



## **Criminal Justice Standards and Training Commission**

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### **CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION** **TECHNICAL MEMORANDUM 2022-11**

DATE: September 1, 2022

TO: Criminal Justice Training Center Directors

FROM: Director Dean Register *DR*

SUBJECT: Mandatory First Aid Instructor Updates

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#### **First Aid Instructor Update**

A new basic recruit training (BRT), First Aid for Criminal Justice Officers course will go into effect July 1, 2023. After July 1, 2023, only CJSTC-certified first aid instructors who have completed the Specialized Instructor Course, #1419, First Aid Instructor Update Course, or the updated First Aid Instructor Course, #1114, expected to be approved in February 2023, will be authorized to teach the new curriculum.

All first aid instructors must complete the First Aid Instructor Update Course by June 30, 2024 to maintain their first aid instructor certification.

This course is intended for current first aid instructors. It outlines the changes made to the BRT First Aid for Criminal Justice Officers course, instructor evaluations, forms, exercises, and provides a general refresher for first aid instructors. This 4-hour online course will prepare current first aid instructors to teach the newly revised curriculum to instructors and BRT students.

You can find the course on our Online Mandatory Training site: [1419 First Aid Instructor Update Course \(state.fl.us\)](https://www.fdle.state.fl.us/1419-First-Aid-Instructor-Update-Course)

#### **First Aid Instructors**

These update requirements apply to all CJSTC-certified first aid instructors, including agency-affiliated instructors, who wish to maintain active CJSTC certification. Agency administrators should ensure all appropriate training personnel in their agency are made aware of and comply with these instructor update requirements.

#### **Lapse in First Aid Instructor Certification**

Failure to complete the First Aid Instructor Update Course by June 30, 2024 will result in a lapse of first aid instructor certification.

Lapsed first aid instructors must meet all the following requirements to reactivate their certification:

- If the lapse is four years or less, the instructor must:
  - Complete the First Aid Instructor Update Course.
  - Demonstrate the first aid proficiency skills following Rule 11B-35.0024, F.A.C.
  - Complete continuing education or training approved by the training center director, agency administrator, or designee.
  - Complete a high-liability internship documented on the Instructor Competency Checklist, Form CJSTC-81, that is supervised by an instructor who is certified in the updated first aid course.
- If the lapse is more than four years, the instructor must comply with Rule 11B-20.0014(1), F.A.C., which requires the instructor to repeat the entire instructor training process.

#### **Automated Training Management System (ATMS)**

FDLE Training Center will enter credit for this training course into the Automated Training Management System (ATMS). If you have any questions regarding this, please contact Bureau Chief Chris Johnson at [ChrisJohnson@fdle.state.fl.us](mailto:ChrisJohnson@fdle.state.fl.us) or (850) 410-7800.

If you have any questions regarding the First Aid Instructor Update course, please contact Training and Research Manager Garrett Riggs at [GarrettRiggs@fdle.state.fl.us](mailto:GarrettRiggs@fdle.state.fl.us) or (850) 410-8648, or Training and Research Manager Rob Bates at [RobertBates@fdle.state.fl.us](mailto:RobertBates@fdle.state.fl.us) or (850) 410-8672.

cc: Criminal Justice Standards and Training Commission