



Criminal Justice Standards and Training Commission

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CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION **TECHNICAL MEMORANDUM 2020-11**

DATE: September 29, 2020
TO: Criminal Justice Training Center Directors
FROM: Dean Register, Director *DR*
Criminal Justice Professionalism Division
SUBJECT: Item Writing and Test Development Course

In previous years, the Professionalism Division hosted an in-person, train-the-trainer workshop that provided training on item writing and test development to help CJSTC instructors and coordinators develop end-of-course exams. Due to limited staff resources and student availability, staff has elected to discontinue in-person workshops in favor of producing an online course that will be widely available.

Commission staff has developed an in-depth, online version of the in-person item writing workshop. This course will focus on developing an exam blueprint, maintaining an item bank, writing new test items, performing item analysis and ensuring quality control. The course will be available via FDLE's online training page (<http://www.fdle.state.fl.us/FCJEI/Online-Mandatory-Retraining.aspx>) and will be worth two credit hours. This will not be considered a CJSTC course.

If you have any questions, please contact Training and Research Manager Jack Owens at (850) 410-8669 or JackOwens@fdle.state.fl.us.

cc: Criminal Justice Standards and Training Commission