



Prison Rape Elimination Act (PREA) Baseline Questionnaire (All Recipients)

Recipient:

Grant Number:

Reporting Period:

Completed By:

Date:

INSTRUCTIONS

The following pages outline the baseline questions for **ALL** recipients of an award under Prison Rape Elimination Act (PREA) grant program. This questionnaire is to be completed ONCE at the beginning of the grant during the first reporting period. Answers to these questions should reflect the agency's status before conducting any grant activities (i.e., business as usual before PREA program funds). The intent of this section is to gather descriptive data about the agency that is conducting PREA-related activities as part of the grant. The data collected from this form is used by OCJG members to report performance data BJA's Performance Management Tool (PMT) system, as required by the state's federal PREA award.

Throughout this report, the term "inmate" is intended to include detainees and residents. The term is used here to describe any individual confined within a prison, jail, and lockup or juvenile facility. These supplemental questionnaires should be uploaded to the appropriate achievement in AmpliFund.

FAILURE TO SUBMIT THE APPROPRIATE PERFORMANCE QUESTIONNAIRE(S) BY YOUR AGENCY'S REPORTING DEADLINE WILL RESULT IN THE WITHHOLDING OF FUNDS ON YOUR AWARD.

Please contact the Office of Criminal Justice Grants at (850) 617-1250 for any questions pertaining to this report.

BASELINE AGENCY CHARACTERISTICS

1. Please select the types of facilities your agency operates. *Select all that apply.*

Jail/Prison

Jail is defined as any confinement facility of a Federal, State, or local law enforcement agency whose primary use is to hold persons pending adjudication of criminal charges, persons committed to confinement after adjudication of criminal charges for sentences of one year or less, or persons adjudicated guilty who are awaiting transfer to a correctional facility.

Prison is defined as any institution under Federal or State jurisdiction whose primary use is for the confinement of individuals convicted of a serious crime, usually in excess of one year in length, or a felony.

Lockup

Lockup is defined as any facility that contains holding cells, cell blocks, or other secure enclosures that are: (1) under the control of a law enforcement, court, or custodial officer;



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and (2) primarily used for the temporary confinement of individuals who have recently been arrested, detained, or are being transferred to or from a court, jail, prison, or other agency.

Juvenile Facility

Juvenile facility means a facility primarily used for the confinement of juveniles through the juvenile justice system or criminal justice system.

Community Confinement Facility

Community confinement facility means a community treatment center, halfway house, restitution center, mental health facility, alcohol or drug rehabilitation center, or other community correctional facility (including residential reentry centers), other than a juvenile facility, in which individuals reside as part of a term of imprisonment or as a condition of pre-trial release or post-release supervision, while participating in gainful employment, employment search efforts, community service, vocational training, treatment, educational programs, or similar facility-approved programs during nonresidential hours.

Other (please describe):

2. Please enter the total number of facilities your agency operates. Please exclude any facilities that are operated under contract.
The intent of this question is to report the total number of distinct facilities that your agency operates. Co-located facilities should be counted separately if they are operated as distinct facilities (e.g., a community confinement facility co-located with a jail).
3. Please enter the number of facilities identified in your grant application that are part of your PREA initiative.
The intent of this question is to report the total number of facilities identified in your grant application that are part of your PREA initiative. The distinction might be between agency wide changes versus facility wide changes.
4. Please enter the combined average daily population for all facilities operated by your agency. For example, if Facility 1 has an average daily population of 100 and Facility 2 has an average daily population of 50, your combined average daily population for all facilities is 150.
5. Please enter the combined average daily population for all facilities involved in your PREA initiative.
This should be the combined average daily population of the facilities identified in your grant application that are part of your PREA initiative.



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6. How many investigators are available to your agency to investigate allegations of sexual assault/misconduct?

Total Number of Treatment Staff	Number
Number of in-house (i.e., staff) investigators	
Number of individual investigators located within other (non-correctional) agencies who are primarily assigned to investigate incidents within your agency. <i>These are investigators assigned to correctional cases, regardless of the primary mission of the investigating agency.</i>	

7. Please select the method that best describe the ways in which alleged incidents of sexual abuse and sexual misconduct may be reported. These methods may apply to both inmates who report on their own behalf and to correctional staff who report any knowledge, suspicion, or information regarding incidents of sexual abuse or sexual misconduct. *Select all that apply.*

Internal Reporting Methods

Anonymous hotline via agency staff (e.g., the initial call is routed to correctional staff members)

Victim reports to correctional staff (e.g., face-to-face conversation or handwritten note)

Victim reports to healthcare professional (e.g., face-to-face conversation or handwritten note)

Anonymous locked confidential mail box for designated correctional staff

External Reporting Methods

Anonymous hotline via non-agency staff (e.g., the initial call is routed to an ombudsman or other public or private entity)

Third-Party Reporting Methods

Third-party (e.g., clergy or family member) report to correctional or non-correctional staff

Third-party website/online (e.g., e-mail or website form)

Other Internal, External, or Third-Party Reporting Methods

Other (please describe):

8. Does your agency conduct screenings/assessments for risk of sexual victimization or perpetration on **newly admitted inmates**?



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9. Do inmates have access to outside confidential support services by formal agreement(s) per 115.53/115.253/115.353 of the PREA Standards? *An example is a toll-free hotline to victim advocates or rape crisis organizations.*
10. Please enter the total number of Sexual Assault Nurse Examiners (SANEs) or Sexual Assault Forensic Examiners (SAFEs) available to your agency to respond to incidents of sexual assault or nonconsensual sexual acts. *This includes full-time staff, contract SANEs/SAFEs, or SANEs/SAFEs available through other agreements (e.g., hospitals or clinics).*

BASELINE POLICY AND PROTOCOL DEVELOPMENT AND INTENDED ACTIVITIES

11. Does your agency have a written policy defining sexual abuse and sexual harassment according to the definitions set forth in §115.6 of the PREA Standards?
If Yes, skip to question 13.
12. If the answer to question 11 is No: Does your agency intend to update your written definitions of sexual abuse and sexual harassment consistent with section §115.6 of the PREA Standards?
13. Has your agency identified sections within the PREA Standards for policy and protocol creation and/or improvement?
If Yes, continue with question 14. If No, questionnaire is complete.
14. Over the life of the grant, please identify each section within the PREA Standards in which your agency plans to take specific actions to address compliance with the PREA Standards as part of your PREA Initiative. (Select all that apply.)

Prevention Planning

Zero tolerance of sexual abuse and sexual harassment, PREA Coordinator (§115.11; §115.111; §115.211; and §115.311)
Please explain your intended actions:

Contracting with other entities for confinement of inmates (§115.12; §115.112; §115.212; and §115.312)
Please explain your intended actions:



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Supervision and monitoring (§115.13; §115.113; §115.213; and §115.313)
Please explain your intended actions:

Juvenile/Youthful Inmates/residents/detainees (§115.15 and §115.114)
Please explain your intended actions:

Limits to cross-gender viewing and searches (§115.15; §115.115; §115.215; and §115.315)
Please explain your intended actions:

Inmates/residents with disabilities (§115.16; §115.116; §115.216; and §115.316)
Please explain your intended actions:

Hiring and promotion decisions (§115.17; §115.117; §115.217; and §115.317)
Please explain your intended actions:

Upgrade to facilities and technologies (§115.18; §115.118; §115.218; and §115.318)
Please explain your intended actions:

Responsive Planning

Evidence protocol and forensic medical examinations (§115.21; §115.121; §115.221; and §115.321)
Please explain your intended actions:



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Policies to ensure referrals of allegations for investigations (§115.22; §115.122; §115.222; and §115.322)

Please explain your intended actions:

Training and Education

Employee and volunteer training (§115.31; §115.131; §115.231; and §115.331)

Please explain your intended actions:

Volunteer and contractor training/detainee, contractor, and inmate worker notification of agency's zero-tolerance policy (§115.32; §115.132; §115.232; and §115.332)

Please explain your intended actions:

Inmate/Resident education (§115.33; §115.233; and §115.333)

Please explain your intended actions:

Specialized training: Investigations (§115.34; §115.134; §115.234; and §115.334)

Please explain your intended actions:

Specialized training: Medical and mental health care (§115.35; §115.235; and §115.335)

Please explain your intended actions:



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Screening for Risks of Sexual Victimization and Abusiveness

Screening for risk of victimization and abusiveness/obtaining information from residents (§115.41; §115.141; §115.241; and §115.341)

Please explain your intended actions:

Use of screening information/placement of residents in housing, bed, program, education, and work assignments (§115.42; §115.242; and §115.342)

Please explain your intended actions:

Protective custody (§115.43)

Please explain your intended actions:

Reporting

Inmate/Detainee/Resident reporting (§115.51; §115.151; §115.251; and §115.351)

Please explain your intended actions:

Exhaustion of administrative remedies (§115.52; §115.252; and §115.352)

Please explain your intended actions:

Inmate/Resident access to outside confidential support services (§115.53; §115.253; and §115.353)

Please explain your intended actions:



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Third-party reporting (§115.54; §115.154; §115.254; and §115.354)
Please explain your intended actions:

Official Response Following an Inmate/Detainee/Resident Report

Staff and agency reporting duties (§115.61; §115.161; §115.261; and §115.361)
Please explain your intended actions:

Agency protection duties (§115.62; §115.162; §115.262; and §115.362)
Please explain your intended actions:

Reporting to other confinement facilities (§115.63; §115.163; §115.263; and §115.363)
Please explain your intended actions:

Staff first-responder duties (§115.64; §115.164; §115.264; and §115.364)
Please explain your intended actions:

Coordinated response (§115.65; §115.165; §115.265; and §115.365)
Please explain your intended actions:

Preservation of ability to protect inmates/residents from contact with abusers (§115.66;
§115.166; §115.266; and §115.366)
Please explain your intended actions:



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Agency protection against retaliation (§115.67; §115.167; §115.267; and §115.367)
Please explain your intended actions:

Post-allegation protective custody (§115.68 and §115.368)
Please explain your intended actions:

Investigations

Criminal and administrative agency investigations (§115.71; §115.171; §115.271; and §115.371)
Please explain your intended actions:

Evidentiary standards for administrative investigations (§115.72; §115.172; §115.272; and §115.372)
Please explain your intended actions:

Reporting to inmates/residents (§115.73; §115.273; and §115.373)
Please explain your intended actions:

Discipline

Disciplinary sanctions for staff (§115.76; §115.176; §115.276; and §115.376)
Please explain your intended actions:



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Corrective action for contractors and volunteers (§115.77; §115.177; §115.277; and §115.377)

Please explain your intended actions:

Disciplinary sanctions for inmates/residents (§115.78; §115.178; §115.278; and §115.378)

Please explain your intended actions:

Medical and Mental Care

Medical and mental health screenings; history of sexual abuse (§115.81 and §115.381)

Please explain your intended actions:

Access to emergency medical and mental health services (§115.82; §115.182; §115.282; and §115.382)

Please explain your intended actions:

Ongoing medical and mental health care for sexual abuse victims and abusers (§115.83; §115.283; and §115.383)

Please explain your intended actions:

Data Collection and Review

Sexual abuse incident reviews (§115.86; §115.186; §115.286; and §115.386)

Please explain your intended actions:



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Data collection (§115.87; §115.287; and §115.387)
Please explain your intended actions:

Data review for corrective action (§115.88; §115.188; §115.288; and §115.388)
Please explain your intended actions:

Data storage, publication, and destruction (§115.89; §115.189; §115.289; and §115.389)
Please explain your intended actions:

PREA Audits

Preparing for a PREA audit (§115.93 and §115.401–.405)
Please explain your intended actions:

Conducting a PREA audit (§115.93 and §115.401–.405)
Please explain your intended actions:



**This completes your PREA Baseline Questionnaire reporting requirements. D'YUgY'Ybgi fY'nci \ Uj Y
Ugc'Wta d'YhX'h Y'PREA'; YbYfU'DYfZfa UbW'Ei Yghj'cbbUjY"**