



Criminal Justice Standards and Training Commission

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CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION **TECHNICAL MEMORANDUM 2020-02**

DATE: January 17, 2020
TO: Criminal Justice Agency Administrators
FROM: Director Dean Register *DR*
Criminal Justice Professionalism Division
SUBJECT: New Subject Matter Expert Web-based Application

The Florida Department of Law Enforcement (FDLE) Curriculum Development Section relies on subject matter experts (SMEs) to provide input on courses we develop. In the past, we have used a paper form to collect contact information and areas of expertise. To make the application process easier for SMEs, we have created a new subject matter expert web-based application. The web-based application also ensures more accuracy and consistency of formatting through the use of drop-down menus.

Please provide the following link to members of your agency you would recommend serving as SMEs. Current SMEs should fill out an online application to ensure that they are added to the newly programmed SME Database and that we have the most up-to-date information for them.

<https://sme.fdle.state.fl.us>

If you have any questions, please contact the Bureau of Training at (850) 410-8600.

cc: Criminal Justice Standards and Training Commission