



MEPIC Advisory Board Committee Meetings Conference Call Minutes

Tallahassee, Florida

14 February 2018

1:00 PM – 4:00 PM

Awareness and Prevention Committee (1:00 – 2:00 PM)

- In attendance:
 - Bob Bedford
 - Dan Campbell
 - Julie Collins
 - Nancy McBride
 - Jamie Meeks
 - John Robertson
 - Craig Schroeder
 - Kim Spence

- **John Robertson (JR):** Roll call.
 - **JR:** Has everyone had a chance to look over the minutes from the last call.
 - **Dan Campbell (DC):** Yes
 - **JR:** Approval of the minutes.
 - **Bob Bedford (BB):** I move for approval of the minutes.

- **JR:** Moving on to the curriculum review sheet; we've been working on this curriculum review sheet as a way to assess material.
 - **JR:** Julie you've been leading this, correct?
 - **Julie Collins (JC):** Well I just drafted up something based on what Judd Butler told us at last year's meeting.
 - **Kim Spence (KS):** I think it looks great.
 - **JC:** Just looking at it, the only thing I was wondering is why we have a total on the right hand column?
 - **KS:** From what Judd told us, he thought we should have a number that would represent a cutoff for material being tested and I think that's what the total column would serve.
 - **JC:** That sounds more like a tally sheet.
 - **JR:** Would anyone like to volunteer to make that structural change to the form?
 - **JC:** That column would make sense if we were tallying up different reviews but I think we can just gray that out and put a scoring total on the bottom.
 - **Dan Campbell (DC):** I had a few comments as far as accuracy of information and meaningfulness of info; we're leaning away from empirical information and headed towards more objective concerns.
 - **JR:** Do you have examples.

- **DC:** Well like “no offensive content” what does that mean; what’s offensive to one person may not be to another. So there are some subjective concerns and reviewer opinions.
 - **JR:** Does anyone remember what was considered “offensive content”
 - **JC:** I think that came from Judd, but I also think the fields below the scoring can be used by the reviewer to extrapolate on what they feel is offensive.
 - **JR:** Do you think we could change that to something asking if it is appropriate for the target audience?
 - **KS:** I think that may fall on accurate information; I don’t know if labeling it offensive would be helpful to us but if we asked if it is accurate information, which might be a better way.
 - **DC:** That’s a good point. And I think accuracy of information is much more important than whether it contains offensive content. I think your way of categorizing it would cover whether the material is offensive while still judging the accuracy of the information.
 - **KS:** Also, language evolves; terminology evolves. So I think having a field that reflects accuracy of information would be a good addition.
 - **JC:** So we want to add something that reflects that the material is current with current practice. How would be phrase that.
 - **JR:** What about “Reflects contemporary practice”
 - **KS:** I like that.
 - **JC:** Also, I was thinking maybe we should add a comment section on each question so there is more room for the reviewer to expound on any comments or concerns related to each question.
 - **JR:** I like that.
 - **JC:** Okay, well for every sub section I will add a comment field.
 - **JR:** It would be nice if we could leave the meeting in March with a fairly final copy. Do you think it’s a realistic goal to want to put this to use in the field following that meeting.
 - **JR:** Any other final thoughts on the curriculum, review sheet.
- **JR:** Okay looking at our subject matter expert list. Looks like we’ve made a lot of progress in identifying some talent.
 - **KS:** There are a couple things on the list that need to be changed: Jimmy Donahue was promoted to Lt. and Dan MacDonald is with Collier County Sheriff.
 - **Craig Schroeder (CS):** I have made the changes and they will be reflected in future copies.
 - **JC:** For Substance Abuse I’ve forwarded Craig the name of Ali Yurasek.
 - **KS:** For Cognitive Disabilities, I can reach out to some folks.
 - **JR:** Well let’s go down the list and address the spots that still need to be addressed.
 - **JR:** First is the Justice System, what exactly would that be?
 - **KS:** Yeah, I don’t remember addressing that.

- **CS:** It was just mentioned as we were creating a list, but what it means specifically can change.
 - **JR:** I think we might want to elaborate and have it cover specific courts like juvenile court, dependency court, general criminal courts if that relevant. Or maybe a court that declares people mentally competent.
 - **KS:** Maybe civil commitment.
 - **JR:** Okay well let's just keep doing what we're doing and try to fill these gaps.
 - **JR:** I have one for the Sexual Predator and Offender named Lisa Davis I will send her information to Craig.
 - **KS:** Also, I think we need to differentiate between offenders and predators.
 - **JR:** Good point, I was looking at it through the lens of youthful offenders.
 - **KS:** I think that's a good point. I think we need to add "youthful offenders" to the list as well.
 - **JR:** So it seems like we need to get more specific.
 - **JC:** Years ago, I was on a committee out of Department of Juvenile Justice that addressed youthful offenders; there was a lot of expertise in that room. I'm trying to remember my contact there but those folks would be good resources.
 - **KS:** Also, I know some forensic psychologists. Including Dr. Eric Imhof, a forensic psychology with the Florida Association for the Treatment of Sexual Abusers. I think he would be a good resource as well.
 - **JR:** Filling in other gaps on the list we have Alzheimer's patients and date rape.
 - **JC:** I know someone who may be able to assist.
 - **JS:** Also Grace Francis Florida Coalition Against Sexual Violence would be a good SME for Sexual Assault and Date Rape.
- **JR:** Next on the list is the Strategic Plan review.
 - **JR:** We had some changes on the last call that we wanted to change, specifically A 1.4, that language has been changed, is that correct Craig?
 - **CS:** Yes, the committee has decided on the language it should be changed to and we will vote to officially change that at our next in-person meeting.
- **JR:** Next we have safety and curriculum practice assessment
 - **JR:** Craig, do we have anything on these points?
 - **CS:** we do not have anything on record that was discussed at previous meetings related to these points.
 - **KS:** Where are we on the social media piece? I remember when Lori came in and talked to us, Craig do you remember where we were on that?
 - **CS:** I don't think any actionable items came up after that. But we can certainly add that to the agenda.
 - **JR:** I think that may be something we can visit in March to figure out what we want to do moving ahead.
- **JR:** Any new business?

- **CS:** I can let you know that FDLE and specifically our section, is doing another conference in December. It will be in Orlando this year rather than Tampa.
- **JR:** Okay, well if no one has anything else, we can adjourn.

Adjourned

DRAFT

Response and Recovery Committee (2:00 – 3:00 PM)

- In attendance:
 - Bill Corfield
 - Christina Harris
 - Brett Lycett
 - Craig Schroder
 - Kim Spence

- **Bill Corfield (BC):** Welcome everyone.
- **BC:** Jim Previterra retired, so we will work on ironing out the law enforcement side of the co-chair for this committee.
 - **BC:** Do we have to wait until the March meeting?
 - **Craig Schroeder (CS):** We can discuss it over the conference calls but it has to be voted on at the next in-person meeting where it can be voted on a quorum.
 - **BC:** Can we put a call out to the whole Advisory Board for a volunteer co-chair?
 - **CS:** We can, I can also ask this committee first so we can get folks who may already be from this committee.
- **BC:** Any comments or concerns from the previous conference call?
 - NONE
- **BC:** Next on the agenda is a CART update? Brett is there anything you can share>?
 - **Brett Lycett (BL):** The biggest update is the Naomi Jones case in the Pensacola region. That was a significant CART call-out for us that did not end well for us as far as a recovery; but they did catch the guy.
 - **BL:** There have been some minor missing children and AMBER alerts.
 - **BL:** We had our CART conference in December. About 500 people showed up for the classes over those two days. I know folks wanted to see more case studies so we may try to do that in the future. We had a few back out because the prosecuting attorneys weren't happy.
 - **BL:** Our Northwest CART team went through their certification recently. No reason to believe they won't be certified. When they do FDLE will have 6 of the 23 nationally recognized CART teams. When our last two teams get certified we will have 8 of the 25 so almost a quarter of the nation's CART teams.
 - **BL:** We also want to thank our NETMC partners because we were able to obtain some high-end cameras and camcorders for all of our cart teams, free of charge, through NCMEC.
 - **BL:** We are currently working on the 2018 conference.
 - **BL:** I also want to thank Kim Spence for presenting at this last year's conference.
 - **BL:** Are there any questions?
 - **BC:** Is there any new technology or rollouts for this year?
 - **BL:** I think I told you guys about the Ready Op system that we use that allow us to push out neighborhood canvassing forms and those go back to the command

post in real time. Outside of that I don't think we have any new apps or equipment specific to CART.

- **BC:** Are there any other equipment needs related to the response and recovery efforts for the CART teams.
 - **BL:** When I came on a few years ago that was one of the main things we did; as of right now I think we're good. There are items like iPads we could use if we could get them.
 - **BC:** I know typically with each new year we roll out new grant funds for community engagement so if there are any new needs, we could potentially do some outreach.
- **BC:** Next on the agenda is the subject matter experts list.
 - **BC:** Thanks to those on the committee for bringing forth some names, it looks like we still have some work to do.
 - **BC:** I'm going to touch base with Eric Alberts, to see if he is aware of subject matter experts in the health system.
 - **BC:** Looking at justice system, what does that mean?
 - **CS:** The last call just spoke about that and I think they want to be more specific with that language to get more targeted experts.
 - **Kim Spence (KS):** We spent a decent amount of time on the last call narrowing down some of these categories and trying to fill in the blanks. Each person volunteered to focus on these broad categories and kind of narrow them a little bit.
- **BC:** I know we talked last time about strategic plan review; I still want to create some working groups around each strategic plan category. Craig, do you know how many people are in this committee?
 - **CS:** I will look that up now.
 - **BC:** So maybe we can get an email out to folks to solicit input as to where they would fit in best in each of these categories.
 - **KS:** I think that's a good suggestion.
 - **CS:** There are 14 members in this committee.
 - **KS:** I think it would be a good idea to have a smaller number of people dedicated to specific tasks.
 - **BC:** I think identifying the projects we want to achieve this year and defining specific deliverables would be a good idea.
- **BC:** Any new business for the committee?
 - NONE
- **BC:** Anything from FDLE?
 - **CS:** We are beginning to work on FMCD for 2018.
 - **CS:** In addition, my section—sex offender and missing children—will have an arm of the annual ICAC and CART conference again this year. We did not have a full arm in 2017 but will this year.

- **CS:** And this year's conference will be in Orlando rather than Tampa where it has been the past few years.
- **BC:** If no one has anything else, we can adjourn.

Adjourned

DRAFT

Communication and Technology Committee (3:00 – 4:00 PM)

- In attendance:
 - Julie Collins
 - Bill Corfield
 - Tim Enos
 - Erin Rounds
 - Craig Schroder

- **Tim Enos (TE):** Welcome and roll call
 - **TE:** Anything new on the subject matter expert list?
 - **Julie Collins (JC):** I shared mine on the last call.
 - **Craig Schroeder (CS):** The Awareness and Prevention committee have been working to expand that list but there are still some gaps that need to be filled.
 - **Bill Corfield (BC):** And I'm going to reach out to Eric Alberts on the healthcare side of things.
 - **TE:** Craig can you send out an updated SME list.
 - **CS:** Yes, I will send it out with the minutes from these calls.
- **TE:** also, I know we wanted BowStern to come out and see what we're about.
 - **CS:** Yeah. I have contacted them and haven't heard back yet.
 - **CS:** We wanted to get them to Missing Children's Day but I never heard back from them. I will continue to try and contact them.
- **TE:** Onto the communication strategic plan; does anyone have any updates on that plan?
 - **TE:** I don't have any emerging technologies except trying to link in Facebook live or a streaming service for FMCD, to have more of a social media presence.
- **TE:** Any new business?
- NONE
- **TE:** Do we have our next in-person meeting scheduled.
 - **CS:** Yes, it will be on March 29th and 30th at Staybridge.

Adjourned