



SUMMARY SHEET

(1) Fiscal Year: _____

(2) Regional Council: _____

(3) TRAINING SCHOOL & FISCAL AGENT	CATEGORY			(7) TOTAL PROJECTED EXPENDITURE	(8) CJST USE ONLY
	(4) ITEM I ADMINISTRATION	(5) ITEM II TRAINING	(6) ITEM III OCO		
SCHOOL: FISCAL AGENT:					
SCHOOL: FISCAL AGENT:					
SCHOOL: FISCAL AGENT:					
SCHOOL: FISCAL AGENT:					
SCHOOL: FISCAL AGENT:					
(9) TOTAL ALL ITEMS					
(10) REMARKS:					

(11) FISCAL AGENT'S SIGNATURE: _____

(14) APPROVED BY: _____
TRUST FUND ADMINISTRATOR

(12) REGIONAL CHAIRPERSON'S SIGNATURE: _____

(15) DATE: _____

(13) DATE OF COUNCIL'S APPROVAL: _____

(16) REVIEWED BY: _____

OFFICER TRAINING MONIES OPERATING BUDGET

(18) REGIONAL COUNCIL: _____

(19) REGIONAL/FISCAL AGENT: _____

(17) FISCAL YEAR: _____

(20) TRAINING SCHOOL: _____

ITEM I
ADMINISTRATIVE COST
DETAIL OF EXPENDITURES

(21) PERSONAL SERVICES: DESCRIPTION OF SERVICES	HOURS (22)	HOURLY RATE (23)	TOTAL (24)	CJST USE ONLY (25)
(26) MISCELLANEOUS ADMINISTRATIVE EXPENSE: ITEM DESCRIPTION				
(27) ADMINISTRATIVE COST TOTAL				

OFFICER TRAINING MONIES OPERATING BUDGET

(29) REGIONAL COUNCIL: _____

(30) REGIONAL/FISCAL AGENT: _____

(31) TRAINING SCHOOL: _____

(28) FISCAL YEAR : _____

ITEM II
TRAINING COST
DETAIL OF EXPENDITURES

(32) COURSE TITLE & NUMBER	UNIT (33)	INSTRUCTION COST (34)	EXPENSE/SUPPORT COST (35)	TOTAL (36)	CJST USE ONLY (37)
* ALL EXPENSE/SUPPORT ITEMS MUST BE DETAILED AND JUSTIFIED ON THE EXPENDITURE DETAIL STATEMENT (NEXT PAGE)			(38) TRAINING COST TOTAL MUST EQUAL AT LEAST 80% OF TOTAL ALLOCATION.		

CRIMINAL JUSTICE STANDARDS & TRAINING TRUST FUND OPERATING BUDGET

(40) REGIONAL COUNCIL: _____

(41) REGIONAL/FISCAL AGENT: _____

(39) FISCAL YEAR : _____

ITEM II-A
TRAINING COSTS
EXPENDITURE DETAIL STATEMENT

(42) TRAINING SCHOOL: _____

(43) * EACH COURSE MUST BE A COMMISSION-APPROVED "ADVANCED" AND/OR "SPECIALIZED" COURSE. ALL SUPPORTING COSTS MUST BE SPECIFIED.

CRIMINAL JUSTICE STANDARDS & TRAINING TRUST FUND OPERATING BUDGET

(56) REGIONAL COUNCIL: _____

ITEM III-A
OPERATING CAPITAL OUTLAY COST
EXPENDITURE DETAIL STATEMENT

(57) REGIONAL/FISCAL AGENT: _____

(55) FISCAL YEAR: _____

(58) TRAINING SCHOOL: _____

(59)

* EACH ITEM MUST BE DIRECTLY RELATED TO THE DELIVERY OF COMMISSION-APPROVED
"ADVANCED" AND/OR "SPECIALIZED" TRAINING.
BRIEFLY DESCRIBE HOW EACH OCO ITEM IS RELATED.

"Expense operating capital outlay equipment purchases include, but are not limited to, cameras, lab equipment, defensive tactics gear, and hardback books with a purchase price that is less than \$100.

Standard operating capital outlay purchases include items with a cost value greater than \$500 and include, but are not limited to, laser guns, radar units, breathalyzers, classroom computers.