JAG General Information Questionnaire
(All Recipients)

Recipient:

Award Number: **Reporting Period:**

Completed By: **Date:**

INSTRUCTIONS

The following pages outline the general performance achievements for **ALL** recipients of an award under Florida's Justice Assistance Grant (JAG). The data collected from this form is used by OCJG members to report performance data in BJA's Performance Management Tool (PMT) system, as required by the state's federal JAG award.

Recipients of a single award of $25,000 or more must also complete the "over $25K" supplemental questionnaire for their project's respective activity area. These supplemental questionnaires should be uploaded to the appropriate achievement in AmpliFund.

FAILURE TO SUBMIT THE APPROPRIATE PERFORMANCE QUESTIONNAIRE(S) BY YOUR AGENCY'S REPORTING DEADLINE WILL RESULT IN THE WITHHOLDING OF FUNDS ON YOUR AWARD.

Please contact the Office of Criminal Justice Grants at (850) 617-1250 for any questions pertaining to this report.

PROGRAM SELECTION

Please select the program area that best fits your project. If you have questions about which area your project fits best, please contact your assigned Operations Review Specialist.

01 - Law enforcement: Includes all programs (e.g., crime prevention, intervention), activities, or spending conducted by a law enforcement organization. This includes all task force activities but does not include crime lab/forensic activities/programs.

02 - Crime lab/forensics: Includes all programs, activities, or spending focused on the identification, collection, or processing of forensic evidence; for example, a sexual assault nurse examiner or sexual assault response team, or sexual assault kit testing initiative or DNA backlog reduction program.

03 - Crime prevention (not as part of a law enforcement agency): Includes all programs, activities, or spending for crime or juvenile delinquency prevention conducted through engaging communities, institutions (e.g., schools), or individuals. This includes such programs as a rape aggression defense class, an alcohol/drug awareness class for students, or a bullying prevention program.

04 - Prosecution: Includes all programs, activities, or spending related to the prosecution of criminal defendants.

05 - Public defense: Includes all programs, activities, or spending for the defense of individuals.

06 - Courts: Includes all programs, activities, or spending for courts. This includes drug courts and other specialty courts.

07 - Corrections: Includes all programs, activities, or spending by a residential correctional agency such as a jail or prison. This includes corrections programs focused on reentry services for inmates.

08 - Community corrections: Includes all programs, activities, or spending by a community corrections agency. This includes community corrections programs focused on reentry.

09 - Reentry services (not as part of a corrections, community corrections, or court program): Includes all programs, activities, or spending for reentry. This includes reentry programs run by private, nonprofit, or other non-correctional government organizations.

10 - Behavioral health (not as part of a corrections, community corrections, or court program): Includes all programs, activities, or spending for mental health, substance abuse, or co-occurring treatment that are run by private, nonprofit, or other non-correctional government organizations.

11 - Assessment and evaluation: Include all programs, activities, or spending for the assessment or evaluation of programs, policies, practices, or technology. This also includes strategic planning activities. For example, this could be the development of a strategic plan, an evaluation of a drug treatment service, or the cost-benefit analysis of adopting body-worn cameras.

12 - Crime victim/witness services: Includes all programs, activities, or spending focused on assisting crime victims, families, or witnesses. For example, this could be a 24-hour domestic violence hotline, an emergency shelter, or food distribution services for displaced victims.

GENERAL AWARD INFORMATION

This section collects information on the state of your award and your organization in general. It should be completed by all recipients for EACH reporting period the award is active.

1. Have you completed all project activities and expended all funds during the reporting period?

2. Was there grant activity during the reporting period?
    If no, provide a reason below (select all that apply).

> In procurement
>
> Project or budget not approved by agency, county, city, or state administering agency
>
> Seeking subcontractors/vendors (RFP stage only)
>
> Waiting to hire project manager, additional staff, or coordinating staff
>
> Paying for program using prior federal funds
>
> Administrative hold (e.g. court case pending)
>
> Still seeking budget approval
>
> Waiting for partners or collaborators to complete application
>
> Other (explain):

3. What type of organization is this report for? Check the response that best matches your organization type.

    Law enforcement agency/task force (sheriff, police, state law enforcement, etc.)

    Crime laboratory/forensics agency

    Correctional agency

    Community corrections agency (probation, parole, or other community supervision)

    Prosecutor's office

    Public defender's office

    Court (general or specialty)

    Local government (mayor's office, city council, etc.)

    State government

    College or University

    Nonprofit or for-profit organization

    Tribal government

    Other (describe):

4. To the best of your knowledge, which of the following resources has your organization accessed during the reporting period, regardless of JAG funding? Check all that apply.

    Crimesolutions.gov - provides information on several crime reduction and prevention programs and practices

    BJA NTTAC - (National Training and Technical Assistance Center) serves as BJA's training and technical assistance (TTA) center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives

    NCJP.org - contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice

    Evidence-Based Policing Matrix - provides information on evidence-based practices for law enforcement

    What Works in Reentry Clearinghouse - provides research on the effectiveness of reentry programs and practices

    Research to Practice - promotes the dissemination of research on drug courts to practitioners and policymakers

    My organization did not access any of the above resources during the reporting period

    Other, specify:

COMMUNITY ACTIVITY QUESTIONS
The following questions ask about your agency activities in general, regardless of JAG funding.

5. During the reporting period, has your agency conducted or sponsored a systematic survey of citizens on any of the following topics? Check all that apply.

    Public satisfaction with police services

    Public satisfaction with prosecution services

    Public satisfaction with public defender/indigent defense services

    Public satisfaction with courts

    Public perceptions of crime/disorder problems

    Personal crime experiences of citizens

    None of the above surveys were conducted/sponsored on these topics

    Unsure/don't know

6. How often was your organization involved in the following community activities during the reporting period?

    Hosted community meetings

    Attended community meetings, advisory boards, or roundtables

    Distributed a newsletter, email, or other bulletin

    Attended community events (e.g., national night out, block parties, festivals)

    Conducted social media activities (e.g., Facebook, Twitter)

    Conducted outreach to minority populations (e.g. racial, ethnic, religious, LGBTQIA)

    Other (describe):

AWARDS WITH ACTIVITIES BEING COMPLETED BY LAW ENFORCEMENT AGENCIES
Complete questions 7, 8, 9, and 10 <u>REGARDLESS OF JAG FUNDING</u>. For awards that do not have activities being completed by LEAs, skip to question 11.

7. Indicate if your agency or jurisdiction has conducted any of the following policies, procedures, trainings, programs and/or strategies, and whether JAG funds were used for their implementation.

    <u>Accountability</u>

    (a) Policies and/or procedures that incorporate an independent investigative and prosecutorial process for deaths that involve the actions of law enforcement officers to include compliance the Death in Custody Reporting Act (DCRA).

(b) Policies and/or procedures that incorporate a citizen review board and/or review board with citizen oversight

(c) Policies and/or procedures that incorporate best practices for responding to officer misconduct, assuring office and agency accountability, and promoting integrity for officers and the agency

(d) Policies on use of force incidents and officer misconduct including data collection and transparency (e.g., publicly accessible)

Hiring, Training, and Internal Agency Culture

(a) Incorporate scenario-based problem-solving (versus lecture-based) officer training into regular required training

(b) Policies and/or procedures that incorporate best practices on officer hiring, recruitment, and retention to include diversity, equity, and inclusion

(c) Policies and training on appropriate use of force techniques and/or de-escalation of conflict techniques

(d) Resources and programming for officer wellness, including referring and connecting with treatment for mental health and substance use disorders.

Community Trust, Partnerships, and Problem-Solving

(a) Strategies and/or training to address and reduce bias (e.g. racial, ethnic, gender, and/or bias toward LGBTQIA individuals) by officers and within police programs

(b) Policies on the use of technology and data-driven solutions that embrace safety, privacy, security, reliability, and data ethics practices

(c) Policies, programs, and/or strategies that establish multi-agency partnerships or programs with service providers to most appropriately respond to citizens who have substance use disorders, mental health disorders, or are homeless (e.g., crisis intervention programs, co-responder models)

(d) Policies and/or strategies to increase community engagement (e.g., community policing, citizen police academies, volunteer

opportunities, community satisfaction surveys, participation in
training scenarios)

(e) Policies and/or strategies for proactive outreach through social
media and local media (e.g., television, blogs, newspapers)

(f) Agency specific policies and procedures to most effectively
identify and address hate crimes

Other

Other policies, procedures, or practices you wish to highlight?
Describe:

8. Is this the first reporting period for your grant?
   If No, skip to question 11.
   If Yes, continue to question 9.

9. For each of the following training topics, indicate if the training has been offered or required from
   officers or recruits in your agency **in the past calendar year**. If offered/required, indicate the mode,
   frequency, and documentation. In all cases, choose the option that best fits.

Topic	Offered	Delivery Mode	Frequency	Documentation
Use of Force				
De-escalation of Conflict				
Racial/Ethnic Bias				
Gender Bias				
LGBTQIA Bias				
Community Engagement				

10. For each of the following training topics indicate the number of officers/recruits trained **during the past calendar year**. Also indicate the length of the course in hours. Count each officer/recruit only <u>once</u> per training topic, regardless of how many times he/she attended the training.

Topic	Number Trained	Length of Course (hours)
Use of Force		
De-escalation of Conflict		
Racial/Ethnic Bias		
Gender Bias		
LGBTQIA Bias		
Community Engagement		

FUNDING

All recipients must provide the amount of JAG funds allocated to each category for the life of the award.

11. Enter the dollar amount of JAG funds allocated to each category below. All values should be rounded to the nearest dollar. You must divide all funds into their respective category areas. <u>Personnel</u> includes overtime, salaries, and benefits paid for with JAG Funds; <u>Equipment supplies and technology</u> includes all items paid for with JAG funds; <u>Consultants and contracts</u> include all fees associated with a consultant as well as any contract for a product or service; <u>Training and conferences</u> include costs associated with hosting, developing, or attending training or conference, such as travel, lodging or registration; <u>Other</u> includes administrative costs and miscellaneous expenses such as indirect costs or investigative/confidential funds.

Category	Amount Allocated
Personnel	
Equipment, Supplies, and Technology	
Consultants and Contracts	
Training and Conferences	
Other	
Total	

PERSONNEL

Report on all costs for overtime or salary/benefit expenditures paid with JAG funds during the reporting period.

12. During the reporting period, did you expend any JAG funds on personnel overtime, salary, pay, or benefits? If no, skip to question 17.

13. Which type of personnel funding has been used during the reporting period? (Check all that apply)

    Overtime hours (see question 14)

    Personnel salary, pay, and/or benefits (see questions 15 and 16)

14. How many <u>overtime hours</u> were funded by JAG during the reporting period?

15. How many personnel had salary or pay funded, at least partially, with JAG funds during the reporting period?

16. How many new positions were created with JAG funds during the reporting period? Do not count positions previously reported under this award.

EQUIPMENT, SUPPLIES, AND TECHNOLOGY ENHANCEMENTS

Report on all costs for equipment, supplies, and technology enhancements paid for with JAG funds during the reporting period. Include all software, installation, maintenance, service, and warranties included or purchased with the item.

17. During the reporting period, did you expend any funds on equipment, supplies, or technology enhancements? If no, skip to question 20.

18. Complete the table below indicating the number and total JAG funds spent (in whole dollars) on items purchased in each category. If an item purchased does not fit in a category below, report it in question 19.

<p style="text-align:center; color:red;">Review the Equipment, Supplies, and Enhancements Appendix for assistance completing the table below.</p>

Category	List each Specific Item(s), Quantity Purchased, and Total JAG funds Spent (Example: Computer Equipment: Laptops - 5 @ $5000, Tablets - 3 @ $1500)
I. Controlled items	
II. Camera/Surveillance equipment	
III. Computer equipment	
IV. Vehicles and accessories	
V. Weapons	
VI. Duty equipment	
VII. Technology	
VIII. Forensics/Evidence	
IX. Canines and equipment	
X. Medical	

19. Describe all other equipment, supplies, or technology enhancements purchased during the reporting period. (Please include the quantity and unit cost of each item.

CONSULTANTS AND CONTRACTS

Report on all costs associated with a consultant or contract for a product paid for with JAG funds during the reporting period. This includes cell phone or data services.

20. During the reporting period, did you expend any JAG funds on consultants or contracts? If no, skip to question 22.

21. Describe what consultants and/or contracts were paid for with JAG funds during the reporting period. Include names, titles, and/or expertise if applicable.

TRAINING

All job-related training costs paid with JAG funds during the reporting period should be reported in this section. Educational programs for the general public should not be reported in this section. Recipients with awards of $25,000 or more funding educational programs for the general public will report those details in the 03 – Crime Prevention (Over $25K) Questionnaire.

22. During the reporting period, did you expend any JAG funds on attending, hosting, or developing training? If no, skip to question 38.

23. What type of JAG-funded training activities occurred during the reporting period? (Check all that apply and complete associated questions)

        Individuals underline attended training/conference hosted by an outside organization (see questions 24-27)

        Organization hosted training/conference (see questions 28-33)

        Organization developed training course/curriculum (see questions 34-37)

Attended Training/Conference

24. What type of training/conference was attended? Check all that apply.

> Certification Training
>
> In-service/Annual Training
>
> Skill building
>
> Leadership/Management
>
> Conference
>
> Other (describe):

25. Provide a description of <u>EACH</u> training/conference attended with JAG funds during the reporting period.

26. Identify how many hours <u>EACH</u> training/conference described in question 25 lasted. A 1-day course is typically classified as an 8-hour course.

27. Identify how many individuals did JAG funds support to attend <u>EACH</u> training/conference described in question 25.

Hosted Training/Conference

28. What type of training/conference was hosted? Check all that apply.

    Certification Training

    In-service/Annual Training

    Skill building

    Leadership/Management

    Conference

    Other (describe):

29. Provide a description of EACH training/conference hosted with JAG funds during the reporting period.

30. Identify how many employees from your organization attended each training described in question 29.

31. Identify how many individuals from outside of your organization attended each training described in question 29.

32. Identify how many hours EACH training/conference described in question 29 lasted. A 1-day course is typically classified as an 8-hour course.

33. Do you use a standardized tool to evaluate your training/conference?

Developed Training Course/Curriculum

34. What type of training course/curriculum was developed? Check all that apply.

        Certification Training

        In-service/Annual Training

        Skill building

        Leadership/Management

        Conference

        Other (describe):

35. Provide a description of <u>EACH</u> training course/curriculum developed with JAG funds during the reporting period.

36. Identify how many hours <u>EACH</u> training course/curriculum described in question 35 is designed to last. A 1-day course is typically classified as an 8-hour course.

37. Identify the mode of delivery for <u>EACH</u> training course/curriculum described in question 35. Examples include: classroom based, web based, pre-recorded, self-paced, or other (describe).

OTHER

All other costs paid for with JAG funds during the reporting period should be included in this section. This may include administrative costs and miscellaneous expenses such as indirect costs or investigative/confidential funds.

38. During the reporting period, did you expend any JAG funds on other costs? If no, skip to question 40.

39. Describe "other" use of JAG funds during the reporting period.

PROJECT PROGRESS

Answer the following questions for each program goal or funding use related to your JAG award.

40. Identify the program goal or planned funding use for your JAG award.

41. Identify the current status of this goal/funding use.

42. Describe any progress you made <u>AND</u> barriers you encountered relating to this goal/funding use in the <u>past six months</u>.

43. What major activities are planned for this goal/funding use in the <u>next six months</u>.

44. Did you receive or do you desire any assistance from BJA or a BJA-funded technical assistance provider? A list of technical service providers can be found at https://bja.ojp.gov/training-technical-assistance.

    If you selected "received assistance" or "request assistance", please explain.

45. BJA likes to showcase grantees that are working on success, innovative, and/or evidence-based programs. Do you have any noteworthy accomplishments, success stories, or program results from this reporting period that you would like to showcase?

    If yes, please compile and upload your success story information with your performance achievement in AmpliFund.

Recipients with awards of <u>$25,000 or more</u>, complete the appropriate supplemental "Over $25K" questionnaire based on the program area selected on page 1 and 2.

Recipients with awards of <u>less than $25,000</u>, this completes your questionnaire reporting requirements.

APPENDIX: EQUIPMENT AND SUPPLIES LIST

Use the list below when selecting categories for equipment and supply purchases. Numbered items represent the category, and the lettered items represent the specific items.

The list contains three types of equipment and supplies. Controlled items, identified in category 1, are controlled under E.O. 13688 and require a specific BJA-approved waiver for purchase. Items marked "waiver required" are not controlled by the federal government but require a BJA-approved waiver under the JAG program. All other items may be purchased without a BJA-approved waiver.

NOTE: Some items are prohibited from purchase with federal funds by E.O. 13688. This includes tracked, armored vehicles; weaponized aircraft, vessels, or vehicles; any firearms or ammunition of .50 caliber or higher; grenade launchers; bayonets; and camouflage uniforms. If you have questions about whether your equipment purchase is prohibited, controlled, or requires a waiver, contact your grant manager.

I. **Controlled Items** **(All items below require a BJA-approved waiver)**
   a. Manned aircraft, fixed wing (airplanes)
   b. Manned aircraft, rotary wing (helicopters)
   c. Unmanned aerial vehicles (drones)
   d. Armored vehicles, wheeled (bearcat or similar)
   e. Tactical vehicles, wheeled (Humvee, transport, or similar)
   f. Command and control vehicles (incident response vehicles, mobile headquarters, etc.)
   g. Nonservice-issued firearms (any specialized firearm, including launchers for less-lethal projectiles)
   h. Nonservice-issued ammunition (any ammunition for items classified in "g" above)
   i. Explosives and pyrotechnics (flash bangs, explosive breaching tools)
   j. Breaching apparatus (includes mechanical battering ram, ballistic, and propellant devices)
   k. Riot/crowd control batons and shields

II. **Camera and Surveillance Equipment**
   a. In-car cameras
   b. On-person (body-worn) cameras
   c. Surveillance equipment
   d. Undercover surveillance equipment

III. **Computer Equipment**
   a. Mobile data terminal
   b. Other computers (desktop, laptop, server, etc.)
   c. Tablet, portable device, smart phone
   d. Wireless access equipment (air cards, etc.)
   e. Records management, database software

IV. **Vehicles and Accessories**
   a. Patrol cars
   b. Personal transport vehicles (Segway, golf cart) ***BJA approval potentially required***

    c. Nonpatrol vehicles ***BJA approval required***
    d. License plate readers
    e. Automatic vehicle locators
    f. Bicycles and related equipment
    g. Patrol boats
    h. Nonpatrol boats/vessels ***BJA approval required***

V. Weapons
    a. Less-lethal weapons (batons, oleoresin capsicum sprays, conductive energy devices, CS gas, and all other weapons designed to control individuals through less than lethal means)
    b. Patrol handguns (must be under .50 caliber)
    c. Patrol long guns (must be under .50 caliber)
    d. Duty-use ammunition – enter number of boxes not rounds purchased (must be under .50 caliber)
    e. Training/simulated weapons

VI. Duty Equipment (not including weapons)
    a. Soft body armor issued for daily use as part of an officer's service gear (SWAT/hard armor is federal controlled and must be reported as such)
    b. Clothing/uniforms (can be woodland/desert patterned, or a solid color)
    c. Duty belts and non-weapon duty equipment (flashlights, handcuffs, etc.)
    d. Portable radio equipment and accessories

VII. Technology
    a. Breath-testing equipment
    b. Dispatch equipment (consoles, 911 phone systems)
    c. Electronic ticketing equipment
    d. Offender tracking systems (GPS, electronic monitoring)
    e. Speed detection equipment (radar/LIDAR units)
    f. Training simulators (firearms, driving)
    g. Cell site simulators/IMSI catchers (StingRay, HailStorm, etc.)
    h. Acoustic gunshot detection system (ShotSpotter)

VIII. Forensics
    a. Forensic lab equipment (fuming chamber, mass spectrometer, etc.)
    b. Forensic supplies (consumable supplies such as bags, brushes, powders, etc.)
    c. Sexual assault kits and physical evidence recovery kits
    d. Digital recreation and measurements systems (3D-modeling, point cloud mapping systems, etc.)

IX. Canines
    a. Canines
    b. Canine equipment and supplies

X. Medical
    a. Emergency medical service supplies
    b. Pharmaceuticals for treating overdose or addiction (naloxone, naltrexone, buprenorphine, methadone,etc.)
    c. Medical (first-aid kits, defibrillators)