



Criminal Justice Standards and Training Commission

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CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION **TECHNICAL MEMORANDUM 2019-02**

DATE: February 21, 2019
TO: Criminal Justice Agency Administrators
Criminal Justice Training Center Directors
FROM: Director Dean Register *DR*
Criminal Justice Professionalism Division
SUBJECT: Email Notification Service

To ensure CJSTC instructors and training center staff have access to the most up-to-date curricula, FDLE offers a password-protected website that houses course materials and media for all basic and post-basic CJSTC courses. However, unless instructors visit the site regularly, they are not always aware of issued course updates, curriculum alerts, and technical memoranda.

To keep instructors up to date on CJSTC curricula, FDLE will now allow instructors and staff to receive email notifications. Instructors who choose to sign up will be notified via email whenever new or revised course materials are available or curriculum alerts or technical memoranda are issued.

Instructors may sign-up for the subscription service by logging in to the Instructor Materials website: <http://www.fdle.state.fl.us/atms/home.aspx>.

Login information for the website may be obtained by contacting your ATMS administrator.

DR/km

cc: Criminal Justice Standards and Training Commission