



Incorporated by Reference in Rule 11B-21.002(1), F.A.C.

FLORIDA DEPARTMENT OF LAW ENFORCEMENT
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

APPLICATION FOR CRIMINAL JUSTICE TRAINING
SCHOOL CERTIFICATION AND RE-CERTIFICATION



PLEASE CHECK ONE: New Application Re-certification

Date of Application: _____ Type of Certification Requested A B C

Name of Commission-certified training school or agency requesting certification or Re-certification:

Address: _____

Telephone Number: _____ Fax Number: _____

Training Center Director: _____

Date of Application: _____

**APPLICATION FOR CRIMINAL JUSTICE
TRAINING SCHOOL CERTIFICATION and RE-CERTIFICATION**

APPLICATION INSTRUCTIONS

Section 943.12(6)-(8), F.S., authorizes the Commission to develop and approve criminal justice training schools and to issue certificates based on compliance with rule requirements. Training entities requesting to become certified or re-certified as a Commission-certified training school shall complete the Criminal Justice Training School Certification and Re-certification application, form CJSTC-29.

The certification or re-certification request shall be restricted to the applicant. Rule Chapter 11B-21, F.A.C., provides specific requirements for certification and re-certification. Familiarity with this rule may assist you in completing the application. The applicant shall complete only those portions of the application that apply and shall ensure that data in the application is supported by documentation attached to the application. Commission staff reserves the right to verify all data.

Commission staff shall conduct a training needs analysis for the region served by the applicant, and shall make a formal recommendation to the Commission based upon the needs analysis and other pertinent information that may bear upon the certification or re-certification of the training entity.

Mail the application for Criminal Justice Training School Certification and Re-certification to:

Florida Department of Law Enforcement
Criminal Justice Professionalism Program
Post Office Box 1489
Tallahassee, Florida 32302-1489
Attention: Field Services Section

FLORIDA DEPARTMENT OF LAW ENFORCEMENT
CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION

APPLICATION FOR CRIMINAL JUSTICE TRAINING SCHOOL CERTIFICATION AND RE-CERTIFICATION

Please Type

IDENTIFICATION DATA

Name of Training School	Area code and Telephone number		
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Mailing Address: P.O. or Street	City	County	Zip Code
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Street address - if different from above	City	Zip Code	
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ADVISEMENT

Rule 11B-21.001(1), F.A.C., requires that each criminal justice training school certified or recertified by the Commission shall establish a method for receiving advisement from employing agencies served by the training school.

Describe the form of advisement to be used by the proposed training school; e.g., Local Advisory Committee, Regional Training Council, Other (be specific).

Identify by name, title, and agency all members of the school's local advisory committee, if applicable.

	<u>NAME</u>	<u>TITLE</u>	<u>AGENCY</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____

Identify the chair of the local advisory committee, if appropriate.

Name	Title	Area Code and Telephone Number
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Agency or Training School	Address
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Identify by name, title, and agency all members of the regional training council.

	<u>NAME</u>	<u>TITLE</u>	<u>AGENCY</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

Identify the chair of the local advisory committee, if appropriate.

Name	Title	Area Code and Telephone Number
_____	_____	_____
Agency or Training School	Address	

MINIMUM FACILITIES REQUIREMENT STANDARDS

Criminal justice training schools requesting certification or re-certification to teach Commission-approved training courses shall comply with the Commission's minimum facility standards pursuant to Rule Chapter 11B-21.005, F.A.C.

Does your school and its satellite location(s) meet the facility requirements as outlined on form CJSTC-205 (Training School Classroom Facility Requirement)? See Attached.

Yes No

If the answer is *no*, please explain:

OUTDOOR FIREARMS RANGE REQUIREMENTS

A Commission-certified training school shall provide an indoor or outdoor firearms range designed for criminal justice firearms instruction. Does your training school and its satellite location(s) meet the firing range requirements outlined on the Firing Range Performance form CJSTC-201? See Attached.

Yes No

If the answer is *no*, please explain:

Does the training school own, lease, or have a written agreement to access the property on which the designated firing range(s) are located? (Please explain and provide copies of any related documentation.)

Own: Lease: Written Agreement:

DRIVING RANGE REQUIREMENTS

A Commission-certified training school shall provide a driving range designed for criminal justice training. Does your school and its satellite location(s) meet the driving range requirements outlined on the Driving Range Requirements form CJSTC-202? See Attached.

Yes No

If the answer is *no*, please explain:

Does the training school own, lease, or have a written agreement to access the property on which the designated driving range is located? (Please explain and provide copies of any related documentation.)

Own: Lease: Written Agreement:

CRIMINAL JUSTICE DEFENSIVE TACTICS TRAINING REQUIREMENTS

A Commission-certified training school shall provide a suitable area designed for criminal justice defensive tactics training. Does your training school and its satellite location(s) meet the defensive tactics requirements outlined on the Defensive Tactics Requirements form CJSTC-203? See Attached.

Yes No

If the answer is *no*, please explain:

FIRST AID EQUIPMENT REQUIREMENTS

Rule 11B-21.005, F.A.C., requires specific equipment to be available at each Commission-certified training school. Does your training school and its satellite location(s) meet the First Aid requirements outlined on the First Aid Instructional Requirements form CJSTC-208? See Attached.

Yes No

If the answer is *no*, please explain:

SATELLITE TRAINING SITES

Please list all satellite facilities used by your training school. Include all classroom facilities and high liability facilities. You may add additional pages if necessary.

SATELLITE LOCATIONS

Classroom High Liability

Name of Facility: _____

Address: _____

Classroom High Liability

Name of Facility: _____

Address: _____

Classroom High Liability

Name of Facility: _____

Address: _____

Classroom High Liability

Name of Facility: _____

Address: _____

Classroom High Liability

Name of Facility: _____

Address: _____

Classroom High Liability

Name of Facility: _____

Address: _____

Classroom High Liability

Name of Facility: _____

Address: _____

Classroom High Liability

Name of Facility: _____

Address: _____

Classroom High Liability

Name of Facility: _____

Address: _____

Classroom High Liability

Name of Facility: _____

Address: _____

FOR INITIAL CERTIFICATION ONLY

Rule 11B-21.002(3),F.A.C., requires entities that request training school certification to obtain approval from the Regional Training Council in its area.

Did the Regional Training Council approve this training school certification request?

Yes No

If the answer is *no*, please explain:

Chairman of the Regional Training Council

Title

Signature

ATTESTMENT FOR CERTIFICATION OR RE-CERTIFICATION

The statements contained in the application are true, complete, and correct, and I agree that said statements shall form the basis of this application. I understand that any intentional falsification of this application may result in denial, suspension, or revocation of my requested training school certification. In addition, I agree to abide by all of the rules, regulations, and policies adopted by the Criminal Justice Standards and Training Commission and of the Criminal Justice Professionalism Program, Florida Department of Law Enforcement, in relation to the Commission's criminal justice training programs.

NOTE: Documentation of the Regional Training Council's approval shall be attached to form CJSTC-29.

Designated Agency Administrator or School President

Title

Agency Administrator or School President Signature

Training Center Director

Training Center Director Signature