time variance)? GSTC – 35-40 min.; NWFSC – 60 min.



CJSTC Training School Needs Assessment

30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
250
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
600
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training?
Yes
33. If yes, which training school(s) do you use? Primarily George Stone and Northwest Florida, but also IPTM and others
34. Why? Proximity and availability of 2nd dollar funding
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination; online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? Have agency instructors and facility to run classes
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? No
40. If yes, what facilities? N/A
41. Does your agency provide personnel and/or equipment to the training school? Yes
42. If yes, what personnel and/or equipment? Vehicles
43. Are your training needs for basic recruit training being met by the current training school(s)? For the most part
44. If no, identify specific issues and circumstances where they have not been met.
George Stone does few full-time academies and does not offer Equivalency of Training at all for officer from other states.
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes, for the most part
46. If no, identify specific issues and circumstances where they have not been met. Equivalency of Training not offered
47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
48. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No



CJSTC Training School Needs Assessment

49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)?

Yes _____

50. Why? Class specific. If ECSO has a class available, would attend _____

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? The addition of another option to facilitate a full-time verses part-time (Afternoon type schedule) basic recruit class and/or the option for EOT would benefit our agency _____

CJSTC staff conducting interview: Terry Baker, Training and Research Manager _____

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel _____

Completed by: Terry Baker, Training and Research Manager _____

Signature – Commission Staff:  _____



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application receipt: September 12, 2022

Interview

Date: 10/19/2022 Time: 1:30 PM Contact: In Person Contact: By Phone

Agency: University of West Florida Police Department

Agency Address: 11000 University Parkway, Building 94, Pensacola, Florida 32574

Agency Telephone Number: (850) 474-2415

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Assistant Chief Deborah Fletcher

E-mail: dfletcher@uwf.edu

Regional Training Council Member: Yes X No _____ Approximate number of officers LE 21 CO 0

1. What CJSTC training school do you primarily use? George Stone Technical College
2. Why? Close to the agency
3. Approximately how many miles is it from the agency headquarters to the training school? 15 Miles
4. Approximately how long does it take to travel there? 20-25 minutes
5. Is there a large variance in travel time depending on the time of day? Yes - Traffic 5-10 mins
6. Does the training school provide training at locations closer to your agency than their main facility? Yes
7. Where? Pensacola Police Department



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? 15 miles
9. Approximately how long does it take to travel there (Including time variance)? 15-20 minutes
10. Do you use other training schools in the area? Yes – Northwest Florida State College
11. Why? Course offerings
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 0
19. What are the anticipated vacancies or new sworn positions this year?
LE 4 CO 0
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 7 CO 0
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes
22. Is there another training school nearby that can provide the same training? Yes, Northwest Florida State College
23. If yes, how far away is it to travel? 75 Miles
24. How much time would it take an officer to travel there? 90 minutes Is there a variance in time? Yes, Traffic
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? George Stone Technical College mostly with Northwest Florida State College occasionally
28. How far is it to travel to the training school(s)? (If more than one training school, list each) George Stone Technical College; 15 miles; NWFSC; 75 miles
29. How much time would it take to travel there (include time variance)? GSTC – 20 min.; NWFSC – 90 min.



CJSTC Training School Needs Assessment

30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
20
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
50
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination; online and classroom
36. If you conduct mandatory retraining at your agency, why don't you use the training school? Use the FDLE on-line courses and have agency instructors and facility to run classes
37. If not at the agency, which training school(s) do you use? George Stone
38. Why? Convenience
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? Firearms range, Defensive Tactics room, and First Aid room
41. Does your agency provide personnel and/or equipment to the training school? No
42. If yes, what personnel and/or equipment? N/A
43. Are your training needs for basic recruit training being met by the current training school(s)? Yes
44. If no, identify specific issues and circumstances where they have not been met.
N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
46. If no, identify specific issues and circumstances where they have not been met. N/A
47. Are you aware that the Escambia County Sheriff's Office has requested certification as a CJSTC Criminal Justice Training School? Yes
48. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No. Concerns of the possible effects to smaller agencies and if there will be changes to George Stone if ECSO pulls out
49. If approved by the Commission and available, would you send your recruits or certified officers to the Escambia County Sheriff's Office Training Academy for training rather than the current training school(s)? Yes, as an additional option
50. Why? More training opportunities



CJSTC Training School Needs Assessment

51. Do you feel there is a need for an additional training school in your region? Yes No No Opinion
52. Do you have any additional comments at this time? Need more information about the impact to the region to have an opinion on if an additional academy is needed

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shane Terrill and Garry Kimpel

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Escambia County Sheriff's Office Training Needs Analysis

Attachment 7



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
- Type B - Basic LE only / Advanced/Specialized
- Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Escambia County Sheriff's Office Training Academy

Date of application: September 12, 2022

Interview – Training School

Date: 11/02/2022 Time: 9:15 AM Contact: In Person By Phone

Training Center: Northwest Florida State College

Address: 100 E. College Boulevard, Niceville, Florida 32580

Telephone Number: (850) 729-5378

Survey conducted with: TC Director: Interim Director Jo Culberson

Contact Information: Office – (850) 729-6088

E-mail: culbersj@nwfsc.edu

Designee: _____

Contact Information: _____

E-mail: _____

Regional Training Council Member? Yes No

1. How many CJSTC Basic Recruit Training Courses did you present in:

2017 6 LE 3 CO 3 CPO 0 Equivalency 0 Crossover 0

2018 7 LE 4 CO 3 CPO 0 Equivalency 0 Crossover 0

2019 8 LE 4 CO 4 CPO 0 Equivalency 0 Crossover 0

2. Were any of the classroom sessions presented at locations other than your main facility? No



CJSTC Training School Needs Assessment

3. If yes, how many, and where?

2017 _____ Location _____

2018 _____ Location _____

2019 _____ Location _____

4. How many individuals have graduated from the CJSTC Basic Recruit Academy?

2017 135 LE 69 CO 22 Crossover 0 Equivalency 0

2018 113 LE 64 CO 27 Crossover 0 Equivalency 0

2019 92 LE 59 CO 19 Crossover 0 Equivalency 0

5. Are the individuals already employed by agencies while attending the academy? Yes, all CO and some LE.

6. If yes, approximately how many in the past three years? 68 CO; Unknown LE Percentage of total students? 100% CO

7. Are individuals sponsored by agencies, but not yet employed? Some recently.

8. If yes, approximately how many in the past three years? Unk. Percentage of total students? Unk.

9. Are individuals allowed in class that are not sponsored or affiliated with an agency? Yes

10. If yes, approximately how many in the past three years? 126 Percentage of total students? 49%

11. Can you provide information on the approximate number of students from each agency? No.

12. How many CJSTC Advanced/Specialized Courses did you present in:

2017 18

2018 32

2019 34

13. Were any of the courses presented at locations other than your main facility? Unk.

14. If yes, how many, and where?

2017 0 Location _____

2018 0 Location _____

2019 0 Location _____

15. Are you aware that the Escambia County Sheriff's Office has applied for certification as a CJSTC Criminal Justice Training School? Yes



CJSTC Training School Needs Assessment

16. Are you aware of any reasons why the CJSTC should either grant or deny this request?

The request should be denied by CJSTC. If this request is granted it will set a bad precedence for the panhandle region. If one agency does this, all agencies will apply for certification. This invites corruption or falsifying training documentation and records to advance agency objectives which will impact officer safety. Also, this will negatively impact small agencies who do not have the resources to do this. Moreover, granting this request will result in less trust fund monies for training centers to use for courses to training officers of other agencies. Training centers provide oversight and quality control.

17. Do you feel there is a need for an additional training school in your region? Yes No

18. Do you have any additional comments at this time?

Escambia's request appears to be a "want" and not a "need" for the agency. Having spoken to training center coordinators from the southern Florida regions that the Commission has allowed this to happen, I have knowledge of the negative impacts. These coordinators have stated this has significantly reduced the number of students for every class.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Shane Terrill, Field Representative and Garry Kimpel, Field Representative

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Escambia County Sheriff's Office Training Needs Analysis

Attachment 8

**FIRING RANGE FACILITY AND
EQUIPMENT REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(6), F.A.C.



**CJSTC
201**

Escambia SO 13011 Bentah Rd Cantonment FL 32533	Shane Terrell	10/18/22 e 0930
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 13011 Bentah Rd Cantonment FL 32533

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC firearms training for basic recruit or instructors students, shall comply with the following specifications:

1. The range shall have a bullet impact backstop that will stop and render harmless, bullets fired into it from handguns, revolvers, semi-automatic pistols, rifles, carbines, and shotguns from the firing positions at the firing line, without ricocheting projectiles or debris, or striking individuals at the firing line.
2. The range shall have a minimum of five firing positions with two color-coded or numbered targets for each firing position. Range targets shall be placed at least 24 inches from the scoring edge to the scoring edge facing the shooters.
3. The range shall have an observation position for the range master for indoor and outdoor range facilities that allow simultaneous unrestricted view of all firing positions and all areas within the confines of the impact area.
4. The range shall have warning signs posted at all access points to the firing range that clearly identify the areas as a criminal justice firing range.
5. The range shall have an operational public address system that is capable of transmitting instructions to all areas of the range to allow shooters on the firing line or in the firing booth to hear commands while firing with ear protectors in place.
6. The range cover used for firing shall be permanently affixed, or is a portable construction with a base affixed to the ground, or is securely braced to ensure the shooter's safety.
7. The range shall provide adequate lighting to allow shooters to clearly see the targets from all firing positions and to allow the range caller to clearly see all firing positions and targets.
8. Firearm ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises or CJSTC training is in session and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:


- | | |
|---|-------------------------------------|
| a. Protective gloves of varying sizes | i. Two 4" bandage compresses |
| b. Pocket mask with one-way valve | j. Two triangular bandages |
| c. Gauze bandage; one roll any size | k. One eye-dressing kit |
| d. Adhesive bandages; one box of 1" or 2" | l. One occlusive dressing |
| e. One roll of adhesive tape | m. Two trauma dressings |
| f. Cold pack, or plastic bags and ice to make a cold pack | n. One biohazard disposal bag |
| g. One pair of blunt tipped scissors | o. Sterile eyewash |
| h. Emergency blanket | p. Commercially produced tourniquet |

- 9. ✓ The range and associated equipment shall be maintained in proper working order to ensure safety of the shooters and instructors. Indoor ranges shall comply with the manufacturer's specifications for operational safety.
- 10. ✓ The range shall have accessible drinking water, a restroom, and a rain-resistant shelter for all personnel engaged in training on the range.
- 11. ✓ The range shall have telephone or radio communication immediately available to instructors.
- 12. ✓ Access to the range shall be restricted to criminal justice trainees, criminal justice instructors, Commission staff, and personnel authorized by the training center director when firearms training is being conducted. The range must have warning signs posted.
- 13. ✓ All personnel shall wear ear and eye protectors while a student is actively engaged in a shooting exercise.

In Compliance Non-Compliance Corrected on Site by the Field Specialist

Rule Violation: _____, F.A.C.

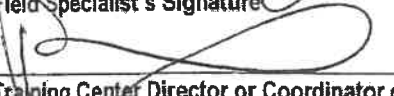
Comments: _____



 Field Specialist's Signature

10/18/22

 Date



 Training Center Director or Coordinator or Instructor Signature

10-18-22

 Date

**DRIVING RANGE FACILITY AND
EQUIPMENT REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(4)(a), F.A.C.



**CJSTC
202**

<p>Escambia SO 2100 Branson Road Pensacola FL 32506</p>	<p><i>Shane Todd</i></p>	<p>10/18/22 9:00</p>
<p>TRAINING SCHOOL</p>	<p>REVIEWER</p>	<p>DATE and TIME</p>

Location: 2100 Branson Rd, Pensacola FL 32506

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC vehicle operations training for basic recruit or instructor students, shall comply with the following requirements:

1. The driving range shall have a paved area at least a 300' x 600' in size that is located off public roadways or the training school shall have a Commission-approved exemption on file pursuant to Rule 11B-21.005, F.A.C.
2. The driving range shall be equipped with at least 90 orange or yellow traffic cones no less than 12" in height; and at least eight orange or yellow traffic cones that are no less than 24" in height.
3. The driving range shall be equipped with two fire extinguishers with a rating of 10 BC or equivalent.
4. Driving ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises, and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|-------------------------------------|
| a. Protective gloves of varying sizes | i. Two 4" bandage compresses |
| b. Pocket mask with one-way valve | j. Two triangular bandages |
| c. Gauze bandage; one roll any size | k. One eye-dressing kit |
| d. Adhesive bandages; one box of 1" or 2" | l. One occlusive dressing |
| e. One roll of adhesive tape | m. Two trauma dressings |
| f. Cold pack, or plastic bags and ice to make a cold pack | n. One biohazard disposal bag |
| g. One pair of blunt tipped scissors | o. Sterile eyewash |
| h. Emergency blanket | p. Commercially produced tourniquet |

5. The driving range shall have accessible and immediately available telephone or radio communication.
6. The driving range shall have accessible drinking water, restroom; and rain-resistant shelter for personnel engaged in driving training.
7. The driving range shall be secured by barriers from through traffic while training is being conducted on the range. Warning signs shall be posted at all vehicle access points that clearly identify the area as a "vehicle operations training driving range" with access restricted to basic recruit trainees, criminal justice instructors, and personnel authorized by the training center director.
8. For delivery of night driving exercises driving range equipment shall include:
 - a. Reflective vests to be worn by all personnel and students; and
 - b. At least one traffic wand for each instructor and other individuals designated to assist in the facilitation of night driving, for example: road guards and traffic control personnel who setup driving cones.

9. Each Commission-certified training school shall have available at least one automobile for vehicle operations training. Emergency lights and sirens that are external or internal are required for vehicles engaged in emergency training exercises in a Law Enforcement Vehicle Operations Course and Vehicle Operations Instructor Course.

In Compliance Not In Compliance Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____

[Signature]
Field Specialist's Signature

10/18/22
Date

[Signature]
Training Center Director or Coordinator or Instructor Signature

10-18-22
Date



Florida Department of Law Enforcement

DEFENSIVE TACTICS FACILITY AND EQUIPMENT REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(5), F.A.C.



CJSTC 203

Escambray SO 1190 W Leonard St #136 Pensacola FL 32501	Shane Terrill	10/18/22 0800
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 1190 W Leonard St #136 Pensacola FL 32501

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC defensive tactics training for basic recruit or instructor students, shall designate the classroom or gymnasium areas where defensive tactics are to be taught and comply with the following specifications:

Yes No

1. Areas where defensive tactics are used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises, and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|---|
| <ul style="list-style-type: none"> a. Protective gloves of varying sizes b. Pocket mask with one-way valve c. Gauze bandage; one roll any size d. Adhesive bandages; one box of 1" or 2" e. One roll of adhesive tape f. Cold pack, or plastic bags and ice to make a cold pack g. One pair of blunt tipped scissors h. Emergency blanket | <ul style="list-style-type: none"> i. Two 4" bandage compresses j. Two triangular bandages k. One eye-dressing kit l. One occlusive dressing m. Two trauma dressings n. One biohazard disposal bag o. Sterile eyewash p. Commercially produced tourniquet |
|---|---|

Yes No

2. Each pair of students who are actively engaged in defensive tactics techniques requiring items b. – i. below, shall be provided these items during the defensive tactics training period.

The training school shall provide at minimum the following items for inspection:

- | | |
|--|---|
| <ul style="list-style-type: none"> a. A cushioned floor matting that is at least 80 square feet in size for every two students actively engaged in techniques requiring mats b. One set of handcuffs with a handcuff key c. One set of flexible cuffs and removal tool d. One striking bag e. One set of waist chains | <ul style="list-style-type: none"> f. One set of leg irons g. A flexible leg restraint h. A non-firing training firearm i. A blunt-edged training knife j. Training baton or other such impact weapon k. One duty belt to include a handcuff case and holster |
|--|---|

Yes No

3. Accessible and immediately available telephone or radio.

Yes No

4. Accessible drinking water and a restroom.

Yes No

5. Adequate ventilation and water for use during the chemical agent contamination exercise. This exercise is allowed to be conducted outdoors in an area approved by the training center director.

In Compliance

Not In Compliance

Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments:

Field Specialist's Signature

10/18/22
Date

Training Center Director or Coordinator of Instructor Signature

10-18-22
Date



Florida Department of Law Enforcement

TRAINING SCHOOL CLASSROOM FACILITY AND EQUIPMENT REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(3), F.A.C.



**CJSTC
205**

Escrow Area 30 1190 W Leonard St #129 Pensacola FL 32501	Stacy Terrell	10/18/22 2 0800
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 1190 Leonard St #129 Pensacola FL 32501

Commission-certified training schools shall comply with the following facility and equipment requirements pursuant to Rule 11B-21.005, F.A.C.:

1. ✓ The training school shall maintain on file at the training school, form CJSTC-205, for inspection by Commission staff to verify compliance with the Commission's facility requirements.
2. ✓ The training school shall provide a classroom with a minimum of 20 square feet of floor space for each student when lecture training. Each classroom utilized for criminal justice training with a capacity of 50 or more students shall have a posted occupancy level.
3. ✓ Each classroom shall be equipped with an adult size desk and chair, or table, or chair combination thereof for each student.
4. ✓ Each classroom shall provide heating and cooling that is operable and properly maintained.
5. ✓ Each classroom window shall be fitted with shades or blinds capable of reducing ambient light for viewing of visual aids.
6. ✓ The school shall make available, as needed, the following instructional aid equipment for each classroom:

a. Chalkboard or dry erase board (minimum of 10 feet)	e. Video recorder
b. Projection screen (minimum of 10 feet)	f. TV or Computer monitor
c. Computer (PC or Laptop)	g. LCD Projector
d. Overhead projector	h. Flip Chart Stand, Flip Charts, & Markers
	i. DVD Player
7. ✓ The training school shall provide space, which shall include a desk and chair, for use by adjunct instructors.
8. ✓ The training school shall provide secured storage space for criminal justice equipment and materials.
9. ✓ The training school shall provide access to resources and supplemental reference materials for the subjects instructed, and shall include supplementary reference material for use by students and faculty.

In Compliance Not In Compliance Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____

Field Specialist's Signature: [Signature]

Date: 10/18/22

Training Center Director or Coordinator or Instructor Signature: [Signature]

Date: 10-18-22

**FIRST AID INSTRUCTIONAL
REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(7), F.A.C.



**CJSTC
208**

Escumbrer SO 1190 W Leonard Ct #136 Pensacola FL 32501	Shame Terrill	10/18/22 0800
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 1190 W Leonard Ct #136 Pensacola FL 32501

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school conducting CJSTC first aid training have the following equipment available:

1. The training materials shall include the following:
- | | |
|--|---|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Non-disposable blanket <input checked="" type="checkbox"/> Adult resuscitation manikin <input checked="" type="checkbox"/> Infant resuscitation manikin <input checked="" type="checkbox"/> Disposable protective gloves in varying sizes <input checked="" type="checkbox"/> Imitation or simulated blood <input checked="" type="checkbox"/> Body Substance Isolation (BSI) kit that includes gloves, eye protection, facemask or shield, gown or coverall with sleeves, shoe covers, and biohazard bag | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Roll-type bandages (2" or 3") <input checked="" type="checkbox"/> Splinting equipment (boards, magazines, pillows, and etc.) <input checked="" type="checkbox"/> Gauze pads (4" x 4") <input checked="" type="checkbox"/> Triangular bandages <input checked="" type="checkbox"/> Adhesive Tape <input checked="" type="checkbox"/> Trauma Dressing <input checked="" type="checkbox"/> Occlusive dressing <input checked="" type="checkbox"/> CPR mask with one-way valve (one for each student) <input checked="" type="checkbox"/> Tourniquet Kit (commercial or improvised materials) |
|--|---|
2. For every two students actively and physically engaged in first aid practical exercises and testing, the training school shall provide 64 square feet of unobstructed floor space. For each additional student actively and physically engaged, add an additional 32 square feet. Victims are not considered when calculating the total square footage requirements.
3. Areas where first aid is used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be at the facility when basic recruit students are actively engaged in practical exercises, and shall be immediately accessible to instructors and basic recruit students.
- The first aid kit shall include at a minimum the following supplies:
- | | |
|--|---|
| <ul style="list-style-type: none"> <input checked="" type="checkbox"/> a. Protective gloves of varying sizes <input checked="" type="checkbox"/> b. CPR mask with one-way valve <input checked="" type="checkbox"/> c. Gauze bandage; one roll any size <input checked="" type="checkbox"/> d. Adhesive bandages; one box of 1" or 2" <input checked="" type="checkbox"/> e. One roll of adhesive tape <input checked="" type="checkbox"/> f. Cold pack, or plastic bags and ice to make a cold pack <input checked="" type="checkbox"/> g. One pair of blunt tipped scissors <input checked="" type="checkbox"/> h. Emergency blanket | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> i. Two 4" bandage compresses <input checked="" type="checkbox"/> j. Two triangular bandages <input checked="" type="checkbox"/> k. One eye-dressing kit <input checked="" type="checkbox"/> l. One occlusive dressing <input checked="" type="checkbox"/> m. Two trauma dressings <input checked="" type="checkbox"/> n. One biohazard disposal bag <input checked="" type="checkbox"/> o. Sterile eyewash <input checked="" type="checkbox"/> p. Commercially produced tourniquet |
|--|---|

In Compliance Not In Compliance Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____

 Field Specialist's Signature

10/18/22
Date

 Training Center Director or Coordinator or Instructor Signature

10/18/22
Date

AGENDA ITEM: 7B

Division of Investigative and Forensic Services Request to be Certified as a Training School

ISSUE

This agenda item is to present the request by the Division of Investigative and Forensic Services to be certified as a Commission-approved training school and the needs analysis completed by Commission staff based on this request.

EXECUTIVE SUMMARY

1. On August 30, 2022, the Division of Investigative and Forensic Services requested permission from the Region XV Regional Training Council to submit a Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 to the Commission to request initial certification as a Commission-approved training school. The Region XV Training Council approved their request.
2. On September 22, 2022, the Division of Investigative and Forensic Services submitted a Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 to Commission staff.
3. The Division of Investigative and Forensic Services is requesting Type “B” certification which would grant them the authority to deliver all Commission-approved Law Enforcement Basic Recruit Training Program courses and Commission-approved Advanced and Specialized Training Program courses.
4. Pursuant to Rule 11B-21.002(3)(b), F.A.C., Commission staff conducted a needs analysis for Region XV. The needs analysis was conducted during the week of November 30 through December 2, 2022.

RECOMMENDATION(S): Commission staff recommends the Commission find that a training need exists for Region XV and approve Division of Investigative and Forensic Services’s request for certification as a training school.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: The application submitted by the Division of Investigative and Forensic Services for the certification of the Division of Investigative and Forensic Services Training Center would be approved. The Division of Investigative and Forensic Services Training Center would be certified as a Commission-certified training school with an expiration date of June 30, 2025.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: The application submitted by the Division of Investigative and Forensic Services for the certification of the Division of Investigative and Forensic Services Training Center would be denied.

SUPPORTING INFORMATION

Attachment 1: Rule 11B-21.002, F.A.C., Criminal Justice Training Schools' Request for Certification, Expansion of Certification, and Re-certification, **pages 3-4.**

Attachment 2: Rule 11B-21.005, F.A.C., Criminal Justice Training School Requirements for Certification and Re-certification, **pages 5-6.**

Attachment 3: Meeting Notice, **page 7.**

Attachment 4: DIFS Needs analysis report and attachments, **pages 8-12. Note: The DIFS Training Needs Analysis (TNA) documents are listed below and attached.**

TNA Attachment 1 – Minutes from Region XV Training Advisory Council Meeting held on August 30, 2022; **pages 13-18.**

TNA Attachment 2 – Criminal Justice Training School Certification and Re-Certification Application; form CJSTC-29; for Division of Investigative & Forensic Services; **pages 19-27.**

TNA Attachment 3 – Standardized agency and training school survey instruments (CJSTC Training School Needs Assessment form); **pages 28-35.**

TNA Attachment 4 – CJSTC Training School Needs Assessment form for Department of Financial Services, Division of Investigative and Forensic Services, conducted by Training and Research Manager Terry Baker; **pages 36-40.**

TNA Attachment 5 – CJSTC Training School Needs Assessment form for Florida Public Safety Institute, conducted by Training and Research Manager Terry Baker; **pages 41-44.**

TNA Attachment 6 – CJSTC Training School Needs Assessment forms for Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco, Department of Environmental Protection; Florida Department of Lottery; Florida Fish and Wildlife Conservation Commission; Florida Supreme Court Marshal's Office; and Office of the Attorney General, Medicaid Fraud Control Unit; conducted by Training and Research Manager Terry Baker; **pages 45-69.**

TNA Attachment 7 – CJSTC Training School Needs Assessment forms for Florida Fish and Wildlife Conservation Commission Law Enforcement Training Center, and Florida Highway Patrol Training Academy; conducted by Training and Research Manager Terry Baker; **pages 70-76.**

TNA Attachment 8 – Completed TCC Pat Thomas Law Enforcement Academy facility and staff inspection forms. Documents in order in which they appear: Forms CJSTC-201, CJSTC-202, CJSTC-203, CJSTC-205, and CJSTC-208; **pages 77-93.**

11B-21.002 Criminal Justice Training Schools' Request for Certification, Expansion of Certification, and Re-certification.

(1) Training organizations requesting Commission certification, re-certification, or expansion of a current certification shall apply to the Commission by submitting to Commission staff a completed Training School Certification, Re-certification, or Expansion of Certification Application, form CJSTC-29, revised November 6, 2014, effective 7-2015, hereby incorporated by reference, <https://www.flrules.org/Gateway/reference.asp?No=Ref-05628>. Form CJSTC-29 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615. Form CJSTC-29 shall reflect that certification is for the training organization requesting the certification, re-certification, or expansion of a current certification.

(2) Pursuant to section 943.12(3), F.S., the Commission shall authorize the issuance of certificates to criminal justice training schools. A training school shall be categorized as a type "A," "B," or "C," certification and assigned one of the following certification codes:

(a) Type "A" certification grants a training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement, correctional, and correctional probation officers, and Commission-approved Advanced and Specialized Training Program Courses outlined in rule chapter 11B-35, F.A.C.

(b) Type "B" certification grants a training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement and Commission-approved Advanced and Specialized Training Program Courses outlined in rule chapter 11B-35, F.A.C.

(c) Type "C" certification grants a training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for correctional and correctional probation officers, and Commission-approved Advanced and Specialized Training Program Courses outlined in rule chapter 11B-35, F.A.C.

(3) Request for Training School Initial Certification.

(a) The training organization requesting initial certification shall obtain approval from the Regional Training Council in its area prior to applying for an initial certification, via a Training School Certification, Re-certification, or Expansion of Certification Application form CJSTC-29.

(b) A training needs analysis shall be conducted by Commission staff for the region or local training area to be served by the organization requesting certification. An inspection shall be conducted of the training organization to ensure compliance with the requirements for certification pursuant to rule 11B-21.005, F.A.C. An application for certification of a training organization shall be denied by the Commission for any training organization that does not demonstrate that a training need exists in the region or local training area intended to be served by the training organization or does not comply with the requirements set forth in rule 11B-21.005, F.A.C.

(c) A training organization shall receive a notice of intent to approve or deny certification. If a request for certification is denied, the notice shall specify the grounds for the denial, and the denial shall be conducted pursuant to chapter 120, F.S. A training organization that has been denied Commission certification as a training school may reapply or petition the Commission after such action is effective. The Commission shall require a hearing, at which time the affected training organization shall show cause why its application for certification should be accepted, or its petition granted.

(d) Commission approval of a training school for delivery of Commission training shall continue in effect until the next recertification date pursuant to paragraph 11B-21.002(5)(a), F.A.C.

(4) Request for Expansion for Certification. A training school that requests expansion of its certification shall follow the procedures in subsection 11B-21.002(3), F.A.C. The expansion portion of the certification shall be treated as an initial certification. The certification expiration date of the expansion shall remain the same as the current expiration date.

(5) Request for Commission Re-certification.

(a) A training school that requests continued certification by the Commission shall submit a completed Criminal Justice Training School Certification, Re-certification or Expansion of Certification Application form CJSTC-29, to Commission staff no later than January 1st of the year the certification expires. Recertification dates for training schools shall be July 1, 2006, then July 1, 2010, and every five years thereafter.

(b) A training school that requests continued certification by the Commission shall be officially evaluated by a Commission-appointed certification team to determine compliance with Commission rules regarding certificate renewal. The Commission shall deny an application for certification of a training school if the training school has had its certification revoked pursuant to rule 11B-

21.018, F.A.C.

(c) The certification team shall report its findings to the Commission, along with a formal recommendation regarding the training schools request for re-certification. The certification team shall be comprised of Commission staff and one individual appointed by the Chairman of the training school's Local Advisory Committee, or if there is no Local Advisory Committee, the Chairman of the training school's Regional Training Council.

(d) A training school shall be given a notice of intent to approve or deny certification. If certification is denied, the notice shall specify the grounds for denial. The denial of an application for renewal of certification shall be conducted pursuant to chapter 120, F.S. The Commission shall request a hearing and the affected training school shall be required to show cause why its application for renewal of certification should be accepted, or its petition granted.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(3), 943.14 FS. History--New 7-21-82, Amended 1-28-86, Formerly 11B-21.02, Amended 12-13-92, 1-2-97, 7-7-99, 8-22-00, 11-5-02, 11-30-04, 3-21-07, 6-9-08, 9-28-09, 3-13-13, 7-29-15, 9-4-16.

11B-21.005 Criminal Justice Training School Requirements for Certification and Re-certification.

Training Schools certified by the Commission shall comply with the following requirements:

(1) Provide criminal justice training to criminal justice agencies and officers in its service area.
(2) Comply with the requirements set forth in rule Chapter 11B-35, F.A.C., when delivering Commission-approved training.
(3) Classroom Facility and Equipment Requirements. Comply with the classroom facility and equipment requirements set forth in the Training School Classroom Facility Requirements, form CJSTC-205, revised October 30, 2008, hereby incorporated by reference. Form CJSTC-205 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(4) Driving Range Facility, Equipment, and Instructor to Student Ratio Requirements.

(a) When conducting Commission-approved vehicle operations training, comply with the driving range facility, equipment, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the Driving Range Facility and Equipment Requirements, form CJSTC-202, revised August 12, 2021, effective 6/2022, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-14225>. Form CJSTC-202 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(b) Deviation from the Standard Driving Range. Should any driving range proposed for construction after July 1, 1988, deviate from the standards set forth in form CJSTC-202, plans for such construction shall be submitted to Commission staff for initial review, and then to the Commission for final approval or disapproval. Justification for such construction shall include a statement of explanation and supporting documentation justifying the need to deviate from the established standard. A recommendation for deviation from the Commission's driving facility requirement shall ensure that vehicle operation training exercises can be safely and effectively performed.

(5) Defensive Tactics Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved defensive tactics training, comply with the defensive tactics equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the Defensive Tactics Facility and Equipment Requirements, form CJSTC-203, revised August 10, 2017, effective 8/2018, hereby incorporated by reference <http://www.flrules.org/Gateway/reference.asp?No=Ref-09684>. Form CJSTC-203 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(6) Firing Range Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved firearms training, comply with the firing range equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the Firing Range Facility and Equipment Requirements, form CJSTC-201, revised August 10, 2017, effective 8/2018, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-09682>. Form CJSTC-201 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615. Firearms training shall be supervised directly by a Commission-certified firearms instructor and the instructor shall have access to at least one firearms range designed for criminal justice firearms instruction.

(7) First Aid Facility, Equipment, and Instructor to Student Ratio Requirements. When conducting Commission-approved first aid training, comply with the first aid equipment, facility, and instructor to student ratio requirements set forth in subsection 11B-35.0021(8), F.A.C., and in the First Aid Instructional Requirements, form CJSTC-208, revised August 10, 2018, effective 8/2018, hereby incorporated by reference <https://www.flrules.org/Gateway/reference.asp?No=Ref-09685>. Form CJSTC-208 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615.

(8) Staffing Requirements. Comply with the personnel requirements set forth in the Staffing Requirements, form CJSTC-204, revised October 30, 2008, hereby incorporated by reference. Form CJSTC-204 can be obtained at the following FDLE Internet address: <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>, or by contacting Commission staff at (850)410-8615. The following specifications shall be met:

(a) One full-time salaried criminal justice training center director designated by a training school, and employed on a 12-month calendar with faculty or administrative status, whose responsibilities are the management and quality control of the Commission-approved training programs and do not include a teaching assignment. Any additional administrative responsibilities or any instructional responsibilities shall not be undertaken by the director upon a finding that such additional responsibilities interfere with the director's effective management of the training school. A training center director or interim training center director initially employed on or after July 1, 1990, shall at minimum, hold a bachelor's degree from an accredited college or university, and possess

no less than two years' experience in the criminal justice field. Training center directors shall be responsible for the scheduling, presentation, and management of Commission-approved training programs, which shall include preparation of required reports and records, assuring quality of instruction, administration, and security of examinations. A training center director's designee shall be employed full-time with faculty or administrative status, whose responsibilities are the management and quality control of Commission-approved training.

(b) At least one full-time clerk or administrative assistant assigned to report to the training center director, whose responsibilities are limited to providing clerical and administrative assistance to the director. Two or more individuals may perform such clerk or administrative assistant duties, if the aggregate personnel time dedicated to these duties is equivalent, at minimum, to a full-time position.

(c) At least two full-time criminal justice training instructor or instructional coordinator positions assigned to report solely to the training center director for training schools with a Type "A" certification. One coordinator position can be composed of two or more instructional coordinators, provided the aggregate personnel time dedicated to these duties is equivalent to one full-time position. A training school with a Type "B" or "C" certification shall have at least one full-time criminal justice training instructor or instructor coordinator position assigned to report solely to the training center director. In the absence of the director, at least one full-time instructor, instructional coordinator, or other individual specifically designated by the director shall be accessible while criminal justice training is being administered and shall be responsible for quality control.

(9) Comply with the instructor certification requirements set forth in rule Chapter 11B-20, F.A.C., when delivering Commission-approved training.

(10) Basic Abilities Testing Requirements pursuant to Rule 11B-35.0011, F.A.C., and Section 943.17(1)(g), F.S. Effective January 1, 2002, training schools certified by the Commission that provide Commission-approved Basic Recruit Training Programs shall:

(a) Adopt a Commission-approved basic abilities test as an entry requirement into a Law Enforcement or Correctional Basic Recruit Training Program. Correctional Probation Officers are exempt from taking the basic abilities test.

(b) Require, for admission into a Commission-approved Basic Recruit Training Program, a passing score from a Commission-approved basic abilities test, which shall be accepted by any training school. A passing score is valid four years from the date of the test.

(c) Not exempt a student from taking a Commission-approved basic abilities test.

(11) Comply with criminal history background requirements as set forth in subsection 11B-27.00211(4), F.A.C., and Section 943.14(7), F.S.

(12) Comply with requirements for notification of changes in requirements for certification. Training schools with changes in staff and facilities during the school's active certification period shall:

(a) Provide notification to Commission staff, in writing or via e-mail to your field specialist, of any changes in the training school's staffing requirements, pursuant to subsection 11B-21.005(8), F.A.C., within 10 working days upon hiring or separation of personnel.

(b) Provide notification to Commission staff, in writing or via e-mail, of any changes in the training school's facility requirements. Such notification shall include locations by the type of facility and street address, and certify in writing to Commission staff that the facility is in compliance with Rule 11B-21.005, F.A.C.

1. Training schools shall notify Commission staff of any changes in facility sites and the site's compliance with the Commission's requirements, thirty days prior to delivering training or immediately upon scheduling when under thirty days.

2. Driving ranges, firearms ranges, and defensive tactics facilities shall not be used for Commission training until approved by Commission staff.

Rulemaking Authority 943.03(4), 943.12(1), (2) FS. Law Implemented 943.12(2), (3), (8), 943.14, 943.17(1)(g) FS. History—New 7-21-82, Formerly 11B-21.05, Amended 1-28-86, 8-30-89, 12-24-89, 6-3-91, 12-13-92, 1-2-97, 7-7-99, 8-22-00, 7-29-01, 11-5-02, 11-30-04, 3-27-06, 3-21-07, 6-9-08, 9-28-09, 5-21-12, 3-13-13, 5-29-14, 9-4-16, 8-15-18, 5-20-21, 6-23-22.



Criminal Justice Standards and Training Commission

P.O. Box 1489 | Tallahassee, FL 32302-1489 | (850) 410-8600

January 18, 2023

Florida Department of Financial Services
Division of Investigative and Forensic Services
Simon Blank, Director
200 East Gaines Street, Suite 210
Tallahassee, Florida 323991

SUBJECT: Request for Certification as a Training School

Dear Director Blank,

This is to advise that pursuant to Rule 11B-21.002(3)(c), Florida Administrative Code, a Criminal Justice Standards and Training Commission meeting has been scheduled to consider the Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 you submitted. The meeting will be held on February 16, 2023 beginning at 8:30 a.m., at the Orlando Marriott Lake Mary, Lake Mary, Florida.

Pursuant to Rule 11B-21.002(3)(b), F.A.C., Commission staff conducted a training needs analysis based on your application and will present the results to the Commission at this meeting. We have attached a copy of the needs analysis report which contains Commission staff's recommendation to the Commission. You will have the opportunity to address the Commission and show cause why the Commission should approve your application. This is a public meeting and any other interested parties may address the Commission as well.

If you require any additional information, please contact Terry Baker, Training and Research Manager in the Bureau of Standards at (850) 410-8688 or via email at terrybaker@fdle.state.fl.us.

Sincerely,

A handwritten signature in black ink, appearing to read "Glen W. Hopkins".

Glen W. Hopkins, Bureau Chief
Bureau of Standards
Criminal Justice Professionalism Division

GWH/tb

Enclosure

Executive Summary

On August 30, 2022, the Division of Investigative and Forensic Services (DIFS) requested permission from the Region XV Training Council to submit a Criminal Justice Training School Certification and Re-certification Application, form CJSTC 29 to the Criminal Justice Standards and Training Commission to request initial certification as a Commission-approved training school. The Region XV Training Council voted to approve the request by DIFS. (**Attachment 1**)

On September 22, 2022, DIFS submitted a Criminal Justice Training School Certification and Re-certification Application, form CJSTC 29 to Commission staff for consideration by the Commission. (**Attachment 2**) The application is for Type B certification which grants a training school the authority to deliver all Commission-approved Law Enforcement Basic Recruit Training Program courses and Commission-approved Advanced and Specialized Training Program courses pursuant to Rule 11B-21.002(2)(b), Florida Administrative Code (F.A.C.).

Needs Analysis

Rule 11B-21.002(3)(b), F.A.C., requires Commission staff to conduct a needs analysis for the region or local training area to be serviced by a new training school. Rule further requires the Commission to deny an application for certification as a training school if a training need does not exist. Commission staff conducted a needs analysis for Region XV from November 30, 2022 through December 2, 2022. The assessment team consisted of Training and Research Manager Terry Baker and Field Representatives Shelia Randolph and Michelle Sparks-Raymond. Region XV includes all state law enforcement agencies. The needs analysis consisted of interviewing all agency administrators or designees for the Region XV agencies which chose to participate; interviewing all the training school directors for the training schools in Region XV which chose to participate; inspecting the DIFS classroom and high liability facilities to ensure compliance with Rules 11B-21.005(3)-(7), F.A.C., and reviewing the staffing requirements pursuant to Rule 11B-21.005(8), F.A.C. All interviews were conducted using standardized survey instruments for agencies and training schools respectively. (**Attachment 3**) The agency survey instrument questions were designed to capture information regarding the current agency size, predicted growth, officer training both in-house and through CJSTC training schools, distances traveled for training, satisfaction with their current training schools, and discussion of the DIFS request. The training school survey instrument questions were designed to capture information regarding the recent training offered, number of courses, number of students, and discussion of the DIFS request.

Interview with the Division of Investigative and Forensic Services

Commission staff interviewed Director Simon Blank and members of his staff, including their proposed training school director, Captain Bill Bierbaum, and completed the standard agency survey instrument. (**Attachment 4**) DIFS employs 282 law enforcement officers. DIFS indicated that they anticipate having approximately 41 law enforcement vacancies and new positions over the next year. They further indicated that they expect to have 250 law enforcement vacancies between attrition from current positions and new positions added over the next five years.

DIFS indicated that they use the Florida Public Safety Institute (FPSI) and other regional training schools for their basic recruit training and Equivalency of Training (EOT) needs based on the location of the trainee. They stated that it is approximately 14.5 miles from the DIFS headquarters to the FPSI and typically takes about 16 minutes to drive there. DIFS indicated there is typically no variance in travel time based on the time of day. DIFS indicated they have not sponsored any

law enforcement recruits to FPSI for basic recruit training over the past two years, but do anticipate sponsoring 5 – 10 basic recruits in addition to EOT students over the next five years.

DIFS indicated they use FPSI and other regional training schools for Commission-approved Advanced and Specialized Training Program courses depending on space availability and courses offered. DIFS indicated officers attended approximately 150 Advanced or Specialized Training Program Courses over the past two years. They anticipate this rate of training to increase over the next five years as they have recently established a career development program that will require officers to complete more training. They anticipate having officers attend more than 1,000 classes over the next five years.

DIFS was asked if FPSI is meeting their current training needs for basic recruit training and for post-basic training. They responded “yes” to having their needs met for basic recruit training, “no” to having their needs met for EOT training, and “no” to having their needs met for post-basic training. DIFS indicated they do not hire many basic recruit applicants. DIFS explained they recruit current out-of-state officers with specialized knowledge and skills and feel having the ability to conduct EOT training themselves will significantly reduce the hiring time. For post-basic needs, DIFS explained that they conduct specialized complex investigations and need more specialized investigative training classes. Additionally, as a Commission-certified training school, they would be able to offer specialized training courses to other Region XV agencies. DIFS indicated they have experienced difficulty securing seats in courses offered at regional training schools and have significant travel costs to bring DIFS officers to FPSI. Having the ability to offer courses statewide will expand the availability of courses for other Region XV agencies as well as significantly reduce the travel costs for DIFS officers because they will remain in their assigned area.

Interview with the Florida Public Safety Institute

Commission staff interviewed Director Steve Outlaw and members of his staff and completed the standard training school survey instrument. (**Attachment 5**) FPSI currently holds Type A certification which allows them to provide any Commission-approved training. Their certification is valid through June 30, 2025. FPSI uses their own facilities for all high liability and academic training. FPSI is the primary training location for Regions III and XV. Additionally, FPSI is the fiscal agent for Regions III and XV trust fund monies.

According to the Automated Training Management System, FPSI provided 25 law enforcement basic recruit programs, 8 corrections basic recruit programs, 28 correctional probation programs, 23 cross-over basic recruit training programs, and 26 Equivalency of Training proficiency courses from January 1, 2017 through December 31, 2022. FPSI had a total of 670 students graduate from the Law Enforcement Basic Recruit Programs, 121 students graduate from the Corrections Basic Recruit Training Programs, 821 students graduate from the Correctional Probation Basic Recruit Training Programs, 83 students graduate from the Cross-Over Basic Recruit Training Programs, and 93 students graduate from the Equivalency of Training proficiency courses. Director Outlaw indicated that approximately 77% of FPSI students are sponsored or employed by agencies while attending the basic recruit training. FPSI provided 479 Advanced and Specialized Training Program courses during the same time period with a total of 5,680 students completing these courses.

Director Outlaw indicated he does not feel there is a need for an additional training school in Region XV. He indicated FPSI is willing to run classes with DIFS dictating the dates and times of the classes or have DIFS run classes at their classroom facilities around the state with those facilities becoming satellite sites for FPSI. Director Outlaw questioned the compelling need being

fulfilled by an additional training school and what value it would bring to the Commission and the current training school system. Lastly, he expressed concerns over staff's ability to continue to support additional training schools.

Agency Interviews

Commission staff interviewed the agency administrators or designees from the criminal justice employing agencies based in Region XV with the exception of First District Court of Appeal Marshal's Office, Florida Gaming Control Commission Law Enforcement, Florida Supreme Court Marshal's Office, Florida Department of Highway Safety and Motor Vehicles, Department of Agriculture and Consumer Services, and the Florida Department of Law Enforcement using the standard agency survey instrument. The listed agencies declined to participate in the interview process; however, the Florida Supreme Court Marshal's Office provided a completed survey instrument. The agency administrator from one agency participated in the interviews and designees from four agencies participated in the interviews. A total of five agencies (DIFS was previously interviewed) were interviewed. A summary of the results of these five agency interviews is reflected below. The completed survey instruments including the survey instrument completed by the Florida Supreme Court Marshal's Office are attached for reference. **(Attachment 6)**

Of the five agencies, only the Florida Fish and Wildlife Conservation Commission typically sends officers to basic recruit training and FPSI conducts their basic recruit training program. All agencies indicated their basic training needs were being met by FPSI. All indicated they would use DIFS as an additional option for training needs. All agencies indicated they would consider sending officers to DIFS for Advanced or Specialized Training Program Courses if a course they desired was offered. The agency administrators or designees were not opposed to DIFS becoming a training school. When asked if there is a need for an additional training school in Region XV, all five responded "Yes." Four agencies indicated having additional training options would be a benefit. One agency indicated there was no need, but did not oppose the DIFS request. Three agencies indicated that DIFS could likely offer specialized investigations courses that would benefit their agencies because their missions and the types of investigations they conduct are similar to those of DIFS.

All agencies use FPSI for their Advanced and Specialized Training Program needs. All agencies also use other regional schools based on specific agency needs, courses being offered, and seat availability. Two agencies indicated their Advanced and Specialized Training Program needs were being met by FPSI. Two agencies indicated their Advanced and Specialized Training Program needs are generally or mostly being met by FPSI. One agency indicated their Advanced and Specialized Training Program needs are not being met by FPSI. This agency indicated FPSI does not offer enough training courses in fraud investigations. Four agencies felt that the addition of DIFS as a training school would create another option for Advanced and Specialized Training Program courses.

Training School Interviews

Commission staff interviewed the training school directors or designees from the Commission-certified training schools in Region XV (FPSI was previously interviewed) with the exception of the Florida Department of Law Enforcement, Bureau of Professional Development using the standard training school survey instrument. The director of one school and a designee of one school were interviewed. A summary of the results of the training school interviews is reflected below. The completed survey instruments are attached for reference. **(Attachment 7)**

In addition to questions related to the number of courses offered and students trained by the training schools, the training school director and designee were asked if there was a need for an additional training school in Region XV. Both responded "Yes." Both also indicated a DIFS training school would not likely impact their operations or training.

Facility Inspections

The DIFS proposed facilities were inspected as required by Rule 11B-21.002(3)(b), F.A.C. All high liability facilities are owned by FPSI. All meet the requirements and are documented on the appropriate forms. (**Attachment 8**)

Summary

Based on the interviews with the agency administrators, all with the exception of DIFS believe FPSI will be able to meet their training needs over the next five years. Based on information collected during the interviews, the estimates of officers needed to fill positions from vacancies and agency growth over the next five years are:

Department of Business and Professional Regulation, AB&T	LE 35
Department of Environmental Protection	LE 6
Division of Investigative and Forensic Services	LE 250
Florida Department of Lottery, Division of Security	LE 5
Florida Fish and Wildlife Conservation Commission	LE 350
Office of the Attorney General, Medicaid Fraud Control Unit	LE 20
Estimated Total	LE 666

With the exception of the Florida Fish and Wildlife Conservation Commission, many of these officers will not be entering basic recruit classes. Certified officers will move from other agencies statewide and some officers will be from other states or the federal government and complete the EOT process. FPSI indicated they can accommodate the anticipated growth by adding additional EOT courses as needed.

DIFS indicated they have a critical need to recruit out-of-state investigators with specific skills and believe they will be able to hire more effectively and efficiently if they have their own training school and are able to administer the entire EOT process. DIFS also indicated that having the ability to conduct Commission-approved training at any of their regional locations will have a significant impact on travel-related expenses for the agency. DIFS has indicated their desire to offer specialized investigative courses for other Region XV members. DIFS feels that more and a wider variety of Advanced Training Program and Specialized Training Program courses are needed to meet their agency training needs.

Having ethical, well-trained, and qualified law enforcement officers to serve the residents of the State of Florida is vital. There is support for DIFS to be approved as a Commission-certified training school from the agencies in Region XV. DIFS has the facilities and personnel in place to immediately conduct Commission-approved Law Enforcement Basic Recruit Training Programs, Advanced Training Program, and Specialized Training Program courses if approved by the Commission. If the DIFS request for certification as a training school is not approved, FPSI should be able to meet the immediate training needs within Region XV.

Recommendation

All of the six agencies interviewed (including DIFS) supported the need for an additional training school in Region XV while two of the three Commission-certified training schools interviewed supported the need for an additional training school in Region XV. Based on the support of the Region XV Training Council, the employing agencies, and the majority of the training schools, Commission staff recommends the Commission find that a training need exists for Region XV intended to be serviced by DIFS and approve DIFS's request for certification as a training school.

Division of Investigative and Forensic Services Needs Analysis Attachments

- 1. Minutes from the Region XV Training Council meeting held on August 30, 2022.**
- 2. DIFS Criminal Justice Training School Certification and Re-certification Application, form CJSTC-29 received by Commission staff on September 22, 2022.**
- 3. Standardized agency and training school survey instruments.**
- 4. DIFS survey instrument completed by Commission staff.**
- 5. FPSI survey instrument completed by Commission staff.**
- 6. Agency survey instruments completed by Commission staff.**
- 7. Training school survey instruments completed by Commission staff.**
- 8. DIFS facility and staff inspection forms.**

Division of Investigative and Forensic Services Training Needs Analysis

Attachment 1

Region XV Training Advisory Council Meeting

Tuesday, August 30, 2022

2:00 p.m.

MINUTES

The meeting of the Region XV Training Advisory Council was held as scheduled at the Florida Public Safety Institute in the administrative building, 2nd Floor.

Roll call was done by Major Burt Hummer, Chairman.

The following members were present:

Director Steve Outlaw	Florida Public Safety Institute
Major Burt Himmer, Chair	Department of Financial Services
Captain Edward Rawls	Department of Business & Professional Regulation
Major Kelly Hildreth	Florida Highway Patrol
Chief Chris Johnson	Florida Department of Law Enforcement
Captain Richard Stonebreaker	Office of the Attorney General
Director of Security Steve Harriet	Florida Lottery
Lt. Woodrow Kerce	Office of the Marshal
Major Dennis Post	Florida Fish & Wildlife Conservation Commission

Guests present were:

Director Simon Blank	Department of Financial Services
Lt. Evangelina Brooks	Department of Financial Services
Harriet Bush	Florida Public Safety Institute
Whitney Sampson	Florida Public Safety Institute
Therese Willis	Florida Public Safety Institute

Voter Member Agency	Voting Member Name	Present (Yes/No)
Department of Financial Services, Division of Investigative Forensic Services (DIFS/DFS)	Major Burt Himmer <i>(Alt: Capt. Karl Morgan)</i>	Yes
Florida Department of Highway Safety & Motor Vehicles-Florida Highway Patrol (FHP)	Major Kelly Hildreth <i>(Alt: Capt. Thomas Dewitt)</i>	Yes
Florida Department of Law Enforcement (FDLE)	Chief Chris Johnson <i>(Alt: Special Agent Sup Dan Augustniak)</i>	Yes
Department of Business & Professional Regulation Division of Alcoholic Beverages & Tobacco (ABT)	Captain Edward Rawls <i>(Alt: Lt. Derrick Gainey)</i>	Yes

Voter Member Agency	Voting Member Name	Present (Yes/No)
Florida Fish & Wildlife Conservation Commission (FWC)	Major Dennis Post <i>(Alt: Capt. Adonious Duhart)</i>	Yes
Department of Agriculture & Consumer Services-Office of Agriculture Law Enforcement (DACs)	Captain Jason Ross <i>(Alt: Major Keith Klopfer)</i>	No
Department of the Lottery Division of Security (DOL)	Director of Security Steven Harriet <i>(Alt: Deputy Director Loren Lowers)</i>	Yes
Office of the Attorney General Medicaid Fraud Control Unit (OAG/MFCU)	Captain Richard Stonebreaker <i>(Alt: Inv. Tiffany Streety)</i>	Yes
Office of the Marshal-State Supreme Court	Marshal Sylvester Dawson <i>(Alt: Lt. Woodrow Kerce)</i>	Yes

The meeting was called to order at 2:03 p.m. by Chairman Burt Himmer.

OLD BUSINESS

Everyone was given the opportunity to review the minutes from the May 24th meeting. The following corrections were made:

- Under Agency Issues: DIFS reported that they were waiting on legislative signage including homeowners’ squad by 19, and 43 vacancies. A correction was made to indicate 19 “positions”.
- A few typos throughout

Motion: A motion to accept the minutes with the aforementioned corrections was made by Major Post and seconded by Major Hildreth. The minutes were approved.

NEW BUSINESS

DIFS Presentation

Chairman Burt Himmer introduced Director Simon Blank and Lt. Evangelina Brooks who gave a presentation re: Class B training certification. They indicated that there is no funding needed. The training would develop a career path to specialized training. The first step is for the region Advisory Council to support or deny; if supported, it would be up to the Commission to approve.

Major Post: “Auditors are an issue. Why can’t Region 15 supply the training? I will support it either way.”

Director Harriet: Asked for further clarification

Director Blank: “This would provide a benefit to other agencies.”

Major Post: “As a state agency, this body is designed to provide this training.”

Chairman Himmer: “Speaking on behalf of the Region, local academies do not have space and it’s

hard to take officers from South, FL and bring them up here for training. Limited seats. On behalf of the agency, there is a need and a benefit to local, state and county agencies."

Major Post: "Region 15 should provide the training. We have the budget and the need."

Chairman Himmer: "Excellent point, but this would a career long term."

Director Harriet: "Do we need a motion?"

Chairman Himmer: "Yes. But the motion would have to come from a sitting member. I cannot vote."

Motion: Director Harriet made a motion to support the application process. The motion was seconded by Chief Dawson. Motion carried.

Budget Update (See Spreadsheet)

Whitney Sampson provided the budget update:

- Last FY 2021-22, the Region returned \$15,196.97
- Beginning budget for FY 2022-23: \$290,800
- Middle Management & Line Supervision have not been scheduled yet but will be held in South FL
- Available funds: \$154,168.37

Chairman Himmer asked for the amount for fiscal agent. Whitney stated that it is listed on the budget sheet - \$14,540.

Chairman Himmer inquired about the MILO system and stated that it can be beneficial to region 3 as well. After some discussion, it was suggested that Mike Rodes be contacted to discuss upgrading the range using smart phone access. Director Outlaw stated that he was onboard with anything to standardize the process.

Academy Updates

- Director Outlaw stated that FPSI offers EOT (Efficiency of Training) classes.
- Fire Instructor update on the BRC level – July 1, 2023
- The curriculum for First Aid Instructor Updates course offered online changed this week.
- Needed Line Supervision & Middle Management courses
- September is Suicide Awareness Month – 2nd Alarm Project through DIFS Summit in November to be held at FPSI. A quarterly update booklet was distributed during this meeting.
- Region 3 Train the Trainer Tabletops Instructor Course - Active Shooter for Business, leaders, etc. Free.
- Open Positions at FPSI- We gave critical vacancies we are working to fill:
 - Director of Certificate Programs (Billy Looper's position)
 - Advanced and Specialized Training Coordinator (Gigi's position)
 - Director of Contracts & Grants (Kim Allen's old position)

- DEF-TECH Symposium is still in progress
- The next Commission meeting is November 1-3, 2022.

Chairman Himmer expounded upon the 2nd Alarm Project and shared that PTSD can be filed through worker’s comp claim. He will have the 2nd Alarm Project Director to come to the next Region meeting if she is available.

Course Updates

Proposed In-Person or Virtual

Agency/Instructor	Course Name	Length of Class	Instructor w/Tuition	Region Vote
Training Force USA	Homicide and Major Case Investigations	4hrs – Virtual 8hrs – In person	NA	No
Training Force USA	Overdose Death Investigations	4hrs – Virtual 8hrs – In person	NA	No
ALS PACEM Training & Range Complex	Less Lethal Impact Munitions Instructor		\$350 per student \$10,500 for 30	No

Chairman Himmer stated that there are classes that still need to be scheduled and budgeted. Gigi is assisting with that process. In addition to classes that have already been scheduled and/or voted on via email, he asked if there were any other training needs.

Major Post talked about FWC’s need for reality-based training scenarios. He stated that Ken Murray does a 40-hour training. Captain Rawls stated that ABT needs it as well. Chairman Himmer asked Major Post to inquire about a refresher class.

No other training needs were identified.

Agency Issues

- DIFS: Endeavors to become a training center
- Marshal: None.
- Medicaid: None.
- ABT: None.
- FDLE: Commissioner Mark Glass has been confirmed; Funeral services for an agent that was killed on August 20th.
- FHP: LRC-13 Graduation August 12th; LRC-14 class, October 24th - November 18th.

Next Region 15 Training Advisory Council Meeting:

November 15, 2022 at 2:00 p.m., Administration Building, 2nd Floor Conference Room.

Motion to adjourn was made by Chief Johnson and seconded by Major Hildreth.

Meeting adjourned at 3:05 p.m.

Division of Investigative and Forensic Services Training Needs Analysis

Attachment 2



Incorporated by Reference in Rule 11B-21.002(1), F.A.C.

**FLORIDA DEPARTMENT OF LAW ENFORCEMENT
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION**

**APPLICATION FOR CRIMINAL JUSTICE TRAINING
SCHOOL CERTIFICATION AND RE-CERTIFICATION**



PLEASE CHECK ONE: New Application Re-certification Re-certification Period: _____

Date of Application: 9/22/2022 Type of Certification Requested A B C

Name of Commission-certified training school or agency requesting certification or Re-certification:

Division of Investigative & Forensic Services

Address: 200 East Gaines Street

Tallahassee, FL 32399

Telephone Number: 850-413-3115 Fax Number: 850-413-3993

CJSTC Region Number: 15

Training Center Director: Bill Bierbaum

RECEIVED

SEP 22 2022

BUREAU OF STANDARDS
CRIMINAL JUSTICE
STANDARDS AND TRAINING
COMMISSION

**APPLICATION FOR CRIMINAL JUSTICE
TRAINING SCHOOL CERTIFICATION and RE-CERTIFICATION**

APPLICATION INSTRUCTIONS

Section 943.12(6)-(8), F.S., authorizes the Commission to develop and approve criminal justice training schools and to issue certificates based on compliance with rule requirements. Training entities requesting to become certified or re-certified as a Commission-certified training school shall complete the Criminal Justice Training School Certification and Re-certification application, form CJSTC-29.

The certification or re-certification request shall be restricted to the applicant. Rule Chapter 11B-21, F.A.C., provides specific requirements for certification and re-certification. Familiarity with this rule may assist you in completing the application. The applicant shall complete only those portions of the application that apply and shall ensure that data in the application is supported by documentation attached to the application. Commission staff reserves the right to verify all data.

Type "A" certification grants the training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement, corrections, and correctional probation and to deliver Commission-approved Advanced and Specialized Training Program Courses.

Type "B" certification grants the training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for law enforcement and Commission-approved Advanced and Specialized Training Program courses.

Type "C" certification grants the training school the authority to deliver Commission-approved Basic Recruit Training Program Courses for corrections and correctional probation officers and to deliver Commission-approved Advanced and Specialized Training Program Courses.

For applications submitted for initial certification, Commission staff shall conduct a training needs analysis for the region served by the applicant, and shall make a formal recommendation to the Commission based upon the needs analysis and other pertinent information that may bear upon the certification of the training entity.

For applications submitted for re-certification, Commission staff shall conduct an official evaluation of the training school pursuant to Rule 11B-21.002(5), F.A.C., and shall report the findings to the Commission along with a formal recommendation regarding the training school's request for re-certification.

Mail the application for Criminal Justice Training School Certification and Re-certification to:

Florida Department of Law Enforcement
Criminal Justice Professionalism Program
Post Office Box 1489
Tallahassee, Florida 32302-1489
Attention: Field Services Section

**FLORIDA DEPARTMENT OF LAW ENFORCEMENT
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION**

APPLICATION FOR CRIMINAL JUSTICE TRAINING SCHOOL CERTIFICATION AND RE-CERTIFICATION

Please Type

IDENTIFICATION DATA

Division of Investigative & Forensic Services Training Center		850-413-3115	
Name of Training School		Area code and Telephone number	
200 East Gaines Street	Tallahassee	Leon	32399
Mailing Address: P.O. Box or Street	City	County	Zip Code
2639 N. Monroe St., Building A	Tallahassee	Leon	32303
Street address - if different from above	City	County	Zip Code

ADVISEMENT

Rule 11B-21.001(3), F.A.C., requires that each criminal justice training school certified or recertified by the Commission shall establish a method for receiving advisement from employing agencies served by the training school.

Describe the form of advisement to be used by the proposed training school; e.g., Local Advisory Committee, Regional Training Council, Other (be specific).

Regional Training Council

Identify by name, title, and agency all members of the school's local advisory committee, if applicable.

	<u>NAME</u>	<u>TITLE</u>	<u>AGENCY</u>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Identify the chair of the local advisory committee, if appropriate.

Name	Title	Area Code and Telephone Number
Agency or Training School	Address	
E-mail Address: _____		

Identify by name, title, and agency all members of the regional training council.

<u>NAME</u>	<u>TITLE</u>	<u>AGENCY</u>
1. <u>Burt Himmer</u>	<u>Major</u>	<u>Division of Investigative & Forensic Services</u>
2. <u>Kelly Hildreth</u>	<u>Major</u>	<u>Florida Highway Patrol</u>
3. <u>Dennis Post</u>	<u>Major</u>	<u>Florida Fish & Wildlife Comm</u>
4. <u>Chris Johnson</u>	<u>Chief</u>	<u>FDLE</u>
5. <u>Jason Ross</u>	<u>Captain</u>	<u>Dept. of Agriculture</u>
6. <u>Ed Rawls</u>	<u>Captain</u>	<u>DBPR-AB&T</u>
7. <u>Richard Stonebreaker</u>	<u>Captain</u>	<u>Attorney General</u>
8. <u>Sylvester Dawson</u>	<u>Marshal</u>	<u>Florida Supreme Court</u>
9. <u>Steven Harriett</u>	<u>Director</u>	<u>Dept. of Lottery</u>
10. _____		
11. _____		
12. _____		

Identify the chair of the regional training council, if appropriate.

<u>Burt Himmer</u>	<u>Major</u>	<u>850-413-4070</u>
<u>Name</u>	<u>Title</u>	<u>Area Code and Telephone Number</u>
<u>Division of Investigative & Forensic Services</u>		
<u>Agency or Training School</u>	<u>Address</u>	
<u>E-mail Address: Burt.Himmer@myfloridacfo.com</u>		

STAFFING REQUIREMENTS

Rule 11B-21.005(8) F.A.C., requires that criminal justice training schools certified and recertified by the Commission shall employ personnel who meet the criteria identified in this rule section.

One full time salaried criminal justice training school director employed on a 12-month calendar with faculty or administrative status.

Director: Bierbaum Bill
Last First MI

One full-time clerk or administrative assistant assigned to report to the training center director, whose responsibilities are restricted to providing assistance to the director. Two or more persons may perform such clerical or administrative duties provided that the aggregate personnel time dedicated to these duties are equivalent, at minimum, to a full-time position.

Clerical or Administrative Assistant: Connell Carla
Last First MI

Clerical or Administrative Assistant: _____
Last First MI

Two full-time criminal justice instructors or instructional coordinators assigned to report to the training school director for training schools with a Type "A" certification. One coordinator position can be comprised of two or more individuals provided the aggregate personnel time dedicated to these duties are equivalent to one full-time position. A training school with a Type "B" or "C" certification shall have at least one full-time criminal justice training instructor or instructor coordinator position assigned to report solely to the training center director.

Instructor/or Instructor Coordinator: Yown Cara
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

Instructor/or Instructor Coordinator: _____
Last First MI

MINIMUM FACILITIES REQUIREMENT STANDARDS

Criminal justice training schools requesting certification and re-certification to teach Commission-approved training courses shall comply with the Commission's minimum facility standards pursuant to Rule Chapter 11B-21.005, F.A.C.

CLASSROOM REQUIREMENTS

(Requirements outlined on form CJSTC-205)

List main campus or training school location of classroom facility(ies). Please attach additional pages as needed.

2639 N. Monroe St. Building A Tallahassee Leon 32303

FIREARMS RANGE REQUIREMENTS

(Requirements outlined on form CJSTC-201)

List main campus or training school location of firearms range(s). Please attach additional pages as needed.

Florida Public Safety Institute

Does the training school own, lease, or have a written agreement to access the property on which the designated firing range(s) are located? (Please attach copies of lease or written agreements.)

Own: Lease: Written Agreement:

DRIVING RANGE REQUIREMENTS

(Requirements outlined on form CJSTC-202)

List main campus or training school location of driving range(s). Please attach additional pages as needed.

Florida Public Safety Institute

Does the training school own, lease, or have a written agreement to access the property on which the designated driving range(s) are located? (Please attach copies of lease or written agreements.)

Own: Lease: Written Agreement:

DEFENSIVE TACTICS TRAINING REQUIREMENTS

(Requirements outlined on form CJSTC-203)

List main campus or training school location of defensive tactics facility(ies). Please attach additional pages as needed.

Florida Public Safety Institute

FIRST AID EQUIPMENT REQUIREMENTS

(Requirements outlined on form CJSTC-208)

List main campus or training school location of first aid facility(ies). Please attach additional pages as needed.

Florida Public Safety Institute

SATELLITE TRAINING SITES

Please list all satellite facilities used by your training school. Include all classroom facilities and high liability facilities and indicate the facility type (e.g., classroom, firearms, etc.). Please attach additional pages as needed.

Facility Type: Classroom Facility Type: _____
Name of Facility: Florida State Fire College Name of Facility: _____
Address: 11655 NW Gainesville Road Address: _____
Ocala, FL 34482

Facility Type: Classroom Facility Type: _____
Name of Facility: DIFS Field Office Name of Facility: _____
Address: 400 N. Congress Ave. Suite 250 Address: _____
West Palm Beach, FL 33401

Facility Type: _____ Facility Type: _____
Name of Facility: _____ Name of Facility: _____
Address: _____ Address: _____

Facility Type: _____ Facility Type: _____
Name of Facility: _____ Name of Facility: _____
Address: _____ Address: _____

Facility Type: _____ Facility Type: _____
Name of Facility: _____ Name of Facility: _____
Address: _____ Address: _____

Facility Type: _____ Facility Type: _____
Name of Facility: _____ Name of Facility: _____
Address: _____ Address: _____

Facility Type: _____ Facility Type: _____
Name of Facility: _____ Name of Facility: _____
Address: _____ Address: _____

FOR INITIAL CERTIFICATION ONLY

Rule 11B-21.002(3),F.A.C., requires entities that request training school certification to obtain approval from the Regional Training Council in its area.

Did the Regional Training Council approve this training school certification request?

Yes No

If the answer is no, please explain:

Burt Himmer
Chairman of the Regional Training Council

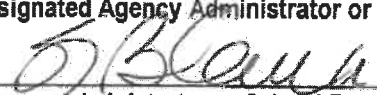
Chairman of the Regional Training Council Signature

Major
Title
9/21/22
Date


ATTESTMENT FOR CERTIFICATION OR RE-CERTIFICATION
(Required for all applications)

The statements contained in the application are true, complete, and correct, and I agree that said statements shall form the basis of this application. I understand that any intentional falsification of this application may result in denial, suspension, or revocation of my requested training school certification. In addition, I agree to abide by all of the rules, regulations, and policies adopted by the Criminal Justice Standards and Training Commission and of the Criminal Justice Professionalism Program, Florida Department of Law Enforcement, in relation to the Commission's criminal justice training programs.

NOTE: Documentation of the Regional Training Council's approval shall be attached to form CJSTC-29.

Simon Blank
Designated Agency Administrator or School President

Agency Administrator or School President Signature

Colonel
Title
09.21.22
Date

Bill Bierbaum
Training Center Director

Training Center Director Signature

9/21/2022
Date

Division of Investigative and Forensic Services Training Needs Analysis

Attachment 3



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application receipt: September 22, 2022

Interview

Date: _____ Time: _____ Contact: In Person Contact: By Phone

Agency: _____

Agency Address: _____

Agency Telephone Number: _____

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes ___ No ___ Approximate number of officers LE _____ CO _____

1. What CJSTC training school do you primarily use? _____
2. Why? _____
3. Approximately how many miles is it from the agency headquarters to the training school? _____
4. Approximately how long does it take to travel there? _____
5. Is there a large variance in travel time depending on the time of day? _____
6. Does the training school provide training at locations closer to your agency than their main facility? _____
7. Where? _____



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? _____
9. Approximately how long does it take to travel there (Including time variance)? _____
10. Do you use other training schools in the area? _____
11. Why? _____
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? _____
13. If yes, where are they trained? _____
14. Approximately how many have you sponsored in the last 2 years? _____
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? _____
16. If yes, where are they trained? _____
17. Approximately how many were trained in the last 2 years? _____
18. What is the total number of LE recruits anticipated over the next 5 years? _____
19. What are the anticipated vacancies or new sworn positions this year? _____ LE
_____ CO _____
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE _____ CO _____
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth?

22. Is there another training school nearby that can provide the same training? _____
23. If yes, how far away is it to travel? _____
24. How much time would it take an officer to travel there? _____ Is there a variance in time? _____
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? _____
26. If yes, explain? _____
27. Where do your certified officers attend CJSTC advanced or specialized training? _____

28. How far is it to travel to the training school(s)? (If more than one training school, list each) _____



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? _____
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?

31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?

32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? _____
33. If yes, which training school(s) do you use? _____

34. Why? _____
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? _____
36. If you conduct mandatory retraining at your agency, why don't you use the training school? _____

37. If not at the agency, which training school(s) do you use? _____
38. Why? _____
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? _____
40. If yes, what facilities? _____
41. Does your agency provide personnel and/or equipment to the training school? _____
42. If yes, what personnel and/or equipment? _____
43. Are your training needs for basic recruit training being met by the current training school(s)? _____
44. If no, identify specific issues and circumstances where they have not been met. _____

45. Are your training needs being met by the current training school(s) for advanced or specialized training? _____



CJSTC Training School Needs Assessment

46. If no, identify specific issues and circumstances where they have not been met. _____

47. Are you aware that the Division of Investigative and Forensic Services has requested certification as a CJSTC Criminal Justice Training School? _____

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

49. If approved by the Commission and available, would you send your recruits or certified officers to the Division of Investigative and Forensic Services Training Center for training rather than the current training school(s)?

50. Why? _____

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? _____

CJSTC staff conducting interview: _____

CJSTC staff in attendance: _____

Completed by: _____

Signature – Commission Staff: _____



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application: September 22, 2022

Interview – Training School

Date: _____ Time: _____ Contact: In Person By Phone

Training Center: _____

Address: _____

Telephone Number: _____

Survey conducted with: TC Director: _____

Contact Information: _____

E-mail: _____

Designee: _____

Contact Information: _____

E-mail: _____

Regional Training Council Member? Yes ____ No ____

1. How many CJSTC Basic Recruit Training Courses did you present in:

2017 _____ LE _____ CO _____ CPO _____ Equivalency _____ Crossover _____

2018 _____ LE _____ CO _____ CPO _____ Equivalency _____ Crossover _____

2019 _____ LE _____ CO _____ CPO _____ Equivalency _____ Crossover _____

2. Were any of the classroom sessions presented at locations other than your main facility? _____



CJSTC Training School Needs Assessment

3. If yes, how many, and where?

2017 _____ Location _____

2018 _____ Location _____

2019 _____ Location _____

4. How many individuals have graduated from the CJSTC Basic Recruit Academy?

2017 _____ LE _____ CO _____ Crossover _____ Equivalency _____

2018 _____ LE _____ CO _____ Crossover _____ Equivalency _____

2019 _____ LE _____ CO _____ Crossover _____ Equivalency _____

5. Are the individuals already employed by agencies while attending the academy? _____

6. If yes, approximately how many in the past three years? _____ Percentage of total students? _____

7. Are individuals sponsored by agencies, but not yet employed? _____

8. If yes, approximately how many in the past three years? _____ Percentage of total students? _____

9. Are individuals allowed in class that are not sponsored or affiliated with an agency? _____

10. If yes, approximately how many in the past three years? _____ Percentage of total students? _____

11. Can you provide information on the approximate number of students from each agency?

12. How many CJSTC Advanced/Specialized Courses did you present in:

2017 _____

2018 _____

2019 _____

13. Were any of the courses presented at locations other than your main facility? _____



CJSTC Training School Needs Assessment

14. If yes, how many, and where?

2017 _____ Location _____

2018 _____ Location _____

2019 _____ Location _____

15. Are you aware that the Division of Investigative and Forensic Services has applied for certification as a CJSTC Criminal Justice Training School? _____

16. Are you aware of any reasons why the CJSTC should either grant or deny this request?

17. Do you feel there is a need for an additional training school in your region? Yes No

18. Do you have any additional comments at this time?

CJSTC staff conducting interview: _____

CJSTC staff in attendance: _____

Completed by: _____

Signature – Commission Staff: _____

Division of Investigative and Forensic Services Training Needs Analysis

Attachment 4



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application receipt: September 22, 2022

Interview

Date: 12/01/2022 Time: 1:20 PM Contact: In Person Contact: By Phone

Agency: Department of Financial Services, Division of Investigative and Forensic Services

Agency Address: 2639 North Monroe Street, Tallahassee, Florida 32303

Agency Telephone Number: (850) 413-4070

Survey conducted with: Agency Administrator: Director Simon Blank

E-mail: simon.blank@myfloridacfo.com

Agency Designee: Major Burt Himmer

E-mail: burt.himmer@myfloridacfo.com

Regional Training Council Member: Yes No Approximate number of officers LE 282 CO 0

1. What CJSTC training school do you primarily use? Florida Public Safety Institute and other regionally located academies
2. Why? Location. Statewide law enforcement agency – FPSI host and facilitates the Region 15 training courses
3. Approximately how many miles is it from the agency headquarters to the training school?
14.5
4. Approximately how long does it take to travel there? 16 minutes
5. Is there a large variance in travel time depending on the time of day? No



CJSTC Training School Needs Assessment

6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? FPSI has designated three of the Division's classrooms as satellite locations for Region 15 courses; Tallahassee, Ocala, and West Palm Beach
8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? Yes
11. Why? The Division is a statewide law enforcement agency with 15 offices located throughout the state. Due to this reason, the Division uses regional training academies as much as possible if seats are available for Region 15 agencies.
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? Yes, on a case by case basis. The Division does recruit experienced investigators from outside of the state and uses the EOT process.
13. If yes, where are they trained? Regional academies for the EOT training
14. Approximately how many have you sponsored in the last 2 years? 0
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 5 to 10 The Division is developing a program to hire non-certified applicants and sponsor them through either the LE academy or through the EOT training.
19. What are the anticipated vacancies or new sworn positions this year?
LE 41 CO
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 250 CO The Division averages 20 to 30 vacancies annually. In addition, depending on legislative approval the Division may increase staff.
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? No. With the increased vacancy rate, the Division has a critical need to recruit experienced investigators from out of state. Due to this need, the Division would like to develop a hiring process which includes in-house EOT training.
22. Is there another training school nearby that can provide the same training? Not on the timeline the Division requires.
23. If yes, how far away is it to travel? N/A
24. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A



CJSTC Training School Needs Assessment

25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? FPSI and regional training academies. As a Region 15 agency, the Division uses reciprocal funds for local academies depending on space availability for state officers.
28. How far is it to travel to the training school(s)? (If more than one training school, list each) Travel is a critical concern of the Division. If travel is authorized, travel distance may vary depending on the regional training academy location.
29. How much time would it take to travel there (include time variance)? Region 15 courses in Tallahassee may require Division investigators to travel between 6 and 8 hours.
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 150 The Division anticipates this number to increase moving forward due to a career development program that was recently established within the Division.
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 1000+
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination and on-line courses
36. If you conduct mandatory retraining at your agency, why don't you use the training school? Due to the specialty of the Division's investigations, the specific courses are not found through local training or at FPSI.
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? DT, Firearms Ranges, and Driving Range
41. Does your agency provide personnel and/or equipment to the training school? Yes
42. If yes, what personnel and/or equipment? Instructors



CJSTC Training School Needs Assessment

43. Are your training needs for basic recruit training being met by the current training school(s)? Yes, for basic recruit, but not for EOT
44. If no, identify specific issues and circumstances where they have not been met. Currently, applicants for out of state must locate and find an available EOT training in order to apply to our agency. The agency desires to move in the direction where the EOT training is part of the hiring cycle for our Division. Need more EOT courses and more timely courses.
45. Are your training needs being met by the current training school(s) for advanced or specialized training? No
46. If no, identify specific issues and circumstances where they have not been met. The issues are the availability of the courses, the availability to secure a seat at a local regional academy for Region 15 officers, and the increased travel requirement for officers to attend Region 15 courses at FPSI.
47. Are you aware that the Division of Investigative and Forensic Services has requested certification as a CJSTC Criminal Justice Training School? Yes
48. Are you aware of any reasons why the CJSTC should either grant or deny this request?
Establishing the Division as an approved CJSTC training school will benefit not only the Division with the current hurdles of recruitment, hiring, and training officers, but also provide a location for other state agencies to attend CJSTC advanced and specialized training.
49. If approved by the Commission and available, would you send your recruits or certified officers to the Division of Investigative and Forensic Services Training Center for training rather than the current training school(s)?
Yes
50. Why? Establishing this training school would allow the Division to provide CJSTC courses throughout the state.
51. Do you feel there is a need for an additional training school in your region? Yes No
52. Do you have any additional comments at this time? We would like to be able to provide specialized courses to other schools and entities. Our goal is mainly to do EOT courses and specialized courses. Being a school will make better use of the Division's resources and money by being able to hold courses in local locations around the state. This would also allow us to participate more in rule promulgation.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representative Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Division of Investigative and Forensic Services Training Needs Analysis

Attachment 5



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
 Type B - Basic LE only / Advanced/Specialized
 Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application: September 22, 2022

Interview – Training School

Date: 11/30/2022 Time: 9:00 AM Contact: In Person By Phone

Training Center: Florida Public Safety Institute

Address: 75 College Drive, Havana, Florida 32333

Telephone Number: (850) 201-7001

Survey conducted with: TC Director: Steve Outlaw
 Contact Information: (850) 201-7001
 E-mail: steve.outlaw@tcc.fl.edu
 Designee: _____
 Contact Information: _____
 E-mail: _____

Regional Training Council Member? Yes No

1. How many CJSTC Basic Recruit Training Courses did you present in:

2017	<u>13</u>	LE	<u>5</u>	CO	<u>0</u>	CPO	<u>5</u>	Equivalency	<u>0</u>	Crossover	<u>3</u>
2018	<u>15</u>	LE	<u>4</u>	CO	<u>1</u>	CPO	<u>6</u>	Equivalency	<u>0</u>	Crossover	<u>4</u>
2019	<u>17</u>	LE	<u>5</u>	CO	<u>1</u>	CPO	<u>6</u>	Equivalency	<u>0</u>	Crossover	<u>5</u>

2. Were any of the classroom sessions presented at locations other than your main facility? No



CJSTC Training School Needs Assessment

3. If yes, how many, and where? N/A

2017 _____ Location _____

2018 _____ Location _____

2019 _____ Location _____

4. How many individuals have graduated from the CJSTC Basic Recruit Academy?

2017 313 LE 139 CO 0 Crossover 9 Equivalency 0 CPO 165

2018 319 LE 111 CO 29 Crossover 10 Equivalency 0 CPO 169

2019 390 LE 144 CO 22 Crossover 11 Equivalency 0 CPO 213

5. Are the individuals already employed by agencies while attending the academy? For CO's, CPO's, and some LE

6. If yes, approximately how many in the past three years? 790 Percentage of total students? 77%

7. Are individuals sponsored by agencies, but not yet employed? Unknown

8. If yes, approximately how many in the past three years? N/A Percentage of total students? N/A

9. Are individuals allowed in class that are not sponsored or affiliated with an agency? Yes

10. If yes, approximately how many in the past three years? 232 Percentage of total students? 23%

11. Can you provide information on the approximate number of students from each agency? Not from each agency. Some from FWC, Tallahassee PD, and Leon County SO. 51 Correctional students and 547 Correctional Probation students from the Florida Department of Corrections

12. How many CJSTC Advanced/Specialized Courses did you present in:

2017 61

2018 58

2019 70

13. Were any of the courses presented at locations other than your main facility? Yes



CJSTC Training School Needs Assessment

14. If yes, how many, and where?

2017 Unknown Location _____

2018 12 Location Tallahassee PD and Leon County SO

2019 16 Location Tallahassee PD, Lake Worth, and Tavares

15. Are you aware that the Division of Investigative and Forensic Services has applied for certification as a CJSTC Criminal Justice Training School? Yes

16. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No legal/rule reasons to deny. No justification to grant.

17. Do you feel there is a need for an additional training school in your region? Yes No

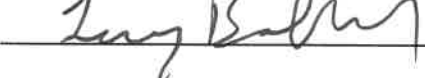
18. Do you have any additional comments at this time?

- Anytime an organization is grown, there should be a compelling need, before adding additional moving components to any organization. Each component requires administration, tracking, supervision, and auditing.
- What CJSTC Advanced/Specialized content is not available to DIFS through Region 3 or Region 15? A DIFS member is the Chair of the Region 15 Council.
- As they have a periodic need for CJSTC Advanced/Specialized courses, why can't they continue to facilitate run-through classes at their certified classroom or at other certified locations around the state? Other larger agencies are successful in this functional relationship.
- What is the compelling need? What compelling value would the addition bring to the Commission and/or the training center system?
- How many training centers can FDLE support? 50, 100, 150?
- FPSI is willing to run classes with DIFS dictating the dates and times and is willing to run more EOT courses as needed.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Division of Investigative and Forensic Services Training Needs Analysis

Attachment 6



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application receipt: September 22, 2022

Interview

Date: 12/01/2022 Time: 10:45 AM Contact: In Person Contact: By Phone

Agency: Department of Business and Professional Regulation, Division of Alcoholic Beverages and Tobacco

Agency Address: 2601 Blair Stone Road, Tallahassee, Florida 32399

Agency Telephone Number: (850) 717-1115

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Captain Ed Rawls

E-mail: ed.rawls@myfloridalicense.com

Regional Training Council Member: Yes No Approximate number of officers LE 105 CO 0

1. What CJSTC training school do you primarily use? Florida Public Safety Institute
2. Why? We are a state agency and they provide the training.
3. Approximately how many miles is it from the agency headquarters to the training school? 15
4. Approximately how long does it take to travel there? 45 minutes
5. Is there a large variance in travel time depending on the time of day? Yes
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No. May use other schools statewide depending on the agent's location.
11. Why? FPSI is the sole training school in the area.
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? N/A
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? N/A
19. What are the anticipated vacancies or new sworn positions this year?
LE 35 – New Positions CO _____
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 35 CO _____
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? -
Yes _____
22. Is there another training school nearby that can provide the same training? No
23. If yes, how far away is it to travel? N/A
24. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? FPSI or other training schools depending on agency need and availability of classes.
28. How far is it to travel to the training school(s)? (If more than one training school, list each) Varies depending on agent's location within the state.



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? Varies. Up to 8 hours
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 60, but some may have taken multiple classes.
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 250 Anticipate everyone taking at least one course.
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A Will contact for private specialty courses.
34. Why? Agency's unique needs
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination and on-line courses
36. If you conduct mandatory retraining at your agency, why don't you use the training school? Availability of agents and courses. Use FPSI high liability facilities with agency instructors.
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? DT, Firearms Ranges, First Aid, and Driving Range
41. Does your agency provide personnel and/or equipment to the training school? No
42. If yes, what personnel and/or equipment? N/A
43. Are your training needs for basic recruit training being met by the current training school(s)? N/A
44. If no, identify specific issues and circumstances where they have not been met. N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Generally
46. If no, identify specific issues and circumstances where they have not been met. Scheduling is sometime difficult.
47. Are you aware that the Division of Investigative and Forensic Services has requested certification as a CJSTC Criminal Justice Training School? Yes



CJSTC Training School Needs Assessment

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

No reason to deny. There is a need for the specialized training they could offer.

49. If approved by the Commission and available, would you send your recruits or certified officers to the Division of Investigative and Forensic Services Training Center for training rather than the current training school(s)?

No. Would use DIFS for specific specialized courses.

50. Why? If specialized training was not available through FPSI

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? FPSI is overpopulated with their primary mission of basic recruit training which sometimes limits the availability for specialized Training. We do support the DIFS request.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representative Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application receipt: September 22, 2022

Interview

Date: 12/02/2022 Time: 2:30 PM Contact: In Person Contact: By Phone

Agency: Department of Environmental Protection

Agency Address: 3900 Commonwealth Boulevard, Tallahassee, Florida 32399

Agency Telephone Number: (850) 245-3023

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Lieutenant Donteris Andrews

E-mail: Donteris.Andrews@Florida DEP.gov

Regional Training Council Member: Yes No Approximate number of officers LE 20 CO 0

1. What CJSTC training school do you primarily use? Florida Public Safety Institute
2. Why? They are local and convenient
3. Approximately how many miles is it from the agency headquarters to the training school? 15
4. Approximately how long does it take to travel there? 15 minutes
5. Is there a large variance in travel time depending on the time of day? No
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No. May use other schools statewide depending on the agent's location.
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? N/A
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? N/A
19. What are the anticipated vacancies or new sworn positions this year?
LE 5 CO
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 6 CO
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? -
Yes
22. Is there another training school nearby that can provide the same training? No
23. If yes, how far away is it to travel? N/A
24. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? N/A
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? FPSI and St. Petersburg College
28. How far is it to travel to the training school(s)? (If more than one training school, list each) Varies depending on agent's location within the state.



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? Varies.
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 18
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 45
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination and on-line courses
36. If you conduct mandatory retraining at your agency, why don't you use the training school? Use FPSI high liability facilities with agency instructors.
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? DT, Firearms Ranges, First Aid, and Driving Range
41. Does your agency provide personnel and/or equipment to the training school? No
42. If yes, what personnel and/or equipment? N/A
43. Are your training needs for basic recruit training being met by the current training school(s)? N/A
44. If no, identify specific issues and circumstances where they have not been met. N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
46. If no, identify specific issues and circumstances where they have not been met. N/A
47. Are you aware that the Division of Investigative and Forensic Services has requested certification as a CJSTC Criminal Justice Training School? Yes



CJSTC Training School Needs Assessment

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

No reason to deny. More training options are always good.

49. If approved by the Commission and available, would you send your recruits or certified officers to the Division of Investigative and Forensic Services Training Center for training rather than the current training school(s)?

We would use both depending on the agency needs and courses offered.

50. Why? To have other options

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? FPSI is booked up at certain times of the year. An additional training school would create more training options.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representative Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application receipt: September 22, 2022

Interview

Date: 11/30/2022 Time: 3:10 PM Contact: In Person Contact: By Phone

Agency: Florida Department of Lottery – Division of Security

Agency Address: 250 Marriott Drive, Tallahassee, Florida 32301

Agency Telephone Number: (850) 487-7752

Survey conducted with: Agency Administrator: Director Steven Harriett

E-mail: harrietts@flalottery.com

Agency Designee: Special Agent Supervisor Cory Williams

E-mail: williamsco@flalottery.com

Regional Training Council Member: Yes No Approximate number of officers LE 25 CO 0

1. What CJSTC training school do you primarily use? Florida Public Safety Institute
2. Why? Only location in Tallahassee
3. Approximately how many miles is it from the agency headquarters to the training school? 18
4. Approximately how long does it take to travel there? 30 minutes
5. Is there a large variance in travel time depending on the time of day? No
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No.
11. Why? It is the only school in the area.
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? N/A
19. What are the anticipated vacancies or new sworn positions this year?
LE 2 CO
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 5 CO
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? -
Yes
22. Is there another training school nearby that can provide the same training? No
23. If yes, how far away is it to travel? N/A
24. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? FPSI and training schools around the state.
28. How far is it to travel to the training school(s)? (If more than one training school, list each) Varies depending on the location within the state.
29. How much time would it take to travel there (include time variance)? Varies.



CJSTC Training School Needs Assessment

30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 7
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 25
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination and on-line courses
36. If you conduct mandatory retraining at your agency, why don't you use the training school? We have certified instructors in all the high liability topics
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? DT, Firearms Ranges, shoot house, First Aid, and Driving Range
41. Does your agency provide personnel and/or equipment to the training school? Yes
42. If yes, what personnel and/or equipment? High liability instructors
43. Are your training needs for basic recruit training being met by the current training school(s)? N/A
44. If no, identify specific issues and circumstances where they have not been met. N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
46. If no, identify specific issues and circumstances where they have not been met. N/A
47. Are you aware that the Division of Investigative and Forensic Services has requested certification as a CJSTC Criminal Justice Training School? Yes
48. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No, should grant it



CJSTC Training School Needs Assessment

49. If approved by the Commission and available, would you send your recruits or certified officers to the Division of Investigative and Forensic Services Training Center for training rather than the current training school(s)?

Yes, as an additional option

50. Why? DIFS will be able to provide additional training opportunities

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? DIFS will make an excellent addition to the cadre of training centers around the state. We partner with DIFS in a working environment. The ability to have access to training courses specific to DIFS will be a benefit. They can offer specialized investigative classes that are unique to the agency and the agency's mission.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representative Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application receipt: September 22, 2022

Interview

Date: 12/02/2022 Time: 9:20 AM Contact: In Person Contact: By Phone

Agency: Florida Fish and Wildlife Conservation Commission

Agency Address: 620 South Meridian Street, Tallahassee, Florida 32399-1600

Agency Telephone Number: (850) 488-6251

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Major Dennis Post

E-mail: Dennis.Post@myfwc.com

Regional Training Council Member: Yes X No Approximate number of officers LE 856 CO 0

1. What CJSTC training school do you primarily use? Florida Public Safety Institute
2. Why? We are co-located with FPSI
3. Approximately how many miles is it from the agency headquarters to the training school? 18
4. Approximately how long does it take to travel there? 27 minutes
5. Is there a large variance in travel time depending on the time of day? Yes
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No. May use other schools statewide depending on the agent's location.
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? Yes
13. If yes, where are they trained? FPSI and with our training school
14. Approximately how many have you sponsored in the last 2 years? 94
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? 450
19. What are the anticipated vacancies or new sworn positions this year?
LE 38 CO
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 350 CO
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? -
Yes
22. Is there another training school nearby that can provide the same training? No
23. If yes, how far away is it to travel? N/A
24. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? FPSI and training schools around the state.
28. How far is it to travel to the training school(s)? (If more than one training school, list each) Varies depending on the location within the state.



CJSTC Training School Needs Assessment

29. How much time would it take to travel there (include time variance)? Varies.
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
856 – some attend multiple courses.
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
4,280
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Agency and on-line courses
36. If you conduct mandatory retraining at your agency, why don't you use the training school? With officers statewide, it is more efficient.
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? DT, Firearms Ranges, First Aid, and Driving Range
41. Does your agency provide personnel and/or equipment to the training school? Yes
42. If yes, what personnel and/or equipment? High liability instructors, vehicles, fitness equipment, dock and other infrastructure.
43. Are your training needs for basic recruit training being met by the current training school(s)? Yes
44. If no, identify specific issues and circumstances where they have not been met. N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Mostly
46. If no, identify specific issues and circumstances where they have not been met. We need an aquatics training facility and expanded physical fitness facilities.
47. Are you aware that the Division of Investigative and Forensic Services has requested certification as a CJSTC Criminal Justice Training School? Yes



CJSTC Training School Needs Assessment

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

No

49. If approved by the Commission and available, would you send your recruits or certified officers to the Division of Investigative and Forensic Services Training Center for training rather than the current training school(s)?

No

50. Why? No need. We can do our own training. Would use a DIFS school for specialized training if offered.

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? No need for FWC, but no opposition.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representative Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application receipt: September 22, 2022

Interview

Date: _____ Time: _____ Contact: In Person Contact: By Phone

Agency: Florida Supreme Court Marshal's Office

Agency Address: 500 South Duval Street, Tallahassee, Florida 32399

Agency Telephone Number: (850) 488-8845

Survey conducted with: Agency Administrator: Marshal Silvester Dawson

E-mail: dawson@flcours.org

Agency Designee: _____

E-mail: _____

Regional Training Council Member: Yes X No _____ Approximate number of officers LE 21 CO 0

1. What CJSTC training school do you primarily use? Florida Public Safety Institute
2. Why? It is the closest resource.
3. Approximately how many miles is it from the agency headquarters to the training school? 20
4. Approximately how long does it take to travel there? 30 minutes
5. Is there a large variance in travel time depending on the time of day? No
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No
11. Why? N/A
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? N/A
19. What are the anticipated vacancies or new sworn positions this year?
LE 1 CO
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 5 CO
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? Yes
22. Is there another training school nearby that can provide the same training? Yes – North Florida
23. If yes, how far away is it to travel? 50-60 miles
24. How much time would it take an officer to travel there? 1 hour Is there a variance in time? Unknown
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? FPSI
28. How far is it to travel to the training school(s)? (If more than one training school, list each) 20 miles
29. How much time would it take to travel there (include time variance)? 30 minutes
30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years?
120



CJSTC Training School Needs Assessment

31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years?
600
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination
36. If you conduct mandatory retraining at your agency, why don't you use the training school? Convenience
37. If not at the agency, which training school(s) do you use? N/A
38. Why? N/A
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? Firearms Range, steel plate range, rifle range, and range classrooms
41. Does your agency provide personnel and/or equipment to the training school? No
42. If yes, what personnel and/or equipment? N/A
43. Are your training needs for basic recruit training being met by the current training school(s)? N/A
44. If no, identify specific issues and circumstances where they have not been met. N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? Yes
46. If no, identify specific issues and circumstances where they have not been met. N/A
47. Are you aware that the Division of Investigative and Forensic Services has requested certification as a CJSTC Criminal Justice Training School? Yes
48. Are you aware of any reasons why the CJSTC should either grant or deny this request?
Granting the request would add resources to area agencies.



CJSTC Training School Needs Assessment

49. If approved by the Commission and available, would you send your recruits or certified officers to the Division of Investigative and Forensic Services Training Center for training rather than the current training school(s)?

Yes, depending on training topics

50. Why? Time, convenience, and agency comradery

51. Do you feel there is a need for an additional training school in your region? No Opinion Yes No

52. Do you have any additional comments at this time? N/A

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representative Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: _____

Note from Staff: The Florida Supreme Court Marshal's Office returned the survey, but declined to be interviewed.



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for:
- Type A - Basic LE /CO/CPO/ Advanced /Specialized
 - Type B - Basic LE only / Advanced/Specialized
 - Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application receipt: September 22, 2022

Interview

Date: 12/01/2022 Time: 10:00 AM Contact: In Person Contact: By Phone

Agency: Officer of the Attorney General, Medicaid Fraud Control Unit

Agency Address: PL-01, The Capitol, Tallahassee, Florida 32399

Agency Telephone Number: (850) 414-3907

Survey conducted with: Agency Administrator: _____

E-mail: _____

Agency Designee: Captain Richard Stonebreaker

E-mail: Richard.stonebreaker@myfloridalegal.com

Regional Training Council Member: Yes No Approximate number of officers LE 55 CO 0

1. What CJSTC training school do you primarily use? Florida Public Safety Institute
2. Why? Closest academy to the office.
3. Approximately how many miles is it from the agency headquarters to the training school? 20
4. Approximately how long does it take to travel there? 30 minutes
5. Is there a large variance in travel time depending on the time of day? No
6. Does the training school provide training at locations closer to your agency than their main facility? No
7. Where? N/A



CJSTC Training School Needs Assessment

8. If yes, approximately how many miles is it to the site? N/A
9. Approximately how long does it take to travel there (Including time variance)? N/A
10. Do you use other training schools in the area? No.
11. Why? No other training schools nearby.
12. Does your agency sponsor recruits to be trained in the CJSTC basic law enforcement course? No
13. If yes, where are they trained? N/A
14. Approximately how many have you sponsored in the last 2 years? N/A
15. Is your agency sponsoring any LE recruits, who are not employed by you, to attend a training school? No
16. If yes, where are they trained? N/A
17. Approximately how many were trained in the last 2 years? N/A
18. What is the total number of LE recruits anticipated over the next 5 years? N/A
19. What are the anticipated vacancies or new sworn positions this year?
LE 10 CO
20. What are the anticipated vacancies or additional sworn positions over the next 5 years?
LE 20 CO
21. Do you feel your current training school will be able to meet your needs over the next 5 years based on your anticipated population and/or agency growth? No – Do not hire basic recruits
22. Is there another training school nearby that can provide the same training? No
23. If yes, how far away is it to travel? N/A
24. How much time would it take an officer to travel there? N/A Is there a variance in time? N/A
25. Has any training school requirement not mandated by the Commission such as age restrictions, polygraph, physical fitness requirements, etc., affected your department's ability to have recruits trained at a particular training school? No
26. If yes, explain? N/A
27. Where do your certified officers attend CJSTC advanced or specialized training? FPSI
28. How far is it to travel to the training school(s)? (If more than one training school, list each) 20 miles
29. How much time would it take to travel there (include time variance)? 30 minutes



CJSTC Training School Needs Assessment

30. What is the approximate number of officers who attended advanced/specialized training over the last 2 years? 25
31. What is the total number of officers anticipated to attend an advanced or specialized course over the next 5 years? 60
32. Do you contract with any CJSTC training school(s) to provide advanced or specialized training? No
33. If yes, which training school(s) do you use? N/A
34. Why? N/A
35. Where do your certified officers attend mandatory retraining? At your agency, the training school, or a combination of the two? Combination and on-line courses
36. If you conduct mandatory retraining at your agency, why don't you use the training school? Training conducted at our agency is online and we have instructors
37. If not at the agency, which training school(s) do you use? FPSI
38. Why? Closest training school
39. Do you utilize the academy's CJSTC approved high liability facilities for agency in-service training? Yes
40. If yes, what facilities? Firearms Range
41. Does your agency provide personnel and/or equipment to the training school? Yes
42. If yes, what personnel and/or equipment? Firearms instructors
43. Are your training needs for basic recruit training being met by the current training school(s)? N/A
44. If no, identify specific issues and circumstances where they have not been met. N/A
45. Are your training needs being met by the current training school(s) for advanced or specialized training? No
46. If no, identify specific issues and circumstances where they have not been met. We are an agency that specializes in conducting complex Medicaid fraud investigation. FPSI has very limited advanced fraud investigation training opportunities.
47. Are you aware that the Division of Investigative and Forensic Services has requested certification as a CJSTC Criminal Justice Training School? Yes



CJSTC Training School Needs Assessment

48. Are you aware of any reasons why the CJSTC should either grant or deny this request?

Should be granted. Having an academy nearby that offers specialized fraud training would greatly enhance the training and skills of our investigators.

49. If approved by the Commission and available, would you send your recruits or certified officers to the Division of Investigative and Forensic Services Training Center for training rather than the current training school(s)?

Yes

50. Why? Specialized training and closer to our agency. Will still use FPSI.

51. Do you feel there is a need for an additional training school in your region? Yes No

52. Do you have any additional comments at this time? The mission of the Division of Investigative and Forensic Services closely resembles our mission in that they investigate insurance fraud. As such, they provide specialized training to their staff that would be invaluable for our investigators to attend. There is no other academy that currently offers those types of specialized courses.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representative Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Division of Investigative and Forensic Services Training Needs Analysis

Attachment 7



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
 Type B - Basic LE only / Advanced/Specialized
 Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application: September 22, 2022

Interview – Training School

Date: 12/02/2022 Time: 9:00 AM Contact: In Person By Phone

Training Center: Florida Fish and Wildlife Conservation Commission Law Enforcement Training Center

Address: 75 College Drive, Havana, Florida 32333

Telephone Number: (850) 488-6251

Survey conducted with: TC Director: Major Dennis Post
Contact Information: (850) 488-6251
E-mail: Dennis.Post@myfwc.com
Designee: _____
Contact Information: _____
E-mail: _____

Regional Training Council Member? Yes No

1. How many CJSTC Basic Recruit Training Courses did you present in:

2017 2 LE 2 CO 0 CPO 0 Equivalency 0 Crossover 0
2018 2 LE 2 CO 0 CPO 0 Equivalency 0 Crossover 0
2019 1 LE 1 CO 0 CPO 0 Equivalency 0 Crossover 0

FPSI conducted classes using FWC instructors.

2. Were any of the classroom sessions presented at locations other than your main facility? Yes _____



CJSTC Training School Needs Assessment

3. If yes, how many, and where?

2017 2 Location FPSI

2018 2 Location FPSI

2019 1 Location FPSI

4. How many individuals have graduated from the CJSTC Basic Recruit Academy?

2017 71 LE 71 CO 0 Crossover 0 Equivalency 0 CPO 0

2018 75 LE 75 CO 0 Crossover 0 Equivalency 0 CPO 0

2019 33 LE 33 CO 0 Crossover 0 Equivalency 0 CPO 0

5. Are the individuals already employed by agencies while attending the academy? Yes

6. If yes, approximately how many in the past three years? 180 Percentage of total students? 100%

7. Are individuals sponsored by agencies, but not yet employed? No

8. If yes, approximately how many in the past three years? N/A Percentage of total students? N/A

9. Are individuals allowed in class that are not sponsored or affiliated with an agency? No

10. If yes, approximately how many in the past three years? N/A Percentage of total students? N/A

11. Can you provide information on the approximate number of students from each agency? N/A

12. How many CJSTC Advanced/Specialized Courses did you present in:

2017 0

2018 0

2019 2

13. Were any of the courses presented at locations other than your main facility? Yes

14. If yes, how many, and where?

2017 0 Location FPSI

2018 0 Location FPSI

2019 2 Location FPSI



CJSTC Training School Needs Assessment

15. Are you aware that the Division of Investigative and Forensic Services has applied for certification as a CJSTC Criminal Justice Training School? Yes
16. Are you aware of any reasons why the CJSTC should either grant or deny this request?
No reason to deny.
17. Do you feel there is a need for an additional training school in your region? Yes No
18. Do you have any additional comments at this time?
No, for FWC purposes, we have not had any issues receiving training from Region 15 training center. No opposition, but do not see where it will benefit FWC.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 



CJSTC Training School Needs Assessment

This needs assessment is being conducted by Commission staff, pursuant to Rule 11B-21.002(3)(b), F.A.C., following the receipt of an application for certification as a criminal justice training school.

- Certification applied for: Type A - Basic LE /CO/CPO/ Advanced /Specialized
 Type B - Basic LE only / Advanced/Specialized
 Type C - Basic CO only/CPO only/ Advanced/ Specialized

Entity seeking certification by the CJSTC:
Division of Investigative and Forensic Services

Date of application: September 22, 2022

Interview – Training School

Date: 11/30/2022 Time: 10:00 AM Contact: In Person By Phone

Training Center: Florida Highway Patrol Training Academy

Address: 75 College Drive, Suite FHP 221, Havana, Florida 32333

Telephone Number: (850) 558-4250

Survey conducted with: TC Director: _____
Contact Information: _____
E-mail: _____
Designee: Captain Thomas Dewitt
Contact Information: (321) 243-2056
E-mail: thomasdewitt@FLHSMV.GOV

Regional Training Council Member? Yes No

1. How many CJSTC Basic Recruit Training Courses did you present in:

2017	<u>6</u>	LE	<u>3</u>	CO	<u>0</u>	CPO	<u>0</u>	Equivalency	<u>0</u>	Crossover	<u>3</u>
2018	<u>8</u>	LE	<u>3</u>	CO	<u>0</u>	CPO	<u>0</u>	Equivalency	<u>0</u>	Crossover	<u>5</u>
2019	<u>9</u>	LE	<u>3</u>	CO	<u>0</u>	CPO	<u>0</u>	Equivalency	<u>0</u>	Crossover	<u>6</u>

2. Were any of the classroom sessions presented at locations other than your main facility? Yes _____



CJSTC Training School Needs Assessment

3. If yes, how many, and where? N/A

2017 0 Location _____

2018 0 Location _____

2019 1 Location _____

4. How many individuals have graduated from the CJSTC Basic Recruit Academy?

2017 149 LE 115 CO 0 Crossover 0 Equivalency 34 CPO 0

2018 196 LE 141 CO 0 Crossover 0 Equivalency 52 CPO 0

2019 116 LE 80 CO 0 Crossover 0 Equivalency 36 CPO 0

5. Are the individuals already employed by agencies while attending the academy? Yes

6. If yes, approximately how many in the past three years? 450 Percentage of total students? 100%

7. Are individuals sponsored by agencies, but not yet employed? No

8. If yes, approximately how many in the past three years? N/A Percentage of total students? N/A

9. Are individuals allowed in class that are not sponsored or affiliated with an agency? No

10. If yes, approximately how many in the past three years? N/A Percentage of total students? N/A

11. Can you provide information on the approximate number of students from each agency? N/A

12. How many CJSTC Advanced/Specialized Courses did you present in:

2017 37

2018 31

2019 46

13. Were any of the courses presented at locations other than your main facility? Yes

14. If yes, how many, and where?

2017 Unknown Location Camp Blanding and various Troop Headquarters

2018 Unknown Location Camp Blanding and various Troop Headquarters

2019 Unknown Location Camp Blanding and various Troop Headquarters



CJSTC Training School Needs Assessment

15. Are you aware that the Division of Investigative and Forensic Services has applied for certification as a CJSTC Criminal Justice Training School? Yes

16. Are you aware of any reasons why the CJSTC should either grant or deny this request?
I believe there are adequate amounts of campuses that provide the basic law enforcement curriculum at present.

17. Do you feel there is a need for an additional training school in your region? Yes No

18. Do you have any additional comments at this time?
No impact to FHP operations or training.

CJSTC staff conducting interview: Terry Baker, Training and Research Manager

CJSTC staff in attendance: Field Representatives Shelia Randolph and Michelle Sparks-Raymond

Completed by: Terry Baker, Training and Research Manager

Signature – Commission Staff: 

Division of Investigative and Forensic Services Training Needs Analysis

Attachment 8



Florida Department of Law Enforcement

FIRING RANGE FACILITY AND EQUIPMENT REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(6), F.A.C.



CJSTC
201

TCC Pat Thomas Law Enforcement Academy <i>TCCFBOI</i>	<i>Shelia Rando</i>	<i>11/30/22</i>
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 75 College Drive Suite 203 Havana FL 32333 Range #1

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC firearms training for basic recruit or instructors students, shall comply with the following specifications:

1. yes The range shall have a bullet impact backstop that will stop and render harmless, bullets fired into it from handguns, revolvers, semi-automatic pistols, rifles, carbines, and shotguns from the firing positions at the firing line, without ricocheting projectiles or debris, or striking individuals at the firing line.
2. yes The range shall have a minimum of five firing positions with two color-coded or numbered targets for each firing position. Range targets shall be placed at least 24 inches from the scoring edge to the scoring edge facing the shooters.
3. yes The range shall have an observation position for the range master for indoor and outdoor range facilities that allow simultaneous unrestricted view of all firing positions and all areas within the confines of the impact area.
4. yes The range shall have warning signs posted at all access points to the firing range that clearly identify the areas as a criminal justice firing range.
5. yes The range shall have an operational public address system that is capable of transmitting instructions to all areas of the range to allow shooters on the firing line or in the firing booth to hear commands while firing with ear protectors in place.
6. yes The range cover used for firing shall be permanently affixed, or is a portable construction with a base affixed to the ground, or is securely braced to ensure the shooter's safety.
7. yes The range shall provide adequate lighting to allow shooters to clearly see the targets from all firing positions and to allow the range caller to clearly see all firing positions and targets.
8. yes Firearm ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises or CJSTC training is in session and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|-------------------------------------|
| a. Protective gloves of varying sizes | i. Two 4" bandage compresses |
| b. Pocket mask with one-way valve | j. Two triangular bandages |
| c. Gauze bandage; one roll any size | k. One eye-dressing kit |
| d. Adhesive bandages; one box of 1" or 2" | l. One occlusive dressing |
| e. One roll of adhesive tape | m. Two trauma dressings |
| f. Cold pack, or plastic bags and ice to make a cold pack | n. One biohazard disposal bag |
| g. One pair of blunt tipped scissors | o. Sterile eyewash |
| h. Emergency blanket | p. Commercially produced tourniquet |

Created 10/01/1993

Original - FDLE

1st Copy - Training School

2nd Copy - Field Representative

Commission-Approved Revisions: 8/10/17

1 of 2

Form Effective Date: 8/2018

- 9. yes The range and associated equipment shall be maintained in proper working order to ensure safety of the shooters and instructors. Indoor ranges shall comply with the manufacturer's specifications for operational safety.
- 10. yes The range shall have accessible drinking water, a restroom, and a rain-resistant shelter for all personnel engaged in training on the range.
- 11. yes The range shall have telephone or radio communication immediately available to instructors.
- 12. yes Access to the range shall be restricted to criminal justice trainees, criminal justice instructors, Commission staff, and personnel authorized by the training center director when firearms training is being conducted. The range must have warning signs posted.
- 13. _____ All personnel shall wear ear and eye protectors while a student is actively engaged in a shooting exercise.

In Compliance Non-Compliance Corrected on Site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____

Shelby Kelly
 Field Specialist's Signature

11/30/22
 Date

M. D. Rhodes
 Training Center Director or Coordinator or Instructor Signature

11/30/22
 Date

**FIRING RANGE FACILITY AND
EQUIPMENT REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(6), F.A.C.



**CJSTC
201**

<p>TCC Pat Thomas Law Enforcement Academy <i>TCC FRO2</i> TRAINING SCHOOL</p>	<p><i>Shelia Landers</i> REVIEWER</p>	<p><i>11/30/22</i> DATE and TIME</p>
---	---	--

Location: 75 College Drive Suite 203 Havana FL 32333 Range #2

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC firearms training for basic recruit or instructors students, shall comply with the following specifications:

1. yes The range shall have a bullet impact backstop that will stop and render harmless, bullets fired into it from handguns, revolvers, semi-automatic pistols, rifles, carbines, and shotguns from the firing positions at the firing line, without ricocheting projectiles or debris, or striking individuals at the firing line.
2. yes The range shall have a minimum of five firing positions with two color-coded or numbered targets for each firing position. Range targets shall be placed at least 24 inches from the scoring edge to the scoring edge facing the shooters.
3. yes The range shall have an observation position for the range master for indoor and outdoor range facilities that allow simultaneous unrestricted view of all firing positions and all areas within the confines of the impact area.
4. yes The range shall have warning signs posted at all access points to the firing range that clearly identify the areas as a criminal justice firing range.
5. yes The range shall have an operational public address system that is capable of transmitting instructions to all areas of the range to allow shooters on the firing line or in the firing booth to hear commands while firing with ear protectors in place. *Bullhorn*
6. yes The range cover used for firing shall be permanently affixed, or is a portable construction with a base affixed to the ground, or is securely braced to ensure the shooter's safety.
7. yes The range shall provide adequate lighting to allow shooters to clearly see the targets from all firing positions and to allow the range caller to clearly see all firing positions and targets.
8. yes Firearm ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises or CJSTC training is in session and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|---|
| <ul style="list-style-type: none"> a. Protective gloves of varying sizes b. Pocket mask with one-way valve c. Gauze bandage; one roll any size d. Adhesive bandages; one box of 1" or 2" e. One roll of adhesive tape f. Cold pack, or plastic bags and ice to make a cold pack g. One pair of blunt tipped scissors h. Emergency blanket | <ul style="list-style-type: none"> i. Two 4" bandage compresses j. Two triangular bandages k. One eye-dressing kit l. One occlusive dressing m. Two trauma dressings n. One biohazard disposal bag o. Sterile eyewash p. Commercially produced tourniquet |
|---|---|

- 9. yes The range and associated equipment shall be maintained in proper working order to ensure safety of the shooters and instructors. Indoor ranges shall comply with the manufacturer's specifications for operational safety.
- 10. yes The range shall have accessible drinking water, a restroom, and a rain-resistant shelter for all personnel engaged in training on the range.
- 11. yes The range shall have telephone or radio communication immediately available to instructors.
- 12. yes Access to the range shall be restricted to criminal justice trainees, criminal justice instructors, Commission staff, and personnel authorized by the training center director when firearms training is being conducted. The range must have warning signs posted.
- 13. yes All personnel shall wear ear and eye protectors while a student is actively engaged in a shooting exercise.

In Compliance Non-Compliance Corrected on Site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____

Shawn Peden
 Field Specialist's Signature

11/30/22
 Date

[Signature]
 Training Center Director or Coordinator or Instructor Signature

 Date

**FIRING RANGE FACILITY AND
EQUIPMENT REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(6), F.A.C.



**CJSTC
201**

TCC Pat Thomas Law Enforcement Academy <i>TCC PR03</i>	<i>Shelia Adando</i>	<i>11/30/22</i>
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 75 College Drive Suite 203 Havana FL 32333 Range #3

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC firearms training for basic recruit or instructors students, shall comply with the following specifications:

1. *yes* The range shall have a bullet impact backstop that will stop and render harmless, bullets fired into it from handguns, revolvers, semi-automatic pistols, rifles, carbines, and shotguns from the firing positions at the firing line, without ricocheting projectiles or debris, or striking individuals at the firing line.
2. *yes* The range shall have a minimum of five firing positions with two color-coded or numbered targets for each firing position. Range targets shall be placed at least 24 inches from the scoring edge to the scoring edge facing the shooters.
3. *yes* The range shall have an observation position for the range master for indoor and outdoor range facilities that allow simultaneous unrestricted view of all firing positions and all areas within the confines of the impact area.
4. *yes* The range shall have warning signs posted at all access points to the firing range that clearly identify the areas as a criminal justice firing range.
5. *yes* The range shall have an operational public address system that is capable of transmitting instructions to all areas of the range to allow shooters on the firing line or in the firing booth to hear commands while firing with ear protectors in place. *Ball horn*
6. *yes* The range cover used for firing shall be permanently affixed, or is a portable construction with a base affixed to the ground, or is securely braced to ensure the shooter's safety.
7. *yes* The range shall provide adequate lighting to allow shooters to clearly see the targets from all firing positions and to allow the range caller to clearly see all firing positions and targets.
8. *yes* Firearm ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises or CJSTC training is in session and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|-------------------------------------|
| a. Protective gloves of varying sizes | i. Two 4" bandage compresses |
| b. Pocket mask with one-way valve | j. Two triangular bandages |
| c. Gauze bandage; one roll any size | k. One eye-dressing kit |
| d. Adhesive bandages; one box of 1" or 2" | l. One occlusive dressing |
| e. One roll of adhesive tape | m. Two trauma dressings |
| f. Cold pack, or plastic bags and ice to make a cold pack | n. One biohazard disposal bag |
| g. One pair of blunt tipped scissors | o. Sterile eyewash |
| h. Emergency blanket | p. Commercially produced tourniquet |

- 9. yes The range and associated equipment shall be maintained in proper working order to ensure safety of the shooters and instructors. Indoor ranges shall comply with the manufacturer's specifications for operational safety.
- 10. yes The range shall have accessible drinking water, a restroom, and a rain-resistant shelter for all personnel engaged in training on the range.
- 11. yes The range shall have telephone or radio communication immediately available to instructors.
- 12. yes Access to the range shall be restricted to criminal justice trainees, criminal justice instructors, Commission staff, and personnel authorized by the training center director when firearms training is being conducted. The range must have warning signs posted.
- 13. yes All personnel shall wear ear and eye protectors while a student is actively engaged in a shooting exercise.

In Compliance Non-Compliance Corrected on Site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____

Shelby Jones
 Field Specialist's Signature

11/30/22
 Date

[Signature] Rhodes
 Training Center Director or Coordinator or Instructor Signature

11/30/22
 Date

**FIRING RANGE FACILITY AND
EQUIPMENT REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(6), F.A.C.



**CJSTC
201**

TCC Pat Thomas Law Enforcement Academy	<i>Shelia Rando</i>	<i>11/30/22</i>
<i>TCCFR04</i>	REVIEWER	DATE and TIME
TRAINING SCHOOL		

Location: 75 College Drive Suite 203 Havana FL 32333 Range #4

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC firearms training for basic recruit or instructors students, shall comply with the following specifications:

1. *yes* The range shall have a bullet impact backstop that will stop and render harmless, bullets fired into it from handguns, revolvers, semi-automatic pistols, rifles, carbines, and shotguns from the firing positions at the firing line, without ricocheting projectiles or debris, or striking individuals at the firing line.
2. *yes* The range shall have a minimum of five firing positions with two color-coded or numbered targets for each firing position. Range targets shall be placed at least 24 inches from the scoring edge to the scoring edge facing the shooters.
3. *yes* The range shall have an observation position for the range master for indoor and outdoor range facilities that allow simultaneous unrestricted view of all firing positions and all areas within the confines of the impact area.
4. *yes* The range shall have warning signs posted at all access points to the firing range that clearly identify the areas as a criminal justice firing range.
5. *yes* The range shall have an operational public address system that is capable of transmitting instructions to all areas of the range to allow shooters on the firing line or in the firing booth to hear commands while firing with ear protectors in place.
6. *yes* The range cover used for firing shall be permanently affixed, or is a portable construction with a base affixed to the ground, or is securely braced to ensure the shooter's safety.
7. *yes* The range shall provide adequate lighting to allow shooters to clearly see the targets from all firing positions and to allow the range caller to clearly see all firing positions and targets.
8. *yes* Firearm ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises or CJSTC training is in session and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|-------------------------------------|
| a. Protective gloves of varying sizes | i. Two 4" bandage compresses |
| b. Pocket mask with one-way valve | j. Two triangular bandages |
| c. Gauze bandage; one roll any size | k. One eye-dressing kit |
| d. Adhesive bandages; one box of 1" or 2" | l. One occlusive dressing |
| e. One roll of adhesive tape | m. Two trauma dressings |
| f. Cold pack, or plastic bags and ice to make a cold pack | n. One biohazard disposal bag |
| g. One pair of blunt tipped scissors | o. Sterile eyewash |
| h. Emergency blanket | p. Commercially produced tourniquet |

- 9. yes The range and associated equipment shall be maintained in proper working order to ensure safety of the shooters and instructors. Indoor ranges shall comply with the manufacturer's specifications for operational safety.
- 10. yes The range shall have accessible drinking water, a restroom, and a rain-resistant shelter for all personnel engaged in training on the range.
- 11. yes The range shall have telephone or radio communication immediately available to instructors.
- 12. yes Access to the range shall be restricted to criminal justice trainees, criminal justice instructors, Commission staff, and personnel authorized by the training center director when firearms training is being conducted. The range must have warning signs posted.
- 13. yes All personnel shall wear ear and eye protectors while a student is actively engaged in a shooting exercise.

In Compliance Non-Compliance Corrected on Site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____

Shelton F. Allen
 Field Specialist's Signature

11/30/22
 Date

[Signature]
 Training Center Director or Coordinator or Instructor Signature

11/30/22
 Date

**DRIVING RANGE FACILITY AND
EQUIPMENT REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(4)(a), F.A.C.



**CJSTC
202**

TCC Pat Thomas Law Enforcement Academy TCC DRO1	<i>Shelia Randolph</i>	11/30/22
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 75 College Drive, Suite 203, Havana, FL 32333

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC vehicle operations training for basic recruit or instructor students, shall comply with the following requirements:

1. yes The driving range shall have a paved area at least a 300' x 600' in size and a paved skid pad area at least 24'x200' in size, that is located off public roadways, or the training school shall have a Commission-approved exemption on file pursuant to Rule 11B-21.005, F.A.C. In lieu of a skid pad, training schools are permitted to use operable slide initiating devices for training students in slide recovery exercises.
2. yes The driving range shall be equipped with at least 90 orange or yellow traffic cones no less than 12" in height; and at least eight orange or yellow traffic cones that are no less than 24" in height.
3. yes The driving range shall be equipped with two fire extinguishers with a rating of 10 BC or equivalent.
4. yes Driving ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises, and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|-------------------------------------|
| a. Protective gloves of varying sizes | i. Two 4" bandage compresses |
| b. Pocket mask with one-way valve | j. Two triangular bandages |
| c. Gauze bandage; one roll any size | k. One eye-dressing kit |
| d. Adhesive bandages; one box of 1" or 2" | l. One occlusive dressing |
| e. One roll of adhesive tape | m. Two trauma dressings |
| f. Cold pack, or plastic bags and ice to make a cold pack | n. One biohazard disposal bag |
| g. One pair of blunt tipped scissors | o. Sterile eyewash |
| h. Emergency blanket | p. Commercially produced tourniquet |

5. yes The driving range shall have accessible and immediately available telephone or radio communication.
6. _____ The driving range shall have accessible drinking water, restroom, and rain-resistant shelter for personnel engaged in driving training.
7. yes The driving range shall be secured by barriers from through traffic while training is being conducted on the range. Warning signs shall be posted at all vehicle access points that clearly identify the area as a "vehicle operations training driving range" with access restricted to basic recruit trainees, criminal justice instructors, and personnel authorized by the training center director.
8. yes For delivery of night driving exercises driving range equipment shall include:
 - a. Reflective vests to be worn by all personnel and students; and
 - b. At least one traffic wand for each instructor and other individuals designated to assist in the facilitation of night driving, for example: road guards and traffic control personnel who setup driving cones.

9. hpr Each Commission-certified training school shall have available at least one automobile for vehicle operations training. Emergency lights and sirens that are external or internal are required for vehicles engaged in emergency training exercises in a Law Enforcement Vehicle Operations Course and Vehicle Operations Instructor Course.

In Compliance Not In Compliance Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____

[Signature]
Field Specialist's Signature

11/30/22
Date

[Signature]
Training Center Director or Coordinator or Instructor Signature

11/30/22
Date

**DEFENSIVE TACTICS
FACILITY AND EQUIPMENT
REQUIREMENTS**



**CJSTC
203**

Incorporated by Reference in Rule 11B-21.005(5), F.A.C.

Tcc Pat Thomas Law Enforcement Academy <i>TCC BT02</i>	<i>Shelia Rando</i>	11/30/22
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 75 College Drive, Suite 203 Havana, FL 32333, Room 123

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC defensive tactics training for basic recruit or instructor students, shall designate the classroom or gymnasium areas where defensive tactics are to be taught and comply with the following specifications:

Yes No

1. Areas where defensive tactics are used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises, and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|---|
| a. Protective gloves of varying sizes
b. Pocket mask with one-way valve
c. Gauze bandage; one roll any size
d. Adhesive bandages; one box of 1" or 2"
e. One roll of adhesive tape
f. Cold pack, or plastic bags and ice to make a cold pack
g. One pair of blunt tipped scissors
h. Emergency blanket | i. Two 4" bandage compresses
j. Two triangular bandages
k. One eye-dressing kit
l. One occlusive dressing
m. Two trauma dressings
n. One biohazard disposal bag
o. Sterile eyewash
p. Commercially produced tourniquet |
|---|---|

Yes No

2. Each pair of students who are actively engaged in defensive tactics techniques requiring items b. – i. below, shall be provided these items during the defensive tactics training period.

The training school shall provide at minimum the following items for inspection:

- | | |
|--|---|
| a. A cushioned floor matting that is at least 80 square feet in size for every two students actively engaged in techniques requiring mats
b. One set of handcuffs with a handcuff key
c. One set of flexible cuffs and removal tool
d. One striking bag
e. One set of waist chains | f. One set of leg irons
g. A flexible leg restraint
h. A non-firing training firearm
i. A blunt-edged training knife
j. Training baton or other such impact weapon
k. One duty belt to include a handcuff case and holster |
|--|---|

Yes No

3. Accessible and immediately available telephone or radio.

Yes No

4. Accessible drinking water and a restroom.

Yes No

5. Adequate ventilation and water for use during the chemical agent contamination exercise. This exercise is allowed to be conducted outdoors in an area approved by the training center director.

In Compliance Not In Compliance Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments:

Shelia Rando
Field Specialist's Signature

11/30/22
Date

Robert Rodes
Training Center Director or Coordinator or Instructor Signature

11/30/22
Date

**DEFENSIVE TACTICS
FACILITY AND EQUIPMENT
REQUIREMENTS**



**CJSTC
203**

Incorporated by Reference in Rule 11B-21.005(5), F.A.C.

Tcc Pat Thomas Law Enforcement Academy <i>TCC DT03</i>	<i>Sheila Randolph</i>	<i>11/30/22</i>
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 75 College Drive, Suite 203, Havana, FL 32333, Room 139

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC defensive tactics training for basic recruit or instructor students, shall designate the classroom or gymnasium areas where defensive tactics are to be taught and comply with the following specifications:

Yes No

1. Areas where defensive tactics are used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises, and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|---|
| a. Protective gloves of varying sizes
b. Pocket mask with one-way valve
c. Gauze bandage; one roll any size
d. Adhesive bandages; one box of 1" or 2"
e. One roll of adhesive tape
f. Cold pack, or plastic bags and ice to make a cold pack
g. One pair of blunt tipped scissors
h. Emergency blanket | i. Two 4" bandage compresses
j. Two triangular bandages
k. One eye-dressing kit
l. One occlusive dressing
m. Two trauma dressings
n. One biohazard disposal bag
o. Sterile eyewash
p. Commercially produced tourniquet |
|---|---|

Yes No

2. Each pair of students who are actively engaged in defensive tactics techniques requiring items b. - i. below, shall be provided these items during the defensive tactics training period.

The training school shall provide at minimum the following items for inspection:

- | | |
|--|---|
| a. A cushioned floor matting that is at least 80 square feet in size for every two students actively engaged in techniques requiring mats
b. One set of handcuffs with a handcuff key
c. One set of flexible cuffs and removal tool
d. One striking bag
e. One set of waist chains | f. One set of leg irons
g. A flexible leg restraint
h. A non-firing training firearm
i. A blunt-edged training knife
j. Training baton or other such impact weapon
k. One duty belt to include a handcuff case and holster |
|--|---|

Yes No

3. Accessible and immediately available telephone or radio.

Yes No

4. Accessible drinking water and a restroom.

Yes No

5. Adequate ventilation and water for use during the chemical agent contamination exercise. This exercise is allowed to be conducted outdoors in an area approved by the training center director.

In Compliance Not In Compliance Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: *Sheila Randolph*

Field Specialist's Signature: _____
Training Center Director or Coordinator or Instructor Signature: *Robles*

11/30/22
Date

11/30/22
Date

**DEFENSIVE TACTICS
FACILITY AND EQUIPMENT
REQUIREMENTS**



**CJSTC
203**

Incorporated by Reference in Rule 11B-21.005(5), F.A.C.

Tcc Pat Thomas Law Enforcement Academy <i>TCCPTON</i>	<i>Shelia Randolph</i>	11/30/22
TRAINING SCHOOL	REVIEWER	DATE and TIME

Location: 75 College Drive, Suite 203, Havana FL 32333, Room 143

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC defensive tactics training for basic recruit or instructor students, shall designate the classroom or gymnasium areas where defensive tactics are to be taught and comply with the following specifications:

Yes No

1. Areas where defensive tactics are used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises, and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|---|---|
| a. Protective gloves of varying sizes
b. Pocket mask with one-way valve
c. Gauze bandage; one roll any size
d. Adhesive bandages; one box of 1" or 2"
e. One roll of adhesive tape
f. Cold pack, or plastic bags and ice to make a cold pack
g. One pair of blunt tipped scissors
h. Emergency blanket | i. Two 4" bandage compresses
j. Two triangular bandages
k. One eye-dressing kit
l. One occlusive dressing
m. Two trauma dressings
n. One biohazard disposal bag
o. Sterile eyewash
p. Commercially produced tourniquet |
|---|---|

Yes No

2. Each pair of students who are actively engaged in defensive tactics techniques requiring items b. - i. below, shall be provided these items during the defensive tactics training period.

The training school shall provide at minimum the following items for inspection:

- | | |
|--|---|
| a. A cushioned floor matting that is at least 80 square feet in size for every two students actively engaged in techniques requiring mats
b. One set of handcuffs with a handcuff key
c. One set of flexible cuffs and removal tool
d. One striking bag
e. One set of waist chains | f. One set of leg irons
g. A flexible leg restraint
h. A non-firing training firearm
i. A blunt-edged training knife
j. Training baton or other such impact weapon
k. One duty belt to include a handcuff case and holster |
|--|---|

Yes No

3. Accessible and immediately available telephone or radio.

Yes No

4. Accessible drinking water and a restroom.

Yes No

5. Adequate ventilation and water for use during the chemical agent contamination exercise. This exercise is allowed to be conducted outdoors in an area approved by the training center director.

In Compliance

Not In Compliance

Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments:

Field Specialist's Signature

Training Center Director or Coordinator or Instructor Signature

11/30/22

Date

11/30/22

Date

**TRAINING SCHOOL
CLASSROOM FACILITY AND
EQUIPMENT REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(3), F.A.C.



**CJSTC
205**

<i>Dept. of Financial Services</i>	<i>Shelia Randolph</i>	<i>12/1/22</i>
------------------------------------	------------------------	----------------

TRAINING SCHOOL

REVIEWER

DATE and TIME

32303

Location: *200 E. Gaines Street / 2639 North Monroe St. Bldg. A Tall FL*

Commission-certified training schools shall comply with the following facility and equipment requirements pursuant to Rule 11B-21.005, F.A.C. *Rev. 14*

1. *yes* The training school shall maintain on file at the training school, form CJSTC-205, for inspection by Commission staff to verify compliance with the Commission's facility requirements.
2. *yes* The training school shall provide a classroom with a minimum of 20 square feet of floor space for each student when lecture training. Each classroom utilized for criminal justice training with a capacity of 50 or more students shall have a posted occupancy level.
3. *yes* Each classroom shall be equipped with an adult size desk and chair, or table, or chair combination thereof for each student.
4. *yes* Each classroom shall provide heating and cooling that is operable and properly maintained.
5. *yes* Each classroom window shall be fitted with shades or blinds capable of reducing ambient light for viewing of visual aids.
6. *yes* The school shall make available, as needed, the following instructional aid equipment for each classroom:

a. <input checked="" type="checkbox"/> Chalkboard or dry erase board (minimum of 10 feet)	e. <input checked="" type="checkbox"/> Video recorder
b. <input checked="" type="checkbox"/> Projection screen (minimum of 10 feet)	f. <input checked="" type="checkbox"/> TV or Computer monitor
c. <input checked="" type="checkbox"/> Computer (PC or Laptop)	g. <input checked="" type="checkbox"/> LCD Projector
d. <input checked="" type="checkbox"/> Overhead projector	h. <input checked="" type="checkbox"/> Flip Chart Stand, Flip Charts, & Markers
	i. <input checked="" type="checkbox"/> DVD Player
7. *yes* The training school shall provide space, which shall include a desk and chair, for use by adjunct instructors.
8. *yes* The training school shall provide secured storage space for criminal justice equipment and materials.
9. *yes* The training school shall provide access to resources and supplemental reference materials for the subjects instructed, and shall include supplementary reference material for use by students and faculty.

In Compliance Not In Compliance Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____

Field Specialist's Signature: *Shelia Randolph* Date: *12/1/22*
 Training Center Director or Coordinator or Instructor Signature: *[Signature]* Date: *12/1/22*



**FIRST AID INSTRUCTIONAL
REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(7), F.A.C.

TCC Pat Thomas Law Enforcement Academy TCC 1ST RD	<i>Shelton Rando</i>	11	30	22
TRAINING SCHOOL	REVIEWER	DATE and TIME		

Location: 75 College Drive, Suite 203, Havana, FL 32333

Rule 11B-21.005, F.A.C., requires that a Commission-certified training school conducting CJSTC first aid training have the following equipment available:

1. yes The training materials shall include the following:

- Non-disposable blanket
- Adult resuscitation manikin
- Infant resuscitation manikin
- Disposable protective gloves in varying sizes
- Imitation or simulated blood
- Body Substance Isolation (BSI) kit that includes gloves, eye protection, facemask or shield, gown or coverall with sleeves, shoe covers, and biohazard bag

- Roll-type bandages (2" or 3")
- Splinting equipment (boards, magazines, pillows, and etc.)
- Gauze pads (4" x 4")
- Triangular bandages
- Adhesive Tape
- Trauma Dressing
- Occlusive dressing
- CPR mask with one-way valve (one for each student)
- Tourniquet Kit (commercial or improvised materials)

2. yes For every two students actively and physically engaged in first aid practical exercises and testing, the training school shall provide 64 square feet of unobstructed floor space. For each additional student actively and physically engaged, add an additional 32 square feet. Victims are not considered when calculating the total square footage requirements.

3. yes Areas where first aid is used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be at the facility when basic recruit students are actively engaged in practical exercises, and shall be immediately accessible to instructors and basic recruit students.

The first aid kit shall include at a minimum the following supplies:

- | | |
|--|---|
| <ul style="list-style-type: none"> a. <input checked="" type="checkbox"/> Protective gloves of varying sizes b. <input checked="" type="checkbox"/> CPR mask with one-way valve c. <input checked="" type="checkbox"/> Gauze bandage; one roll any size d. <input checked="" type="checkbox"/> Adhesive bandages; one box of 1" or 2" e. <input checked="" type="checkbox"/> One roll of adhesive tape f. <input checked="" type="checkbox"/> Cold pack, or plastic bags and ice to make a cold pack g. <input checked="" type="checkbox"/> One pair of blunt tipped scissors h. <input checked="" type="checkbox"/> Emergency blanket | <ul style="list-style-type: none"> i. <input checked="" type="checkbox"/> Two 4" bandage compresses j. <input checked="" type="checkbox"/> Two triangular bandages k. <input checked="" type="checkbox"/> One eye-dressing kit l. <input checked="" type="checkbox"/> One occlusive dressing m. <input checked="" type="checkbox"/> Two trauma dressings n. <input checked="" type="checkbox"/> One biohazard disposal bag o. <input checked="" type="checkbox"/> Sterile eyewash p. <input checked="" type="checkbox"/> Commercially produced tourniquet |
|--|---|

In Compliance Not In Compliance Corrected on site by the Field Specialist

Rule Violation: _____, F.A.C.

Comments: _____



Florida Department of Law Enforcement



CJSTC
208

FIRST AID INSTRUCTIONAL REQUIREMENTS

Incorporated by Reference in Rule 11B-21.005(7), F.A.C.

[Handwritten Signature]

Field Specialist's Signature

[Handwritten Signature]

Training Center Director or Coordinator or Instructor Signature

Date
11/30/22
Date

AGENDA ITEM: A

General Information Agenda Item: Criminal Justice Trust Fund Status Report

ISSUE NUMBER 1

The following information is a status report on the Criminal Justice Standards and Training Trust Fund Officer Training Monies:

EXECUTIVE SUMMARY

1. **FY 2022– 2023 Quarterly Trust Fund Activity** Since the November Commission meeting, the trust fund analysts have initiated extensive audits of trust fund expenditures, class records, and instructor records for XVI for FY 2020-2021 and Regions V, VIII, X, XI, and XII for FY 2021 - 2022. Trust fund warrants for the 3rd quarter of FY 2022 – 2023 have been forwarded to the regions’ fiscal agents for disbursement to the training schools.
2. **Budget Amendments/Programmatic Changes.** Rule 11B-18.0071(2)(b), F.A.C., requires training schools and regions to obtain approval from Commission staff prior to the transfer of Officer Training Monies between budget categories. These budget amendments do not alter the Commission's approved trust fund expenditure formula. Commission staff has approved Budget Amendments and/or Programmatic Changes for the following:

FY 2021-2022
Region IX: Manatee County Sheriff's Office

FY 2022-2023
Region VII: Eastern Florida State College
Region XIV: Miami Dade College, School of Justice
3. **Interest Budget** Commission staff has approved the Operating Budget or interest accrued in FY 2021-2022 for expenditure in FY 2022 – 2023 for Northeast Florida Criminal Justice Center in Region V. Rule 11B-18.0071(5), F.A.C., allows criminal justice training schools to place their annual trust fund allocation into interest bearing accounts. Interest earned may be expended on trust fund related needs, subject to the following conditions:
 - A. Commission staff shall request, and be granted appropriate authority from the State Comptroller.
 - B. Regional Training Councils shall submit to Commission staff for approval, a separate operating budget for accrued interest.
 - C. Expenditure of accrued interest is restricted to training costs and purchase of operating capital outlay items.
 - D. The interest shall be expended on or before June 30 of the subsequent year in which it is earned.
4. **Property Disposals.** Commission staff has approved the removal of equipment items from the trust fund inventory of Region II (Chipola College) and Region IX (Manatee Technical College and Pasco-Hernando State College). Rule 11B-18.0053(4)(e), F.A.C., requires training schools to obtain approval from Commission staff prior to the disposal or transfer of property purchased with trust fund monies.

RECOMMENDATION(s): This agenda item is presented for information only and does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

1. 3rd Quarter Disbursement chart reflects the total amount of Officer Training Monies forwarded to each fiscal agent in each region.

REGION I		
Escambia County School Board	Pensacola	\$26,180.00
Northwest Florida State College	Niceville	\$16,740.00
REGION II		
Gulf Coast State College	Panama City	\$13,240.00
Chipola College	Marianna	\$ 3,300.00
Washington County School Board	Chipley	\$ 2,600.00
REGION III		
Tallahassee Community College (Local)	Havana	\$29,020.00
REGION IV		
Santa Fe College	Gainesville	\$21,540.00
Florida Gateway College	Lake City	\$ 8,460.00
North Florida College	Madison	\$ 6,420.00
REGION V		
City of Jacksonville, Jacksonville Sheriff's Office	Jacksonville	\$60,360.00
St. Johns River State College	Palatka	\$25,180.00
REGION VI		
College of Central Florida	Ocala	\$20,390.40
Citrus County School Board	Inverness	\$14,169.60
REGION VII		
Seminole State College	Sanford	\$23,580.00
Lake Technical College	Tavares	\$16,120.00
Daytona State College	Daytona Beach	\$32,120.00
Eastern Florida State College	Cocoa	\$30,160.00
Valencia College	Orlando	\$80,260.00
Osceola County School Board	Kissimmee	\$17,880.00
REGION VIII		
Polk State College	Winter Haven	\$39,920.00
REGION IX		
St. Petersburg College	St. Petersburg	\$54,860.00
Hillsborough Community College	Tampa	\$66,080.00
Pasco-Hernando State College	Dade City	\$20,300.00
Manatee County School Board	Bradenton	\$12,560.00
Manatee County Sheriff's Office	Bradenton	\$ 6,820.00

REGION X		
Sarasota County School Board	Sarasota	\$21,060.00
Lee County School Board	Ft. Myers	\$65,780.00
REGION XI		
Indian River State College	Ft. Pierce	\$39,480.00
REGION XII		
Palm Beach State College	Lake Worth	\$80,440.00
REGION XIII		
Broward College	Ft. Lauderdale	\$109,020.00
REGION XIV		
Miami-Dade College-North Campus	Miami	\$195,040.00
REGION XV		
Tallahassee Community College (State)	Havana	\$72,700.00
REGION XVI		
Florida Department of Corrections	Tallahassee	\$336,940.00
TOTAL ALL REGIONS		\$1,568,720.00

2. Budget Amendments/Programmatic Changes

FY 2021-2022				
REGION	SCHOOL	FROM BUDGET CATEGORY	TO BUDGET CATEGORY	PURPOSE FOR CHANGE
VII	Manatee County Sheriff's Office	<u>Administration</u> \$828.00	<u>Training</u> \$828.00	<u>Training</u> Advanced/Specialized Training

FY 2022-2023				
REGION	SCHOOL	FROM BUDGET CATEGORY	TO BUDGET CATEGORY	PURPOSE FOR CHANGE
VII	Eastern Florida State College	<u>Training</u> \$1,272.00	<u>Operating Capital Outlay</u> \$1,272.00	<u>Operating Capital Outlay</u> Equipment for Advanced/Specialized Training
VII	Eastern Florida State College	<u>Operating Capital Outlay</u> \$1,272.00	<u>Operating Capital Outlay</u> \$1,272.00	<u>Operating Capital Outlay</u> Intoxilyzer 8000 Repair/Shipping SN 80-001314 \$594.00 Intoxilyzer 8000 Repair/Shipping SN 80-002418 \$599.00 <u>Stalker II SN AS010328 \$ 79.00</u> Total \$1,272.00
XIV	Miami Dade College School of Justice	<u>Training</u> \$12,835.00	<u>Operating Capital Outlay</u> \$12,835.00	<u>Operating Capital Outlay</u> Equipment for Advanced/Specialized Training

XIV	Miami Dade College School of Justice	<u>Operating Capital Outlay</u>	<u>Operating Capital Outlay</u>	<u>Operating Capital Outlay</u>	
		\$12,835.00	\$12,835.00	CP100D-403-480M	\$10,880.00
				Programming	\$ 272.00
				Remote Speaker Mic	\$1,683.00
				Total	\$12,835.00

3. Interest Budget

2022-2023			
REGION	SCHOOL	INTEREST AMOUNT	REQUESTED EXPENDITURES
V	Northeast Florida Criminal Justice Center	\$996.92	<u>Training</u> Advanced/Specialized Training Programs

4. Property Disposals

REGION	INVENTORY LOCATION	ITEM	PROPERTY INVENTORY STATUS
II	Chipola College	1994-1995 Colt AR 15 Rifles (CMH006551, CMH017829, CMH006818) 9MM Beretta Hand Gun (Serial Number BER3411742Z) 1993-1994 Smith and Wesson Revolvers, Barrell Blue Finish, .38 / .357, Model 19 Serial Number's: BPL 7915; BPL 7958; BPL 5798; BPL 5701; BPL 5790 BRH 2560; BRH 2525; BRH 2422; BRB 9146; BRH 2476	Dispose – The property items are reported as being obsolete or unusable and no longer serve a useful purpose for training. The CJS&T Field Specialist inspected the property and concurs with Region II's disposal/transfer request.
IX	Manatee Technical College	1985-1986 Videos: How Inmates View the Staff Inmate Body Searches Officer Survival: Night vs. Day Patrol (2) Vehicle Stop Tactics	Dispose – The property items are reported as being obsolete or unusable and no longer serve a useful purpose for training. The CJS&T Field Specialist inspected the property and concurs with Region IX's disposal/transfer request.

IX	Manatee Technical College	1985-1986 Videos: If You're Taken Hostage Security in A Correctional Facility Stress Management Cell Searches Transportation of Prisoners Inmate Body Searches, Part 1 Con Games Inmates Play Introduction to Contraband Deadly Force Decisions The Negligent Use of Motor Vehicles	Dispose – The property items are reported as being lost or stolen. The CJS&T Field Specialist concurs with Region IX's disposal request.
IX	Pasco-Hernando College	1993-1994 Ford Crown Victoria VIN#2FALP71W3RX118519	Dispose – The property items are reported as being obsolete or unusable and no longer serve a useful purpose for training. The CJS&T Field Specialist inspected the property and concurs with Region IX's disposal/transfer request.
IX	Pasco-Hernando College	2006-2007 (2) M-26 Advanced Air Taser w/batteries and cartridges 2005-2006 Samsung ML1750 Laser Printer BKDY802774 Samsung ML1750 Laser Printer BKDY800287 2000-2001 Dell Laptop with Microsoft Office Software	Dispose – The property items are reported as being obsolete or unusable and no longer serve a useful purpose for training. The CJS&T Field Specialist inspected the property and concurs with Region IX's disposal/transfer request.

AGENDA ITEM: B

General Information Agenda Items: Officer Records Statistics

ISSUE

This agenda item is to report the total officer count; the total number of active officers who are required to meet their June 30, 2023 mandatory retraining; and the number of those officers who have met their mandatory retraining. It is also to report the total number of law enforcement officers who are required to meet their June 30, 2024 firearms qualification and the number of those officers who met their firearms qualification requirement.

EXECUTIVE SUMMARY

- 1. Total officer count.** As of December 19, 2022, the total officer count is 84,108. Of these officers, the total officer employment count for law enforcement is 48,649, for correctional is 28,744, for correctional probation is 2,114 and for concurrent is 4,601.
- 2. June 30, 2023 mandatory requirement date.** The total number of active officers who are required to meet their mandatory retraining requirement by June 30, 2023 is 18,675. Of these officers, 11,614* are law enforcement, 6,611* are correctional, and 450* are correctional probation.
- 3. Officers who have met the June 30, 2023 mandatory retraining date.** The number of officers who have met the June 30, 2023 mandatory retraining requirement date is 3,796.
- 4. June 30, 2024 firearms qualification date.** The total number of active law enforcement officers* who are required to qualify with their firearm by June 30, 2024 is 52,780.
- 5. Officers who have met the June 30, 2024 firearms qualification date.** The number of officers who have met the June 30, 2024 firearms qualification date is 11,142.
- 6. ATMS reports.** Criminal justice employing agencies connected to the Automated Training Management System (ATMS) may access the agency mandatory retraining reports and the firearms qualification reports.

Notes: *Active Officers and Concurrent Certifications

RECOMMENDATION(S): This agenda item is presented for information only and does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: C

General Information Agenda Item: Automated Training Management System Statistics (ATMS)

ISSUE

This agenda item is presented to report the information maintained by ATMS, the number of agencies and training schools that access ATMS, and the available agency reports provided by ATMS.

EXECUTIVE SUMMARY

- 1. Automated Training Management System.** ATMS maintains information of officers' employment history, statewide officer certification examinations, certifications earned and training attended for the basic recruit training academy, advanced training courses, and salary incentive purposes. ATMS can be used by employing agencies to manage employment registrations and separations, and entry of mandatory retraining data. Commission-certified training schools enter information about classes scheduled at their facility. Reports are available on-line to print or view an officer's status.
- 2. Agencies and training schools using ATMS as of June 30, 2022** are 490 agencies. Of these agencies, 254 are police departments; 67 are sheriff's offices; 32 are correctional agencies; 43 are school or port police departments; 37 are state agencies; 43 are training schools; and 14 are selection centers. The number of individual ATMS user accounts at all agencies is 4,076 and the number of active criminal justice officers at agencies using ATMS is 84,108.
- 3. Available Agency ATMS Reports.** Current Employment; Fingerprints Not Submitted; Mandatory Retraining Due Dates; New Hire Detail; Salary Incentive; Termination Detail; ATMS User Accounts; Agency Certificate Applications; Agency Disciplinary Cases; Instructors by Topic; Agency Signature Designees; Annual Report; Certification Requirements Met; Reviewed Certificate Applications; Agency Summary Page of Employment Demographics; State Summary Page of Employment Demographics; WMD/ICS Training; Elder Abuse Training; Use of Force Training; Firearms Qualification; Human Trafficking; Child Welfare; Sexual Assault Investigations; ATP Mandatory Retraining Due Dates; Instructor Mandatory Due Dates; Canine Teams; and Canine Mandatory Retraining Due Dates.

RECOMMENDATION(S): This agenda item is presented for information only and does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: D

General Information Agenda Item: Field Services Statistics for October 2022 thru December 2022

ISSUE

This agenda item contains statistics for the number of activities performed by the Field Specialists for the 2nd quarter in the areas of: Criminal Justice Agencies contacted, Criminal Justice Training Schools contacted, classes monitored, certified instructor applications, and phone calls/workshops.

EXECUTIVE SUMMARY

1. **Criminal Justice Agencies Contacted:**

- **Agency [Officer] New Hires:** A total of **510** officers were registered on ATMS as New Hires. During the audit process, Field Specialists found **176** non-compliance problems.
- **Agency [Officer] New Certifications:** A total of **1,262** officers were registered on ATMS as New Certifications. During the audit process, the Field Specialists found **251** non-compliance problems.
- **Agency Contacts & Assists:** A total of **7,197** agency contacts and assists were completed during this reporting period.

2. **Criminal Justice Training School's Contacted and Classes Monitored:**

- **Basic High-Liability Training Classes Monitored:** Zero basic high-liability classes were monitored by the Field Specialists.
- **Basic Recruit Training Classes Monitored:** Zero basic classes were monitored by the Field Specialists.
- **Advanced and Specialized Classes Monitored:** A total of one advanced/specialized class was monitored by the Field Specialists. During the monitoring process, Field Specialists found one non-compliance problem.
- **Training School Contacts and Assists:** A total of **977** training school contacts and assists were completed during this reporting period.

3. **Certified Instructor Applications:** The Field Specialists reviewed **324** Criminal Justice Instructor applications. During the instructor application reviews, **75** deficiencies were found.

4. **Phone Calls/Workshops:**

- **1,656** Incoming/Outgoing phone calls were handled by the Field Specialists during this three-month reporting period.
- **5** Workshops and training were conducted by the Field Specialists during this three-month reporting period.

RECOMMENDATION(S): This agenda item is presented for informational purposes and does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: E

General Information Agenda Item: Basic Abilities Test (BAT) Statistics

ISSUE

This agenda item is presented to the Commission to give statistical data for the second quarter of Fiscal Year 2022 – 2023 (October 1, 2022 through December 31, 2022) pass/fail rates for I/O Solutions.

EXECUTIVE SUMMARY

I/O SOLUTIONS – October 1, 2022 through December 31, 2022 Pass/Fail Rates

Discipline	Fail				Pass				Total	
	N		%		N		%		N	
Calendar Year	Q2	YTD	Q2	YTD	Q2	YTD	Q2	YTD	Q2	YTD
Law Enforcement	195	356	16.3%	13.6%	1,001	2,254	83.7%	86.4%	1,196	2,610
Correctional	246	566	13.3%	13.9%	1,600	3,504	86.7%	86.1%	1,846	4,070
Total	441	922	14.5%	13.8%	2,601	5,758	85.5%	86.2%	3,042	6,680

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

AGENDA ITEM: F

General Information Agenda Item: State Officer Certification Examination Quarterly Statistics

ISSUE

The following data is presented to the Commission to provide statistics for law enforcement, correctional and correctional probation examinee performance on the State Officer Certification Examination (SOCE) for the second quarter (October 2022 – December 2022) of Fiscal Year 2022 – 2023.

EXECUTIVE SUMMARY

STATE OFFICER CERTIFICATION EXAMINATION FOR BASIC RECRUIT TRAINING PROGRAMS	NUMBER OF APPLICANTS	PASSED	% PASSED
Florida Law Enforcement Academy BRTP	785	661	84%
Florida CMS Correctional BRTP	830	691	83%
Florida Correctional Probation BRTP	99	72	72%

STATE OFFICER CERTIFICATION EXAMINATION FOR EQUIVALENCY-OF-TRAINING PROGRAMS	NUMBER OF APPLICANTS	PASSED	%PASSED
Florida Law Enforcement Academy	252	174	69%
Florida CMS Correctional	36	21	58%
Florida Correctional Probation	0	0	0%

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

1. SOCE results for the Florida Law Enforcement Academy (FLEA) Basic Recruit Training Program, **pages 2 - 3.**
2. SOCE results for the Florida Law Enforcement Academy (FLEA) Equivalency-of-Training Examinees, **pages 3 - 4.**
3. SOCE results for the Florida CMS Correctional Basic Recruit Training Program, **pages 4 - 5.**
4. SOCE results for the Correctional Equivalency-of-Training Examinees, **page 5.**
5. SOCE results for the Florida Correctional Probation Basic Recruit Training Program, **page 6.**

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) BASIC RECRUIT TRAINING PROGRAM
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2022 – 2023

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 22/23		12 Month Results		2nd Qtr – FY 22/23		12 Month Results		2nd Qtr – FY 22/23		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Broward College, Institute For Public Safety	53	98%	164	95%	1	0%	8	87%	1	100%	1	100%
Chipola College	2	100%	22	86%	0	NA	2	0%	0	NA	2	0%
Citrus County Public Safety Training Center	0	NA	45	91%	0	NA	4	50%	0	NA	1	0%
College Of Central Florida	20	95%	94	85%	2	100%	13	53%	0	NA	6	66%
Criminal Justice Academy Of Osceola	0	NA	36	91%	0	NA	6	83%	0	NA	2	50%
Daytona State College, School Of Emergency Services	18	77%	62	83%	3	33%	7	71%	4	75%	4	75%
Eastern Florida State College, Public Safety Institute	27	85%	109	90%	3	66%	10	50%	0	NA	3	66%
FI Public Safety Institute Pat Thomas Law Enforcement Aca	28	89%	92	94%	3	66%	4	50%	0	NA	2	50%
Florida Gateway College, Public Service Training Center	18	83%	51	78%	3	33%	8	62%	1	0%	3	33%
Florida Highway Patrol Training Academy	0	NA	74	91%	0	NA	9	88%	0	NA	1	100%
Florida Panhandle Technical College Public Safety Institute	5	100%	21	76%	0	NA	7	57%	0	NA	2	50%
George Stone Technical College	34	76%	88	88%	9	55%	9	55%	4	75%	5	80%
Gulf Coast State College	18	55%	45	75%	3	66%	11	63%	0	NA	1	0%
Hillsborough Community College	13	100%	106	93%	1	100%	8	50%	0	NA	4	100%
Indian River State College	23	95%	87	87%	1	0%	10	50%	1	0%	5	60%
Lake Technical College Criminal Justice Academy	19	100%	62	77%	0	NA	14	50%	0	NA	6	33%
Manatee Technical College	1	0%	49	91%	0	NA	3	33%	0	NA	1	0%
Miami Police Training Center	29	100%	93	95%	0	NA	8	75%	0	NA	1	100%
Miami-Dade College	40	75%	146	81%	7	85%	27	59%	0	NA	5	0%
Miami-Dade Public Safety Training Institute	45	82%	174	90%	15	80%	29	86%	3	66%	4	25%
North Florida College Public Safety Academy	2	100%	22	45%	0	NA	9	44%	0	NA	3	0%
Northeast Florida Criminal Justice Center	9	88%	130	88%	0	NA	13	69%	1	100%	5	80%
Northwest Florida State College	0	NA	38	89%	0	NA	2	50%	0	NA	0	NA
Palm Beach State College, Criminal Justice Training Center	24	75%	99	78%	3	66%	17	64%	1	100%	5	60%
Pasco-Hernando State College	13	100%	56	87%	0	NA	7	28%	0	NA	5	40%
Polk State College-K. C. Thompson Institute Of Public Safety	0	NA	121	92%	0	NA	10	50%	0	NA	4	100%
Santa Fe College Institute Of Public Safety	18	100%	30	100%	0	NA	3	33%	0	NA	0	NA
Seminole State College Center For Public Safety	5	20%	80	76%	3	33%	20	45%	0	NA	6	50%
South Florida State College Criminal Justice Academy	14	64%	33	57%	4	25%	12	41%	1	0%	1	0%
Southwest Florida Public Service Academy	34	94%	128	94%	2	50%	7	57%	1	0%	3	33%
St. Johns River State College	14	100%	56	94%	1	0%	3	0%	0	NA	1	0%
St. Petersburg College Southeastern Public Safety Institute	21	90%	79	92%	2	100%	8	75%	0	NA	2	100%

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) BASIC RECRUIT TRAINING PROGRAM (CONTINUED)
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2022 – 2023

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 22/23		12 Month Results		2nd Qtr – FY 22/23		12 Month Results		2nd Qtr – FY 22/23		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Suncoast Technical College	30	93%	69	86%	1	100%	7	42%	0	NA	2	50%
The College Of The Florida Keys	38	84%	65	73%	4	50%	8	50%	1	100%	3	100%
Valencia College, Criminal Justice Institute	22	90%	119	92%	2	0%	12	58%	1	0%	2	50%
Volusia Sheriff's Office Training Academy	0	NA	18	100%	0	NA	0	NA	0	NA	0	NA
Statewide	637	87%	2763	87%	73	60%	335	58%	20	60%	101	53%

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) EQUIVALENCY-OF-TRAINING EXAMINEES
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2022 – 2023

Academy	Initial Exams				1st Retake				2nd Retake			
	2nd Qtr – FY 22/23		12 Month Results		2nd Qtr – FY 22/23		12 Month Results		2nd Qtr – FY 22/23		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Chipola College	17	52%	69	59%	4	75%	16	50%	0	NA	3	100%
Citrus County Public Safety Training Center	9	55%	47	82%	3	33%	8	37%	0	NA	4	25%
Eastern Florida State College, Public Safety Institute	10	90%	65	76%	1	100%	13	69%	0	NA	2	0%
FI Public Safety Institute Pat Thomas Law Enforcement Aca	6	66%	26	80%	2	0%	5	60%	0	NA	0	NA
Florida Panhandle Technical College Public Safety Institute	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Gulf Coast State College	22	68%	108	63%	4	75%	34	41%	1	100%	12	50%
Hillsborough Community College	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Indian River State College	4	50%	15	73%	1	0%	2	50%	0	NA	0	NA
Lake Technical College Criminal Justice Academy	15	46%	65	58%	4	25%	19	52%	1	100%	4	75%
Manatee Technical College	6	16%	46	71%	2	100%	8	25%	0	NA	6	50%
Miami-Dade College	1	0%	16	43%	0	NA	7	71%	0	NA	0	NA
North Florida College Public Safety Academy	2	0%	2	0%	2	50%	2	50%	0	NA	0	NA
Northeast Florida Criminal Justice Center	8	75%	37	75%	1	100%	7	42%	0	NA	3	33%
Northwest Florida State College	5	80%	27	81%	1	100%	5	60%	0	NA	2	100%
Palm Beach State College, Criminal Justice Training Center	38	76%	142	78%	6	33%	21	57%	3	100%	5	80%
Pasco-Hernando State College	1	0%	13	76%	0	NA	1	100%	0	NA	0	NA
Polk State College-K. C. Thompson Institute Of Public Safety	6	100%	29	82%	0	NA	4	75%	0	NA	0	NA
Santa Fe College Institute Of Public Safety	0	NA	2	50%	0	NA	1	100%	0	NA	0	NA
South Florida State College Criminal Justice Academy	0	NA	4	75%	0	NA	1	100%	0	NA	0	NA
Southwest Florida Public Service Academy	28	85%	115	85%	2	50%	12	66%	0	NA	3	33%
St. Johns River State College	4	100%	20	85%	1	100%	3	66%	0	NA	1	100%
St. Petersburg College Southeastern Public Safety Institute	29	89%	157	78%	1	0%	26	61%	1	0%	7	57%

FLORIDA LAW ENFORCEMENT ACADEMY (FLEA) EQUIVALENCY-OF-TRAINING EXAMINEES (CONTINUED)
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2022 – 2023

Academy	Initial Exams				1st Retake				2nd Retake			
	2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Volusia Sheriff's Office Training Academy	0	NA	2	100%	0	NA	0	NA	0	NA	0	NA
Statewide	211	71%	1009	74%	35	51%	195	54%	6	83%	52	55%

FLORIDA CMS CORRECTIONAL BASIC RECRUIT TRAINING PROGRAM
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2022 – 2023

Academy	Initial Exams				1 st Retake				2 nd Retake			
	2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Broward College, Institute For Public Safety	13	100%	39	89%	1	100%	5	80%	0	NA	2	100%
Chipola College	18	83%	39	87%	3	66%	6	33%	0	NA	2	100%
Citrus County Public Safety Training Center	26	96%	43	88%	0	NA	5	60%	0	NA	1	100%
College Of Central Florida	35	94%	46	95%	2	50%	2	50%	1	100%	1	100%
Daytona State College, School Of Emergency Services	3	100%	11	100%	0	NA	1	100%	0	NA	1	100%
Eastern Florida State College, Public Safety Institute	0	NA	13	100%	0	NA	0	NA	0	NA	0	NA
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	1	100%	22	81%	0	NA	6	50%	0	NA	3	33%
Florida Department Of Corrections	430	85%	1936	82%	70	55%	340	54%	14	35%	121	40%
Florida Gateway College, Public Service Training Center	17	88%	27	88%	3	100%	5	80%	0	NA	0	NA
Florida Panhandle Technical College Public Safety Institute	20	90%	36	91%	2	100%	6	100%	0	NA	1	100%
George Stone Technical College	0	NA	26	88%	0	NA	5	80%	0	NA	1	100%
Gulf Coast State College	6	100%	17	100%	0	NA	0	NA	0	NA	0	NA
Hillsborough Community College	0	NA	26	100%	0	NA	1	100%	0	NA	0	NA
Indian River State College	2	100%	18	83%	0	NA	2	50%	0	NA	2	50%
Lake Technical College Criminal Justice Academy	0	NA	13	69%	0	NA	4	50%	0	NA	0	NA
Manatee Sheriff's Office Training Center	13	100%	24	100%	1	100%	3	100%	0	NA	0	NA
Miami-Dade College	3	33%	40	70%	0	NA	11	54%	0	NA	2	100%
Miami-Dade Public Safety Training Institute	34	91%	74	94%	4	75%	8	87%	0	NA	0	NA
North Florida College Public Safety Academy	0	NA	0	NA	0	NA	1	0%	0	NA	0	NA
Northeast Florida Criminal Justice Center	5	100%	41	95%	0	NA	2	50%	0	NA	1	100%
Northwest Florida State College	20	85%	35	85%	3	66%	6	66%	1	100%	2	100%
Palm Beach State College, Criminal Justice Training Center	2	100%	31	96%	0	NA	2	100%	0	NA	0	NA
Pasco-Hernando State College	14	92%	25	92%	1	0%	2	50%	1	0%	1	0%

FLORIDA CMS CORRECTIONAL BASIC RECRUIT TRAINING PROGRAM (CONTINUED)
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2022 – 2023

Academy	Initial Exams				1st Retake				2nd Retake			
	2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Polk State College-K. C. Thompson Institute Of Public Safety	0	NA	54	98%	0	NA	1	0%	0	NA	1	100%
Santa Fe College Institute Of Public Safety	3	100%	11	100%	0	NA	0	NA	0	NA	0	NA
South Florida State College Criminal Justice Academy	15	86%	15	86%	5	80%	6	50%	0	NA	0	NA
Southwest Florida Public Service Academy	0	NA	54	98%	0	NA	1	100%	0	NA	0	NA
St. Johns River State College	0	NA	13	100%	0	NA	0	NA	0	NA	0	NA
St. Petersburg College Southeastern Public Safety Institute	0	NA	10	100%	0	NA	2	100%	0	NA	0	NA
Suncoast Technical College	13	100%	17	100%	0	NA	0	NA	0	NA	0	NA
Valencia College, Criminal Justice Institute	7	71%	42	80%	2	100%	8	62%	0	NA	4	50%
Statewide	700	87%	2798	85%	97	61%	441	56%	17	41%	146	46%

CORRECTIONAL EQUIVALENCY-OF-TRAINING EXAMINEES
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2022 – 2023

Academy	Initial Exams				1 st Retake				2 nd Retake			
	2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
Chipola College	2	100%	4	75%	0	NA	1	0%	0	NA	0	NA
Citrus County Public Safety Training Center	1	100%	5	100%	0	NA	0	NA	0	NA	0	NA
Eastern Florida State College, Public Safety Institute	1	100%	2	50%	0	NA	1	100%	0	NA	0	NA
Fl Public Safety Institute Pat Thomas Law Enforcement Aca	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Florida Department Of Corrections	2	100%	13	76%	0	NA	2	50%	0	NA	1	100%
Florida Panhandle Technical College Public Safety Institute	1	100%	1	100%	0	NA	0	NA	0	NA	0	NA
Gulf Coast State College	2	0%	7	57%	1	0%	2	50%	1	100%	1	100%
Lake Technical College Criminal Justice Academy	4	75%	11	63%	1	0%	4	75%	0	NA	1	0%
Miami-Dade College	1	0%	5	60%	0	NA	2	0%	0	NA	0	NA
Northeast Florida Criminal Justice Center	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Palm Beach State College, Criminal Justice Training Center	2	50%	7	57%	2	100%	2	100%	1	100%	1	100%
Santa Fe College Institute Of Public Safety	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
South Florida State College Criminal Justice Academy	0	NA	1	100%	0	NA	0	NA	0	NA	0	NA
Southwest Florida Public Service Academy	1	0%	6	50%	1	0%	3	0%	0	NA	1	0%
St. Petersburg College Southeastern Public Safety Institute	7	57%	23	78%	3	33%	5	40%	2	50%	3	33%
Statewide	24	62%	88	71%	8	37%	22	45%	4	75%	8	50%

FLORIDA CORRECTIONAL PROBATION BASIC RECRUIT TRAINING PROGRAM
 CBT STATE OFFICER CERTIFICATION EXAMINATION RESULTS FOR THE SECOND QUARTER OF FY 2022 – 2023

	Initial Exams				1 st Retake				2 nd Retake			
	2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results		2 nd Qtr – FY 22/23		12 Month Results	
	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass	Total	%Pass
FI Public Safety Institute Pat Thomas Law Enforcement Aca	51	78%	97	74%	11	54%	25	76%	4	75%	5	80%
Florida Department Of Corrections	22	72%	69	84%	6	50%	11	54%	3	66%	5	60%
Statewide	73	76%	166	78%	17	52%	36	69%	7	71%	10	70%

AGENDA ITEM: G

General Information Agenda Item: State Officer Certification Examination Quarterly Content Area Report

ISSUE NUMBER 1

The following data is presented to the Commission to provide statistics for law enforcement, correctional, and correctional probation examinee performance by content area on the State Officer Certification Examination (SOCE) for the second quarter (October 2022 – December 2022) of Fiscal Year 2022 – 2023.

The data includes performance for first-time examinees only. Data for both Basic Recruit Training Programs (BRTP) and Equivalency-of-Training (EOT) are included. At this time, Pearson VUE does not have the capability to distinguish between BRTP and EOT recruits.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

1. Florida Law Enforcement Academy (FLEA-Series ended on 6/30/21) Content Area Report, **page 2**.
2. Florida Law Enforcement Academy (FLEA-Series ended on 6/30/21) Course Codes, **page 3**.
3. Florida CMS Correctional Content Area Report, **page 4**.
4. Florida CMS Correctional Course Codes, **page 5**.
5. Florida Law Enforcement Academy (FLEA-Series began on 7/1/21) Content Area Report, **pages 6-7**.
6. Florida Law Enforcement Academy (FLEA-Series began on 7/1/21) Course Codes, **page 7**.
7. Florida Correctional Probation Content Area Report, **page 8**.

Florida State Officer Certification Examination
Content Area Report
(October 1, 2022 – December 31, 2022)

FDLE-FA-500 FLEA Law Enforcement Exam	Total Tested	Total Passed	Courses																	
			IN	LG	IDC	IRW	FOP	CFS	CI	CSC	CRIT	TS	DUI	TC	VO	FR	FA	DT	SG	
Training Centers																				
Eastern Florida State College (603)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Broward College (609)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Chipola College (606)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Citrus County (642)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
College of Central Florida (604)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Criminal Justice Academy of Osceola (607)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Daytona State College (608)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Florida Gateway College (621)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Florida Highway Patrol Training Academy (614)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
College of the Florida Keys (616)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Florida Panhandle Technical College (641)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Florida Public Safety Institute (668)	1	0	50.0%	71.4%	53.8%	71.4%	61.5%	80.0%	78.9%	55.6%	66.7%	66.7%	75.0%	50.0%	88.9%	63.6%	69.2%	81.8%	50.0%	
George Stone Area Vo-Tech Center (617)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Gulf Coast State College (618)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Hillsborough Community College (619)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Indian River State College (620)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Lake Technical Center (622)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Manatee Technical Institute (625)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Miami-Dade College (628)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Miami-Dade Public Safety (626)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Miami Police Training Center (627)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
NE Florida (610)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
North Florida Community College (629)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Northwest Florida State College (630)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Palm Beach State College (633)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Pasco-Hernando Community College (631)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Polk State College (632)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Santa Fe College (634)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Suncoast Technical College (635)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Seminole State College (636)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
South Florida State College (637)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Southwest Florida Public Service Academy (623)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
St. Johns River State College (654)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
St. Petersburg College (639)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Valencia College (605)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Volusia County Sheriff's Office Training Academy (878)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
All Schools	1	0	50.0%	71.4%	53.8%	71.4%	61.5%	80.0%	78.9%	55.6%	66.7%	66.7%	75.0%	50.0%	88.9%	63.6%	69.2%	81.8%	50.0%	

Course Codes:

IN	Introduction to Law Enforcement
LG	Legal
IDC	Interactions in a Diverse Community
IRW	Interviewing and Report Writing
FOP	Fundamentals of Patrol
CFS	Calls for Service
CI	Criminal Investigations
CSC	Crime Scene to Courtroom
CRIT	Critical Incidents
TS	Traffic Stops
DUI	Driving Under the Influence (DUI) Traffic Stops
TC	Traffic Crash Investigations
VO	CMS Law Enforcement Vehicle Operations
FR	CMS First Aid for Criminal Justice Officers
FA	CMS Criminal Justice Firearms
DT	CMS Criminal Justice Defensive Tactics
SG	Dart-Firing Stun Gun

Florida State Officer Certification Examination
Content Area Report
(October 1, 2022 – December 31, 2022)

FDLE-FC-300 FCMS Corrections Exam	Total Tested	Total Passed	Courses										
			IN	CM	OS	FE	IR	SC	SP	IE	FR	FA	DT
Training Centers													
Brevard Community College (603)	1	1	87.5%	84.2%	94.7%	80.0%	90.0%	85.7%	80.0%	91.7%	72.2%	73.7%	76.2%
Broward College (609)	12	12	93.8%	90.8%	93.0%	88.9%	94.2%	91.3%	94.6%	91.7%	93.5%	92.1%	92.5%
Chipola College (606)	18	16	88.2%	86.0%	87.1%	89.3%	82.2%	85.2%	88.1%	84.7%	89.5%	88.0%	87.8%
Citrus County (642)	27	26	91.7%	88.3%	89.5%	86.2%	87.8%	87.7%	87.0%	90.4%	93.8%	87.1%	86.6%
College of Central Florida (604)	34	32	91.5%	90.1%	88.7%	88.2%	87.9%	88.1%	91.3%	89.0%	89.4%	86.8%	89.5%
Daytona State College (608)	3	3	91.7%	93.0%	94.7%	88.9%	93.3%	88.9%	88.3%	94.4%	83.3%	94.7%	87.3%
Florida Department of Corrections (613)	402	349	87.6%	87.2%	88.4%	86.2%	86.5%	87.2%	86.6%	87.0%	87.1%	84.8%	87.4%
Florida Gateway College (621)	20	18	86.3%	87.6%	85.5%	86.7%	87.0%	88.1%	87.0%	90.0%	84.7%	89.5%	87.4%
Florida Keys Community College (616)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Florida Panhandle Technical College (641)	21	19	88.4%	88.0%	87.7%	86.7%	90.5%	91.6%	87.4%	89.3%	88.6%	87.7%	88.2%
Florida Public Safety Institute (668)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
George Stone Area Vo-Tech Center (617)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Gulf Coast State College (618)	8	6	82.8%	88.2%	86.2%	90.8%	88.8%	87.5%	86.3%	89.6%	81.9%	86.2%	88.1%
Hillsborough Community College (619)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Indian River State College (620)	1	1	81.3%	84.2%	84.2%	93.3%	90.0%	95.2%	75.0%	66.7%	77.8%	89.5%	85.7%
Lake Technical Center (622)	3	3	89.6%	94.7%	89.5%	88.9%	86.7%	77.8%	83.3%	86.1%	98.1%	80.7%	84.1%
Manatee Sheriff's Office Training Center (730)	13	13	94.2%	90.3%	92.7%	88.7%	97.7%	97.1%	92.7%	92.9%	92.3%	89.1%	93.0%
Miami-Dade College (628)	2	1	87.5%	84.2%	68.4%	80.0%	60.0%	76.2%	85.0%	70.8%	80.6%	65.8%	69.0%
Miami-Dade Public Safety Training Institute (626)	33	30	91.1%	90.4%	86.1%	86.1%	89.4%	85.4%	88.0%	84.3%	85.9%	86.8%	85.9%
NE Florida (610)	4	4	89.1%	94.7%	94.7%	88.3%	95.0%	88.1%	92.5%	91.7%	93.1%	92.1%	90.5%
North Florida Community College (629)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Northwest Florida State College (630)	21	18	89.3%	91.2%	88.7%	90.8%	87.6%	90.5%	89.8%	90.5%	88.9%	89.2%	89.1%
Palm Beach State College (633)	3	2	93.8%	89.5%	84.2%	86.7%	96.7%	81.0%	83.3%	77.8%	87.0%	75.4%	81.0%
Pasco-Hernando Community College (631)	14	13	91.5%	90.6%	88.3%	86.7%	93.6%	90.1%	93.2%	91.7%	87.7%	92.5%	90.8%
Polk State College (632)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Santa Fe College (634)	3	3	91.7%	78.9%	93.0%	88.9%	96.7%	88.9%	85.0%	94.4%	87.0%	93.0%	90.5%
Sarasota County Technical Institute (635)	13	13	90.4%	93.5%	89.1%	89.7%	91.5%	88.3%	90.0%	90.4%	89.3%	91.1%	93.8%
Seminole State College (636)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
South Florida State College (637)	16	14	93.0%	87.8%	86.8%	85.0%	84.4%	85.7%	89.7%	93.2%	89.6%	86.5%	92.3%
Southwest Florida (623)	1	0	68.8%	73.7%	73.7%	80.0%	80.0%	66.7%	70.0%	91.7%	66.7%	68.4%	66.7%
St. Johns River State College (654)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
St. Petersburg College (639)	7	4	82.1%	82.0%	80.5%	76.2%	85.7%	85.7%	88.6%	84.5%	82.5%	80.5%	78.9%
Valencia College (605)	7	5	88.4%	83.5%	85.7%	74.3%	91.4%	87.8%	90.0%	79.8%	82.5%	86.5%	82.3%
Hillsborough Sheriff's Office (880)	9	9	93.8%	90.6%	94.7%	87.4%	91.1%	90.5%	91.1%	95.4%	89.5%	90.1%	93.1%
All Schools	696	615	88.6%	88.0%	88.3%	86.5%	87.6%	87.6%	87.6%	87.8%	87.7%	86.1%	87.8%

Course Codes:

IN	Introduction to Corrections
CM	Communications
OS	Officer Safety
FE	Facility and Equipment
IR	Intake/Reception and Release
SC	Supervising in a Correctional Facility
SP	Supervising Special Populations
IE	Responding to Incidents and Emergencies
FR	CMS First Aid for Criminal Justice Officers
FA	CMS Criminal Justice Firearms
DT	CMS Criminal Justice Defensive Tactics

Florida State Officer Certification Examination
Content Area Report
(October 1, 2022 – December 31, 2022)

FDLE-LE-501 FLEA Law Enforcement Exam	Total Tested	Total Passed	Courses																		
			IN	LG	SYC	IRW	FOP	COM	CAP	CIPS	CSFI	TI	CI	TS	DUI	TC	VO	FR	FA	DT	SG
Training Centers																					
Eastern Florida State College (603)	35	31	87.6%	85.3%	86.6%	87.4%	85.9%	88.9%	91.6%	88.6%	86.6%	85.3%	81.4%	88.3%	88.2%	88.2%	83.7%	83.4%	86.9%	84.2%	86.4%
Broward College (609)	53	52	91.8%	88.1%	0.0%	92.3%	89.6%	92.3%	89.0%	89.8%	89.1%	93.5%	92.6%	89.9%	90.6%	87.3%	89.2%	90.2%	87.2%	87.8%	90.6%
Chipola College (606)	17	9	83.3%	78.6%	83.7%	85.3%	80.0%	84.1%	80.1%	80.7%	80.0%	78.2%	70.6%	79.7%	80.7%	83.2%	81.2%	78.2%	82.4%	74.9%	73.5%
Citrus County (642)	6	5	80.6%	84.2%	80.8%	86.7%	90.0%	88.3%	83.3%	92.9%	76.7%	88.1%	81.7%	78.8%	78.6%	90.5%	81.7%	80.0%	81.7%	84.8%	83.3%
College of Central Florida (604)	20	19	93.3%	88.7%	91.2%	89.5%	86.7%	91.5%	89.2%	94.3%	90.0%	89.3%	92.0%	90.9%	90.0%	91.4%	91.5%	87.0%	90.5%	88.6%	85.0%
Criminal Justice Academy of Osceola (607)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Daytona State College (608)	18	14	85.2%	82.5%	83.8%	87.8%	83.3%	90.6%	83.3%	83.3%	81.7%	84.1%	81.7%	84.8%	86.5%	84.1%	83.3%	78.9%	81.1%	79.8%	79.2%
Florida Gateway College (621)	18	15	88.9%	83.9%	91.5%	88.3%	90.7%	90.6%	86.8%	90.5%	85.0%	83.3%	87.8%	90.4%	91.3%	83.3%	92.8%	88.9%	82.2%	90.9%	90.3%
Florida Highway Patrol Training Academy (614)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
College of the Florida Keys (616)	38	32	89.9%	85.5%	88.5%	85.5%	84.2%	87.1%	90.3%	85.3%	85.0%	87.6%	85.5%	87.8%	88.7%	88.0%	83.2%	86.8%	88.2%	88.3%	88.8%
Florida Panhandle Technical College (641)	5	5	86.7%	77.9%	84.6%	78.0%	84.0%	80.0%	81.5%	85.7%	78.0%	80.0%	82.0%	80.0%	85.7%	97.1%	82.0%	80.0%	80.0%	83.6%	90.0%
Florida Public Safety Institute (668)	33	29	0.0%	89.0%	90.9%	87.0%	87.5%	91.5%	90.9%	85.3%	86.7%	87.0%	91.8%	94.8%	89.2%	87.4%	88.2%	85.5%	88.5%	89.8%	85.6%
George Stone Area Vo-Tech Center (617)	33	26	83.8%	81.7%	88.6%	85.2%	84.6%	87.0%	85.5%	87.0%	82.1%	80.1%	87.0%	88.7%	92.2%	86.1%	88.2%	82.4%	83.9%	80.7%	87.1%
Gulf Coast State College (618)	38	25	84.6%	84.2%	86.6%	87.4%	82.8%	87.4%	85.2%	84.2%	85.5%	83.1%	77.9%	84.4%	77.1%	84.6%	85.0%	85.5%	82.1%	79.2%	85.5%
Hillsborough Community College (619)	14	14	94.0%	90.6%	86.8%	95.0%	93.8%	92.1%	90.1%	84.7%	86.4%	89.8%	94.3%	93.5%	94.9%	89.8%	94.3%	93.6%	91.4%	92.2%	85.7%
Indian River State College (620)	27	24	84.0%	88.1%	87.2%	87.4%	84.7%	89.6%	89.2%	82.0%	88.9%	86.8%	86.3%	87.2%	87.3%	87.3%	89.3%	85.6%	84.4%	90.9%	80.6%
Lake Technical Center (622)	33	26	87.9%	82.6%	90.0%	88.8%	83.8%	87.6%	85.3%	88.7%	85.2%	81.4%	82.7%	82.4%	81.4%	81.4%	85.8%	87.0%	83.3%	86.2%	83.3%
Manatee Technical Institute (625)	3	1	88.9%	84.2%	79.5%	96.7%	84.4%	80.0%	79.5%	81.0%	80.0%	85.7%	73.3%	84.8%	85.7%	71.4%	76.7%	83.3%	80.0%	84.8%	83.3%
Miami-Dade College (628)	39	30	84.6%	83.7%	87.8%	83.6%	86.2%	85.4%	85.8%	83.5%	82.6%	87.5%	87.4%	88.3%	83.9%	85.3%	85.1%	84.6%	88.5%	83.9%	89.1%
Miami-Dade Public Safety (626)	42	35	88.9%	84.2%	83.9%	90.5%	84.0%	89.3%	86.4%	84.0%	86.0%	87.1%	90.0%	87.4%	84.4%	84.7%	85.7%	91.0%	87.9%	84.6%	86.9%
Miami Police Training Center (627)	29	29	93.7%	89.1%	90.5%	90.7%	90.8%	89.3%	89.4%	89.7%	89.7%	90.6%	93.1%	88.4%	89.7%	84.7%	89.7%	88.6%	87.9%	88.4%	87.9%
NE Florida (610)	14	12	86.9%	83.1%	84.6%	87.1%	84.3%	90.7%	84.6%	83.7%	83.7%	83.7%	83.6%	89.0%	80.6%	88.8%	90.0%	87.9%	82.9%	86.4%	82.1%
North Florida College Public Safety Academy (629)	4	2	87.5%	76.3%	78.8%	80.0%	73.3%	80.0%	84.6%	85.7%	92.5%	82.1%	72.5%	84.1%	75.0%	75.0%	80.0%	75.0%	70.0%	75.0%	68.8%
Northwest Florida State College (630)	5	4	86.7%	88.4%	84.6%	92.0%	78.7%	88.0%	80.0%	91.4%	88.0%	80.0%	84.0%	90.9%	80.0%	91.4%	82.0%	84.0%	84.0%	87.3%	80.0%
Palm Beach State College (633)	57	45	88.6%	84.6%	86.5%	87.7%	84.3%	86.0%	89.7%	85.0%	81.2%	86.7%	81.8%	86.6%	81.5%	82.7%	86.7%	81.9%	83.3%	84.5%	86.0%
Pasco-Hernando Community College (631)	14	13	84.5%	84.6%	92.3%	93.6%	82.4%	87.1%	91.8%	80.6%	81.4%	85.7%	88.6%	91.6%	88.8%	89.8%	87.9%	87.1%	90.7%	89.0%	87.5%
Polk State College (632)	5	5	93.3%	88.4%	87.7%	82.0%	89.3%	92.0%	83.1%	88.6%	96.0%	82.9%	86.0%	85.5%	97.1%	88.6%	94.0%	92.0%	90.0%	87.3%	100.0%
Santa Fe College (634)	18	18	95.4%	88.0%	92.3%	91.1%	91.5%	91.1%	95.7%	91.3%	90.0%	92.1%	94.4%	89.9%	94.4%	88.9%	91.7%	91.7%	92.2%	92.4%	93.1%
Suncoast Technical College (635)	30	28	89.4%	90.0%	91.0%	90.7%	84.4%	89.3%	88.2%	90.5%	86.0%	82.9%	91.0%	83.6%	89.0%	84.8%	88.0%	88.3%	87.0%	89.1%	84.2%
Seminole State College (636)	2	1	75.0%	86.8%	84.6%	75.0%	73.3%	90.0%	80.8%	64.3%	80.0%	85.7%	85.0%	81.8%	64.3%	78.6%	80.0%	90.0%	85.0%	77.3%	75.0%
South Florida State College (637)	13	8	82.1%	78.5%	81.1%	83.8%	77.9%	79.2%	81.7%	74.7%	74.6%	75.8%	86.9%	81.1%	76.9%	78.0%	80.8%	79.2%	80.0%	81.8%	82.7%
Southwest Florida Public Service Academy (623)	60	55	91.7%	86.8%	91.0%	89.3%	87.6%	89.0%	85.8%	89.3%	87.2%	88.3%	84.7%	91.8%	85.5%	88.1%	92.7%	88.5%	84.0%	88.0%	88.8%
St. Johns River State College (654)	19	18	87.7%	88.9%	93.9%	85.3%	88.4%	93.7%	89.5%	88.0%	91.6%	86.5%	88.9%	90.9%	90.2%	93.2%	83.7%	90.0%	92.1%	84.7%	82.9%
St. Petersburg College (639)	47	42	86.9%	86.1%	89.2%	90.2%	87.0%	90.0%	89.0%	86.0%	85.7%	84.2%	86.6%	85.5%	84.8%	88.1%	87.9%	86.2%	91.1%	86.8%	86.2%
Valencia College (605)	21	19	85.7%	83.7%	89.4%	87.1%	87.9%	91.4%	88.3%	85.7%	92.9%	87.8%	84.3%	91.8%	91.8%	89.1%	85.7%	84.3%	85.2%	84.8%	89.3%
Volusia County Sheriff's Office Training Academy (878)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

FDLE-LE-501 FLEA Law Enforcement Exam	Total Tested	Total Passed	Courses																		
			IN	LG	SYC	IRW	FOP	COM	CAP	CIPS	CSFI	TI	CI	TS	DUI	TC	VO	FR	FA	DT	SG
Training Centers																					
Hillsborough County Sheriff's Office (880)	46	46	0.0%	89.4%	93.5%	93.9%	92.3%	94.1%	90.8%	93.5%	91.7%	91.3%	91.3%	94.5%	94.1%	93.8%	93.3%	90.0%	92.0%	93.7%	83.7%
Simpson Technical College (879)	0	0	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
All Schools	856	737	88.7%	85.7%	88.6%	88.6%	86.3%	89.0%	87.9%	86.8%	86.1%	86.4%	86.6%	88.2%	86.8%	86.7%	87.6%	86.4%	86.4%	86.4%	86.1%

Course Codes:

- IN Introduction to Law Enforcement
- LG Legal
- SYC Serving Your Community
- IRW Interviewing and Report Writing
- FOP Fundamentals of Patrol
- COM Communication
- CAP Crimes Against Persons
- CIPS Crimes Involving Property & Society
- CSFI Crime Scene Follow-Up Investigations
- TI Traffic Incidents
- CI Critical Incidents
- TS Traffic Stops
- DUI DUI Traffic Stops
- TC Traffic Crash Investigations
- VO Law Enforcement Vehicle Operations
- FR Criminal Justice Firearms
- FA First Aid for Criminal Justice Officers
- DT Criminal Justice Defensive Tactics
- SG Conducted Electrical Weapon/Dart-Firing Stun Gun

Florida State Officer Certification Examination
Content Area Report
(October 1, 2022 – December 31, 2022)

FDLE-CP-601 Florida Correctional Probation Exam	Total Tested	Total Passed	Courses									
			IN	LG	CM	IO	CLM	SO	FS	FR	DT	
Training Centers												
Florida Department of Corrections (613)	21	16	85.7%	83.8%	83.7%	84.1%	89.9%	72.0%	82.8%	94.3%	63.0%	
Florida Public Safety Institute (668)	50	39	88.3%	85.5%	84.5%	85.5%	83.1%	69.0%	81.8%	100.0%	60.5%	
All Schools	71	55	87.5%	85.0%	84.2%	85.1%	85.1%	69.9%	82.1%	100.0%	61.2%	

Course Codes:

- IN Introduction to Correctional Probation
- LG Legal
- CM Communications
- IO Intake and Orientation
- CLM Caseload Management
- SO Supervision of Offenders
- FS Field Supervision
- FR CMS First Aid for Criminal Justice Officers
- DT CMS Criminal Justice Defensive Tactics

AGENDA ITEM: H

General Information Agenda Item: Commission Basic Recruit Training Programs; and Advanced and Specialized Training Program Courses (Update)

ISSUE

This agenda item is presented to inform the Commission of the most current Commission-approved basic recruit training programs, advanced training program courses, and specialized training program courses.

EXECUTIVE SUMMARY

1. Pursuant to Section 943.17, F.S., the Commission is responsible for the development and maintenance of basic recruit, advanced, and specialized training programs for Florida law enforcement, correctional, and correctional probation officers.
2. Basic recruit, advanced, and specialized training programs approved by the Commission and their effective dates are on **pages 2–6**.

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

1. Commission Basic Recruit Training Programs: Full Basic Recruit Training Programs, **page 2**.
2. Commission Basic Recruit Training Programs: Cross-Over Basic Recruit Training Programs, **page 2**.
3. Commission Basic Recruit Training Programs: Auxiliary Basic Recruit Training Programs, **page 2**.
4. Commission Basic Recruit Training Programs: Special Operations Forces Basic Recruit Training Programs, **page 2**.
5. Commission Advanced Training Program Courses, **pages 2–4**.
6. Commission Specialized Instructor Training Program Courses, **pages 4–5**.
7. Commission Specialized Training Program Courses, **pages 5–6**.

ATMS Program Number	Commission Basic Recruit Training Programs Full Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
A2010	Florida Law Enforcement Academy (Version 2022.07)	770	E-07/01/21 U-07/01/22
1190	Florida Correctional Basic Recruit Training Program (Version 2022.07)	420	E-10/01/11 U-07/01/22
2011	Florida Correctional Probation Basic Recruit Training Program (Version 2022.07)	562	E-07/01/21 U-07/01/22

ATMS Program Number	Commission Basic Recruit Training Programs Cross-Over Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
3001	Law Enforcement Officer Cross-Over Training to Florida Correctional (Version 2022.07)	198	E-07/01/16 U-07/01/22
3010	Correctional Officer Cross-Over Training to Florida Law Enforcement Academy (Version 2022.07)	518	E-07/01/22
3011	Correctional Officer Cross-Over Training to Florida Correctional Probation (Version 2022.07)	290	E-07/01/22
3004	Correctional Probation Officer Cross-Over Training to Florida Correctional Basic Recruit Training Program (Version 2022.07)	238	E-07/01/16 U-07/01/22
3012	Correctional Probation Officer Cross-Over Training to Florida Law Enforcement Academy (Version 2022.07)	532	E-07/01/22

ATMS Program Number	Commission Basic Recruit Training Programs Auxiliary Basic Recruit Training Programs	Course Hours	Courses E-Effective U-Updated
3006	Florida Basic Recruit Training Program: Florida Law Enforcement Auxiliary Academy (Version 2022.07)	360	E-07/01/17 U-07/01/22

ATMS Program Number	Basic Recruit Training Programs For Special Operations Forces Recruits	Course Hours	Courses E-Effective U-Updated
3013	Law Enforcement Basic Recruit Training for Special Operations Forces Recruits (Version 2022.07)	490	E-07/01/21 U-07/01/22
3008	Corrections Basic Recruit Training for Special Operations Forces Recruits (Version 2022.07)	214	E-08/02/18 U-07/01/22
3014	Correctional Probation Basic Recruit Training for Special Operations Forces Recruits (Version 2022.07)	352	E-07/01/21 U-07/01/22

Scores are shown for courses that require an end-of-course exam and have an established passing score. **11B-35.001(10)(d)**

ATMS Course Number	Commission Advanced Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
006	Line Supervision (Version 2021.05)	80%	80	E-05/14/21 U-06/16/21

ATMS Course Number	Commission Advanced Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
011	Developing and Maintaining a Sound Organization (Version 2011.04)	80%	40	E-04/01/11 U-02/18/21
012	Planning the Effective Use of Financial Resources (Version 2010.10)	80%	40	E-10/01/10 U-02/18/21
013	Building and Maintaining a Sound Behavioral Climate (Version 2011.04)	80%	40	E-04/01/11 U-02/18/21
016	Narcotics and Dangerous Drugs (Version 2012.04)	80%	40	E-04/01/12 U-06/13/22
020	Case Preparation and Court Presentation (Version 2010.10)	80%	40	E-10/01/10 U-06/04/21
032	Special Tactical Problems (Version 2010.10)	80%	40	E-10/01/10 U-02/24/21
036	Injury and Death Investigations (Version 2010.04)	80%	40	E-04/04/10 U-03/02/21
047	Interviews and Interrogations (Version 2010.04)	80%	40	E-04/01/10 U-03/03/21
050	Stress Management Techniques (Version 2006.04)	80%	40	E-04/01/06 U-01/19/21
057	Discipline and Special Confinement Techniques (Version 2010.01)	80%	40	E-01/01/10 U-03/01/19
068	Advanced Report Writing and Review (Version 2010.04)	80%	40	E-04/01/10 U-03/10/21
074	Substance Abuse and Awareness and Education (Version 2012.04)	80%	40	E-04/01/12 U-03/17/21
077	Underwater Police Science and Technology (Version 2013.05)	80%	80	E-05/09/13 U-02/16/21
085	Emergency Preparedness for Correctional Officers (Version 2006.11)	80%	40	E-11/01/06 U-03/10/21
087	Advanced Traffic Homicide Investigations (Version 2011.04)	80%	80	E-04/01/11 U-03/05/21
088	Traffic Crash Reconstruction (Version 2011.04)	80%	80	E-04/01/11 U-02/19/21
090	School Resource Officer (Version 2019.05)	80%	40	E-05/02/19 U-07/27/21
091	Domestic Intervention & Investigations (Version 2021.08)	80%	40	E-08/19/21
093	Hostage Negotiation (Version 2011.07)	80%	40	E-07/01/11 U-02/22/21
094	Drug Abuse Resistance Education (D.A.R.E.) – FDLE Instructed Only	80%	80	NA
094 & 097	Drug Abuse Resistance Education (D.A.R.E.)	80%	40	NA
096	Drug Abuse Resistance Education (D.A.R.E.)	80%	40	NA
098	Basic Traffic Homicide Investigations (Version 2011.04)	80%	80	E-04/01/11 U-02/06/21
100	Crimes Against the Elderly (Version 2012.10)	80%	40	E-10/01/12 U-02/24/21
107	Middle Management (Version 2008.08)	80%	40	E-08/07/08 U-03/09/21
809	Field Training Officer Course for Law Enforcement Officers (Version 2010.04)	80%	40	E-04/01/10 U-05/20/21

ATMS Course Number	Commission Advanced Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
1100	Field Training Officer Course for Correctional Officers (Version 2010.10)	80%	40	E-10/01/10 U-03/12/21
1138	Violent Crime Investigator Training Course (Version 1995.07)	80%	40	E-07/01/95 U-02/05/21
1151	Conducting Background Investigations (Version 2014.12)	80%	40	E-12/01/14 U-02/05/21
1152	Investigation and Supervision of Officer- Involved Deadly Force Incidents (Version 2012.07)	80%	40	E-08/09/12 U-02/05/21
1158	Speed Measurement Course (Version 2008.08)	80%	40	E-08/07/08 U-02/17/21
1163	Gangs and Security Threat Groups (Version 2012.10)	80%	40	E-10/01/12 U-02/05/21
1165	Spanish for Criminal Justice Professionals (Version 2011.04)	80%	40	E-04/01/11 U-02/09/21
1166	Advanced Investigative Techniques of Human Trafficking Offenses Crimes (Version 2020.11)	80%	40	E-11/05/20 U-08-01-22
1170	Adult Sex Crimes Investigations (Version 2017.01)	80%	40	E-01/26/17 U-02/03/21
1171	Child Sex Crimes Investigations (Version 2017.05)	80%	40	E-05/11/17 U-07/27/21
1172	Child Abuse Investigations (Version 2018.08)	80%	40	E-08/03/18 U-07/27/21
1400	School Resource Officer Fundamentals (Version 2019.05)	80%	80	E-05/02/19
1404	Interventions and Response (Version 2019.05)	80%	40	E-05/02/19
1405	Advanced Defensive Tactics (Version 2019.10)	80%	40	E-10/31/19 U-03/16/21
1416	Behavioral Threat Assessment and Management for Practitioners (Version 2022.02)	80%	40	E-02/17/22
1420	Crisis Response and Management (Version 2022.11)	80%	40	E-11/03/22

Scores are shown for courses that require an end-of-course exam and have an established passing score. **11B-35.001(10)(d)**

ATMS Course Number	Commission Specialized Instructor Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
800	Vehicle Operations Instructor Course (Version 2015.07)	85%	40	E-07/01/15 U-09/15/22
801	Firearms Instructor Course (Version 2023.02)	85%	44	E-07/01/11 U-03/26/21
802	Defensive Tactics Instructor Course (Version 2019.10)	85%	80	E-10/31/19 U-03/29/21
1110	Breath Test Instructor Course (Version 2015.08)	85%	40	E-08/01/15
1111	Breath Test Instructor Renewal Course (Version 2015.08)	85%	8	E-08/01/15
1114	First Aid Instructor Course (Version 2023.02)	85%	40	E-07/01/15 U-03/22/21
1115	General Instructor Refresher Course (Version 2021.02)	85%	8	E-02/11/21
1159	Speed Measurement Instructor Course (Version 2011.07)	85%	40	E-07/01/11 U-04/09/21

ATMS Course Number	Commission Specialized Instructor Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
1186	Florida General Instructor Techniques (Version 2020.11)	85%	64	E-11/05/20 U-06/02/21
1199	Canine Team Training Instructor Course (Version 2014.08)	85%	80	E-08/08/14 U-02/23/21
1200	Defensive Tactics Instructor Update Course (Version 2018.04)	85%	24	E-04/1/18 U-06/19/20
1201	Firearms Instructor Update Course (Version 2022.08)	85%	24	E-08/18/22
1403	Single Officer Response to Active Threat and Shooter Incidents Instructor (Version 2019.05)	85%	16	E-05/02/19 U-03/30/21
1419	First Aid Instructor Update Course—Online (Version 2022.12)	N/A	4	E-12/12/22
2001	Role-play Scenarios for Facilitative Learning—Blended (Version 2016.08)	85%	10 (2 online/ 8 classroom)	E-08/04/16 U-2/15/21
2006	Canine Team Training Instructor Update Course (Version 2014.08)	N/A	24	E-08/07/14 U-02/24/21

Scores are shown for courses that require an end-of-course exam and have an established passing score. **11B-35.001(10)(d)**

ATMS Course Number	Commission Specialized Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
021	Criminal Law (Version 2016.09)	N/A	40	E-09/04/16 U-02/09/21
022	Autism Spectrum Disorder Awareness (Version 2017.10)	N/A	4	E-10/05/17 U-02/19/21
023	Eyewitness Identification—Online (Version 2017.11)	N/A	1	E-11/09/17 U-02/09/21
056	Organized Crime (Version 2016.09)	N/A	40	E-09/04/16 U-06/21/22
732	Traffic Control Officer for Civilians (Version 2013.10)	80%	8	E-10/01/13 U-02/10/21
850	Agency Inspector Course (Version 2015.08)	80%	24	E-08/01/15
851	Breath Test Operator Course (Version 2015.08)	80%	16	E-08/01/15
950	Agency Inspector Renewal Course (Version 2015.08)	80%	6	E-08/01/15
951	Breath Test Operator Renewal Course (Version 2015.08)	80%	4	E-08/01/15
1131	Human Diversity In-service Training for Discriminatory Profiling and Professional Traffic Stops (Version 2001.10)	N/A	4	E-10/01/01 U-06/13/22
1132	Parking Enforcement Specialist for Civilians (Version 2014.02)	80%	16	E-02/06/14 U-02/10/21
1133	Selective Traffic Enforcement Program for Civilians (Version 2014.02)	80%	80	E-02/06/14 U-01/19/21
1134	Criminal Justice Officer Ethics (Version 2005.04)	N/A	8	E-04/01/05 U-10/09/20
1149	Special Populations (Version 2012.10)	N/A	32	E-10/01/12 U-02/26/21
1185	Elder Abuse Investigations (Version 2012.10)	N/A	4	E-10/01/12 U-03/01/21

ATMS Course Number	Commission Specialized Training Program Courses	Score	Course Hours	Courses E-Effective U-Updated
1189	Physical Fitness Trainer Course (Version 2011.05)	N/A	32	E-05/19/11 U-02/23/21
1194	Responding to Veterans (Version 2012.05)	N/A	16	E-05/10/12 U-03/03/21
1195	Public Safety Telecommunications for Law Enforcement Officers—Blended (Version 2020.11)	N/A	40 (20 online/ 20 classroom)	E-01/28/16 U-11/05/20
1196	Contraband Forfeiture (Version 2012.11)	N/A	16	E-11/01/12 U-02/24/21
1197	STEP Course for Red Light Cameras (Version 2012.11)	N/A	40	E-11/01/12 U-07/27/21
1198	Canine Team Training Course (Version 2014.08)	80%	480	E-08/07/14 U-03/02/21
1401	Crisis Intervention Training for School Resource Officers (Version 2019.05)	N/A	24	E-05/02/19 U-02/12/21
1402	Single Officer Response to Active Threat and Shooter Incidents (Version 2019.05)	N/A	16	E-05/02/19 U-02/09/21
1406	Risk Protection Orders—Online (Version 2019.10)	N/A	1	E-10/31/19 U-02/09/21
1407	Identify and Investigate Human Trafficking for Law Enforcement Officers—Traditional Classroom (Version 2020.05)	N/A	4	E-05/07/20 U-03/25/21
1408	Identify and Investigate Human Trafficking for Law Enforcement Officers—Online (Version 2020.05)	N/A	4	E-05/07/20
1410	Recognizing Head Injuries in Infants and Children—Online (Version 2021.02)	N/A	1	E-02/11/21
1411	De-escalation Techniques for Criminal Justice Officers (Version 2021.05)	N/A	16	E-05/06/21 U-05/18/22
1414	Misuse of Electronic Databases—Online (Version 2021.11)	N/A	1	E-11/04/21
1415	Duty to Intervene (Version 2022.02)	N/A	8	E-02/17/22
1417	Behavioral Threat Assessment for Officers—Online (Version 2022.02)	N/A	1	E-02/17/22
1418	Victims of Sexual Offenses—Online (Version 2022.05)	N/A	2	E-05/12/22
2002	Property Repossession Processes—Online (Version 2014.11)	N/A	2	E-11/06/14 U-02/17/21
2007	Safe Handling of Firearms (Version 2015.08)	80%	16	E-08/01/15 U-10/19/16
2008	District Courts of Appeal Marshal Minimum Standards Training Program (Version 2014.11)	80%	40	E-11/06/14 U-06/10/22
2009	Diabetic Emergency and Officer Response—Online (Version 2015.10)	N/A	2	E-10/01/15 U-02/16/21

AGENDA ITEM: I

General Information Agenda Item: Officer Discipline Statistics

ISSUE

This agenda item is presented to advise the Commission of the statistics for October 2022 – December 2022: Fiscal Year 2022 – 2023 (2nd Quarter) for the Probable Cause Cases; Active Open Cases; Commission Disciplinary Case Report, Commission Case Dispositions, and Violations Report.

EXECUTIVE SUMMARY

1. **Probable Cause Cases:** As of December 31, 2022, 249 probable cause cases have been presented during FY 2022 – 2023:
 - July – **0** cases
 - August – **56** cases
 - September – **73** cases
 - October – **0** cases
 - November – **51** cases
 - December – **69** cases
 - January – **0** cases
 - February – **0** cases
 - March – **0** cases
 - April – **0** cases
 - May – **0** cases
 - June – **0** cases
2. **Active open cases:** As of December 31, 2022, 2,121 cases are open in the following categories:
 - Awaiting information: 1,339 cases (63.13%);
 - Pending probable cause: 134 cases (6.32%);
 - Pending final Commission action: 414 cases (19.52%);
 - Pending formal hearing: 114 cases (5.37%);
 - Probation/Suspension: 120 cases (5.66%).
3. October 2022 – December 2022, Commission Disciplinary Case Report: Commission Case Dispositions. See supporting information on **page 2**.
4. Violations Report: Most Frequent Violations presented to Commission and the Most Frequent Violations Resulting in Revocation or Relinquishment are on **page 3**.
5. Respondents who have completed probation or suspension are on **page 4**.
6. Officer discipline cases added to the National Decertification Index for the period October 2022 – December 2022:

113 **Revocations; and** 148 **Voluntary Relinquishments.**

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CJS&T COMMISSION DISCIPLINARY CASE REPORT FOR OCTOBER 2022 TO DECEMBER 2022

Cases Presented to CJS&T Commission

CERTIFICATION TYPE	TOTAL NUMBER OF OFFICERS STATEWIDE	NUMBER OF CASES TAKEN TO FULL COMMISSION	NUMBER OF DISCIPLINARY CHARGES (VIOLATIONS)	NUMBER OF CASES DISMISSED/NO CAUSED	NUMBER OF CASES DISCIPLINED	PERCENT OF STATEWIDE OFFICERS DISCIPLINED
Law Enforcement	48,615	91	120	6	85	.010
Correctional	28,220	223	251	17	206	.024
Correctional Probation	2,108	10	10	1	9	.001
Concurrent	4,609	40	51	0	40	.005
TOTAL	83,7552	364	432	24	340	.040

Case Dispositions by the CJS&T Commission

Certification Type	No Caused Dismissed Withdrew Application	Letter of Acknowledgment	Letter of Guidance	Probation	Suspended	Reprimand	Denied	Voluntary Relinquished	Revoked	TOTAL
Law Enforcement	6	8	2	3	9	0	0	29	34	91
Correctional	17	6	5	3	0	0	7	109	76	223
Correctional Probation	1	0	0	0	0	0	0	8	1	10
Concurrent	0	2	0	15	19	0	0	2	2	40
TOTAL	24	16	7	21	28	0	7	148	113	364

CJS&T COMMISSION VIOLATIONS REPORT FROM OCTOBER 2022 TO DECEMBER 2022

Most Frequent Violations Presented to the CJS&T Commission (All Violations)

Law Enforcement Number of Violations	Correctional Number of Violations	Correctional Probation/ Number of Violations	Concurrent Number of Violations
11 – DUI	28 – DUI	7 – Voluntary Relinquishment	11 – DUI
9 – False Statement	18 – Battery	1 – False Statement	9 – False Statement
9 – Battery	11 – False Statement	1 – DUI	6 – Battery
8 – Sex on Duty	9 – Fraud		3 – Battery – Domestic Violence
5 – Probation Violation	9 – Marijuana – Positive Drug Test		2 – Misuse of Electronic Data Base
5 – Excessive Force by LE	9 – Fraud		1 – Petit Theft
5 – Misuse of Electronic Data Base	7 – Probation Violation		1 – Perjury

Most Frequent Violations Presented to the CJS&T Commission Resulting in REVOCATION or RELINQUISHMENT

Law Enforcement Number of Violations	Correctional Number of Violations	Correctional Probation Number of Violations	Concurrent Number of Violations
7 – Battery	14 – DUI	7 – Voluntary Relinquishment	1 – Battery – Domestic Violence
7 – False Statement	5 – Marijuana – Positive Drug Test	1 – False Statement	1 – Witness-Dissuading
6 – Sex on Duty	6 – Grand Theft	1 – DUI	1 – Aggravated Stalking
5 – Misuse Public Position	6 – Battery		1 – Neglect Child
4 – DUI	5 – False Statement		1 – False Statement

RESPONDENTS WHO HAVE COMPLETED
THEIR PROBATION OR SUSPENSION

Respondent's Name	Case Number	Date Probation/Suspension Completed
Alfredo Gomez	48314	October 16, 2022
Christine Reynolds	47005	November 28, 2022
Kristopher A. Raucci	45993	October 14, 2022
Myron White	46750	October 14, 2022

AGENDA ITEM: J

General Information Agenda Item: Curriculum Updates Pursuant to Section 943.17, F.S.

ISSUE

This agenda item is presented to the Commission in compliance with the statutory requirement for staff to advise the Commission of any revision to approved basic recruit, advanced, and specialized curricula.

EXECUTIVE SUMMARY

1. Pursuant to Section 943.17, F.S., the Commission is responsible for the development and maintenance of basic recruit, advanced, and specialized training programs for Florida law enforcement, correctional, and correctional probation officers. Section 943.17(3), F.S., provides that the program is responsible for the accuracy of curriculum content through the identification and revision of typographical or grammatical errors, incorrect statutory citations, or information which can be identified as inaccurate by superior references. The statute states that the Commission shall be advised of any revision and a copy of revised curricula shall be provided to all criminal justice training schools.
2. Curriculum alerts were created in an ongoing effort to ensure that Florida officers receive accurate and up-to-date information in curricula approved by the Criminal Justice Standards and Training Commission. Curriculum alerts document revisions to approved curricula that are considered critical in nature. Revisions come from several sources, including subject matter experts, instructors, officers, agencies, and superior references such as the Legislature and a court of jurisdiction. Curriculum alerts are distributed to training schools and posted on the FDLE website and the Automated Training Management System.
3. To further formalize and document revisions to the Commission's approved curricula under Section 943.17(3), F.S., an issue is included in each quarterly meeting packet identifying the Commission courses that have been revised within the previous quarter.
4. The curriculum changes that are reflective of "legislative action" only, will be included in this agenda item. Impacted course curricula will be distributed to the training schools and certified instructors with other Commission-approved curriculum updates.

RECOMMENDATION(s): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A "YES" VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A "NO" VOTE ON STAFF RECOMMENDATION: A vote is not required.

SUPPORTING INFORMATION

2022-12—October 19, 2022—Florida Basic Recruit Training Program: Law Enforcement, Instructor Guide, Chapter 6—Serving Your Community (Version 2022.07): Corrects communication exercises "Senior Citizen in Distress" and "Concerned Citizen" for continuity and clarity.



Curriculum Alert

October 19, 2022

Curriculum Alert 2022-12

Florida Basic Recruit Training Program: Law Enforcement Instructor Guide, Chapter 6 – Serving your Community Version 2022.07

Effective immediately, please make the following changes.

REVISIONS

Unit 2: Responding to a Person in Crisis Lesson 1: Crisis Situations

Optional Communication Exercise, page 236

OPTIONAL Communication Exercise: Senior Citizen in Distress

Objective (DO NOT READ OUT LOUD): Students will demonstrate effective communication skills when providing a referral for services.

Setting: Classroom simulates a residence.

Equipment: Classroom door simulates the front door of a residence.

Role Players: one officer and two subjects

Facilitator Overview (DO NOT READ OUT LOUD): A concerned citizen calls in a request for a well-being check on their neighbor, who is an elderly person living alone. When the officer arrives at the residence of the elderly person, the officer makes contact with the neighbor. End the exercise when the officer provides a referral to the appropriate agency or service provider, or fails to do so.

Subjects' Instructions (DO NOT READ OUT LOUD):

Neighbor—You called 911 after visiting your elderly neighbor and seeing that the elderly person has no food in their kitchen and the home is messy. You meet the responding officer outside of the residence and explain what you observed in the home.

Elderly person—You are an elderly person. You have not been out of the house in several weeks due to health issues and lack of energy. You will answer your door and let the officer in. When asked by the officer, say, “I appreciate my neighbor’s concern, but I’m fine.”



Curriculum Alert

Officers' Instructions: ~~The driver in the vehicle has an autism spectrum disorder. Dispatch sends you to a residence to conduct a well-being check. Let's discuss the scenario from the beginning, and the appropriate ways to respond to this type of situation.~~

Unit 2: Responding to a Person in Crisis Lesson 5: The Marchman Act

Communication Exercise, page 245

Communication Exercise: Concerned Citizen

Objective (DO NOT READ OUT LOUD): Students will demonstrate effective communication skills when responding to a concerned citizen service call.

Setting: Classroom simulates the living room of the complainant.

Equipment: N/A

Role Players: two officers and one subject

Facilitator Overview (DO NOT READ OUT LOUD): The officers respond to a situation involving a parent who is concerned about their adult child's substance abuse and the potential for suicide. End the exercise when the officers explain the options available to the person to help their adult child, including the Marchman Act, the Baker Act, and ex parte judicial proceedings.

Subjects' Instructions (DO NOT READ OUT LOUD): You are the ~~spouse~~ parent of ~~someone~~ an adult who is abusing substances and you are concerned about their safety. Your ~~spouse~~ child frequently gets intoxicated and talks about shooting themselves. When the officers ask, explain the situation, and ask them for help.

Officers' Instructions: Dispatch sends you to a residence regarding a concerned citizen service call.

Garrett Riggs
Training and Research Manager
Basic Curriculum Section
(850) 410-8648
GarrettRiggs@fdle.state.fl.us

GR/ab

AGENDA ITEM: K

Criminal Justice Standards and Training Trust Fund Revenue Report for Fiscal Year 2022 – 2023

ISSUE

This agenda item provides information to the Commission about Criminal Justice Standards and Training Trust Fund revenues, officer training disbursements and the trust fund cash balance for Fiscal Year 2022 – 2023.

EXECUTIVE SUMMARY

1. For the Fiscal Year 2022 – 2023, the Legislature allotted the Criminal Justice Professionalism Division **\$17.5 million** between general revenue and the Criminal Justice Standards and Training Trust Fund. The trust fund is only providing salary dollars for staff. All other expenditures are from general revenue.
2. The operating budget for officer training in Fiscal Year 2022 – 2023 totals **\$6,274,880**, which provides **\$80** for each of the state's 78,436 officers. Disbursements for the first three quarters of the fiscal year will be **\$4,706,160**
3. The beginning cash balance in the trust fund on July 1, 2022 was **\$4,910,790**.
4. Cash balance on December 31, 2022 was **\$5,329,458**

RECOMMENDATION(S): This agenda item does not require Commission action.

VOTING IMPACT

CONSEQUENCES OF A “YES” VOTE ON STAFF RECOMMENDATION: A vote is not required.

CONSEQUENCES OF A “NO” VOTE ON STAFF RECOMMENDATION: A vote is not required.

