



Criminal Justice Standards and Training Commission

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CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION **TECHNICAL MEMORANDUM 2022-04**

DATE: April 11, 2022

TO: Criminal Justice Agency Administrators
Criminal Justice Training Center Directors
Criminal Justice Selection Center Directors

FROM: Director Dean Register 
Criminal Justice Professionalism Division

SUBJECT: Mandatory Training: Recognizing and Responding to Head Trauma and Brain Injury in a Child Under Six and Identifying and Investigating Human Trafficking

Between 2019 and 2020, the Legislature passed legislation requiring all law enforcement officers to receive training in “recognizing and responding to head trauma and brain injury in a child under six” and “identifying and investigating human trafficking.” All full-time, part-time, and auxiliary law enforcement officers certified on or prior to July 1, 2021, are required to complete the above-listed mandatory training courses by July 1, 2022. These training courses are not required for correctional or correctional probation officers. The “Statutorily Required Training – Matrix of Requirements” is attached for reference.

The Automated Training Management System (ATMS) has been updated to include date fields to record when an officer completes the required training courses. To update an officer’s record after completion of the two courses, navigate to “Officer Records” on the left side of the ATMS menu. Select either “Child Welfare” or “Human Trafficking.” Update the fields to reflect the date that the officer completed the training, and select “Save.” Please refer to Technical Memorandums 2019-09, 2020-08, 2021-01, and 2021-10 for more information regarding these required trainings and where to access the training courses.

Reports titled “Child Welfare” and “Human Trafficking” were added to the Agency-Based Reports, enabling an employing agency to determine which of its officers have not completed the training courses. Any law enforcement officer who fails to complete the required training by July 1, 2022, or whose ATMS record is not updated by July 1, 2022, will become “inactive” and be ineligible to perform the duties of an officer until the required training is completed.

If you have any questions regarding these changes, please contact Training and Research Manager Terry Baker, at TerryBaker@fdle.state.fl.us or (850) 410-8688.

cc: Criminal Justice Standards and Training Commission

Attachment: Statutorily Required Training – Matrix of Requirements



CRIMINAL JUSTICE STANDARDS & TRAINING COMMISSION
Florida Law Enforcement Officer One-Time Mandatory Training Requirements
Florida Law Enforcement Officers Must Complete Each Required Training by the
Indicated Deadline to Maintain Certification



Training Requirement	Authority	Officer Training Requirements To be completed	Training Deadline
Identifying and Investigating Human Trafficking	s. 943.17297, F.S. 11B-27.00212(16), F.A.C.	LE officers certified on or prior to July 1, 2021 must complete the Commission-approved four-hour course by the training deadline. LE officers certified after July 1, 2021 must complete the Commission-approved four-hour course within one (1) year after beginning employment.	LE officers certified on or before July 1, 2021 – July 1, 2022 LE officers certified after July 1, 2021 – One year after beginning employment
Recognizing Head Injuries in Infants and Children (Child Welfare)	s. 943.17298, F.S. 11B-27.00212(17), F.A.C. (Pending)	LE officers must complete the Commission-approved course by the training deadline. LE officers who completed a LE basic recruit training program that began on or after July 1, 2021 will have met this requirement.	July 1, 2022