



# Medical Examiners Commission Meeting

**May 4, 2018**

**AMENDED 05/03/18**

Barbara C. Wolf, M.D. • Sheriff Harrell Reid • Kenneth T. Jones • Wesley H. Heidt, J.D.  
Jeffrey A. Siegmeister, J.D. • James S. Purdy, J.D. • Robin Giddens Sheppard, L.F.D.  
Stephen J. Nelson, M.A., M.D., F.C.A.P. • Carol Whitmore, R.N.

## MEDICAL EXAMINERS COMMISSION MEETING

Sandestin Golf and Beach Resort  
9300 Emerald Coast Parkway West  
Miramar Beach, FL 32550  
May 4, 2018, 10:00 AM CDT

AMENDED 5/2/2018

Opening Remarks

Introduction of Commission Members and Staff

Approval of Meeting Agenda and Minutes from previous Commission Meeting of February 16, 2018

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<u>ISSUE NUMBER</u>	<u>PRESENTER</u>
1. Informational Items:	
• District 7 Appointment	Stephen J. Nelson, M.D.
• Pending District 4 Vacancy	Stephen J. Nelson, M.D.
• Status Update: MEC Reappointments	Vickie Koenig
• Status Update: Districts 8, 10, 12, and 18-23	Vickie Koenig
• Status Update: Districts 14 and 16 Appointment	Vickie Koenig
• 2017 Interim Drugs in Deceased Persons Report	Beth McNeil
• 2017 Coverdell Status Update	Beth McNeil
• 2017 Annual Reports Reminder	Beth McNeil
• 2018 Legislative Session	Jim Martin, J.D.
2. Reappointment Nominations for Districts 1, 2, 5, and 6, and Assessment for District 3	Vickie Koenig
3. District 7 Probable Cause Panel Report	Barbara Wolf, M.D.
4. Archaeological/Historic Human Remains Investigations	Kathryn O'Donnell Miyar, Ph.D.
5. Unidentified Deceased Initiative	Doug Culbertson
6. State Fatality Management Response Plan	Stephen J. Nelson, M.D.
7. Department of Health Opioid Project	Joshua Sturms, Karen Card, Ph.D.
8. Emerging Drugs	Vickie Koenig
9. 2018 FAME Educational Conference	Vickie Koenig
10. Other Business	Chairman
• Department of Corrections Synthetic Cannabinoids	
• Department of Health Synthetic Cannabinoids	

## **MEDICAL EXAMINERS COMMISSION MEETING**

Rosen Centre Hotel  
9840 International Drive  
Orlando, Florida 32819  
February 16, 2018 10:00 AM

Chairman Stephen J. Nelson, M.D. called the meeting of the Medical Examiners Commission to order at **10:00 AM** at the Rosen Centre Hotel in Orlando, Florida. He advised those in the audience that the meetings of the Medical Examiners Commission are open to the public and that members of the public will be allowed five minutes to speak. He then welcomed everyone to the meeting and asked Commission members, staff, and audience members to introduce themselves.

### **Commission members present:**

Stephen J. Nelson, M.A., M.D., F.C.A.P., District 10 Medical Examiner  
Barbara C. Wolf, M.D., District 5 Medical Examiner  
Wesley H. Heidt, J.D., Office of the Attorney General  
Hon. James S. Purdy, J.D., Public Defender, 7<sup>th</sup> Judicial Circuit  
Robin Giddens Sheppard, L.F.D., Funeral Director  
Kenneth T. Jones, State Registrar, Department of Health  
Hon. Harrell Reid, Hamilton County Sheriff  
Hon. Jeffrey Siegmeister, State Attorney, Third Judicial Circuit

### **Commission Members Not Present:**

Hon. Carol R. Whitmore, R.N., Manatee County Commissioner

### **Commission staff present:**

Vickie Koenig  
Beth McNeil

Doug Culbertson  
James D. Martin, J.D.

### **District Medical Examiners present:**

Jon Thogmartin, M.D. (District 6)  
Russell Vega, M.D. (District 12)  
Roger Mittleman, M.D. (District 19)

Joshua Stephany, M.D. (District 9 & 25)  
Riazul Imami, M.D. (District 22)

### **Other District personnel present:**

Cathy Weldon (District 8)  
Sheri Blanton (District 9 & 25)  
Jeff Martin (District 1)  
Whit Majors (District 14)  
Dilhani Amarasinghe, M.D. (District 4)

Brett Harding (District 5)  
Lindsey Bayer (District 5)  
Keara Dotson (District 13)  
Peter Gillespie, M.D. (District 4)  
Sebastian Mikulic (District 4)

### **Guests present:**

Bruce A. Goldberger, Ph.D. (UF)  
Rebecca Sayer (LifeLink)  
Larry Cochran (LifeQuest)  
Paula Kraft (LEITR)  
Linda Pollard (FDLE)  
Jonathan Rigsby (FDLE)  
Jose Cepeda (LAORA)  
Cory Hebert (RTI)

Ricardo Camacho (UF)  
Jessica Herzdovich (UF)  
James Rosa (LEITR)  
Wayne Crodsmark (LEITR)  
Brendie Hawkins (FDLE)  
Adam Waskiewkz (LAORA)  
Lynetta Oxendine (TransLife)  
Thomas N. Palermo, J.D. (US Dept. of Justice)

Heather Hoag (RTI)  
Linda Sullivan (Wuesthoff Lab)

Jonathan Carrier (LifeQuest)

**A MOTION WAS MADE, SECONDED, AND PASSED UNANIMOUSLY FOR THE COMMISSION TO APPROVE THE AGENDA.**

**A MOTION WAS MADE, SECONDED, AND PASSED UNANIMOUSLY FOR THE COMMISSION TO APPROVE THE MINUTES OF THE DECEMBER 19, 2017 MEDICAL EXAMINERS COMMISSION MEETING.**

### **ISSUE NUMBER 1: ELECTION OF CHAIRMAN**

Ms. Vickie Koenig announced that the Chairman of the Commission is elected at the first meeting of the year, and opened the floor for nominations. Commissioner Jim Purdy nominated Stephen J. Nelson, M.D., and motioned to close nominations. Dr. Barbara Wolf seconded both motions.

**THE MOTION WAS PASSED UNANIMOUSLY TO ELECT STEPHEN J. NELSON, M.A., M.D., F.C.A.P., AS CHAIRMAN OF THE MEDICAL EXAMINERS COMMISSION.**

### **ISSUE NUMBER 2: INFORMATIONAL ITEMS**

- Ms. Koenig informed the Commission that the surveys and assessments for the reappointments of District Medical Examiners for districts 1 (Escambia, Okaloosa, Santa Rosa and Walton counties), 2 (Franklin, Gadsden, Leon, Liberty, Jefferson, Taylor and Wakulla counties), 3 (Columbia, Hamilton, Lafayette, Madison and Suwannee counties), 4 (Duval, Nassau and Clay counties), 5 (Citrus, Hernando, Lake, Marion and Sumter counties), and 6 (Pinellas and Pasco counties) were sent to the constituents of these districts in January. Surveys and assessments for the funeral homes were sent via U.S. mail in February. Electronic surveys were sent to all other constituents.
- Dr. Nelson informed the Commission that District 7 and 24 Medical Examiner Marie Herrmann, M.D., retired effective January 31, 2018. Andrew S. Koopmeiners, M.D., was appointed by Volusia County Council (under Home Rule) as the Acting District Medical Examiner for District 7, effective February 1, 2018. State Attorney Phil Archer also named Dr. Koopmeiners as the Interim District 24 Medical Examiner for Seminole County. On February 14<sup>th</sup>, Volusia County informed the Commission that they had selected Sara H. Zydowicz, D.O, to be the District Medical Examiner for District 7, effective April 2, 2018, and that Dr. Koopmeiners will continue to serve as Acting District Medical Examiner through April 1, 2018.
- Ms. Koenig informed the Commission that the District Medical Examiner, the Licensed Funeral Director (LFD), and the County Commissioner positions on the MEC are pending reappointment by the Governor. The Public Defender position on the MEC is also pending the Governor's appointment, and Mr. Purdy will continue to serve until that appointment is made.
- The District Medical Examiners in districts 8 (Alachua, Baker, Bradford, Gilchrist, Levy, and Union counties), 10 (Hardee, Highlands, and Polk counties), 12 (DeSoto, Manatee, and Sarasota counties), 18 (Brevard county), 19 (Indian River, Martin, Okeechobee, and St. Lucie counties), 20 (Collier county), 21 (Glades, Hendry, and Lee counties), 22 (Charlotte county), and 23 (Flagler, Putnam, and



St. Johns counties) are pending reappointment. The incumbent District Medical Examiners continue to serve until reappointed or replaced by the Governor.

- The recommendations of Jay M. Radtke, M.D., as District Medical Examiner in District 14 (Bay, Calhoun, Gulf, Holmes, Jackson, and Washington counties), and Michael R. Steckbauer, M.D., as District Medical Examiner in District 16 (Monroe county) are also pending appointment by the Governor.
- 2017 Interim Drugs in Deceased Persons Report – Ms. Beth McNeil announced that all of the data for the 2017 Interim Report has been received and reviewed by the Quality Assurance Committee (QAC). Staff was waiting for the districts to review the QAC comments and submit their responses. It is anticipated that the report will be released in a couple of months.
- 2017 Coverdell Grant Status Update – Ms. McNeil advised the Commission that funds have not yet been released by the National Institute of Justice (NIJ) for the 2017 Coverdell Grant. Ms. McNeil said that a total of \$42,901 was requested by 17 districts.
- Bills Filed for the 2018 Legislative Session – Mr. Jim Martin informed the Commission of the following bills of interest to the MEC:

Controlled Substance Prescribing – PDMP (HB 21 Boyd / SB 8 Benacquisto) - These bills provide medical examiners with indirect access to the Prescription Drug Monitoring Program. Medical examiners conducting an authorized investigation pursuant to s. 406.11, F.S., may request information from the PDMP through a program manager within the Department of Health. The specific authorizations in each bill are found in HB 21 on pages 48 and 64 and in SB 8 on pages 48 and 61. Proposed effective date is July 1, 2018. *(Note: HB 21 passed the Legislature and was signed by the Governor on March 19<sup>th</sup>, becoming Chapter 2018-013, Laws of Florida)*

Public Records (HB 1317 Jacobs / SB 1850 Stewart) - These bills add autopsy reports and related written records that personally identify the deceased to materials that are to be exempt and confidential from public record pursuant to s. 406.135, F.S., until 10-days after the medical examiner completes the autopsy report. An exception is provided for the surviving spouse to view and copy records, and the others in the succession list if there is no surviving spouse. Additionally, these bills add legal guardian in the succession list of individuals who are authorized to view, copy, or listen to materials exempted in this section of statute. This exemption is subject to the Open Government Sunset Review Act and will be repealed on October 2, 2023 unless reviewed and reenacted by the Legislature. This exemption has retroactive application. Proposed effective date is upon becoming law. *(Note: these bills did not pass the Legislature)*

Photographs, Video or Audio Recordings Depicting the Killing of a Person (HB 653 Brown / SB 1178 Bracy) - These bills expand the public records exemption in s. 406.136, F.S. to include any photograph, video, or audio recording held by an agency that depicts or records the killing of a person, not just a law enforcement officer acting in his or her official capacity. This essentially restores s. 406.136, F.S. to its wording prior to October 1, 2016 with retroactive application. This exemption is subject to the Open Government Sunset Review Act and will be repealed on October 2, 2023 unless reviewed and reenacted by the Legislature. Proposed effective date is October 1, 2018. *(Note: these bills did not pass the Legislature)*

Elder Abuse Fatality Review Teams (HB 259 Watson / 422 Gibson) - These bills authorize the establishment of elder abuse fatality review teams to review abuse related deaths. Review teams may be established in each judicial circuit and are composed of volunteers who serve 2-year

terms without compensation. A medical examiner is among those listed as possible members of the review team. The review teams are assigned to the Department of Elder Affairs for administrative purposes. Proposed effective date is July 1, 2018. *(Note: these bills did not pass the Legislature)*

Varnadoe Forensic Research Center (HB 2255 Burgess) - This bill accompanies an appropriations project to establish a forensic anthropology research facility. This project is included in the proposed House budget, but not in the proposed Senate budget. *(Note: Funding for this project was included in the final budget approved by the Governor)*

The following bills were mentioned at the last meeting but have had no movement to date during session: Nursing Homes (HB 655 Edwards / SB 896 Farmer) and Public Meetings (HB 589 Newton / SB 1092 Radar). *(Note: these bills did not pass the Legislature)*

### **ISSUE NUMBER 3: COVERDELL GRANT – 2018 PROPOSALS**

Ms. McNeil informed the Commission that she had received proposals from 18 districts and they are currently going through the quality review process. She said that the total amount of requested funds was \$61,683.17, but that this time it is unknown what amount will actually be made available to the medical examiners. NIJ has not released the 2018 solicitation yet, though it is listed as a forthcoming funding opportunity.

Staff requests that any district requesting less than the average amount be given those funds, with the remainder to be divided equally among the other districts.

### **ISSUE NUMBER 4: ORGAN PROCUREMENT ORGANIZATION ANNUAL REPORT FOR 2017**

Mr. Larry Cochran of LifeQuest presented the 2017 Annual Report for Florida's organ procurement organizations. Mr. Cochran reported that there were four denials last year that have been addressed by the respective medical examiners, and thanked the medical examiners for the outstanding relationship that they have with the organ procurement organizations in Florida.

### **ISSUE NUMBER 5: MASS FATALITY PLANS**

Dr. Nelson reminded everyone that the 2018 hurricane season begins on June 1<sup>st</sup>, and that all districts should be sure that their Mass Fatality/Disaster Plan(s) are up to date.

### **ISSUE NUMBER 6: UNIDENTIFIED DECEASED INITIATIVE**

Mr. Culbertson reported the following success story from District 17 (Broward County):  
On December 10, 2017, skeletal remains were found in an abandoned house in Dania Beach, Florida. At the time of discovery, there were no possible names or any identifying marks, features or information to lead to a possible identification. The remains were examined by anthropology and odontology. District 17 investigators completed an NCIC packet and sent a bone sample to the University of North Texas Human Identification Center to be analyzed and entered into CODIS. They also had a forensic artist work on the case who performed a forensic sculpture of the skull. The only unique and possible identifying item was a rope type necklace with a round glass type

multicolored charm. All of the data on the case along with pictures of the clothing, forensic sculpture and necklace were added to the Broward Sheriff's Office Found and Forgotten website.

On January 8, 2018, Chief Investigator Tom Steinkamp received an email from Romy Franco with the University of North Texas Human Identification Center regarding a missing person DNA association between their case and a missing person report from Howell New Jersey Police Department. The UNT report stated, in part, that on July 17, 2017, they received two family reference DNA samples belonging to the mother, Christina Ethel Generoso and a sibling, Tamar Eileen Csaszar of missing person, Jason Vincent Grabert. The family reference samples were entered into the Unidentified Human Remains and Relatives of Missing Persons indices of the Combined DNA Index System (CODIS) and an association was found. The report stated the genetic data obtained from the submitted items were consistent with the unidentified remains originating from a biological child of Ms. Generoso and from a biological sibling of Ms. Csaszar.

Mr. Steinkamp contacted Lt. Markulic with the Howell Police Department regarding their case. The report was filed on January 7, 2012, by the mother. The report advised that Jason traveled to the Fort Lauderdale, Florida area and was last known to possibly be in Cancun Mexico. Lt. Markulic stated they have had no further info on the case since the original report and provided the contact information for Ms. Generoso.

An internet search for missing person Jason Vincent Grabert was conducted and found a missing person flyer from the GINA Missing Person Foundation. The flyer stated the missing person, Jason Vincent Grabert, DOB 05/22/1971 was missing since January 3, 2009. The flyer stated Jason suffered from Paranoid Schizophrenia and stomach problems. Jason felt that he was a targeted individual from going on unauthorized websites and was looking into wilderness isolated groups as he wanted to fall off the grid. He had disappeared once, but came back in a few weeks. Jason wiped all personal information and pictures from his mother's computer before he disappeared. His mother thought he would return so there was a delay in reporting him missing. And he was last seen wearing a black onyx charm with his grandmother's ashes inside.

On January 8, 2018, Mr. Steinkamp received a call from Christina Ethel Generoso. Ms. Generoso stated her son went missing in 2009 in the Fort Lauderdale area, but his cellphone was found in Iowa. Ms. Generoso stated the information from the flyer was correct. Mr. Steinkamp described the unique round glass type charm that was found on the rope type necklace at the scene. She described it as being the one Jason wore with her mother's ashes inside. Ms. Generoso stated in the middle of 2017, she went with her daughter to Rutgers University for a missing person's day where they submitted DNA. Ms. Generoso is in the process of making funeral arrangements.

FDLE Inspector Linda Pollard told the Commission of two success stories from Districts 9/25 (Orange and Osceola counties).

The first was a body that was recovered with no distinctive scars, marks or tattoos; although NCIS indicated that there was a tattoo on the decedent's forearm. After some further investigation, the decedent was identified as a Mexican national who had been arrested by Border Patrol in the past and incorrect tattoo information was made. The next of kin was notified.

The body of a white Hispanic male was recovered hanging in an orange grove in 2016. The only viable prints were three prints on one hand. Fingerprint identification was received from the CJIS Biometrics Unit that the decedent was a Mexican national who had been arrested in New Jersey in the past. The wife of the decedent was eventually located, although she had not been entered into any database.

### **ISSUE NUMBER 7: EMERGING DRUGS**

Bruce A. Goldberger, Ph.D. (University of Florida) provided the Commission with an update on new drug trends. Two new fentanyl analogs have been identified in forensic casework: cyclopropyl fentanyl and methoxyacetyl fentanyl. Dr. Goldberger stressed that if the medical examiners receive any sudden unexpected inmate deaths from the jails or prisons to check for synthetic cannabinoids. 5F-ADB and FUB-AMB (AMB-Fubinaca) have been found in the decedents in some of these cases.

Dr. Goldberger also informed the Commission that the University of Florida's FROST website had been updated with the 2016 annual data and had a new fentanyl analog page. FROST (Florida Drug-Related Outcomes Surveillance and Tracking System) can be found at <http://frost.med.ufl.edu/frost/>.

### **ISSUE NUMBER 8: 2018 FAME EDUCATIONAL CONFERENCE**

Dr. Goldberger reported that the 2018 FAME Educational Conference would be held July 18-20, 2018, at The Mission Inn Resort & Club (<https://missioninnresort.com>) in Howey-in-the-Hills (Lake County). The District 14 Medical Examiner's Office will host the 2018 conference.

### **ISSUE NUMBER 14: OTHER BUSINESS**

- Assistant U.S. Attorney Thomas N. Palermo from Florida's Middle District, based in Tampa, appeared before the Commission to request that medical examiners forward drug death data to his agency as soon as a death is determined to be caused by opioids. Mr. Palermo said that this data was crucial to the Department of Justice due to the ongoing opioid crisis. Mr. Palermo said that this data would be used in cases that would lead to the arrest of the distributors of opioids. Mr. Palermo clarified that the essential information needed is name of decedent, date of death, county of death, cause of death and law enforcement agency investigating the death. He asked that all 2017 data finalized to date be submitted and then monthly submission thereafter so his office can crunch the data as it is available.
- Dr. Nelson announced that he had reappointed District 2 Associate Medical Examiner Anthony J. Clark, M.D. to the State Child Death Review Committee.
- Dr. Goldberger advised the Commission that they have broken ground on the new District 8 Medical Examiner facility in Gainesville. It is located off the Williston Road/I-75 interchange and should be completed by October 2018.
- Dr. Imami advised the Commission of a suspicious drug related death in his district. It involves a fentanyl analog that was found in a nasal spray form. He wanted to urge the districts to be cautious of the potency and variety of the fentanyl analogs. (*NOTE: the substance was identified as cyclopropyl fentanyl*)

**With no further business to come before the Commission, the meeting was adjourned at 11:30 A.M.**



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**Department of Public Protection**

February 14, 2018

Stephen J. Nelson, M.A., M.D., F.C.A.P.  
Chairman  
District 10 Medical Examiner  
Florida Medical Examiners Commission  
1021 Jim Keene Boulevard  
Winter Haven, Florida 33880

Dear Dr. Nelson:

On January 31, 2018, the Volusia County (District 7) Medical Examiner, Dr. Marie Herrmann, retired from her position with the County of Volusia.

On February 1, 2018, County Manager Jim Dinneen appointed Dr. Andrew S. Koopmeiners as the Acting Medical Examiner for Volusia County consistent with the provisions of Florida Statutes for charter counties. We had also received notification from State Attorney Phil Archer, naming Dr. Koopmeiners as the Interim Medical Examiner for Seminole County, District 24. This notification was provided as Volusia County continues to provide medical examiner services under an agreement with Seminole County, District 24, and we expect that relationship to continue.

During the past two months, Volusia County had initiated the recruitment process to hire a Chief Medical Examiner through both national and local media. Based on this process and the interview, an offer of employment was provided to Dr. Sara Zydowicz for the position of Volusia County Medical Examiner. On February 6, 2018, a follow-up letter was provided to Dr. Zydowicz and at that time she accepted the position of Volusia County Medical Examiner with an effective hire date of April 2, 2018.

Acting Medical Examiner, Dr. Andrew S. Koopmeiners will continue to maintain oversight of the Volusia County Medical Examiner's Division until said time of Dr. Zydowicz date of hire.

Stephen J. Nelson, M.A., M.D., F.C.A.P.  
February 14, 2018  
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If you should have any questions, feel free to contact me at (386) 740-5120.

Sincerely,

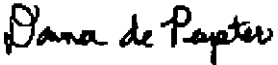



Terry A. Sanders, Director  
Department of Public Protection

TAS/tab

cc: George Recktenwald, Volusia County Deputy County Manager  
Tom Motes, Volusia County Human Resources Director  
Olivette Carter, Seminole County Interim Community Services Director

DPP18-014

<b>Date:</b> 03/06/2018		<b>AGENDA ITEM</b>		<b>Item:</b> 02	
<input type="checkbox"/> Ordinance		<input type="checkbox"/> Resolution		<input type="checkbox"/> Budget Resolution	
<input checked="" type="checkbox"/> Other					
County Goals					
<input type="checkbox"/>	Thriving Communities	<input type="checkbox"/>	Economic & Financial Vitality	<input type="checkbox"/>	Excellence In Government
				<input checked="" type="checkbox"/>	NA
<b>Department:</b> Leadership					
<b>Division:</b> Leadership					
<b>Subject:</b> Confirmation of appointment of medical examiner.					
Donna de Peyster Director Finance  Department Approval				<b>Legal</b> Daniel D. Eckert County Attorney Director Legal Department  Approved as to Form and Legality	
Division Approval				<b>County Manager's Office</b> Roger Wittenberg Proxy For Donna de Peyster Deputy County Manager	
<b>Council Action:</b> Approved As Recommended					
<b>Modification:</b> Supplemental updated C.V. received after printing and posting agenda on the web. B.Redline 3-1-18.					
<b>Account Number(s):</b> NA					
<b>Total Item Budget:</b> NA					
<b>Staff Contact(s):</b>				<b>Phone:</b>	<b>Ext.</b>
George Recktenwald				386 822 5060	15060
Terry Sanders				386 740 5120	12904
<b>Summary/Highlights:</b> The county manager requests confirmation of his appointment of Dr. Sara Zydowicz as medical examiner. Dr. Zydowicz has been an associate medical examiner in Orlando for district 9. She also has served for approximately a year as a contract employee for the Volusia medical examiner office. Dr. Zydowicz is board certified in forensic pathology and anatomic and clinical pathology from the American Board of Pathology. Her impressive curriculum vitae is attached.					
<b>Recommended Motion:</b> Confirmation.					



**APPOINTMENT OF MEDICAL EXAMINER, DISTRICT 24**  
**SEMINOLE COUNTY, STATE OF FLORIDA**

I, Phil Archer, State Attorney of the Eighteenth Judicial Circuit, Brevard and Seminole Counties, State of Florida, under and by virtue of the authority vested in me by the Constitution and Laws of the said State, do hereby appoint Dr. Sara H. Zydowicz, <sup>D.O. State</sup> ~~M.D.~~, to be Medical Examiner of the 24<sup>th</sup> District, to serve beginning on April 2, 2018, until further directed by the State Attorney, Eighteenth Judicial Circuit, or by order of the Governor of the State of Florida.

Said appointment authorizes Dr. Sara H. Zydowicz, <sup>D.O. State</sup> ~~M.D.~~ to have, hold and exercise the said office and all the powers appertaining thereto, and to fulfill the duties thereof, and to receive the privileges and emoluments thereof in accordance with the requirements of law.

IN TESTIMONY WHEREOF, I do hereunto affirm said appointment this 26<sup>th</sup> day of March, 2018, in Sanford, Seminole County, Florida.



PHIL ARCHER  
STATE ATTORNEY  
EIGHTEENTH JUDICIAL CIRCUIT  
STATE OF FLORIDA

**ACCEPTANCE OF APPOINTMENT**

I SARA H. ZYDOWICZ, M.D., certify that I am duly qualified to hold said office under the laws of the State of Florida and do accept the foregoing appointment effective April 2, 2018.



DR. SARA H. ZYDOWICZ, <sup>D.O.</sup> ~~M.D.~~





## DISTRICT IV MEDICAL EXAMINER'S OFFICE

*Serving Duval, Clay, Nassau, Hamilton, & Columbia Counties*

May 2, 2018

Honorable Governor Scott,

After an interesting and challenging career of 37 years, most of them (35 years) serving the citizens of the State of Florida, I will be retiring as of the 6<sup>th</sup> of July 2018. I have been truly blessed with good health enabling me to carry out the many, albeit sometimes stressful, tasks required of the job. Under my tenure the office attained accreditation through the National Association of Medical Examiners. Mayor Curry, his administration, and members of the City Council were instrumental in the many achievements of the office. Portions of the office were renovated and the latest addition to the physical structure, though temporary, is helping us cope with the opioid crisis which has gripped the country. It is now "family time" and I am looking forward to this period of my life. I will definitely miss my work family but the office is in a very strong and healthy state and they will continue to serve the public as well as they have in the past.

Without the financial support and guidance from the present administration we could never have progressed as far as we have come. The five counties: Duval, Clay, Nassau, Hamilton, and Columbia have a state of the art Medical Examiner service.

Thank you,

Valerie Rao, MD

District IV Chief Medical Examiner

## DISTRICT 1 REAPPOINTMENT - DR. MINYARD

	Favorable	Non-Favorable	No Opinion	No Response
Public Defender's Office 1st Judicial Circuit				X
State Attorney's Office 1st Judicial Circuit	X			
Escambia Board of County Commissioners	X			
Okaloosa Board of County Commissioners		X		
Santa Rosa Board of County Commissioners	X			
Walton Board of County Commissioners				X
Escambia County Sheriff's Office				X
Okaloosa County Sheriff's Office		X		
Santa Rosa County Sheriff's Office		X		
Walton County Sheriff's Office		X		
Crestview Police Department	X			
DeFuniak Springs Police Department				X
Fort Walton Beach Police Department	X			
Gulf Breeze Police Department	X			
Milton Police Department				X
Niceville Police Department	X			
Okaloosa County Airport Police Department				X
Pensacola Police Department				X
Shalimar Police Department				X
Valparaiso Police Department				X
Bayview Fisher-Pou Chapel				X
Benboe Funeral Home	X			
Brackney Funeral Service	X			
Clary-Glenn Funeral Home - DeFuniak Springs	X			
Clary-Glenn Freeport Chapel Funeral Home				X
Davis Watkins Funeral Home - Fort Walton				X
Davis Watkins Funeral Home & Crematory - DeFuniak Springs				X
Davis Watkins Crestview Memorial				X
Dignity Memorial Funeral & Cremation				X
Eastern Gate Memorial Funeral Home	X			
Emerald Coast Funeral Home		X		
Faith Chapel Funeral Home - Cantonment				X
Faith Chapel Funeral Home - Pensacola				X
Family Funeral & Cremation				X
Harper-Morris Memorial Chapel	X			
Heritage Gardens Funeral Home & Cemetery				X
Jackson-McMurray Funeral Services				X
Jerry Evans Funeral Home	X			
Joe Morris & Son Funeral Home				X
Lewis Funeral Home - Milton				X
Lewis Funeral Home - Navarre				X
Lewis Funeral Home Pace Chapel				X
McKinnie Funeral Home	X			
McLaughlin Twin Cities Funeral Home		X		
National Cremation & Burial Services				X
Northwest Florida Mortuary Services				X
Oak Lawn Funeral Home				X
Park Funeral Home				X
Pensacola Memorial Gardens & Funeral Home	X			
Reed's Funeral Home				X
Rose Lawn Funeral Home of Gulf Breeze				X
Tracy Morton Memorial Chapel	X			
Trahan Family Funeral Home - Milton				X
Trahan Mortuary Services - Pensacola				X
Waters & Hibbert Funeral Home	X			

**DISTRICT 1 CONTINUED**

	<b>Favorable</b>	<b>Non-Favorable</b>	<b>No Opinion</b>	<b>No Response</b>
Whitehurst-Powell Funeral Home				<b>X</b>
Escambia and Santa Rosa County Medical Society				<b>X</b>
Okaloosa County Medical Society				<b>X</b>
Walton County Medical Society				<b>X</b>
LifeQuest				<b>X</b>

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*

**Unfavorable**    ☐

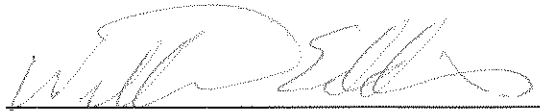
*Please give reasons for negative response*

**No Opinion**    ☐

*Please explain your response.*

Completed by:

Signature:



Date: 1/25/2018

Name: WILLIAM EDDINS, State Attorney

Agency Name: Office of the State Attorney, First Judicial Circuit of Florida

Agency Address: 190 W. Government St., Pensacola, FL 32501

Return Completed Form to:

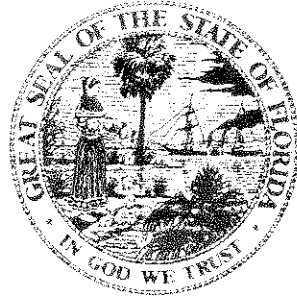
Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

Medical Examiners Commission  
Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

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**WILLIAM "BILL" EDDINS**  
**STATE ATTORNEY**  
FIRST JUDICIAL CIRCUIT OF FLORIDA



Please reply to Pensacola Office

May 2, 2018

Dr. Stephen J. Nelson, Chairman  
Medical Examiners Commission  
1021 Jim Keene Blvd.  
Winter Haven, FL 33880

Via U.S. Mail and email: [stephennelson@polk-county.net](mailto:stephennelson@polk-county.net)

RE: Reappointment of Andrea N. Minyard, M.D.  
District 1 Medical Examiner

Dear Dr. Nelson:

It is my understanding that the gubernatorial appointment of the District 1 Medical Examiner, Andrea N. Minyard, M.D., will expire on July 1, 2018. This matter is set for discussion at the Commission Meeting scheduled for May 4, 2018. I am supportive of Dr. Minyard's reappointment as Medical Examiner.

I have been State Attorney for the First Judicial Circuit since January 2005. Dr. Minyard has served as Medical Examiner throughout the time I have been in office. Dr. Minyard has always performed her duties in a professional and competent manner. She has also worked well with my office in the investigation and prosecution of homicide cases. That being said, I am aware that certain concerns have been raised by several sheriffs regarding the Medical Examiner's fees and billing procedures as well as response times. I believe that you, as Commission Chairman, may request the establishment of a committee to address concerns regarding the incumbent district medical examiner that have been raised in survey responses. This authority is granted under 11G-5.004(2)(c), Florida Administrative Code. The membership of that committee is the same as that of a search committee as provided in paragraph 11G-5.004(3)(b) F.A.C. The establishment of such a committee may be helpful in this situation.

ESCAMBIA COUNTY  
190 Governmental Center  
Post Office Box 12726  
Pensacola, Florida 32591

SANTA ROSA COUNTY  
6495 Caroline Street  
Suite S  
Milton, Florida 32570

OKALOOSA COUNTY  
151 Cedar Avenue  
Crestview, Florida 32536  
(850) 689-7820

WALTON COUNTY  
524A E. Hwy. 90  
Post Office Box 630  
DeFuniak Springs, FL 32435

Felony & Intake - (850) 595-4200  
Misdemeanor - (850) 595-4200  
Juvenile - (850) 595-3750

(850) 981-5500

18 9<sup>th</sup> Ave.  
Shalimar, Florida 32579  
(850) 651-7260

(850) 892-8080

Should you have any questions regarding this matter, please contact my office.

Sincerely,

A handwritten signature in cursive script, appearing to read "William Eddins". The signature is fluid and stylized, with a large initial "W" and a long, sweeping underline.

WILLIAM EDDINS  
STATE ATTORNEY

WE/klh

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date:

April 5, 2018

Name: Click here to enter text.

Agency Name: Click here to enter text.

Agency Address: Click here to enter text.

Escambia County BOCC  
221 PALAPOX SUITE 420  
PENSACOLA, FL  
32502

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

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PUBLIC FORUM WORK SESSION AND REGULAR BCC MEETING MINUTES – Continued

CLERK OF COURTS & COMPTROLLER'S REPORT – Continued

- I. CONSENT AGENDA – Continued
- 1-3. Approval of Various Consent Agenda Items – Continued
3. Continued...
- A. Report of the February 6, 2018, C/W Workshop – Continued

AGENDA NUMBER – Continued

9. Medical Examiners Commission – Recommendation for Reappointment District 1 Medical Examiner, Dr. Andrea Minyard
  - A. Board Discussion – The C/W was informed by County Attorney Rogers that the Governor is responsible for the appointment of the Medical Examiner every three years, this year Dr. Minyard is up for reappointment, and by rule, the Board of County Commissioners, among others, have to be surveyed, so staff needs guidance on whether the Board supports the reappointment; and
  - B. Board Direction – The C/W recommends that the Board supports the reappointment of Dr. Andrea Minyard as the District 1 Medical Examiner.

**Recommended 3-0, with Commissioner May having left the meeting**

(Continued on Page 28)



**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☐

*Please give suggestions for improvement. [Click here to enter text.](#)*

Unfavorable ☒

*Please give reasons for negative response* Following a presentation by the Okaloosa County Sheriff expressing his dissatisfaction with a lack of timely and efficient service from the Medical Examiner's Office, and following a presentation from the Okaloosa County Clerk of Courts regarding a recent review of the Medical Examiner's contract and expenses, the Board of County Commissioners voted 5-0 to provide an unfavorable response to the Medical Examiners Commission.

No Opinion ☐

*Please explain your response. [Click here to enter text.](#)*

Completed by:

Signature: \_\_\_\_\_

Date: 5/2/2018

Name: Graham Fountain, Chairman

Agency Name: Okaloosa County Board of County Commissioners

Agency Address: 302 N. Wilson Street, Suite 302, Crestview, FL 32536

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

Medical Examiners Commission  
Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

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## Kisha L. Hulion

---

**From:** Graham Fountain <gfountain@myokaloosa.com>  
**Sent:** Wednesday, May 2, 2018 3:12 PM  
**To:** Kisha L. Hulion  
**Cc:** 'Larry Ashley'; J D. Peacock  
**Subject:** ME Reappointment Issue

Mrs. Hulion:

Please let Mr. Eddins know that I have reviewed his letter to the Chairman of the Medical Examiner Board. Please let him know that we disagree with the reappointment of Dr. Minyard for various reasons, some stated in his letter and others, and I have filed a ballot "not" to reappoint. I will, on behalf of our board, be testifying against the Dr. Minyard in support of Sheriff Ashley, our Clerk, and others. If we are successful, it will likely be unnecessary to have such a committee, because it will lack authority to deal with fiscal issues that we as the appropriating authority have control.

I regret being on opposite sides of this issue, but we will be determined in ending her appointment. If that fails, she may not wish to continue because her compensation situation is going to change drastically, and we are currently contemplating possible other legal options open to us concerning her fiscal operations and lack of trust we have in the management of her office. I just did not want him being surprised that we are taking this strong stand.....but we are.

Please tell him I am available if he would like to speak in person concerning these issues. My cell is (850) 830-0002.

Thanks and God bless,

*Commissioner Graham W. Fountain*

Chairman, Okaloosa Board of County Commissioners

Law Enforcement Colonel (Ret.)

Email: [gfountain@co.okaloosa.fl.us](mailto:gfountain@co.okaloosa.fl.us)

Office Phone: 850-689-5030

Cell Phone: 850-826-0022

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement. Click here to enter text.*


Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response. Click here to enter text.*

Completed by:

Signature:  Date: Click here to enter a date.

Name: Robert A. "Bob" Cole, Chairman

Agency Name: Board of County Commissioners, Santa Rosa County

Agency Address: 6495 Caroline Street, Suite M, Milton, Florida 32570

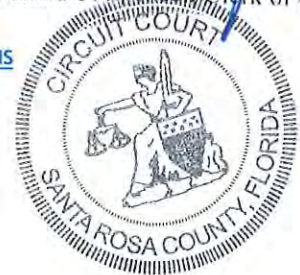
ATTEST:   
Donald C. Stanger, Clerk of Court

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Tallahassee, Florida 32302-1489



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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner

Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☐

*Please give suggestions for improvement.* [Click here to enter text.](#)

Unfavorable ☒

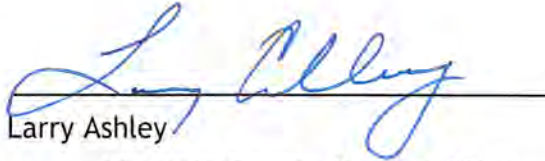
*Please give reasons for negative response* The following issues have been brought to Dr. Minyard's attention in previous meetings; -Poor response times by ME Investigator (lengthy waits and often no response to crime scenes) -All Okaloosa County autopsies are being conducted in the far eastern portion of the District in Escambia County which has caused undue burden on OCSO Investigators and times upwards of 3 hours' drive time to and from Sacred Heart Hospital. -The need for an Okaloosa or Walton County Medical Examiners facility or district central facility to relieve the travel and time burden on counties located in the eastern end of District 1. -The need for an associate Medical Examiner and additional investigators to help alleviate the volume of cases and time delays in investigations. The following information has been provided to me by OCSO Investigators and supervisors; -There are frequent and prolonged response times by the Medical Examiner Investigators. - Okaloosa County SO Captain Shannon Tait noted on November 21, 2017 that it took an ME Investigator over 2 hours to respond to a murder scene. -On November 22, 2017 the same ME Investigator refused to respond to a death scene citing she was not feeling well and had been called out a lot. This required a call to Jeff Martin (Chief Investigator) who had someone else respond. -Sept. 2016 - ME declined jurisdiction of the body of Destin Fire Battalion Chief Mike Urenda. ME refused jurisdiction initially and Sgt. Abbott had to demand their response to the scene. -No specific additional incidents noted for refusal to respond however most all OCSO investigators indicate there have multiple death investigations that were concerning in the eyes of the OCSO Investigators. -ME consistently declines to take jurisdiction even after OCSO Investigators express concerns to the ME Investigator and often refuse to take jurisdiction of the body and release to the funeral home. -November 17, 2017 former ME Investigator confirmed to Major Michael Card that Dr. Minyard has not conducted an autopsy in Okaloosa County since sometime in 2014. -Okaloosa ME facility has only been utilized as a place to store body's and we are told by the ME that the facility is beyond repair. -Dr. Snyder was brought on as an Associate Medical Examiner after Okaloosa BOCC increased funding to help relieve the burden on Dr. Minyard. It was originally thought that Dr. Snyder would conduct autopsies in Okaloosa County however all examinations continued to be done at Sacred Heart Hospital. -According to our Investigators, Dr. Snyder is no longer with the ME's Office. Without belaboring the point, Walton and Okaloosa County are unfairly penalized for the mere location of the District 1 Medical Examiner's Office in the far west end of the district which is Escambia County. Our BOCC has increased our funding of the ME's Office in an attempt to address this shortcoming. The ME was to hire an associate Medical Examiner to perform autopsies in Okaloosa County however that hire is no longer at the office and did not result in a suitable solution when he was. The lack of communication in regards to what will be done or is planned in furtherance of addressing our concerns is the chief concern.

No Opinion ☐

Please explain your response. Click here to enter text.

Completed by:

Signature:



Date: 1/30/2018

Name: Larry Ashley

Agency Name: Okaloosa County Sheriff's Office

Agency Address: 50 Second Street, Shalimar, FL 32579

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

Medical Examiners Commission  
Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

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**From:** [Massey, Jack](#)  
**To:** [Koenig, Vickie](#)  
**Subject:** FW: Reappointment of Dr. Minyard  
**Date:** Monday, April 09, 2018 3:20:22 PM  
**Attachments:** [image001.jpg](#)  
[image002.jpg](#)  
[image003.jpg](#)  
[image004.png](#)  
[image005.png](#)  
[District One Medical Examiner Contract Review .pdf](#)  
[FW Budget.msg](#)  
[image006.png](#)

---

Vickie,

I just spoke with Sheriff Ashley and received permission to send this email to you. He would like the email and attached documents to be part of the record. Thanks

---

**From:** Larry Ashley [mailto:lrashley@sheriff-okaloosa.org]  
**Sent:** Tuesday, April 03, 2018 12:55 PM  
**To:** John Hofstad (jhofstad@co.okaloosa.fl.us); gfountain@co.okaloosa.fl.us; Nathan Boyles; kwindes@co.okaloosa.fl.us; cketchel@co.okaloosa.fl.us; tgoodwin@co.okaloosa.fl.us  
**Cc:** Steven C. Harker; JD Peacock (jdpeacock@clerkofcourts.cc); Mike Adkinson (sheriffadkinson@waltonso.org); Johnson, Bob (RJOHNSON@srs.net); Sheriff@escambiaso.com; Massey, Jack  
**Subject:** FW: Reappointment of Dr. Minyard

To All,

Just wanted you all to be aware that many of us in the 1<sup>st</sup> judicial circuit have expressed a lack of confidence in our current Medical Examiner, Dr. Andrea Minyard and the lack of services her office provides. The biggest of these, is that she has no presence or office in Okaloosa or Walton Counties.

In addition our office also discovered that Dr. Minyard is receiving exorbitant personal pay while services, in at least the eastern portion of our district, (Okaloosa/Walton Counties) are sub-standard. As such, we referred our finding to the Okaloosa County Clerk of Court and Comptroller for review. Attached is the Clerk's findings and contract recommendations. The Clerk has made further inquiries of the other counties in this district and his findings regarding the Medical Examiners budget are attached. We believe that additional financial investigation is warranted. We also believe that this matter must be concluded and come before the Medical Examiners' Commission before any renewal appointment is made sometime this summer. This matter is of the utmost import to our office and we are requesting a timely and just resolution.

If you should be in need of additional information regarding this matter please do not hesitate to call on me.

With Kind Regards,

LA

*Larry Ashley*

**Larry R. Ashley, Sheriff**  
**Okaloosa County Sheriff's Office, HQ**  
**50 Second Street**  
**Shalimar, FL 32579**

**Office:** 850-651-7410  
**Fax:** 850-609-3048  
**E-mail:** [sheriff@sheriff-okaloosa.org](mailto:sheriff@sheriff-okaloosa.org)



**From:** Knight, Quenitra [<mailto:QuenitraKnight@fdle.state.fl.us>]

**Sent:** Thursday, January 25, 2018 12:44 PM

**To:** Carolyn Johnson - Okaloosa Med Soc <[carolynr.johnson@hcahealthcare.com](mailto:carolynr.johnson@hcahealthcare.com)>; Chairman Carolyn Ketchel <[cketchel@co.okaloosa.fl.us](mailto:cketchel@co.okaloosa.fl.us)>; Chairman Jeff Bergosh <[district1@myescambia.com](mailto:district1@myescambia.com)>; Chairman William "Bill" Chapman <[chabill@co.walton.fl.us](mailto:chabill@co.walton.fl.us)>; Chief Andrew Johnson - Airport PD <[ajohnson@co.okaloosa.fl.us](mailto:ajohnson@co.okaloosa.fl.us)>; Erica Huffman - Medical Society (Escambia, Santa Rosa) <[director@escambiacms.org](mailto:director@escambiacms.org)>; Marcene Kreifels, M.D. - Walton Med Soc <[fm@1orion.com](mailto:fm@1orion.com)>; Police Chief Tony Tindell <[ttindell@miltonfl.org](mailto:ttindell@miltonfl.org)>; Police Chief David Popwell <[Pdadmin@niceville.org](mailto:Pdadmin@niceville.org)>; Police Chief Edward Ryan -Ft. Walton Bch <[eryan@fwb.org](mailto:eryan@fwb.org)>; Police Chief John Cash <[Jcash@shalimarflorida.org](mailto:Jcash@shalimarflorida.org)>; Police Chief Joseph Hart - Valparaiso PD <[Vpd@valp.org](mailto:Vpd@valp.org)>; Police Chief Mark Weeks <[Weeksma@defuniakspolice.net](mailto:Weeksma@defuniakspolice.net)>; Police Chief Richard Hawthorne <[rhawthorne@gulfbreeze.fl.gov](mailto:rhawthorne@gulfbreeze.fl.gov)>; Police Chief Tommi Lyter <[TLyter@cityofpensacola.com](mailto:TLyter@cityofpensacola.com)>; Police Chief Tony Taylor <[Taylor@crestviewpd.org](mailto:Taylor@crestviewpd.org)>; Public Defender Bruce Miller <[bruce\\_miller@pd1.fl.gov](mailto:bruce_miller@pd1.fl.gov)>; SA Bill Eddins - Escambia, Okaloosa, Santa Rosa, Walton <[beddins@sa01.org](mailto:beddins@sa01.org)>; Sheriff Bob Johnson- Santa Rosa <[RJohnson@srsos.net](mailto:RJohnson@srsos.net)>; Sheriff David Morgan <[Sheriff@escambiaso.com](mailto:Sheriff@escambiaso.com)>; Larry Ashley <[lashley@sheriff-okaloosa.org](mailto:lashley@sheriff-okaloosa.org)>; Sheriff Michael Adkinson, Jr. <[SheriffAdkinson@waltonso.org](mailto:SheriffAdkinson@waltonso.org)>; Vice Chairman Sam Parker <[samparker@santarosa.fl.gov](mailto:samparker@santarosa.fl.gov)>

**Subject:** Reappointment of Dr. Minyard

Dear Sir or Madam,

The gubernatorial appointment term of the district medical examiner in District 1 (Escambia, Okaloosa, Santa Rosa and Walton counties) **will expire on July 1, 2018**. Pursuant to Florida Administrative Code, the Medical Examiners Commission will consider recommending to the Governor the incumbent, Andrea N. Minyard, M.D., or other qualified candidates for this appointment. **We are asking for your input so the Commission can make an informed decision.**

This topic will be scheduled for discussion at the 2018 Spring Commission Meeting. Please complete the attached Reappointment Ballot Form and return it by March 30, 2018 to staff member Doug Culbertson at [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us) or at the address above. Please provide a favorable or unfavorable response to the recommendation for Dr. Minyard's reappointment. The Commission

will also consider nominations of other qualified candidates, if submitted.

If you have any questions or wish to discuss your input, please contact Commission staff at (850) 410-8600.

Sincerely,  
Medical Examiner Commission Staff

*Zuenitra Knight*

Administrative Assistant I  
Planning & Support  
Florida Department of Law Enforcement  
850-410-8614

---

The Mission of the Okaloosa County Sheriff's Office: "Ensuring fair and equal administration of the law, safeguarding civil liberties and preserving public safety; Doing so with professionalism and unity of purpose, while being good stewards of the public's trust."

PLEASE NOTE:

This email may contain Law Enforcement Sensitive or Privileged Information, which is intended only for use by the individual or entity to which the email is addressed. If you have received this email in error, please delete it immediately. E-mail communications to or from Okaloosa County Sheriff's Office employees are considered public records and are available to the public and media upon request. Your e-mail communications with attachments, including your email address, are subject to public disclosure.





DEPARTMENT OF INSPECTOR GENERAL  
OKALOOSA COUNTY, FLORIDA  
JD PEACOCK II, CLERK OF CIRCUIT COURT AND COMPTROLLER



**Date:** March 26, 2018

**To:** J.D. Peacock II, Clerk of Courts

**From:** Brad Embry, Inspector General

**Subject:** Review of District One Medical Examiner Contract

We conducted a review of Okaloosa County's contract with the District One Medical Examiner. The purpose of this review was to evaluate contract terms and conditions, payment compliance as well as supporting documentation submitted to the county for cost reimbursements. This review does not constitute a complete audit of the District One Medical Examiner's Office or their existing contract with Okaloosa County. Such would be the subject of a separate engagement.

We compared billing details submitted to the County by the District One Medical Examiner's Office to actual expenses submitted for reimbursement during FY 2018. Employee costs, salaries and operating expenses reimbursed by Okaloosa County appear to be in compliance with the contract and sufficient detail was provided to support the related expenditures. As part of the review we examined documentation submitted to other counties in the district by the District One Medical Examiner. During our review we made notes of a few areas of the contract where improvements can be made.

If you have any questions or wish to discuss this further, please let us know.

---

**Brad E. Embry, CFE, CIGI**  
**Inspector General**  
**Okaloosa County Clerk of Circuit Court**



# DEPARTMENT OF INSPECTOR GENERAL

## OKALOOSA COUNTY, FLORIDA

JD PEACOCK II, CLERK OF CIRCUIT COURT AND COMPTROLLER



### **Introduction and Scope**

On March 02, 2018 our office began a review of Okaloosa County's contract with the District One Medical Examiner. The District One Medical Examiner serves a four-county area; Escambia, Santa Rosa, Okaloosa and Walton counties. Costs are divided among each of the four counties based on the number of calls for service, full time employees and associated reimbursable costs. We conducted analysis of detailed billings submitted to Okaloosa County and subsequent payments made to District One Medical Examiner doing business as Gulf Coast Autopsy Physicians. As part of the review we examined documentation submitted to other counties in the district by the District One Medical Examiner.

### **Background**

The original contract with Okaloosa County was executed on August 17, 2004 and extended every year since. Contract payments are made to Gulf Coast Autopsy Physicians, a for profit agency, owned by Dr. Andrea Minyard, Medical Examiner for District One. We conducted an analysis of the Medical Examiner's annual budget as well as detailed billings and compared subsequent payments made to Gulf Coast Autopsy Physicians. As part of the review we also examined documentation submitted to other counties in the district. We were unable to obtain contracts for two of the four counties (Santa Rosa and Walton). However, we obtained and reviewed invoices submitted to Santa Rosa and Walton counties by the District One Medical Examiner.

Each month the Medical Examiner bills Okaloosa County two invoices. One invoice includes professional fees, salary costs and employee costs which consists of 401K, insurance, taxes and workers' compensation. The second invoice contains operating expenses such as utilities, supplies, etc.

### **Observations**

All expenses except "professional fees" are paid by the County on a reimbursement basis. Detailed invoices and proof of payment are provided as support for reimbursement each month. Unlike the other budget items which are truly an estimate of anticipated costs, professional fees are a fixed cost that are billed in twelve equal payments, as is the case across all four counties. The only supporting documentation provided for professional fees is a list of cases and case types for the month. The professional fee is a contractually set amount each month regardless of the number of cases. The total district wide professional fees collected by the District One Medical Examiner for fiscal year 2018 is \$824,842.

All other costs are directly reimbursed by each of the counties except the salary for the Chief Medical Examiner (CME) and the salary for the Associate Medical Examiner (AME) which is currently vacant. The salaries for the CME and AME are derived from the professional fees. All other employment related expenses / costs (taxes, 401K and insurance) for the CME and AME are reimbursed monthly as a part of the employee costs and are not subject to professional fees. After reviewing payments, the last pay period that costs were reimbursed for the AME was November 17, 2017. As of January 26, 2018, per payroll information, the Medical Examiner's Office employs twelve people excluding the CME.

### **Reimbursable Costs**

Reimbursable costs include the salaries for 12 employees, excluding the CME, 401K match of 9% for 10 employees including the CME, health insurance for 7 employees including the CME, and LandrumHR costs for all 13 employees including the CME. LandrumHR costs include paid time off, FICA, FUTA, and SUTA taxes, worker's compensation and a management fee. All employee costs except the salary of the CME are directly reimbursed monthly by all four counties based on detailed documentation provided by the Medical Examiner's Office.

All operating costs are also reimbursed by the counties each month based on detailed documentation provided by the Medical Examiner's Office. These costs include but are not limited to rent, utilities, cellular phones, office supplies, software, all medical equipment and supplies, mileage, tolls, membership dues, professional services (CPA) and postage. Employee costs, salaries and operating expenses reimbursed by Okaloosa County appear to be in compliance with the contract.

### **Professional Services Fees**

The fixed amount paid monthly by each county for professional fees includes the salary for the CME and AME which is currently vacant.

The Professional fees for FY 2018 totaled \$824,842, across the entire District. Okaloosa County will pay a total of \$214,459 for professional fees in FY 2018.

According to Florida Statute 406.06(3), district medical examiners and associate medical examiners shall be entitled to compensation and such reasonable salary and fees as are established by the board of county commissioners in the respective districts. In our review of the contracts and financial documentation, we were unable to readily determine the salary amount of the Chief Medical Examiner.

### **Recommendations**

We recommend that the Okaloosa County Board of County Commissioners and other interested parties amend the contract for the Medical Examiner to include a right to audit clause and require the Medical Examiner to provide audited financial statements annually.

## **Exhibits**

Exhibit A: Okaloosa County FY 2018 Contract

Exhibit B: Okaloosa County January 2018 Monthly Invoices with Employee Costs

**RENEWAL AND 13<sup>TH</sup> AMENDMENT TO CONTRACT #C04-1047-BCC**  
**DISTRICT MEDICAL EXAMINER DR. ANDREA N. MINYARD**  
**MEDICAL EXAMINER SERVICES**

This renewal and 13th amendment to Contract #C04-1047-BCC, dated August 17, 2004, is made and entered into on this 7th day of September 2017, by and between Okaloosa County, Florida, (hereinafter referred to as the "County") and Dr. Andrea N. Minyard, (hereinafter referred to as the "District Medical Examiner").

**WHEREAS**, on August 17, 2004, the County and District Medical Examiner entered into a contract, C04-1047-BCC, for the provision of medical examiner services; and

**WHEREAS**, the term of contract C04-1047-BCC was for one year from October 1, 2004-September 30, 2005; however, the contract provides for renewal for additional one year terms upon agreement between the Parties and by an amendment to the agreement; and

**WHEREAS**, Paragraph 7 of C04-1047-BCC is revised to provide the approved annual budget for Fiscal Year 2017-2018; and

**NOW THEREFORE**, in consideration of the mutual covenants herein and other good and valuable consideration, the parties hereby agree to amend C04-1047-BCC as follows:

1. C04-1047-BCC, is hereby renewed for an additional term. The contract renewal period shall begin October 1, 2017, and will expire September 30, 2018.
2. Paragraph 7 of C04-1047-BCC, is amended to update the District Medical Examiner approved budget for Fiscal Year 2017-2018. The annual budget that has been approved by the County is five hundred seventy-eight thousand, two hundred thirty-six dollars and 00/100 (\$578,236.00). Expenditure items are estimated as follows:
  - a. Salary, salary related, administrative expenses: Two hundred forty-three thousand, three hundred seventy-one dollars and 00/100 (\$243,371.00)
  - b. Professional fees: Two hundred fourteen thousand, four hundred fifty-nine dollars and 00/100 (\$214,459.00)
  - c. Contracted fees: Sixty-eight thousand, eight hundred seventy dollars and 00/100 (\$68,870.00)
  - d. Other operating expenses: Fifty-one thousand, five hundred thirty-six dollars and 00/100 (\$51,536.00)
  - e. Capital outlay: \$0.00

The County stipulates, agrees and understands that the terms of this contract contemplate the anticipated activities and workload of the Medical Examiner based upon past statistics and reasonable projections. The County agrees that in the event the

maximum payable amount has been dispersed, it shall reimburse the Medical Examiner for all related expenses as are submitted to the County.

3. C04-1047-BCC, is amended to update the General Services Insurance Requirements attached hereto.
4. All other provisions of the Contract shall remain in full force and effect through the duration of the renewal.

**IN WITNESS WHEREOF**, the parties hereto have executed this renewal and amendment as of the day and year first written.

**DISTRICT MEDICAL EXAMINER**

By: \_\_\_\_\_

Andrea N. Minyard, M.D.

Date: \_\_\_\_\_

8/14/17

**OKALOOSA COUNTY**

**BOARD OF COUNTY COMMISSIONERS**

By: \_\_\_\_\_

Carolyn N. Ketchel, Chairman

**ATTEST:**

By: \_\_\_\_\_

J.D. Peacock II, Clerk





**GENERAL SERVICES INSURANCE REQUIREMENTS**

REVISED: 6/12/17

**CONTRACTOR'S INSURANCE**

1. The Contractor shall not commence any work in connection with this Agreement until he has obtained all required insurance and such insurance has been approved by the Okaloosa County Risk Manager or designee.
2. All insurance policies shall be with insurers licensed to do business in the State of Florida.
3. All insurance shall include the interest of all entities named and their respective agents, consultants, servants and employees of each and all other interests as may be reasonably required by Okaloosa County as Additional Insured. The coverage afforded the Additional Insured under this policy shall be primary insurance. If the Additional Insured have other insurance that is applicable to the loss, such other insurance shall be on an excess or contingent basis. The amount of the company's liability under this policy shall not be reduced by the existence of such other insurance.
4. The County shall be listed as Additional Insured by policy endorsement on all insurance contracts applicable to this Agreement except Workers' Compensation and Professional Liability.
5. The County shall be furnished proof of coverage by certificates of insurance (COI) and endorsements for every applicable insurance contract required by this Agreement. The COI's and policy endorsements must be delivered to the County Representative not less than ten (10) days prior to the commencement of any and all contractual Agreements between the County and the Contractor.
6. The County shall retain the right to reject all insurance contracts that do not meet the requirement of this Agreement. Further, the County reserves the right to change these insurance requirements with 60-day notice to the Respondent.
7. The insurance definition of Insured or Additional Insured shall include Subcontractor, Sub-subcontractor, and any associated or subsidiary companies of the Contractor, which are involved, and which is a part of the contract.
8. The County reserves the right at any time to require the Contractor to provide certified copies of any insurance policies to document the insurance coverage specified in this Agreement.

*OKALOOSA COUNTY*



9. The designation of Contractor shall include any associated or subsidiary company which is involved and is a part of the contract and such, if any associated or subsidiary company involved in the project must be named in the Workers' Compensation coverage.
10. All insurance policies shall include a clause to provide 30 days written notice to Okaloosa County for any changes, cancellations or non-renewal of the policy, with the exception of 10 day notice for cancellation due to non-payment of premium. Such notice shall be given directly to the County Representative.

#### **WORKERS' COMPENSATION INSURANCE**

1. The Contractor shall secure and maintain during the life of this Agreement Workers' Compensation insurance for all of his employees employed for the project or any site connected with the work, including supervision, administration or management, of this project and in case any work is sublet, with the approval of the County, the Respondent shall require the Subcontractor similarly to provide Workers' Compensation insurance for all employees employed at the site of the project, and such evidence of insurance shall be furnished to the County not less than ten (10) days prior to the commencement of any and all sub-contractual Agreements which have been approved by the County.
2. Such insurance shall comply with the Florida Workers' Compensation Law.
3. No class of employee, including the Contractor himself, shall be excluded from the Workers' Compensation insurance coverage. The Workers' Compensation insurance shall also include Employer's Liability coverage.

#### **BUSINESS AUTOMOBILE AND COMMERCIAL GENERAL LIABILITY INSURANCE**

1. The Contractor shall maintain Business Automobile Liability insurance coverage throughout the life of this Agreement. The insurance shall include Owned, Non-owned & Hired Motor Vehicle coverage.
2. The Contractor shall carry other Commercial General Liability insurance against all other Bodily Injury, Property Damage and Personal and Advertising Injury exposures. The coverage shall include both On-and Off-Premises Operations, Contractual Liability, and Broad Form Property Damage.
3. All liability insurance (other than Professional Liability) shall be written on an occurrence basis and shall not be written on a claims-made basis. If the insurance is



issued with an aggregate limit of liability, the aggregate limit of liability shall apply only to the locations included in this Agreement. If, as the result of any claims or other reasons, the available limits of insurance reduce to less than those stated in the Limits of Liability, the Contractor shall notify the County representative in writing. The Contractor shall purchase additional liability insurance to maintain the requirements established in this Agreement. Umbrella or Excess Liability insurance can be purchased to meet the Limits of Liability specified in this Agreement.

4. Commercial General Liability coverage shall be endorsed to include the following:
  - 1.) Premises – Operation Liability
  - 2.) Occurrence Bodily Injury and Property Damage Liability
  - 3.) Independent Contractor's Liability
  - 4.) Completed Operations and Products Liability

#### **LIMITS OF LIABILITY**

The insurance required shall be written for not less than the following, or greater if required by law and shall include Employer's liability with limits as prescribed in this contract:

	<u><b>LIMIT</b></u>
1. Worker's Compensation	
1.) State	Statutory
2.) Employer's Liability	\$100,000 each accident
2. Business Automobile	\$1,000,000 each occurrence (A combined single limit)
3. Commercial General Liability	\$1,000,000 each occurrence (A combined single limit)
4. Personal and Advertising Injury	\$250,000
5. Professional Liability (E&O)	\$1,000,000 (claims made)

#### **NOTICE OF CLAIMS OR LITIGATION**

The Contractor agrees to report any incident or claim that results from performance of this Agreement. The County representative shall receive written notice in the form of a detailed written report describing the incident or claim within ten (10) days of the Respondent's knowledge. In the event such incident or claim involves injury and/or property damage to a third party, verbal notification shall be given the same day the

Contractor becomes aware of the incident or claim followed by a written detailed report within ten (10) days of verbal notification.

#### **INDEMNIFICATION & HOLD HARMLESS**

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the County, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or wrongful conduct of the Contractor and other persons employed or utilized by the Contractor in the performance of this contract.

**Note:** For contractor's convenience, this certification form is enclosed and is made a part of the bid package.

#### **CERTIFICATE OF INSURANCE**

1. Certificates of insurance, in duplicate, evidencing all required coverage must be submitted to and approved by Okaloosa County prior to the commencement of any of the work. The certificate holder(s) shall be as follows: Okaloosa County, 5479A Old Bethel Road, Crestview, Florida, 32536.
2. All policies shall expressly require 30 days written notice to Okaloosa County at the address set out above, or the cancellations of material alterations of such policies, and the Certificates of Insurance, shall so provide.
3. All certificates shall be subject to Okaloosa County's approval of adequacy of protection and the satisfactory character of the Insurer. County reserves the right to approve or reject all deductible/SIR above \$10,000. The Certificates of Insurance shall disclose any and all deductibles or self-insured retentions (SIRs).
4. All deductibles or SIRs, whether approved by Okaloosa County or not, shall be the Contractor's full responsibility. In particular, the Contractor shall afford full coverage as specified herein to entities listed as Additional Insured.
5. In no way will the entities listed as Additional Insured be responsible for, pay for, be damaged by, or limited to coverage required by this schedule due to the existence of a deductible or SIR. Specific written approval from Okaloosa County will only be provided upon demonstration that the Contractor has the financial capability and funds necessary to cover the responsibilities incurred as a result of the deductible or SIR.

#### **GENERAL TERMS**

*OKALOOSA COUNTY*



Any type of insurance or increase of limits of liability not described above which, the Contractor required for its own protection or on account of statute shall be its own responsibility and at its own expense.

The carrying of the insurance described shall in no way be interpreted as relieving the Contractor of any responsibility under this contract.

Should the Contractor engage a subcontractor or sub-subcontractor, the same conditions will apply under this Agreement to each subcontractor and sub-subcontractor.

The Contractor hereby waives all rights of subrogation against Okaloosa County and its consultants and other indemnities of the Contractor under all the foregoing policies of insurance.

#### **UMBRELLA INSURANCE**

The Contractor shall have the right to meet the liability insurance requirements with the purchase of an umbrella insurance policy. In all instances, the combination of primary and umbrella liability coverage must equal or exceed the minimum liability insurance limits stated in this Agreement.

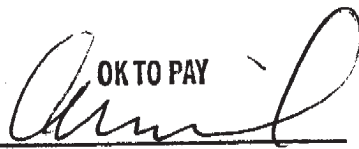
GULF COAST AUTOPSY PHYSICIANS, PA  
C/O OFFICE OF THE MEDICAL EXAMINER  
PO BOX 10981  
PENSACOLA, FL 32524-0981

EXHIBIT B  
**Invoice**

Date	Invoice #
2/6/2018	4941

Bill To
Okaloosa Co. Public Safety Attn: Michelle Huber 90 College Boulevard East Niceville, FL 32578

P.O. No.	Terms
	Due on receipt

Serviced	Description	Quantity	Rate	Amount
1/12/2018	Employee Costs	1	2,351.72	2,351.72 ✓
1/26/2018	Employee Costs Supporting Documentation Attached	1	2,005.77	2,005.77 ✓
1/12/2018	Salary Costs	1	5,736.66	5,736.66 ✓
1/26/2018	Salary Costs Actual Amount	1	5,747.06	5,747.06 ✓
1/31/2018	Professional Fees for Services - Okaloosa County for the month of January 2018 Case List Attached	1	17,871.58	17,871.58 ✓
<div>OK TO PAY  DISTRICT 1 M.E.O. 2/6/18</div>				

Phone #	Fax #	E-mail
850-416-7210	850-416-6475	rwiggins@fldme.com

**Total** \$33,712.79 ✓

GULF COAST AUTOPSY PHYSICIANS, PA  
C/O OFFICE OF THE MEDICAL EXAMINER  
PO BOX 10981  
PENSACOLA, FL 32524-0981

EXHIBIT B

# Invoice

Date	Invoice #
2/6/2018	4942

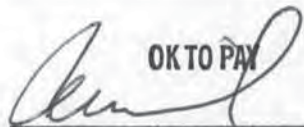
Bill To
Okaloosa Co. Public Safety Attn: Michelle Huber 90 College Boulevard East Niceville, FL 32578

P.O. No.	Terms
	Due on receipt

Date Paid	Vendor	Invoice #/Date	Split	Rate	Amount
1/2/2018 ✓	Doctors Directory - PNS (Pd by E-Bill)	110001012018 - 01/01/18 ✓	4-Way	54.13	54.13 ✓
1/2/2018 ✓	Doctors Directory - FWB (Pd by E-Bill)	109901012018 - 01/01/18 ✓	4-Way	51.79	51.79 ✓
1/19/2018 ✓	Sharp - FWB (Pd by E-Bill)	SH244578 - 01/07/18 ✓	2-Way	123.19	123.19 ✓
1/19/2018 ✓	Gulf Power (Pd by E-Bill)	12/10/17-01/10/18 ✓	2-Way	101.32	101.32 ✓
	Capital One Card Ending in 7474 (Pd by E-Bill)	12/21/17-01/20/18 ✓	Multi-Split		891.34 ✓
	Capital One Card Ending in 0518 (Pd by E-Bill)	12/24/17-01/23/18 ✓	Multi-Split		820.75 ✓
1/30/2018	Danielle Kildow (Pd by CK 1593)	01/01/18-01/31/18 ✓	No Split	100.00	100.00 ✓
1/30/2018	Emily Speed (Pd by CK 1595)	11/01/17-01/31/18 ✓	Multi-Split	13.39	13.39 ✓
2/6/2018	Robin Wiggins (Pd by CK 1596)	01/01/18-01/31/18 ✓	Multi-Split	15.48	15.48 ✓
2/6/2018	Chrissy Nieten (Pd by CK 1597)	01/01/18-01/31/18 ✓	No Split	87.00	87.00 ✓
2/6/2018	West Florida Removal Service (Pd by CK 1598)	01/01/18-01/31/18 ✓	No Split	2,580.00	2,580.00 ✓
2/6/2018	Brittany Munro (Pd by CK 1599)	01/01/18-01/31/18 ✓	No Split	29.00	29.00 ✓
	Department of Pathology (Pd by CK 1600)	01/01/18-01/31/18 ✓	No Split		1,611.00 ✓
2/6/2018	Sarah Genrich (Pd by CK 1601)	01/01/18-01/31/18 ✓	Multi-Split	4.55	4.55 ✓
	See Invoice Log for Details				

Phone #	Fax #	E-mail
850-416-7210	850-416-6475	rwiggins@fldme.com

**Total** \$6,482.94 ✓

OK TO PAY  
  
DISTRICT 1 M.E.O.  
2/6/18



**EMPLOYEE COSTS**  
**PPE 01/12/18**

	COST	INS	401K	TOTAL				
<b><u>ESC/SR</u></b>								
Hill	263.39	307.00	78.91	649.30				
Kildow	283.44	253.31	86.88	623.63	ESC	1,690.90	0.85	1,437.26
Sigler	317.53	0.00	100.44	417.97	SR	1,690.90	0.15	253.64
								1,690.90 ✓
SUB-TOTAL	864.36	560.31	266.23	1,690.90 ✓				
<b><u>4-WAY</u></b>								
Boyett	233.96	307.00	0.00	540.96				
Genrich	306.88	307.00	96.20	710.08	ESC	5,334.28	0.46	2,453.77
Martin	662.08	0.00	237.47	899.55	SR	5,334.28	0.16	853.48
Minyard	1,186.65 ✓	309.17 ✓	461.54 ✓	1,957.36 ✓	OKA	5,334.28	0.26	1,386.91 ✓
Speed	359.73	0.00	117.23	476.96	WAL	5,334.28	0.12	640.12
Wiggins	382.94	0.00	126.45	509.39				5,334.28 ✓
Xenos	239.98	0.00	0.00	239.98				
SUB-TOTAL	3,372.22	923.17	1,038.89	5,334.28 ✓				
<b><u>SR/OKA/WAL</u></b>								
					SR	1,300.73	0.18	234.13
					OKA	1,300.73	0.57	741.42 ✓
					WAL	1,300.73	0.25	325.18
								1,300.73 ✓
Munro	333.97	253.31	106.97	694.25				
Nieten	271.17	253.31	82.00	606.48				
SUB-TOTAL	605.14	506.62	188.97	1,300.73 ✓				
<b><u>OKA/WAL</u></b>								
					OKA	323.75	0.69	223.39 ✓
					WAL	323.75	0.31	100.36
								323.75 ✓
Greeson	250.12 ✓	0.00 ✓	73.63 ✓	323.75 ✓				
SUB-TOTAL	250.12	0.00	73.63	323.75 ✓				
TOTAL	5,091.84	1,990.10	1,567.72	8,649.66				

TOTALS	ESC	SR	OKA	WAL
	1,437.26	253.64		
	2,453.77	853.48	1,386.91 ✓	640.12
		234.13	741.42 ✓	325.18
			223.39 ✓	100.36
	<b>\$3,891.03</b>	<b>\$1,341.25</b>	<b>\$2,351.72 ✓</b>	<b>\$1,065.66</b>

**EMPLOYEE COSTS**  
PPE 01/26/18

	COST	INS	401K	TOTAL				
<b><u>ESC/SR</u></b>								
Hill	199.63	307.00	79.41	586.04				
Kildow	207.97	253.31	82.72	544.00				
Sigler	249.28 ✓	0.00	99.15 ✓	348.43 ✓				
SUB-TOTAL	656.88	560.31	261.28	1,478.47 ✓	ESC	1,478.47	0.85	1,256.70
					SR	1,478.47	0.15	221.77
								1,478.47 ✓
<b><u>4-WAY</u></b>								
Boyett	116.16	307.00	0.00	423.16				
Genrich	241.37	307.00	96.00	644.37				
Martin	545.80 ✓	0.00	237.47 ✓	783.27 ✓				
Minyard	729.65	309.17	461.54	1,500.36	ESC	4,392.87	0.46	2,020.72
Speed	294.74	0.00	117.23	411.97	SR	4,392.87	0.16	702.86
Wiggins	317.96	0.00	126.45	444.41	OKA	4,392.87	0.26	1,142.15 ✓
Xenos	185.33	0.00	0.00	185.33	WAL	4,392.87	0.12	527.14
SUB-TOTAL	2,431.01	923.17	1,038.69	4,392.87 ✓				4,392.87 ✓
<b><u>SR/OKA/WAL</u></b>								
					SR	1,198.64	0.18	215.76
Munro	274.82	253.31	109.31	637.44	OKA	1,198.64	0.57	683.22 ✓
Nieten	220.27	253.31	87.62	561.20	WAL	1,198.64	0.25	299.66
SUB-TOTAL	495.09	506.62	196.93	1,198.64 ✓				1,198.64 ✓
<b><u>OKA/WAL</u></b>								
Greeson	187.05	0.00	74.40	261.45	OKA	261.45	0.69	180.40 ✓
SUB-TOTAL	187.05	0.00	74.40	261.45 ✓	WAL	261.45	0.31	81.05
								261.45 ✓
TOTAL	3,770.03	1,990.10	1,571.30	7,331.43				

TOTALS	ESC	SR	OKA	WAL
	1,256.70	221.77		
	2,020.72	702.86	1,142.15 ✓	527.14
		215.76	683.22 ✓	299.66
			180.40 ✓	81.05
	<b>\$3,277.42</b>	<b>\$1,140.39</b>	<b>\$2,005.77 ✓</b>	<b>\$907.85</b>

**SALARY COSTS**  
**PPE 01/12/18**

**ESC/SR**

Hill 1,315.20 ✓  
 Kildow 1,448.02 ✓  
 Sigler 1,673.92 ✓

ESC 4,437.14 0.85 3,771.57  
 SR 4,437.14 0.15 665.57  
 4,437.14 ✓

ESC 3,771.57  
 5,475.21  
 9,246.78

SUB-TOTAL 4,437.14 ✓

**4-WAY**

Bozett 1,120.00 ✓  
 Genrich 1,603.40 ✓  
 Martin 3,957.87 ✓  
 Speed 1,953.85 ✓  
 Wiggins 2,107.50 ✓  
 Xenos 1,160.00 ✓

ESC 11,902.62 0.46 5,475.21  
 SR 11,902.62 0.16 1,904.42  
 OKA 11,902.62 0.26 3,094.68 ✓  
 WAL 11,902.62 0.12 1,428.31  
 11,902.62 ✓

SR 665.57  
 1,904.42  
 566.92  
 3,136.91

SUB-TOTAL 11,902.62 ✓

**SR/OKA/WAL**

Munro 1,782.89 ✓  
 Nieten 1,366.67 ✓

SR 3,149.56 0.18 566.92  
 OKA 3,149.56 0.57 1,795.25 ✓  
 WAL 3,149.56 0.25 787.39  
 3,149.56 ✓

OKA 3,094.68 ✓  
 1,795.25 ✓  
 846.73 ✓  
 5,736.66 ✓

SUB-TOTAL 3,149.56 ✓

WAL 1,428.31  
 787.39  
 380.41  
 2,596.11

**OKA/WAL**

Greeson 1,227.14 ✓  
 SUB-TOTAL 1,227.14 ✓

OKA 1,227.14 0.69 846.73 ✓  
 WAL 1,227.14 0.31 380.41  
 1,227.14 ✓

20,716.46

TOTAL 20,716.46



**SALARY COSTS**  
**PPE 01/26/18**

**ESC/SR**

Hill 1,323.42 ✓  
 Kildow 1,378.59 ✓  
 Sigler 1,652.57

SUB-TOTAL 4,354.58 ✓

ESC 4,354.58 0.85 3,701.39  
 SR 4,354.58 0.15 653.19  
 4,354.58 ✓

ESC 3,701.39  
 5,344.32  
 9,045.71

**4-WAY**

Boyett 770.00 ✓  
 Genrich 1,600.00 ✓  
 Martin 3,957.86  
 Speed 1,953.85  
 Wiggins 2,107.50 ✓  
 Xenos 1,228.88

SUB-TOTAL 11,618.09 ✓

ESC 11,618.09 0.46 5,344.32  
 SR 11,618.09 0.16 1,858.89  
 OKA 11,618.09 0.26 3,020.71 ✓  
 WAL 11,618.09 0.12 1,394.17  
 11,618.09 ✓

SR 653.19  
 1,858.89  
 590.77  
 3,102.85

OKA 3,020.71 ✓  
 1,870.75 ✓  
 855.60 ✓  
 5,747.06 ✓

**SR/OKA/WAL**

Munro 1,821.76 ✓  
 Nieten 1,460.27

SUB-TOTAL 3,282.03 ✓

SR 3,282.03 0.18 590.77  
 OKA 3,282.03 0.57 1,870.75 ✓  
 WAL 3,282.03 0.25 820.51  
 3,282.03 ✓

WAL 1,394.17  
 820.51  
 384.40  
 2,599.08

**OKA/WAL**

Greeson 1,240.00 ✓  
 SUB-TOTAL 1,240.00 ✓

OKA 1,240.00 0.69 855.60 ✓  
 WAL 1,240.00 0.31 384.40  
 1,240.00 ✓

20,494.70

TOTAL 20,494.70

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☐

*Please give suggestions for improvement.* Click here to enter text.

**Unfavorable** ☒

*Please give reasons for negative response* As a new sheriff I was unaware of the outrageous fees she has been charging the counties for the services they provide.

**No Opinion** ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 4/5/2018

Name: Sheriff Bob Johnson

Agency Name: Santa Rosa County Sheriffs Office

Agency Address: 5755 East Milton Road Milton Florida 32583

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

Medical Examiners Commission  
Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

Service • Integrity • Respect • Quality

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner

Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☐

*Please give suggestions for improvement.* Click here to enter text.

**Unfavorable** ☒

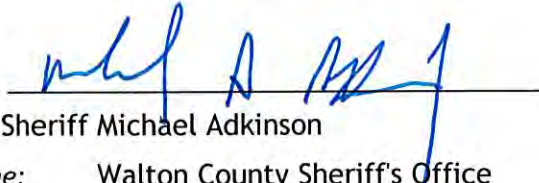
*Please give reasons for negative response* I am unsatisfied with the level of service delivered by the Medical Examiner's office. I believe the documentation provided by Sheriff Ashley succinctly expresses my concerns.

**No Opinion** ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 4/5/2018

Name: Sheriff Michael Adkinson

Agency Name: Walton County Sheriff's Office

Agency Address: 752 Triple G Rd, Defuniak Springs, FL 32433

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

Medical Examiners Commission  
Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

Service • Integrity • Respect • Quality

**From:** Michael Adkinson  
**To:** [Culbertson, Doug](mailto:Culbertson, Doug); [sheriff@sheriff-okaloosa.org](mailto:sheriff@sheriff-okaloosa.org)  
**Cc:** [Jerry Bryan](#)  
**Subject:** RE: Reappointment of District 1 Medical Examiner  
**Date:** Thursday, April 05, 2018 1:18:49 PM  
**Attachments:** [image001.png](#)

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Mr. Culbertson,

The attached PDF is being returned by my assistant. To make sure there is not a misunderstanding I do NOT recommend Dr. Minyard be re-appointed. Our citizens would be better served with a change in administration more conducive to assisting them as opposed to an 800K + salary. We could hire two more assistant medical examiners to be located in Okaloosa Co.

---

**From:** Culbertson, Doug [mailto:[DougCulbertson@fdle.state.fl.us](mailto:DougCulbertson@fdle.state.fl.us)]  
**Sent:** Wednesday, April 4, 2018 1:27 PM  
**To:** Michael Adkinson <[madkinson@waltonso.org](mailto:madkinson@waltonso.org)>  
**Subject:** Reappointment of District 1 Medical Examiner

Good Afternoon,

The gubernatorial appointment term of the district medical examiner in District 1 (Escambia, Okaloosa, Santa Rosa and Walton counties) will expire on July 1, 2018. Pursuant to Florida Administrative Code, the Medical Examiners Commission will consider recommending to the Governor the incumbent, Andrea N. Minyard, M.D., or other qualified candidates for this appointment. We are asking for your input so the Commission can make an informed decision.

This topic will be scheduled for discussion at the 2018 Spring Commission Meeting. Please complete the attached *Reappointment Ballot Form* and return it by March 30, 2018 to staff member Doug Culbertson at [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us) or at the address above. Please provide a favorable or unfavorable response to the recommendation for Dr. Minyard's reappointment. The Commission will also consider nominations of other qualified candidates, if submitted.

We would appreciate a response by Tuesday, April 10, 2018.

If you have any questions or wish to discuss your input, please contact Commission staff at (850) 410-8600.

Sincerely,

Doug Culbertson  
FDLE

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

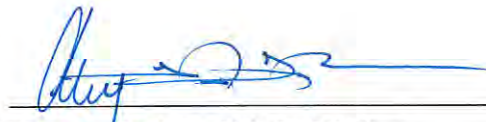
*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 3/6/2018

Name: Tony R. Taylor, Chief of Police

Agency Name: Crestview Police Department

Agency Address: 201 Stillwell Boulevard, Crestview, Florida 32539

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

Medical Examiners Commission  
Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

Service • Integrity • Respect • Quality

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* Click here to enter text.

**Unfavorable** ☐

*Please give reasons for negative response* Click here to enter text.

**No Opinion** ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 1/29/2018

Name: Ed Ryan

Agency Name: Fort Walton Beach Police Department

Agency Address: 7 Hollywood Blvd N.E. Fort Walton Beach, Fl. 32548

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* Click here to enter text.

**Unfavorable** ☐

*Please give reasons for negative response* Click here to enter text.

**No Opinion** ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 1/26/2018

Name: Richard Hawthorne

Agency Name: Gulf Breeze Police Department

Agency Address: 311 Fairpoint Dr Gulf Breeze FL 32561

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

Medical Examiners Commission  
Florida Department of Law Enforcement  
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Tallahassee, Florida 32302-1489

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner

Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* They have always been great.

Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature:



Date: 1/30/2018

Name:

David Popwell, Chief of Police

Agency Name:

Niceville Police Department

Agency Address:

212 North Partin Drive, Niceville FL 32578

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? Please select one option below and provide comments regarding your selection.

Favorable ☒

Please give suggestions for improvement.

We receive excellent service from the ME's office

Unfavorable ☐

Please give reasons for negative response

No Opinion ☐

Please explain your response.

Completed by:

Signature:

Zoya Webster-Phillips

Date: 2/6/18

Name:

Zoya Webster-Phillips

Agency Name:

Benbow Funeral Home

Agency Address:

416 W. Wright St. Pensacola, FL 32501

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Florida Department of Law Enforcement  
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**MEDICAL EXAMINERS COMMISSION**

**Recommendation for Reappointment**

District 1 Medical Examiner

Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature: E. E. Usher 02-14-2018 Date:

Name:

Agency Name:

Agency Address:

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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**MEDICAL EXAMINERS COMMISSION**

**Recommendation for Reappointment**

District 1 Medical Examiner

Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

*Paul G. Blair*  
*2/7/18*  
*Joel Blair*  
*CLAY-Blair Funeral Home and Crematory*  
*230 Park Ave SE P.O. Box 32435*

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: \_\_\_\_\_

Date: 3/7/18

Name: Mary Eskanos

Agency Name: Eastern Gate Memorial Funeral Home

Agency Address: 1985 West Nine Mile Rd.  
Pensacola, FL 32534

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

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# Emerald Coast Funeral Home

February 14, 2018

State of Florida

Medical Examiners Commission

P. O. Box 1489

Tallahassee, FL. 32302

RE: Gubernatorial Appointment of District Medical Examiner.

Dear Victoria G. Koenig,

The District 1 Medical Examiner's Office has been delinquent in their duties for years, it is very rare that investigators "actually show up on the scene" where a death has occurred and the cause is suspect, and where there is no attending physician, many times under circumstances where in my opinion the death is suspicious based on the condition that surround the scene.

This office strong arms doctors into signing death certificates who have not seen their patients for years, if ever, to keep from having to "actually investigate" to provide real proof of what the true cause of death really is.

I have personally have had to speak to doctors who call wanting to know what to put on the death certificate because they have no idea as to what the cause of death was.

Their lack of following the laws by not investigating have also caused many families much grief and loss of insurance proceeds because they do everything they can to not do a view or post mortem examination what so ever.

This has been brought to Dr. Minyard's management team on many occasions, but it always falls on deaf ears.

I have been a licensed funeral director and embalmer for over 40 years practicing in Texas, Tennessee, Arkansas and now in Fort Walton Beach, Florida, where I manage 3 firms that do 650 calls annually and have never seen such blatant disregard from a corners office as I see here in Okaloosa and Walton County.

I find Unfavorable and above are my negative reasons.

Thank you kindly,



James Bass

Managing Partner -FDIC- FO68843

Emerald Coast Funeral Home.

JB/ms.

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner

Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☐

*Please give suggestions for improvement.*

Unfavorable ☒

*Please give reasons for negative response*

*Please see attached letter*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:

*[Signature]*

Date: *2/14/2018*

Name: *James Bass*

Agency Name: *Emerald Coast Funeral Home*

Agency Address: *161 Racetrack Rd. N.W. Ft Walton Beach, Florida  
850-864-3361*

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

Medical Examiners Commission  
Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

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*James.bass@carriage-services.com*

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Doing a great Job!!

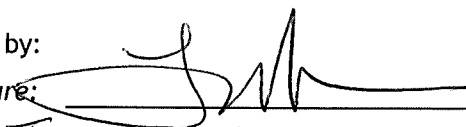
Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date: 2-5-18

Name: Tanner Morris

Agency Name: Harper-Morris Memorial Chapel

Agency Address: 2276 Airport Blvd.  
Pensacola, FL 32504

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Florida Department of Law Enforcement  
Post Office Box 1489  
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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature:



Date: FEBRUARY 8, 2018

Name: JERRY EVANS

Agency Name: JERRY EVANS FUNERAL HOME

Agency Address: POST OFFICE BOX 668  
DEFUNIAK SPRINGS, FL 32435-0668

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Florida Department of Law Enforcement  
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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

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Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: Mary Estanos Date: 2/7/2018  
Name: Mary Estanos  
Agency Name: Eastern Gate Memorial Funeral Home  
Agency Address: 1985 W. 9 Mile Rd., Pensacola 32534

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner

Andrea N. Minyard, M.D.

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Favorable ☒

Please give suggestions for improvement.

Unfavorable ☐

Please give reasons for negative response

No Opinion ☐

Please explain your response.

Completed by:

Signature: Adrienne McKinore

Date: 2/7/18

Name: Adrienne McKinore

Agency Name: McKinore FH

Agency Address: 398 McK Jr Ave Crestview, FL 32536

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Florida Department of Law Enforcement  
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Tallahassee, Florida 32302-1489

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# McLAUGHLIN MORTUARY

17 CHESTNUT AVENUE, S.E. • FORT WALTON BEACH, FLORIDA 32548-5606  
(850) 244-5163 • FAX (850) 664-2719

State of Florida

Medical Examiners Commission

P. O. Box 1489

Tallahassee, FL. 32302

RE: Gubernatorial Appointment of District Medical Examiner.

Dear Victoria G. Koenig,

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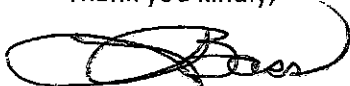
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This has been brought to Dr. Minyard's management team on many occasions, but it always falls on deaf ears.

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I find Unfavorable and above are my negative reasons.

Thank you kindly,



James Bass

Managing Partner -

McLaughlin Mortuary

JB/ms.

# *McLaughlin Twin Cities Funeral Home*

1405 Johns Sims Parkway, East, Niceville, Florida 32578

Phone (850) 678-7768 Fax 850-678-7466

[www.mclaughlintwincities.com](http://www.mclaughlintwincities.com)

State of Florida

Medical Examiners Commission

February 14, 2018

P. O. Box 1489

Tallahassee, FL. 32302

RE: Gubernatorial Appointment of District Medical Examiner.

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I find Unfavorable and above are my negative reasons.

Thank you kindly,



James Bass

Managing Partner -

McLaughlin Twin Cities Funeral Home

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☐

*Please give suggestions for improvement.*

Unfavorable ☒

*Please give reasons for negative response*

*See letter please*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: *[Signature]*

Date: 2/14/2018

Name: *McLaughlin Marla*

*McLaughlin Twin Cities*

Agency Name: *17 Chestnut Ave. N.E.*

Agency Address: *St. Walton Beach, Florida*

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Florida Department of Law Enforcement  
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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner  
Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:

Jerald S. Mitchell

Date: 2/14/18

Name: JERALD S. MITCHELL

Agency Name: PENSACOLA MEMORIAL GARDENS

Agency Address: 7433 PINE FOREST RD  
PENSACOLA, FL 32526

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**

**Recommendation for Reappointment**

District 1 Medical Examiner

Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

*I'm satisfied with the services. I'm just concerned on how long it takes to receive a final cause of death to complete a death certificate. It becomes very hard on families and funeral homes.*

Completed by:

Signature:



*Tracy Morton*

Date: *2-6-18*

Name:

Agency Name:

**Tracy Morton Mem. Chapel**

Agency Address:

**55 Coast Rd.**

**Pensacola, FL 32507**

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 1 Medical Examiner

Andrea N. Minyard, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature:



Date: 6 Feb 2018

Name: Timothy J. Wilson, LFD

Agency Name: Waters & Hibbert Funeral Home

Agency Address: 124 W. Gregory St.  
Pensacola, Florida 32502

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Florida Department of Law Enforcement  
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## DISTRICT 2 REAPPOINTMENT - DR. STEWART

	Favorable	Non-Favorable	No Opinion	No Response
Public Defender's Office 2nd Judicial Circuit	X			
State Attorney's Office 2nd Judicial Circuit	X			
Public Defender's Office 3rd Judicial Circuit (Payne-Taylor Co.)	X			
State Attorney's Office 3rd Judicial Circuit (Seigmeister-Taylor)				X
Franklin Board of County Commissioners				X
Gadsden Board of County Commissioners				X
Jefferson Board of County Commissioners				X
Leon Board of County Commissioners	X			
Liberty Board of County Commissioners				X
Taylor Board of County Commissioners	X			
Wakulla Board of County Commissioners			X	
Franklin County Sheriff's Office				X
Gadsden County Sheriff's Office	X			
Jefferson County Sheriff's Office				X
Leon County Sheriff's Office	X			
Liberty County Sheriff's Office				X
Taylor County Sheriff's Office				X
Wakulla County Sheriff's Office				X
Apalachicola Police Department				X
Carrabelle Police Department				X
Chattahoochee Police Department	X			
Gretna Police Department				X
Havana Police Department				X
Midway Police Department				X
Monticello Police Department				X
Perry Police Department				X
Quincy Police Department				X
Tallahassee Police Department				X
Abbey Funeral Home & Tallahassee Memory Gardens	X			
Beggs Funeral Home - Perry Chapel				X
Beggs Funeral Home - Monticello	X			
Beggs Funeral Home - Tallahassee	X			
Bevis Colonel Funeral Home -Tallahassee				X
Bevis Funeral Home of Bristol				X
Bevis Funeral Home & Crematory Harvey-Young Chapel	X			
Bradwell Mortuary				X
Charles K. McClellan Funeral Home	X			
Crawford & Moultry				X
Culley's Meadowwood Funeral Home				X
Evan Funeral Home	X			
Evans-Walker Funeral Home				X
Fairchild Funeral Home				X
Faith Funeral Home				X
Family Funeral Home & Cremation Services				X
Forbes Funeral & Crematory Services				X
Hagan Funeral Service	X			
Independent Funeral Home	X			
Ivey Funeral Home				X
Lifesong				X
Neptune Society				X
Joe P. Burns Funeral Home				X
Reed & Hall Mortuary	X			
Richardson's Family Funeral Care				X
Strong & Jones Funeral Home				X
Tillman Funeral Home - Monticello				X

**DISTRICT 2 CONTINUED**

	Favorable	Non-Favorable	No Opinion	No Response
Tillman Funeral Home - Tallahassee				<b>X</b>
Trinity Funeral Home				<b>X</b>
Williams Funeral Home				<b>X</b>
Capital Medical Society	<b>X</b>			
LifeQuest				<b>X</b>

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement. ~~Click here to enter text.~~*

Unfavorable ☐

*Please give reasons for negative response Click here to enter text.*

No Opinion ☐

*Please explain your response. Click here to enter text.*

Completed by:

Signature:



Date: Click here to enter a date.

Name: ~~Click here to enter text.~~

Andy Thomas

Agency Name: ~~Click here to enter text.~~

Public Defender, 2d Circuit

Agency Address: ~~Click here to enter text.~~

301 N. Monroe St., Ste. 401  
Tallahassee, FL 32301  
(850) 606-1014

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Drs. Flannagan and Clark do a great job on the majority of cases under Dr. Stewart's leadership.

Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature:



Date: 4/24/2018

Name: Jack Campbell

Agency Name: State Attorney for the Second Judicial Circuit

Agency Address: Leon County Courthouse Tallahassee, FL 32399

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature: 

Date: 2-2-18 Click here to enter a date.

Name: M. Blair Payne

Agency Name: Office of the Public Defender, Third Judicial Circuit

Agency Address: 173 NE Hernando Ave., Lake City, FL 32055

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* Click here to enter text.

**Unfavorable** ☐

*Please give reasons for negative response* Click here to enter text.

**No Opinion** ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature: 

*2/6/2018*  
Date: Click here to enter a date.

Name: Nick Maddox, Chairman

Agency Name: Leon County Board of County Commissioners

Agency Address: 301 S Monroe Street Tallahassee, FL 32301

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:

*Pam Feagle*

Date: 4/9/2018

Name:

Pam Feagle

Agency Name:

Taylor County Board of County Commissioners

Agency Address:

201 E. Green Street Perry, FL 32347

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☐

*Please give suggestions for improvement.* [Click here to enter text.](#)

Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☒

*Please explain your response.* We have not had the opportunity to assess/evaluate these services.

Completed by:

Signature: 

Date: 2/6/2018

Name: David Edwards, County Administrator

Agency Name: Wakulla County Board of County Commissioners

Agency Address: P.O. Box 1263, Crawfordville, FL. 32326

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

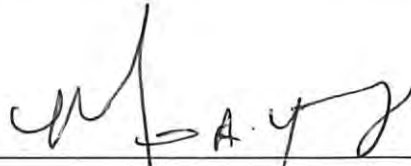
*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: Click here to enter a date.

Name:

Click here to enter text.

Morris Young

Agency Name:

Click here to enter text.

Gadsden S.O

Agency Address:

Click here to enter text.



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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* Click here to enter text.

**Unfavorable** ☐

*Please give reasons for negative response* Click here to enter text.

**No Opinion** ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 4/23/2018

Name: Walt McNeil

Agency Name: Leon County Sheriff

Agency Address: 2825 Municipal Way Tallahassee, Florida 32304

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:

*Chief Vann Pullen*

Date: 2/2/2018

Name:

Vann Pullen

Agency Name:

Chattahoochee Police Dept

Agency Address:

32 Jefferson St Chattahoochee, FL 32324

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: Rocky Ezell, CFSP/MBIE Date: 2/6/2018

Name: ROCKY EZELL

Agency Name: ABBAY FUNERAL HOME

Agency Address: 4037 N MONROE ST.  
TALLAHASSEE, FL 32303

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature:

Name:

Agency Name:

Agency Address:

Date: 02/06/2018

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*


Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date: 2/5/2018

Name: CHRISTOPHER DAYNE PARKER

Agency Name: BEY'S FUNERAL HOMES

Agency Address: 3322 APALACHEE PKWY  
TALLAHASSEE, FL 32311

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*      **KEEP UP THE GREAT WORK !**  
**WE ALWAYS GET PROMPT RESPONSE.**

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: *Garrett W. Allshouse*      Date: 2/6/2018

Name: **GARRETT W. ALLSHOUSE**

Agency Name: **BEVIS FUNERAL HOME HARVEY YOUNG CHAPEL**

Agency Address: **3106 CRAWFORDVILLE HWY**  
**CRAWFORDVILLE, FL 32327**

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? Please select one option below and provide comments regarding your selection.

VERY Favorable ☒ *Dr Stewart's office is great to work with. They do their job well but are very compassionate to the families also.*

Unfavorable ☐  
Please give reasons for negative response

No Opinion ☐  
Please explain your response.

Completed by:

Signature:

*Charles M. McClellan LFD* Date: *2/5/18*

Name:

Agency Name:

*CHARLES McCLELLAN FUNERAL HOME &  
15 S. JACKSON ST.  
QUINCY, FLA 32351*

Agency Address:

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature:



Date: February 6, 2018

Name: Lee V. Evans

Agency Name: Evans Funeral Home

Agency Address: 110 South 9th Street Quincy, FL 32351

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature: Shanna D. Walker

Date: February 13, 2018

Name: Shanna D. Walker

Agency Name: Hagan Funeral Service

Agency Address: 175 N. Railroad Street @ Monticello, Florida 32344

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*

**Unfavorable**    ☐

*Please give reasons for negative response*

**No Opinion**    ☐

*Please explain your response.*

Completed by:

Signature:

James C. Black III

Date:

Feb. 7, 2018

Name:

JAMES C. BLACK III

Agency Name:

INDEPENDENT FUNERAL HOME

Agency Address:

211 E. Jefferson Street  
Quincy, Florida 32351  
(850) 875-1529

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:

Date:

Name:

Agency Name:

Agency Address:

*Jana Stombe*  
*2/23/18*  
*Reed & Hall Mortuary Corp*  
*116 West Jefferson St, Quincy, FL 32351*

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 2/2/2018

Name: Pam Irwin

Agency Name: Capital Medical Society

Agency Address: 1204 Miccosukee Road, Tallahassee, FL 32308

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## DISTRICT 3 ASSESSMENT - DR. RAO

	Favorable	Non-Favorable	No Opinion	No Response
Public Defender's Office 3rd Judicial Circuit				X
State Attorney's Office 3rd Judicial Circuit	X			
Columbia Board of County Commissioners				X
Hamilton Board of County Commissioners				X
Columbia County Sheriff's Office	X			
Hamilton County Sheriff's Office				X
Jasper Police Department				X
Jennings Police Department				X
Lake City Police Department				X
White Springs Police Department				X
Coombs Funeral Home				X
Cooper Funeral Home				X
Dees-Parrish Family Funeral Home	X			
Eric A. Brown & Son Funeral Home	X			
Gateway-Forest Lawn Funeral Home & Crematory		X		
Guerry Funeral Home				X
Harry T. Reid Funeral Home	X			
ICS Cremation & Funeral Home	X			
Mizell Funeral Home	X			
LifeQuest				X

**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 3 Medical Examiner  
Valerie J. Rao, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.* Some medical examiners provide a short preliminary report within a day or two of the autopsy. These preliminary reports are very helpful. I would request making it a policy to issue preliminary reports in all homicide cases within two days of the autopsy.

**Unfavorable**    ☐

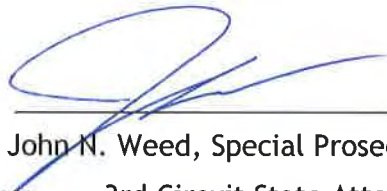
*Please give reasons for negative response*    Click here to enter text.

**No Opinion**    ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 1/31/2018

Name: John N. Weed, Special Prosecution Unit

Agency Name: 3rd Circuit State Attorney's Office

Agency Address: 310 Pine Ave. SW, Live Oak FL 32064

Return Completed Form to:  
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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 4 Medical Examiner  
Valerie J. Rao, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* We currently do not have any complaints with our current ME. All of the staff, from the office staff, to the Investigators, to the medical staff, are all very helpful, informative and easily accessible.

Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature:



Date: 1/26/2018

Name: Katina Dicks

Agency Name: Columbia County Sheriff's Office

Agency Address: 4917 US Highway 90 East, Lake City, FL 32055

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 4 Medical Examiner

Valerie J. Rao, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: C. Gentry 2-6-18 Date:

Name: Candace Gentry

Agency Name: Dees-Parrish Family F.H.

Agency Address: 455 S. Marion Ave, Lake City, FL

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 4 Medical Examiner  
Valerie J. Rao, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: Eric A. Brown

Date: 2-9-18

Name: Eric A. Brown

Agency Name: Eric A. Brown & Son Funeral Home

Agency Address: 1221 3rd St SW  
Jasper, Florida 32052

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 4 Medical Examiner

Valerie J. Rao, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☐

*Please give suggestions for improvement.*

**Unfavorable** ☒

*Please give reasons for negative response*

*We need our own Medical Examiner office.*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

*JD Tyre*  
*JD Tyre*  
*Gateway Forest Lawn Funeral Home*  
*3596 S US Hwy 441 - Lake City, FL 32025*

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# ***Gateway~Forest Lawn Funeral Home***

3596 South Highway 441-P.O. Box 2263  
Lake City, Florida 32056

**386-752-1954**  
Funeral Home

**386-752-6633**  
Cemetery Office

**386-752-2238**  
Fax Number

February 6, 2018

Medical Examiner Commission  
Florida Department of Law Enforcement  
PO Box 1489  
Tallahassee, FL 32302-1489

Re: Assessment of Medical Examiner Services

Attention Doug Culbertson:

We, Gateway-Forest Lawn Funeral Home, selected unfavorable based upon the following. It is in our opinion that District 3 needs to have their own Medical Examiner's office. Currently, District 3 is served by District 4, District 2 and District 8. If all counties currently in District 3 were served by 1 Medical Examiner, would that not be enough to sustain a fulltime District 3 Medical Examiner's Office.

Please consider the idea of placing a District 3 Medical Examiner's office in Lake City. Lake City would be an ideal location for the citizens of District 3.

Professionally,



JD Tyre, II, LFD

*"Locally Owned and Operated in Lake City, Florida"*

Ted L. Guerry, Sr., L.F.D.-Owner  
Brad Wheeler, L.F.D.

J.D. Tyre, L.F.D.

K. Justin Goodson, L.F.D.  
Samuel W. "Wes" Markham, L.F.D.

Amy Guerry  
Family Service Counselor

**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 4 Medical Examiner  
Valerie J. Rao, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature:

J. Hanell Reid

Date: 2-10-18

Name:

Harry T. Reid Funeral Home

Agency Name:

P.O. Box 21

Agency Address:

Jasper, FL 32052

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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Florida Department of Law Enforcement  
Post Office Box 1489  
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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 4 Medical Examiner  
Valerie J. Rao, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:

Janine M.C. Chenault

Date: 2-6-2018

Name:

Janine M.C. Chenault

Agency Name: ICS Cremation & Funeral Home

Agency Address: 357 NW Wilks Lane Lake City, FL 32055

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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Thank you for all you do.

**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 4 Medical Examiner

Valerie J. Rao, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature:

*Rudolph Mizell*

Date: *02/6/2018*

Name:

Rudolph Mizell

Agency Name: Mizell Funeral Home

Agency Address: 365 N.W. Washington St.,  
Lake City, FL. 32055

Return Completed Form to:

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<b>DISTRICT 3 ASSESSMENT - DR. STEWART</b>				
	<b>Favorable</b>	<b>Non-Favorable</b>	<b>No Opinion</b>	<b>No Response</b>
Public Defender's Office 3rd Judicial Circuit	<b>X</b>			
State Attorney's Office 3rd Judicial Circuit				<b>X</b>
Lafayette Board of County Commissioners	<b>X</b>			
Madison Board of County Commissioners				<b>X</b>
Suwannee Board of County Commissioners				<b>X</b>
Lafayette County Sheriff's Office	<b>X</b>			
Madison County Sheriff's Office	<b>X</b>			
Suwannee County Sheriff's Office				<b>X</b>
Live Oak Police Department				<b>X</b>
Madison Police Department				<b>X</b>
Beggs Funeral Home - Madison Chapel	<b>X</b>			
Bennie L. Thomas Funeral Home	<b>X</b>			
Charles T. Hall Funeral Home				<b>X</b>
Cooks & Cooper Funeral Home				<b>X</b>
Daniels Funeral Home & Crematory - Branford				<b>X</b>
Daniels Funeral Home & Crematory - Live Oak	<b>X</b>			
Douglas M. Udell Funeral Home				<b>X</b>
Ganzy Funeral Home	<b>X</b>			
Harris Funeral Home				<b>X</b>
Joe P. Burns Funeral Home - Madison	<b>X</b>			
Joe P. Burns Funeral Home - Mayo				<b>X</b>
Madison County Memorial Hospital	<b>X</b>			
LifeQuest				<b>X</b>

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 2-2-18 Click here to enter a date.

Name: M. Blair Payne

Agency Name: Office of the Public Defender, Third Judicial Circuit

Agency Address: 173 NE Hernando Ave., Lake City, FL 32055

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*    None

**Unfavorable**    ☐

*Please give reasons for negative response*    [Click here to enter text.](#)

**No Opinion**    ☐

*Please explain your response.*    [Click here to enter text.](#)

Completed by:

Signature: \_\_\_\_\_

Date: 2/2/2018

Name:     Steve Land

Agency Name:     Lafayette County

Agency Address:     PO Box 88 Mayo, FL 32066

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*    Click here to enter text.

**Unfavorable**    ☐

*Please give reasons for negative response*    Click here to enter text.

**No Opinion**    ☐

*Please explain your response.*    Click here to enter text.

Completed by:

Signature:



Date: 2/2/2018

Name:     Brian N. Lamb, Sheriff

Agency Name:     Lafayette County Sheriff's Office

Agency Address:     P.O. Box 227, Mayo, FL 32066

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* The Medical Examiners Office as a whole are great and willing to go above and beyond when needed for assistance.

Completed by:

Signature:



Date: 4/5/2018

Name: Investigator Tina DeMotsis

Agency Name: Madison County Sheriff's Office

Agency Address: 2364 West US 90, Madison, FL 32340

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Date: 2-5-2018

ALLEN K. BEGGS  
BEGGS FUNERAL HOME  
MADISON CHAPEL  
235 NW ORANGE AVE.  
MADISON, FLORIDA 32340

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature:

Bennie Thomas

Date:

02-07-2018

Name:

Agency Name:

Bennie Thomas Funeral Home

Agency Address:

1009 5th St  
Live Oak, Fla. 32064

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

TALAHASSEE MEDICAL EXAMINER HAS BEEN THE EASIEST TO WORK WITH.

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature:

Name:

Agency Name:

Agency Address:

Date: 2/6/2018

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: Click here to enter a date.

Name: Click here to enter text **Glen B. Gosier**

Agency Name: Click here to enter text. **Ganzy Funeral Home**

Agency Address: Click here to enter text. **Mail: 485 SW Jordan St. Madison, FL 32340**

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 2 Medical Examiner

David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: Rusty Newsome

Date: 2-6-18

Name: Rusty Newsome

Agency Name: Burns Funeral Home Madison Chapel

Agency Address: 323 SE Lakeshore Drive Madison, Florida 32340

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Assessment of Medical Examiner Services**

District 2 Medical Examiner  
David T. Stewart, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* [Click here to enter text.](#)

*Always helpful.*

Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐


*Please explain your response.* [Click here to enter text.](#)

Lucilla Strickland ARNP, FNP-BC

ARNP2164592

NPI 1861428252

Completed by:

Signature: 

DEA # ~~MS4281818~~

*Date:* [Click here to enter a date.](#)

Name: [Click here to enter text.](#)

Agency Name: [Click here to enter text.](#)

Agency Address: [Click here to enter text.](#)

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## DISTRICT 5 REAPPOINTMENT - DR. WOLF

	Favorable	Non-Favorable	No Opinion	No Response
Public Defender's Office 5th Judicial Circuit	X			
State Attorney's Office 5th Judicial Circuit	X			
Citrus Board of County Commissioners	X			
Hernando Board of County Commissioners				X
Lake Board of County Commissioners	X			
Marion Board of County Commissioners	X			
Sumter Board of County Commissioners	X			
Citrus County Sheriff's Office	X			
Hernando County Sheriff's Office	X			
Lake County Sheriff's Office	X			
Marion County Sheriff's Office	X			
Sumter County Sheriff's Office	X			
Astatula Police Department	X			
Bellevue Police Department			X	
Brooksville Police Department	X			
Center Hill Police Department				X
Clermont Police Department	X			
Dunnellon Police Department	X			
Eustis Police Department	X			
Fruitland Park Police Department				X
Groveland Police Department				X
Howey-In-The-Hills Police Department	X			
Lady Lake Police Department				X
Leesburg Police Department	X			
Mascotte Police Department				X
Mount Dora Police Department	X			
Ocala Police Department	X			
Tavares Police Department				X
Umatilla Police Department				X
Wildwood Police Department	X			
Allen J. Harden Funeral Home				X
Anderson-Hence Funeral Home				X
Baldwin Brothers Memorial Care Services - Lady Lake	X			
Baldwin Brothers Memorial Care Services - Ocala				X
Baldwin Brothers Memorial Care Services - Tavares				X
Banks Page-Theus Funeral Home				X
Becker Funeral Home				X
Beyers Funeral Home - Astor				X
Beyers Funeral Home - Lady Lake				X
Beyers Funeral Home - Leesburg	X			
Beyers Funeral Home - Umatilla				X
Brewer & Sons Funeral Home & Cremation Services - Brooksville				X
Brewer & Sons Funeral Home & Cremation Services - Clermont				X
Brewer & Sons Funeral Home & Cremation Services - Groveland				X
Brewer & Sons Funeral Home & Cremation - Mariner Blvd, Spring Hill				X
Brewer & Sons Funeral Home & Cremation - Commercial Way, SH				X
Brown Funeral Home				X
Brown Memorial Funeral Home & Cremation Services				X
Cason Funeral & Cremation Services				X
Charles E. Davis Funeral Home	X			
Clark Funeral Home				X
Clermont Family Funeral Home				X
Countryside Funeral Home				X
Cremation Center of the Nature Coast	X			
DeMarco Family Funeral Home			X	

## DISTRICT 5 CONTINUED

	Favorable	Non-Favorable	No Opinion	No Response
Downing Funeral Home & Cremation Services				X
Eastside Funeral Home				X
Fero Funeral Home with Crematory				X
Floyd's Funeral Home				X
Forest Lawn Funeral Home	X			
Hadley-Brown & Paulk Funeral Home				X
Hamlin & Hilbish Funeral Directors				X
Harden-Pauli Funeral Home	X			
Hayes Brothers Funeral Home				X
Heinz Funeral Home & Cremation	X			
Heirs-Baxley Funeral Services - Belleview Funeral Home				X
Heirs-Baxley Funeral & Cremation Life Event Center - The Villages				X
Hiers-Baxley Funeral Services - The Villages				X
Hiers-Baxley Funeral Services - Ocala	X			
Hiers-Baxley Timber Ridge Chapel				X
Hooper Funeral Home & Crematory - Beverly Hills				X
Hooper Funeral Home & Crematory - Homosassa				X
Hooper Funeral Home & Crematory - Inverness	X			
Jacobs Funeral Home				X
McGan Cremation Services				X
Merritt Funeral Home - Brooksville				X
Merritt Funeral Home-Spring Hill Chapel				X
Neptune Society Management				X
New Serenity Memorial Funeral & Cremation Services	X			
Page-Theus Funeral Home & Cremation Services				X
Pinecrest Funeral Chapel				X
Purcell Funeral Home	X			
Roberts of Ocala Funerals & Cremations				X
Roberts Funeral Homes - Bruce Chapel				X
Roberts Funeral Homes - Dunnellon	X			
Rocker-Cusack Mortuary				X
Sellers Funeral Home				X
Snow's Funeral Ministry & Cremation Services				X
Steverson Hamlin & Hilbish Funeral Home				X
Strickland Funeral Home				X
Summers Funeral Home				X
Turner Funeral Homes, Crematory & Cemetery				X
Wilder Funeral Home				X
Hernando County Medical Society				X
Lake & Sumter County Medical Society				X
Marion County Medical Society				X
LifeLink	X			
LifeQuest				X
TransLife				X



**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Dr. Wolf is doing very good work, assembled a fine staff and deals with our agency in a professional manner.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 4/5/2018

Name: Michael A. Graves, Public Defender

Agency Name: Public Defender, Fifth Circuit

Agency Address: PO Box 7800, Tavares, FL 32778

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*    Dr. Wolf does a great job for the circuit. She is responsive to both the criminal court system and to the funeral home system.

**Unfavorable**    ☐

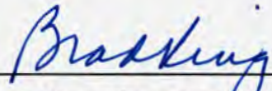
*Please give reasons for negative response*    Click here to enter text.

**No Opinion**    ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 1/25/2018

Name:    Brad King please consider this my electronic signature.

Agency Name:    State Attorney, 5th Circuit

Agency Address:    110 NW 1st Ave., Suite 5000, Ocala, FL.

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*    Click here to enter text.

**Unfavorable**    ☐

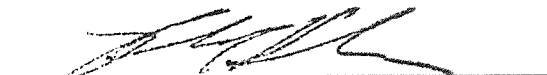
*Please give reasons for negative response*    Click here to enter text.

**No Opinion**    ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 3/13/2018

Name:     Ronald E. Kitchen Jr.

Agency Name:     Chairman, Citrus County Board of County Commissioners

Agency Address:     110 N Apopka Ave., Inverness, FL 34450

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Dr. Wolf has performed in an exemplary manner and should be retained.

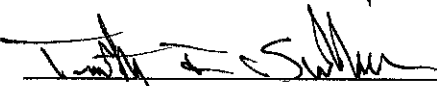
Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date: 1/30/2018

Name: Timothy T. Sullivan, Chairman

Agency Name: Lake County Board of County Commissioners

Agency Address: P.O. Box 7800, Tavares, FL 32778

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* [Click here to enter text.](#)

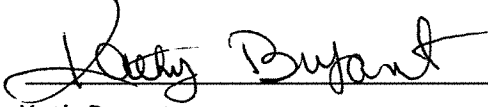
Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature: 

Date: 4/16/2018

Name: Kath Bryant

Agency Name: Marion County Board of County Commission

Agency Address: 601 SE 25th Ave., Ocala, FL 34471

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Dr. Wolf continues to work effectively in both the competent provision of service but also with the policy and financial direction of the Medical Examiner Board

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 4/12/2018

Name: Al Butler, Chairman

Agency Name: Sumter County Board of County Commissioners

Agency Address: 7375 Powell Road, Wildwood, FL 34785

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* [Click here to enter text.](#)

Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature:



Date: [Click here to enter a date.](#)

Name: Mike Prendergast, Sheriff

Agency Name: Citrus County Sheriff's Office

Agency Address: 1 Dr. MLK Jr. Avenue, Inverness, FL 34450

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* Click here to enter text.

**Unfavorable** ☐

*Please give reasons for negative response* n/a

**No Opinion** ☐

*Please explain your response.* n/a

Completed by:

Signature:



Date: 4/16/2018

Name: Sheriff Al Nienhuis

Agency Name: Hernando County Sheriff's Office

Agency Address: P. O. Box 10070, Brooksville, FL 34603

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* [Click here to enter text.](#)

**Unfavorable** ☐

*Please give reasons for negative response* [Click here to enter text.](#)

**No Opinion** ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature: \_\_\_\_\_

Date: 3/5/2018

Name: Peyton C. Grinnell, Sheriff

Agency Name: Lake County Sheriff's Office

Agency Address: 360 West Ruby Street, Tavares, Florida 32778

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* [Click here to enter text.](#)

Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature:



Date: 3/7/2018

Name: Sheriff Billy Woods

Agency Name: Marion County Sheriff's Office

Agency Address: PO Box 1987, Ocala, FL 34478

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* During Dr. Barbara Wolf's tenure as Medical Examiner she has assembled an experienced staff that would rival any of her peers. Dr. Wolf ensures her office, and mine work together as a team to reach conclusions. In addition, Dr. Wolf provides training and tutelage throughout the 5th District. Dr. Wolf's knowledge in her field and her worth ethic is unsurpassed. For these, and countless other reasons I would highly recommend Dr. Wolf be retained as the District-5 Medical Examiner.

**Unfavorable** ☐


*Please give reasons for negative response* [Click here to enter text.](#)

**No Opinion** ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature:



Date: 4/27/2018

Name:

Sheriff William O. "Bill" Farmer, Jr.

Agency Name:

Sumter County Sheriff's Office

Agency Address:

7361 Powell Road, Wildwood, FL 34785

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*    [Click here to enter text.](#)

**Unfavorable**    ☐

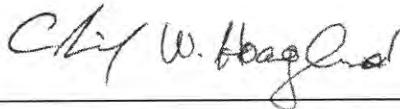
*Please give reasons for negative response*    [Click here to enter text.](#)

**No Opinion**    ☐

*Please explain your response.*    [Click here to enter text.](#)

Completed by:

Signature:



Date: 3/2/2018

Name:     Chief W. Hoagland

Agency Name:     Astatula Police department

Agency Address:     25009 C. R. 561 Astatula, FL. 34705

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*    [Click here to enter text.](#)

**Unfavorable**    ☐

*Please give reasons for negative response*    [Click here to enter text.](#)

**No Opinion**    ☒

*Please explain your response.*    [Click here to enter text.](#)

Completed by:

Signature: \_\_\_\_\_

Date: 1/26/2018

Name: Terry Holland Chief of Police

Agency Name: Belleview Police Department

Agency Address: 5350 SE 110th Street, Belleview, FL 34420

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:

Date: Click here to enter a date.

Name:

Click here to enter text.

Agency Name:

Click here to enter text.

Agency Address:

Click here to enter text.

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Very pleased with the services provided by the medical examiners office..


Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature: 

Date: Click here to enter a date.

Name: Charles Broadway

Agency Name: Clermont Police Department

Agency Address: 3600 south Highway 27 Clermont, FL 34711

Return Completed Form to:  
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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* I have worked with Dr. Wolf's Medical Examiners and investigators. They were very knowledgeable , courteous and answered all my questions. The reports were well written and produced in a timely matter.

**Unfavorable** ☐

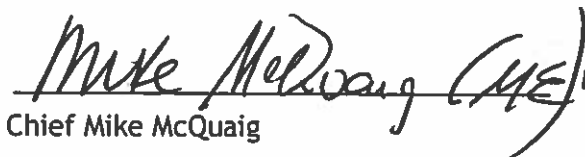
*Please give reasons for negative response* Click here to enter text.

**No Opinion** ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 3/6/2018

Name: Chief Mike McQuaig

Agency Name: Dunnellon Police Department

Agency Address: 12014 S Williams St, Dunnellon FL 34432

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* **Click here to enter text.**

Unfavorable ☐

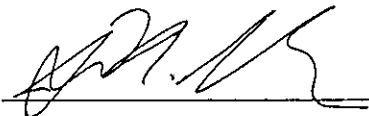
*Please give reasons for negative response* **Click here to enter text.**

No Opinion ☐

*Please explain your response.* **Click here to enter text.**

Completed by:

Signature:



Date: 4/12/2018

Name: Gary Calhoun

Agency Name: Eustis Police Department

Agency Address: 51 East Norton Avenue, Eustis, FL 32726

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* None

Unfavorable ☐

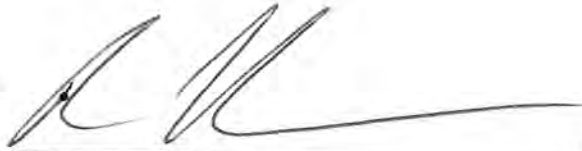
*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:



Date: 1/25/2018

Name: Rick Thomas

Agency Name: Howey in the Hills Police Department

Agency Address: 111 N Palm Avenue, Howey in the Hills, FL. 34737

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* Click here to enter text.

**Unfavorable** ☐

*Please give reasons for negative response* Click here to enter text.

**No Opinion** ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 1/29/2018

Name: Robert W. Hicks

Agency Name: City of Leesburg Police Department

Agency Address: 115 E. Magnolia St. Leesburg, FL 34748

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Dr Wolf is a very passionate about her work and often responds to law enforcement requests i.e. - at 4:00 AM to conduct her work. Credentials are impeccable. Highly Recommend Dr. Wolf be retained.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature: \_\_\_\_\_ Date: 1/26/2018

Name: Captain victor Uvalle

Agency Name: Mount Dora Police Department

Agency Address: 1300 N. Donnelly Street, Mount Dora, FL 32757

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* Dr. Wolf has provided superior service to my agency in all our death investigations.

**Unfavorable** ☐

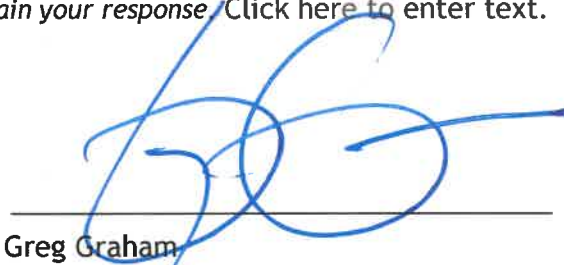
*Please give reasons for negative response* Click here to enter text.

**No Opinion** ☐

*Please explain your response* Click here to enter text.

Completed by:

Signature:



Date: 1/30/2018

Name: Greg Graham

Agency Name: Ocala Police Department

Agency Address: 402 South Pine Ocala, Florida

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*    N/A

**Unfavorable**    ☐

*Please give reasons for negative response*    Click here to enter text.

**No Opinion**    ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature: \_\_\_\_\_

Date: 3/2/2018

Name: Paul J. Valentino, Chief of Police

Agency Name: Wildwood Police Department

Agency Address: 100 Huey St. Wildwood FL 34785

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Date: \_\_\_\_\_

*R. J. Cuddy*  
*CUSDY*  
*BALDWIN BROTHERS*  
*13743 N. HWY 441 LAKE LAKE, FL*  
*32159*

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: Roger A. Beyers, Owner/Pres. Date: Feb 9, 2018

Name: Beyers Funeral Home & Crematory

Agency Name: ROGER A. BEYERS

Agency Address: 1123 West MAIN Street  
Leesburg, FL 34748

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date: FEB 05 2010

Name: Chas. E. Davis

Agency Name: Chas. E. Davis Funeral Home

Agency Address: 3075 S. Florida Ave., Inverness, FL 34450

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District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

*Communication*

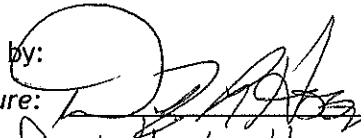
Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date:

*2-13-2018*

Name:

*Doug L. Hooper*

Agency Name:

*Cremation Center of the Native Coast*

Agency Address:

*Crystal River, FL 34429*

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☐

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☒

*Please explain your response.*

*-We are a new business and have only received cremation approval so it wouldn't be applicable to rate at this point*

Completed by:

Signature:

Date: 2/8/2018

Name:

Agency Name:

Agency Address:

*DeMarco Family Funeral Home  
5399 Commercial Way  
Spring Hill, FL 34606*

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? Please select one option below and provide comments regarding your selection.

Favorable ☒

Please give suggestions for improvement.

Our ME office - Dist 5 - is  
way above all others. Courteous  
+ cooperative - Thank you Dist 5

Unfavorable ☐

Please give reasons for negative response

No Opinion ☐

Please explain your response.

Completed by:

Signature:



Date: 2/6/2018

Name:

Lisa Merritt, Office Mng'r.

Agency Name: Forest Lawn Funeral Home

Agency Address: 5740 S. Pine Ave, Ocala, FL 34480

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

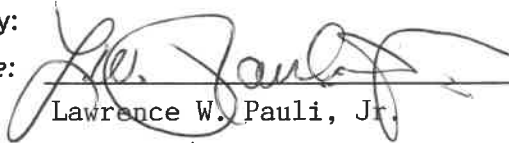
*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

*Signature:*



*Date:* February 6, 2018

*Name:* Lawrence W. Pauli, Jr.

*Agency Name:* Harden/Pauli Funeral Home

*Agency Address:* 1617 S. Bay Street, POBox 657 Eustis, FL 32727

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

Medical Examiners Commission  
Florida Department of Law Enforcement  
Post Office Box 1489  
Tallahassee, Florida 32302-1489

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: David Heinz

Date: 2-5-18

Name: David Heinz

Agency Name: Heinz Funeral Home

Agency Address: 2507 Hwy 44 W  
Inverness, FL 34453

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: Melissa Martore Date: 2-7-2018

Name: Melissa Martore

Agency Name: Hears Barley Funeral Services

Agency Address: 910 E Silver Springs Blvd Ocala FL 34470

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

*Communication*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: *Dw. Hooper*

Date: *2-13-2018*

Name: *Dw. Hooper*

Agency Name: *Hooper F.H.*

Agency Address: *501 W Main St, Inverness FL 34450*

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

*DISTRICT 5 IS VERY PROFESSIONAL and prompt. NEVER HAD A BAD EXPERIENCE WITH THEM.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: \_\_\_\_\_

Date: 03/07/2018

Name: GEORGE ANN JAKSON

Agency Name: NEW SERENITY MEMORIAL FUNERAL HOME, INC

Agency Address: 713 NE 5TH TERRACE, CRYSTAL RIVER, FL 34428

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner

Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date:

2/6/18

Name:

Keith A. Summer

Agency Name:

Procell Forensic Home

Agency Address:

114 W. Noble Ave

Bushnell, FL 33513

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 5 Medical Examiner  
Barbara C. Wolf, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

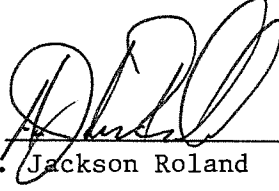
Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date:

Name: H. Jackson Roland

Agency Name: Roberts Funeral Home of Dunnellon

Agency Address: 19939 E. Pennsylvania Ave.  
Dunnellon, FL 34432

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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February 5, 2018

Medical Examiners Commission  
Florida Department of Law Enforcement  
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Re: Barbara C. Wolf, M.D.

To It May Concern:

It is with pleasure that I submit this recommendation to the Medical Examiners Commission. In my almost 50 year career as a funeral director, I have dealt with many Medical Examiners throughout the state of Florida. Dr. Barbara Wolf is by far the finest that I have had the privilege of working with. She is thorough in her investigations, readily available to us a funeral directors, and very compassionate when interacting with our families. I would strongly urge you to reappoint Dr. Wolf to the position of Chief Medical Examiner for District 5.

Sincerely yours,



H. Jackson Roland  
General Manager, Roberts Funeral Home of Dunnellon

**Charles E. Wright, MD**  
*Medical Director*

**Victor Bowers, MD**  
*Associate Medical Director*

**LifeLink®**



**of Florida**

*"With Your Help, Life Goes On..."*

**Liz Lehr, BSN, MHA**  
*Senior Vice President/Executive Director*

**Susan M. Rabel, MS, RN**  
*Associate Executive Director*

February 14, 2018

Ms. Vickie Koenig  
Bureau Chief  
Florida Department of Law Enforcement  
P.O. Box 1489  
Tallahassee, FL 32302

Dear Ms. Koenig:

I am pleased to have this opportunity to comment on the services provided by Dr. Barbara Wolf in the capacity of Chief Medical Examiner at District 5, serving Hernando County.

Dr. Wolf continues to work with LifeLink® to fulfill our mission of offering the "Gift of Life" to grieving families. Many recipients of organ and tissue donation have been able to return to happier, healthier lives as a result of our collaboration and interactions with her.

I endorse and encourage your support of Dr. Wolf's reappointment to Chief Medical Examiner for District 5.

Sincerely,

Jean Davis  
President and Chief Executive Officer  
LifeLink® Foundation, Inc.

cc: Barbara Wolf, MD



*A Donate Life Organization*



**Charles E. Wright, MD**  
*Medical Director*

**Victor Bowers, MD**  
*Associate Medical Director*

**LifeLink®**



**of Florida**

*"With Your Help, Life Goes On..."*

**Liz Lehr, BSN, MHA**  
*Senior Vice President/Executive Director*

**Susan M. Rabel, MS, RN**  
*Associate Executive Director*

February 14, 2018

Ms. Vickie Koenig  
Bureau Chief  
Florida Department of Law Enforcement  
P.O. Box 1489  
Tallahassee, FL 32302

Dear Ms. Koenig:

Thank you for this opportunity to provide input on the services provided by Dr. Barbara Wolf in her capacity of Chief Medical Examiner of District 5.

We appreciate the support she has shown in our mission of saving and enhancing lives through organ and tissue donation. Patients have been able to return to happier, healthier lives as a result of our collaboration and interactions with her.

I support of Dr. Wolf's reappointment to District 5 Medical Examiner, serving Hernando County.

Sincerely,

Liz Lehr, BSN, MHA  
Senior Vice President/Executive Director  
LifeLink® of Florida

cc: Barbara Wolf, MD



*A Donate Life Organization*

**Charles E. Wright, MD**  
*Medical Director*

**Victor Bowers, MD**  
*Associate Medical Director*



**Liz Lehr, BSN, MHA**  
*Senior Vice President/Executive Director*

**Susan M. Rabel, MS, RN**  
*Associate Executive Director*

February 14, 2018

Ms. Vickie Koenig  
Bureau Chief  
Florida Department of Law Enforcement  
P.O. Box 1489  
Tallahassee, FL 32302

Dear Ms. Koenig:

As Medical Director of LifeLink® of Florida, I am pleased to write this letter of endorsement for Dr. Barbara Wolf in the capacity of Chief Medical Examiner for District 5.

As a physician, I can attest to the value Dr. Wolf brings to our mission. She has demonstrated support for grieving families, as well as those awaiting a life-saving transplant. Her long-standing endorsement of donation has allowed many patients to receive the "Gift of Life."

I am confident that Dr. Wolf continues to be the right person to execute the duties of the Chief Medical Examiner position for District 5, serving Hernando County.

Sincerely,

Charles E. Wright, MD  
Medical Director  
LifeLink® of Florida

cc: Barbara Wolf, MD



*A Donate Life Organization*

## DISTRICT 6 REAPPOINTMENT - DR. THOGMARTIN

	Favorable	Non-Favorable	No Opinion	No Response
Public Defender's Office 6th Judicial Circuit	X			
State Attorney's Office 6th Judicial Circuit	X			
Pasco Board of County Commissioners	X			
Pinellas Board of County Commissioners	X			
Pasco County Sheriff's Office	X			
Pinellas County Sheriff's Office	X			
Belleair Police Department	X			
Clearwater Police Department	X			
Dade City Police Department	X			
Gulfport Police Department				X
Indian Shores Police Department				X
Kenneth City Police Department				X
Largo Police Department	X			
New Port Richey Police Department	X			
Pinellas Park Police Department	X			
Port Richey Police Department				X
St. Petersburg Police Department	X			
Tarpon Springs Police Department	X			
Treasure Island Police Department	X			
Zephyrhills Police Department				X
Abbey Affordable Cremation & Funeral Service				X
Affordable Cremation Services				X
Alifetribute Funeral Care - Gulfport				X
Alifetribute Funeral Care - Largo				X
Ambassador Mortuary Service				X
Anderson McQueen Funeral Home - 38th Ave, St. Pete				X
Anderson McQueen Funeral Home - Dr. MLK St - St. Pete	X			
Beach Memorial Chapel	X			
Brewer & Sons Funeral Home & Cremation Services				X
Carnegie & Dallas Funeral Services				X
Coastal Cremations - New Port Richey	X			
Coastal Cremations - Zephyrhills	X			
Creal Funeral Home & Cremation				X
Curlew Hills Funeral Home	X			
David C. Gross Funeral Homes - Beth David Chapel				X
David C. Gross Funeral Homes & Crematory Center	X			
David C. Gross Funeral Home - Clearwater				X
Davis & Davis Funeral Services				X
Dobies Funeral Home - New Port Richey				X
Dobies Funeral Home - Tarpon Springs				X
Dobies Funeral Home - Trinity Chapel				X
Dobies Funeral Home & Crematory - Hudson Chapel				X
E. James Reese Funeral Home & Crematory				X
Faupel Funeral Home				X
Garden Sanctuary Funeral Home	X			
Grace Memorial Gardens & Funeral Home				X
Grasso Funeral, Memorial & Cremation Services				X
Hodges Family Funeral Home - US 301, Dade City				X
Hodges Family Funeral Home - 5th St, dade City				X
Hodges Family Funeral Home - Zephyrhills				X
Holloway Funeral Home	X			
Hubbell Funeral Home	X			
Lawson Funeral Home & Cremation Services	X			
Lewis W. Mohn Funeral Home & Cremation Services	X			

## DISTRICT 6 CONTINUED

	Favorable	Non-Favorable	No Opinion	No Response
Loyless Funeral Home				X
McRae Funeral Services	X			
Meadowlawn Funeral Home & Memorial Gardens				X
Memorial Park Funeral Home & Cemetery				X
Michels & Lundquist Funeral Home & Cremation Service	X			
Milton Funeral Home				X
Morgan Funeral Home & Cremation Services	X			
Moss-Feaster Funeral Home & Cremation Services - Clearwater				X
Moss-Feaster Funeral Home & Cremation Services - Dunedin				X
National Cremation & Burial Society - Hudson				X
National Cremation Society - Clearwater				X
Palm Harbor Life Celebration Centre				X
Prevatt Funeral Home				X
R. Lee Williams & Son Funeral Home	X			
Rhodes Funeral Directors				X
Royal Palm North Funeral Chapel				X
Serenity Funeral Home				X
Smith Funeral Home				X
Smith-Young's Funeral Home	X			
Sunset Point Funeral Home				X
Sylvan Abbey Memorial Park & Funeral Home				X
Taylor Funeral Home	X			
Thomas J. Brett Funeral Home				X
Thomas B. Dobies Funeral Home				X
Trinity Memorial Gardens				X
Veterans Funeral Care				X
Vinson Funeral Home				X
Whitfield Funeral Home	X			
Woody's Funeral Home				X
Zion Hill Mortuary				X
Pasco County Medical Society				X
Pinellas County Medical Society	X			
LifeLink	X			

## Recommendation for Reappointment

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature: Bob Dillinger Date: 3/9/2018

Name: Bob Dillinger

Agency Name: Public Defender

Agency Address: Criminal Justice Center

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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Tallahassee, Florida 32302-1489

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* None

Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature:



Date: 1/25/2018

Name: Bernie McCabe

Agency Name: State Attorney, 6th Judicial Circuit

Agency Address: P.O. Box 5028 Clearwater, FL 33758

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* Click here to enter text.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: Click here to enter a date.

4/23/18

Name: Click here to enter text. Dan Biles

Agency Name: Click here to enter text. Pasco County BOCC

Agency Address: Click here to enter text.

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement. Click here to enter text.*

**Unfavorable** ☐

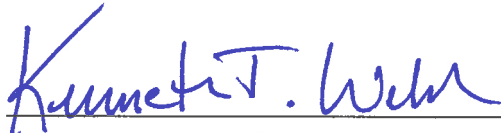
*Please give reasons for negative response Click here to enter text.*

**No Opinion** ☐

*Please explain your response. Click here to enter text.*

Completed by:

Signature:



Date: 2/27/2018

Name:

Chairman Kenneth T. Welch

Agency Name:

Pinellas County Board of County Commissioners

Agency Address:

315 Court Street, Clearwater, FL 33756

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

Or mail to:

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CHRIS NOCCO, SHERIFF

# OFFICE OF THE SHERIFF

TEAMWORK ♦ PROFESSIONALISM ♦ SERVICE

February 6, 2018

RE: Dr. Thogmartin Reappointment

A Medical Examiner plays an important role in the Pasco Sheriff's Office daily operations. Over the past few years our department has worked closely with Dr. Thogmartin and his staff on death related investigations. He and his staff are always very professional and willing to assist with a wide range of services.

Dr. Thogmartin and his staff have developed great working relationships with our detectives and work cooperatively to determine the cause and manner of each death. When remains are not identified, his staff works diligently with our detectives to make the identification and notify the next of kin. This partnership and diligence is the reason Pasco has one of the lowest amount of unidentified cases in the state.

Besides investigative assistance, Dr. Thogmartin's staff provides in-house training and often partners with our Intelligence-led Policing Section to provide overdose, child fatality and other important data. This information allows us to closely follow emerging trends and develop prevention strategies.

Please accept this information as a favorable recommendation to reappoint Dr. Thogmartin as Medical Examiner in District 6.

Sincerely,

Chris Nocco  
Sheriff  
Pasco Sheriff's Office

JP/jg

## PASCO SHERIFF'S OFFICE

**Sheriff's Administration**  
8700 Citizens Drive  
New Port Richey, FL 34654  
727-847-5878

**District I**  
7432 Little Road  
New Port Richey, FL 34654  
727-847-5878

**District II**  
36409 State Road 52  
Dade City, FL 33525  
352-518-5000

**District III**  
11530 Trinity Blvd  
Trinity, FL 34655  
727-372-5920

**Pasco Detention Cent**  
20101 Central Blvd  
Land O' Lakes, FL 34638  
813-996-6982

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*    [Click here to enter text.](#)

**Unfavorable**    ☐

*Please give reasons for negative response*    [Click here to enter text.](#)

**No Opinion**    ☐

*Please explain your response.*    [Click here to enter text.](#)

Completed by:

Signature:



Date: 1/29/2018

Name: Jason Hatcher

Agency Name: Pasco Sheriff's Office

Agency Address: 8700 Citizen Drive New Port Richey, FL. 34654

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date: 3/8/2018

Name: Sheriff Bob Gualtieri

Agency Name: Pinellas County Sheriff's Office

Agency Address: 10750 Ulmerton Road Largo, FL 33778

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable**    ☒

*Please give suggestions for improvement.*    Click here to enter text.

**Unfavorable**    ☐

*Please give reasons for negative response*    Click here to enter text.

**No Opinion**    ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature: \_\_\_\_\_



Date: 3/5/2018

Name:                      Bill Sohl, Chief of Police

Agency Name:        Belleair Police Department

Agency Address:    901 Ponce de Leon Blvd., Belleair, FL 33756

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒ 

*Please give suggestions for improvement.* I find Dr. Thogmartin to be a gifted professional and have no suggestions for improvement.

Unfavorable ☐

*Please give reasons for negative response* Click here to enter text.

No Opinion ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature:



Date: 3/2/2018

Name: Chief Daniel Slaughter

Agency Name: Clearwater Police Department

Agency Address: 645 Pierce Street, Clearwater, FL 33756

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* The response time of the Medical Examiner staff to the Dade City area continues to be a issue.

Unfavorable ☐

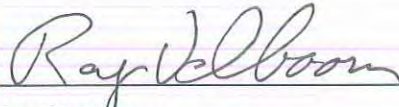
*Please give reasons for negative response* [Click here to enter text.](#)


No Opinion ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

Signature:



Date:  [Click here to enter a date.](#)

Name: Ray Velboom

Agency Name: Dade City Police Department

Agency Address: 38030 Meridian Ave Dade City , FL

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.* [Click here to enter text.](#)

Unfavorable ☐

*Please give reasons for negative response* [Click here to enter text.](#)

No Opinion ☐

*Please explain your response.* [Click here to enter text.](#)

Completed by:

**Signature:** \_\_\_\_\_ **Date:** 1/25/2018

**Name:** Jeffrey Undestad

**Agency Name:** Largo Police Department

**Agency Address:** 201 Highland Ave, Building #2 Largo FL. 33770

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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Post Office Box 1489  
Tallahassee, Florida 32302-1489

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# MEDICAL EXAMINERS COMMISSION

## Recommendation For Reappointment

District 6 Medical Examiner

Dr. Thogmartin

Favorable ☒

Unfavorable ☐

No Opinion ☐

Summary of Comments with Contact:

Completed By:

MEC Staff Member: C. Bertson Date: 4/17/18

Agency Person Contacted: Chief Kim Bogart

Agency Name: New Port Richie PD



# MEDICAL EXAMINERS COMMISSION

## Recommendation For Reappointment

District 6 Medical Examiner

Dr. Thogmartin

Favorable

☒

Unfavorable

☐

No Opinion

☐

Summary of Comments with Contact:

Completed By:

MEC Staff Member: Culbertson

Date: 4/17/18

Agency Person Contacted: Chief Haworth

Agency Name: Pinellas Park PD

# MEDICAL EXAMINERS COMMISSION

## Recommendation For Reappointment

District 6 Medical Examiner

Dr. Thogmartin

Favorable           

Unfavorable           

No Opinion           

Summary of Comments with Contact:

Completed By:

MEC Staff Member: Calbertson Date: 4/17/18

Agency Person Contacted: Chief Tony Holloway

Agency Name: ST. PETERSBURG PD

**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.* Click here to enter text.

**Unfavorable** ☐

*Please give reasons for negative response* Click here to enter text.

**No Opinion** ☐

*Please explain your response.* Click here to enter text.

Completed by:

Signature: 

Date: 3/5/2018

Name: Chief Robert Kochen

Agency Name: Tarpon Springs Police Department

Agency Address: 444 South Huey Avenue T.S., Florida 34689

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

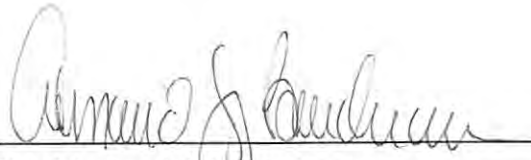
*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:



Date: 1/25/2018

Name: Chief Armand J.J. Boudreau

Agency Name: Treasure Island Police Department

Agency Address: 180 108th Avenue, Treasure Island, Florida 33706

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

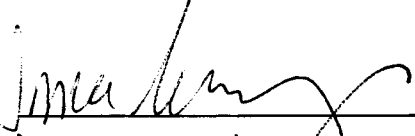
Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date:

Name: Amer C. Wajid

Agency Name: Anderson Melvin

Agency Address: 22 W Milk St. St Petersburg FL 33704

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? Please select one option below and provide comments regarding your selection.

Favorable ☒

Please give suggestions for improvement.

I have always received immediate assistance whenever I have called PC ME Office. Excellent help received from Mel, Sherie, & Lisa. Thankyou!

Unfavorable ☐


Please give reasons for negative response

No Opinion ☐

Please explain your response.

Completed by:

Signature:

 Date: 2/8/2018

Name: Joseph A. Magaddino

Agency Name: Beach Memorial Chapel

Agency Address: 301 Corey Ave St Pete Beach FL 33706

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:



Date: 2-5-18

Name:

Agency Name:

Agency Address:

**Coastal Cremations**  
**4201 Grand Blvd.**  
**Now Port Richey, FL 34652**

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date: Feb 8, 2018

Name:

Agency Name:

Agency Address:

**Coastal Cremations**  
**4911 Allen Rd.**  
**Zephyrhills, FL 33541**

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date: 2/8/18

Name: Steven M. Harris

Agency Name: Curlew Hills Memory Gardens

Agency Address: 1750 Curlew Rd. Palm Harbor, FL 34683

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: David Gross

Date:

Name: DAVID GROSS

Agency Name: DAVID C. GROSS FUNERAL HOMES

Agency Address: 6366 CENTRAL AVE. ST. PETERSBURG FL. 33707

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature:

Name: GARDEN SANCTUARY FUNERAL HOME

Agency Name:

Agency Address: 7950 131st St N. Seminole, FL 33776

Date: 2/13/18

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: Scott Horney Date:

Name: Holloway Funeral Home

Agency Name:

Agency Address: 112 Bayview Blvd, Oldsmar, FL 34677

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? Please select one option below and provide comments regarding your selection.

Favorable ☒

Please give suggestions for improvement.

Facility is clean and staff is very helpful. Follow up with Families is well ~~represented~~ represented.

Unfavorable ☐

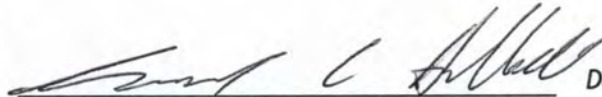
Please give reasons for negative response

No Opinion ☐

Please explain your response.

Completed by:

Signature:



Date:

2/9/2018

Name:

Gerald C. Hubbell

Agency Name:

Hubbell Funeral Home

Agency Address:

499 N. Indian Rocks Rd Belleair Bluffs FL 33770

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:

*Gerilyn Lawson*

Date:

*2/5/2018*

Name: *LAWSON Funeral Home and CREMATION SERV. INC.*

Agency Name:

*4535 Central Ave*

Agency Address:

*St. Petersburg Fl. 33713*

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? Please select one option below and provide comments regarding your selection.

Favorable ☒

Please give suggestions for improvement.

Unfavorable ☐

Please give reasons for negative response

No Opinion ☐

Please explain your response.

Completed by:

Signature:

Date:

Name:

Agency Name: Mohr Funeral Home

Agency Address: 9700 Seminole Blvd. Seminole, FL 33772

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:



Date:

2/7/2018

Name:

Irving Sanchez, III

Agency Name:

McRae Funeral Service

Agency Address:

1940 M.L. King St So.  
St. Petersburg, FL 33705

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

**Favorable** ☒

*Please give suggestions for improvement.*

**Unfavorable** ☐

*Please give reasons for negative response*

**No Opinion** ☐

*Please explain your response.*

Completed by:

Signature: Cheryl Silva

Date: 2-5-18

Name: Cheryl Silva

Agency Name: Michels-Lundquist

Agency Address: 5228 Trouble Creek Rd, New Port Richey

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

*much better than the other Districts,  
Thank you for allowing verbal permission to  
release bodies.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

*Theodore Kadak*

Completed by:

Signature:

*Theodore Kadak*

Date:

*2/5/18*

Name:

*Morgan Funeral Home*

Agency Name:

*6025 Trouble Creek Rd*

Agency Address:

*New Port Richey FL 34653*

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:



Date:

2-5-18

Name: ROBIN L. WILLIAMS

Agency Name: R. LEE WILLIAMS AND SON FUNERAL HOME

Agency Address: 3530 49th ST. No.  
ST. PETERSBURG, FLA 33710

Return Completed Form to:

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? Please select one option below and provide comments regarding your selection.

Favorable ☒

Please give suggestions for improvement.

Unfavorable ☐

Please give reasons for negative response

No Opinion ☐

Please explain your response. The staff are Team members that we had contact with including autopsy cases have been handle in the ~~the~~ most professional manner which reflect on the Team leader.

Completed by:

Signature: Robert C. Young Date: 2-6-18

Name: Robert C. Young

Agency Name: Smith-Young FBI

Agency Address: 1005 Howard St  
Clearwater FL 33756

Return Completed Form to:

Doug Culbertson via Email: [dougculbertson@fdle.state.fl.us](mailto:dougculbertson@fdle.state.fl.us)

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner

Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

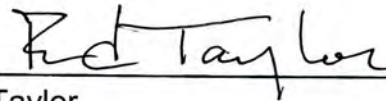
*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature:



Date: 2-5-18

Name: Ed Taylor

Agency Name: Taylor Funeral Home

Agency Address: 5300 Park Blvd., Pinellas Park, FL. 33781

**Return Completed Form to:**

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

*Please give suggestions for improvement.*

Unfavorable ☐

*Please give reasons for negative response*

No Opinion ☐

*Please explain your response.*

Completed by:

Signature: 

Date:

Name:

GENE WHITFIELD

Agency Name:

WHITFIELD FUNERAL HOME

Agency Address:

5008 GALL BLVD.  
ZEPHYRHILLS, FL 33542

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**MEDICAL EXAMINERS COMMISSION**  
**Recommendation for Reappointment**

District 6 Medical Examiner  
Jon R. Thogmartin, M.D.

How do you rate the quality of medical examiner services provided in your district? *Please select one option below and provide comments regarding your selection.*

Favorable ☒

~~Please give suggestions for improvement.~~ Click here to enter text.

Unfavorable ☐

*Dr. Thogmartin & his team are a pleasure to work with, and easy to contact !!!*

~~Please give reasons for negative response~~ Click here to enter text.

No Opinion ☐

~~Please explain your response.~~ Click here to enter text.

Completed by:

Signature:

*Anissa Raiford*

Date: 3/5/2018

Name:

Anissa Raiford

*Executive Director*

Agency Name:

Pinellas County Medical Assoc

Agency Address:

9355 113th st. N #7483 Seminole Fla. 33775

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**Charles E. Wright, MD**  
*Medical Director*

**Victor Bowers, MD**  
*Associate Medical Director*

**LifeLink®**



**of Florida**

*"With Your Help, Life Goes On..."*

**Liz Lehr, BSN, MHA**  
*Senior Vice President/Executive Director*

**Susan M. Rabel, MS, RN**  
*Associate Executive Director*

February 14, 2018

Ms. Vickie Koenig  
Bureau Chief  
Florida Department of Law Enforcement  
P.O. Box 1489  
Tallahassee, FL 32302

Dear Ms. Koenig:

I would like to take this opportunity to support the reappointment of Dr. Jon Thogmartin to the District 6 Medical Examiner's Office.

LifeLink works closely with Dr. Thogmartin to fulfill our mission of offering the "Gift of Life" to grieving families. Working collaboratively with Dr. Thogmartin, our donor families are able to be given the option of organ/tissue donation, and help to restore life and renewed health to individuals awaiting transplants.

Once again, I support Dr. Thogmartin's reappointment to the District 6 Medical Examiner's Office, serving Pinellas and Pasco Counties.

Sincerely,

Jean Davis  
President and Chief Executive Officer  
LifeLink® Foundation, Inc.

cc: Jon Thogmartin, MD



*A Donate Life Organization*



**Charles E. Wright, MD**  
*Medical Director*

**Victor Bowers, MD**  
*Associate Medical Director*



**Liz Lehr, BSN, MHA**  
*Senior Vice President/Executive Director*

**Susan M. Rabel, MS, RN**  
*Associate Executive Director*

February 14, 2018

Ms. Vickie Koenig  
Bureau Chief  
Florida Department of Law Enforcement  
P.O. Box 1489  
Tallahassee, FL 32302

Dear Ms. Koenig:

I am pleased to have this opportunity to comment on the services provided by Jon Thogmartin, MD in the capacity of Chief Medical Examiner of District 6. Dr. Thogmartin has consistently demonstrated a level of competency and medical expertise required of this position. Developing and nurturing relationships within the community, Dr. Thogmartin continues to have a positive impact.

LifeLink® works collaboratively with Dr. Thogmartin to fulfill our mission of offering the "Gift of Life" to grieving families. Recipients of organ and tissue donation have been able to return to happier, healthier lives as a result of our collaboration and interactions with him.

We look forward to a continued relationship with Dr. Thogmartin in this capacity. His continued guidance and expertise as a medical examiner and community representative will be of benefit to our mission.

I strongly endorse and encourage your support of Dr. Thogmartin's reappointment to Chief Medical Examiner for District 6, serving Pinellas and Pasco counties.

Sincerely,

Liz Lehr, BSN, MHA  
Senior Vice President/Executive Director  
LifeLink® of Florida

cc: Jon Thogmartin, MD



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**Charles E. Wright, MD**  
*Medical Director*

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*Associate Executive Director*

February 14, 2018

Ms. Vickie Koenig  
Bureau Chief  
Florida Department of Law Enforcement  
P.O. Box 1489  
Tallahassee, FL 32302

Dear Ms. Koenig:

As Medical Director of LifeLink® of Florida, I am pleased to write this letter of endorsement for Dr. Jon Thogmartin for the reappointment as District 6 Medical Examiner.

As a physician, I can attest to the value Dr. Thogmartin brings to our community. Through his work, Dr. Thogmartin continually demonstrates compassion for families experiencing a death, as well as those awaiting a life-saving transplant. His support of organ/tissue donation has allowed many patients to receive the "Gift of Life."

It is with confidence I believe that Dr. Thogmartin is the right person to execute the duties of the Chief Medical Examiner position for District 6, serving Pinellas and Pasco counties.

Sincerely,

Charles E. Wright, MD  
Medical Director  
LifeLink® of Florida

cc: Jon Thogmartin, MD



*A Donate Life Organization*



## State of Florida Medical Examiners Commission

P.O. Box 1489 | Tallahassee, FL 32302-1489 | (850) 410-8600

February 13, 2018

### MEMORANDUM

To: Stephen J. Nelson, M.A., M.D., F.C.A.P.  
Chairman  
Medical Examiners Commission

From: PROBABLE CAUSE PANEL

Barbara C. Wolf, M.D., District 5 Medical Examiner, Chair  
Honorable Jeff Siegmeister, J.D., State Attorney, Third Judicial Circuit  
Ms. Robin Giddens-Sheppard, L.F.D.

*Barbara C. Wolf M.D.*

Subject: Report of the Panel – Complaint against Marie Herrmann, M.D. (District 7)

In response to your memorandum of December 11, 2017, the Probable Cause Panel convened on February 8, 2018 at 10:00 a.m. at the Third Judicial Circuit State Attorney's Office in Live Oak, Florida. Panel members District 5 Medical Examiner Barbara C. Wolf, M.D., Third Judicial Circuit State Attorney Jeff Siegmeister, and Funeral Director Robin Giddens Sheppard were all present. Also present were Commission staff members Vickie Koenig, Doug Culbertson, and Beth McNeil. Staff had already mailed the panel members a notebook of their findings and the reference materials upon which they would base their opinions.

The first order of business was the election of a chair, which Dr. Wolf accepted. Next, the Panel reviewed the statutory reference that established the Panel as well as the procedures that the Panel and the Commission will use in these proceedings. The authority of the Probable Cause Panel is established by Section 406.075(3), F.S., and is limited to a determination of whether the facts establish a violation of Chapter 406, Florida Statutes, Florida Administrative Code Chapter 11G, or the Practice Guidelines. Dr. Wolf then reviewed the reference material previously forwarded to the Panel members.

Dr. Wolf stated that the complaint alleges that Dr. Herrmann only conducted a visual inspection of Kayla Davis' body rather than an autopsy even though the family stated that they felt Ms. Davis died under suspicious circumstances, and that Dr. Herrmann failed to document a head wound that was present on the back of Ms. Davis' head. The complaint further alleged that Dr. Herrmann violated Chapter 119, F.S., by failing to provide records that the family had deemed to be public records.

The Panel discussed the complaint in detail, including any possible statute or rule violations regarding Dr. Herrmann's actions in this case pertaining to the complainant's allegations that she violated one or more of the following:

- §406.075(1)(i), F.S., which states in part, "*Negligence or the failure to perform the duties required of a medical examiner with that level of care or skill which is recognized by reasonably prudent medical examiners as being acceptable under similar conditions and circumstances*".
- Rule 11G-2.003(5)(a), F.A.C, which states "*Absent good cause, an autopsy shall be performed when a reasonable suspicion exists that a death might be by criminal violence or by any violence sustained in prison, a penal institution, or in police custody*".
- Article 24, #4 of the Practice Guidelines for Florida Medical Examiners, incorporated by reference into Rule 11G-2.006, F.A.C., which states, "*Wounds that have evidentiary value, whether recent or remote, should be documented by written protocol, diagram and photography. Photographs should be composed so as to document the location and orientation of wounds and to demonstrate detail*".

After extensive discussion, the Panel made the following determinations:

The complainant alleges that Dr. Herrmann intentionally or unintentionally violated Rule 11G-2.003(5)(a), F.A.C., by declining to perform an autopsy on Kayla Davis in spite of the death being reported as potentially suspicious in nature. The Panel determined that Dr. Herrmann did violate this rule by failing to perform an autopsy when the death was reported as suspicious in nature.

Further, the Panel determined that Dr. Herrmann violated § 406.075(1)(i), F.S., by failing to provide that level of care or skill that is recognized by reasonably prudent medical examiners as being acceptable under similar conditions and circumstances by failing to conduct an autopsy in a death that was reported as being potentially suspicious in nature.

The Panel reviewed the documents provided by District 7 and determined that the small marking on the back of the head on the body diagram was not labeled, nor did it meet the requirement of Article 24, #4 of the Practice Guidelines for Florida Medical Examiners. The Panel noted that, while all other wounds on the body were noted and labeled, the mark on the back of the head was not labeled, did not appear to be indicative of a wound, and was not noted in the Report of Postmortem Examination, as were the other wounds on the body diagram.

The Panel also discussed the alleged violation of Chapter 119, F.S., regarding public records and determined that there is no provision in Chapter 119, F.S. that requires creating a record in order to satisfy a public records request. Since the requested record did not exist, Dr. Herrmann was under no obligation to create a record in order to satisfy the request.

### **Conclusions**

The Panel found that there was probable cause for disciplinary action regarding the complaint lodged against Dr. Marie Herrmann. The Panel felt that neglecting to perform an autopsy on the body of Ms. Davis, even though the death had been reported as potentially suspicious in nature, was a direct violation of Rule 11G-2.003(5)(a), F.A.C. The Panel also felt that this failure constituted negligence or the failure to perform the duties required of a medical examiner with

that level of care or skill which is recognized by reasonably prudent medical examiners as being acceptable under similar conditions and circumstances, in violation of s. 406.075(1)(i), F.S.

The Panel further found that the lack of documentation of the wound to the back of the head was a violation of Article 24, #4 of the Practice Guidelines for Florida Medical Examiners as it was not noted as a wound or injury in the report and the marking on the body diagram was not sufficient to qualify as proper documentation.

It was noted that Dr. Herrmann did not respond to an inquiry by the family for almost 4 years after the request was sent, and that she did not adequately answer the family's questions. While this was not a violation of Rule or Statute, the Panel felt better communication with family members should have been attempted.

The Panel recommends that the Commission issue a written reprimand to Dr. Herrmann for the aforementioned violations, and that the reprimand should include a suggestion for better communications with the families of decedents in the future.

The Panel is prepared to discuss this matter and the reasoning behind their conclusions at a future Commission meeting. In the meantime, please contact staff if you have any questions or if the panel can be of further assistance.

BCW/dc

**THE STATE OF FLORIDA**

**FATALITY MANAGEMENT  
RESPONSE PLAN**

**of the  
FLORIDA MEDICAL EXAMINERS  
COMMISSION**



**Version 4.0  
May 4, 2018**

(To supplement the State Comprehensive Emergency Management Plan)

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**I Plan Authority**

The Medical Examiners Act, Chapter 406, Part I, Florida Statutes, was enacted by the 1970 Legislature in order to establish minimum and uniform standards of excellence in statewide medical examiner services. The Florida Medical Examiners Commission provides guidance for districts throughout the state pursuant to its charge to initiate cooperative policies with any agency of the state or political subdivision thereof.

Under Chapter 406.11, Florida Statute, specific death scenarios fall under the jurisdiction of the medical examiner. Such scenarios include deaths resulting from accidents, homicides, suicides, and certain natural deaths which could include those constituting a threat to public health. The range of circumstances includes both man-made and natural disasters.

In addition, Chapter 11G, Florida Administrative Code, the rules of the Medical Examiner Commission, also provides specific guidelines and mandates certain procedures that should be considered even when dealing with a disaster.

**II Plan Responsibility**

The Florida Medical Examiners Commission has the responsibility to produce and maintain this State of Florida Fatality Management Response Plan.

**III Plan Revision History**

Version 1, Adopted at the Medical Examiner's Commission meeting of January 17, 2007

Version 2, Adopted at the Medical Examiner's Commission meeting of May 21, 2010

Version 3, Adopted at the Medical Examiner's Commission meeting of May 25, 2012

Version 4, Adopted at the Medical Examiner's Commission meeting of May 4, 2018

**IV Introduction**

The focus of this plan is to identify methods through which medical examiners may obtain support assets to accomplish the goals of identifying the deceased and arranging proper final disposition. No attempt is made here to create a one-size-fits-all operational set of procedures, as each district is unique. Rather, it presents major categories of service response that must be adapted to the nature of disasters ranging from naturally occurring events (hurricanes, floods, fires, etc.) to manmade events including delivery of weapons of mass destruction (bomb/blast, chemical, nuclear, or biological). Natural disease outbreaks occurring under normal circumstances (e.g. not terrorist related) do not normally fall under the jurisdiction of the medical examiner. Planning for such outbreaks is covered in the Florida Natural Disease Outbreak and the Pandemic Influenza Fatality Management Response Plan (2008).



Support assets are provided to the medical examiner via the system of a County-level Emergency Operations Center's Emergency Support Function 8 (ESF-8) – Health and Medical Services. The purpose of ESF-8 is to coordinate the State's health, medical, and limited social service assets in case of an emergency or disaster situation. This includes adoption of a Catastrophic Incident Response Plan for response to events that create excessive surge capacity issues for pre-hospital, hospital, outpatient, and mortuary services. The Fatality Management Response Plan addresses mortuary surge capacity issues and methods to respond to and mitigate such issues.

The main rule of thumb for requesting support assets calls for exhausting local assets before requesting state assets. Likewise, state assets need to be exhausted before requesting federal assets.

There are two primary organizations that provide major resources to a medical examiner having to deal with an incident that exceeds the assets of the local government.

The first is the Florida Emergency Mortuary Operations Response System (FEMORS) which is a State of Florida asset that may be requested by the medical examiner when the Governor has issued an Executive Order declaring a state of emergency. It may also be requested in the absence of a declared emergency as evidenced by the Jan 29, 2012 eleven-fatality vehicular crash incident on Interstate-75 in Gainesville.

The second is the federal government's Disaster Mortuary Operational Response Team (DMORT). When a federal declaration has been made concerning a local disaster DMORT's personnel and equipment can be deployed to the disaster site.

The major distinction between the two is that FEMORS can reasonably expect to staff and manage an event for approximately 30 to 40 days. If the activation period is anticipated to require a longer support time, DMORT may be called upon to assist. Any transitional change would be totally seamless since both organizational models are very similar.

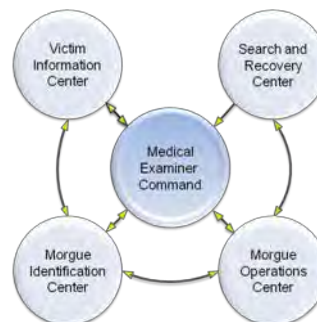
FEMORS can assist the medical examiner with an incident assessment within 2-4 hours, and be onsite and operational in 1 to 3 days. DMORT can take several days longer, especially for a no-notice event such as an explosion.

Both teams can provide an incident morgue with all of its ancillary equipment and staffing of various forensic teams within the morgue (i.e. pathology, personal effects, evidence collection, radiology, fingerprint, odontology, anthropology, DNA collection, and embalming). They also may assist in initial scene evaluation, recovery of human remains, collection of missing person information, victim identification, records management, and disposition of human remains.

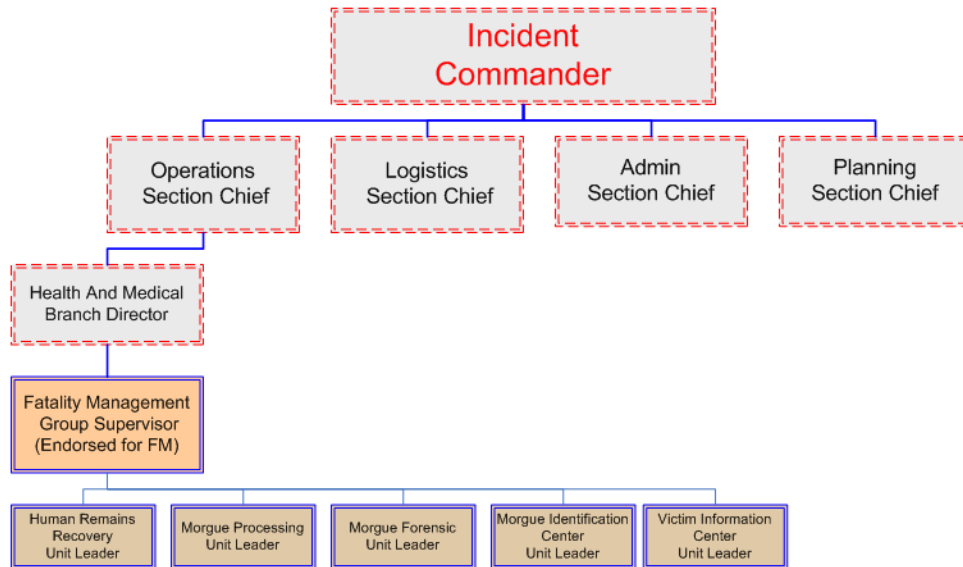
## V Concept of Operations

### A. General

1. Mass fatality disasters have the potential to quickly overwhelm the resources of a medical examiner's operation depending on the capacity of the facility and the number of fatalities. Offices that are overwhelmed may seek assistance at local, state and federal levels.
2. Disaster situations may range from just a few victims to very high numbers. Additionally, the event may involve one or more of the following complications:
  - a. Biological agent exposure events resulting in infectious or toxic agent contaminated victims,
  - b. Bomb/Blast events resulting in burned and fragmented human remains,
  - c. Chemical exposure events resulting in hazardous material contaminated victims,
  - d. Radiological exposure events resulting in radiation material contaminated victims.
  - e. Transportation accidents resulting in fragmented human remains,
  - f. Weather events resulting in drowning and blunt trauma victims, or
  - g. Natural disease outbreaks.
3. These complications can arise regardless of whether the event was an act of nature, a minor or catastrophic accident, a terrorist act, an outbreak of infectious disease, or the intentional release of a weapon of mass destruction.
4. Deaths resulting from acts of homicide, suicide, or accident, and those constituting a threat to public health, fall under the jurisdiction of the medical examiner (Chapter 406.11, Florida Statutes). For this reason, the medical examiner assumes custody of any such death to determine the cause of death, document identity, and initiate the death certificate.
5. The five primary functions of the Fatality Management mission are:
  - a. Command/Control,
  - b. Recovery,
  - c. Morgue (post mortem processing),
  - d. Victim Information (ante mortem processing), and
  - e. Identification.
6. Management of the overall disaster is accomplished using the Incident Command System (ICS) as codified by the National Incident Management System (NIMS). The primary functions of Command, Operations, Planning, Logistics, and Administration/Finance are the foundation of a



scalable platform that can expand or contract as the scope of the disaster dictates. Typically, under the Operations Section Chief, there will be a Health and Medical *Branch* Director managing a variety of *Groups* such as Medical Response/EMS, Sheltering, Special Needs, Fatality Management, and others.



7. The medical examiner may obtain additional resources by identifying equipment and personnel assets needed to manage the surge of deceased victims and channeling those requests through the local Emergency Operations Center. This would include specialized assets to assist with decontamination of victims of exposure to chemical, radiological, or biological agents.
8. Normally the local or State Emergency Operations Center processes such requests through its ESF-8 desk. Except in rare circumstances involving military or certain federal employees, the medical examiner retains control of, and responsibility for, handling the deceased. All assets activated to assist with fatality management operate under the direction of the medical examiner. Once the requested assets arrive, the medical examiner has the responsibility to coordinate, integrate, and manage those assets. (Capstone)
9. Resources available for activation may provide personnel experienced in Incident Command System operations capable of augmenting the medical examiner's staff in certain management functions and providing valuable liaison services to Incident Command and the ESF-8 desk.

## B. Organization

### PRIMARY AGENCY:

Florida Department of Health

### SUPPORT AGENCIES:

Florida Department of Law Enforcement (FDLE)

Florida Medical Examiners Commission (MEC)

Florida Emergency Mortuary Operations Response System (FEMORS)

### FEDERAL AGENCIES:

Department Health and Human Services 'National Disaster Medical System (NDMS) which provides:

- Disaster Mortuary Operational Response Team (DMORT) and
- Weapons of Mass Destruction (WMD) Team

1. Florida's Department of Health is designated as the lead agency for providing health and medical services under ESF-8. The roles of the primary and support agencies are enumerated in the state's Comprehensive Emergency Management Plan, specifically in Appendix VIII: ESF-8 – Public Health and Medical Services.
2. When necessary, federal ESF-8 resources will be integrated into the state ESF-8 response structure.
3. Local Health Departments and Emergency Operations Centers operate at the county level in each of Florida's 67 counties.
4. Medical Examiners operate under a district system whereby they exercise authority for a single county or multiple counties. The 25 24 districts are covered by 22 medical examiner offices because Districts 2, 4, and 8 covers District 3 (Columbia, Dixie, Hamilton, Lafayette, Madison, and Suwannee counties), and District 7 (Volusia county) covers District 24 (Seminole county), and District 9 (Orange county) covers District 25 (Osceola county). (See exceptions in Section XI VII – Medical Examiner Districts)
5. The Florida Medical Examiners Commission provides oversight for districts throughout the state. In the absence of other reporting procedures, the Commission serves as the information clearinghouse on the status of reported fatalities due to a disaster.
6. Regional Domestic Security Task Forces (RDSTF) operate at a regional level with the State divided into 7 regions covering multiple counties each. Each RDSTF Region covers several medical examiner offices (while 5 medical examiner districts are covered by more than one RDSTF Region).

RDSTFs provide the law enforcement oversight for disasters and incorporate both local and state law enforcement agencies as well as ancillary agencies including fire service, search and rescue, health and medical services, and others. RDSTFs support the emergency management structure established for the disaster. This may be a single county Emergency Operation Center or, in the case of a multi-jurisdictional event, a Joint Emergency Operation Center as well as the State Emergency Operation Center. Close coordination of the medical examiner's role of processing human remains with law enforcement's role of investigating the event and tracking missing person reports is essential throughout the response effort.

7. Florida's Emergency Mortuary Operations Response System (FEMORS) is a team of qualified "reserve" forensic professionals who can be deployed by ESF-8 to supplement the needs of the medical examiner(s) affected by a mass fatality event. FEMORS is a sponsored activity of the University of Florida in collaboration with the Maples Center for Forensic Medicine.

### **C. Notifications**

1. Medical examiner notification to the local Emergency Operations Center is the first step in obtaining supplemental resources. If not already activated by another method of notification, this action results in contact through the State Warning Point to activate the State Emergency Operations Center.
2. Disaster notification to the medical examiner will normally come through routine law enforcement, emergency operations center channels, or news media broadcasts in advance of a request to respond to recover human remains. In rare cases, it is possible that the medical examiner would be the first to recognize a cause of death indicating a potential weapon of mass destruction release. In such an event, the medical examiner would be the one to initiate notification of appropriate authorities.
3. During an activation of the State Emergency Operations Center, the primary and support agencies of ESF-8 respond directly to the Emergency Services Branch Chief who reports to the Operations Section Chief (see Chapter 4, Section M of the Basic CEMP).
4. State Emergency Operations Center activation of ESF-8 may result in immediate activation of an assessment team from FEMORS (or another fatality management support organization such as DMORT) that can initiate contact to offer assistance to the medical examiner in assessing the scope of the disaster and identifying assets required to process human remains.

**D. Actions**

1. Once notification is made of an event with a potential for significant loss of life, a medical examiner should attempt to assess the scope of the event and anticipate levels of additional resources that might be needed. This could include:
  - a. modification of routine workflow within the facility to permit processing and segregation of daily casework from disaster-related victims;
  - b. possible supplemental space and equipment requirements for refrigerated storage;
  - c. temporary staff and supply increases to respond to the surge event; and,
  - d. if the facility has been damaged by the event (e.g., hurricane, flood, etc.), consideration of location for placement of a temporary base of operations either adjacent to, or remote from, the damaged morgue facility.
2. Upon notification by a medical examiner of a request for assistance, ESF-8 may notify and activate an assessment team of FEMORS (or another fatality management support organization such as DMORT) to assist the medical examiner in assessing the situation.
  - a. In the event of a known impending event like a hurricane, ESF-8 normally places the fatality management support organization on ALERT for possible activation.
  - b. FEMORS activates its internal notification system to establish a Ready List of members capable of responding if needed.
3. FEMORS initiates contact with the medical examiner by telephone, within 4 hours if possible, to ascertain if help is needed or to arrange for an appropriate meeting location.
4. Simultaneously, FEMORS initiates its telephone notification process to assemble a list of members capable of responding within 24 hours, if needed.
5. If needed, FEMORS assists the medical examiner in planning for:
  - a. special processing complications such as protection from chemical exposure of responders and decontamination of recovered remains prior to transportation to a temporary morgue site, if applicable;
  - b. disaster site management of human remains with regard to recovery, preliminary documentation procedures, and refrigerated storage until transportation can be arranged;
  - c. supplemental or temporary morgue operations either in concert with the existing medical examiner facility or at a remote location;

- d. supplemental refrigerated storage at the morgue both for remains received from the disaster site and for remains processed and awaiting release for disposition;
    - e. victim information center operations at a site removed from both the disaster site and the morgue; and
    - f. records management and computer networking for managing data generated about missing persons and remains processed.
6. The medical examiner, or designee, reports the assessment results back to ESF-8 to specify:
  - a. estimated number of human remains to be processed if possible,
  - b. types and number of personnel and equipment that will be needed,
  - c. staging area(s) for arriving assets, and
  - d. any special safety issues to advise responding personnel.
7. ESF-8 documents the medical examiner's requests for equipment assets, types and numbers of support personnel, and staging area instructions.
8. As directed by ESF-8, FEMORS contacts and activates the types and number of personnel requested by the medical examiner with instructions on staging areas and planned time of arrival.
9. ESF-8 initiates arrangements for travel, if necessary, and accommodations for responding personnel.
10. For any equipment requested that is not part of FEMORS response, ESF-8 initiates contact with appropriate vendors to supply equipment such as refrigerated trucks, x-ray machines and processors, etc.
11. In the event the resources required for response to the disaster exceed the capabilities of FEMORS, or if decontamination of human remains is needed, ESF-8 initiates contact with appropriate HazMat decontamination teams or the Federal Department of Health and Human Services (HHS) to request the assistance of the Disaster Mortuary Operational Response Team (DMORT) and/or Weapons of Mass Destruction (WMD) Team.

**E. Direction and Control**

1. All management decisions regarding response assets and resources are made at the State Emergency Operations Center by the Department of Health Emergency Coordination Officer.
2. Management of fatality related operations under the direction of the district medical examiner or designee is coordinated with the field Incident Commander. FEMORS' assets assigned to the medical examiner remain under the medical examiner's direction and may be used in any way to supplement the medical examiner's operations including liaison with the Incident Commander.
3. Volunteer groups and individuals may also offer services to assist the medical examiner. Traditionally, this includes forensic pathologists from other districts, forensic anthropologists, and members of various funeral associations and dental societies. Experienced forensic pathologists can be appointed as Associate Medical Examiners pursuant to Chapter 406.06(2), Florida Statutes. Funeral service personnel can be a valuable asset to provide, at a minimum, additional staff to serve as "trackers" to monitor custody and processing steps for each set of remains through the morgue process. Likewise, dental personnel, even if they possess no forensic experience, can assist forensic odontologists in a number of areas.
  - a. For such volunteers who are not already pre-registered (pre-vetted) as members of FEMORS, the medical examiner should ensure that each volunteer acknowledges a liability waiver for work-related injury and registers in for each period of service.
  - b. Members of FEMORS are provided liability coverage for worker's compensation and professional liability issues by activation as temporary employees of the Florida Department of Health.
4. Regardless of the source of personnel (in-house, state or federal supplemental, or volunteer) detailed time records must be maintained to document the nature and periods of duty for each and every person assisting during the operation.



## **VI Responsibilities - Medical Examiner**

The medical examiner is responsible for managing several operations that target the ultimate goals of identifying the dead, determining the forensic issues related to the cause and manner of death, and returning human remains to families, if possible.

In a disaster situation, in addition to notification, evaluation, and planning, incident specific caseload management consists of coordinating multiple functional areas.

- A.** Tracking System Activation
- B.** Remains Recovery
- C.** Holding Morgue Operations
- D.** Pre-Processing Transportation and Storage
- E.** Morgue Operations
- F.** Post-Processing Transportation and Storage
- G.** Body Release for Final Disposition
- H.** Victim information Center Support
- I.** Records Management (Victim Processing)
- J.** Records Management (Accounting and Finance)
- K.** Progress Reports and Public Information

### **A. Tracking System**

When implementing a tracking system for recovery, the medical examiner should consider where remains are found, how fragmented portions are tracked, how case numbers are correlated, and how ante-mortem data (obtained from family members) can be cross referenced with other case numbers assigned to recovered remains. The tracking system should include a means for distinguishing disaster cases from other caseloads, it should also enable the cross sharing of data between several operational areas, such as, the morgue, the Victim Information Center, the incident site, or any location where case data is entered. (Capstone) Each set of remains processed will generate numerous items that need to be tracked by computer such as photographs, personal effects, tissue samples, etc.

Whether FEMORS, DMORT or another fatality management support organization is activated to assist the medical examiner, a Victim Identification Program (VIP) or similar database can be used to track and search for potential matching indicators. VIP stores known victim information provided by families at the Victim Information Center and data generated in processing the remains in the morgue. Likewise, both assets utilize a dental matching program called WinID to compare ante mortem dental records with post mortem dental data obtained during the processing effort.

An accurate and reliable numbering system for all human remains (especially fragmented human remains) is crucial to an effective mission. The system must conform to the needs of the local medical examiner as well as be sufficient for proper evidence tracking. In the absence of an established medical examiner system the following guidelines may be employed, in part or in whole as deemed necessary by the medical examiner. There are several places where the numbering system must be carefully managed.

1. Field or Disaster Site - The numbering system starts in the field.
  - a. It should always be consecutive and non-repeating. A simple system is preferred (e.g., Bag 1, Bag 2, Bag 3, etc.).
  - b. Prefixes MAY be used to clarify where they were found (e.g. F-1 for floating remains in the water, S-1 for submerged remains, Grid B-3, etc.). This is particularly important when remains are recovered simultaneously from multiple sites.
  - c. In the field, all individual remains must be given their own number.
  - d. If remains are not connected by clothing or tissue, they must be packaged separately and assigned different numbers.
2. Morgue Operations -
  - a. Often it is preferable to assign the unique Morgue Reference Number (MRN) once remains are received at the incident morgue. Although tracking starts at the point of recovery, it is better if an official case number is assigned at the location where remains are actually processed rather than at the recovery point(s), because co-mingled fragmentary remains may need to be separated and treated as multiple cases, versus one case.
  - b. If appropriate, the MRN and suffixes may be used to further identify multiple items related to the same MRN.
    - i. Because of the way computers store and retrieve data, it is important to include the leading zero for numbers 01 through 09.
    - ii. Summary of possible case numbering suffixes that may be applied (including the leading zero for numbers 01 through 09):
      - DM01 Digital Media
      - DP01 Digital Photos
      - PE01 Personal Effects
      - BX01 Body X-rays
      - FP01 Finger Prints
      - DX01 Dental X-rays
      - DN01 DNA Specimens (post mortem)
      - DB01 DNA Family Samples (Buccal swabs)
      - DR01 DNA Reference Specimens (known victim DNA)
3. Identified Remains Case Number Conventions
  - a. For death certificate purposes, each death requires one medical examiner case number.

- b. The medical examiner may elect to enter identified remains in the district's existing computerized case file management system for that office after one or more MRN case files have been matched to a Reported Missing (RM) case file. Thus, a "Medical Examiner Case Number" may be issued.
  - i. Cross reference notes should be made to indicate which Reported Missing (RM) case and MRN case(s) are associated with the master case number.
  - ii. Multiple MRN cases may be matched by dental or DNA identification to one individual.
- c. The medical examiner may elect to use the first MRN identified with a particular Reported Missing (RM) as the PRIMARY number.
  - i. Additional MRN cases identified as the same individual may be cross-referenced to the primary MRN for tracking purposes.
  - ii. Logs of MRN numbers should be updated to reflect the primary and secondary links for tracking purposes.

## **B. Remains Recovery**

Management of mass fatality disasters begins at the scene. The medical examiner's accurate determination of the cause and manner of death, documentation of a victim's identity, and return of remains to families is dependent on the quality of the recovery effort. With the exception of obvious weather caused events, disaster sites should be considered and treated as crime scenes from the outset. The nature of the disaster site will dictate how the medical examiner coordinates with law enforcement and fire service personnel to locate, document, store, and transport victim remains.

If the site involves any form of hazardous contamination it may be necessary to form a multidisciplinary team to evaluate the incident. The team should include:

1. HazMat, and any other relevant agencies (check required level of PPE),
2. death investigation personnel, and
3. law enforcement.

In the event of a disaster involving contaminated human remains, it may be necessary to request activation of the DMORT WMD Team or a similar asset capable of decontaminating the remains before they are admitted to the morgue for processing.

## **C. Initial Holding Morgue Operations**

Once remains have been recovered at the disaster site, an initial physical examination by medical examiner, law enforcement, or other appropriate personnel may be necessary at the scene prior to a more extensive external and internal examination at the morgue.

1. At the very least, remains must be documented for tracking purposes as they are recovered and placed in a transportation staging area.
2. In some circumstances, personnel may need to gather evidence, and document, remove, and track personal effects before remains are transferred for autopsy or identification.
3. In other cases involving contamination, remains may need to be decontaminated before they are transported to the morgue. Because the set up for a decontamination unit may take 48-72 hours to become fully operational, refrigerated storage of remains at the incident site may become necessary.
4. The type of disaster will determine the extent of the initial holding/incident morgue operation.

#### **D. Pre-Processing Transportation and Storage**

The number of fatalities may necessitate the expansion of the medical examiner's transportation, storage, and morgue systems.

1. To expand their storage capabilities, medical examiners may need to incorporate the use of supplemental refrigeration (such as refrigerated units).
2. Where possible, electric power should be utilized to run the refrigerated units instead of diesel power which creates highly toxic exhaust fumes.
3. The use of mobile refrigerated units for temporary staging storage at the disaster site can also be used to transport remains to a high capacity medical examiner facility (even if outside the district).
4. Another option is to cool a suitable storage area to below 40° F with an industrial air conditioning unit.
5. Remains delivered from the incident site must be kept segregated from remains already processed.
6. During the transporting and storing process, human remains should not be stacked upon one another. They may be stored on shelving units (if available) provided there is a means for the safe lifting of those remains above waist level height.

#### **E. Morgue Operations**

Morgue case flow during disaster operations requires planning of multiple issues including location of processing areas, flow through the morgue and tracking, initial routine processing/triage, and autopsy.

1. Location  
The medical examiner must determine if remains should be processed at the medical examiner office in the district in which the deaths occurred, within the district at another location, or at the nearest high capacity medical examiner facility. Such a decision is based on the magnitude of the incident, the rate of recovery of remains, the potential for the medical

examiner headquarters to become a target of attack, and if the district medical examiner office has enough space to accommodate the additional caseload.

## 2. Morgue Stations

- a. Unlike routine casework where human remains are processed at one station, in a mass fatality incident remains are often processed in a multiple-station system. Generally, a well-organized morgue operation entails: intake/admitting, triage, photography, evidence, personal effects, pathology/toxicology, radiology, fingerprinting, odontology, anthropology, and DNA sampling.
- b. Extensive guidance on the function and operation of each morgue station is provided in the FEMORS Field Operation Guide (FOG).

## 3. Autopsy and External Evaluations

- a. For large numbers of fatalities, it may not be feasible to consider performing a complete autopsy on all remains. Although the medical examiner must determine which cases require an autopsy, he/she should think about ~~discussing~~ ~~collaborating~~ his/her intentions with the lead law enforcement agency and the Department of Health, since each of these agencies has its own specific requirements for identifying autopsies to support the overall investigation. (Capstone)
- b. While a complete autopsy of every victim may be the desired goal, in the face of significant numbers of victims the medical examiner may need to seek authorization to apply professional discretion to autopsy only appropriate sample cases. Such authorization may be requested pursuant to a disaster declaration or Governor's Executive Order covering the state of emergency.

## 4. Documentation of Processing

- a. In addition to assessment of anatomic findings (pathology/toxicology reports) to support a determination of cause of death, processing provides the only opportunity to preserve information needed to establish positive identification of the remains.
- b. Processing of each case includes photography, collection of evidence, and/or personal effects. Properly documented "chain of custody" is essential for all such processing.
- c. Personal effects may prove crucial in establishing presumptive identifications that may lead to positive identifications through accepted protocols. Even DNA may be obtained from some personal effects bearing biological material. For that reason, a DNA specialist should be consulted before personal effects are cleaned for photographing, cataloging, and returning to families. Personal effects should always be treated with potential identification in mind.
- d. Standardized processing forms available in the Victim Identification Program (VIP) type databases may be used to create a record of all processing efforts.

- e. Data entry of post mortem processing information is valuable for making the information searchable for clues to matching it with victim ante mortem information provided by families.
5. Radiological (X-Ray) Processing
    - a. Specialists with experience in the use of x-ray should be used to process remains.
    - b. Comprehensive x-ray documentation is made of appropriate cases to identify commingled remains, artifacts (jewelry, evidence, etc.) imbedded in human tissue, and evidence of ante mortem skeletal injury, surgeries, or anomalies.
    - c. Such features may aid in identification by correlation with ante mortem medical records.
  6. Fingerprint Processing
    - a. Specialists with experience in recognizing and preserving ridge detail for finger, palm, and footprints should be used to process remains.
    - b. Preserved ridge detail records may be compared to ante mortem print records supplied by families or other agencies to establish identification of the victim.
  7. Dental Processing
    - a. Specialists with experience in recognizing dental structures and recording by means of x-ray and charting should be used to process remains.
    - b. Standardized processing forms available in the dental identification program (WinID) may be used to compare with ante mortem dental records supplied by families or other agencies to establish identification of the victim.
  8. Anthropology Processing
    - a. Specialists with experience in recognizing skeletal structures and recording by means of x-ray and charting, should be used to process remains.
    - b. Comprehensive documentation is made of human skeletal and other fragmentary remains including assessment of bone, bone portion, side, chronological age, sex, stature, ancestral affiliation, ante-mortem trauma, and pathological conditions.
    - c. Such features may aid in identification by correlation with ante mortem medical records
  9. DNA Processing
    - a. Human remains that lack typical identifying features (tissues without fingerprint, dental, or anthropological material) can often be identified through DNA. For this reason, morgue processing should include a station to obtain and preserve a specimen for DNA testing from each case processed.

- b. DNA specialists should be consulted or even incorporated into the morgue station to ensure proper sampling procedures, prevent cross contamination, and ensure the best possible specimen is collected.
- c. Laboratory testing of DNA specimens will need to be coordinated taking into account the:
  - i. selection of the most appropriate specimen for testing,
  - ii. number of specimens to be tested,
  - iii. capacity of the laboratory to perform the testing, and
  - iv. standardization of test results for comparison with DNA testing of ante mortem reference materials collected through the Victim Information Center or other agencies.
- d. DNA Sections of the Florida Department of Law Enforcement's Crime Laboratory System may be called upon to assist with managing such issues.

#### **F. Post-Processing Transportation and Storage**

Until the final disposition of remains is known, the medical examiner cannot determine to what extent this phase of the operation must function; for instance, when remains are going to be returned to family members, personnel may only need to establish a holding area for funeral directors to retrieve remains (Capstone). Storage areas should be segregated for coding of location by *Unidentified* remains and *Identified* remains. Unidentified remains may be returned to the morgue multiple times for additional processing as needed.

Law enforcement may require that the remains be retained or partially retained for evidentiary purposes, thus the medical examiner may need to further enhance the morgue's storage capacity.

#### **G. Body Release for Final Disposition**

When processing has been completed, final disposition normally involves burial or cremation at the family's request. Aside from the question of mass disposition (see Section VIII ~~IV~~ - Mass Disposition of Human Remains) a variety of tasks must be accomplished to authorize release of the human remains to a funeral service provider of the family's choice.

1. Once remains have been identified and are ready for release, the medical examiner certifies the cause and manner of death on the death certificate.
2. Typically, medical examiner staff notifies the funeral home selected by the family. The funeral service provider responds to transport the remains and complete filing of the death certificate under procedures established by the Bureau of Vital Statistics.
3. Medical examiner staff and/or other involved agencies should confer with families and obtain documentation of the family wishes regarding notification when additional fragmentary remains are identified. Some

families desire to be notified of every identified fragment while others have reached closure and do not desire to be notified at all.

4. Provisions may be made for how unclaimed and unidentified remains will be memorialized or disposed of at the conclusion of the processing effort. This is often done in concert with the Incident Command management team and governmental officials.
5. Exceptions to release exist for remains that could not be decontaminated to a safe level. Emergency management powers of the Governor may need to be invoked to suspend routine regulations regarding the disposition of human remains and grant the Department of Health quarantine and human remains disposition powers including state sponsored burial or cremation in accordance with Chapter 381.0011(6), Florida Statutes.
6. In disaster situations where there are no remains to recover for identification, or where scientific efforts to establish identity fail, the appropriate legal authority in accordance with Chapter 382.012, Florida Statutes may order a presumptive death certificate.

#### **H. Victim Information Center Support**

Emergency management agencies should be prepared to mobilize the appropriate resources to establish a missing persons Victim Information Center (VIC) in conjunction with the management of an incident with mass fatalities. This may be part of a joint family assistance center established by Incident Command for multiple service organizations. Nonetheless, staffing for the purpose of interviewing families for information essential to identification requires consultation with forensically trained specialists. The fatality management support organization will have experience and operating procedures for establishment of a VIC. The efforts of personnel at the VIC shall be coordinated with the involved law enforcement agency's missing persons investigators if applicable.

1. Interviewing of family and friends of the disaster victim provides an opportunity to obtain vital information that may lead to a positive identification of the victim. In addition to basic physical description and names of treating physicians or dentists, interviews may reveal unique features such as tattoos, piercing, jewelry, etc.
  - a. Standardized questionnaire forms are available in the Victim Identification Program (VIP).
  - b. Interviewers should be limited to personnel specially trained in dealing with grieving individuals such as:
    - i. law enforcement agents,
    - ii. medical examiner investigators,
    - iii. social workers,
    - iv. funeral service personnel, or
    - v. Victim Information Center specialists who have been trained in conducting interviews and using the VIP protocols.



2. DNA Collection

- a. Family reference samples and personal effects of the victim containing biological material may provide the only method by which processed victim remains can be identified.
- b. DNA specialists should be incorporated into or consulted on the VIC interview process to ensure proper collection procedures, prevent cross contamination, and ensure the best possible specimens are collected for subsequent laboratory testing.

**I. Records Management (Victim Processing)**

1. Segregation of disaster records from the normal office records is recommended.
2. All ante and post mortem information and records should be handled as evidence. The chain of custody of records must be maintained via sign-out and sign-in logs. Records management personnel must be able to account for all received information/records, whether they are in the direct possession of the records management section or checked out to an authorized individual.
3. Four major file categories should be maintained:
  - a. Unidentified Remains case files in morgue reference number (MRN) order and containing:
    - i. Processing paperwork,
    - ii. Printouts of digital photos,
    - iii. CD or other storage media copy of all photos taken,
    - iv. Printouts of digital dental x-rays,
    - v. CD or other storage media copy of all digital dental x-rays taken,
    - vi. Printouts of digital body x-rays,
    - vii. CD or other storage media copy of all digital body x-rays taken,
    - viii. Personal effects inventory.
  - b. Reported Missing Person Reports (RM) case files in Last Name alphabetical order and containing:
    - i. Printed VIP interview form along with original hand completed forms,
    - ii. Other police missing person reports submitted,
    - iii. Medical ante mortem records or body x-rays submitted,
    - iv. Fingerprint records,
    - v. Dental ante mortem records including x-rays, and
    - vi. Notes of contacts for information gathering.
  - c. Identified Remains - Medical examiner determines which master number to use and merges into one file all related materials:
    - i. RM ante mortem reporting forms,
    - ii. Ante mortem medical records,
    - iii. Morgue reference number (MRN) folders (these may be multiple if DNA associates parts),

- iv. Dental records (ante and post mortem),
- v. Morgue Photographs,
- vi. DNA submission documents,
- vii. Body X-Ray identification (ante and post mortem),
- viii. Fingerprints and comparisons made, and
- ix. Remains release and funeral home documentation.
- d. Court Issued Presumptive Death Certificates and related documents (if applicable):
  - i. Affidavits and supporting documents,
  - ii. Court order,
  - iii. Copy of presumptive death certificate issued,
  - iv. Record of transmittal of death certificate to Vital stats:
    - May require funeral director involvement,
    - May require family authorization for funeral home to handle,
    - Vital Stats coordination required.
  - v. If subsequently identified, an amended death certificate may be issued and all this material is moved to the Identified Remains file.

#### **J. Records Management (Accounting and Finance)**

1. Expenses incurred by a medical examiner in response to a disaster may be reimbursable depending on the nature of the disaster and whether a disaster declaration was issued at the state or federal level.
2. Expenses may include both personnel overtime and purchases of equipment and supplies when requested through and approved by the Emergency Operations Center process.
  - a. Expenses incurred outside of the Emergency Operations Center process may not be reimbursable.
3. Extensive documentation of labor time (especially overtime) and purchases will be needed to seek reimbursement including:
  - a. daily attendance rosters and time worked logs,
  - b. mission number assignment from Emergency Operations Center or designee,
  - c. purchasing and tracking of materials.

#### **K. Progress Reports and Public Information**

1. From the onset, demands for estimates of the number of victims, the number identified, and names of the missing arise from many sources.
2. Chief among these are the Incident Commander, the Emergency Operations Center, and the Medical Examiners Commission.
  - a. Early estimates contribute to the planning assumptions and provide a means to assess additional resources that may be needed.
  - b. Periodic and later updates allow for fine tuning the response effort and determining the eventual demobilization strategy.

- c. Daily reporting to the Medical Examiners Commission during a disaster event involves reporting all confirmed disaster-related deaths to include name, age, race, sex, and brief synopsis. This list becomes the official list as managed by the State Emergency Operations Center.
3. Normally, the Incident Commander will arrange for an official Information Officer to provide updates to the media.
4. Medical examiner staff should be assigned as liaison with Incident Command staff to coordinate distribution of information relating to victims and progress of the response effort. Special care is needed to inform waiting family members of developments before information is released to the general media.
5. Potential types of medical examiner information that may be requested frequently, even daily, include:
  - a. total number of victims,
  - b. names of identified victims,
  - c. method of identification,
  - d. names and number of missing person reports,
  - e. staffing levels and assistance provided, and
  - f. estimate of time to complete identifications.

## **VII Multiple District Incident Coordination**

### **A. Definition of Multiple District Incident**

A mass fatality incident in which decedents are recovered from geographic locations crossing medical examiner district boundaries.

### **B. Jurisdiction for Issuance of Death Certificate**

The district covering the county of death (or where the remains are found) determines which medical examiner signs the death certificate and records the official medical examiner case number (thus affecting year-end statistical reporting).

### **C. Coordination of Resources**

This is a mutual agreement situation and rests upon the willingness of all involved medical examiners to make prudent, team-focused decisions to provide for the best way to serve law enforcement investigative needs as well as the needs of families involved.

If the desire is to have single processing centers for both post mortem examination (morgue) and ante mortem collection (victim information call center) when multiple medical examiner districts are involved in a single event, all of the medical examiners impacted would need to meet and agree on:

1. Central incident morgue and victim information call center locations.
  - a. Governor's Declaration of Emergency or Executive Order authorizes the use of the State's assets including FEMORS and its cache of equipment to establish a portable morgue and/or victim information call center.
  - b. Alternatively, each county would have to provide (i.e., pay for) the people and equipment needed for response to and management of a surge of deaths in that county.
2. A single medical examiner or designee is to serve as the Fatality Management Lead for that incident.
  - a. This person is "in charge" of the overall fatality management operation (victim recovery, morgue operations, collection of ante mortem data, identification of the dead, and release for final disposition) and will adapt to the needs of all affected medical examiners for any variation in processing decisions.
3. Cross appointment of pathologists as Associate Medical Examiners as provided for in Chapter 406.06(2), Florida Statutes.
4. Procedures to ensure that death certificates are filed in the appropriate county of death.

## **VIII Mass Disposition of Human Remains (Rational for Identification before Disposition)**

### **A. Governmental Authority**

Under the emergency management powers of the Governor and pursuant to the authority vested under paragraph (a) of Chapter 252.36, Florida Statutes, the Governor may direct the Florida Department of Health to take certain actions to suspend routine regulations regarding the disposition of human remains. These actions may include directions for disposition of both identified and/or unidentified remains. Disposition of unidentified remains would follow the collection items that are useful in the identification process: photographs, fingerprints, dental and somatic radiographs, and DNA.

### **B. Epidemic Outbreak Myth**

Often a principle reason proffered for taking the mass disposition course of action is based upon a fear of the outbreak of disease from human remains. Well-intentioned, but scientifically uninformed, decision makers often initiate the process as a natural aversion to the physical unpleasantness of the effects of decaying human remains and a fear that an epidemic of disease will break out.

A scientific review of past catastrophic disasters (PAHO, 2004) demonstrates that the risk of epidemic disease transmission from human remains is negligible. Unless the affected population was already experiencing a disease suitable for epidemic development, the catastrophic event cannot create such a situation. Most disaster victims die from traumatic events and not from pre-existing disease.

Disease transmission requires first, a contagious agent, second, a method of transmission, and third, a susceptible population to infect.

- Typical pathogens in the human body normally die off when the host dies, although not immediately. In the absence of the first requirement, therefore, risk of transmission is no greater than that for routine handling of human remains.
- Water supplies contaminated with decaying human remains can serve as a method of transmission of illnesses, particularly gastroenteritis, but a non-breathing body presents minimal transmissibility.
- With the use of universal precautions for bloodborne pathogens, under regulations of the Occupational Safety and Health Administration (OSHA), responders so equipped do not present a susceptible population to infect. Even the local population will usually avoid a water supply contaminated with human remains and use sheets or body bags to envelop decaying human remains.

**C. Identification of Victims before Disposition**

Traditional funeral practices include a variety of procedures designed to assist survivors of all religious practices or belief systems with the grieving process. Identification of the victim, however, is the first step in that process.

Government-ordered disposition by mass burial or cremation of unidentified victims creates numerous, and often unnecessary, complications for survivors. In addition to a delay in completing the grieving process, survivors face challenges settling legal affairs, determining rights of property ownership, and managing the welfare of the victim's offspring.

Both the World Health Organization (WHO) and the Pan American Health Organization (PAHO) advocate for the identification of all disaster victims before final disposition, regardless of number of victims. In order to accomplish this in Florida, when faced with thousands of fatalities, extraordinary refrigeration resources will be required using the basic guidelines in Section VI (D) ~~3(D)~~ above. With adequate refrigeration capacity, supplemental morgue facilities, and sufficient forensic personnel to process human remains, identifying information from each set of remains can be secured before mass burial is contemplated as a last resort.

**IX References** (Available through the reference library at [www.FEMORS.org](http://www.FEMORS.org).)

1. "Mass Fatality Management for Incidents Involving Weapons of Mass Destruction" a draft capstone document (originally due for release September 2004) developed by the Department of Defense U.S. Army Soldier and Biological Chemical Command (SBCCOM), Improved Response Program (IRP), (cited throughout as "Capstone").
2. Florida Comprehensive Emergency Management Plan February, 2010, (<http://floridadisaster.org/documents/CEMP/2010/2010%20State%20CEMP%20Basic%20Plan.pdf> )
3. CEMP Appendix VIII - Emergency Support Function 8 - Health and Medical Services (<http://floridadisaster.org/documents/CEMP/2010/ESF%208.pdf> )
4. FEMORS FOG Field Operations Guide, at [http://femors.org/News\\_Items.aspx](http://femors.org/News_Items.aspx).
5. Morgan O. "Infectious disease risks from dead bodies following natural disasters." Rev Panam Salud Publica. 2004;15(5):307–12.
6. Florida Natural Disease Outbreak and the Pandemic Influenza Fatality Management Response Plan, (2008).

**X Statutory Citations**

1. Chapter 252.36, Florida Statutes, Emergency Management Powers of the Governor
2. Chapter 380.0011(6), Florida Statutes, Duties and Powers of the Department of Health
3. Chapter 382.012, Florida Statutes, Presumptive death certificate
4. Chapter 406, Florida Statutes, Medical Examiners; Disposition of Dead Bodies, Examinations, Investigations, and Autopsies

**XI Medical Examiner Districts**

<u>District</u>	<u>Address</u>	<u>City</u>	<u>Office Phone</u>
1	5151 North 9th Avenue	Pensacola 32504	(850) 416-7200
2	Post Office Box 14389	Tallahassee 32317	(850) 942-7473
3	<i>Dixie Co. Service by District 8 Lafayette, Madison, &amp; Suwannee counties Service by District 2 Columbia &amp; Hamilton counties Service by District 4</i>		
4	2100 Jefferson Street	Jacksonville 32206	(904) 255-4000
5	809 Pine Street	Leesburg 34748	(352) 326-5961
6	10900 Ulmerton Road	Largo 33778	(727) 582-6800
7	1360 Indian Lake Road	Daytona Beach 32124	(386) 258-4060
8	606 S.W. 3rd Avenue	Gainesville 32601	(352) 273-9292
9	2350 East Michigan Street	Orlando 32806	(407) 836-9400
10	1021 Jim Keene Boulevard	Winter Haven 33880	(863) 298-4600
11	Number One on Bob Hope Rd	Miami 33136	(305) 545-2400

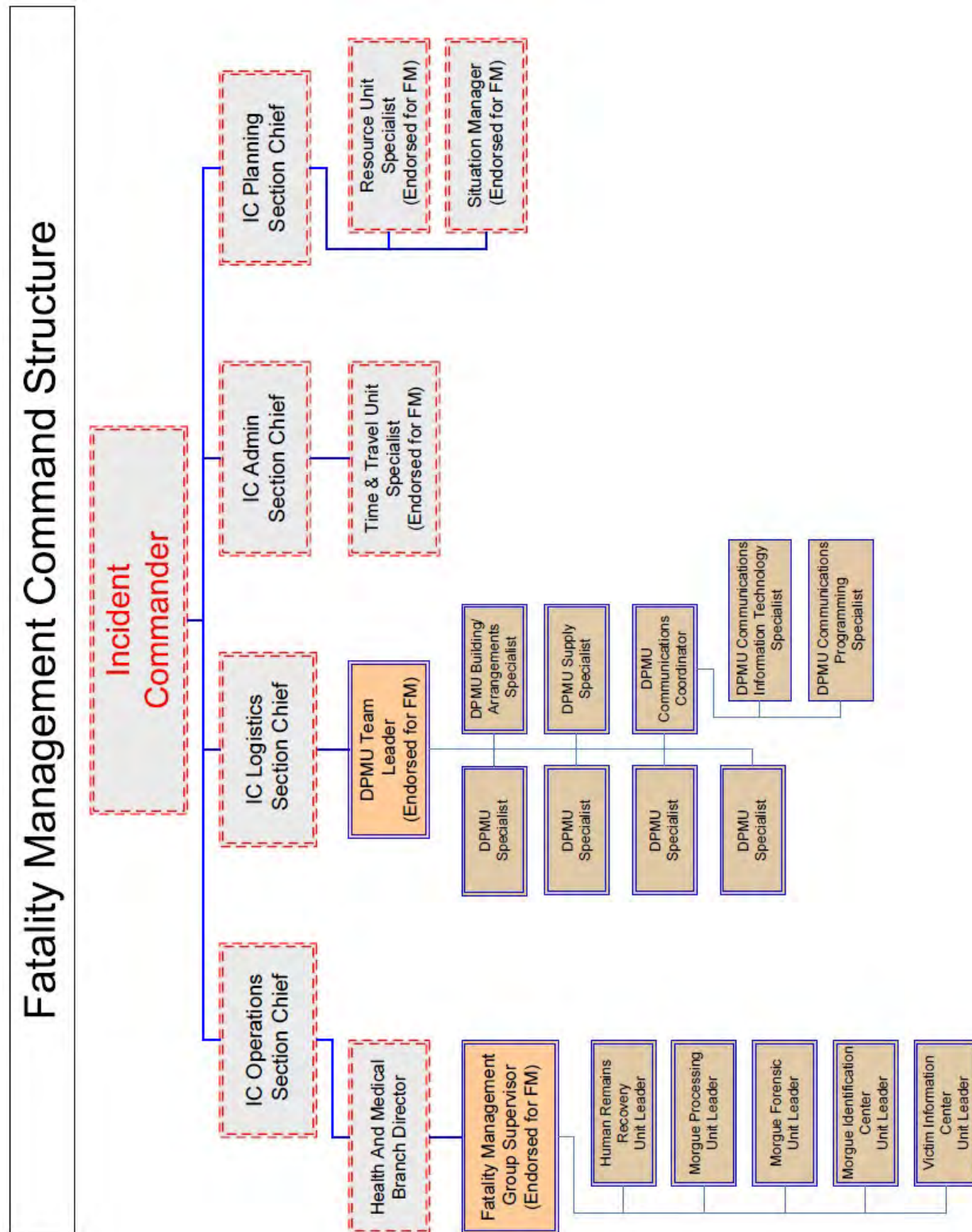
<u>District</u>	<u>Address</u>	<u>City</u>	<u>Office Phone</u>
12	2001 Siesta Drive, Suite 302	Sarasota 34239	(941) 361-6909
13	11025 North 46th Street	Tampa 33617	(813) 914-4500
14	3737 Frankford Avenue	Panama City 32405	(850) 747-5740
15	3126 Gun Club Road	West Palm Beach 33406	(561) 688-4575
16	56639 Overseas Highway	Marathon <del>Shores</del> 33050	(305) 743-9011
17	5301 S.W. 31st Avenue	Ft. Lauderdale 33312	(954) 357-5200
18	1750 Cedar Street	Rockledge 32955	(321) 633-1981
19	2500 South 35th Street	Ft. Pierce 34981	(772) 464-7378
20	3838 Domestic Avenue	Naples 34104	(239) 434-5020
21	70 South Danley Drive	Ft. Myers 33907	(239) 533-6339
22	18130 Paulson Drive	Port Charlotte 33954	(941) 625-1111
23	4501 Avenue A	St. Augustine 32095	(904) 209-0820
24	Services provided by District 7		
25	Services provided by District 9		

<u>District</u>	<u>Jurisdiction</u>
1	Escambia, Okaloosa, Santa Rosa, and Walton counties
2	Franklin, Gadsden, Jefferson, Leon, Liberty, Taylor, and Wakulla counties
3	Columbia, Dixie, Hamilton, Lafayette, Madison, and Suwannee counties
4	Clay, Duval, and Nassau counties
5	Citrus, Hernando, Lake, Marion, and Sumter counties
6	Pasco and Pinellas counties
7	Volusia County
8	Alachua, Baker, Bradford, Gilchrist, Levy, and Union counties
9	Orange <del>and Osceola</del> County
10	Hardee, Highlands, and Polk counties
11	Miami-Dade County
12	DeSoto, Manatee, and Sarasota counties
13	Hillsborough County
14	Bay, Calhoun, Gulf, Holmes, Jackson, and Washington counties
15	Palm Beach County
16	Monroe County
17	Broward County
18	Brevard County
19	Indian River, Martin, Okeechobee, and St. Lucie counties
20	Collier County
21	Glades, Hendry, and Lee counties
22	Charlotte County
23	Flagler, Putnam, and St. Johns counties
24	Seminole County
25	Osceola County

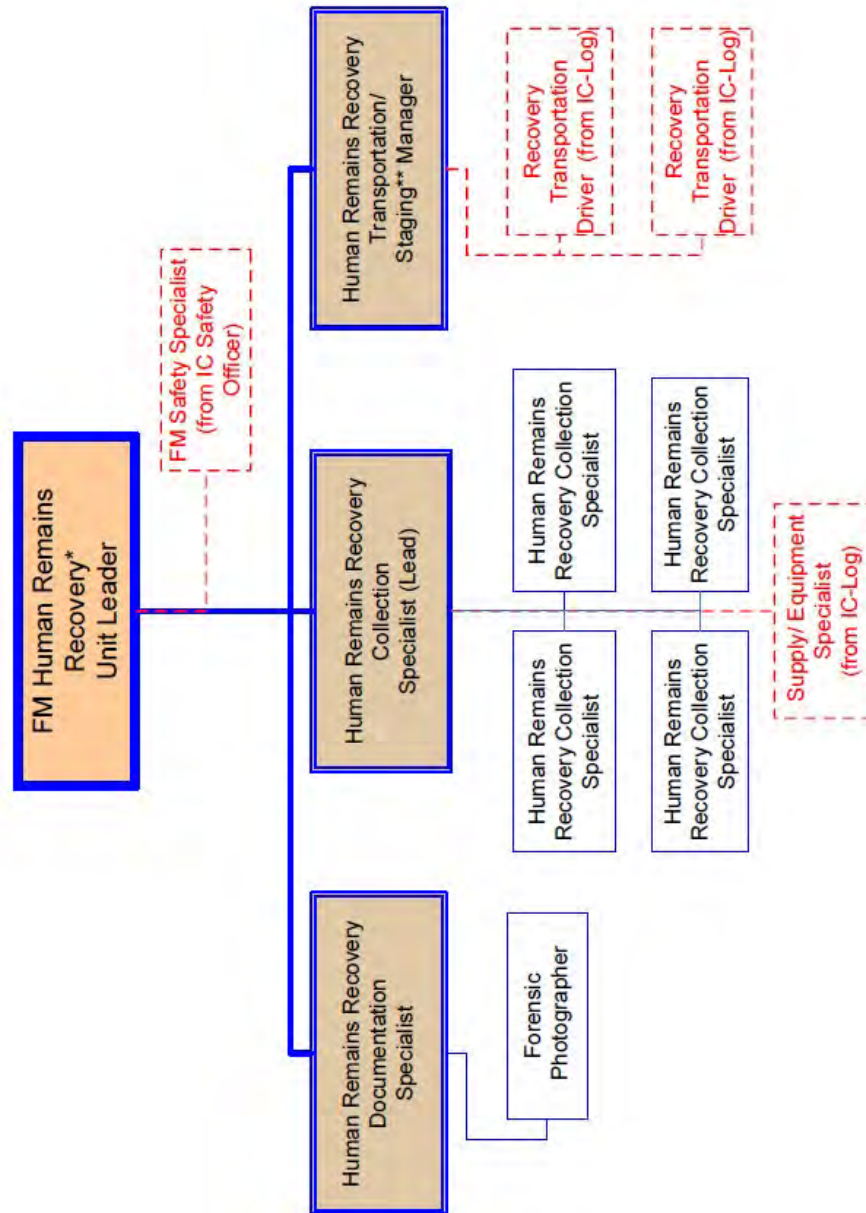


## XII Fatality Management ICS Organization Charts

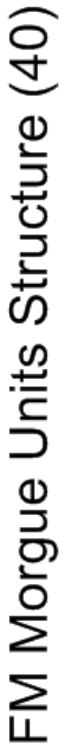
(Dotted lines indicate positions supplied by the overall Incident Command)



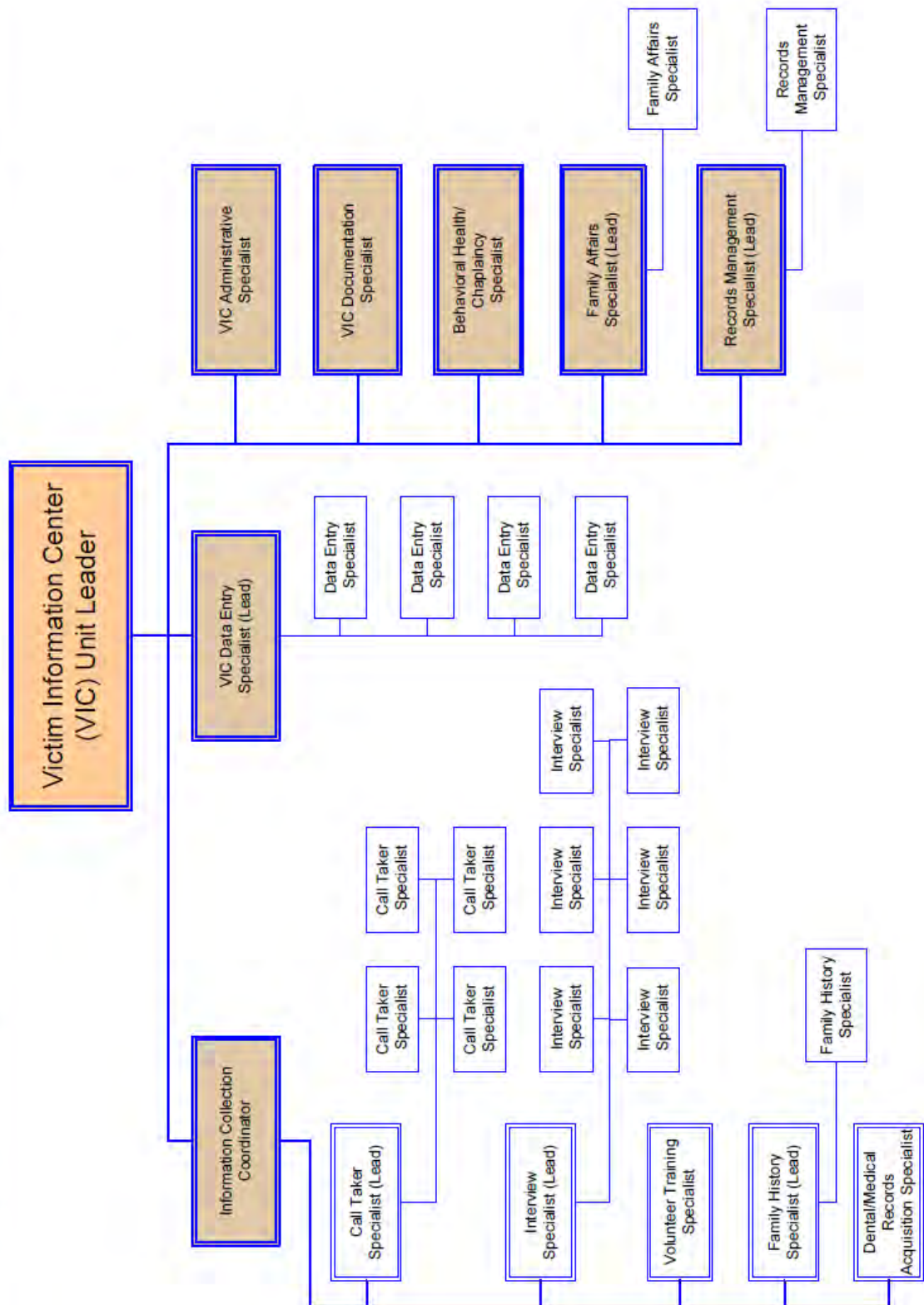
# FM Human Remains Recovery Unit Structure (9)



\* Set up per geographic site; if there are multiple sites  
 \*\* Transportation Team may provide service to multiple sites

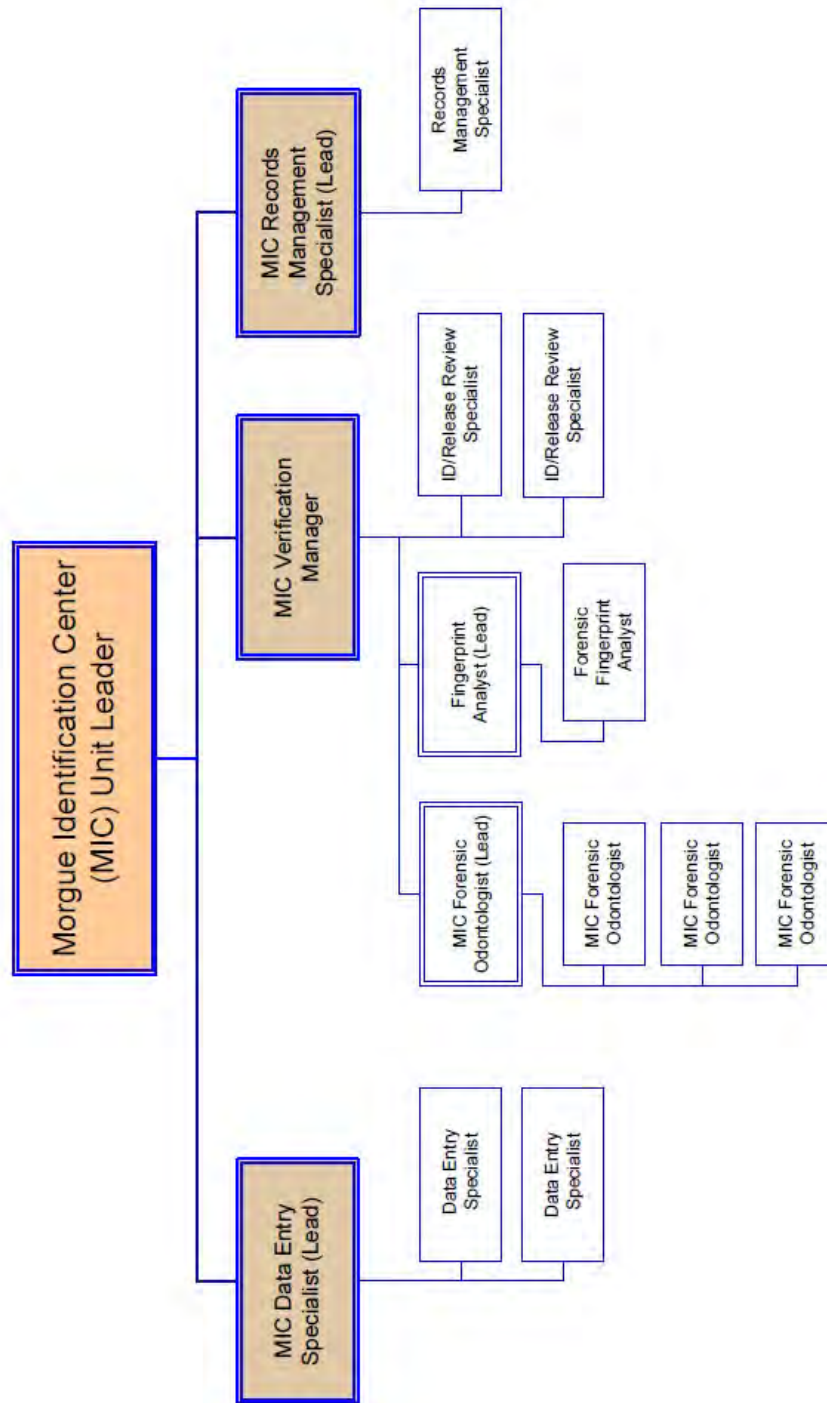


# FM Victim Information Center (VIC) Unit Structure (30)

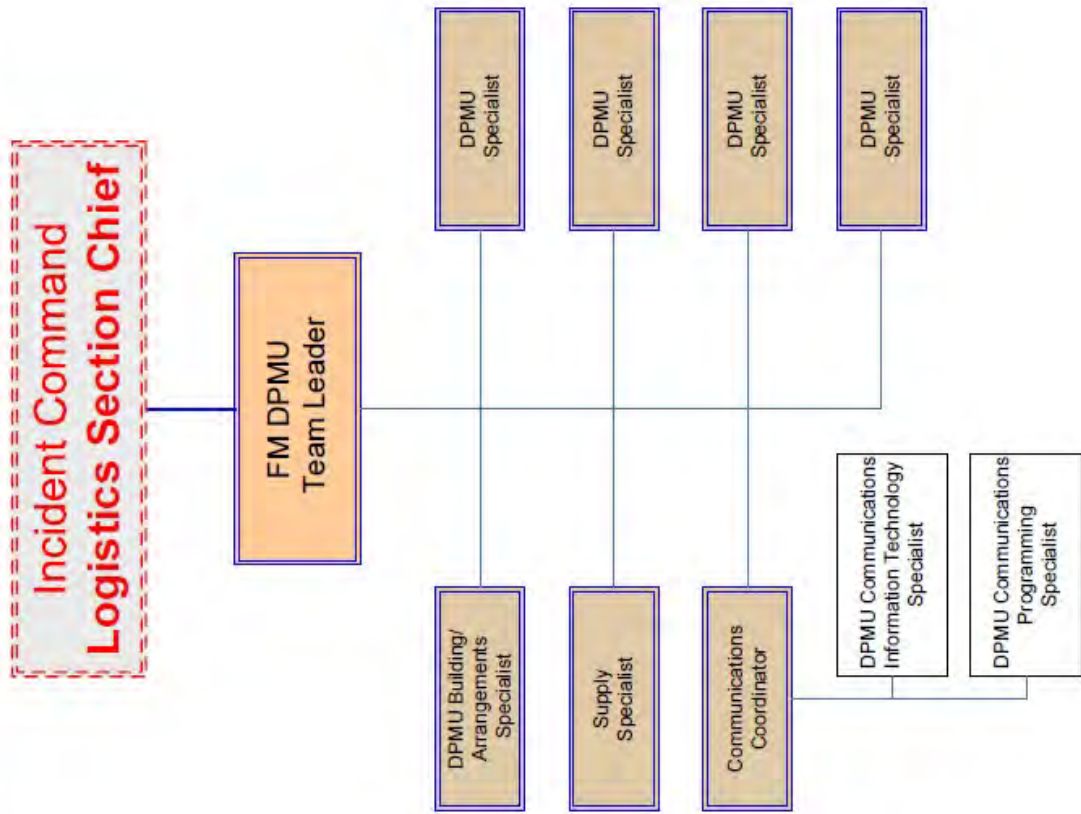




# FM Morgue Identification Center (MIC) Unit Structure (15)



# Fatality Management DPMU Team (State Level-10)



DPMU – Disaster Portable Morgue Unit



FLORIDA  
DEPARTMENT of  
CORRECTIONS

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DISTRICT 10

MEDICAL EXAMINER

Governor

RICK SCOTT

Secretary

JULIE L. JONES

501 South Calhoun Street, Tallahassee, FL 32399-2500

<http://www.dc.state.fl.us>

## AN OPEN LETTER TO ALL MEDICAL EXAMINERS

April 23, 2018

Stephen Nelson MD  
District 10 Medical Examiner  
1021 Jim Keene Boulevard  
Winter Haven, Florida 338800

Dear Colleagues:

As you may be aware, the Florida Department of Corrections has noticed a significant uptick in cannabinoid contraband and usage in our prisons. We are doing our best to decrease the number of deaths and morbidity secondary to these substances. Unfortunately, we do not know the full extent of the problem as an unknown percentage is undiagnosed. This puts us at a disadvantage while implementing new procedures to decrease the amount of contraband and to establish a viable baseline.

We would respectfully ask that this potential diagnosis be entertained in the cases of sudden, non-traumatic deaths without adequate explanation. Age and comorbidities cannot be exclusory as cannabinoid usage is also occurring in elderly cardiac and pulmonary patients. We feel that the problem is larger than currently recognized and would like to be able to verify that premise.

I thank you personally for the excellent work and the professionalism that is shown to our patients upon their demise. Each and every case is reviewed by me personally and the quality is manifest.

If you have any questions regarding this correspondence, please do not hesitate to call me. My phone number is listed below.

Sincerely,

Tim

Timothy Whalen MD, FACEP, CPE  
Chief Clinical Advisor  
Florida Department of Corrections  
501 South Calhoun Street  
Tallahassee, Florida 32399  
Office: 850-717-3272  
FAX: 850-921-9757



**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Rick Scott**  
Governor

**Celeste Philip, MD, MPH**  
Surgeon General and Secretary

**Vision:** To be the Healthiest State in the Nation

May 1, 2018

Dear Healthcare Providers, Laboratories and Medical Examiners:

The Centers for Disease Control and Prevention (CDC) has issued an alert regarding potential life-threatening vitamin K-dependent antagonist coagulopathy associated with synthetic cannabinoids use (see alert at <https://content.govdelivery.com/accounts/USCDC/bulletins/1eb9503>). Since March 8, 2018, multiple states (IL, IN, MD, MO, WI, PA, KY, VA and FL) have identified at least 160 individuals with serious unexplained bleeding including five deaths. Laboratory testing identified at least 60 cases of vitamin K-dependent antagonist coagulopathy associated with use of synthetic cannabinoids contaminated with brodifacoum (a long-acting anticoagulant rodenticide). The presence of brodifacoum in at least seven synthetic cannabinoid product samples has also been confirmed by laboratory testing. The majority of the cases have occurred in Illinois and have reported using a synthetic cannabinoid product obtained in Illinois. Cases occurring in other locations report no exposure or association with products coming from Illinois.

As of April 30, Florida Poison Information Center Network (FPICN) in collaboration with the Florida Department of Health (the Department) have identified two cases of coagulopathy associated with synthetic marijuana use. Both patients are laboratory confirmed testing positive for brodifacoum.

All identified cases have reported using synthetic marijuana prior to illness. The effects of synthetic marijuana (commonly known as fake pot, fake weed, legal weed, spice, K2, KD, Mind Trip, OMG, Black Giant, Matrix, Scooby Snacks, AK-47, Genie, Sexy Monkey, and others) can be dangerous and sometimes life-threatening.

Signs and symptoms of coagulopathy include bruising, epistaxis, bleeding gums, bleeding disproportionate to injury, hematemesis, coughing up blood, hematuria, hematochezia, menorrhagia, back or flank pain, altered mental status, feeling faint or fainting, loss of consciousness, and syncope. Several patients from Illinois had international normalized ratio (INR) values ranging from 6 to greater than 20 on presentation (much higher than the reference value of 1).

**Recommendations for health care providers and laboratories:**

- Immediately contact the Florida Poison Information Center Network (FPICN) at 1-800-222-1222 to discuss treatment and clinical management of these patients.
  - Many patients have required or will require significant, long-term dosages of IV or oral vitamin K. If there are issues identifying adequate sources of vitamin K, please contact FPICN.
- Inquire about potential exposures to synthetic marijuana (including sites of purchase).
- Conduct INR testing in any patient with new or unexplained bleeding or coagulopathy. INR testing should be conducted even if the patient is bleeding from a single site.



- Conduct INR testing on any patients with recent synthetic marijuana use, even if those patients have not had any abnormal bleeding. Request an anticoagulant rodenticide panel looking for brodifacoum in patients with new or unexplained bleeding. Blood and urine samples should be sent directly to National Medical Services (NMS) laboratory or other reference laboratory.
- Advise patients that if they or others they know have used any of these products and start experiencing unusual bleeding or bruising to call 911 or have someone take them to the hospital immediately. Patients should not walk or drive themselves. Advise patients to inform their health care providers about the possible link between their symptoms and synthetic marijuana use.
- Report immediately all suspected cases of coagulopathy associated with synthetic cannabinoids use to your local health department (see contact information at [www.Floridahealth.gov/CHDEpiContact](http://www.Floridahealth.gov/CHDEpiContact)) or the Florida Department of Health, Bureau of Epidemiology at 850-245-4401.
- Laboratories also need to report suspected illness or those with unusually high INRs and no other alternative information or diagnosis.

**Recommendations for medical examiners:** please report suspected cases immediately, especially those without an alternative diagnosis. If individuals are identified after death or at autopsy showing signs of suspicious bleeding as described above, medical examiners need to report the cases to their local health department.

Acute pesticide-related illness and injury is a reportable disease in Florida under section 381.0031, Florida Statutes, and Rule 64D-3, Florida Administrative Code. Health care providers, laboratories, and other providers are required to report suspected cases or positive laboratory results to the Department. For additional information, please contact the Bureau of Epidemiology at 850-245-4401.

Sincerely,



Carina Blackmore, DVM, PhD, Dipl ACVPM  
State Epidemiologist  
Director  
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CB/jd  
Enclosure

cc:  
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