

Department of Justice, Bureau of Justice Assistance

Project Title:	Date:
Sub-Applicant Project Title (if applicable):	
Location (addresses and/or GPS coordinates):	
For Renovation Projects - Year of construction of existing structure <i>(if unknown, please provide an approximation and check the corresponding box):</i> <input type="checkbox"/> Unknown, approx. provided	
<p>Project Description: Please provide a brief description of your project, including details on specific activities that would occur under the project and its related processes. See descriptions and examples listed in the CATEXs above and provide a full list of the activities included in the project. <i>For example, if your project involves gathering statistical data, please explain the processes or steps required to gather that data, whether you are also developing software tools or models, and if salaries or other costs are included.</i></p> <p><i>If your project involves renovation or construction work, please include a description of the area's existing and current land use and whether the project would result in a change of use of the existing structure (ex. from a residential to an office space). Include dimensions of any proposed expansion or increase in impervious surfaces (ex. paving activities). Please note any ground disturbing activities that would be required as part of the proposed project.</i></p>	
Project Description:	
<p>Attachments: <i>Please check the applicable boxes below and include the documentation as attachments to this checklist:</i></p> <p><input type="checkbox"/> Site map of proposed project location <i>(including property boundaries)</i></p> <p><input type="checkbox"/> Interior/Exterior photos of current structure</p> <p><input type="checkbox"/> Current and/or proposed floor plans of existing structure <i>(if applicable)</i></p> <p><input type="checkbox"/> Exterior renderings <i>(if your proposed project involves any exterior improvements, e.g., porch repair, ramp installation)</i></p> <p><input type="checkbox"/> Other: _____</p> <p style="text-align: center;"><i>Feel free to provide any additional attachments to aid in explanation to the checklist questions below.</i></p>	

If your project qualifies under the CATEXs listed above, your project may still require a higher level of review if any Extraordinary Circumstances exist. Please complete the below checklist for BJA to determine the appropriate level of review for your project.

If additional space is needed, please include a separate page as an attachment to aid in an explanation that has been provided (ex. maps, reports consultation letters, etc.).

Factors for Extraordinary Circumstances Analysis	Answer	Explain
<p>Would the project generate noise for a prolonged period of time that is louder than is currently experienced in the surrounding area?</p> <p><i>If yes, please provide an explanation that includes a description of the current noise levels in the project area and the noise source that will be introduced as a result of the project.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

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<p>Would the project take place in close proximity to sensitive noise receptors? (This includes residential areas, nursing homes, hospitals, and other uses where quiet is integral to a facility's function)</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
<p>Would the project generate hazardous waste? <i>If yes, please provide an explanation that includes the type of hazardous waste anticipated and if existing waste management protocols are in place to properly manage the hazardous waste that would be produced.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Would the project generate solid waste? <i>If yes, please provide an explanation that includes the type and amount of anticipated solid waste and if the newly generated solid waste may exceed the management capabilities available on site/in the project area.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Would the project generate uncontrolled air emissions? <i>If yes, please provide an explanation that includes the type of emissions, if the emissions are anticipated to be small/de minimis and if the project is located in a non-attainment area as defined under the Clean Air Act (if known).</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Would the project take place in close proximity to any threatened or endangered species? <i>If yes, please provide an explanation that includes the listed species that may be in close proximity to the project location and their status (threatened or endangered under federal, state and/or tribal regulations, if known).</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
<p>Would the project take place in a mapped floodplain?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
<p>Would the project take place on or adjacent to a mapped or unmapped wetland? <i>If yes, please provide an explanation that includes the proximity of the wetland to the project location.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
<p>Would the project result in the alteration of, or the addition to a structure(s) that is more than 45 years old?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
<p>Would the project result in ground disturbance? <i>If yes, please provide the extent of the ground disturbance that will take place (area and depth) and state whether the area has been previously disturbed.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<p>Would the project take place in close proximity to religious or cultural sites, or historic properties or districts?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
<p>Would the project take place in close proximity to minority, low-income populations, indigenous or sensitive populations? <i>If yes, please provide an explanation that includes a description of the relevant populations (including proximity to the project and size of the population, if known).</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	
<p>Would the project conflict with existing local or state plans or zoning requirements?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

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Would the project have permanent or long-term (5-years or longer) impacts, such as impacts from the placement of a structure that will be kept on site for long-term use?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Would the project involve uncertain risks or impacts?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the project of a much greater scope or size than normally experienced for the particular type of action that is being proposed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are there additional actions that are connected or otherwise dependent on the project?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Would the project be part of an ongoing or multi-phase project(s) and/or program(s)? Or are there plans for additional project(s) to occur as a result of this one?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the project require any new permits to be obtained?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the project involve the development or use of new technologies with unproven impacts?	<input type="checkbox"/> Yes <input type="checkbox"/> No	