EFFECTIVE BUDGETING FOR CRIMINAL JUSTICE AGENCIES

DAYTONA BEACH, FLORIDA
MARCH 29-31, 2010

Effective Budgeting for Criminal Justice Agencies is designed to teach Criminal Justice Administrators and Supervisors how to prepare, justify, and manage the budget process to their advantage.

Today's criminal justice leaders and managers are expected to be able to demonstrate effective budgeting skills. **The ability of a criminal justice agency to serve external and internal constituencies is dependent on how well the agency's budget is constructed, articulated and managed.** This course combines lecture, demonstrations and in-class exercises to deliver the information that you need to understand, develop and present an agency's budget.

Topics will include:

- Building a budget (priorities and strategies)
- Budget framework and structure
- Budget systems, types and applications
- Manpower formulas
- Metrics, management and presentation

This course will provide participants with the training to:

- Understand how to monitor and manage a budget
- Factor for current and anticipated conditions relating to calls for service, special programs, demographics and business changes
- Account for unit measures (per capita and per service costs, etc.)
- Present a budget to superiors, elected officials and the public

*** ALL PARTICIPANTS ARE REQUIRED TO HAVE A HAND HELD CALCULATOR!**

Effective Budgeting for Criminal Justice Agencies is taught by William Liquori, a 44 year veteran of law enforcement. Mr. Liquori is the retired Police Chief of Altamonte Springs – an agency recognized for its' innovative programs and as a leader in Community Policing and Problem Solving. During his career, he has worked with small and large agencies and has taught Budgeting to criminal justice agencies across the nation.

REGISTRATION:

To register please go to the following web address and follow the page prompts for quick, easy, registration and confirmation:

www.regonline.com/EffectiveBudgeting-Daytona-032910

You MUST register ONLINE.
FDLE will no longer take registrations via phone, email, fax, or mail.

Tuition for the seminar is $380.00. If an agency wishes to register more than one person, each registration after the first will be charged tuition of $330.00 (call for the agency discount code).

Payment may be made by any of the following methods:

- Check made payable to: FDLE/FCJEI
  PO Box 1489
  Tallahassee, FL 32302
- Purchase Order or Journal Transfer (FLAIR account code 71-20-2-510016-71800200-00-001903-00. Benefit Category 001903; Object Code 001000. (Internal use only: 71-82-04-01-200/15/001001)
- Credit Card payment (made online at www.regonline.com/EffectiveBudgeting-Daytona-032910)
- Or, cash at the door.

If you have any questions, please contact **Claude Pichard at (850) 410-7025 or Suncom 210-7025 or email claudepichard@fdle.state.fl.us.**

This Bureau of Professional Development/FCJEI seminar may be approved for up to 24 hours of credit toward mandatory retraining and the expenditure of local dollar funds at the discretion of the attendee's agency head or designee. This seminar is also approved for 24 hours of credit for the Sheriff Salary Supplement Program. **The Leadership Center/FCJEI** will provide you with a certificate upon the completion of the course.

Cancellations and substitutions: Registrants agree upon submission of this registration that they are responsible for payment of this course if they are still registered as of 14 days prior to the start date of the course. Cancellations received **up to 14 days** before the class begins are refundable. ***All cancellations made during the 14 days prior to (or during) each course are non-refundable, but credit for amount paid may be issued to a future course.*** Please note that if you do not attend, ***you are still responsible for payment***.

Substitutions may be made at any time by phone.

Location and Dates: Training will occur at the **Daytona State College,** located at 1200 West International Speedway Boulevard, Bergengren Building Center for Business & Industry Conference Center, **Building 110, Room 112**, Daytona Beach, Florida 32120. Site phone number is 386-506-3272. Directions and a list of area hotels is available upon request or online at www.regonline.com/EffectiveBudgeting-Daytona-032910.

This 3 day seminar will begin at 8:00am on Monday, March 29th and ends at 5:00pm on Wednesday, March 31st . Business casual dress. Promptness will be appreciated.

Accommodations will be made for individuals with disabilities as defined by the Americans with Disabilities Act (ADA). Contact the ADA Liaison at (850) 410-7900.