



Criminal Justice Standards and Training Commission

P.O. Box 1489 | Tallahassee, FL 32302-1489 | (850) 410-8600

CRIMINAL JUSTICE STANDARDS AND TRAINING COMMISSION **TECHNICAL MEMORANDUM 2018-05**

DATE: May 31, 2018
TO: All State and Local Law Enforcement Agencies
Criminal Justice Training Centers
FROM: Director Dean Register *DR*
Criminal Justice Professionalism Division
SUBJECT: Request for Advisory Committee Participants

The Curriculum Development Section at FDLE is requesting your recommendation of individuals to serve on the Law Enforcement Basic Recruit Training Program 2020 Advisory Committee.

Advisory Committee Overview

The Advisory Committee will consist of representatives from training centers and law enforcement agencies, including Field Training Officers (FTO), duty officers, instructors, coordinators, and training center directors, who are familiar with the role of the patrol officer. The Advisory Committee members will need to be available for occasional face-to-face workshops and email communication for the duration of the project.

Duration of Advisory Committee

July 2018 to September 2019

Scheduled Workshops

- **July 2018**—Initial workshop to give an overview of the project and begin the formal reorganization of the training curriculum.
- **August 2018**—A second workshop to follow up on work that is being done and prepare a report for the November 2018 Commission Meeting.

Other Responsibilities

The Committee will be tasked with:

- Organizing training modules;
- Making recommendations for what content/topics should be in basic training and what should be considered for post-basic training (If the Advisory Committee suggests that portions of the curriculum need to be taken out of basic, the committee will help developing a strategy for addressing these post-basic training needs);
- Verifying that the curriculum adheres to the job task analysis (input given by officers and supervisors); and
- Ensuring training is practical and reflects the job.

Technical Memorandum 2018-05
May 31, 2018
Page Two

Communication will largely be by email and conference call to keep the group apprised of the progress during the development workshops with subject matter experts and to get consensus if issues arise during the development workshops.

Please send your recommendations and their contact information to garrettriggs@fdle.state.fl.us by close of business, **Friday, June 8, 2018**. You can also have them fill out the attached Subject Matter Request Form and return it directly to Garrett Riggs by email.

DR/gr

cc: Criminal Justice Standards and Training Commission

Attachment *(Included within technical memorandum)*