



## Criminal Justice Standards and Training Commission

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### CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION TECHNICAL MEMORANDUM 2024-13

DATE: June 26, 2024

TO: Criminal Justice Agency Administrators  
Criminal Justice Training Center Directors  
Criminal Justice Selection Center Directors

FROM: for Director Chad Brown - *WAB*  
Criminal Justice Professionalism Division

SUBJECT: Florida Administrative Code Rule Revisions

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Numerous changes were made to Florida Administrative Code (F.A.C.) Rule Chapters 11B-20, 11B-21, 11B-27, and 11B-35 and promulgated by the Commission. The changes to Chapters 11B-20, 11B-21, and 11B-35 are effective June 20, 2024, and the changes to Chapter 11B-27 are effective June 25, 2024. The substantive changes are included in this technical memorandum; however, technical changes have not been included.

The full rule language can be accessed at the FDLE website located at <http://www.fdle.state.fl.us/CJSTC/Publications/CJSTC-FAC-Rules.aspx>.

The newly revised CJSTC forms, effective June 2024, may be accessed via the FDLE website located at <http://www.fdle.state.fl.us/CJSTC/Publications/Forms.aspx>.

The website link to the Active CJSTC Curricula is <http://www.fdle.state.fl.us/CJSTC/Curriculum/Active-Courses.aspx>.

The significant **2023-2024** rule and form changes are as follows:

#### **Rule 11B-20, F.A.C.**

##### **11B-20.001 Definitions and Minimum Requirements for General Certification of Instructors.**

11B-20.001(2)(a) This revision incorporates the revised Instructor Certification Application, form CJSTC-71. The form was revised to add Breath Test-9000 to the instructor certification categories in anticipation of implementation of the Intoxilyzer 9000.

11B-20.001(3)(a)3.a. This revision incorporates the revised Instructor Competency Checklist, form CJSTC-81. The form was revised to add Breath Test-9000 to the instructor certification categories in anticipation of implementation of the Intoxilyzer 9000.

### **11B-20.0013 Commission Instructor Certification Categories**

11B-20.0013(3)(e) This revision adds Breath Test Instructor Certification-Intoxilyzer 9000 to the list of Commission-approved Specialized Instructor Certifications in anticipation of the implementation of the Intoxilyzer 9000.

### **11B-20.0014 Minimum Requirements for High-Liability and Specialized Instructor Certifications.**

11B-20.0014(1)(d) This revision incorporates the revised Instructor Competency Checklist, form CJSTC-81. The form was revised to add Breath Test-9000 to the instructor certification categories in anticipation of implementation of the Intoxilyzer 9000.

11B-20.0014(2)(a)2. This revision removes the retirement date for the Vehicle Operations Instructor Course.

11B-20.0014(2)(b)2. This revision removes the retirement date for the Firearms Instructor Course.

11B-20.0014(2)(c)2. This revision removes the retired course date for the Defensive Tactics Instructor Course and adds that an instructor applicant for Defensive Tactics Instructor Certification must have completed a Defensive Tactics Instructor Course which began on or after October 31, 2019 or must have completed a Defensive Tactics Instructor Course which began prior to October 31, 2019, and the Defensive Tactics Instructor Update Course.

11B-20.0014(2)(d)3. This revision removes the retirement date for the First Aid Instructor Course.

11B-20.0014(3)(d)3. This revision clarifies that Breath Test Instructor applicants must have a minimum of three years' experience as a permitted breath test operator and agency inspector.

11B-20.0014(3)(e) This revision adds Breath Test Instructor Certification-Intoxilyzer 9000 as a Commission-approved Specialized Instructor Certification course in anticipation of the implementation of the Intoxilyzer 9000. The revision includes certification requirements for Intoxilyzer 9000 Breath Test Operator, Agency Inspector, Breath Test Instructor, and association renewal courses.

### **11B-20.0016 Inspection of Instructor Certification Applications**

11B-20.0016(2) This revision incorporates the revised Instructor Certification Deficiency Notification, form CJSTC-271. The form was revised to add Breath Test-Intoxilyzer 9000 to the instructor certification categories in anticipation of implementation of the Intoxilyzer 9000.

### **11B-20.0017 Maintenance and Duration of Instructor Certifications**

11B-0017 This revision incorporates the revised Instructor Compliance Application, form CJSTC-84. The form was revised to add Breath Test-Intoxilyzer 9000 to the list of specialized

topics and continuing training and education categories in anticipation of the implementation of the Intoxilyzer 9000.

11B-20.0017(5)(b) This revision updates the rule reference and clarifies the language in anticipation of the implementation of the Intoxilyzer 9000.

11B-20.0017(8) This revision clarifies the language in anticipation of the implementation of the Intoxilyzer 9000.

11B-20.0017(9) This revision updates the rule reference, clarifies the language and incorporates the Breath Test Instructor Renewal Course-Intoxilyzer 9000 in anticipation of the implementation of the Intoxilyzer 9000.

#### **Rule 11B-21, F.A.C.**

##### **11B-21.005 Criminal Justice Training School Requirements for Certification and Re-Certification.**

11B-21.005(4)(a) This revision incorporates the revised Driving Range Facility and Equipment Requirements, form CJSTC-202. The form was revised to remove Chest Seals (2) from the first aid kit requirements.

11B-21.005(5) This revision incorporates the revised Defensive Tactics Facility and Equipment Requirements, form CJSTC-203. The form was revised to remove Chest Seals (2) from the first aid kit requirements.

11B-21.005(6) This revision incorporates the revised Firing Range Facility and Equipment Requirements, form CJSTC-201. The form was revised to remove Chest Seals (2) from the first aid kit requirements.

11B-21.005(7) This revision incorporates the revised First Aid Instructional Requirements, form CJSTC-208. The form was revised to remove Chest Seals (2) from the first aid kit requirements.

#### **Rule 11B-27, F.A.C.**

##### **11B-27.0011 Moral Character**

11B-27.0011(4)(b)1. This revision adds the charges of "introduction of contraband" and "introduction of a vapor-generating electronic device" to the list of misdemeanor moral character violations.

##### **11B-27.00212 Maintenance of Officer Certification.**

11B-27.00212(14) This revision incorporates the revised Law Enforcement Officer Firearms Qualification Standard, form CJSTC-86A. The form was revised to reflect the updated qualification requirements and to ensure uniformity with other high-liability forms. The new qualification standard is effective for the firearms cycle starting on July 1, 2024.

11B-27.00212(16)(a) This revision updates the mandatory training requirement in the Identifying and Investigating Human Trafficking Training to incorporate legislative changes enacted by the 2023 Florida Legislature.

11B-27.00212(16)(b) This revision updates the mandatory training requirement in the Identifying and Investigating Human Trafficking Training to incorporate legislative changes enacted by the 2023 Florida Legislature.

11B-27.00212(16)(c) This revision amends the language to add the word "officers".

**11B-27.005 Revocation or Disciplinary Actions; Disciplinary Guidelines; Range of Penalties; Aggravating and Mitigating Circumstances.**

11B-27.005(5)(a)6.-21. This revision removes the felony charge of "other introduction of contraband" from the list of felony violations and renumbers the list.

11B-27.005(5)(a)6. This revision removes the recommended penalty range for the felony charge of "Other introduction of contraband into a jail or prison (Sections 944.47, 951.22, F.S.)" from the list of felony violations.

11B-27.005(5)(b)22. This revision adds the enumerated misdemeanor violation of and recommended penalty range for "Introduction of Contraband (Sections 944.47 and 951.22, F.S.)" to the list of misdemeanor violations.

**11B-27.014 Implementation of the Federal Law Enforcement Officers Safety Act of 2004.**

11B-27.014(2)(c)3. This revision updates the minimum score required for firearms qualification by retired law enforcement officers to match the standard for active officers.

**Rule 11B-35, F.A.C.**

**11B-35.001 General Training Programs; Requirements and Specifications.**

11B-35.001(5) This revision removes the requirement that a paper copy of the Basic Recruit Training Curriculum has to be provided to students by the training center director to allow for electronic copies to be provided.

**11B-35.0021 Courses and Requirements for Basic Recruit Training, Advanced, Specialized, and Instructor Training Requiring Proficiency Demonstration.**

11B-35.0021(4)(c) This revision adds Breath Test Instructor Course-Intoxilyzer 9000, number 1117 to the list of Commission-approved Specialized Instructor Certifications in anticipation of the implementation of the Intoxilyzer 9000 and reformats the list.

11B-35.0021(4)(e) This revision adds Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118 to the list of Commission-approved Specialized Instructor Certifications in anticipation of the implementation of the Intoxilyzer 9000

11B-35.0021(6) This revision removes the retired Safe Handling of Firearms course, number 2007 from the list of Specialized Training Program Courses and reformats the list.

11B-35.0021(8)(a) This revision removes the retired Safe Handling of Firearms course.

**11B-35.0024 Student Performance in Commission-approved High-Liability Basic Recruit Training Courses, Instructor Training Courses, and Specialized and Advanced Training Program Courses Requiring Proficiency Demonstration.**

11B-35.0024(3) This revision removes the retired Safe Handling of Firearms course.

11B-35.0024(3)(e) This revision removes the retired Safe Handling of Firearms course, repeals the Firearms Handling Performance Evaluation, form CJSTC-21, and reformats the rule section.

11B-35.0024(4) This revision adds the Breath Test Instructor Course-Intoxilyzer 9000, Breath Test Instructor Renewal Course-Intoxilyzer 9000, Breath Test Operator Course-Intoxilyzer 9000, Breath Test Operator Renewal Course-Intoxilyzer 9000, Agency Inspector Course-Intoxilyzer 9000, and Agency Inspector Renewal Course-Intoxilyzer 9000 to the courses requiring proficiency demonstrations anticipation of implementation of the Intoxilyzer 9000.

11B-35.0024(4)(d)2. This revision incorporates the revised Breath Test Instructor Performance, form CJSTC-17. The form was revised to add Breath Test Instructor Course-Intoxilyzer 9000, number 1117, and Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118 in anticipation of implementation of the Intoxilyzer 9000.

11B-35.0024(4)(e) This revision adds the Breath Test Instructor Course-Intoxilyzer 9000, number 1117, identifies the courses instructors may instruct, identifies the performance requirements, and reformats the rule section.

11B-35.0024(4)(g) This revision adds the Breath Test Instructor Renewal Course-Intoxilyzer 9000, number 1118 as a continuing education requirement for Breath Test Instructor Certification and identifies the performance requirements.

11B-35.0024(4)(h) This revision incorporates the revised Breath Testing Course Performance, form CJSTC-14. The form was revised to update the rule references and add Breath Test Operator Course-Intoxilyzer 9000, number 852; Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952; Agency Inspector Course-Intoxilyzer 9000, number 853; and Agency Inspector Renewal Course-Intoxilyzer 9000, number 953 in anticipation of implementation of the Intoxilyzer 9000.

11B-35.0024(4)(i) This revision adds the Breath Test Operator Course-Intoxilyzer 9000, number 852, and identifies the course and performance requirements in anticipation of implementation of the Intoxilyzer 9000.

11B-35.0024(4)(k) This revision adds the Breath Test Operator Renewal Course-Intoxilyzer 9000, number 952 and identifies the course and performance requirements in anticipation of implementation of the Intoxilyzer 9000.



11B-35.0024(4)(m) This revision adds the Agency Inspector Course-Intoxilyzer 9000, number 853, and identifies the course and performance requirements in anticipation of implementation of the Intoxilyzer 9000.

11B-35.0024(4)(o) This revision adds the Agency Inspector Renewal Course-Intoxilyzer 9000, number 953, and identifies the course and performance requirements in anticipation of implementation of the Intoxilyzer 9000.

**11B-35.007 Specialized Training Programs.**

11B-35.007(1)(b)-(c) This revision updates the relevant rule references.

**11B-35.009 Exemption from Basic Recruit Training.**

11B-35.009(7) This revision adds “identifying and investigating human trafficking” to the list of Commission-approved training required for law enforcement officers seeking certification through the exemption process.

The 2023/2024 Forms Index of revised forms for Rule 11B, effective 6/2024 are listed below:

Form Number	Form Name	Form Action
CJSTC-14	Breath Testing Course Performance Report	Revised
CJSTC-17	Breath Test Instructor Performance Report	Revised
CJSTC-21	Firearms Handling Performance Evaluation	Repealed
CJSTC-71	Instructor Certification Application	Revised
CJSTC-81	Instructor Competency Checklist	Revised
CJSTC-84	Breath Test Instructor Performance Report	Revised
CJSTC-86A	Law Enforcement Officer Firearms Qualification Standard	Revised
CJSTC-201	Firing Range Facility and Equipment Requirements	Revised
CJSTC-202	Driving Range Facility and Equipment Requirements	Revised
CJSTC-203	Defensive Tactics Facility and Equipment Requirements	Revised
CJSTC-208	First Aid Instructional Requirements	Revised
CJSTC-271	Instructor Certification Deficiency Notification	Revised

If you have any questions regarding these rule changes, please contact Training and Research Manager Terry Baker, Bureau of Standards, at [TerryBaker@fdle.state.fl.us](mailto:TerryBaker@fdle.state.fl.us) or (850) 410-8688.

cc: Criminal Justice Standards and Training Commission