




## **Criminal Justice Standards and Training Commission**

P.O. Box 1489 | Tallahassee, FL 32302-1489 | (850) 410-8600

### **CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION TECHNICAL MEMORANDUM 2023-02**

DATE: March 9, 2023

TO: Criminal Justice Training Center Directors

FROM: Director Felipe Williams  
Criminal Justice Professionalism Division 

SUBJECT: Revised Firearms Instructor Course #801

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#### **Firearms Instructor Course**

The Commission has approved the revised Firearms Instructor Course, #801 (version 2023.07). This course outlines the new basic recruit training (BRT) Firearms for Criminal Justice Officers course, instructor evaluations, forms, and exercises. This 44-hour instructor-led course will prepare new firearms instructors to teach the newly revised curriculum to instructors and BRT students.

The new BRT Firearms for Criminal Justice Officers course will go into effect for basic recruit training programs beginning on or after July 1, 2023. After July 1, 2023, only Commission-certified firearms instructors who have completed the revised Firearms Instructor Course, #801, or the Firearms Instructor Update Course, #1201, will be authorized to teach the new curriculum.

#### **New Version Effective Date**

The revised Firearms Instructor Course will go into effect on July 1, 2023. Those seeking to become firearms instructors must either take the current version (version 2011.07) and the Firearms Instructor Update Course (version 2022.08), or wait until July 1, 2023 to take the new version (version 2023.07).

You can find the draft of the revised course on the curriculum materials website:

<http://www.fdle.state.fl.us/ATMS/ITC.aspx>.

Included in this technical memorandum is a screenshot of where to find the new draft version.

#### **Instructional Videos and New CJSTC Forms**

Instructional videos for the revised Firearms Instructor Course will be uploaded to the curriculum materials website in late spring 2023. Included in this technical memorandum are the new forms CJSTC-4, CJSTC-4I, and CJSTC-201 for course version 2023.07. The current version of the

forms will remain on the website until the end of calendar year 2023 for training centers that began academy programs prior to July 1, 2023.

If you have any questions regarding the Firearms Instructor Course, please contact Training and Research Manager Garrett Riggs at [GarrettRiggs@fdle.state.fl.us](mailto:GarrettRiggs@fdle.state.fl.us) or (850) 410-8648, or Training and Research Manager Rob Bates at [RobertBates@fdle.state.fl.us](mailto:RobertBates@fdle.state.fl.us) or (850) 410-8672.

cc: Criminal Justice Standards and Training Commission

Course #	Curriculum Alert	Course Title	Hours	Version	Course dates E - Effective U - Updated
800	<b>Please Note: Curriculum Alert</b> 9/21/2022 5/15/2019 11/1/2018	CMS Vehicle Operations Instructor Course	40	2015.07	E - 7/1/2015 U - 9/15/2022
801	<b>Please Note: Curriculum Alert</b> 3/16/2020 11/1/2018 4/22/2014 4/1/2013 8/1/2012 6/29/2012	CMS Firearms Instructor Course	44	2011.07	E - 7/1/2011 U - 3/26/2021
801 (Draft)		Firearms Instructor Course (Draft)	44	2023.07	E - 7/1/2023 U -
802	<b>Please Note: Curriculum Alert</b> 4/6/2022 3/3/2021	CMS Defensive Tactics Instructor Course	80	2019.10	E - 10/31/2019 U - 3/29/2021
1110		Breath Test Instructor	40	2015.08	E - 8/1/2015 U -

**HANDGUN  
PERFORMANCE EVALUATION**  
Incorporated by Reference in  
Rules 11B-27.00213(2)(b) and 11B-35.0024(3)(c)2, F.A.C.



**CJSTC**  
**4**

1. AGENCY OR TRAINING SCHOOL NAME: \_\_\_\_\_ 2. CLASS NUMBER: \_\_\_\_\_
3. STUDENT'S PRINTED NAME: \_\_\_\_\_ 4. STUDENT'S IDENTIFICATION NUMBER: \_\_\_\_\_
5. THE STUDENT IS A: BASIC RECRUIT STUDENT ☐ OR EQUIVALENCY OF TRAINING (EOT) STUDENT ☐
6. STUDENT PERFORMANCE REQUIREMENTS AND RETEST:
  - **DEMONSTRATION OF PROFICIENCY:** Once evaluation of a proficiency skill has begun, no additional training, assistance, or practice is allowed on that proficiency skill. A basic recruit or EOT student shall demonstrate all of the required Handgun Proficiency Skills using a semi-automatic pistol.
  - **WRITTEN END-OF-COURSE EXAMINATION:** A basic recruit student shall achieve a score of no less than 80% on the required written end-of-course examination.
  - **RETEST:** A basic recruit student shall be given the opportunity for one additional attempt at the required demonstration of each handgun proficiency skill or one re-examination of the required written end-of-course examination for the Criminal Justice Firearms Course, but not both.  
  
A basic recruit student, who has failed to pass the required written end-of-course examination or the required demonstration of proficiency skills after a second attempt, shall be deemed to have failed the Criminal Justice Firearms Course.
  - **REMEDIAL PLAN(S) ATTACHED:** YES ☐  
  
If a basic recruit student was not successful in the first attempt to demonstrate any of the required proficiency skills, attach a remedial plan. Student retesting shall be documented on this form. A basic recruit student is allowed only one remedial plan for each proficiency skill.
  - **ACTIVE THREAT/SHOOTER DRILLS:** A basic recruit student shall complete active threat/shooter drills.
7. **INSTRUCTOR TO STUDENT RATIO:** One rangemaster shall supervise all range activity while training is actively engaged. The rangemaster shall be a Commission-certified firearms instructor and shall not be included as an instructor to student ratio requirements. For instruction of the Criminal Justice Firearms Course, Firearms Instructor Course, or Safe Handling of Firearms Course, there shall be no more than six students actively engaged on a firearms range for each Commission-certified firearms instructor. Actively engaged is defined as "a student on the firing range handling a weapon."
8. **HANDGUN PROFICIENCY EVALUATIONS:** PASS ☐ OR FAIL ☐
9. **HANDGUN QUALIFICATIONS:** PASS ☐ OR FAIL ☐
10. **COMPLETED ACTIVE THREAT/SHOOTER DRILLS:** YES ☐ OR NO ☐ (If "No", provide comments at end of form.)
11. **DEMONSTRATED SAFETY PROCEDURES:** YES ☐ OR NO ☐ (If "No", provide comments at end of form.)
12. **WRITTEN END-OF-COURSE EXAMINATION (BASIC RECRUIT ONLY):**
  - **FIRST ATTEMPT:** PASS ☐ OR FAIL ☐ OR N/A ☐
  - **RETEST:** PASS ☐ OR FAIL ☐
13. **FAILURE OF COURSE:**
  - ☐ **Basic Recruit Student.** The basic recruit student has failed the Criminal Justice Firearms Course.
  - ☐ **Equivalency of Training Student.** The equivalency of training student has failed to demonstrate proficiency in Criminal Justice Firearms.
14. STUDENT'S SIGNATURE: \_\_\_\_\_ 15. DATE: \_\_\_\_\_
16. RANGEMASTER'S PRINTED NAME: \_\_\_\_\_
17. AGENCY ADMINISTRATOR, TRAINING CENTER DIRECTOR, OR DESIGNEE'S PRINTED NAME: \_\_\_\_\_
18. AGENCY ADMINISTRATOR, TRAINING CENTER DIRECTOR, OR DESIGNEE'S SIGNATURE: \_\_\_\_\_
19. DATE THE EVALUATION WAS COMPLETED: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_

STUDENT IDENTIFICATION NUMBER: \_\_\_\_\_

**TARGETS:** All proficiency skills, except Recoil Management, must be completed using a commercially produced B-21E or equivalent target. Recoil Management must be completed using an eight-inch diameter circle target.

**EVALUATIONS:** For each proficiency skill listed, instructors shall print and initial their name by the proficiency skill(s) they evaluate. If the same instructor evaluates proficiencies listed back-to-back on this form, the instructor is permitted to print and initial their name for the first proficiency, and then draw an arrow down through the subsequent proficiencies. Comments may be used at any time, but are required for a failure. Additional space for comments is provided at the end of this form.

WEAPON MAKE: _____			WEAPON MODEL: _____			
PHASE I MALFUNCTION CLEARANCE	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION	
	PASS	FAIL	PASS	FAIL		
DEMONSTRATE ALL OF THE FOLLOWING					_____ FIRST ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS  _____ SECOND ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS	
Draw						
Attempt to Fire						
Bring Weapon to Workspace						
Clear Phase I Malfunction						
Accuracy						
Safety						
COMMENTS:						
PHASE II MALFUNCTION CLEARANCE	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION	
	PASS	FAIL	PASS	FAIL		
DEMONSTRATE ALL OF THE FOLLOWING					_____ FIRST ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS  _____ SECOND ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS	
Attempt to Fire						
Bring Weapon to Workspace						
Clear Phase II Malfunction						
Accuracy						
Safety						
COMMENTS:						
RECOIL MANAGEMENT	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION	
	PASS	FAIL	PASS	FAIL		
DEMONSTRATE ALL OF THE FOLLOWING					_____ FIRST ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS  _____ SECOND ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS	
Load and Charge						
Accuracy						
Speed						
Safety						
COMMENTS:						
ONE-HAND SHOOTING	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____			EVALUATION
	PASS	FAIL	PASS	FAIL		
DEMONSTRATE ALL OF THE FOLLOWING					_____ FIRST ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS  _____ SECOND ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS	
Load and Charge						
Draw						
Grip						
Shooting Stance and Platform						
Speed						
Accuracy						
Safety						
COMMENTS:						

STUDENT NAME: \_\_\_\_\_

STUDENT IDENTIFICATION NUMBER: \_\_\_\_\_

HIP SHOOTING	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION
	PASS	FAIL	PASS	FAIL	
DEMONSTRATE ALL OF THE FOLLOWING					_____ FIRST ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS  _____ SECOND ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS
Load and Charge					
Draw					
Grip					
Shooting Stance and Platform					
Create Distance					
Speed					
Accuracy					
Safety					
COMMENTS:					
COVER AND CONCEALMENT	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION
	PASS	FAIL	PASS	FAIL	
DEMONSTRATE ALL OF THE FOLLOWING					_____ FIRST ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS  _____ SECOND ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS
Load and Charge					
Draw					
Engage Threat while Moving to Cover					
Reload Behind Cover					
Use of Cover					
Extended Weapon Remains Behind Cover					
Engage Threat from Different Part of Cover					
Accuracy					
Speed					
Safety					
COMMENTS:					
DISCRETIONARY SHOOTING	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION
	PASS	FAIL	PASS	FAIL	
DEMONSTRATE ALL OF THE FOLLOWING					_____ FIRST ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS  _____ SECOND ATTEMPT INSTRUCTOR'S PRINTED NAME AND INITIALS
Verbal Commands					
Use of Cover					
Reload Behind Cover					
Threat Recognition					
Neutralize Threat(s)					
Reaction Time					
Scan					
Safety					
COMMENTS:					

**STUDENT NAME:** \_\_\_\_\_

STUDENT IDENTIFICATION NUMBER: \_\_\_\_\_

DAYLIGHT QUALIFICATION (38 ROUNDS)	DATE OF INITIAL TEST:		DATE OF RETEST		EVALUATION
	PASS	FAIL	PASS	FAIL	
MUST SCORE 33 OR HIGHER IN TWO (2) OUT OF THREE (3) ATTEMPTS					<div>_____</div> <div>INITIAL TEST INSTRUCTOR'S PRINTED NAME AND INITIALS</div> <div>_____</div> <div>RETEST INSTRUCTOR'S PRINTED NAME AND INITIALS</div>
Attempt 1	<div>_____</div>	<div>_____</div>	<div>_____</div>	<div>_____</div>	
Attempt 2	<div>_____</div>	<div>_____</div>	<div>_____</div>	<div>_____</div>	
Attempt 3	<div>_____</div>	<div>_____</div>	<div>_____</div>	<div>_____</div>	
COMMENTS:					

LOW LIGHT QUALIFICATION (18 ROUNDS)	DATE OF INITIAL TEST:		DATE OF RETEST		EVALUATION
	PASS	FAIL	PASS	FAIL	
MUST SCORE 15 OR HIGHER IN ONE (1) OUT OF TWO (2) ATTEMPTS					<div>_____</div> <div>INITIAL TEST INSTRUCTOR'S PRINTED NAME AND INITIALS</div> <div>_____</div> <div>RETEST INSTRUCTOR'S PRINTED NAME AND INITIALS</div>
Attempt 1	<div>_____</div>	<div>_____</div>	<div>_____</div>	<div>_____</div>	
Attempt 2	<div>_____</div>	<div>_____</div>	<div>_____</div>	<div>_____</div>	
COMMENTS:					

**COMMENTS:** \_\_\_\_\_

## HANDGUN PROFICIENCY EVALUATIONS

Each handgun proficiency evaluation has its own set of measurables that students must demonstrate in order to pass. Refer to the list below for an explanation of each measurable.

- **Accuracy**—Hit the scorable area of the target the prescribed number of times.
- **Attempt to Fire**—Press the trigger.
- **Bring Weapon to Workspace**—Weapon remains in the workspace while loading, reloading, unloading, or clearing a malfunction.
- **Clear Phase I Malfunction**—Properly clear a phase I malfunction using the tap, rack, ready method.
- **Clear Phase II Malfunction**—Properly clear a phase II malfunction either by locking the slide first and removing the magazine second, or ripping out the magazine first (training center discretion). Working the slide is required regardless of the method.
- **Create Distance**—Create distance after firing from the hip and before reengaging the threat from the two-hand high point. This can either be a step back or a lateral step (training center discretion).
- **Draw**—Properly draw the weapon.
- **Engage Threat from Different Part of Cover**—Roll out to engage the threat from any part of cover that is different from the original point of entry. For example, if entering cover from the standing position, then engage the threat from a different position on the same side or any position from the other side.
- **Engage Threat while Moving to Cover**—Fire three rounds while moving to cover.
- **Extended Weapon Remains Behind Cover**—Do not allow the extended weapon to break the plane of cover.
- **Grip**—Demonstrate the appropriate grip for the course of fire.
- **Load and Charge**—Load and charge the weapon in the workspace, then acquire a good sight picture before holstering or assuming the compressed ready.
- **Neutralize Threat(s)**—Engage all deadly threats.
- **Reaction Time**—Conduct threat assessment and neutralize threat(s) without hesitation.
- **Reload Behind Cover**—Reload while properly protected behind cover.
- **Safety**—Follow all instructions and firearms safety rules while in the classroom and on the range.
- **Scan**—Assess for threats.
- **Speed**—Achieve the qualifying number of rounds on target in the allotted amount of time.
- **Shooting Stance and Platform**—Demonstrate the appropriate shooting stance and platform for the course of fire.
- **Threat Recognition**—Distinguish a deadly threat from a nondeadly threat and take appropriate action (do not fire upon a nondeadly threat).
- **Use of Cover**—Move to cover, and then present the weapon using the two-hand high point position before rolling out from cover to engage the threat, keeping body properly protected behind cover.
- **Verbal Commands**—Use verbal commands to identify yourself and direct the subject with loud, clear, and concise commands.

**FIREARMS INSTRUCTOR  
PERFORMANCE EVALUATION**

Incorporated by Reference in  
11B-35.0024(3)(d)2., F.A.C.



**CJSTC  
4I**

1. AGENCY OR TRAINING SCHOOL NAME: \_\_\_\_\_
2. CLASS NUMBER: \_\_\_\_\_
3. INSTRUCTOR STUDENT'S PRINTED NAME: \_\_\_\_\_
4. INSTRUCTOR STUDENT'S IDENTIFICATION NUMBER: \_\_\_\_\_
5. INSTRUCTOR STUDENT PERFORMANCE REQUIREMENTS:
  - **DEMONSTRATION OF PROFICIENCY:** Once evaluation on a proficiency skill has begun, no additional training, assistance, or practice is allowed on that proficiency skill. An instructor student shall complete the Firearms Instructor Course pursuant to Rule 11B-20.0014, F.A.C., to instruct the Criminal Justice Firearms Course, Cross-Over Handgun Transition Course, or the Firearms Instructor Course.  
An instructor student shall demonstrate the required handgun proficiency skills using a semi-automatic pistol, with the results recorded on the required CJSTC-4I form. No retest is allowed.
  - **WRITTEN END-OF-COURSE EXAMINATION:** An instructor student shall achieve a minimum score of no less than 85% on the firearms written end-of-course examination. No retest is allowed. An instructor student who fails either the required demonstration of proficiency skills or the written end-of-course examination shall be deemed to have failed the Firearms Instructor Course.
  - **ACTIVE THREAT/SHOOTER DRILLS:** An instructor student shall complete active threat/shooter drills.
6. **INSTRUCTOR TO STUDENT RATIO:** One rangemaster shall supervise all range activity while training is actively engaged. The rangemaster shall be a Commission-certified firearms instructor and shall not be included as an instructor to comply with the instructor to student ratio requirements. For instruction of the Firearms Instructor Course there shall be no more than six students actively engaged on a firearms range for each Commission-certified firearms instructor. Actively engaged is defined as "a student on the firing range handling a weapon."
7. **HANDGUN PROFICIENCY EVALUATIONS:** PASS ☐ OR FAIL ☐
8. **HANDGUN QUALIFICATIONS:** PASS ☐ OR FAIL ☐
9. **COMPLETED ACTIVE THREAT/SHOOTER DRILLS** YES ☐ OR NO ☐ (If "No," provide comments at end of form.)
10. **MET ALL COURSE OBJECTIVES:** YES ☐ OR NO ☐ (If "No," provide comments at end of form.)
11. **DEMONSTRATED SAFETY PROCEDURES:** YES ☐ OR NO ☐ (If "No," provide comments at end of form.)
12. **WRITTEN END-OF-COURSE EXAMINATION:** PASS ☐ OR FAIL ☐
13. **FAILURE OF COURSE:**  
☐ The instructor student has failed the Firearms Instructor Course.
14. INSTRUCTOR STUDENT'S SIGNATURE: \_\_\_\_\_
15. DATE: \_\_\_\_\_
16. RANGEMASTER'S PRINTED NAME: \_\_\_\_\_
17. AGENCY ADMINISTRATOR, TRAINING CENTER DIRECTOR, OR DESIGNEE'S PRINTED NAME: \_\_\_\_\_
18. AGENCY ADMINISTRATOR, TRAINING CENTER DIRECTOR, OR DESIGNEE'S SIGNATURE: \_\_\_\_\_
19. DATE THE EVALUATION WAS COMPLETED: \_\_\_\_\_



INSTRUCTOR STUDENT NAME: \_\_\_\_\_

INSTRUCTOR STUDENT IDENTIFICATION NUMBER: \_\_\_\_\_

**TARGETS:** All proficiency skills, except Recoil Management, must be completed using a commercially produced B-21E or equivalent target. Recoil Management must be completed using an eight-inch diameter circle target.

**EVALUATIONS:** For each proficiency skill listed, instructors shall print and initial their name by the proficiency skill(s) they evaluate. If the same instructor evaluates proficiencies listed back-to-back on this form, the instructor is permitted to print and initial their name for the first proficiency, and then draw an arrow down through the subsequent proficiencies. Comments may be used at any time, but are required for a failure. Additional space for comments is provided at the end of this form.

<b>WEAPON MAKE:</b> _____			<b>WEAPON MODEL:</b> _____		
<b>DAYLIGHT QUALIFICATION (38 ROUNDS)</b>	<b>DATE OF TEST:</b> _____		<b>EVALUATION</b>		
	<b>PASS</b>	<b>FAIL</b>			
<b>MUST SCORE 36 OR HIGHER IN TWO (2) OUT OF THREE (3) ATTEMPTS</b>			_____ <b>INSTRUCTOR'S PRINTED NAME AND INITIALS</b>		
Attempt 1					
Attempt 2					
Attempt 3					
<b>COMMENTS:</b> _____					
<b>LOW LIGHT QUALIFICATION (18 ROUNDS)</b>	<b>DATE OF TEST:</b> _____		<b>EVALUATION</b>		
	<b>PASS</b>	<b>FAIL</b>			
<b>MUST SCORE 16 OR HIGHER IN ONE (1) OUT OF TWO (2) ATTEMPTS</b>			_____ <b>INSTRUCTOR'S PRINTED NAME AND INITIALS</b>		
Attempt 1					
Attempt 2					
<b>COMMENTS:</b> _____					
<b>PHASE I MALFUNCTION CLEARANCE</b>	<b>DATE OF FIRST ATTEMPT:</b> _____		<b>DATE OF SECOND ATTEMPT:</b> _____		<b>EVALUATION</b>
	<b>PASS</b>	<b>FAIL</b>	<b>PASS</b>	<b>FAIL</b>	
<b>DEMONSTRATE ALL OF THE FOLLOWING</b>					_____ <b>INSTRUCTOR'S PRINTED NAME AND INITIALS</b>
Draw					
Attempt to Fire					
Bring Weapon to Workspace					
Clear Phase I Malfunction					
Accuracy					
Safety					
<b>COMMENTS:</b> _____					
<b>PHASE II MALFUNCTION CLEARANCE</b>	<b>DATE OF FIRST ATTEMPT:</b> _____		<b>DATE OF SECOND ATTEMPT:</b> _____		<b>EVALUATION</b>
	<b>PASS</b>	<b>FAIL</b>	<b>PASS</b>	<b>FAIL</b>	
<b>DEMONSTRATE ALL OF THE FOLLOWING</b>					_____ <b>INSTRUCTOR'S PRINTED NAME AND INITIALS</b>
Attempt to Fire					
Bring Weapon to Workspace					
Clear Phase II Malfunction					
Accuracy					
Safety					
<b>COMMENTS:</b> _____					

INSTRUCTOR STUDENT NAME: \_\_\_\_\_

INSTRUCTOR STUDENT IDENTIFICATION NUMBER: \_\_\_\_\_

RECOIL MANAGEMENT	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION
	PASS	FAIL	PASS	FAIL	
DEMONSTRATE ALL OF THE FOLLOWING					_____ INSTRUCTOR'S PRINTED NAME AND INITIALS
Load and Charge					
Accuracy					
Speed					
Safety					
COMMENTS: _____					
ONE-HAND SHOOTING	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION
	PASS	FAIL	PASS	FAIL	
DEMONSTRATE ALL OF THE FOLLOWING					_____ INSTRUCTOR'S PRINTED NAME AND INITIALS
Load and Charge					
Draw					
Grip					
Shooting Stance and Platform					
Speed					
Accuracy					
Safety					
COMMENTS: _____					
HIP SHOOTING	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION
	PASS	FAIL	PASS	FAIL	
DEMONSTRATE ALL OF THE FOLLOWING					_____ INSTRUCTOR'S PRINTED NAME AND INITIALS
Load and Charge					
Draw					
Grip					
Shooting Stance and Platform					
Create Distance					
Speed					
Accuracy					
Safety					
COMMENTS: _____					
COVER AND CONCEALMENT	DATE OF FIRST ATTEMPT: _____		DATE OF SECOND ATTEMPT: _____		EVALUATION
	PASS	FAIL	PASS	FAIL	
DEMONSTRATE ALL OF THE FOLLOWING					_____ INSTRUCTOR'S PRINTED NAME AND INITIALS
Load and Charge					
Movement Forward					
Draw					
Engage Threat while Moving to Cover					
Use of Cover					
Extended Weapon Remains Behind Cover					
Engage Threat from Different Part of Cover					
Accuracy					
Speed					
Safety					
COMMENTS: _____					

**INSTRUCTOR STUDENT NAME:** \_\_\_\_\_

INSTRUCTOR STUDENT IDENTIFICATION NUMBER: \_\_\_\_\_

DISCRETIONARY SHOOTING	DATE OF FIRST ATTEMPT: <input type="text"/>		DATE OF SECOND ATTEMPT: <input type="text"/>		EVALUATION
	PASS	FAIL	PASS	FAIL	
DEMONSTRATE ALL OF THE FOLLOWING					<input type="text"/> INSTRUCTOR'S PRINTED NAME AND INITIALS
Verbal Commands	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Use of Cover	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Reload Behind Cover	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Threat Recognition	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Neutralize Threat(s)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Reaction Time	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Scan	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Safety	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
COMMENTS: <input type="text"/>					

COMMENTS:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

## HANDGUN PROFICIENCY EVALUATIONS

Each handgun proficiency evaluation has its own set of measurables that students must demonstrate in order to pass. Refer to the list below for an explanation of each measurable.

- **Accuracy**—Hit the scorable area of the target the prescribed number of times.
- **Attempt to Fire**—Press the trigger.
- **Bring Weapon to Workspace**—Weapon remains in the workspace while loading, reloading, unloading, or clearing a malfunction.
- **Clear Phase I Malfunction**—Properly clear a phase I malfunction using the tap, rack, ready method.
- **Clear Phase II Malfunction**—Properly clear a phase II malfunction either by locking the slide first and removing the magazine second, or ripping out the magazine first (training center discretion). Working the slide is required regardless of the method.
- **Create Distance**—Create distance after firing from the hip and before reengaging the threat from the two-hand high point. This can either be a step back or a lateral step (training center discretion).
- **Draw**—Properly draw the weapon.
- **Engage Threat from Different Part of Cover**—Roll out to engage the threat from any part of cover that is different from the original point of entry. For example, if entering cover from the standing position, then engage the threat from a different position on the same side or any position from the other side.
- **Engage Threat while Moving to Cover**—Fire three rounds while moving to cover.
- **Extended Weapon Remains Behind Cover**—Do not allow the extended weapon to break the plane of cover.
- **Grip**—Demonstrate the appropriate grip for the course of fire.
- **Load and Charge**—Load and charge the weapon in the workspace, then acquire a good sight picture before holstering or assuming the compressed ready.
- **Neutralize Threat(s)**—Engage all deadly threats.
- **Reaction Time**—Conduct threat assessment and neutralize threat(s) without hesitation.
- **Reload Behind Cover**—Reload while properly protected behind cover.
- **Safety**—Follow all instructions and firearms safety rules while in the classroom and on the range.
- **Scan**—Assess for threats.
- **Speed**—Achieve the qualifying number of rounds on target in the allotted amount of time.
- **Shooting Stance and Platform**—Demonstrate the appropriate shooting stance and platform for the course of fire.
- **Threat Recognition**—Distinguish a deadly threat from a nondeadly threat and take appropriate action (do not fire upon a nondeadly threat).
- **Use of Cover**—Move to cover, and then present the weapon using the two-hand high point position before rolling out from cover to engage the threat, keeping body properly protected behind cover.
- **Verbal Commands**—Use verbal commands to identify yourself and direct the subject with loud, clear, and concise commands.

**FIRING RANGE FACILITY AND  
EQUIPMENT REQUIREMENTS**

Incorporated by Reference in Rule 11B-21.005(6), F.A.C.



**CJSTC  
201**

<b>TRAINING SCHOOL</b>	<b>REVIEWER</b>	<b>DATE and TIME</b>

Location: \_\_\_\_\_

**Rule 11B-21.005, F.A.C., requires that a Commission-certified training school, conducting CJSTC firearms training for basic recruit or instructor students, shall comply with the following specifications:**

1. \_\_\_\_\_ The range shall have a bullet impact backstop that will stop and render harmless, bullets fired into it from firearms from the firing positions at the firing line, without ricocheting projectiles or debris, or striking individuals at the firing line.
2. \_\_\_\_\_ The range shall have a minimum of five firing positions with one target for each firing position. Range targets shall be placed at least 24 inches from the scoring edge to the scoring edge facing the shooters.
3. \_\_\_\_\_ The range shall have an observation position for the range master for indoor and outdoor range facilities that allow simultaneous unrestricted view of all firing positions and all areas within the confines of the impact area.
4. \_\_\_\_\_ The range shall have warning signs posted at all access points to the firing range that clearly identify the areas as a criminal justice firing range.
5. \_\_\_\_\_ The range shall have an operational public address system that is capable of transmitting instructions to all areas of the range to allow shooters on the firing line or in the firing booth to hear commands while firing with ear protectors in place.
6. \_\_\_\_\_ The range cover used for firing shall be permanently affixed, or is a portable construction with a base affixed to the ground, or is securely braced to ensure the shooter's safety.
7. \_\_\_\_\_ The range shall provide adequate lighting out to 25 yards to allow shooters to clearly see the targets from all firing positions and to allow the range caller to clearly see all firing positions and targets.
8. \_\_\_\_\_ Firearm ranges used for practical exercises shall be equipped with a first aid kit. The first aid kit shall be located at the facility when basic recruit students are actively engaged in practical exercises or CJSTC training is in session and shall be immediately accessible to instructors and students.

**The first aid kit shall include at a minimum the following supplies:**

Cold packs/plastic bags and ice (3-5)  
Flashlight  
One biohazard bag  
One box of adhesive bandages, 1" or 2"  
One CPR mask with one-way valve  
One emergency blanket  
One eye-dressing kit

One gauze bandage roll, any size  
One pair of trauma shears  
One roll of adhesive tape  
Protective gloves of varying sizes  
Sterile eyewash  
Two 4" bandage compresses  
Two chest seals

Two occlusive dressings  
Two pressure bandages/dressings  
Two tourniquets (commercial)  
Two triangular bandages  
Wound packing, rolled, or hemostatic gauze  
Writing instrument (e.g., pen, marker)

9. ☐ The range and associated equipment shall be maintained in proper working order to ensure safety of the shooters and instructors. Indoor ranges shall comply with the manufacturer's specifications for operational safety.
10. ☐ The range shall have accessible drinking water, a restroom, and a rain-resistant shelter for all personnel engaged in training on the range.
11. ☐ The range shall have telephone or radio communication immediately available to instructors.
12. ☐ Access to the range shall be restricted to criminal justice trainees, criminal justice instructors, Commission staff, and personnel authorized by the training center director when firearms training is being conducted. The range must have warning signs posted.
13. ☐ All personnel shall wear ear and eye protection while a student is actively engaged in a shooting exercise.

In Compliance ☐

Non-Compliance ☐

Corrected on Site by the Field Specialist ☐

Rule Violation: ☐ , F.A.C.

Comments: ☐

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Field Specialist's Signature

Date

Training Center Director or Coordinator or Instructor Signature

Date