



## Florida Department of Law Enforcement Office of Criminal Justice Grants

Post Office Box 1489 Tallahassee, Florida 32302-1489 ( 850) 617-1250 [criminaljustice@fdle.state.fl.us](mailto:criminaljustice@fdle.state.fl.us)

---

### Federal Fiscal Year 2022 Residential Substance Abuse Treatment Grant (RSAT) Solicitation

**SUBMISSION DEADLINE: 11:59 PM EST on Monday, October 23, 2023**

The Florida Department of Law Enforcement (FDLE), Office of Criminal Justice Grants (OCJG) is seeking applications for the state's Residential Substance Abuse Treatment (RSAT) Grant Program. This program funds state and local jail and prison-based programs designed to reduce the demand for, use, and trafficking of illegal drugs with the goal of breaking the cycle of drug addiction and violence.

#### Eligibility

Eligible applicants are limited to state agencies and units of local government. A unit of local government is defined as a city, county, town, township, borough, parish, village, or other general-purpose political subdivision of the state, including Native American Tribes who perform law enforcement functions as determined by the Secretary of the Interior.

Florida gives preference to applicants who provide aftercare services to program participants. Aftercare services involve coordination between the correctional treatment program and other social service and rehabilitation programs, such as education, job training, parole supervision, halfway houses, self-help, and peer group programs.

- [2 C.F.R. Part 25](#) - *Universal Identifier and System for Award Management (SAM) Requirements*
- [28 C.F.R. Part 42](#) - *Nondiscrimination; Equal Employment Opportunity; Policies and Procedures*
- [2 C.F.R. §200.318-326](#) - *Federal Procurement Standards*
- [2 C.F.R. §200.300-309](#) - *Standards for Financial and Program Management*

To advance Executive Order 13929 Safe Policing for Safe Communities, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be eligible for FY 2022 DOJ discretionary grant funding. To become certified, the law enforcement agency must meet two mandatory conditions: (1) the agency's use of force policies adhere to all applicable federal, state, and local laws; and (2) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. The certification requirement also applies to law enforcement agencies receiving DOJ discretionary grant funding through a subaward. For detailed information on this new certification requirement, please visit <https://cops.usdoj.gov/SafePolicingEO> to access the Standards for Certification on Safe Policing for Safe Communities, Implementation Fact Sheet, and List of Designated Independent Credentialing Bodies.

#### Contact Information

The Office of Criminal Justice Grants (OCJG) main line is (850) 617-1250. For questions regarding this solicitation, ask to speak with the [grant manager for your jurisdiction](#).

## Table of Contents

Program Description .....	3
Program Strategy and Purposes .....	3
Priority Areas for Funding .....	4
Eligibility Requirements .....	4
Match.....	7
Costs Requiring Pre-Approval .....	7
RSAT Program and Additional Requirements .....	9
State and Federal Transparency .....	10
Length of Award and Distribution of Funds .....	11
Application Instructions and Deadline .....	11
Application Review Process.....	11
Standard Conditions.....	11
Appendix A - Application Timeline .....	12
Appendix B - Evaluation Criteria .....	13

## Program Description

The Florida Department of Law Enforcement (FDLE) received an award from the United States Department of Justice (USDOJ) for the Residential Substance Abuse Treatment (RSAT) Grant. FDLE will distribute \$2,096,438 in funding under the Residential Substance Abuse Treatment for State Prisoners Program. This program furthers FDLE's mission by assisting state, local and tribal efforts to break the cycle of drugs and violence by reducing the demand for, use and trafficking of illegal drugs.

This Solicitation seeks subrecipient applications for activities as they relate to three types of evidence-based drug treatment programs within state and local correctional and detention facilities: 1) Residential, 2) Jail-based treatment, or 3) Aftercare.

A minimum of ten percent (10%) of this funding will be made available to eligible local correctional and detention facilities.

## Program Strategy and Purposes

FDLE administers the RSAT federal pass-through grant program for the State of Florida. The RSAT program (34 U.S.C. §10424) assists state and local governments in developing and implementing substance abuse treatment programs.

Applications for RSAT funding must implement or continue to require urinalysis or other reliable forms of drug testing, both periodic and random, for any participant: (1) before entering the residential substance abuse treatment program; (2) during the period in the treatment program; and (3) released from a residential substance abuse treatment program if the individual remains in custody.

All RSAT programs must provide services in a completely separate facility or dedicated housing unit exclusively for use by RSAT participants which is set apart from the general correctional population.

The following types of programs are eligible for funding:

- Providing residential substance abuse treatment to incarcerated inmates;
- Preparing participants for reintegration through reentry planning activities within treatment programs; and/or
- Assisting offenders and their communities through the delivery of community reintegration, treatment, and other broad-based aftercare services.

Residential Programs: Applicants must ensure that individuals who participate in a grant funded substance abuse treatment program are provided services including:

- Engaging participants for a period between six (6) and twelve (12) months;
- Focusing on the inmate's substance use diagnosis and addiction related needs;
- Developing the inmate's cognitive, behavioral, social, vocational, and other skills to solve substance abuse and related problems; and
- Requiring urinalysis and/or other proven reliable forms of drug and alcohol testing for program participants, including both periodic and random testing, and for former participants while they remain in the custody of the state or local government.

RSAT participation should be limited to inmates with six (6) to twelve (12) months remaining in their confinement so they can be released from prison after completing the program, rather than returning to the general prison population.

Jail-based Programs: Applicants must ensure individuals who participate in a grant funded substance abuse treatment program are provided services including:

- Engaging participants for at least three (3) months;

- Focusing on the participant's substance use diagnosis and addiction related needs;
- Developing the inmate's cognitive, behavioral, social, vocational, and other skills to solve substance abuse and related problems; and
- Requiring urinalysis and/or other proven reliable forms of drug and alcohol testing for program participants, including both periodic and random testing, and for former participants while they remain in the custody of the state or local government.

Applicants must ensure that individuals who participate in a grant funded substance abuse treatment program are provided with community reintegration services. Services must include coordination between the correctional treatment program and other social service and rehabilitation programs, such as:

- Education and job training;
- Parole supervision;
- Halfway houses; and/or
- Self-help and peer group programs.

## Priority Areas for Funding

### **Evidence-Based Programs or Practices**

The Office of Justice Programs (OJP) places a strong emphasis on the use of data and evidence in policy making and program development in criminal justice. Programs and practices are considered to be evidenced-based when their effectiveness has been demonstrated by causal evidence, generally obtained through one or more outcome evaluations. Causal evidence documents a relationship between an activity or intervention (including technology) and its intended outcome. Causal evidence depends on the use of scientific methods to rule out, to the extent possible, alternative explanations for the documented change. The strength of causal evidence will influence the degree to which OJP considers a program or practice to be evidence-based.

Applicants are required to provide substance use treatment practices and services which are evidence based and are appropriate for the target population. Applicants should identify the evidence-based practice being proposed for implementation, identify and discuss the evidence that shows that the practice is effective, discuss the population(s) for which this practice has been shown to be effective, and show that it is appropriate for the proposed target population. Applicants can find information on evidence-based treatment practices in SAMHSA's *Evidence-Based Practices Resource Center* available at <https://www.samhsa.gov/resource-search/ebp>.

### **Information Regarding Potential Evaluation of Programs and Activities**

Applicants should note OJP may conduct or support an evaluation of the programs and activities funded under this solicitation. Subrecipients will be expected to cooperate with program-related assessments or evaluation efforts, including the collection and provision of information or data requested by OJP (or its designee) for the assessment or evaluation of any activities and/or outcomes of those activities funded under this solicitation. The information or data requested may be in addition to any other financial or performance data already required under this program.

### **Opioid Abuse Reduction**

The applicant understands and agrees that, to the extent that substance abuse and related services are funded by this award, they will include needed treatment and services to address opioid abuse reduction.

### **Community-Based Aftercare Programs**

These programs must involve coordination between the correctional treatment program and other social service and rehabilitation programs, such as enrollment assistance for health care coverage, coordinating assistance to receive Medication Assisted Treatment (MAT), education and job training, parole supervision, halfway houses, self-help, and peer group programs.

## Eligibility Requirements

Applicants must comply with all terms and conditions of the federal award and subaward, including those incorporated by reference. This section identifies specific program requirements that must be met as a condition of eligibility to receive federal funds under this program.

Each applicant must be able to document compliance with the following requirements:

[2 C.F.R. Part 25](#) *Universal Identifier and System for Award Management (SAM) Requirements*  
[2 C.F.R. §200.300-309](#) *Standards for Financial and Program Management*  
[2 C.F.R. §200.318-326](#) *Federal Procurement Standards*  
[28 C.F.R. Part 42](#) *Nondiscrimination; Equal Employment Opportunity; Policies and Procedures*

### **SAM Registration**

To apply for RSAT funds, an organization and its users must be registered in AmpliFund and the organization must be registered with the U.S. Federal Government's System for Award Management (SAM) (2 C.F.R. Part 25).

To create or update your organization's annual SAM registration, go to SAM.gov. The process can take up to 10 business days.

### **Compliance with Applicable Federal Laws**

Applicants are required to certify compliance with all applicable federal laws. Applicants should understand that if OJP receives information indicating an applicant may be in violation of any applicable federal law, the applicant may be referred to the DOJ Office of Inspector General (OIG) for investigation. If the applicant is found to be in violation of an applicable federal law by the OIG, the applicant may be subject to criminal and civil penalties, in addition to relevant OJP programmatic penalties, including suspension or termination of funds, inclusion on the high-risk list, repayment of expended funds, and/or suspension and debarment.

### **Civil Rights Requirements**

Federal laws prohibit subrecipients of financial assistance from discriminating on the basis of race, color, national origin, religion, sex, disability, or age in funded programs or activities. All subrecipients, implementing agencies, and contractors must comply with any applicable statutorily-imposed nondiscrimination requirements, which are summarized below:

- **Title VI of the Civil Rights Act (Title VI) of 1964**, as amended, 42 U.S.C. § 2000d, and the DOJ implementing regulation, 28 C.F.R. pt. 42, subpts. C & D (prohibiting discrimination in federally assisted programs based on race, color, and national origin in the delivery of services or benefits).
- **Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968**, as amended, 34 U.S.C. §§ 10228(c) & 10221(a), and the DOJ implementing regulations, 28 C.F.R. pt. 42, subpts. D (prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, and religion) & E (requiring certain DOJ-funded programs subject to the administrative provisions of the statute to prepare, maintain, and submit an Equal Employment Opportunity Plan (EEO)). Applicants are advised to use the Office for Civil Rights EEO Reporting Tool at (<https://ojp.gov/about/ocr/eeop.htm>).
- **Section 504 of the Rehabilitation Act (Section 504) of 1973**, as amended, 29 U.S.C. § 794, and the DOJ implementing regulation, 28 C.F.R. pt. 42, subpt. G (prohibiting discrimination in federally assisted programs based on disability both in employment and in the delivery of services or benefits).
- **Title IX of the Education Amendments (Title IX) of 1972**, as amended, 20 U.S.C. § 1681, and the DOJ implementing regulations, 28 C.F.R. pt. 42, subpt. D & pt. 54 (prohibiting discrimination in federally assisted education programs based on sex both in employment and in the delivery of services or benefits).

- **Title II of the Americans with Disabilities Act of 1990**, as amended, 42 U.S.C. § 12132, and the implementing regulation at 28 C.F.R. § 35.171(a)(1)(i), (3)(i) (prohibiting discrimination based on disability both in employment and in the delivery of services or benefits).
- **Age Discrimination Act (Age Act) of 1975**, as amended, 42 U.S.C. § 6102, and the DOJ implementing regulation, 28 C.F.R. pt. 42, subpt. I (prohibiting discrimination in federally assisted programs based on age in the delivery of services or benefits).
- **Juvenile Justice and Delinquency Prevention Act (JJDPA) of 1974**, as amended, 34 U.S.C. § 11182(b), and the DOJ implementing regulations, 28 C.F.R. §§ 31.202, .403 & pt.42, subpart. D (prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, and religion)
- **Victims of Crime Act (VOCA) of 1984**, as amended, 34 U.S.C. § 20110(e) and the regulation implementing the Victim of Crime Act Victim Assistance Program, 28 C.F.R. § 94.114 (prohibiting discrimination in programs funded under the statute, both in employment and in the delivery of services or benefits, based on race, color, national origin, sex, religion, and disability).
- **Executive Order 13,559**, amending Executive Order 13,279, and the DOJ implementing regulation, Partnerships with Faith-Based and Other Neighborhood Organizations, 28 C.F.R. pt. 38 (prohibiting discrimination in federally assisted social service programs based on religion in the delivery of services or benefits).
- **Equal Employment Opportunity Certification (EEOC)**: Applicants must submit an EEO Certification annually within 120 days of the subaward. Failure to submit the required EEO Certification will result in the withholding of grant funds. Applicants are advised to use the Office for Civil Rights EEO Reporting Tool at (<https://ojp.gov/about/ocr/eeop.htm>).
- **Limited English Proficiency (LEP)**: In accordance with Department of Justice Guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. Part 2000d, applicants in receipt of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with LEP. FDLE strongly advises applicants to have a written LEP Language Access Plan. For more information visit <https://www.lep.gov/>.
- **Partnerships with Faith-Based and Other Neighborhood Organizations**: Applicants, must comply with all applicable requirements of [28 C.F.R. Part 38](#), "Partnerships with Faith-Based and Other Neighborhood Organizations", specifically including the provision for written notice to current or prospective program beneficiaries.

**Filing a Complaint** - If the applicant or any of its employees, contractors, vendors, or program beneficiaries has a discrimination complaint, they may file a complaint with the FDLE, its subrecipient, or with the Office for Civil Rights.

Discrimination complaints against the FDLE OCJG or one of its subrecipients may be filed using the OCJG complaint form or by letter and be submitted to FDLE by mail at: FDLE Office of General Counsel, Attention Civil Rights Complaint Coordinator, PO Box 1489, Tallahassee, FL 32302. Alternatively, the complaint may be delivered by facsimile to (850) 410-7699, or via email to the Office of General Counsel via the General Counsel for FDLE or the General Counsel's designee.

Complaints filed by letter should include the following information:

1. Name, address, telephone number, and email address of the complainant.
2. The victim or other witness of the alleged discrimination, if it is someone other than the complainant, if known.
3. The basis for the complaint, e.g., the complaint alleges (1) discrimination in services or employment based on race, color, national origin, sex, religion, or disability, or discrimination in services based on age, or (2) retaliation for engaging in protected activity. Please include as much detail as possible.

4. The date of the alleged discriminatory or retaliatory conduct.
5. The name and title of the person(s) who is alleged to have engaged in the discriminatory or retaliatory conduct.
6. The complaint must be in writing, dated, and signed by the complainant.

As an alternative, or in addition to filing a complaint with the FDLE or a subrecipient, an individual may file a complaint with an appropriate external federal agency.

If a complaint involves employment discrimination, the complainant may file a complaint with:

U.S. Equal Employment Opportunity Commission  
 131 M Street, NE  
 Washington, DC 20507  
 Phone: 202-663-4900  
 TTY: 202-663-4494  
<http://www.eeoc.gov/employees/charge.cfm>

If a service discrimination complaint involves a program receiving federal financial assistance from the USDOJ, the complainant may file a complaint with:

U.S. Department of Justice, Office of Justice Programs  
 Office for Civil Rights  
 810 7<sup>th</sup> St NW  
 Washington, DC 20531  
 Phone: 202-207-0690  
 TTY: 202-307-2027  
<https://www.ojp.gov/program/civil-rights-office/filing-civil-rights-complaint>

Additional details and information regarding the FDLE's complaint procedures can be found on OCJG's [Civil Rights Training for Grantees](#) webpage.

### **Prohibited Expenditures**

No funds under this grant award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

## **Match**

Subawards under this program may not be used to fund more than 75 percent of the total cost of a project or program. Applicants must identify the source of the 25 percent non-federal portion of the total project costs (match). The formula for calculating match is:

$$\frac{\text{Federal Funding Amount}}{\text{Federal Share (75\%)}} = \text{Adjusted Total Project Costs}$$

$$\text{Adjusted Total Project Costs} \times 25\% = \text{Amount of Match Required}$$

**Example:** For a subaward amount of \$125,000, calculate the 25% match as follows:

$$\frac{\$125,000}{75\%} = \$166,666.67$$

$$\$166,666.67 \times 25\% = \$41,666.67$$

## **Costs Requiring Pre-Approval**



The following cost elements require prior approval from FDLE and/or OJP:

### **Publications and Other Media**

All media created, published, and/or altered using federal grant funds must be reviewed and approved by FDLE and/or OJP prior to release or distribution. This includes any curricula, training materials, brochures, or other written materials to be published, including web-based materials and web site content, as well as all audio or video materials, including Public Service Announcements. Subgrantees must submit a draft of each proposed item to OCJG **no later than thirty (30) days prior** to the targeted dissemination date. For items containing videos, a transcript may be provided with screenshots or a description of the visual portion.

All materials publicizing or resulting from award activities shall contain the following statements:

*"This project was supported by Award No. 15PBJA-22-GG-00465-RSAT awarded by the Bureau of Justice Assistance, Office of Justice programs. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the authors and do not necessarily reflect the views of the Department of Justice or grant-making component."*

This requirement does not apply to the purchase or reproduction of existing materials or items created by other agencies or vendors; for example, crime prevention brochures, unless the subrecipient alters the item in any way. Please contact FDLE's grant's office with questions or to clarify the applicability of pre-approval requirements.

### **Websites**

Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service:

*"This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)."*

The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

### **Sole Source**

If a subrecipient requests to procure goods or services by sole source to a single vendor, a sole source justification must be submitted to FDLE for approval prior to the obligation of grant funds. For a sole source procurement over the federal Standard Acquisition Threshold (SAT) of \$250,000, written pre-approval must be obtained from both FDLE and DOJ. Subrecipients should submit the completed [Sole Source Justification](#) form with the application, or as soon as the procurement method is known.

Sole source approval applies to the amount of the total procurement, regardless of the amount of federal investment in the purchase. Before submitting a request for a sole source procurement, applicants should carefully review the conditions governing this type of procurement (see [2 C.F.R. §200.320\(c\)](#)).

### **Conference/Meeting/Training Costs**

OJP policy and guidance encourages minimizing conference, meeting, and training costs; sets cost limits, which include a general prohibition of all food and beverage costs; and requires prior written approval of most conference, meeting, and training expenditures. Subawards requesting to use grant funds for meetings, trainings, or conferences may be required to complete and submit an OJP event submission form upon request from FDLE and/or OJP.

### **Project Adjustments**

Retroactive (after-the-fact) approval of project adjustments or items not currently in the approved subaward



will only be considered under extenuating circumstances. Subrecipients who incur costs prior to approval of requested adjustments do so at the risk of the items being ineligible for reimbursement under the award.

## **RSAT Program and Additional Requirements**

For FY22, subrecipients will be required to complete the following documents at the time of application; failure to do so may result in the withholding of funds until items are received.

### **Subaward Management Capabilities and Compliance Questionnaire (SMQ)**

All applicants are required to complete the SMQ form, and submit to OCJG with their application. FDLE uses this form to validate a subrecipient's eligibility to apply for, receive, and maintain a federal RSAT subaward. Additionally, this validation allows FDLE to expedite the monitoring process and ensures subrecipients are following program requirements.

### **Certification Regarding Lobbying; Debarment, Suspension, and Other Responsibility Matters; and Drug Free Workplace Requirements**

Subrecipients are not permitted to use federal funds, directly or indirectly, in support of any lobbying activity. A subrecipient requesting an award exceeding \$100,000 must certify compliance with this requirement.

Additionally, a person/agency that is debarred, suspended, declared ineligible or is voluntarily excluded from doing business with the federal government is prohibited from receiving federal funds under this program. All subrecipients must certify the subgrantee organization, and any vendor or lower tiered subrecipient, is eligible to receive these funds.

In compliance with the Drug-Free Workplace Act of 1988, state agencies applying for federal grant funding under this program must certify compliance with establishing and maintaining a drug-free work environment.

Failure to submit the "Certification Regarding Debarment, Suspension, and Other Responsibility Matters" to FDLE with the application may result in a withholding of funds condition on the subaward until the requirement is satisfied.

### **Contractual Services Subrecipient vs. Contractor Determination**

Subrecipients utilizing funds in the Contractual Services budget category must adhere to the subcontracting requirements below. All subrecipients should review the "[OJP Subaward vs. Procurement Toolkit](#)" for information regarding the two types of subcontracting.

1. Any applicant using grant funds in the Contractual Services budget category must complete and submit a "[Subrecipient vs. Contractor Determination Checklist](#)" for each contracted services item to FDLE with the application.
2. The application must contain detailed information regarding the type of subcontracting (subrecipient or contractor) and the method of procurement for the subcontract.
3. An applicant proposing to enter into a subrecipient contracting relationship must request approval to subaward in the grant application and be able to adhere to and document compliance with requirements and provisions for pass-through entities in [2 C.F.R. §200.332](#).
4. Applicants entering into a contractor relationship must adhere to the local unit of government's written procurement policies and procedures to the extent they are consistent with or more stringent than the procurement standards outlined in [2 C.F.R. § 200.318-327](#).

### **Subrecipient Civil Rights Training**

In compliance with Office of Justice Programs (OJP) requirements, FDLE requires the recipient grant manager of its grants to complete a two-part Civil Rights Training and maintain copies of the training certificates within their grant file(s) for monitoring. Module 1 of the training provides a basic overview of the Office of Civil Rights (OCR) and discusses the civil rights compliance requirements for recipients (at any tier) of OJP Grant Funding. Module 2 discusses "special" civil rights related compliance requirements in

addition to the ones described in Module 1. To complete these trainings, visit the [OCJG Civil Rights Training for Grantees](#) webpage.

### **Determination of Suitability to Interact with Participating Minors**

Subrecipients, at any tier, who plan to use federal funds to partially or fully carry out activities under this award to benefit a set of individuals under 18 years of age must make determinations of suitability before certain individuals may interact with participating minors. Further information regarding this requirement is located on the OJP website <https://www.ojp.gov/funding/explore/interact-minors>.

1. Any applicant using grant funds to benefit a set of individuals under 18 years of age must complete and submit the “[Suitability to Work and/or Interact with Minors Certification](#).”
2. Subrecipients must maintain and submit the “[Suitability to Work and/or Interact with Minors Tracking Sheet](#).”

### **Telecommunications and Video Surveillance Services or Equipment**

In compliance with 2 C.F.R. 200.214, subrecipients are prohibited from entering into a contract or using federal funds to procure items from certain parties who are debarred, suspended or otherwise excluded from or ineligible for participation in federal assistance programs or activities. In addition, a prohibition on certain telecommunication and video surveillance services or equipment went into effect on August 13, 2020. In accordance with these requirements set out in 2 C.F.R. 200.216, subrecipients are prohibited from obligating funds to:

- A. Procure or obtain;
- B. Extend or renew a contract or procure or obtain;
- C. Enter into a contract to procure or obtain equipment, services, or systems that use telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, produced by Huawei Technologies Company or ZTE Corporation (or a subsidiary or affiliate of such entities).

Applicants who intend to use grant funds to procure telecommunications, video surveillance services, or equipment must:

1. Complete and submit the “[Telecommunications and Video Surveillance Services or Equipment Certification](#).”
2. Provide documentation the manufacturer and vendor has not been suspended or debarred from receiving federal funds in [SAM.gov](#) prior to the drawdown of funds.

**Employment Eligibility Verification:** For any position to be funded (in whole or in part) with RSAT funds, the subrecipient must ensure the employment eligibility of the individual being hired is properly verified in accordance with the provisions of 8 U.S.C. 1324a(a)(1) and (2). The subrecipient may choose to participate in and use E-Verify ([www.e-verify.gov](http://www.e-verify.gov)).

## **State and Federal Transparency**

Subaward agreements and information supplied to FDLE for grant management and payment purposes will be used to report to the following mandatory state and federal transparency systems.

### **Florida Accountability and Contract Tracking System (FACTS)**

This grant agreement, all corresponding information and a copy of the grant document, is provided to FACTS to meet requirements under Chapter 2013-54 and 2013-154 Laws of Florida.

### **Exemption from FACTS**

Please be aware, in the event that your agency’s submission contains confidential and/or exempt information prohibited from public dissemination under Florida’s Public Records Law, Chapter 119, Florida

Statutes, the subrecipient agency bears the responsibility for applying proper redactions. Otherwise, any and all records submitted may be released without redactions.

### **Federal Funding Accountability and Transparency Act (FFATA)**

The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006, with the intent to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website, which is [www.USASpending.gov](http://www.USASpending.gov). FDLE is required to report subaward data to FFATA as well.

## **Length of Award and Distribution of Funds**

### **Length of the Award**

RSAT awards will be approved for a twelve (12) month project period between October 1, 2023 and September 30, 2025.

### **Distribution of Funds**

Grant funds are distributed on a cost reimbursement basis, with the ability to advance, for satisfactory performance of eligible activities. Payment requests can be submitted on a monthly or quarterly basis and should include total expenditures for the reporting period. Reimbursements will be processed in conjunction with the receipt and review of programmatic performance reports to determine successful completion of minimum performance deliverables as specified in the agreement.

## **Application Instructions and Deadline**

**Failure to follow application instructions may result in the incursion of a special condition at the time of award.**

In order to apply, an application must be submitted through FDLE's new electronic grant system (AmpliFund) by **11:59 PM EST on Monday, October 23, 2023**. No extensions of this deadline will be permitted.

Please see **Appendix A: Application Timeline** for other important dates.

## **Application Review Process**

Subgrants will be awarded based on a competitive process. A selection panel will review each application based on objective eligibility criteria and adherence to all application instructions. A copy of the panel's evaluation tool is included in Appendix B.

## **Standard Conditions**

The standard conditions provide detailed compliance requirements for subrecipients upon signed acceptance of the subaward. It is imperative all persons involved with this subaward read the standard conditions. Failure to comply with the provisions outlined in the Standard Conditions may result in project costs being disallowed.

## Appendix A - Application Timeline

April 21, 2022	Florida received the RSAT federal Solicitation from U.S. Department of Justice.
June 20, 2022	FDLE Office of Criminal Justice Grants (OCJG) submitted the State of Florida application for FY22 RSAT funding.
August 30, 2022	Florida accepted the state's FY22 federal RSAT award.
September 8, 2023	OCJG released RSAT subgrant solicitation on the department's website; Notification emails sent to chief officials.
October 23, 2023	Deadline to submit subgrant applications to OCJG.

## Appendix B – Evaluation Criteria

POSSIBLE POINTS	
<b>PROJECT SUMMARY</b>	
The reviewer will allocate five points for each “Yes” response and zero points for each “No” response for Questions 1 – 4.	
1. Is the applicant organization a unit of local or state government?	5
2. Does the applicant have an active SAM.gov registration?	5
3. Is the requested project period consistent with the dates provided in the solicitation?	5
4. Does the requested project period seem appropriate for the project activities described?	5
The reviewer will allocate up to five points for each response to Questions 5 – 22 based on the scale below. 0 = Fails to meet requirements, irrelevant response, not applicable (“No”) 1 = Partially meets requirements, has vague awareness 2 = Meets requirement, borderline relevance, demonstrates basic understanding 3 = Meets requirement, competent descriptions, demonstrates understanding 4 = Meets requirement, substantial descriptions, advanced understanding 5 = Exceeds requirement, advanced/expert descriptions, complete understanding	
5. Does the applicant indicate which program(s) they plan to administer and clearly explain the criteria utilized to admit AND exclude inmates from participation in the program(s)?	5
6. Does the applicant indicate they will utilize a portion of grant funds to provide aftercare programs and/or services?	5
7. Does the applicant clearly describe the aftercare services (community reintegration services) that are/will be provided to RSAT participants, regardless of the funding source?	5
8. Does the applicant clearly describe how aftercare services are/will be coordinated between the correctional treatment program and other social service and rehabilitation programs?	5
9. Does the applicant clearly describe how they ensure that aftercare providers are approved and/or licensed by the appropriate state or local agency?	5
10. Does the applicant indicate they perform urinalysis and/or other proven reliable forms of drug and alcohol testing for participants before, during, and after release from the program (all three)?	5
11. Does the applicant clearly describe <b>how</b> the requirement for urinalysis and/or other proven reliable forms of drug and alcohol testing will be complied with for participants before, during, and after release from the program?	5
12. Does the applicant clearly describe the sanctions used for participants who test positive for drugs or alcohol?	5
13. Does the applicant clearly describe how the design and implementation of the RSAT treatment program was coordinated between representatives of local correctional agencies and representatives of any appropriate local alcohol and drug abuse agency?	5
14. Does the applicant indicate they will be using evidence-based practices as part of their program? If yes, does the applicant clearly describe the evidence-based practices to be used?	5
15. Does the applicant clearly describe how RSAT treatment facilities will be set apart from the general correctional population?	5
16. Does the applicant clearly describe how a portion of award funds will be utilized for treatment and services to address opioid abuse?	5
17. Did the applicant calculate the appropriate amount of match (75/25 split)?	5
18. Did the applicant identify the source of the cash or in-kind match to be used for the project?	5

19. Does the Problem Identification (PID) clearly describe the problems, issues, or concerns this funding will address and why the project is a priority?	5
20. Does the PID clearly describe the actions currently being taken to address the problems, issues, or concerns described above?	5
21. Does the Scope of Work (SOW) clearly describe all major tasks and activities to be performed under this award?	5
22. Does the SOW clearly describe how each task and/or activity will address the problem(s) identified in the Problem ID?	5
<b>BUDGET</b>	
<p>The reviewer will allocate up to five points for each response to Questions 23 – 26 based on the scale below.</p> <p>0 = Submitted budget contains five or more discrepancies  1 = Submitted budget contains four discrepancies  2 = Submitted budget contains three discrepancies  3 = Submitted budget contains two discrepancies  4 = Submitted budget contains one discrepancy  5 = Submitted budget contains no (zero) discrepancies</p>	
23. Does the budget include all tasks and activities described in the Scope of Work?	5
24. Are all of the items listed in the budget allowable, reasonable, and necessary?	5
25. Does each budget line item narrative contain all of the required details (such as number of units, unit costs, number of hours, rate of pay, etc.)?	5
26. Does each budget item narrative contain clear and accurate calculations?	5
<b>CERTIFICATIONS &amp; FORMS</b>	
<p>The reviewer will allocate five points for each required form or certification which is correctly completed and uploaded for Questions 27 – 31.</p>	
27. Has the Lobbying, Debarment, and Drug Free Workplace Certification been correctly completed and uploaded?	5
28. Has the Subrecipient Management Questionnaire been correctly completed and uploaded with the applicable additional attachments?	5
29. Has an active EEO Certification been completed and uploaded?	5
30. <u>Bonus Points:</u> Has the Civil Rights Training for Grantees modules been completed and a training certificate been uploaded? (One point for completing the module and one for uploading a valid training certificate.)	2
31. Are all remaining forms and/or certifications correctly completed and uploaded? (No = 0 points, Yes = 5 points, N/A = 5 points)	5
<b>TOTAL POINTS POSSIBLE</b>	<b>152</b>