

# Awareness and Prevention Committee Meeting Minutes

Tallahassee, Florida  
26 January 2017  
12:00 PM

The Awareness and Prevention Committee Meeting—a sub-committee of the Missing and Endangered Persons Advisory Board—was called to order at approximately 12:00 p.m. on January 26<sup>th</sup> by Chairperson Jaime Meeks.

## In Attendance:

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- **Board Members**

- Dan Campbell
- Pat Diaz
- Jamie Meeks, Chairperson
- Barbara Renczkowski, co-chair
- John Robertson, co-chair
- Hillary Sessions
- Kim Spence (by phone)

- **AD Hoc Board Members**

- Kristin Litteral (Representative for Mike Carroll)

- **FDLE/MEPIC Members**

- Mary Coffee
- Brendie Hawkins
- Erin Rounds
- Craig Schroeder

## **A. Awareness and Prevention**

### **A-1: Safety Curricula and Practices Assessment**

*A-1.1: Create University and Cross-Agency Group*

*A-1.2: Assess, Recommend and Distribute Current Resources*

*A-1.3: Identify and Explore Feasibility of Addressing Gaps*

*A-1.4: Create LE-led online and texting safety curricula for students*

### **A-2: First Responder Curricula and Best Practices Assessment**

*A-2.1: Create work group*

*A-2.2: Analyze, recommend, and distribute results*

*A-2.3: Pilot test recommendations*

### **A-3: Awareness of Social Media Use and Digital Lives**

*A-3.1: Create parent resource on understanding social media*

*A-3.2: Promote parent awareness of child's digital life*

# Introduction

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**Barbara Renczkowski (BR):** Leads introduction of those in attendance.

## Review of Strategic Plans

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### *OBJECTIVE A-1: Safety Curricula and Practice Assessment.*

- **BR:** Have accomplished quite a bit.
- **BR:** Got great asset Deputy Baxter to join.
- **BR:** Joh Robertson drafted a letter for organizations to use on their website informing them about AMBER Alert.
  - **BR:** Contact Craig Schroeder for the letter if you need it.
- **BR:** Ease of sharing information (i.e. Sharepoint Alternative)
  - **Craig Schroeder (CS):** SharePoint won't be a viable choice. FDLE is currently researching alternatives and hope to have one ready for the next meeting in April.
- **BR:** Discussion Item—Curriculum and criteria; where to go next.
  - **Kristin Litteral (KL):** Use center for Child Welfare.
  - **BR:** Need to communicate with FDLE and tech people to include a page on FDLE site with available resources.
- **John Robertson (JR):** Can we create a set of standards.
  - **JR:** Create a standard that says any curriculum that accomplishes the goals of the Strategic Plan that FDLE and the state of Florida supports.
    - **JR:** Create a standard that lets us vet and grade resources that are made available.
- **BR:** Take raw data from previous meeting and boil it down to create a set of standards going forward for curriculum.
- **Dan Campbell (DC):** Plan is to boil down the raw data and bring it to the next meeting.
  - **BR:** Wants to bring it to the next phone conference call rather than wait three months for the next advisory board meeting.
- **JR:** Can FDLE add this information to the website?
  - **Brendie Hawkins (BH):** Any information added to the website would have to be vetted by the OGC before it goes through ITS to post information.
  - **BH:** Committee would have to make determination as to how the curriculum would be presented.
  - **BH:** Requests committee to have something together by the beginning of March and FDLE can facilitate a conference call in early to mid-March.
- **BR:** Create LE-led Online and Safety Curricula for Students (A-1.4)
  - **BR:** Need assistance from FDLE professionalism to move forward.

- **BR:** Committee would like to meet with FDLE personnel about how the committee can contribute to Professionalism trainings to impart information going forward.
  - **CS:** Will get with professionalism about attending the next Advisory Board and Committee meetings.
- **Jaime Meeks (JM):** Would like to show the members of the committee the recent Field Guides compiled by FDLE.
- **BH:** Elaborates on the Field Guides.
- **BH:** Will bring Field Guides tomorrow for all of AB to review.
- **JR:** Reinforces that the goal of this committee isn't to train LEOs it's to provide expertise to LEOs in their training.
- **JR:** Big question is what is the best way to convey gathered expertise and have it disseminated in training?

### **OBJECTIVE A-2: First Responder Curricula and Best Practices Assessment**

- **BR:** Needs more input from FDLE professionalism before we can go forward.

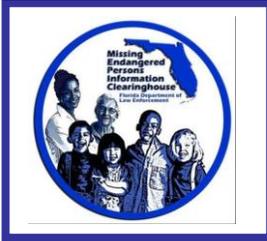
### **OBJECTIVE A-3: Awareness of Social Media Use and Digital Lives**

- **BR:** Limited funds limit us to links on website, handing out literature, etc.
  - **BR:** It's hard to pin down social media tactics because it is evolving so regularly.
  - **BR:** Mary Coffee and Mike Duffey were going to present on internet security issues.
- **JR:** Cataloging which social media kids are using is not valuable.
  - **JR:** Instead, we should be identifying troubling behaviors children have with technology, which will be the first indicator of concern.
  - **JR:** Should be focusing on communications about electronics in general. Working in runaway shelter it is standard practice to ban phones in general.
  - **Kim Spence (KS):** Laurie Smith, attorney in Orlando, did a presentation called Perils of Social Media, geared toward Parents of Teenagers. Laurie works with districts to develop policies. Kim will reach out to her to see if she has produced anything useful and she would be a valuable resource.
    - **KS:** Kim will provide Craig Schroeder with Laurie Smith's contact information.
    - **BH:** Laurie Smith would be a good candidate for Advisory Board and at the very least speak to the Advisory Board.
    - **KS:** Emphasized the importance of Laurie's presentation.
- **DC:** Am I hearing that objective 3.1 may not be our primary role? So in essence, are we removing 3.1?
  - **JR:** Trying to catalog social media platforms seems futile.
  - **DC:** So should we amend that goal or is it un-doable with the resources we have?
  - **JR:** I think it's reasonable to vet resources that vet social media. I think we also have collective knowledge that makes us able to coach parents in how to deal with their children and social media.

- **DC:** There are a lot of things we can contribute to without trying to be the expert on every new social media platform.
- **BR:** Believes we should go to the Board to discuss amending our objective (A-3.1).
- **BR:** Would like to figure out now what our new objective should be so we can bring it to the board tomorrow.
- **BR:** How should the new objective be worded so it is not the committees responsibility to “develop” resources and instead coach.
- **DC:** Should we set the framework?
- **JR:** We are looking for surveys that report on the risk of various social media platforms rather than developing these surveys.
  - **JR:** If we come up with such a thing where would be put this in front of people. Is there a way we can build up the messaging when approaching FMCD. We could provide resources when we send messages regarding FMCD and things like that.
- **BR:** Can get information and resources out on PTA newsletter. This is a good resource in getting things out directly to the parents.
  - **DC:** Should we be working with the Communication AND Technology Committees on this so we aren’t stepping on toes?
- **Bob Bedford (BB):** Saw a presentation in Flagler County on the “Five Influences on Children Over the Last 20 Years”; the new number one influence on children is social media.
- **JR:** Don’t want to get into a pro/con argument about social media because there are great uses for social media.
- **BR/JR:** So our objective would be: survey existing indexes of social media and where can you go to educate yourself. Find recommendations for managing social media with your child. Learning who is putting out qualified current perspectives.
- **BR:** Will begin to reach out to different people in the committee for resources to put in the PTA newsletters
- **JR:** We have drafted a letter to universities about where we could benefit from mutual research.
  - **KS:** Asked what the University letter was asking.
  - **JR:** We were asking which universities would be interested in conducting research with the Board regarding social media.
    - **BR:** Deputy Baxley was going to assist with that one.
    - **Mary Coffee (MC):** FDLE will follow-up on that letter.

## Committee Meeting is Adjourned

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# Response and Recovery Committee Meeting Minutes

Tallahassee, Florida  
26 January 2017  
1:15 PM

The Response and Recovery Committee Meeting—a sub-committee of the Missing and Endangered Persons Advisory Board—was called to order at approximately 1:15 p.m. on January 26<sup>th</sup> by Chairperson Jaime Meeks.

## In Attendance:

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- **Board Members**
  - Bill Corfield
  - Pat Diaz
  - Angie Herron
  - Jamie Meeks, Chairperson
  - Kim Spence (by phone)
- **AD Hoc Board Members**
  - Kristin Litteral (Representative for Mike Carroll)
  - Travis Paulk (Representative for Mike Carroll)
- **FDLE/MEPIC Members**
  - Mary Coffee
  - Brendie Hawkins
  - Brett Lycett
  - Erin Rounds
  - Craig Schroeder

## **R. Response and Recovery**

### **R-1: CART Criteria and FDLE Resources Awareness**

*R-1.1: Create innovative Clearinghouse projects*

*R-1.2: Market CART deployments*

### **R-2: Increased Training Opportunities**

*R-2.1: Contribute to online "Academy"*

*R-2.2: Promote regional field training*

### **R-3: Technology Utilization**

*R-3.1 Create "LPR" network and plan for use of License plate readers (LPR)*

*R-3.2: Promote education about social media as investigative tool*

*R-3.3: Test and implement emerging technologies*

### **R-4: Special Populations**

*R-4.1 Autistic young people*

*R-4.2: Foster care youth*

*R-4.3: Seniors*

*R-4.4: Emerging populations*

# Introduction

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- **Bill Corfield (BC):** Introduction
- **BC:** Call for nominations for new co-chair.
  - **BC:** Nominates self for new co-chair.
  - **COMMITTEE CONFIRMS**

## Review of Strategic Plans

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### *OBJECTIVE R-1: CART Criteria and FDLE Resources Awareness*

- **BC:** Any initiatives we want to put forth for 2017?
  - **Brett Lycett (BL):** Over the last six months of last year we put two state wide meetings together to knock the dust off of the CART teams. This was met with positive results and we were able to create a statewide operations manual.
  - **BL:** The CART team has been brought back to the forefront and CART is at a place now where equipment needs are met.
  - **BL:** It's not like technology is going to fix what CART will do in a response wise, so technology wise, other than looking at locations and monitoring responses, there aren't a whole lot of initiatives going forward.
  - **BL:** Conducted a statewide CART conference.
    - **BL:** Had about 150 people from across the state come in and listen to instructors in two hour blocks.
    - **BL:** Help freshen up agencies on what CART's role is in the State of Florida.
  - **BL:** CART success story - Rebecca Lewis was taken by a family friend and was found after a few days in Tennessee.
    - **BL:** FDLE was able to use aviation assets to help recover her.
- **BC:** So this fulfills objective R-1.2 Market CART deployments. Is there a marketing tool we can use to discuss successful CART deployments?
  - **BL:** Not really. Internally there are tools—like the FDLE INFORMANT—but some of the problems with doing that is that a lot of them are active investigations and we wouldn't want to put that information out on active cases.
  - **BL:** This could be a question to pose to PIO.
- **Amy Bogner (AB):** Is there a CART page on the FDLE site.
  - **BL:** No but there is one on the CJNet site.
  - **AB:** It may be good to add a page to the FDLE site, sort of a Testimonial Page.
    - **BL:** Will send an email to PIO (Gretl Plessinger) asking about how we can release or advertise CART responses and successes.
  - **AB:** The foundation Page may also be a good avenue to put this information.
  - **BL:** FDLE also has a Facebook page and Twitter account that could possibly be used.

- BL: Will put all this information to Gretl Plessinger and see what we can do.
- **BC:** Have we activated the Twitter account for AMBER Alerts.
  - **Brendie Hawkins (BH):** Yes, and we have activated a few Amber Alerts using the hashtag *#flamber*.
- **BL:** FDLE is working on the Everbridge portal.
  - **BL:** Working with Department of Emergency Management.
  - **Mary Coffee (MC):** Makes it much quicker and easier to issue alerts.
    - **MC:** Also, any modifications that need to be made to the alerts are much easier to edit and fix.
  - **BC:** What feeds Everbridge?
    - **BL:** It's not something you're putting in info like a case management.
    - **MC:** It's like a distribution hub.
    - **BL:** Streamlining the process of pushing out info and alerts.
  - **BC:** Almost like LEOs version of EAS?
    - **MC:** Almost. There are some things that Everbridge won't do.
  - **BL:** There is a process in place to streamline the technical issues resulting from issuing messages via the emergency alert system, via radio, etc.
    - **BC:** So we can call this an "In-Progress Initiative"?
      - **MC:** Yes.

### *OBJECTIVE R-2: Increase Training Opportunities*

- **BC:** Regional field training could come in the form of a CART conference, but is there a plan to touch each CART team in each region.
  - **BL:** Yes, we hold quarterly meetings in each region for exactly that reason. There are also online classes CART teams can take through DOJ. We've also allowed regions to create their own trainings.
- **BC:** Does FDLE have an expectation of training hours for CART teams.
  - **BL:** It's been discussed. We did give certificates for training hours at the CART conference.
  - **BL:** DOJ and Fox Valley, the certifications for CART teams, just did a class for the Pensacola region for 100 people.
  - **BL:** Of the seven regions there are two regions that need to be certified by the end of the year. When that is done FL will have a third of the nation's certified CART teams.
    - **BL:** We'd have eight certified CART teams (of 24 or 25).
    - **BL:** Will provide update later in the year.
- **BC:** As far as an online academy?
  - **BL:** We touch on what CART is in the internal academies.
- **BC:** Sounds like with a quarterly meeting in each region we are touching enough people.

### *OBJECTIVE R-3: Technology Utilization*

- **BC:** Seth has talked about LPRs in the last time around and there was a lot of discussion about liabilities concerning where we could and couldn't place those.
- **BC:** Was this discussed with FOAA?
  - **Angie Herron (AH):** Seth was put in contact with FOAA but not sure where that was left.
  - **MC:** Seth will provide update at next meeting.
- **BC:** There was discussion at last meeting about the use of social media monitoring platforms. SnapTrends was being used but they've shut down. Is FDLE still using a tool for social media monitoring?
  - **BL:** Our intelligence areas are utilizing two separate systems for social media monitoring.
- **BC:** Touched on that with Everbridge. Anyone else have anything on emerging technology (R-3.3)?
  - **BL:** Nothing to note on right now.

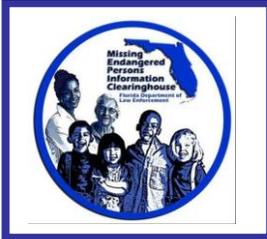
#### **OBJECTIVE R-4: Special Populations**

- **BC:** Discussions had about how to deal with Autistic, seniors and other special populations. GPS monitoring was brought up at the last meeting.
  - **BC:** Question posed to Kim Spence "Any initiatives that Kim can discuss involving autistic communities".
    - **Kim Spence (KS):** Training for autistic families or LEOs.
    - **BC:** Either.
      - **KS:** People across the state do training. KS was recently appointed to a task force that would develop a unified CART training curriculum that can be given to local LEOs regarding dealing with autistic. My training is focused on first responders. Once the training is compiled KS would like to share what they've created with the AB.
      - **KS:** Orlando is developing simulator training.
      - **KS:** Sees biggest problem is with high-functioning autism, KS wants to develop really clear videos and training of what symptomology to look for with high functioning autistic communities.
- **BL:** There is a contingency of the CART team that can be sought for instance involving autistic children.
  - **KS:** I'm happy to interface with anyone regarding autistic related CART call outs.
  - **BL:** Once your training is available that is something we would want to use.
  - **KS:** Talked about building a modular based training. Three thirty minute pieces. Synopsis based and then quiz.
  - **BL:** That would be great. We had two separate blocks at CART conference (James Donahue) dealing with autistic-related CART conferences.
- **KS:** Wes Kleinert Fair Interview Act Legislation was recently enacted.

- **KS:** Legislation enacted was a bit divisive: individuals with autism, when going to apply for state-based identifications, your ID would be marked to inform LEOs.
- **KS:** Also, said that people with autism who are interviewed by LEOs are able to ask an expert to be present during forensic interviews.
  - **KS:** There was a lot of concern, because the folks who would be called in aren't trained in forensic interviews and may accidentally make the situation worse.
- **KS:** Third piece of legislation said all LE agencies had to be trained on autism spectrums disorders.
  - **KS:** But didn't stipulate how much or what kind.
- **KS:** Centers for Autism are very unhappy with this legislation and feel that it is compromising to people on the spectrum. And feels this isn't great for LEO.
- **BC:** End of Strategic Plan updates. Anyone have anything else before adjournment?

## Committee Meeting is Adjourned

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# Communication and Technology Meeting Minutes

Tallahassee, Florida  
26 January 2017  
2:30 PM

The Communications and Technology Committee Meeting—a sub-committee of the Missing and Endangered Persons Advisory Board—was called to order at approximately 2:30 p.m. on January 26<sup>th</sup> by Chairperson Jaime Meeks.

## In Attendance:

- **Board Members**
  - Amy Bogner
  - Bill Corfield
  - Tim Enos, Co-Chair
  - Angie Herron
  - Jamie Meeks, Chairperson
  - John Pitta
  - Peggy Pitta
  - Barbara Renckowski
  - Hillary Sessions
- **AD Hoc Board Members**
  - Julie Collins
  - Kristin Litteral
  - Travis Paulk
- **FDLE/MEPIC Members**
  - Mary Coffee
  - Brendie Hawkins
  - Brett Lycett
  - Erin Rounds
  - Craig Schroeder

### C. Communications

#### C-1: Advisory Board Communication

- C-1.1: Develop Advisory Board liaison relationships*
- C-1.2: Establish secure data sharing, scheduling tool*
- C-1.3: Develop Marketing and Communications Plan*
- C-1.4: Develop and implement social media protocols*

#### C-2: Partner Communications

- C-2.1: Identify new PSA messaging resources*
- C-2.2: Develop campaign to establish partnerships*

#### C-3: FMCDF Fundraising

- C-3.1: Develop and implement Foundation Resource Development Plan*
- C-3.2: Identify funding initiative for FMCDF to support*

### T. Technology

#### T-1: Enhanced Data Sharing

- T-1.1: Develop CART response app*
- T-1.2: Distribute CART response/deployment app*
- T-1.3: Encourage best practice of flagging "guardianship" in Misc fields*

#### T-2: Offender/Predator Locations

- T-2.1: Develop Offender/Predator location app*
- T-2.2: Distribute Offender/Predator location app*

#### T-3: Investigative Tools

- T-3.1: Examine feasibility of creating an UAV network*
- T-3.2: Monitor and provide input on NG911 technology*
- T-3.3: Monitor tech-related legislation*

#### T-4: Emerging Technologies

- T-4.1: Monitor technology advances for Awareness and Prevention implications*
- T-4.2: Monitor technology advances for Response and Recovery implications*
- T-4.3: Monitor technology advances for Communications implications*

# Introduction

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- **Tim Enos (TE):** Introduction
- **TE:** Introduce new member Angie Herron.
- **TE:** Combine the Communication and Technology Committees.
  - **Jaime Meeks (JM):** There is quite the overlap in the technology and communications committees. Idea is open for discussion:
  - **Julie Collins (JC):** Motion to combine committee.
    - **Peggy Pitta (PP):** Seconds.
  - **JC:** What does Tim Enos see as his stronger suit tech or communication?
    - **TE:** Tech
    - **JC:** Find someone with communications expertise for communication.
  - **TE:** Motion granted to combine committees.
- **TE:** Anyone willing to serve as new co-chair.
  - **Amy Bogner (AB):** Volunteers to act as new co-chair of committee.

# Review of Strategic Plans

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## *OBJECTIVE T-1: Enhance Data Sharing*

- **TE:** Cart response app; do we have any updates on that?
  - **Brett Lycett (BL):** We haven't as it may not have anything that can be supported with in CART.
  - **BL:** What is it that we are looking for in the creation of an app?
  - **TE:** It appears at this point it seems it is too expensive. Does it look like we need to look any further in reference to developing a CART app? Twitter/Facebook initiatives seem more important.
    - **BL:** I agree. Any type of information regarding social media would probably by a better investment of energy.
  - **Bill Corfield (BC):** Did we discuss a mobile case management tool.
    - **BL:** FDLE already has a tool in place.
  - **JC:** Is there a need to delete these objectives if they become obsolete.
    - **TE:** For protocol we would leave it there and say all means have been exhausted and the objective is inactive. Keep it there because it was a published item but we have exhausted all possibilities.
- **TE:** FCIC/NCIC Flag update
  - **Brendie Hawkins (BH):** A miscellaneous field is available to denote guardianship. However, a special field for this would cause a discrepancy between what is in FCIC and NCIC. CJIS would prefer we draft a MOU that goes out to all LE agencies that would ask for best practice that information would be entered into miscellaneous field in a standardized manner.
    - **BH:** That letter is currently being drafted.

- **TE:** Is there a timeline for the completion of the draft.
  - **BH:** 6-8 weeks.
- **TE:** Develop a Protocol by FDLE to develop local LE in twitter
  - **TE:** I don't know of any specific guidelines. Our agency puts out vastly different twitter updates.
  - **TE:** Do you all know of any LE agencies that have specific procedures for issuing Twitter notifications.
    - **JC:** DOE has it out of communications office.
  - **TE:** We are looking for protocol for local agencies to send out official information
    - **BC:** We can send out a best practices memorandum through Florida Police Chief's Association.
    - **JC:** State Division of Emergency Management may have some protocols.
  - **TE:** Does FDLE have a twitter account.
    - **BH:** yes, we have started issuing AMBER alerts on Twitter (under hashtag *#flamber*). That is managed by Gretl Plessinger.
    - **BL:** and the same information is put on the Facebook page.
  - **TE:** Want to create guidelines to put out to local law enforcement agencies on how they can issue emergency related information on Twitter.
    - **TE:** Asks members to reach out to local agencies for protocols they use.
  - **BL:** What is the ultimate goal of the committee as it relates to local LE Twitter.
    - **TE:** Publish best practices for local law enforcement in pushing out AMBERS, MCA, and other information.
  - **BC:** Who do we respond to with protocols discovered from local law enforcements?
  - **TE:** Send information to Tim Enos and he will compile with information that can be brought back to the next meeting.
  - **TE:** Hopefully next meeting we can draft a policy on hoe local agencies can use Twitter.
- **JC:** On a related note, Bob Greeden(?) did a webinar on social media and missing children and it will be available on the Fox Valley site.
- **Mary Coffee (MC):** We need to make sure we are facilitating conference calls between committees. FDLE was bust in the fall and wasn't able to facilitate these calls.
- **TE:** Expand Access to the Admission of Database???
  - **JC:** Who doesn't have access to the database? Shouldn't all law enforcement agencies have access?
    - **MC:** There is the front facing part of the database and the things behind the scenes, which are restricted to just the analysts in the clearinghouse. We are looking at local LEOs being users in this system. Pete Warren will provide an update on this at tomorrow's AB meeting.
    - **MC:** This initiative will hopefully allow
    - **JC:** Will it be read only?
    - **MC:** It depends.
    - **TE:** Notes show everything on this was on hold and it was pushed back to September. So this update should come from Pete Warren.

- **AB:** Did this come up because someone asked us to provide wider access.
  - **MC:** No, not exactly. Agencies wanted wider access in general.

### *OBJECTIVE T-2: Offender/Predator Locations*

- **MC:** Update on app for location of offenders and predators?
  - **MC:** Pam Bullard will hopefully be here tomorrow to elaborate.
  - **MC:** We are moving forward in legislation with something that will hopefully include an entire database re-write.
  - **MC:** What we're hoping is something that will allow citizens to see on their phone where predators are located based on the state wide registry.
  - **TE:** So will essentially work on top of Google Maps.
    - **MC:** Yes.
  - **MC:** Mobile Apps is a new avenue for FDLE. But were hoping this will assist us in developing more apps, eventually in support of law enforcement.

### *Objective T-3: Investigative Tools*

- **TE:** What is the update on the use of drones?
  - **BL:** We may reach out to Andrea at TROC next time to present.
  - **BL:** I think it's very early in the process as far as creating policies that adhere to FAA, etc.
    - **BL:** One example of drones that are being discussed is for SWAT teams.
    - **BL:** But drone use is still in its infancy.
    - **MC:** It's not the tech, it's the policy that needs development.
    - **BL:** Will look into it for next meeting.
    - **John Pitta (JP):** Are any CART teams using drones.
      - **BL:** Hesitant to answer, not sure. His unit isn't responsible for this but he communicates with someone who is and will try to get information to speak about it at the next meeting.
    - **AB:** EOC was talking about using drones for emergency disaster situations. The concerns from that department are liability issues. Local counties are enacting ordinances about who can use drones.
    - **TE:** Can FDLE staff look into Plain View Doctrine as it relates to using drones.
      - **TE:** Would a volunteer drone force have more leeway in investigating crimes.
      - **AB:** That seems like you are putting the liability on the citizen.
      - **JP:** What's the difference if you are in a helicopter and see illegal activity?
      - **TE:** That's what I'm asking. Is there any case law that prohibits the use of drones to investigate criminal activity?

- **TE:** Can FDLE find out if there are any bills addressing this or any preclusions that would rule out using drones and a volunteer database.
- **MC:** There is a chapter in the statutes since 2013 that does speak to drones and it touches on LE agencies and surveillance; we will look into it further.
- **TE:** It would be nice to get tech-related legislative updates on the next meeting.

#### ***OBJECTIVE T-4: Emerging Technologies***

- **TE:** Reports on technological advances?
  - NONE
- **TE:** SnapChat has a new function called SnapRaise that's designed for fundraising, you forward chains on and on and money is pledged based on views.
  - **TE:** Could be used for FMCD fundraising.
  - **PP:** Does SnapChat get a percentage?
  - **TE:** Thinks it all goes back to the originator.
- **TE:** Anything else about Apps or tech advances.
- **BL:** Going back to drones, found update that says LE agencies can't use drones to gather info but there are exceptions. Exigent circumstances allow it in emergencies, but it seems the law is that drone use falls in line with most other privacy laws.

#### ***OBJECTIVE C-1: Advisory Board Communications***

- **TE:** FDLE was to update on what agencies were contact as far as liaison relationships.
  - **MC:** We are waiting to hear back from Steve Casey and David Brand.
  - **Craig Schroeder (CS):** We are in the process of drafting necessary letters to request Board nominations from FSA.
- **TE:** Florida Police Chief's Association and SLCA should also be contacted and requested to be a part of the committee.
- **TE:** Is Sharepoint still an option.
  - **CS:** Sharepoint is not an option but will discuss it briefly tomorrow.
- **TE:** Previous action item said to reach out to Candace McElyea and Mike Vasilinda about a marketing and communication update.
  - **TE:** Will get update from Mike Vasilinda tomorrow.
- **TE:** Develop and Implement Social Media Protocols.
  - **TE:** Covered already, FDLE now has Facebook and Twitter.

#### ***OBJECTIVE C-2: Partner Communications***

- **TE:** Identify new PSA messaging resources
  - **TE:** Is Channel One a feasible way of pushing out information.
  - **JC:** What is the vision for using it?

- **TE:** Putting out prevention information as well as putting out information about FMCD and more marketing towards school based individuals.
- **Angie Herron (AH):** May have contacts ay FOAA will reach out to them.
  - **MC:** Sarah Glassner once looked up association of broadcasters and it was a small group out of UF.
  - **AB:** Not the same one, Florida Association of Broadcasters is very large.
  - **MC:** Well that's who we want to speak to.
- **TE:** Does anyone have any private sector ideas about large outreach in Florida?
- **JC:** Have we looked into the trucking association?
  - **TE:** No, but I looked into that?
  - **TE:** 7-11 is also a large private sector resource.
  - **TE:** If anyone knows of any private sectors please forward them on.

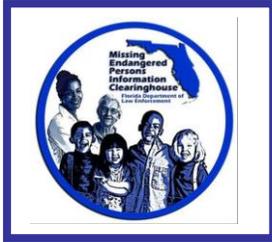
### **OBJECTIVE C-3: FMCDF Fundraising**

- **TE:** How to increase funding for FMCD. Ideas and guidelines?
  - **TE:** SnapRaise as mentioned before.
  - **JP:** We have a lot of sports teams in this state that have never been contacted about FMCD.
    - **AB:** Amy did reach out to sports teams when she was Foundation president.
    - **JP:** Need to get in contact with the right person who will provide money.
  - **JP:** Is there an association in Tallahassee that lobbies for sports teams?
    - **AB:** Can't think of one.
  - **AB:** Can we pass around the fundraising request letters to all of the board members so they have the ability to forward to people they know that may spur additional donations.
    - **JP:** Does it every year, but it doesn't pay off.
    - **AB:** Keep trying.
  - **JC:** Is it possible to get on a list of Florida Charities. Is there a registry that we can be on?
  - **AB:** Also, after the elections, PAC funds have to go somewhere. That could be a potential resource.
    - **AB:** This would have to be run by FDLE to make sure it's okay.
  - **Seth Montgomery (SM):** Always thought a 5K or a 10K would be a good idea.
    - **JP:** Looked at doing a golf outing; the problem is we don't have the people we need throughout. Need a professional to help how to focus attention on a broader audience.
    - **SM:** Good idea but don't know who would do that.
  - **JC:** Does foundation pay 100% of cost for FMCD?
    - **JP:** Yes.
    - **JC:** Is there a way to get an annual appropriation for that?
      - **SM:** Don't know.

- **TE:** Do you just get a legislature who would push that through.
- **JC:** They could link the appropriation through the statute, right?
- **AB:** It presents a problem because there is some conflict of interest being a citizen support committee.
- **JC:** Could we get a former Board member who is connected legislatively?
- **JC:** How much money does it cost for FMCD?
  - **JP:** \$20K to \$25K
- **MC:** We could provide a list with past advisory board members who may have connections for possible legislative appropriation.
- **PP:** Can FDLE approach?
- **MC:** We are absolutely prohibited from fundraising.
- **TE:** Anything else?
  - **PP:** Is there slight overlap in Technology and Communications Objectives.
  - **TE:** Since it's already a part of the plan I would leave as is.
- **JC:** Move to adjourn.
- **TE:** Second.

## Committee Meeting is Adjourned

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# MEPIC Advisory Board Meeting Minutes

Tallahassee, Florida  
27 January 2017  
9:00 AM

The quarterly meeting of the Florida Department of Law Enforcement's Missing Endangered Persons Information Clearinghouse Advisory Board (MEPICAB) was called to order at approximately 9:00 a.m. on January 27<sup>th</sup> by Chairperson Jaime Meeks.

## In Attendance:

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- **Board Members**

- Amy Bogner
- Dan Campbell
- Bill Corfield
- Pat Diaz
- Tim Enos
- Angie Herron  
(Representative of Charlotte Brand)
- Jamie Meeks, Chairperson
- John Pitta
- Peggy Pitta
- Barbara Renczkowski  
(representative of Cindy Gerhardt)
- John Robertson
- Hillary Sessions
- Susan Smith

- **AD Hoc Board Members**

- Jeffrey Bissainthe (Representative for Terry Rhodes)
- Bethany Brimer Gilot (Representative for Christina Daly)
- Julie Collins (Representative for Pam Stewart)
- Christina Harris (Representative for Pam Bondi)
- Kristin Litteral (Representative for Mike Carroll)
- Travis Paulk (Representative for Mike Carroll)

- **FDLE/MEPIC Members**

- Mary Coffee
- Jeff Dambly
- Caira Everly
- Brendie Hawkins
- Gwen Johnson
- Brett Lycett
- Seth Montgomery
- Rob Moon
- Erin Rounds
- Rachel Salus
- Craig Schroeder
- Kristin Taylor
- Elisabeth Yerkes

# Introduction

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## **Jaime Meeks (JM): Introduction.**

- **JM:** Introduce all members.
- **JM:** Introduce MEPIC support staff.

## **Mary Coffee (CM): Provides update on SAC Donna Uzzell's condition.**

- **JM:** With permission of the Board, we would like to send flowers on behalf of the board.
- **John Pitta (JP)** – Can we get an address to mail well wishes to.
- **MC:** Absolutely. We will send the info out to everyone.
- **Julie Collins (JC):** Can we contribute to the flower fund.
- **JM:** Absolutely. We will take a collection here today.

**JM: I would ask everyone to review the minutes from the last meeting and once they have been read and reviewed please someone make a motion to accept the minutes.**

- **JM:** Do I have a motion to accept the minutes.
- **JP:** Motion
- **Barbara Renczkowski (BR):** Second.
- **JM:** Motion carries.

## **JM: Introduce new MEPICAB coordinator Craig Schroeder**

- **Craig Schroeder (CS):** Briefs the board on SharePoint alternatives. We hope to have updates on new alternative by the next meeting.

# Sunshine Law

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## **JM: Introduce Jeff Dambly for Sunshine Laws.**

- **Jeff Dambly (JD):** Sunshine Law says that all public meetings of the Board are discussed in public with the people of the state to interact if necessary.
  - **JD:** One of the expectations is that these meetings of the board will be open to the public, reasonable notice is given, and the minutes are taken.
    - **JD:** AG's office provides a guide to the Sunshine Laws. Their recommendation for notice to the public is seven days. If there is a special meeting that is called, the AG's office recommends 24 to 72 hours.
      - **Bill Corfield (BC):** Does that include conference calls as well.
      - **JD:** Yes, it includes everything. Even as small as side conversations regarding board activities. Also, emails, phone

- calls, conference calls, sub-committees, workshops, etc.; any scenario where you are filtering board related ideas or material.
- **Amy Bogner (AB):** Does this mean FDLE will begin notifying the public.
    - **Gwen Johnson (GJ):** They already are.
  - **JP:** So if I'm emailing someone on the board that has to be transcribed.
  - **JD:** If I were you I would avoid speaking about *Board* matters in email.
  - **JP:** I'm on the Foundation as well, if I call a board member about fundraising, does that need to be public?
  - **AB:** The Foundation is actually a citizen support organization under FDLE, if that matters.
  - **JD:** It doesn't matter whether members of the Board are local, state, or FDLE, it's the subject matter of the Board itself. The Board was created for the members of the state of Florida.
- **JM:** As Chairman, what if I were to pick up the phone and call one of the committee co-chairs to discuss committee related material, do we need to document that conversation,
    - **JD:** If you are discussing matters that would come to the board, you would need to notify.
    - **JM:** Well let's say I ask Barbara to explain to me a Strategic Plan item, am I violating the Sunshine Laws?
    - **JD:** Essentially so.
    - **Brendie Hawkins (BH):** Can they filter information through someone at FDLE like myself or Craig Schroeder?
    - **JD:** Sunshine Law does not prohibit discussion with staff but you cannot use the staff to facilitate a dialogue between both sides. You can ask staff questions but you can't use staff as a go-between without notifying the public.
  - **BR:** The committees are working together to bring items to the Board, how do we do this if we can't call each other.
    - **JD:** The idea is that you would have conference calls between meetings that can be noted to the public.
    - **JD:** Case example, UF in 1983 was in the process of choosing new Dean of Law School. The universities process as a whole included sub committees who would filter out applicants. That process was not open to the public and the Florida Supreme Court decided that that was in a violation of the Sunshine Law. They were, in essence, limiting the scope of the decision of who would be the next Dean of the Law School.
      - **JD:** Because of this kind of case you would see interview boards where the public is notified and can witness the interview process.

- **JD:** The transparency issue is most important.
- **Julie Collins (JC):** Is there a distinction to be made between discussion of items and actually voting and making decisions? We have conference calls, but we don't vote or make decision on the conference calls.
  - **JD:** It depends. Going back to the UF law school example—that subcommittee wasn't making a decision but they were involved in a substantive decision making process. Thus, it will depend on what you're discussing. If it is logistical (where it will be, etc?) that can be handled by the staff. However, if the committees are determining what information will be presented to the board that would fall under the Sunshine Law rules.
  - **JC:** So we aren't limiting the board to access of information?
  - **JD:** By virtue of pulling information to present to the board, you are limiting what input the public has.
- **John Robertson (JR):** So what would be the proper protocol for preparing for committee meeting and Board meetings.
  - **JD:** There is no one right way, What I can say is that we can work together to define a proper way to do things going forward and address some concerns that may arise.
  - **JR:** I do not follow. Yesterday was the committee meetings and we have a mandate to present today. So at the close of the committee meeting there should be no communications.
  - **Bethany Brimer Gilot (BBG):** So since this meeting is noticed we can show up early and discuss the items.
  - **JD:** Yes, as long as everything is noticed and available to the public.
- **Hillary Sessions (HS):** If we are on a committee and are bringing information to the board, can we abstain from the vote and avoid any conflict of interest.
  - **JD:** That wouldn't fall under this particular issue. I would need to do more research about falling.
- **JC:** Are we currently noticing the committee meetings?
  - **GJ:** No we are not.
- **Christine Harris (CH):** so that means the public can now come to the meetings?
  - **JD:** Yes, it's been that way for a while it's just up to whether the public would actually like to attend.
- **JD:** Legislature has to provide specific literature for Board meetings to be closed; most closed meetings only get specific exemption if active cases are being worked. The board does not have specific capabilities for closed meetings without authorization.
- **Peggy Pitta (PP):** So if five board members are out to dinner and someone approaches and wants to donate money? How does that work?

- **JD:** It is actually a criminal offense in the state of Florida to violate the sunshine law, knowingly.
- **JD:** It's not something someone would be filing suit over.
- **JD:** If someone approaches board members and wants to donate money, I would say you should recommend to the board staff at the next meeting.
  - **JD:** Essentially, that would be a violation of the Sunshine Law.
  - **JD:** Another example, I was on a commission with similar rules regarding Sunshine Law and occasionally members would want to discuss after meetings. I would have to stop them at that point and tell them can't discuss substantive issues that would normally go before the commission.
- **JD:** So if you want to have a discussion with members about a potential donation that would have to be brought to a meeting.
- **PP:** So we would have to tell the potential donor to not discuss it?
  - **JD:** My recommendation would be to get with Brendie Hawkins and Craig Schroeder about facilitating that discussion out in the open.
  - **JD:** Board staff is not considered members and are distinct from members of the board. They can facilitate open meetings with members of the Board to make substantive decisions.
- **PP:** Am I allowed to tell a potential donor "we are concerned where the money comes from."
  - **JD:** Yes. What you want to avoid is multiple members of the board discussing these things out in the open.
- **JC:** Is the Foundation exempt from this?
  - **AB:** It is.
  - **JD:** I can research this. I don't believe that question has been answered by the OGC.
- **MC:** John and Peggy are both on the board. I would turn to the attorney about that.
  - **JD:** Marital exceptions don't really apply. I would avoid discussing board things with each other.
- **JP:** Congressmen in Washington discuss stuff all the time.
  - **JD:** But this is Florida law and that does not apply.
- **JR:** I have a request: FDLE should provide us with policy and protocol that makes us understand how we are supposed to do this going forward. I am not comfortable putting myself or my agency in jeopardy. So can I communicate with the people in this room?
  - **JD:** Yes, just not about board material.
- **JR:** I would like guidelines telling us how we CAN communicate.
- **BC:** I think what you're getting at is some kind of best practice notification.

- **JD:** Yes, as long as we have some avenue to notify the public you can have meetings through skype, at your home, regional meetings, etc.
    - **JD:** I am happy to help you all work towards that process.
  - **JR:** And until then we wait?
- **JM:** Let me asks this question to the staff: when we have our co-chair meetings and when we have our conference calls, does FDLE notify the public?
  - **VISITOR:** I'm here to learn about committee meetings. What some organizations do is set up recurring conference calls and notice those meetings so they can have them as often as they want.
    - **JD:** Right. It's not expecting people from the public to come in, it's making that available.
- **JM:** If I decided to pick up the phone and call Hillary Sessions and say "you had a good point at the board meeting, could you please explain to me the process and why you're so big on this program" am I violating the Sunshine Law.
  - **JD:** Yes, that would be two members of the board communicating substantive material and you would want to avoid that.
    - **JC:** Unless it's a personal matter.
    - **JD:** Right. It's fine if it is not business of the Board.
- **JM:** So when we leave here we should have no discussion about what was discussed?
  - **JD:** Correct.
  - **MC:** Unless there's notice, right?
  - **JD:** Right.
- **JD:** Any conversations you have about the board should be "in the sunshine".
- **JM:** What if I was to call John, being that John is on the foundation, and ask him to email me a copy of the process we take when asking someone to donate to FMCD Foundation. Am I violating the Sunshine Law?
  - **JD:** I would have to know more about how the board and foundation are connected. I would have to do more research.
- **JM:** So when the notices go out to the public are the agendas provided?
  - **GJ:** No, but they are given contact info to get the agenda and ask questions.
- **MC:** We have noticed board meetings for years; we just need to adjust how we can conduct committee meetings.
  - **JM:** Right, but I think what John Robertson was concerned about is what we CAN do.
    - **MC:** We will work to that end.
- **BBG:** I serve as a representative for a member of the Board, what is my liability in this?
  - **JD:** I can't answer that right now but I will research it.
- **AB:** This could work to our advantage, if media or the public attends, this could bring about more awareness.

- **JM:** Right, I don't take what we're discussing as a negative. I'm looking to it as a positive approach. You know, Mike Vasilinda sits on the board and does a lot of news stuff. We could extend invitations to members of the media.
  - **AB:** And I know members of the media look at those kind of notices.
- **JM:** I do appreciate you (**JD**) coming and speaking with us. Please don't take our questions as a negative.
- **JM:** Is there a way we can contact you directly.
  - **JD:** I have my cards and I do recommend going through Brendie and Craig.
- **Dan Campbell (DC):** I'm going to pass my thoughts and questions through Brendie and we'll go from there.
- **JM:** I thank Jeff for coming in and speaking with us today and giving us this information and we look forward to hearing back from him. I hope we can set up something where we can set up a conference call to get updates on the Sunshine Law.

**JM:** Call for a 15 minute break.

## Sunshine Law (cont.)

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**JM:** Return; reintroduce Jeff for about five minutes for a point of clarification.

- **JD:** Any decisions made by the Board that violate Sunshine Law, whether knowingly or unknowingly, can be rendered null and void.
  - **JD:** Just wanted to let you know that going forward from today.

## Unidentified Deceased Initiative

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**JM:** Introduce Andrew Shelton to present on the Unidentified and Deceased Initiative.

- **Andrew Shelton (AS):** Presenting a bit of information on the initiative.
  - **AS:** Jan Henderson did this for seven years and I have recently taken over.
- **AS:** The initiative is here to help law enforcement and the medical examiners.
  - **AS:** The Florida Medical Examiners Commission started in 2005 started to assist on unidentified cases.
    - **AS:** Jan Henderson helped develop a resource booklet which is on the public site.
  - **AS:** We advise law enforcement on where to send DNA samples, finger print submissions, etc.
    - **AS:** Make sure prints are sent through state and national levels.

- **AS:** We assist law enforcement in coding dental records into NCIC, and then link to forensic odontologists and run queries through FBI.
  - **AS:** We can also open cases in the MEPIC database; we have inspectors for the first time who can go into these cases and help provide leads.
- **AS:** We've been reorganized: used to be under CJIS but the Unidentified/Deceased Initiative has been moved under EIS and has given us a new focus.
- **AS:** Resources used:
  - ❖ FDLE resource booklet.
  - ❖ NAMUS, nationwide depository. Used by MEs quite a bit.
  - ❖ DNA Labs.
  - ❖ Florida Forensic Artists and Anthropologists and Odontologists.
  - ❖ FLUIDDB – dedicated to Florida's unidentified.
  - ❖ DOE Network – International
  - ❖ FACIAL recognition system
    - Through Pinellas SO.
    - Allows you to put in a composite and searches the system for mugshots.
    - Have used it for unidentified living cases as well
  - ❖ Florida Forensic Artists
    - Some agencies don't have access to forensic artists.
    - FDLE uses Saeedah Posey.
- **AS:** Highlight differences between NCIC entries and NaMus
  - **AS:** There aren't as many resources to input unidentified into NCIC and we are working to get more cases in there.
- **AS:** If a body is not immediately identified law enforcement needs to put the info into NCIC/FCIC.
- **AS:** Jan Henderson actually helped identify Paul Washington a person missing since 2008
- **AS:** The new inspector is Linda Pollard.
- **AS:** The future of the initiative is to bring this to law enforcement and MEs to get the word out about this new initiative.
- **Hillary Sessions (HS):** There's another certified DNA lab, DOJ in California. I'm working with Erin at USF.
  - **HS** – We are putting together legislation to require unidentified be entered into NamUs.
  - **HS** – We have 40,000 unidentified in the United States.
  - **HS** – Have been working with unidentified in Texas since 2003.
  - **HS** – I'm glad that Andrew Shelton is involved in this project and if you need any help please contact me.

## Vote on New Committee Co-Chairs

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- **JM:** New committee co-chairs.
  - **JM:** Bill Corfield has been nominated as the new co-chair of the Response and Recovery Committee.
    - **JM:** Need to have a motion to accept Bill Corfield.
    - **JP:** Motion.
    - **HS:** Seconds the motion
    - **JM:** All in favor say I
    - **JM:** Motion carries.
  - **JM:** Amy Bogner has been nominated co-chair of Communication and Technology Committee.
    - **JM:** Motion?
    - **PP:** Motion
    - **BR:** Seconds
    - **JM:** All in favor.
    - **JM:** Motion passes.

## Committee Updates

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**JM:** Barbara, please update the Board on the Awareness and Prevention Committee.

- **BR:** Pat Diaz and Kim Spence are new members
- **BR:** As a reminder our committee has a letter that everyone can provide to put AMBER information on their site.
- **BR:** We spoke ab out SharePoint alternative.
- **BR:** We are planning to have the standards available by our next meeting in April.
- **BR:** Objective A1-4 – we want to meet with FDLE’s professionalism section to talk with us about what we can and can’t
- **BR:** Also, FDLE has created Guidelines and Field Guides for LEOs to assist in handling sex offenders, predators and career offenders while out in the field.
  - **THESE MATERIALS WERE BROUGHT AND DISTRIBUTED TO THE BOARD.**
- **BR:** We need to use resources that are available to feed people information.
  - **BR:** Want to compile a list of specific resources that are available.
  - **BR:** Florida PTA wants more articles from you all.
- **JM:** Guidelines were passed out but all non-LEOs need to make sure theirs are returned.

**JM:** Bill Corfield, please update the Board on the Response and Recovery Committee

- **BC:** We introduced new members Pat Diaz, retired law enforcement, and Kim Spence, who is an autism expert. Also Angie Herron is the new representative from FOAA.
- **BC:** With regard to the Response and Recovery strategic plan
  - **BC:** 1.1 – The two things we discussed were clearinghouse projects and how to market CART deployments.

- **BC:** There are two statewide meetings and a statewide Ops manual for consistency across the seven regions.
  - **BC:** Also discussed standardizing technology use.
  - **BC:** As far as marketing the CART deployments, there was a conference in December with two-hour break out groups.
  - **BC:** Also discussed success story Rebecca Lewis.
  - **BC:** Also discussed FDLE internal marketing tool, the FDLE Informant.
- **BC:** From a field training standpoint, there are quarterly CART meetings in each of the seven regions.
  - **BC:** CART provided 24 hours of accredited training hours at conference in December.
- **BC:** Recognition for the state of Florida, the Fox Valley cart certification.
  - **BC:** Brett Lycett stated eight of the 25 teams in the nation are in the state of Florida.
- **BC:** Under R3, technology utilization.
  - **BC:** Discussed license plate readers. There are legal concerns so this discussion is being tabled.
  - **BC:** There are two systems being used to monitor the social media.
  - **BC:** Also discussed Everbridge, a one-stop shop in gathering online information.
  - **BC:** Talked about putting victim testimonials on FDLE page.
- **BC:** Under R4, special populations.
  - **BC:** Spent a good amount of time discussing CART deployments dealing with autistic individuals.
    - **BC:** Kim Spence will be a great asset dealing with these issues going forward.
      - **BC:** She is currently working with Valencia School of Public Safety on an initiative to make LEOs aware of how to deal with individuals with high functioning autism.
- **BC:** That's all we have.

**JM:** Next up is the Communications and Technology Committee update provided by Mr. Tim Enos.

- **Tim Enos (TE):** We discussed combining both committees yesterday.
  - **JM:** We need a motion to combine the committees.
    - **JP:** Motion.
    - **HS:** Seconds
    - **JM:** All in favor.
    - **JM:** Motion is passed.
- **TE:** major Ballou has retired from Seminole we are reaching out to FSA and different agencies about a replacement.
- **TE:** Objective C1-2
- **TE:** C1-3
  - **TE:** Need to follow up with Mr. Vasilinda about a wider marketing plan.

- **TE:** Hope to have it at later meetings.
- **TE:** Social media protocols.
  - **TE:** Also discussed with Technology
- **TE:** FMCD Fundraising – Had a few ideas about approaching sports charities.
  - **TE:** Also brought up SnapRaise a social media based program that is being used to raise money.
- **Kristin Litteral (KL):** Talked with a friend who works for a company who does pro bono work. Would the board be interested in some folks who do pro bono work about getting the word out on fundraising?
  - **TE:** Yes, certainly. Please pass that along. FDLE will need approval on that but please forward me that information.

**TE:** Moving on to the technology committee.

- **TE:** Looked at developing an app.
  - **TE:** CART already has a good procedure in place and the app would be cost prohibited. At this time we are deciding to table the idea of developing a mobile application.
- **TE:** In reference to creating an FCIC/NCIC field.
  - **MC:** I can speak for Brendie. We wanted to create a field to indicate whether the individual was under DCF care or custody.
  - **MC:** What we found was that there were two concerns:
    - **MC:** 1. Florida could create a field within that record in FCIC but Florida does not drive the national system so our fields would then be out of sync with NCIC. It would cause a discrepancy between the two records.
    - **MC:** 2. There would be training issues.
  - **MC:** The solution is that FDLE will issue a memo to local agencies and put a Best Practice Memorandum out there that would ask LEOs to put this information in the FCIC miscellaneous field. So what we recommend is the creation of standardized language that indicates the missing child is under the custody of DCF. And in those cases, this information will always be entered first and the language will be standardized so it can be easily searched.
  - **TE:** And as discussed in the committee meeting, it will take 6 to 8 weeks to send out.
- **TE:** Develop a local protocol for local LEs to use Twitter.
- **TE:** Discussed about expanding access to missing person's database.
- **TE:** It's my understanding that FDLE is doing a complete re-write and they are developing a locator app that will show sex offenders locations.
- **TE:** explore the idea of using a volunteer database of people to use drones was discussed for some time.
  - **TE:** there is already some state law that prohibits certain drone use by law enforcement officers.
- **TE:** discussed emerging technology and providing an ongoing update on tech legislation.

- TE: Please keep an eye out on new bills and legislation that is applicable to Board topics.
- TE: Thank Amy for being co-chair and turning it back to the chairperson.

**JM: Calls for a lunch break.**

## 2017 FMCD and Foundation Update

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- **JM:** Turn over to Craig Schroeder to provide update on 2017 FMCD
- **JM:** When the DOE notification of Essay and poster contest goes out does it go to the Superintendents Association.
  - **JC:** Yes. If you subscribe to the email updates you will be notified.
  - **JC:** There's an association for everything (language arts association, art teacher's association, etc.)
  - **JM:** If I send out the letter to FASO can they forward it.
  - **JC:** Yes, you can forward that.
  - **PP:** Can the Commissioner of education ask for more participation.
  - **JC:** I can ask.
  - **PP:** When teachers are absent the contest can be done when teachers are out.
    - **JC:** Yes, but it's a school level decision.
  - **JP:** Can we talk to Mike Vasilinda about putting out a PSA.
    - **JC:** We used to do that and we had a great PSA. Can we recycle that?
    - **GJ:** We still have the video.
    - **MC:** We'd have to check to make sure the information is still relevant.
- **CS:** Turn it over to Mr. Pitta for a foundation update.
- **JP:** We are in the process of sending out letters to sheriff's meeting and we will be able to update you on where we are next meeting.
  - **JP:** College football is a big thing in Florida, if we can get a big name to help support the Foundation it would be extremely helpful.
- **JP:** The foundation is on track now and we'll have more of an update in April.

## Internet Identifier Injunction

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**JM:** Welcome Elisabeth Yerkes to update the Board.

- **Elisabeth Yerkes (EY):** A group of offenders filed a class action law suit. The law requires offenders and predators to require emails and ALL internet identifiers.
- **EY:** They sued because they indicated the statute was too vague and because it violated their first amendment right to free speech.

- **EY:** A temporary injunction was placed on us in September.
- **EY:** We are trying to make those identifiers available to all CJ agencies.
- **EY:** The FDLE offender website allows people to check an internet identifier and see if it is affiliated with an offender.
  - **EY:** It's a widely used function.
  - **EY:** We are trying to place an exemption to the injunction that we can CONFIRM internet identifiers.
- **EY:** The case number for the lawsuit is 16-cb501
- **EY:** Questions?
  - **JC:** So it will be a statute change where you can search by the identifier itself?
    - **EY:** Yes, that is the goal.
  - **Seth Montgomery (SM):** And it will not have an impact on the public.

## EIS Update (Database, AMBER Alert, SORC Conference, FCIC/NCIC Flag)

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**JM:** Introduce Rob Moon for EIS updates.

- **Rob Moon (RM):** I'm going to hit on a few highlights to database changes.
  - **RM:** The external user access to the MEPIC database.
    - **RM:** We have opened up the database so users outside of FDLE but still on CJNet have access to look at cases.
    - **RM:** The access is read only so they can't update or change anything.
  - **RM:** A lot of our focus lately has been with testing changes, specifically how the database communicates with FCIC.
    - **RM:** Big improvement is how the database communicates with FCIC.
  - **RM:** We are trying to reduce clicks to make the process more fluid.
  - **RM:** The first things analysts do is send out a BOLO which includes taking info from database and putting it in eAgent.
    - **RM:** We want the database to generate that information directly into FCIC and reduce the number of clicks that have to be done.
  - **RM:** Everbridge is a program supplied by a vendor that puts out emergency alerts. It's the same program the state uses to put out severe weather alerts.
    - **RM:** We want to incorporate and use it for AMBER, MCA, etc.
    - **RM:** It has more functionality and would reduce the number of programs analysts have to use to put out the alerts and would streamline the process.
    - **RM:** If you remember a few months ago a bomb went off in NYC.
      - **RM:** NYC was able to use a similar program to target alerts to people in the city.
      - **RM:** Everbridge would do something similar allowing us to target specific counties and even neighborhoods.

- **RM:** When an analyst is at home and an alert goes home the analyst has to log into FDLE's VPN.
  - **RM:** we want to create a page where the analysts can collect info and enter all of the information and in a single shot send all of the info into the database, so we don't have to rely on the VPN as much.
- **RM:** Mobile apps
  - **RM:** We've made a lot of progress on the sex offender "near me" app.
  - **RM:** we've incorporated some piece of MEPIC into a mobile app for FDLE.
    - **RM:** the app would allow people to see active alerts.
- **SM:** Pete is currently filling in for us. He used to be the AMBER alert coordinator, and he's picked up the responsibilities until we get a new AMBER alert coordinator hired.
- **SM:** Info on recent case about messy AMBER alert in Hillsborough/Escambia.
  - **SM:** General Counsel did a great job on it. We didn't end up putting out the alert.
    - **SM:** The judge ultimately rescinded the order.
- **JC:** Is there training that can be done for judges so they know how the AMBERs work?
  - **SM:** we've talked about it but haven't pursued it yet.
  - **JR:** What criteria did the AMBER not meet?
    - **SM:** In this case specifically, Hillsborough had a sting operation in progress to catch the individual and an AMBER would have foiled the operation.
    - **SM:** Also the child's mother didn't feel as the child's life was in danger.
    - **SM:** So it didn't meet the criteria because of life endangerment.

**JM:** Turn it over to Brendie for FCIC/NCIC update

- **BH:** Essentially, we are no longer pursuing an active field in FCIC/NCIC. Instead we are drafting a best practice memorandum to ask agencies to make these notations in the miscellaneous field.
  - **BH:** We will have the memo in draft by the first of March.
  - **JC:** There is no chance that NCIC would add the field.
    - **BH:** it is a possibility but would take quite a long time.

**JM:** Introduce Craig Schroeder

- **CS:** provide update on the SORC conference that was held in December in December.

**CS:** Throw to Mary Coffee for an FDLE MEPIC update.

- **MC:** A whole new team of new analysts who are working missing cases.
  - **MC:** We have five new members who have started in the past eight months.
  - **MC:** Pete Warren has taken on the responsibility of getting them trained.
  - **MC:** Introduce Rachel Salus, Caira Everly, and Kristen Taylor who are here today.

- **MC:** New analysts back at the office are Darrin Alexander and Kelly Leach.

## CART Update

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**JM:** Throws over to Brett Lycett for a CART update

- **Brett Lycett (BL):** We have been extremely busy over the last eight months.
- **BL:** We had a CART conference with about 150 attendees.
  - **BL:** Had speakers from DCF, DOH, Fox Valley and many more,
  - **BL:** Want to specifically recognize Patty Wetterling for speaking with us at the conference.
  - **BL:** Also Alicia K. a survivor of a teenage abduction spoke with us.
  - **BL:** The conference helped inject some energy back into CART programs.
- **BL:** One of our big accomplishments was standardizing an operations manual for the entire state following the same procedures, guidelines, training, notifications, meetings, etc.
  - **BL:** have had a lot of turnover and have a new team trained.
- **BL:** Have updated mutual aid agreement with local LEs.
- **BL:** Drafted an MOU with state agencies as well.
- **BL:** This year we have had approximately 35 callouts in 2016, about 3 a month.
  - **BL:** One of the reasons we wanted to create some consistency.
- **BL:** Rebecca Lewis case.
  - **BL:** Child was taken out of the Tampa area and eventually recovered in Tennessee.
- **BL:** We have two remaining CART teams that need certification from Fox Valley and once that's done Florida will officially have one third of the nation's certified teams.
- **BL:** Had training by Fox Valley in Pensacola and approximately 100 people went through training.
- **BL:** We will have another CART conference at the end of the year, if there are some ideas for speaker or anyone you believe would be good candidates for a CART conference please let me know.
- **JC:** Would there be any presenters from the conference who would be good candidates to speak in front of the AB?
  - **MC:** One of the very first people we thought of was Patty Wetterling, however, Jacob's body had just been discovered and so we hesitate.
    - **MC:** However, word came to us that she was actually looking to speak.
  - **MC:** Patty has the perspective of a parent of a missing and a deceased child. She also has a perspective on creating legislation and non-profit support agencies. I think if the board so chose, Patty would entertain coming to speak to the Board, if not in a formal manner than certainly as someone who supports what we do in Florida.
  - **JC:** I find that a presentation like that would reenergize and refocus the AB.

- **MC:** Now that the case is closed, there is a lot more that she can say and give her opinion on and information that she can release.
- **AB:** Would she be a good candidate to have at the FMCD?
  - **MC:** Because the children are there we have to be very cognizant of what is presented.
  - **AB:** It is a great opportunity to get the message out.

## Adjournment

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**JM:** Open the floor for additional comments, concerns, questions, etc.

- Nothing Further

**JM:** Call for Adjournment

- **JM:** Motion to move for Adjournment?
- **JR:** Motion to adjourn,
- **HS:** Seconds
- **JM:** All those in favor say aye.
- **JM:** Meeting adjourned.